



CORPORATION OF THE CITY OF VERNON

CLIMATE ACTION ADVISORY COMMITTEE

NOVEMBER 23, 2022, AT 4:00 PM

OKANAGAN ROOM (COUNCIL CHAMBERS) CITY HALL

A G E N D A

1) **CALL TO ORDER**

2) **LAND ACKNOWLEDGEMENT**

As chair of the City of Vernon's Climate Action Advisory Committee, and in the spirit of this gathering, I recognize the City of Vernon is located in the traditional territory of the Syilx people of the Okanagan nation.

3) **ADOPTION OF AGENDA**

4) **ADOPTION OF MINUTES**

October 26, 2022 (Attached)

5) **CO-CHAIRS REPORT**

6) **UNFINISHED BUSINESS**

- Team reports:
 - Metrics and Reporting
 - Community Engagement
 - Youth engagement
 - Fundraising

7) **NEW BUSINESS:**

- Completing Prioritizing Exercise Memo, attached as Appendix 1

8) **INFORMATION ITEMS**

- Deadline for Committee Applications

9) **NEXT MEETING**

The next meeting of the Climate Action Advisory Committee is tentatively scheduled for **January 25, 2023** (to be confirmed in early January, 2023)

10) **ADJOURNMENT**



THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF THE
CLIMATE ACTION ADVISORY COMMITTEE MEETING
HELD WEDNESDAY, OCTOBER 26, 2022
OKANAGAN ROOM (COUNCIL CHAMBER) CITY HALL**

PRESENT: Jeremy Fyke
Jenn Comazzetto
Mary Stockdale
Donna Bartel
Stan Eaman
Brian Guy

ABSENT: Councilor Brian Quiring
Barry Dorval
Colleen Marchand
Ed Wilson
Nia Hill
Mayor Cumming
Bill Darnell
Alan Gee

STAFF: Brendan Riome, Climate Action Coordinator
Kim Flick, Director, Community Infrastructure and Development
Jack Shipton, Environmental Planning Assistant

ORDER The meeting was called to order at 4:05 p.m.

**LAND
ACKNOWLEDGEMENT** *As Chair of the City of Vernon's Climate Action Advisory Committee, and in the spirit of this gathering, I recognize the City of Vernon is located in the traditional territory of the Syilx people of the Okanagan Nation.*

**MOTION TO ADOPT
AGENDA ITEM** Moved by **B. Guy**, second by **J. Fyke**:

THAT the Committee add 2022 Budget discussion to the agenda.

CARRIED

**ADOPTION OF THE
AGENDA**

Moved by **B. Guy**, seconded by **S. Eaman**:

THAT the agenda of the October 26, 2022 meeting of the Climate Action Advisory Committee be adopted as amended.

CARRIED**ADOPTION OF THE
MINUTES**

Moved by **J. Comazetto**, seconded by **D. Bartel**:

THAT the minutes for the September 28, 2022 meeting of the Climate Action Advisory Committee be adopted.

CARRIED**CO-CHAIRS REPORT**

Election Update

- Congratulations to sitting members of the committee on their election.

Co-chair reviewed strategic direction impacts as a result of council changes. Discussed the background for the CAAC selecting priorities to recommend to Council as part of the upcoming Strategic Priority Session in February. The October CAAC meeting will be used to discuss background information and the November meeting to finalize a recommendation.

UNFINISHED BUSINESS:

- Team reports:
 - Metrics and Reporting
 - No update from this Team.
 - Community Engagement
 - Discussed the possibility of a FT hire to promote community engagement, outreach and communications in the City.
 - Reviewed the Draft Community Engagement Strategy that was developed by City of Vernon Staff and Team members.
 - Youth Engagement
 - Discussed the importance of aligning with the upcoming Youth Climate Action Summit.
 - Fundraising
 - Discussed current funding opportunities and how they can inform strategic priorities.
 - J. Fyke mentioned availability of funding tied to retrofits.

- M. Stockdale suggested utilizing university students working on corresponding projects.

INFORMATION ITEMS:

- Climate Action Advisory Committee Member Expiry – January 31 2023
- K. Flick clarified that all members can re-apply, except B.Guy (and other current councillors) who will be selected through separate council processes.
- M. Stockdale requested the application link for existing committee members.

NEW BUSINESS:

- B. Guy, Co-Chair, elected to Council
- Progress update re: Climate Action Plan (B. Riome)
 - Previous month has been largely devoted to meetings and identifying strategic priorities at the City.
 - Meetings with Senior Management Teams are in-progress, regarding integrating processes with CAP objectives.
- 2022 Budget Discussion
 - K. Flick highlighted that budget adoption process is well underway, and that there is room for the CAAC to bring forward items for consideration.
 - M. Stockdale brought forward consideration for a CAP Community Engagement new hire, and how that process may work.
 - CAP Community Engagement hire is supported by B. Guy in principle, no direct motion yet.
 - D. Bartel wants the committee to consider what is the CAAC's budget priority?
 - K. Flick highlighted where and when the CAAC can make council recommendations.

- B. Guy brought forward a further recommendation for long-term funding of the CAAC. Likened the funding to the current community infrastructure levy.

**MOTION FOR
COUNCIL
RECOMMENDATION
#1**

Moved by **S. Eaman**, seconded by **J. Comazetto**:

THAT council authorize funding for an additional FTE to assist with community engagement in delivering the climate action plan.

CARRIED

**MOTION FOR
COUNCIL
RECOMMENDATION
#2**

Moved by **S. Eaman**, second by **J. Comazetto**:

THAT the Climate Action Advisory Committee recommend that council establish a long-term funding mechanism to ensure ongoing funding towards the CAP.

CARRIED

Workshop to develop the CAAC's CAP Implementation Plan

- Strategic priorities slideshow presentation from M. Stockdale and B. Riome.

M. Stockdale on Community Side of the CAP

- J. Fyke highlighted that funding should be a priority to achieve our means, aiming towards 'end goals'.
- J. Comazetto highlighted obstacles towards good sustainable development (red tape).
- B. Guy highlighted that Exercise 1, Challenges, speaks to the CAAC need for engagement staff.

B. Riome on the Staff Side of the CAP.

- J. Fyke furthered connected funding to priorities.
- Group discussion, to what extent should priorities be narrowed, if at all?

- K. Flick noted that many of the CAP goals have a home within City administration.
- M. Stockdale, B. Guy, and J. Fyke discussed biases on the committee and how they influence committee priorities – and that they rightly should as committee members represent various portions of the community.

NEXT MEETING

The next meeting for the Climate Action Advisory Committee is set for **November 23, 2022 at 4:00 PM.**

MOTION TO ADJOURN Moved by **S. Eaman**, seconded by **D. Bartel**:

THAT the meeting of the Climate Action Advisory Committee be adjourned.

CARRIED

ADJOURNMENT

The meeting of the Climate Action Advisory Committee adjourned at 6:05 PM.

CERTIFIED CORRECT:

_____ Chair



THE CORPORATION OF THE CITY OF VERNON

MEMORANDUM TO COMMITTEE

SUBMITTED BY: Brendan Riome, Climate Action Implementation Coordinator, Long Range Planning and Sustainability

COMMITTEE MEETING DATE: November 23, 2022
REPORT DATE: November 7, 2022
FILE: 0540-20

SUBJECT: CLIMATE ACTION ADVISORY COMMITTEE STRATEGIC PRIORITY EXERCISE

At its meeting on October 26, 2022, the Climate Action Advisory Committee began the process of selecting action items from the Climate Action Plan to provide recommendations to Council for the upcoming Strategic Planning Session in early 2023. The Co-Chair, Mary Stockdale, and the Climate Action implementation Coordinator, Brendan Riome, provided information on previous community engagement workshops and prioritization work completed by City of Vernon staff.

The November 23, 2022, meeting will be used to finalize the Committee's recommendations. To facilitate a discussion. The Co-Chair is recommending the Committee do a roundtable where each member states what they see as priorities. To keep the discussion structured, the following guidelines will be used:

*Each member will have two (2) minutes to speak
 Two (2) minutes will be allocated for questions after each member has spoken
 After all members have spoken, five (5) minutes will be allocated to open discussion*

Upon the completion of the roundtable, the Committee will proceed with finalizing its recommendations to Council.

Respectfully submitted:

Brendan Riome
 Climate Action Implementation Coordinator