



THE CORPORATION OF THE CITY OF VERNON

A G E N D A

REGULAR OPEN MEETING OF COUNCIL

CITY HALL COUNCIL CHAMBER

MONDAY, NOVEMBER 9, 2020

AT 8:40 AM

“To deliver effective and efficient local government services that benefit our citizens, our businesses, our environment and our future”

1. CALL REGULAR MEETING TO ORDER AND MOVE TO COMMITTEE OF THE WHOLE

2. RESOLUTION TO CLOSE MEETING

A. BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90 of the *Community Charter* as follows:

(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

3. ADJOURN TO OPEN COUNCIL AT 1:30 PM

A. THAT the Agenda for the November 9, 2020, Regular Open Meeting of Council be adopted as circulated.

4. ADOPTION OF MINUTES AND RECEIPT OF COMMITTEE OF THE WHOLE

MINUTES

A. THAT the minutes of the Regular Meeting of Council held October 26, 2020 be adopted; **(P. 8)**

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held October 26, 2020 be received.

5. BUSINESS ARISING FROM THE MINUTES**6. GENERAL MATTERS****PRESENTATION –
GOVERNMENT
FINANCE OFFICERS
ASSOCIATION
AWARDS
(1700-01)
(P. 22)**

A. Mayor Cumming will present the following awards, related to the City of Vernon's Budget for the fiscal year beginning January 1, 2020:

1. Distinguished Budget Presentation Award
2. Certificate of Recognition for Budget Preparation, to Financial Services City of Vernon

THAT Council receives the letter dated October 3, 2020 from Michele Mark Levine, Director, Technical Services Centre, regarding receipt of the Distinguished Budget Presentation Award and Certificate of Recognition for information.

**2021-2025 PROPOSED
FINANCIAL PLAN**

B. The Director of Financial Services will distribute the proposed 2021-2025 Financial Plan.

THAT Council receives the proposed 2021-2025 Financial Plan as provided by the Director of Financial Services at the November 9, 2020 Regular Council Meeting for information.

**PRESENTATION –
RCMP QUARTERLY
REPORT
(7400-30)
(P. 24)**

C. Supt. Shawn Baher, OIC, RCMP, will be providing the Third Quarter report for 2020.

THAT Council receives the RCMP 3rd Quarter Report (July to September 2020) as provided by Supt. Shawna Baher, OIC, RCMP at the November 9, 2020 Regular Council Meeting.

**DEVELOPMENT
VARIANCE
APPLICATION FOR
3204 15th STREET
(DVP00492/3090-20)
(P. 43)**

D. THAT Council support Development Variance Permit application DVP00492 to vary the following sections of Zoning Bylaw #5000 on Lot 17, Block 1, Plan 384, Section 35, Township 9, ODYD (3204 15th Street):

- a) To vary Section 5.5.5 to increase the maximum floor area of a secondary suite from the lesser of 90m² or 60% of the total floor area of the primary building in a secondary building to 88%;
- b) To vary Section 7.1.9 to permit parking in the front yard where parking in the lane is feasible; and
- c) To vary 9.3.6 to permit vehicular access in the front yard where there is access to a rear lane;

AND FURTHER, that Council not support Development Variance Permit application (DVP00492) to vary the following section of Zoning Bylaw #5000 to construct a secondary building with a suite on Lot 17, Block 1, Plan 384, Section 35, Township 9, ODYD (3204 15th Street):

- a) To vary Section 5.5.6 to increase the maximum height of the secondary structure from 7.5m to 8.0m;

AND FURTHER, that Council support of DVP00492 is subject to the following:

- a) That the site plan noted as Attachment 2 in the report titled “Development Variance Permit Application for 3204 15th Street” and dated October 28, 2020, by the Planning Assistant be attached to and form part of DVP00492 as Schedule ‘A’; and
- b) That the applicant provide updated building elevation plans satisfactory to Administration, intended to illustrate the general form, character and massing of the proposed residence to meet Zoning Bylaw Section 5.5.6, being the 7.5m maximum height limit for a secondary building containing a secondary suite

**Public Input
DVP #00492**

- (i) Public Input on Development Variance Permit #00492

NOTE: At their April 27, 2020 In Camera (declassified) meeting, Council passed the following resolution:

*THAT Council directs Administration to receive public input for development variance permit applications in **written form only** until the COVID-19 pandemic response social distancing requirements have been lifted by the Provincial Health Officer.*

**Issuance of Permit
#00492**

- (ii) THAT the Corporate Officer be authorized to issue Development Variance Permit #00492 to vary sections of Zoning Bylaw #5000 at 3204 15th Street, **once all conditions of Council have been met.**

7. COUNCIL INQUIRIES

8. ADMINISTRATION UPDATES

**ADMINISTRATION
UPDATES
(0550-05)
(P. 59)**

- A. THAT Council receive the Administration Updates dated November 9, 2020, for information.

9. UNFINISHED BUSINESS

**PRIEST VALLEY
ARENA
REFRIGERATION
PLANT CHILLER
REPLACEMENT
(7830-02)
(P. 63)**

- A. THAT Council, approve the funding of Phase 1 of the Priest Valley Arena Refrigeration Plant Chiller Replacement Project in 2021 as described in the memorandum titled Priest Valley Arena Refrigeration Plant Chiller Replacement, dated October 30, 2020 from the Director, Recreation Services, with funds received from the CERIP program, should the CERIP application be approved;

AND FURTHER, that should the CERIP application be approved, that Phase 2 of the Priest Valley Arena Refrigeration Plant Chiller Replacement Project be funded through a combination of \$165,000 from the annual Major Maintenance operating budget, \$85,000 from the Ice Plant Equipment Reserve Fund and the remaining \$350,000 from the Major Maintenance Reserve Fund in 2022.

**43rd AVENUE / 20th
STREET
INTERSECTION
FOUR WAY STOP
CONTROL
(8300-08)
(P. 65)**

- B. THAT Council direct Administration to amend the 2021 Capital Project List to reduce the Transportation Safety Improvements – Various Locations Project from \$100,000 to \$20,000 and to remove the \$100,000 City-Wide Bus Shelters Project in order to fund the inclusion of the \$180,000 Four Way Stop Control 43rd Avenue at 20th Street Project.

**COMPOST BIN
PROGRAM
EXTENSION
(5280-03)
(P. 71)**

- C. THAT Council extend the approval of the Compost Bin Program until December 2021 as described in the report titled “Compost Bin Program Extension” dated October 27, 2020 and respectfully submitted by the Manager, Long Range Planning and Sustainability;

AND FURTHER, that Council support the application to the Regional District of North Okanagan reTHINK Waste Grant for education materials and programming around waste reduction and the extension of the Compost Bin Program as attached to the report titled “Compost Bin Program Extension” dated October 27, 2020 and respectfully submitted by the Manager, Long Range Planning and Sustainability.

10. MATTERS REFERRED: COMMITTEE OF THE WHOLE AND IN CAMERA

11. NEW BUSINESS

A. Correspondence:

**FORTISBC
BUILTBETTER
COMMUNITIES PILOT
PROGRAM
PARTICIPATION
(5280-03)
(P. 88)**

- (i) THAT Council support the City's participation in the BUILTBetter Communities Pilot Program as described in the memorandum titled "FortisBC BUILTBetter Communities Pilot Program Participation" dated October 26, 2020 from the Manager, Building & Licensing and the Environmental Planning Assistant;

AND FURTHER, that Council authorize the Director, Community Infrastructure and Development to finalize program details in partnership with FortisBC should the City become successful in its bid to participate in this program.

**BX CREEK
SEDIMENTATION POND
GRANT APPLICATION
(5225-20-01)
(P. 90)**

- (ii) THAT Council support the grant application to the UBCM Community Emergency Preparedness Fund structural flood mitigation funding stream for the BX Creek Sedimentation Pond Project, as presented in the memorandum dated October 30, 2020 titled "BX Creek Sedimentation Pond Grant Application" and respectfully submitted by the Water Resources Engineer.

**UBCO CLIMATE
COMMUNICATIONS
AND AWARENESS
PROJECT GRANT
APPLICATION
(0540-20)
(P. 92)**

- (iii) THAT Council supports the application by the University of BC Okanagan (UBCO) to the Environment and Climate Change Canada Climate Action and Awareness Fund for local Climate Action and Awareness to support the implementation of the City of Vernon Climate Action Plan (draft) as described in the memorandum titled "UBCO Climate Communications and Awareness Project Grant Application" dated October 28, 2020 and respectfully submitted by the Manager, Long Range Planning and Sustainability.

**SCOREBOARDS –
LAKEVIEW PARK AND
MARSHALL FIELDS
(6100-14)
(P. 97)**

- (iv) THAT Council direct Administration to install four scoreboards, two at Lakeview Park and two at Marshall Fields as outlined in the memorandum titled 'Scoreboards (Lakeview Park and Marshall Fields)' dated October 31, 2020 from the Manager, Parks and Public Spaces. The source of funding for the City of Vernon portion of the installation would be the unexpended and uncommitted 2019 Year End Balance (\$15,000);

AND FURTHER, that Council support a service level increase of \$6,000 per year to support the maintenance of these scoreboards.

**NEW RESIDENTIAL
UTILITY BILLING VIDEO
(1610-01)
(P. 98)**

- (v) THAT Council receive for information the memorandum dated October 22, 2020, respectfully submitted by the Specialist, Financial Operations, regarding the *New Residential Utility Billing Video*.

**STUDENT REQUEST
FOR FLAGS ON
MACDONALD PARK
FENCING
(0540-20)
(P. 99)**

- (vi) THAT Council approve the use of the fence at MacDonald Park for students of WL Seaton to attach small cloth flags to show support for climate action, as described in the memorandum titled "Student Request for Flags on MacDonald Park Fencing" dated October 28, 2020 and respectfully submitted by the Manager, Long Range Planning and Sustainability.

B. Reports:

**SANITARY
LATECOMER BYLAW –
VERNON NATIVE
HOUSING SOCIETY
PROJECT
(3900-02, ZON00282)
(P. 100)**

- (i) THAT Council authorize initiation of a 15 year Latecomer Bylaw payable to Vernon Native Housing Society for 122.35m of a 200mm diameter sanitary sewer main in 27th Avenue from Okanagan Landing Road north, with an allocation based on 30 potential development units within the benefitting area, a project cost of \$122,866.80, (\$4,095.56/potential development unit) and an annual interest rate of 3% per year.

**REZONING
APPLICATION – 3912,
3914 ALEXIS PARK
DRIVE AND 3703
TURTLE MOUNTAIN
BOULEVARD
(ZON00353/3360-20)
(P. 110)**

- (ii) THAT Council support the application (ZON00353) to rezone Plan 4233, Sec 3, Twp 8, ODYD (3914 Alexis Park Drive); Lot 1, Plan 14564, Sec 3, Twp 8, ODYD Except Plan KAP83464 (3912 Alexis Park Drive); and Lot 2, Plan 14564, Sec 3, Twp 8, ODYD (3703 Turtle Mountain Boulevard) from RM2 – Residential Medium Density to RH1 – Low Rise Apartment Residential;

AND FURTHER, that Council's support of ZON00353 be subject to the following:

- a) Consolidation of Plan 4233, Sec 3, Twp 8, ODYD (3914 Alexis Park Drive); Lot 1, Plan 14564, Sec 3, Twp 8, ODYD Except Plan KAP83464 (3912 Alexis Park Drive); and Lot 2, Plan 14564, Sec 3, Twp 8, ODYD (3703 Turtle Mountain Boulevard) into a single title or register a restrictive covenant on all titles to ensure development of the properties is planned in a comprehensive manner;

AND FURTHER, that prior to final adoption of the zoning amendment bylaw, the Development Permit be ready for issuance and that any required variance for the proposed development be evaluated by Council and approved if appropriate.

12. LEGISLATIVE MATTERS**A. Bylaws:****FIRST & SECOND
READINGS AND
PUBLIC HEARING
DATE**

- 5839

- (i) THAT Bylaw #5839, "**3912, 3914 Alexis Park Drive and 3703 Turtle Mountain Boulevard Rezoning Amendment Bylaw Number 5839, 2020**", a bylaw to rezone lands from "RR – Rural Residential" to "RH1: Low-Rise Apartment Residential" in order to construct 13 stacked row house units as affordable housing, be **read a first and second time**;

AND FURTHER, that the **Public Hearing** for Bylaw #5839, be scheduled for **Monday, December 14, 2020, at 5:30 pm**, in the Vernon Recreation Centre Auditorium, 3310 37th Avenue.

(P. 116)

13. COUNCIL INFORMATION UPDATES**A. Mayor and Councillors Reports.****14. INFORMATION ITEMS****A. Minutes from the following Committees of Council:**

- (i) Economic Development Advisory, July 16, 2020 **(P. 119)**
- (ii) Tourism Commission, September 16, 2020 **(P. 125)**
- (iii) Advisory Planning, October 14, 2020 **(P. 131)**

RECESS**15. RECESS MEETING****NOTES:**

Public Hearings are scheduled to be held at the **Vernon Recreation Centre Auditorium**, located at 3310 37th Avenue, for:

- A. **5:30 PM "6309, 6321 and 6335 Okanagan Landing Road Rezoning Amendment Bylaw Number 5837, 2020"**

RECONVENE**16. RECONVENE MEETING****THIRD READING**

- A. THAT Bylaw #5837, "**6309, 6321 and 6335 Okanagan Landing Road Rezoning Amendment Bylaw Number 5837, 2020**" – a bylaw to rezone lands from RR: Rural Residential to RH1: Low-Rise Apartment Residential, be **read a third time. (P. 135)**

CLOSE**17. CLOSE OF MEETING**