



“To deliver effective and efficient local government services that benefit our citizens, our businesses, our environment and our future”

THE CORPORATION OF THE CITY OF VERNON

A G E N D A

REGULAR OPEN MEETING OF COUNCIL

CITY HALL COUNCIL CHAMBER

FEBRUARY 14, 2022

AT 8:40 AM

All Council meetings will be conducted under the provisions of the Provincial Health Officer’s Orders:

- *Face Coverings (COVID-19) – December 3, 2021.*

Masks are mandatory for in-person attendance to Council meetings. Please note capacity is limited and is available on a first come, first served basis. A hand-washing and/or sanitizing station will be provided.

Council meetings are live-streamed and video-recorded and may be accessed at <https://www.vernon.ca/council-video>. Recordings are made available on the City of Vernon website by noon on the day following the meeting.

1. CALL REGULAR MEETING TO ORDER

LAND ACKNOWLEDGEMENT

- A. As Mayor of the City of Vernon, and in the spirit of this gathering, I recognize the City of Vernon is located in the traditional territory of the Syilx People of the Okanagan Nation.

2. MOVE TO COMMITTEE OF THE WHOLE

3. RECONVENE REGULAR MEETING AND RESOLUTION TO CLOSE MEETING

- A. BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90 of the *Community Charter* as follows:

(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;

- (g) litigation or potential litigation affecting the municipality;
 - (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

4. RECONVENE OPEN COUNCIL MEETING AT 1:30 PM

**LAND
ACKNOWLEDGEMENT**

A. As Mayor of the City of Vernon, and in the spirit of this gathering, I recognize the City of Vernon is located in the traditional territory of the Syilx People of the Okanagan Nation

AGENDA

B. THAT the Agenda for the February 14, 2022, Regular Open Meeting of Council be adopted as circulated.

5. ADOPTION OF MINUTES AND RECEIPT OF COMMITTEE OF THE WHOLE

**MINUTES
(P. 8)**

A. THAT the minutes of the Regular Meeting of Council held January 24, 2022 be adopted;

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held January 24, 2022 be received.

6. BUSINESS ARISING FROM THE MINUTES

7. GENERAL MATTERS

**PRESENTATION –
RCMP QUARTERLY
REPORT
(7400-30)
(P. 20)**

A. Supt. Shawn Baher, OIC, RCMP, will provide the Fourth Quarter Report for 2021.

THAT Council receives the RCMP 4th Quarter Report (October to December 2021), as provided by Supt. Shawn Baher, OIC, RCMP, at the February 14, 2022 Regular Council Meeting.

**PRESENTATION –
TOURISM COMMISSION
ANNUAL UPDATE
(0540)**

- B. Claus Larsen, Chairperson, Tourism Commission, re: Annual Update to Council as per Section 7.4 of Tourism Commission Bylaw 5683.

THAT Council receives the Tourism Commission Annual Update report to Council as provided by Claus Larsen, Chairperson, at the February 14, 2022 Regular Council Meeting.

8. COUNCIL INQUIRIES

9. ADMINISTRATION UPDATES

**ADMINISTRATION
UPDATES
(0550-05) (P. 43)**

- A. THAT Council receive the Administration Updates dated February 14, 2022, for information.

10. UNFINISHED BUSINESS

**WASTE COLLECTION
SERVICES –
RESIDENTIAL
ORGANICS CART
PURCHASE
(5360-05)
(P. 44)**

- A. THAT Council receive the memo titled “Waste Collection Services – Residential Organics Cart Purchase”, dated February 2, 2022, respectfully submitted by the Manager, Roads, Drainage and Airport;

AND FURTHER, that Council authorize the expenditure of up to \$1,100,000 for the purchase of organics collection carts and kitchen catchers, to be funded 1/3 by the Climate Action Revolving fund and 2/3 by the CleanBC Organics Infrastructure and Collection Program grant.

**ZONING BYLAW 5000
TEXT AMENDMENT TO
FENCE REGULATIONS
(6450)
(P. 49)**

- B. THAT Council support an amendment to Zoning Bylaw 5000 by adding the following wording to Section 6.5.7: “No fence shall have pickets or finials extending above a horizontal rail” as outlined in the report titled “Zoning Bylaw 5000 Text Amendment to Fence Regulations” dated February 1, 2022 and respectfully submitted by the Manager, Current Planning;

AND FURTHER, that Council direct Administration to waive a public hearing for “Zoning Text (Fence Regulations) Amendment Bylaw 5890, 2022”.

**KIN RACE TRACK
ATHLETIC PARK
DEVELOPMENT
PROCESS
(6520-32)
(P. 55)**

- C. THAT Council support the revised process and timeline for the development of the Kin Race Track Athletic Park as outlined in the report titled “Kin Race Track Athletic Park Development Process” dated February 1, 2022 and respectfully submitted by the Manager, Long Range Planning and Sustainability and the Long Range Planner.

**PROPOSED
AMENDMENTS TO
ELECTION
PROCEDURE BYLAW
3971
(3900-01)
(P. 58)**

- D. THAT Council direct Administration to bring forward for readings, the proposed amendments to 'Election Procedure Bylaw Number 3971, 1993' as outlined in the memorandum titled "Proposed Amendments to Election Procedure Bylaw 3971" dated January 27, 2022 and respectfully submitted by the Manager, Legislative Services.

11. MATTERS REFERRED: COMMITTEE OF THE WHOLE AND IN CAMERA

12. NEW BUSINESS

**RECREATION
SERVICES – 2021
MAJOR MAINTENANCE
PROJECTS
(8215-2021)
(P. 67)**

- A. THAT Council receive the memorandum titled "Recreation Services – 2021 Major Maintenance Projects" and the accompanying PowerPoint presentation, dated February 4, 2022 respectfully submitted by the Manager, Recreation Facilities.

**UBCM COMMUNITY
EMERGENCY
PREPAREDNESS FUND
– 2022 EMERGENCY
SUPPORT SERVICES
(1855-20)
(P. 76)**

- B. THAT Council authorize Administration to apply for a \$25,000 grant from the "*UBCM Community Emergency Preparedness Fund - 2022 Emergency Support Services*", as attached to the report of the same title, dated February 4, 2022 and respectfully submitted by the Emergency Program Coordinator;

AND FURTHER, that Council authorize the Administration to assume overall grant management should the grant application be successful.

**TOURISM VERNON
2022 TACTICAL
MARKETING PLAN
(6900-01)
(P. 85)**

- C. THAT Council support the "2022 Tactical Marketing Plan" as recommended by the Tourism Commission and attached to the report titled "Tourism Vernon 2022 Tactical Marketing Plan" dated February 1, 2022 and respectfully submitted by the Manager, Tourism.

**2022 – 2023
SUSTAINABILITY
GRANTS PROGRAM
(5280-03)
(P. 109)**

- D. THAT Council renew the Sustainability Grant Program as described in the memorandum titled "2022 – 2023 Sustainability Grants Program" dated February 1, 2022 and respectfully submitted by the Manager, Long Range Planning and Sustainability.

**COMPOST BIN
PROGRAM 2022
(5280-03)
(P. 111)**

- E. THAT Council direct Administration to implement a modified compost bin program in 2022 as outlined in the report titled "Compost Bin Program 2022" dated February 1, 2022 and respectfully submitted by the Manager, Long Range Planning and Sustainability and the Manager, Roads, Drainage and Airport;

AND FURTHER, that Council approve the expenditure of up to \$15,000 from the Climate Action Revolving Fund to support the Compost Bin Program in 2022.

2023 – 2027 FINANCIAL PLAN SCHEDULE (1700-02) (P. 122)

- F. THAT Council approve the 2023-2027 Financial Plan timeline as set forth in the memorandum titled “2023-2027 Financial Plan Schedule”, dated January 28, 2022 and respectfully submitted by the Director, Financial Services;

AND FURTHER, that Council approve a Special Meeting of Council held at Lakers Clubhouse on Thursday, June 9, 2022 to review the progress of the 2019-2022 Strategic Plan, review the issues influencing the 2023-2027 Financial Plan and receive the May 2022 public survey results;

AND FURTHER, that Council approve Special Meetings of Council to be held on December 5 and 6, 2022 to deliberate the 2023-2027 Proposed Financial Plan.

CITIZEN REMUNERATION REVIEW COMMITTEE (0570-06) (P. 125)

- G. THAT Council requests Mayor Cumming and the Chief Administrative Officer to bring forward a recommendation of three members of the public, with at least one member having previous elected municipal government experience, to be considered for appointment to the Citizen Remuneration Review Committee;

AND FURTHER, that Council directs the Citizen Remuneration Review Committee to review Council remuneration as per the Council Remuneration Policy and report back to Council on August 15, 2022 with a recommendation for consideration in the 2023 budget.

BOUNDARY EXTENSION, ORDER IN COUNCIL NO. 422, 5849 SILVER STAR ROAD (BX SCHOOL) (3370-20-32, ANX00026) (P. 132)

- H. THAT Council receives for information the memorandum titled “Boundary Extension, Order In Council No. 422, 5849 Silver Star Road (BX School)”, dated February 2, 2022 and respectfully submitted by the Manager, Legislative Services.

SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION (SILGA) REQUEST FOR REPRESENTATIVE – 2023 CONVENTION PLANNING (0360-20-25) (P. 141)

- I. THAT Council directs Administration to advise the Southern Interior Local Government Association that Councillor Mund will represent the City on the 2023 Convention Planning Committee as outlined in the memorandum titled “Southern Interior Local Government Association (SILGA) Request for Representative – 2023 Convention Planning” dated January 31, 2022 and respectfully submitted by the Manager, Legislative Services.

13. LEGISLATIVE MATTERS**A. Bylaws:****ADOPTION**

- 5884

- (i) THAT Bylaw 5884, “**Fees and Charges (Retail Cannabis Application and Licensing Fees) Amendment Bylaw 5884, 2022**”, a bylaw to amend Fees and Charges Bylaw Number 3909, 1993 to reduce retail cannabis application and licensing fees be **adopted. (P. 142)**

FIRST, SECOND & THIRD READINGS

- 5885

- (ii) THAT Bylaw 5885, “**Subdivision and Development Servicing (Sections 1 through 9) Amendment Bylaw 5885m 2022**”, a bylaw to adjust the minimum triggering threshold and maximum potential value for offsite works and servicing requirements, be read a first, second and third time. **(P. 144)**

FIRST & SECOND READING AND PUBLIC HEARING DATE

- 5886

- (iii) THAT Bylaw #5886 “**Official Community Plan (Development Permit Guidelines) Text Amendment Bylaw Number 5886, 2022**”, a bylaw to amend ‘Official Community Plan Bylaw Number 5470, 2013’ to change the dollar value for an exemption to the Development Permit requirements and Development Permit Minor requirements from \$50,000 to \$200,00, be **read a first and second time;**

AND FURTHER, that the Public Hearing for Bylaw 5886 be scheduled for **Monday, March 14, 2022 at 5:30 pm** in the Council Chambers. **(P. 173)**

- Memo dated February 1, 2022 from the Long Range Planner re: Bylaw Revisions for Proposed Amendments to Official Community Plan Development Permit Guidelines **(P. 175)**

14. COUNCIL INFORMATION UPDATES

A. Mayor and Councillors Reports.

15. INFORMATION ITEMS

A. Letter dated January 20, 2022 from Keelan Murtagh, Executive Director, Downtown Vernon Association (DVA) re: Crime Prevention and Security Camera Grant Program. **(P. 178)**

- Email response from Mayor Cumming dated January 27, 2022 to the DVA’s Executive Director’s email of January 25, 2022 **(P. 179)**

- B. Letter dated January 20, 2022 from Robin Cardew, President, Greater Vernon Chamber of Commerce re: Government engagement with business and disclosure of data **(P. 181)**
- C. Letter dated January 27, 2022 from Kim Tvergyak, Deputy Municipal Clerk, District of Coldstream re: Okanagan Regional Library: Library Sunday Openings Request for Funding **(P. 183)**
- D. Letter dated January 28, 2022 from Robin Cardew, President, Greater Vernon Chamber of Commerce re: Reopening B.C.’s event sector **(P. 184)**
- E. Letter dated January 28, 2022 from Gina McKay, Mayor, District of Stewart re: BC Wildfires Petition – Letter of Support **(P. 186)**
- F. Minutes from the following Council Committee:
 - i) Economic Development Advisory, October 14, 2021 **(P. 187)**

RECESS

16. RECESS MEETING

NOTES:

A Public Hearing is scheduled to be held at the **City of Vernon Council Chambers** at **5:30 PM** for:

“4408 25th Street Rezoning Amendment Bylaw Number 5883, 2022”

THIRD READING

- **5883**

17. THAT Bylaw #5883 **“4408 25th Street Rezoning Amendment Bylaw Number 5883, 2022”**, a bylaw to rezone land from “R5 – Fourplex Housing Residential” to “R4 – Small Lot Residential” in order to CONSTRUCT single family bare land strata development, be **read a third time. (P. 197)**

CLOSE

18. CLOSE OF MEETING