

Recreation Services

3445 – 43rd Avenue, Vernon, BC V1T 8P5

250-550-3257 Fax: 250-542-5708

Return completed form to: bookings@vernon.ca

KALTIRE
PLACE



Facility Booking Request Form

| | | | |
|---------------------------|--------------------|--------------------------------|--|
| Organization: | | Event Name: | |
| Type of Activity: | | Contact: | |
| Address: | | City & Postal Code: | |
| Email: | | | |
| Bus. Phone: | Home Phone: | Cell Phone: | |
| Alternate Contact: | | Phone: | |

Area Requested: Please use separate form for each facility.

| | | | |
|---|--|---|---|
| Kal Tire Place: Ice Surface Dry Floor Concourse Overtime Room Training Room | Kal Tire Place North: Ice Surface Dry Floor Civic Room Crossover Room Breakaway Room Parking Lot, north | Priest Valley Arena Ice Surface Dry Floor Off Ice Room Priest Valley Gym | Centennial Outdoor Arena Ice Surface Dry Floor |
|---|--|---|---|

| | | | |
|-------------------------|--|-------------|-----------|
| Dates Requested: | | | |
| Date: | | Start Time: | End Time: |
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Additional Equipment/Requests/Information:

More than 1 dressing room per team

Tables: _____ Chairs: _____

Charging admission

Adults: would like to see alcohol service if available

Holding a raffle or draw; copy of gaming permit must be submitted before event

Food/beverage quote or concession open? _____

Outside vendors: what products/services? _____

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|------------------|
| Comments: |
| |

No outside food or drink allowed. Please request a quote if required. No helium balloons or confetti allowed inside the building.

Signature: _____ **Date:** _____

Office Use: Received: _____

Contract: _____