



# GREATER VERNON RECREATION SERVICES COVID-19 RISK MITIGATION PLAN (COVID-19 SAFETY PLAN)

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Guideline for Safe Reopening:

## Kal Tire Place

3445 43<sup>rd</sup> Avenue  
Vernon BC

*July 24, 2020*

*This document has been updated as of February 17, 2022.  
All revisions have been highlighted in Red.*

### **Main Contact:**

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## BACKGROUND

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Kal Tire Place is a facility that provides many benefits to the community. With proper operation it can remain open with minimal risk. More specifically, this facility provides opportunities for skaters of all ages to learn how to skate as well as participate in on ice activities.

Greater Vernon Recreation Services Staff have created this guiding document by following processes outlined by the following agencies: WorkSafe BC *“COVID-19 Safety Plan”*, WorkSafe BC *“Sports and Recreation: Protocols for reopening to operation”*, BC Recreation & Parks Association *“Recreation & Parks Sector: Guidelines for Restarting Operations”*, viaSport *“Return to Sport Guidelines for BC”* and BC Municipal Safety Association *“Municipal Safety Association Best Practices”*. All guidelines and procedures outlined in this document are following WorkSafe BC and the Provincial Health Officer (PHO) orders.

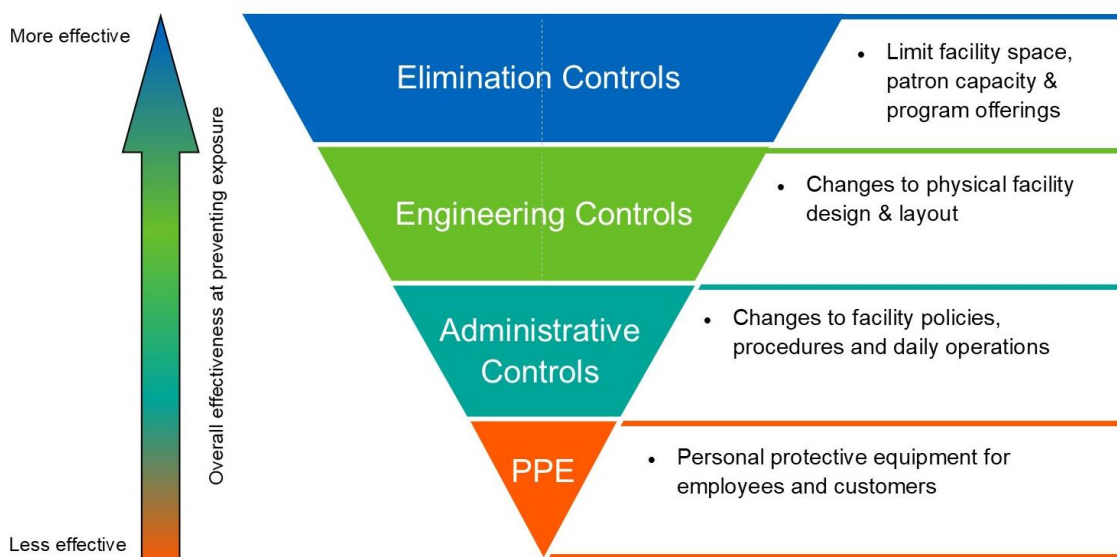


## RISK MITIGATION STRATEGIES

This guideline for safe operation presents a number of actions for reducing the risk of COVID-19 transmission. Facilities and programs were assessed for transmission risks and consideration was given to the following areas of operation:



As risks were identified, strategies were developed using a hierarchy of controls as shown below:

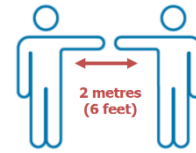


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The operation of Kal Tire Place is overseen by Greater Vernon Recreation Services. The mitigation plan will be re-evaluated during operation on an ongoing basis and if an environment is created where the goals listed in this document cannot be reasonably achieved, a decision will be made to close the facility.

<sup>1</sup> Photos from Regional Health Authority. "Coronavirus Disease (COVID-19) Guideline for Swimming Pools."

<sup>2</sup> Hierarchy Control Chart adapted from WorkSafe BC "COVID-19 Safety Plan"



July 24  
2020

## PHYSICAL DISTANCING & SITE MANAGEMENT

Goal: Modify daily operations and physical environment to minimize the potential for COVID-19 to spread through guests of the facility.

### 1) Elimination Controls:

- Occupancy limit\* for the facility is 3003 people and is dependent on function and provincial restrictions. Additional ice user's occupancy limits are clarified below. *See Appendices A1 & A2.*  
\*Occupancy limit was calculated in accordance to the Public Health Office's Order for Gatherings and Events and the recommendation to maintain Physical Distancing of 2 metres.
- As per the current [Public Health Order: Gathering and Events](#) and posted Province Wide Restrictions, **there are no limitations to occupancy limit, other than the normal fire code limitations.**<sup>3</sup> Temporary restrictions include the following:
  - Indoor fitness activities must comply with the [Indoor Exercise Requirements](#), as amended from time to time, as posted on the Provincial Website.
- During the return to sport process, viaSport's role is to focus on the safe return of participants to sport activities in B.C. This continues to be our number-one priority. **The Public Health Order: Gathering and Events, dated February 16, 2022**, allowed for fully vaccinated spectators in facilities. Although the Order allowed for spectators at events, spectators may still be limited because of the challenges in accommodating them in facilities. viaSport supports each municipality's decision on spectator access as they navigate these challenges.<sup>4</sup>
- All User Groups are required to appoint a contact person that will act as the COVID Liaison. This person must be familiar with and understand the COVID-19 Safety Plans for both the User Group and the City of Vernon. They will be the sole liaison with the City of Vernon for COVID specific issues. Depending on the size of the User Group and the number of rentals the Ambassador and Liaison may or may not be the same person.
- All User Groups are required to appoint an on-site volunteer acting solely as a COVID Ambassador. This person must be familiar with and understand the COVID-19 Safety Plans for both the User Group and the City of Vernon. This person cannot hold more than one role during the rental. They are to assist with managing occupancy limits and facility access during their rental.

For all Rentals:

- The user group has a COVID-19 Safety Plan that is strictly followed
- Facility access is limited to 30 minutes prior to the rental time, and 30 minutes following the rental time.

<sup>3</sup> Province of British Columbia. *Gatherings and Events*.

<sup>4</sup> viaSport. *Return to Sport*. <https://www.viasport.ca/return-sport>



- Maximum occupancy will be enforced.
- Staff will bring any concerns to the attention of the User Group.
- Limited to rental use, and registered programs only.
- Washroom access per gender and one mixed use wheel chair accessible.
- Use of water bottle filling stations only; water fountain drinking spouts are not to be used.
- All User Groups are encouraged to come dressed ready to skate, as fully dressed as possible. Changeroom use is available within the 30 minute timeframe before and after rental times only.
- Parents, care-givers, and volunteers with sport for children and youth are required to provide proof of full vaccination via the BC Vaccine Passport, that is to be scanned by the COVID Ambassador. Those over the age of 19, are required to show government issued photo ID.
- Volunteer positions must align with the ice sport organizations' protocols for establishing these roles (e.g. requirement for a criminal record check).<sup>6</sup>
- Anyone over the age of 19, participating in programs and sports for adults, are required to provide proof of full vaccination via the BC Vaccine Passport, that is to be scanned by the COVID Ambassador. Those over the age of 19, are required to show government issued photo ID.
- Masks are required to be worn at all times, when not on the field of play, by all patrons and participants who are 5 years of age or older.<sup>7</sup>
- Food or drink is not permitted in Greater Vernon Recreation arena facilities at this time.
- Groups must follow viaSport's Return to Sport 2.0 and their sport specific guidance.

## 2) Engineering Control:

- Facility access is as follows:
  - Kal Tire Place Arena Users: all players, coaches, and volunteers will enter and exit through the east Players Entrance. All spectators will enter and exit through the main facility doors. There must be a COVID Ambassador at both points of entry.
  - Kal Tire Place: all walkers and day-to-day business patrons will enter and exit through the main facility doors.
- A hand sanitizing station is directly at all entrances of the facility allowing for easy access for all who enter the facility.
- Measures will be in place to provide Physical Distancing of 2 meters within the facility. *See Appendices B1 & B2.*

<sup>6</sup> BCRPA Recreation Sector Guideline for Ice Sport User Groups. October 27, 2020.

<sup>7</sup> Order of the Provincial Health Officer – Face Coverings (COVID 19). December 3, 2021

### 3) Administrative Controls:

- Post our COVID-19 protocols on Recreation Services website.
- Provide public education through signage, media releases, and social media that encourages appropriate conduct and emphasizes personal responsibility.<sup>9</sup>
- All User Groups are required to provide a COVID-19 Safe Return to Play Plan with applicable Provincial Sport Organization's Recommendations. User Groups will be required to re-submit Return to Play Plans as needed to reflect any future revisions or recommendations. COVID-19 Safety Plans must be submitted a minimum of 7 days prior to any rental.
- In the case of notification by a user group of a positive COVID-19 test for an individual participant, and/or player or coach on a team, within their group, it is expected they will follow the guidance of the Interior Health Authority and the current BCCDC recommendations.
- Have patrons leave all belongings within their personal user space.
- Encourage Physical Distancing of 2 metres at all times, discourage congregating.
- For team sport, physical distancing is not required when on the field of play, but 2m physical distancing is encouraged off the field of play.

### 4) Personal Protective Equipment:

- Employee PPE can be referenced in the following section "*Employee Policies & Staff Training*"
- As per the current [Order of the Minister of Public Safety and Solicitor General](#), all public (user groups) and staff will wear masks (non-medical face coverings) in all indoor public spaces, including but not limited to all indoor common areas (ie. lobbies, hallways etc.) and sport or fitness facilities. Exemptions from the use of face coverings includes but not limited to (a) a person who is less than 5 years of age, (b) a person who is unable to wear a face covering because of (i) a psychological, behavioural or health condition, or (ii) a physical, cognitive or mental impairment, and (g) while participating in a sport or [youth team] fitness activity at a sport or fitness facility.<sup>13</sup>

<sup>9</sup> BC Recreation & Parks Association "*Recreation & Parks Sector: Guidelines for Restarting Operations*"

<sup>13</sup> Order of the Provincial Health Officer – Face Coverings (COVID 19). December 3, 2021



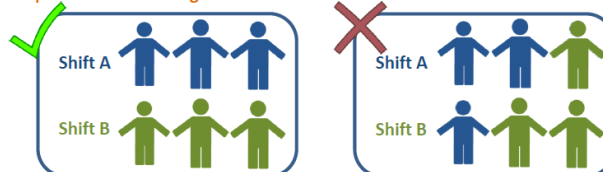
## EMPLOYEE POLICIES & STAFF TRAINING

Goal: To maintain healthy workers by training all employees how to protect themselves and guests from COVID-19 and ensuring that all sick employees remain home for at least 10 days from the onset of symptoms or until tested and cleared to return to work.

### 5) Elimination Controls:

- A minimum of 1 staff member must be present throughout operational hours.
- Utilize consistent work teams (same workers in shift work) as much as possible to avoid increasing the number of interactions<sup>14</sup>.

Example of cohort staffing:



- All sick employees are to remain home for at least 5 days from the onset of symptoms or until symptom free.

### 6) Engineering Controls:

- <sup>15</sup>Staff are required to wear a non-medical face mask to cover their mouth and nose under the following circumstances:
  - When more than one person is traveling in a City vehicle
  - When unable to maintain appropriate physical distancing from others (2m)
  - When walking through or working within:
    - Publicly accessible portions of City facilities (ie. reception areas, lobbies)
    - Shared workspaces (not including individual desks if physical distancing can be maintained and/or protective barriers such as plexiglass are in place)
    - Hallways
    - Break rooms where physical distancing cannot be achieved
    - Kitchens where physical distancing cannot be achieved
    - Meeting rooms where physical distancing cannot be achieved
    - Customer counters (unless working behind plexiglass and physical distancing is maintained from all others within the staff area)

<sup>14</sup> Vancouver Coastal Health "Guideline for Recreation & Athletics Facilities"

<sup>15</sup> City of Vernon "COVID-19: Masks and health pre-screening in City facilities"

- When attending City Council meetings and Public Hearings
- If a staff member is working alone at their own desk, in their own workstation, or in their own office, they are not required to wear a mask. However, if they leave this individual space and enter a shared space, they must wear a mask.
- Effective January 14, 2022, all City of Vernon staff are required to be fully vaccinated. Accommodations will be considered on a case by case basis.<sup>16</sup>

#### 7) Administrative Controls:

- Update staffing guidelines to preclude working while sick. If staff are sick, facilities will be closed until proper replacement coverage can be arranged.
- Train employees to do a daily self-assessment to ensure they do not have COVID-19 symptoms. *See Appendix C.*
- Employees must wash their hands when arriving and leaving the facility, and before and after:
  - Eating, Breaks, Smoking, Blowing one's nose, coughing, or sneezing, Going to the toilet, Being in contact with animals or pets, Using shared equipment (i.e. tools) and Providing routine care for another person who needs assistance
- Update Occupational First Aider Emergency procedures to reflect best practices recommendations to prevent COVID-19 transmission.
- Staff will be trained on the following:
  - How to safely put on and take off a mask and gloves
  - When to change a mask and gloves
  - The importance of conducting hand hygiene
  - Adapted Occupational First Aider emergency procedures, ie. use of Bag-valve-mask (BVM)

#### 8) Personal Protective Equipment:

- Additional PPE will be provided for emergency procedures, including:<sup>18</sup>
  - Respiratory Protection; N95 Mask (non-valve), or Surgical Mask (ASTM Level 1)
  - Eye Protection; face shields and/or personal protective goggles
  - Hand Protection; Non-latex disposable gloves
  - Body Protection; long-sleeved water-resistant gowns
  - Bag-valve-mask (BVM) with viral filter
  - Pocket Mask with viral filter

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<sup>16</sup> City of Vernon "Proof of Vaccination Policy"

City of Vernon "COVID-19: Masks and health pre-screening in City facilities"

<sup>18</sup> Lifesaving Society "Guideline for Reopening BC's Pools & Waterfronts, First Aid Guidelines."





## CLEANING & SANITATION

Goal: Increase cleaning and disinfection of common touch points to prevent COVID-19 from spreading through contaminated surfaces.

### 1) Elimination Controls:

- Remove unnecessary tools and equipment from staff and storage areas to simplify the cleaning process.

### 2) Engineering Controls:

- All hand washing sinks and stations must have liquid soap, single-use paper towels and running water for staff and patron use.
- Provide hand sanitizer for Staff use, located in Staff Room.
  - Use of Deb Stoko Instant Foam DIN 80005750
- Provide hand sanitizer for Public use, located at all entrances and exits.
  - Use of Bioscrub Hand Sanitizer DIN 80097811
- Daily cleaning & sanitization procedures outlined below in “*Administrative Controls*”.
  - Use of Virex 256 Dilution 1:256 DIN 02241502
  - Use of Crew Bathroom Cleaner Spray DIN 02243720

### 3) Administrative Controls:

- Update cleaning and sanitizing procedures for all common areas and surfaces. *See example in Appendix D*
- Staff Equipment/other high touch surfaces to be regularly disinfected by staff.
  - Staff Room Table before and after each use
  - Staff room appliances and accessories (i.e. Microwave and fridge) during each shift
  - Facility Doorknobs and light switches during each shift
  - Appropriate PPE (if not disposable) after each use
- Public high touch surfaces to be regularly sanitized by staff:
  - Door handles (minimum 2x daily or when visibly dirty)
  - Washroom counters, faucets, paper towel, soap dispensers, cubicle doors, (minimum 2x daily or when visibly dirty)

#### 4) Personal Protective Equipment:

- Employees who are responsible for cleaning will be equipped with any PPE deemed necessary, depending on the cleaning process and chemicals used, including:
  - Disposable gloves
  - Surgical Mask (ASTM Level 1)



## SIGNAGE

Goal: Use signs in employee and public spaces to communicate important information about COVID-19.

### 1) Elimination Controls:

### 2) Engineering Control:

- Signage posted at entrances indicating who is restricted from entering the premises, and occupancy limits. (2 total)
  - Arena Entrances
- Signage posted at the facility encouraging Physical Distancing. (10 total)
  - Interior Arena Entrance
  - 1 in each Dressing Room
  - Upstairs Concourse
  - Staff Areas
- Signage posted in conspicuous locations indicating effective hygiene practices. (9 total)
  - Minimum 1 in each Dressing Room and Washroom

*Examples of Signage in Appendix E*

### 3) Administrative Control:

- Maintain up-to-date and consistent messaging on websites, social media, press releases, and during conversations with patrons to ensure all details are aligned, timely and accurate.
- Follow City of Vernon Communication Guidelines as per COVID-19 signage.
- Communicate information using diagrams and pictures wherever possible.
- Ensure font size on signage is large enough for everyone to read if the person was standing 2 metres away from the sign.
- Encourage staff to provide regular feedback on any issues with COVID-19 prevention measures.<sup>20</sup>

### 4) Personal Protective Equipment:

<sup>20</sup> BC Recreation & Parks Association "Recreation & Parks Sector: Guidelines for Restarting Operations"



## OUTBREAK MITIGATION & RECOVERY

Goal: Modify procedures for managing an exposure or potential exposure to COVID-19.

### 1) Elimination Controls:

- Signage posted at entrances indicating who is restricted from entering the premises including occupancy limits.
- Signage posted at the facility, including physical distancing recommendations and effective hygiene practices.

### 2) Engineering Control:

### 3) Administrative Control:

For Employees and Contractors:

- Follow the City of Vernon COVID-19 Case Management Procedure<sup>21</sup>

For Public/User Groups:

- The group's COVID ambassador must be on site and assist with greeting users and asking common health assessment questions, managing facility access, and occupancy.
- The procedure if a **patron** is identified as having symptoms is:
  - If a patron identifies as symptomatic,
    1. Recommended to put on a mask and return home.
    2. Contact their family physician, primary care provider or Health Link BC at 8-1-1.

If the patron needs to wait for a ride home, they should sit in an appropriate designated area wearing a mask until their ride arrives.<sup>22</sup>

- In the case of notification by a user group of a positive COVID-19 test for an individual participant, and/or player or coach on a team, within their group, it is expected they will follow the guidance of the Interior Health Authority and the current BCCDC recommendations.

<sup>21</sup> City of Vernon "COVID-19 Case Management Procedure."

<sup>22</sup> BC Recreation & Parks Association "Recreation & Parks Sector: Guidelines for Restarting Operations"



#### 4) Personal Protective Equipment:

- Employee PPE is referenced in the “*Employee Policies & Staff Training*” section.
- As per the current [Order of the Minister of Public Safety and Solicitor General](#), all public (user groups) and staff will wear masks (non-medical face coverings) in all indoor public spaces, including but not limited to all indoor common areas (ie. lobbies, hallways etc.) and sport or fitness facilities. Exemptions from the use of face coverings includes but not limited to (a) a person who is less than 12 years of age, (b) a person who is unable to wear a face covering because of (i) a psychological, behavioural or health condition, or (ii) a physical, cognitive or mental impairment, and (g) while participating in a [youth team] sport or [youth team] fitness activity at a sport or fitness facility.<sup>24</sup>

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<sup>24</sup> Province of British Columbia. “*Order of the Minister of Public Safety and Solicitor General. Emergency Program Act. M012.*”

## INDOOR WALKING AT KAL TIRE PLACE

Goal: To provide community members with specific COVID-19 modifications for walking on the Upper Concourse at Kal Tire Place.

### 1) Elimination Controls:

- Signage posted at entrances indicating who is restricted from entering the premises including occupancy limits.
- Walking participants must show proof of full vaccination and government issued photo ID for those 19 years of age and older.
- Walking participants are limited to the Upper Concourse only. Seating in the Arena Spectator stands is not permitted.
- Facility Entrance and Exit is through the main facility doors, the farthest door on the East side.

### 2) Engineering Control:

- Additional floor markings to be installed to encourage physical distancing in congested areas around the Upper Concourse.
- Participants are required to use drinking fountain for water bottle filling only.
- Masks must be worn at all times when walking at Kal Tire Place.

### 3) Administrative Control:

- Post all COVID-19 protocols on the Recreation Services website.
- Provide public education through signage, media releases, and social media that encourages appropriate conduct and emphasizes personal responsibility.<sup>25</sup>
- Participants are encouraged to keep Physical Distancing of 2 metres at all times, and discouraged to congregate before and after their registered timeslot.

### 4) Personal Protective Equipment:

- Employee PPE is referenced in the “*Employee Policies & Staff Training*” section.
- As per the current Interior Health Indoor Exercise Requirements masks must be worn at all times including while exercising<sup>26</sup> (ie. during individual workouts).
- As per the current [Order of the Minister of Public Safety and Solicitor General](#), all public (user groups) and staff will wear masks (non-medical face coverings) in all indoor public spaces, including but not limited to all indoor common areas (ie. lobbies, hallways etc.) and sport or fitness facilities. Exemptions from the use of face coverings includes but not limited to (a) a person who is less than 12 years of age, (b) a person who is unable to wear a face covering because of (i) a psychological, behavioural or health condition, or (ii) a physical, cognitive or

<sup>25</sup> BC Recreation & Parks Association “*Recreation & Parks Sector: Guidelines for Restarting Operations*”

mental impairment, and (g) while participating in a [youth team] sport or [youth team] fitness activity at a sport or fitness facility.<sup>27</sup>

- If a patron is symptomatic, a mask may be provided for them
- Masks are not expected to be worn when users are participating in physical activity. However, participants walking at Kal Tire Place are required to wear a mask while walking as they are using a common hallway.

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<sup>27</sup> Province of British Columbia. "Order of the Minister of Public Safety and Solicitor General. Emergency Program Act. M012."

## REFERENCES

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1. BC Municipal Safety Association. *Municipal Best Practices Guidelines V6*. Web: May 27, 2020
2. BC Recreation & Parks Association. *Recreation & Parks Sector Guideline for Restarting Operations*. Web: May 20, 2020
3. Lifesaving Society BC & Yukon Branch. *Guidelines for Reopening BC's Swimming Pools and Waterfronts*.
4. Regional Health Authorities, Ministry of Health and BC Centre for Disease Control. *Coronavirus Disease (COVID-19) Guideline for Swimming Pools* Web: June 3, 2020
5. Province of BC. *Order of the Minister of Public Safety and Solicitor General Emergency Program Act*. **Web: December 3, 2021**
6. Province of BC. *Order of the Provincial Health Officer Gatherings and Events*. **Web: February 16, 2022**
7. viaSport BC. *Return to Sport Guidelines for BC Version 2*. Web: August 25, 2020
8. Worksafe BC. *COVID-19 Safety Plan*. Web: May 17, 2020
9. Worksafe BC. *Sports and recreation: Protocols for returning to operation*. Web: June 12, 2020
10. City of Vernon *COVID-19 Case Management Procedure*. COV Intranet: June 11, 2020



## LINKS

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[http://www.bccdc.ca/Health-Info-Site/Documents/COVID19\\_DoNotEnterPoster.pdf](http://www.bccdc.ca/Health-Info-Site/Documents/COVID19_DoNotEnterPoster.pdf)

[http://www.bccdc.ca/Health-Professionals-Site/Documents/COVID19\\_PhysicalDistancingPoster.pdf](http://www.bccdc.ca/Health-Professionals-Site/Documents/COVID19_PhysicalDistancingPoster.pdf)

[http://www.bccdc.ca/Health-Professionals-Site/Documents/COVID19\\_Handwashing%20Poster\\_MD%20offices.pdf](http://www.bccdc.ca/Health-Professionals-Site/Documents/COVID19_Handwashing%20Poster_MD%20offices.pdf)

<https://www.bcrpa.bc.ca/media/242766/bcrpa-restarting-guidelines-final.pdf>

<https://www.canada.ca/en/health-canada/services/drugs-health-products/disinfectants/covid-19/list.html>

<https://www.canada.ca/en/health-canada/services/drugs-health-products/disinfectants/covid-19/hand-sanitizer.html>

<https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-pho-order-gatherings-events.pdf>

<https://www.interiorhealth.ca/YourEnvironment/FoodSafety/Documents/823236-Wash-Your-Hands.pdf>

<https://www.interiorhealth.ca/YourEnvironment/TattooPiercingTanningHair/Documents/COVID-19%20Guidance%20for%20Gyms%20and%20Fitness%20Centres%20-%2014May2020.pdf>

<https://www.interiorhealth.ca/YourEnvironment/Documents/Guidelines%20for%20Swimming%20Pools.pdf>

[https://www.lifesaving.bc.ca/Areas/Admin/Content/images/DashboardFilePdfUpload/DashboardFilePdf/Dashboard\\_8242471\\_Guidelines\\_for\\_Reopening\\_BC's\\_Pools\\_and\\_Waterfronts\\_-\\_Updated\\_June\\_17,\\_2020.pdf](https://www.lifesaving.bc.ca/Areas/Admin/Content/images/DashboardFilePdfUpload/DashboardFilePdf/Dashboard_8242471_Guidelines_for_Reopening_BC's_Pools_and_Waterfronts_-_Updated_June_17,_2020.pdf)

<https://news.gov.bc.ca/releases/2020HLTH0317-001895>

<http://www.vch.ca/Documents/Coronavirus%20Disease%20Guideline%20for%20Recreation%20and%20Athletics%20Facilities.pdf>

<https://www.worksafebc.com/en/resources/health-safety/checklist/covid-19-safety-plan?lang=en>

<https://www.worksafebc.com/en/about-us/covid-19-updates/covid-19-returning-safe-operation/sports-recreation>

## APPENDIX A1: KAL TIRE PLACE 4 STEP REOPENING APPROACH

Reopening Step	Area Open	For Whom?	Occupancy Capacity	PHO & Industry Guidelines	Reopening Timeline
1	Staff Spaces	Recreation Staff, Arena Attendants & Custodians	Dependent on Room Occupancy	Events and Gatherings Order – February 16, 2022	Currently Available
	Ice Surface & Dressing Rooms	User Groups	Full capacity – depended on sport requirements	Events and Gatherings Order – February 16, 2022	Currently Available
	Meeting Rooms	Recreation Programs & City of Vernon Staff	Full Capacity - Dependent on Room Occupancy	Events and Gatherings Order – February 16, 2022	Currently Available
	Areas closed at this time include: Upper Concourse, Limited Washrooms, Spectator Viewing				
2	Limited Spectator Seating	Approved Sport Organizations	Full Capacity - (3003)	Events and Gatherings Order – February 16, 2022	Currently Available
	Meeting Rooms	Community Members	Full Capacity - Dependent on Room Occupancy		Currently Available
3	“New” Normal	Everyone	TBD	TBD	TBD

The mitigation plan and the **three (3)** steps will be re-evaluated during operation on an ongoing basis and if an environment is created where the goals listed in this document cannot be reasonably achieved and recommendations from WorkSafe BC and the Provincial Health Officer change, a decision will be made to reduce operations or close the facility.

## APPENDIX A2: KAL TIRE PLACE ROOM OCCUPANCY LIMITS

Room	Room Configuration	Occupancy Limit -Full Capacity
Breakaway Room	Theatre	56
	Meeting with tables	20
Civic Room	Theatre	200
	Meeting with tables	50
Crossover Room	Theatre	66
	Meeting with tables	32
Civic & Crossover Room Combined	Theatre	320
	Meeting with tables	150
	Recreation Programs	30
Training Room	Theatre	60
	Meeting with tables	40
Overtime Room	Theatre	50
	Meeting with tables	66
Ice Surface		Determined by Sport
Dressing Rooms		Determined by Sport
Arena Admin Office		5
Admin Manager Office		3
Facility Manager Office		3
Staff Room		3

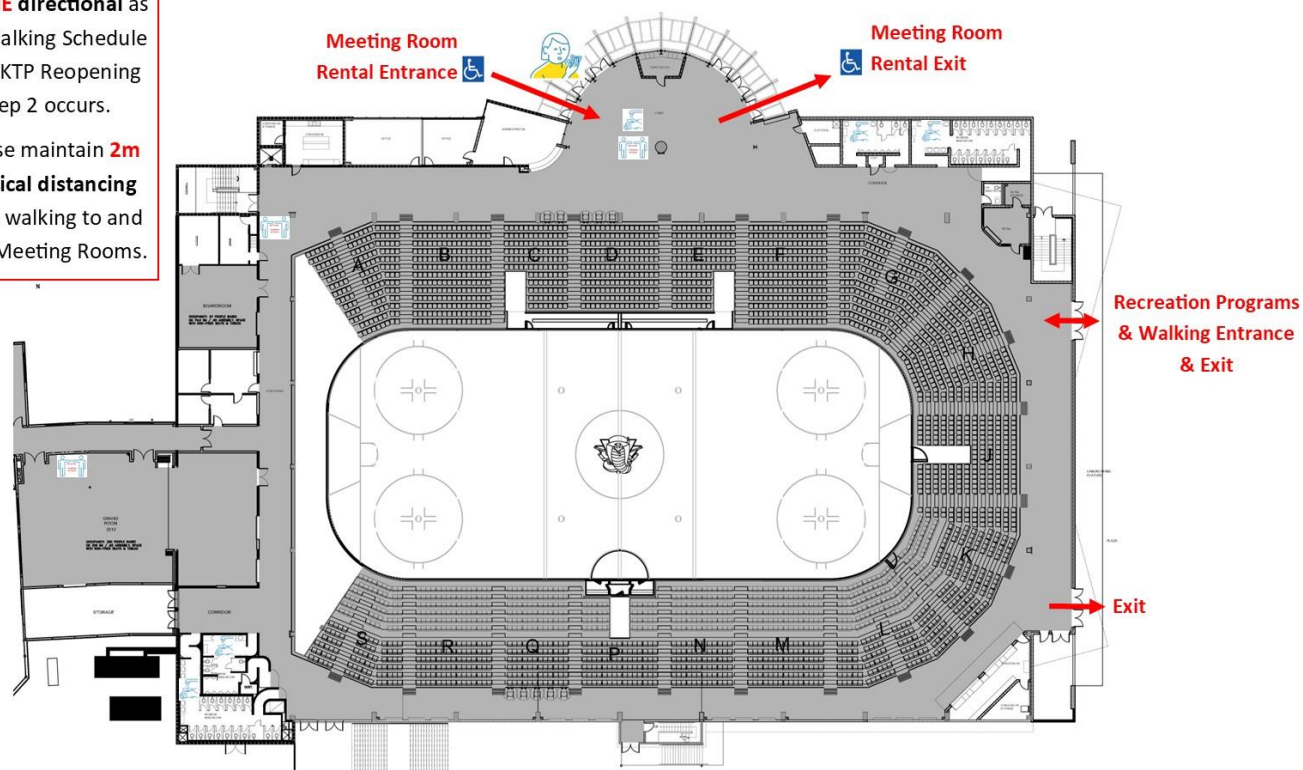
## APPENDIX B1: SITE MAP – KAL TIRE PLACE UPPER LEVEL

### Kal Tire Place - Upper Level

3445 43rd Avenue Vernon BC

Upper Concourse will be **ONE directional** as per Walking Schedule once KTP Reopening Step 2 occurs.

Please maintain **2m physical distancing** when walking to and from Meeting Rooms.



= COVID Sign (Do Not Enter if you are sick & Occupancy Limits)



= COVID Sign (Social Distancing)



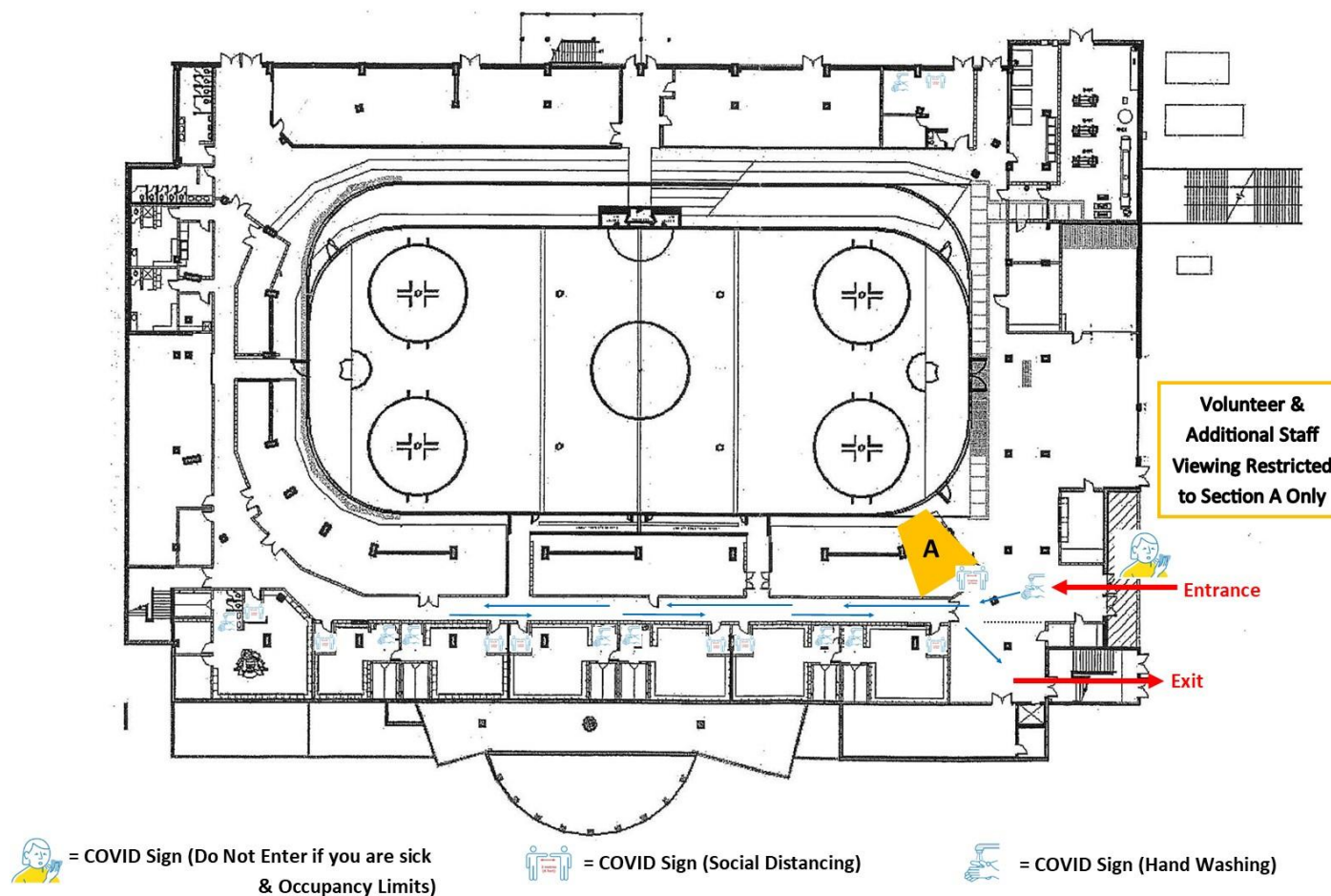
= COVID Sign (Hand Washing)



## APPENDIX B2: SITE MAP – KAL TIRE PLACE LOWER LEVEL

### Kal Tire Place - Lower Level

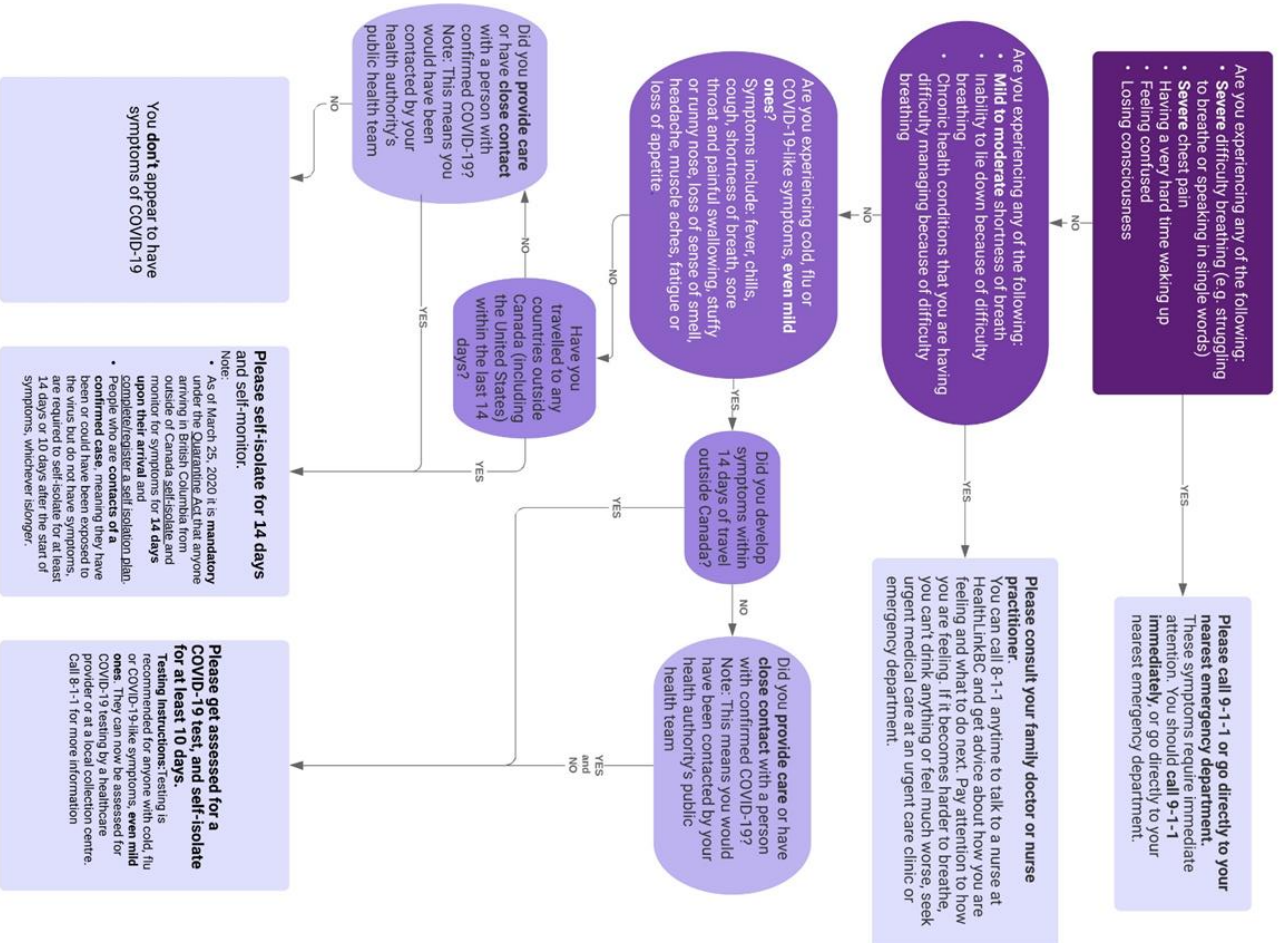
3445 43rd Avenue Vernon BC



## APPENDIX C: SYMPTOM CHECK

### BC COVID-19 Self-Assessment Tool Flow Chart

source: <https://bc.thrive.health/covid19/en>



## APPENDIX D: FACILITY TOUCH POINT CLEANING

### Chemicals Used for Disinfection/Cleaning.

Product	Application	Who can Use	PPE	Dwell Time	Rinse	Mop/Bucket Colour
<b>Virex 256 Disinfectant</b>	Mop, trigger spray bottle, pump sprayer	Anyone	Gloves	1-3 minutes	N/A	Yellow
<b>Crew Washroom Cleaner Disinfectant</b>	Trigger spray bottle	Arena Staff	Goggles, gloves	Not needed	N/A	White bottle and brush
<b>Glance Glass Cleaner</b>	Trigger spray bottle	Anyone	Gloves	Not needed	N/A	N/A
<b>Stride Floor Cleaner</b>	Trigger spray bottle or Mop	Anyone	Gloves	Not needed	N/A	N/A

### Assignment of Disinfection/Cleaning Tasks – Cleaning blocks

Staff	Washrooms	Arena Area	Meeting Rooms	Staff Areas
<b>Arena Attendants or Custodian</b>	Benches, change tables, walls, garbage containers, partition walls, door handles, counters, mirror, soap dispensers, sink, paper dispensers, sanitary disposal containers, toilets, urinals	Door Handles	Tables, Chairs, Door Handles, Misc. Equipment	Washroom, Table, Storage room, Tool room
<b>Recreation Clerk</b>				Front Counter, Moneris, Workstations

## APPENDIX E: SIGNAGE EXAMPLES



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<sup>28</sup> Government of Canada Public Health "Reduce the Spread of COVID-19. Wash your Hands."