



THE CORPORATION OF THE CITY OF VERNON

MATTERS REFERRED

December 14, 2020

A. AGENDA CHANGES:

1. **ADD ITEM – 10. D. – UNFINISHED BUSINESS** – Memorandum of Understanding – Orderly Transition of the Fire Training Centre
2. **ADD ITEM – 12. A. (iv) – NEW BUSINESS** – Recreation Centre Fire Alarm Panel Replacement.

B. COMMITTEE OF THE WHOLE (RATIFIED IN OPEN MEETING):

**WASTE MANAGEMENT
PRACTICES AND
ORGANICS DIVERSION
FEASIBILITY STUDY
(5280-03)**

'THAT Council direct Administration to include household organics collection, which would include transfer if necessary and disposal, in the request for proposals for waste collection as described in the report titled, "Waste Management Practices and Organics Diversion Feasibility Study" dated November 30, 2020 from the Acting Manager, Roads, Drainage and Airport and the Manager, Long Range Planning and Sustainability.'

**DRAFT CLIMATE ACTION
PLAN FOR COMMUNITY
ENGAGEMENT
(0540-20)**

'THAT Council endorse the draft Climate Action Plan in principle and direct Administration to undertake community engagement as presented in the report titled "Draft Climate Action Plan for Community Engagement" dated December 3, 2020 from the Manager, Long Range Planning and Sustainability.'

C. DECLASSIFIED MOTIONS FROM THE IN-CAMERA MEETING HELD NOVEMBER 23, 2020

**ANIMAL/DOG CONTROL
WITHIN CITY OF
VERNON
(0482-05-07)**

'THAT Council receives the memorandum dated November 16, 2020, from the Deputy CAO together with the Legal Opinion dated October 20, 2020, from Lidstone and Company, regarding Animal/Dog Control within City of Vernon;

AND FURTHER, that Council directs the Mayor to forward letters to the partners in the Greater Vernon/White Valley Animal Control Extended Service Establishment Bylaw No. 869, 1990, which established the Greater Vernon/White Valley Animal Control Service, identifying the City's

concerns with the Service and requesting consideration and approval of a bylaw to amend the Establishment Bylaw to remove the City of Vernon as a participating area in the Service, pursuant to Section 349 of the Local Government Act, which allows for an amendment to the Establishment Bylaw with the consent of at least 2/3 of the participants and the approval of the Inspector;

AND FURTHER, that Council directs the Mayor – in the event that 2/3 of the participants within the Animal Control Service do NOT support the consideration of a bylaw amending the Establishment Bylaw to remove the City as a participating area in the Service, to initiate a Notice of a Service Review for the Animal Control service, in accordance with ss 357 – 360 of the Local Government Act;

AND FURTHER, that Council directs Administration to action the service review, by reporting back to Council in order to appoint a council member as its representative in the service review process; provide written notice to the Regional District of the North Okanagan together with all other participants in the Service (District of Coldstream, Village of Lumby, Electoral Area B, Electoral Area C, and Electoral Area D), and the Minister.'

2021 VISITOR SERVICES STRATEGY (6900-01)

'THAT Council approve the approach to Visitor Servicing as outlined in the report titled "2021 Visitor Services Strategy" dated November 4, 2020 from the Manager, Economic Development and Tourism;

AND FURTHER, that Council supports the continued closure of the Vernon Visitor Information Centre for 2021, and approves the budget commitment of \$65,000 for Digital Visitor Servicing and Mobile Visitor Servicing from the 2021 Tourism Operating Budget;

AND FURTHER, that the resolution be declassified on November 26, 2020 with the issuance of a media release on the 2021 Visitor Services strategy.'

D. DECLASSIFIED MOTIONS FROM THE IN-CAMERA MEETING HELD DECEMBER 14, 2020

FIRE TRAINING CENTRE WITHDRAWAL

'THAT Council directs Administration to offer to manage the Fire Training Centre and deliver the fire training program in 2021 under the conditions presented in the Internal Memorandum titled Fire Training Centre – Withdrawal, dated December 8, 2020 and submitted by the

Chief Administrative Officer, such conditions being:

- 1. Vernon's preference is to be released from the agreement on January 1, 2021, with an amendment identifying a new manager (these amendments to the Agreement are permitted under Sections 5.1, 5.3 and 15.4 and must be "by written agreement of all Parties").*

Alternatively, the following approach would be considered:

- 2. Vernon remains in the agreement and will serve as manager until December 31, 2021 subject to the following:*
 - a. RDNO paying its share of the 2019 deficit on or before December 31, 2020;*
 - b. The Manager is given a training program signed off by the Fire Chiefs for its implementation that is acceptable to the Manager, such acceptance not to be unreasonably withheld;*
 - c. The Financial Plan as proposed is adopted (note: Vernon is only open to removing the Operating Reserve contribution if the Parties agree to be responsible for their portion of any deficit, should one arise);*
 - d. David Sewell to serve as a voting representative on the Operations Committee; and The Manager will not be responsible for the 2022 budget.'*

MEMORANDUM OF UNDERSTANDING

For the orderly transition of the
Fire Training Centre

Dated for reference this _____ day of December, 2020

BETWEEN:

REGIONAL DISTRICT OF NORTH OKANAGAN

9848 Aberdeen Road, Coldstream, BC, V1B 2K9

("RDNO")

AND:

CITY OF VERNON

3400 - 30th Street, Vernon, BC, V1T 5E6

("Vernon")

AND:

THE DISTRICT OF COLDSTREAM

9901 Kalamalka Road, Coldstream, BC, V1B 1L6

("Coldstream")

AND:

TOWNSHIP OF SPALLUMCHEEN

4144 Spallumcheen Way, Spallumcheen, BC, V0E 1B6

("Spallumcheen")

AND:

CITY OF ARMSTRONG

Box 40, Armstrong, BC, V0E 1B0

("Armstrong")

AND:

CITY OF ENDERBY

Box 400, Enderby, BC, V0E 1V0

("Enderby")

AND:

VILLAGE OF LUMBY

Box 430, 1775 Glencaird Street, Lumby, BC, V0E 2G0

("Lumby")

BACKGROUND:

1. The Fire Training Centre (FTC) has been operated under an Inter-municipal Agreement since January 1, 2013.
2. The City of Vernon has been the “Manager” as defined in the Inter-municipal Agreement since January 1, 2013.
3. At the October 22, 2020 meeting of the Fire Training Centre Policy Board, the parties were unable to reach a mutual consensus on a financial plan for 2021.
4. The City of Vernon has initiated the withdrawal provisions within the Inter-municipal Fire Training Centre Agreement, which require one year’s notice or such date that the Inter-municipal Participants may agree.
5. Collectively it is in all jurisdictions’ interest to transition as expeditiously as possible.
6. It is the consensus of all jurisdictions waive the one year notice requirement for parties to withdraw and provide for an early termination of the Inter-municipal agreement by mutual agreement effective December 31st, 2020.
7. It is the consensus of all jurisdictions to withdraw from the Inter-municipal Fire Training Centre Agreement, effective December 31st, 2020.

UNDERSTANDINGS:

1. All jurisdictions support the termination of:
 - a. Inter-municipal Fire Training Centre Agreement; and,
 - b. Fire Training Centre Lease Agreement between the RDNO and City of Vernoneffective December 31st, 2020.
2. Each party commits to ensuring an orderly wind down of the Inter-municipal Agreement and will work together in good faith with respect to the dedication of the assets and participating interests.
3. Each party agrees not to partition the assets or appoint a liquidator.
4. All parties reaffirm the Survival of Obligations clause of the existing Inter-municipal Agreement.
5. The RDNO is committed to the continued provision of FTC services for fire departments in the North Okanagan and will work with interested partner jurisdictions in an orderly transition to a new model.
6. All jurisdictions commit to a repeal of their FTC Inter-municipal Agreement bylaws on an expeditious basis.

FINANCIAL:

1. The RDNO will submit payment to the City of Vernon for its share of the 2019 deficit (\$675.26) by December 31, 2020.
2. The City of Vernon will forward unspent Community Emergency Preparedness Fund (CEPF) grant monies as at December 31, 2020 to the RDNO for completion of identified capital projects.
3. The partner jurisdictions remain committed to the Asset Management Grants and will work towards an orderly transition of these grants to the RDNO.
4. Upon completion of audited financial statements in spring 2021, the City of Vernon will distribute any surplus arising from 2020 operations to the parties, based on their percentage share.

FACILITY:

1. Effective January 1, 2021, the RDNO (Electoral Areas function) will be responsible for the FTC service and continued operation of the FTC facility.
2. The RDNO intends to manage the FTC facility for the benefit of all interested North Okanagan jurisdictions and wishes to enter into agreements for use of the facility with those partners.
3. The RDNO is committed to ensure that the facility remains in good condition.

For and on behalf of:

Regional District of North Okanagan

Authorized Signatory
Print Name:

For and on behalf of:

District of Coldstream

Authorized Signatory
Print Name:

For and on behalf of:

City of Armstrong

Authorized Signatory
Print Name:

For and on behalf of:

Village of Lumby

Authorized Signatory
Print Name:

For and on behalf of:

City of Vernon

Authorized Signatory
Print Name:

For and on behalf of:

Township of Spallumcheen

Authorized Signatory
Print Name:

For and on behalf of:

City of Enderby

Authorized Signatory
Print Name:

**ADD ITEM: New Business
12.A.(iv) - Recreation Centre
Fire Alarm Panel Replacement**



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: Will Pearce, CAO **FILE:** 7880-01

PC: Patti Bridal, Deputy CAO **DATE:** December 10, 2020
Stan Mitchell, Manager, Recreation Facilities
Dustin Pridham, Manager, Recreation Operations

FROM: Doug Ross, Director, Recreation Services

SUBJECT: RECREATION CENTRE FIRE ALARM PANEL REPLACEMENT

The purpose of this memo is to make Council aware that Recreation Services has proceeded to immediately purchase a new fire alarm panel and to request the use of unspent funds from the 2020 Major Maintenance budget for the purchase and installation.

The central processing unit (CPU) in the main fire alarm panel at the Recreation Centre has failed. Staff indicate that due to the age of the panel, the manufacturers are no longer replacing the CPU and a new panel will be required. Staff have temporarily transferred a part from a secondary panel so that the main panel can continue to function safely.

The replacement cost and installation of a new panel is estimated to be under \$10,000. Recreation Services has been able to complete some Major Maintenance projects for less than what was budgeted and recommends that the \$10,000 for the new panel be funded by these savings.

RECOMMENDATION:

THAT Council, approve the reallocation of up to \$10,000 from the unspent 2020 Major Maintenance budget for the purchase and installation of a new fire alarm panel for the Recreation Centre as per the memorandum titled Recreation Centre Fire Alarm Panel Replacement from the Director, Recreation Services dated December 10, 2020.

Respectfully submitted:

A handwritten signature in black ink, appearing to be 'D' followed by a stylized flourish.

Doug Ross
Director, Recreation Services