



THE CORPORATION OF THE CITY OF VERNON

A G E N D A

REGULAR OPEN MEETING OF COUNCIL

CITY HALL COUNCIL CHAMBER

DECEMBER 14, 2020

AT 8:40 AM

“To deliver effective and efficient local government services that benefit our citizens, our businesses, our environment and our future”

1. CALL REGULAR MEETING TO ORDER

PUBLIC ATTENDANCE AT COUNCIL MEETINGS AND PUBLIC HEARINGS

- A. WHEREAS the Provincial Health Officer’s Order, *Gathering and Events – December 4, 2020* has been extended **to midnight, January 8, 2021**;

AND WHEREAS the Provincial Health Officer’s Order, *Gathering and Events – December 4, 2020*, prohibits members of the public attending meetings and public hearings in person until such time as the order *Gathering and Events – December 4, 2020* is rescinded or amended;

BE IT RESOLVED THAT Council directs Administration to video record, and make available on the City of Vernon website, Council meetings and public hearings by noon on the day following such meeting or hearing;

AND FURTHER, with respect to matters for which the public are permitted to provide comments, including public hearings, the public may make written submissions to Council to the address provided and by the deadlines indicated by the City of Vernon;

AND FURTHER, with respect to public hearings, Council will recess scheduled public hearings in order to allow members of the public time to view the video recorded hearing followed by an opportunity to receive further written submissions, to be received no later than 3:00 pm on the Thursday, preceding the reconvened public hearing;

AND FURTHER, Council directs Administration to make known the process for submitting written comments, the location of meetings, safety protocols and any other information deemed necessary, as required by legislation and by any other means as Administration deems appropriate.

2. MOVE TO COMMITTEE OF THE WHOLE

3. RESOLUTION TO CLOSE MEETING

A. BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90(1) of the *Community Charter* as follows:

(e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

4. ADJOURN TO OPEN COUNCIL AT 1:30 PM

AGENDA

A. THAT the Agenda for the December 14, 2020, Regular Open Meeting of Council be adopted as circulated.

5. ADOPTION OF MINUTES AND RECEIPT OF COMMITTEE OF THE WHOLE

MINUTES

A. THAT the minutes of the Regular Meeting of Council held November 23, 2020 be adopted; **(P. 9)**

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held November 23, 2020 be received.

6. BUSINESS ARISING FROM THE MINUTES

7. GENERAL MATTERS

DELEGATION –
DISSOLUTION OF
RESTORATIVE JUSTICE
SOCIETY
(7500-20-06)
(P. 29)

A. Margaret Clark, Executive Director, Restorative Justice Society and Julia Payson, Executive Director, Canadian Mental Health Association, re: Dissolution of Restorative Justice Society – North Okanagan.

(Will attend via ZOOM)

8. COUNCIL INQUIRIES

9. ADMINISTRATION UPDATES

**ADMINISTRATION
UPDATES (0550-05)
(P. 39)**

- A. THAT Council receive the Administration Updates dated December 14, 2020, for information.

10. UNFINISHED BUSINESS

**HOUSING NEEDS
ASSESSMENT AND
NEXT STEPS
(6441-20)
(P. 42)**

- A. THAT Council receive the Regional District of North Okanagan Housing Needs Assessment and City of Vernon Community Summary, attached to the report titled “Housing Needs Assessment and Next Steps” dated December 2, 2020 from the Long Range Planner, in accordance with Section 585.31 of the *Local Government Act*,

AND FURTHER, that Council direct Administration to post the Regional District of North Okanagan’s Housing Needs Assessment and City of Vernon Community Summary on the City’s website in accordance with Section 585.4 of the *Local Government Act*,

AND FURTHER, that Council refer the Regional District of North Okanagan Housing Needs Assessment and City of Vernon Community Summary to the Affordable Housing Advisory Committee for information;

AND FURTHER, that Council direct Administration to seek grants for housing policy implementation;

AND FURTHER, that Council direct Administration to report back to Council in Spring 2021 with goals, targets and a housing affordability and attainability implementation plan.

**ADVENTURE BAY /
TAVISTOCK TRAILS
FOR PUBLIC USE
(6140-40)
(P. 131)**

- B. THAT Council receive the report titled “Adventure Bay/Tavistock Trails for Public Use” dated November 30, 2020 from the Manager, Long Range Planning and Sustainability.

**REQUEST FOR USE OF
ACCESSIBLE PARKING
SPACE FOR
COMMERCIAL USE
(8300-09-08)
(P. 140)**

- C. THAT Council not support the relocation of the accessible parking space as outlined in the report titled “Request for Use of Accessible Parking Space for Commercial Use”, dated December 2, 2020 and submitted by the Transportation Planner, and encourage the business to utilize other options.

**11. MATTERS REFERRED: COMMITTEE OF THE WHOLE AND
IN CAMERA**

12. NEW BUSINESS

A. Correspondence:

**PROTECTIVE FORCE
OPTION CERTIFICATION
FOR BYLAW
COMPLIANCE
OFFICERS (4000-02)
(P. 149)**

(i) THAT Council approve up to \$7600.00 from the RCMP Reserve for required Protective Force Option Certification for Bylaw Compliance Officers as presented in the memorandum titled " Protective Force Option Certification for Bylaw Compliance Officers", dated December 2, 2020 from the Manager, Protective Services.

**COUNCIL
DISCRETIONARY
GRANTS– OCTOBER
INTAKE (1850-02)
(P. 156)**

(ii) THAT Council approves the recommendations regarding the Council Discretionary Grants from the Finance Committee as follows:

1. THAT Council **deny** a Council Discretionary Grant to Allan Brooks Nature Centre in the amount of \$25,000 as the City has limited funds for disbursement.
2. THAT Council **deny** a Council Discretionary Grant to Archway Society for Domestic Peace in the amount of \$3,000 as an application has already been submitted in 2020.
3. THAT Council **deny** a Council Discretionary Grant to Canadian Mental Health Association in the amount of \$10,000 as the City has limited funds for disbursement.
4. THAT Council **deny** a Council Discretionary Grant to Community Recreation Initiative Society in the amount of \$5,000 as an application has already been submitted in 2020.
5. THAT Council **deny** a Council Discretionary Grant to the International Tree Project in the amount of \$23,337 as the City has limited funds for disbursement.
6. THAT Council **approve**, on a one-time basis, a Council Discretionary Grant to Literacy Society of the North Okanagan in the amount of \$3,000 to assist with a new youth tutoring service.
7. THAT Council **approve**, on a one-time basis, a Council Discretionary Grant to North Okanagan Therapeutic Riding Association in the amount of \$5,000 for ongoing programs.
8. THAT Council **approve**, on a one-time basis, a Council Discretionary Grant to Okanagan Screen Arts Society in

the amount of \$16,900 to assist with operational costs to the Vernon Towne Theatre.

- 9. THAT Council **deny** a Council Discretionary Grant to Schubert Centre Society in the amount of \$10,000 as an application has already been submitted in 2020.
- 10. THAT Council **approve**, on a one-time basis, a Council Discretionary Grant to Vernon Community Radio Society in the amount of \$2,500 to assist with operational costs.
- 11. THAT Council **approve**, on a one-time basis, a Council Discretionary Grant to Vernon Montessori Society in the amount of \$3,580 to assist with the purchase of learning materials.
- 12. THAT Council **deny** a Council Discretionary Grant to Vernon Paddling Society in the amount of \$14,000 as the City has limited funds for disbursement.
- 13. THAT Council **approve**, on a one-time basis, a Council Discretionary Grant to Vernon Senior Citizens Recreational Society in the amount of \$3,000 to assist with signage and window/door wrap.

UPDATED SAFE OPERATIONS PLAN: COVID-19 (0110-40) (P. 158)

- (iii) THAT Council endorse the Safe Operations Plan as attached to the memo titled “Updated Safe Operations Plan: COVID-19” dated December 3, 2020 and respectfully submitted by the Director, Community Infrastructure and Development.

13. LEGISLATIVE MATTERS

A. Bylaws:

ADOPTION

- 5843

- (i) THAT Bylaw #5843, "**27th Avenue Sanitary Main Extension Latecomer Charge Bylaw Number 5843, 2020**", a bylaw to authorize the City of Vernon to impose a Latecomer Charge for properties serviced from the 27th Avenue sanitary main extension, be **adopted. (P. 166)**

- 5844

- (ii) THAT Bylaw #5844, "**Deleenheer Road Sanitary Main Extension Latecomer Charge Bylaw Number 5844, 2020**", a bylaw to authorize the City of Vernon to impose a Latecomer Charge for a property serviced from the Deleenheer Road sanitary main extension, be **read adopted. (P. 170)**

FIRST, SECOND &
THIRD READINGS

- 5835
- 5846

(iii) THAT Bylaw #5835, “**Delegation of Authority Amendment Bylaw Number 5835, 2020**”, a bylaw to provide for the delegation of powers, duties and function, be read a first, second and third time. (P. 174)

(iv) THAT Bylaw #5846, “**City of Vernon 2021 Financial Plan Bylaw Number 5846, 2020**”, a bylaw to amend the “Financial Plan” for the years 2021 – 2025, be read a first, second and third time. (P. 178)

FIRST, SECOND &
THIRD READINGS

- 5847

(v) THAT Bylaw #5847, “**Recreation and Parks Services Fees and Charges (Swimming Lessons) Amendment Bylaw Number 5847, 2020**”, a bylaw to amend Recreation and Parks Services Fees and Charges Bylaw Number 5472 and pursuant to Ministerial Order No. 192, be read a first, second and third time. (P. 181)

- Memo dated December 8, 2020 from the Manager, Customer Service - Recreation, re: Recreation Services Amendments to Fees & Charges Bylaw (P. 183)

PLEASE NOTE:

Council for the City of Vernon will consider **ALL readings of the foregoing bylaw, including adoption, at the same meeting, by authority of the following **Ministerial Order** related to the COVID- 19 Pandemic Emergency Measures.*

Ministerial Order No. M192 (June 17, 2020)

Timing requirement for bylaw passage – municipalities

12. Despite section 135 (3) [requirements for passing bylaws] of the *Community Charter*, **a council may adopt a bylaw on the same day that a bylaw has been given third reading**, if the bylaw is made in relation to:

- (a) the following section of the *Community Charter*,
(iii) section 194 [*municipal fees*].

ADOPTION

- 5847

(vi) THAT Bylaw #5847, “**Recreation and Parks Services Fees and Charges (Swimming Lessons) Amendment Bylaw Number 5847, 2020**”, a bylaw to amend Recreation and Parks Services Fees and Charges Bylaw Number 5472 and pursuant to Ministerial Order No. 192, be **adopted**. (P. 181)

14. COUNCIL INFORMATION UPDATES

A. Mayor and Councillors Reports.

**NOTICE OF MOTION –
COUNCILLOR GARES
(0110)**

- B.** THAT Council direct Administration to devise a policy that encourages fairness, equality and effective succession planning when making committee appointment recommendations. Such policy should limit the length of tenure an elected official can sit on a board or a committee during their term. The Mayor should be the one constant on any board such as RDNO or GVAC to provide continuity of information.

WHEREAS each elected official was voted in by the people and offer knowledge and experience that is beneficial to the community as a whole and;

WHEREAS it is important that each elected official be given an opportunity to strengthen their knowledge and be encouraged to forge stronger working relationships with other area partners and;

WHEREAS such a policy will limit the perception of personal bias which can be seen to influence committee recommendations and appointments. Limiting appropriate turnover can be seen as a limitation to growth and development for each elected official. By encouraging a free flow of movement amongst elected officials will help to facilitate a better working environment among the current elected Council and regional partners.

**NOTICE OF MOTION –
COUNCILLOR
ANDERSON
(P. 186)**

- C.** THAT Council direct Administration to permit personal, portable propane fire pits in Polson Park from 9 a.m. to 9 p.m. weekdays and weekends.

AND FURTHER, that the following restrictions be applied:

1. Where to set up a propane fire pit:
 - a) Manicured areas of the park only (short grasses, gravel, quiet parking lots)
 - b) At least 10m away from trees and tall grass in all directions
 - c) At least 10m away from playgrounds, benches and other structures
 - d) At least 50m to ponds, stormwater ponds, wetlands, streams and rivers
 - e) Not on pathways
 - f) Fire pits are not allowed in wild/natural areas toboggan areas and cross-country skiing tracks
2. Have a fire safety plan
3. Pick one person to be in charge of the fire
4. Have a way to quickly put out the fire if needed

5. Stay safe from COVID-19
 6. Gather only with those in your bubble
 7. Respect the limits on social gatherings
 8. Keep 2 metres of space between yourself and others
 9. Take separate vehicles and only carpool with those in your bubble
 10. Avoid crowded spaces
 11. Wash your hands with soap and water before and after your activity
 12. Carry and use your own hand sanitizer when you can't wash your hands
 13. Avoid touching eyes, nose, mouth and face
 14. Cover coughs and sneezes in a tissue or an elbow
 15. Do not share food or drinks
 16. Do not leave the house if you feel unwell, even if your symptoms are only mild.
- Email dated December 7, 2020 from Councillor Anderson, re: Fire Pit Motion - Rationale

13. INFORMATION ITEMS

- A. Minutes from the following Committees of Council:
 - (i) Finance Committee, August 31, 2020 (P. 189)
 - (ii) Climate Action Advisory, November 12, 2020 (P. 193)

CLOSE

14. CLOSE OF MEETING

NOTES:

As per Public Health Order: *Gatherings and Events – December 4, 2020*, **members of the public are prohibited** from attending public hearings. Public input pertaining to the applications being considered shall be received in **written form only**.

Public Hearings are scheduled to be held at the **City of Vernon Council Chambers** at **5:30 PM** for:

- A. “3912, 3914 Alexis Park Drive and 3703 Turtle Mountain Boulevard Rezoning Amendment Bylaw Number 5839, 2020”
- B. “3398 Davison Road Official Community Plan Amendment Bylaw Number 5841, 2020”
- C. “3398 Davison Road Rezoning Amendment Bylaw Number 5842, 2020”

On **January 11, 2021** the **Public Hearings** for the above noted bylaws will be **reconvened at 5:30 pm** to receive additional **written input only**.

