

Background

To provide information relating to Retail Cannabis Store (RCS) application requirements and process.

What is a Retail Cannabis Store license?

An RCS license allows the retail sales of non-medical cannabis within the City of Vernon. Enforcement of cannabis sales rules and regulations is largely through the provincial government, except for the land use and licensing aspects that are regulated by municipal governments including Vernon.

How do I submit a Retail Cannabis Store application?

Applications for an RCS license must be submitted to the Provincial Liquor and Cannabis Regulation Branch (LCRB) using the [Cannabis Licensing Application Portal](#). The Province then notifies the City of Vernon by email that your application has been received, and requests the City to consider the application and to provide a written recommendation.

Upon receipt of this, the City sends the applicant an email outlining any additional application requirements for the municipal review process. Application requirements include:

- Application Fee
- Completed Cannabis Business License Application form
- State of Title, Owners Undertaking and Company Ownership (if required)
- Project Rationale
- Site Plan and Floor Plan
- Elevation Drawings

Who are Retail Cannabis Store applications referred to?

RCS applications are referred to a variety of groups including:

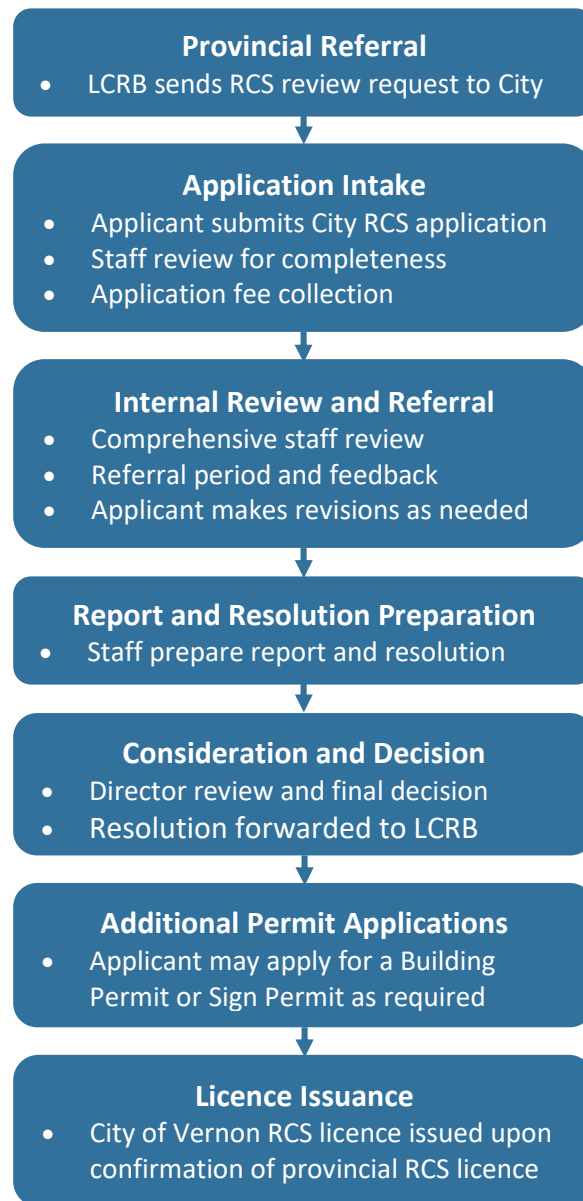
- Adjacent properties – all properties within 30 m of the subject property.
- Internal groups - such as the Building Department, Engineering Department, or RCMP.
- External agencies - such as the School Board or Downtown Vernon Association (if downtown).

Why are both a Provincial and a City license required?

Both licenses are required to allow the Province to distribution of retail cannabis and track the enforcement of cannabis sales rules and regulations, while ensuring the City of Vernon can maintain accurate business licensing information within the community.

What does the Retail Cannabis Store application review process look like?

Below is the standard RCS application review process. Processing timelines range vary depending on the complexity of the application, and may be extended if application documents are incomplete.



Where can I learn more?

For more information on provincial cannabis regulations, please contact to the Liquor and Cannabis Regulation branch at 250-952-5787 or LCRBCannabis@gov.bc.ca.

For more information, please contact Planning Department staff at 250-550-3634 or planning@vernon.ca. Staff are also available at the Community Services Building (3001 32nd Ave) during regular business hours.

