



THE CORPORATION OF THE CITY OF VERNON

A G E N D A

REGULAR OPEN MEETING OF COUNCIL

CITY HALL COUNCIL CHAMBER

April 26, 2021

AT 8:40 AM

“To deliver effective and efficient local government services that benefit our citizens, our businesses, our environment and our future”

*Pursuant to Provincial Health Officer’s Order, “Gathering and Events – March 31, 2021”, members of the public are **prohibited** from attending Council meetings in-person until such time as the order “Gathering and Events – March 31, 2021” is rescinded or amended;*

Council meetings are live-streamed and video-recorded and may be accessed at <https://www.vernon.ca/council-video>. Recordings are made available on the City of Vernon website by noon on the day following the meeting.

1. **CALL REGULAR MEETING TO ORDER AND MOVE TO COMMITTEE OF THE WHOLE**
2. **RESOLUTION TO CLOSE MEETING**

BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90 (1) of the *Community Charter* as follows:

- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

3. ADJOURN TO OPEN COUNCIL AT 1:30 PM

AGENDA

A. THAT the Agenda for the April 26, 2021, Regular Open Meeting of Council be adopted as circulated.

4. ADOPTION OF MINUTES AND RECEIPT OF COMMITTEE OF THE WHOLE

MINUTES

A. THAT the minutes of the Regular Meeting of Council held April 12, 2021 be adopted; **(P. 9)**

AND FURTHER, that the minutes of the Special Meeting of Council held April 20, 2021 be adopted, **(P. 25)**

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held April 12, 2021 be received.

5. BUSINESS ARISING FROM THE MINUTES

6. GENERAL MATTERS

**PRESENTATION –
GOVERNMENT
FINANCE OFFICERS
ASSOCIATION AWARD
(1700-01)
(P. 29)**

A. Mayor Cumming will present the following award for the annual financial report for the fiscal year ended December 31, 2019:

Canadian Award for Financial Reporting

THAT Council receives the letter dated April 15, 2021 from Michele Mark Levine, Director, Technical Services Centre, regarding receipt of the Canadian Award for Financial Reporting for information.

7. COUNCIL INQUIRIES

8. ADMINISTRATION UPDATES

**ADMINISTRATION
UPDATES
(0550-05) (P. 31)**

A. THAT Council receive the Administration Updates dated April 26, 2021, for information.

9. UNFINISHED BUSINESS

**SECONDARY SUITES –
ZONING BYLAW
AMENDMENT AND
HEIGHT REGULATION
CLARIFICATION
(6441-20)
(P. 35)**

A. THAT Council support Bylaw #5851, which establishes conditions of use for Secondary Suites and amends Zoning Bylaw #5000, as attached to the memorandum titled “Secondary Suites – Bylaw Amendments” dated March 10, 2021 respectfully submitted by the Long Range Planner.

**SPRAY PARK
DEMOLITION AND
OUTDOOR PLAY
OPTIONS FOR
CONSIDERATION
(6135-01)
(P. 46)**

- B. THAT Council authorize the expenditure of up to \$45,000 for the removal of the Spray Park at Polson Park, funded from the Parks Legacy reserve as outlined in the memorandum titled “Spray Park Demolition and Outdoor Play Options for Consideration” dated April 14, 2021, respectfully submitted by the Manager, Long Range Planning and Sustainability and the Manager, Parks and Public Spaces Maintenance.
- C. THAT Council direct Administration to implement the outdoor play options and authorize the expenditure of up to \$15,000 for the implementation of Pop Up Spray Parks and Unplug and Play boxes, funded from the 2020 Uncommitted Unexpended Balance as outlined in the memorandum titled “Spray Park Demolition and Outdoor Play Options for Consideration” dated April 14, 2021, respectfully submitted by the Manager, Long Range Planning and Sustainability and the Manager, Parks and Public Spaces Maintenance.

**ELECTRIC KICK
SCOOTER PILOT
TRAFFIC BYLAW #5600
AMENDMENTS
(8300-10-06)
(P. 54)**

- D. THAT Council endorse the proposed amendments to Traffic Bylaw #5600, as shown in Attachment 2 in the report titled “Electric Kick Scooter Pilot Traffic Bylaw #5600 Amendments”, dated April 15, 2021, respectfully submitted by the Active Transportation Coordinator.

10. MATTERS REFERRED: COMMITTEE OF THE WHOLE AND IN CAMERA

11. NEW BUSINESS

A. Correspondence:

**RECREATION
SERVICES
QUARTERLY REPORT
(7700-01)
(P. 71)**

- (i) THAT Council receive the memorandum titled “Recreation Services – 2021 First Quarter Report” and the accompanying PowerPoint presentation, dated April 15, 2021 respectfully submitted by the Manager, Customer Service – Recreation.

**LOCAL GOVERNMENT
DEVELOPMENT
APPROVALS
PROGRAM GRANT
APPLICATION
AUTHORIZATION
(6410-01) (P. 93)**

- (ii) THAT Council authorizes Administration to make an application to the Local Government Development Approvals Program for up to \$500,000 as described in the memorandum titled “Local Government Development Approvals Program Grant Application Authorization” dated April 12, 2021, respectfully submitted by the Manager, Building and Licensing.

**2021 PRIORITY LAKE
ACCESS COUNCIL
TOUR (8700-02)
(P. 102)**

- (iii) THAT Council attend the six high priority lake access sites individually at their leisure before May 10, 2021 as outlined in the memorandum titled “2021 Priority Lake Access Council

Tour” dated April 14, 2021, respectfully submitted by the Transportation Planner;

AND FURTHER, that Council direct Administration to present the six high priority lake access sites for discussion at the Committee of the Whole Meeting of May 10, 2021.

**OKANAGAN BASIN
WATER BOARD
WATER
CONSERVATION AND
QUALITY
IMPROVEMENT GRANT
APPROVAL (6140-20)
(P. 110)**

- (iv) THAT Council **rescind** the portion of the following resolution adopted at the February 22, 2021 Regular Council Meeting,

“THAT Council direct Administration to conduct the Polson Park Stream Naturalization Feasibility study for up to \$75,000 to address the hydrogeology issues and stormwater catchment in Polson Park to be funded for up to \$45,000 from the 2022 Capital Design budget as outlined in the report titled “Polson Park Hydrogeology Recommendations and Planning and Okanagan Basin Water Board Water Conservation and Quality Improvement Grant Application” dated February 8, 2021 from the Manager, Long Range Planning and Sustainability and Manager, Parks and Public Spaces;

AND FURTHER, that Council authorize the expenditure of up to \$125,000 for the Polson Park naturalization and detention pond study, funded by \$25,000 of Okanagan Basin Water Board Water Conservation and Quality Improvement grant, and \$100,000 of Stormwater Development Cost Charges, as outlined in the memorandum titled “Okanagan Basin Water Board Water Conservation and Quality Improvement Grant Approval”, dated April 16, 2021, and respectfully submitted by the Manager, Infrastructure.

**REDUCING THE RISK
OF WILDFIRE ON
PRIVATE, LARGE
FORESTED PROPERTY
(1855-20) (P. 113)**

- (v) THAT Council receive for information the memo titled “Reducing the Risk of Wildfire on Private, Large Forested Property” dated April 13, 2021 respectfully submitted by the Director, Fire Rescue Services.

**SPALLUMCHEEN
REZONING
APPLICATION
(0230-20-37)
(P. 148)**

- (vi) THAT Council support the O’Keefe Ranch & Interior Heritage Society’s rezoning application to amend the text of the Township of Spallumcheen’s zoning bylaw to include temporary accommodation for the purpose of showcasing heritage attractions, for lands designated 901 Special Use (Heritage) Zone (S.1);

AND FURTHER, that Council authorize the Chief Administrative Officer to sign the rezoning application on behalf of the Corporation of the City of Vernon.

**PROPOSED
PERMANENT VISITOR
INFORMATION CENTRE
CLOSURE AND SANI-
STATION RELOCATION
(6441-01)
(P. 166)**

(vii) THAT Council direct Administration to permanently close the Visitor Information Centre as recommended by the Tourism Commission and as outlined in the memorandum titled “Proposed Permanent Visitor Information Centre Closure and Sani-Station Relocation” dated April 21, 2021, respectfully submitted by the Director of Community Infrastructure and Development;

AND FURTHER, that Council direct Administration to report back on the re-purposing of the building to establish a permanent Level III Emergency Operations Centre and public washrooms;

AND FURTHER, that Council direct Administration to permanently close the sani-station at the new City Centre Park location and investigate and report back with options for the future permanent location of the sani-station.

B. Reports:

**HERITAGE
REVITALIZATION
AGREEMENT
AMENDMENT AND
HERITAGE
ALTERATION PERMIT
APPLICATION FOR
3001 25TH STREET
(HRA00005/HAP00015/
00285.000)
(P. 174)**

(i) THAT Council support Heritage Revitalization Agreement amendment HRA00005 and Heritage Alteration Permit HAP00015 to construct an addition and a detached carport on BLK 13 PL 327 SEC 34 TWP 9 ODYD (3001 25th Street), subject to:

a) That the site plan and elevations and general siting, layout and character of the development included in Attachment 2 in the report titled “Heritage Revitalization Agreement Amendment and Heritage Alteration Permit Application for 3001 25th Street” dated April 14, 2021, respectfully submitted by the Manager, Current Planning, be attached to and form part of HAP00015 as Schedule ‘A’.

**SOLID WASTE
COLLECTION
SERVICES
(5360-05)
(P. 219)**

(ii) THAT Council direct Administration to extend the Garbage and Commercial Blue Bag Collection Services contract to April 30, 2022, with the inclusion of 240-liter carts for residential waste collection;

AND FURTHER, that Council authorize the expenditure of up to \$1,410,189 for the purchase of automated collection carts, funded from the Sewer Rate Stabilization Reserve;

AND FURTHER, that Council direct Administration to amend Schedule A, Section 15, Refuse Collection and Recycling, of the Fees and Charges Bylaw #3909 presented as Attachment 1 to the report titled “Solid Waste Collection Services” dated April 21, 2021 and respectfully submitted by the General Manager, Public Works;

AND FURTHER, that Council direct Administration to contribute any surplus revenues over expenditures of the Solid Waste and Recycling Department for the year ending December 31, 2021, and all subsequent years until such time as the \$1,410,189 is fully reimbursed, to the Sewer Rate Stabilization Reserve as repayment for the automated collection carts purchase.

**30TH AVENUE STREET
CLOSURE:
REQUIREMENTS FOR
PARTICIPATING
BUSINESSES
(5410-10)**

(iii) Report to be circulated.

12. LEGISLATIVE MATTERS

Bylaws:

**FIRST, SECOND AND
THIRD READING**

• **5853**

(i) THAT Bylaw #5853, “Tax Rates Bylaw 5853, 2021” – a bylaw to levy rates for Municipal, Hospital, Regional District and Specified Area purposes for 2021, be read a first, second and third time. (P. 225)

• **5854**

(ii) THAT Bylaw #5854, “Parks and Public Places (Removal of Section 24) Amendment Bylaw Number 5854, 2021” – a bylaw to remove Section 24 from Parks and Public Places Bylaw Number 5057, be read a first, second and third time. (P. 229)

• **5855**

(iii) THAT Bylaw #5855, “Bylaw Notice Enforcement (Remove Penalties under Section 24) Amendment Bylaw Number 5855, 2021” – a bylaw to remove penalties under Section 24 of Parks and Public Places Bylaw Number 5057, be read a first, second and third time. (P. 232)

• **5856**

(iv) THAT Bylaw #5856, “Municipal Ticketing Information (Remove Penalties under Section 24) Amendment Bylaw Number 5856, 2021” – a bylaw to remove penalties under Section 24 of Parks and Public Places Bylaw Number 5057, be read a first, second and third time. (P. 234)

• **5857**

(v) THAT Bylaw #5857, “Traffic (Electric Kick Scooters) Amendment Bylaw Number 5857, 2021” – a bylaw to allow the use of Electric Kick Scooters in Vernon as part of the Ministry of Transportation and Infrastructure’s Electric Kick Scooter Pilot, be read a first, second and third time. (P. 236)

- 5859

(vi) THAT Bylaw #5859, “Heritage Revitalization Agreement Amendment (3001 25th Street) Bylaw Number 5859, 2021” – a bylaw to amend Heritage Revitalization Agreement Bylaw Number 4810, 2003, be read a first, second and third time. (P. 238)

FIRST & SECOND READINGS AND PUBLIC HEARING DATE

- 5851

(vii) THAT Bylaw #5851 “Zoning Text (Secondary Suites) Amendment Bylaw Number 5851, 2021”, a bylaw to add text amendments to include development regulations for secondary suites, be read a first and second time;

AND FURTHER, that the Public Hearing for Bylaw #5851 be scheduled for **Tuesday, May 25, 2021 at 5:30 pm** in Council Chambers. (P. 247)

13. COUNCIL INFORMATION UPDATES

A. Mayor and Councillors Reports.

NOTICE OF MOTION – COUNCILLOR QUIRING – OPIOID CRISIS (P. 255)

B. THAT Council authorize the Mayor to send a letter to the provincial government requesting that the federal government declare the opioid crisis a national health emergency.

NOTICE OF MOTION – MAYOR CUMMING – DIVERSITY TRAINING (P. 256)

C. THAT Council request Administration arrange a brief and focused session on diversity training for Council.

14. INFORMATION ITEMS

A. Minutes from the following Committee of Council:

- (i) Biosolids Advisory, October 7, 2020 (P. 257)
- (ii) Tourism Commission, January 20, 2021 (P. 262)
- (iii) Climate Action Advisory, February 10, 2021 (P. 270)
- (iv) Tourism Commission, February 17, 2021 (P. 273)
- (v) Advisory Planning, February 23, 2021 (P. 278)
- (vi) Tourism Commission, March 2, 2021 (P. 281)
- (vii) Advisory Planning, March 9, 2021 (P. 284)

B. Letter dated March 23, 2021 from Jim Garlick, Mayor, District of Coldstream re: Letter of Support – Suicide Prevention Hotline. (P. 289)

C. Letter dated March 31, 2021 from Lisa Helps, Mayor, City of Victoria re: Support for Laid-off Hotel and Tourism Industry Workers. (P. 290)

D. Letter dated April 13, 2021 from John Vassilaki, Mayor, City of Penticton re: B.C. Government’s Use of Provincial Paramountcy to Undermine Local Government Bylaws. (P. 292)

- E. Letter dated April 9, 2021 from Vicki Proulx, Executive Director, Winter Carnival Society re: Request for Representation on the Tourism Commission. **(P. 295)**

‘THAT Council receive the letter dated April 9, 2021 from Vicki Proulx, Executive Director, Winter Carnival Society re: Request for Representation on the Tourism Commission, for information.’

OR

‘THAT Council direct Administration to prepare a report outlining the steps needed to consider the addition of a representative from the Vernon Winter Carnival Society on the Tourism Commission.’

CLOSE

15. CLOSE OF MEETING