



CORPORATION OF THE CITY OF VERNON

FINANCE COMMITTEE

THURSDAY, MAY 28, 2020 @ 1:30 P.M.

OKANAGAN LAKE ROOM

A G E N D A

1) ADOPTION OF AGENDA

2) ADOPTION OF MINUTES

November 28, 2019 (attached) (P. 3)

3) UNFINISHED BUSINESS:

a) Clarification of Grant Policy – re-application if you were unsuccessful in the previous intake in same calendar year (P. 10)

4) NEW BUSINESS:

- a) Council Discretionary Grant Applications – April 30, 2020 intake
- Application Overview (P. 12)
 - Council Discretionary Grant Policy (P. 16)
 - 2019 Grant Application Status (P. 20)

	APPLICANT	AMOUNT REQUESTED	PAGE #
1.	Abbeyfield House of Vernon	\$ 7,300	22
2.	Archway Society for Domestic Peace	\$10,000	40
3.	Community Recreational Initiatives	\$20,000	67
4.	FASD Okanagan Valley Assessment & Support	\$14,000	82
5.	Food Action Society of North Okanagan	\$24,000	95
6.	Helping Out People Exploited	\$ 5,000	113
7.	Helping the Homeless Foundation	\$87,630	130
8.	Legacy Apartments Seniors Complex	To be determined	153
9.	MADD Central Okanagan	\$ 1,500	157
10.	NexusBC	\$15,000	175
11.	North Okanagan Cycling	\$ 5,000	194
12.	North Okanagan Optimists Club	\$ 330	292
13.	North Valley Gymnastics	\$ 4,000	305
14.	Powerhouse Theatrical	\$ 5,000	337
15.	Schubert Centre	\$10,000	351
16.	Silver Star Freestyle Club	\$ 7,500	364
17.	Vernon & District Family History	\$ 5,000	380

18.	Vernon Elks Lodge	\$10,000	417
19.	Vernon Folk-Roots Music	\$7,000	429
20.	Vernon Girls Trumpet Band Alumni	\$11,000	451
21.	Vernon Rowing & Dragon Boat Club	\$ 1,000	459
22.	Vernon Ski Club	\$ 5,000	465

5) **INFORMATION ITEMS:**

a) .

6) **DATE OF NEXT MEETING:**

The next meeting date is to be announced.

7) **ADJOURNMENT**



THE CORPORATION OF THE CITY OF VERNON

MINUTES OF THE FINANCE COMMITTEE HELD THURSDAY, NOVEMBER 28, 2019

PRESENT: VOTING
Councillor Gares, Chair
Councillor Mund
Mayor Cumming (1:42 pm)

STAFF: Debra Law, Director, Financial Services
Terry Martens, Manager, Financial Operations
Aaron Stuart, Manager, Financial Planning & Reporting
Janice Nicol, Legislative Committee Clerk

ORDER

The meeting was called to order at 1:34 p.m.

ADOPTION OF AGENDA

Moved by Councillor Mund, seconded by Councillor Gares;

THAT the agenda for the Thursday, November 28, 2019 meeting of the Finance Committee be amended to consider #4 – Quarter 3 Variance Analysis prior to the Council Discretionary Grants;

AND FURTHER that the agenda be adopted as amended.

CARRIED.

ADOPTION OF MINUTES

Moved by Councillor Mund, seconded by Councillor Gares;

THAT the minutes of the Finance Committee meeting held August 12, 2019 be adopted.

CARRIED.

NEW BUSINESS

QUARTER 3 VARIANCE ANALYSIS

Quarter 3 Variance Analysis was sent to the Committee for review. The following points were noted:

- The Variance Analysis was reviewed with accounts current until September 30, 2019
- Details on revenue and expenses reviewed
- Descriptions of variances are included

- Transfers from reserves typically happen at the end of the year
- Hangar lease revenue typically received in lump sum
- Expenses reviewed by each area.

Moved by Councillor Mund, seconded by Councillor Gares;

THAT the Quarter 3 Variance Analysis be received for information.

CARRIED.

Mayor Cumming entered the meeting at 1:42 p.m.

**COUNCIL
DISCRETIONARY
GRANT
APPLICATIONS –
OCTOBER 2019
INTAKE**

The Manager, Financial Operations advised that there is currently \$25,560 in the 2019 budget available for Council Discretionary Grants.

**BC BALLOONING
ASSOCIATION**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the BC Ballooning Association in the amount of \$3,218 as the City of Vernon has limited funds for disbursement.

CARRIED.

**BUOYANT BUDDIES
NORTH OKANAGAN
DRAGONBOAT
SOCIETY**

Moved by Mayor Cumming, seconded by Councillor Mund:

THAT the Finance Committee recommends that Council **approve**, on a one time basis, a Council Discretionary Grant to Buoyant Buddies North Okanagan Dragonboat Society in the amount of \$504 for the purchase of life jackets.

CARRIED.

**CANADIAN MENTAL
HEALTH
ASSOCIATION**

Moved by Councillor Mund, seconded by Mayor Cumming:

THAT the Finance Committee recommends that Council **approve**, on a one time basis, a Council Discretionary Grant to the Canadian Mental Health Association in the amount of \$5,000, of the \$10,000 request, to fund program costs for Youth & Community Mental Health Education.

CARRIED.

**DOLLYWOOD
FOUNDATION OF
CANADA**

Moved by Mayor Cumming, seconded by Councillor Mund:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the Dollywood Foundation in the amount of \$9,033 as the application was incomplete with no financial statements or meeting minutes.

CARRIED.

ELKS LODGE #45

Moved by Councillor Mund, seconded by Mayor Cumming:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the Elks Lodge #45 in the amount of \$10,000 as the City of Vernon has limited funds for disbursement.

CARRIED.

**INDEPENDENT
LIVING VERNON**

Moved by Mayor Cumming, seconded by Councillor Mund:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to Independent Living Vernon in the amount of \$4,458 as the grant application was incomplete as the financial statements were out of date.

CARRIED.

**LEARNING
DISABILITIES
ASSOCIATION –
VERNON CHAPTER**

Moved by Councillor Mund, seconded by Mayor Cumming:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the Learning Disabilities Association – Vernon Chapter in the amount of \$4,000 as the City of Vernon has limited funds for disbursement.

CARRIED.

**LITERACY SOCIETY
OF THE NORTH
OKANAGAN**

Moved by Mayor Cumming, seconded by Councillor Mund:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the Literacy Society of the North Okanagan in the amount of \$5,000 as the City of Vernon has limited funds for disbursement.

**NORTH OKANAGAN
CYCLING SOCIETY**

CARRIED.

Moved by Councillor Mund, seconded by Mayor Cumming:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the North Okanagan Cycling Society in the amount of \$5,000 as the application does not meet the discretionary grant criteria.

CARRIED.

**NORTH OKANAGAN
GYMNASTICS
SOCIETY**

Moved by Mayor Cumming, seconded by Councillor Mund:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the North Okanagan Gymnastics Society in the amount of \$24,938 as the City of Vernon has limited funds for disbursement.

CARRIED.

**OKANAGAN
ASSOCIATION OF
CLASSICAL MUSIC
ENTHUSIASTS**

Moved by Councillor Mund, seconded by Mayor Cumming:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the Okanagan Association of Classical Music Enthusiasts in the amount of \$6,000 as the City of Vernon has limited funds for disbursement.

CARRIED.

Mayor Cumming left the meeting at 2:02 p.m. due to a conflict of interest.

**OKANAGAN LANDING
& DISTRICT
COMMUNITY
ASSOCIATION**

Moved by Councillor Gares, seconded by Councillor Mund:

THAT the Finance Committee recommends that Council **approve**, on a one time basis, a Council Discretionary Grant to the Okanagan Landing & District Community Association in the amount of \$3,587, of the \$7,383 request, (\$2,760 for Historical Wall Murals and \$827 for Station House Museum signs).

CARRIED.

Mayor Cumming returned to the meeting at 2:05 p.m.

SCHUBERT CENTRE Moved by Mayor Cumming, seconded by Councillor Mund:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the Schubert Centre in the amount of \$5,000 as the application does not meet the discretionary grant criteria.

CARRIED.

Mayor Cumming left the meeting at 2:11 p.m. due to a conflict of interest.

**SOVEREIGN LAKE
NORDIC CENTRE** Moved by Councillor Mund, seconded by Councillor Gares:

THAT the Finance Committee recommends that Council **approve**, on a one time basis, a Council Discretionary Grant to Sovereign Lake Nordic Centre in the amount of \$10,000, of the \$20,000 request, to help support hosting the Canadian National Championships for Nordic skiing from March 25 – April 2, 2020 (rental of tents and trailers to serve as shelters for ski waxing and servicing).

CARRIED.

Mayor Cumming returned to the meeting at 2:13 p.m.

**UPPER ROOM
MISSION** Moved by Councillor Mund, seconded by Mayor Cumming:

THAT the Finance Committee recommends that Council **approve**, on a one time basis, a Council Discretionary Grant to the Upper Room Mission in the amount of \$3,138, of the \$10,376 request, to assist with the purchase of one washing machine.

CARRIED.

**VERNON CONCERT
BAND** Moved by Mayor Cumming, seconded by Councillor Mund:

THAT the Finance Committee recommends that Council **approve**, on a one time basis, a Council Discretionary Grant to the Vernon Concert Band in the amount of \$800 to assist with operating expenses (i.e. liability insurance to rent space).

CARRIED.

VERNON HOMELESS OUTREACH TEAM ASSOCIATION Moved by Councillor Mund, seconded by Mayor Cumming:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the Vernon Homeless Outreach Team Association in the amount of \$2,500 as their discretionary grant application was incomplete with no financial statements.

CARRIED.

VERNON PADDLING CENTRE SOCIETY Moved by Mayor Cumming, seconded by Councillor Mund:

THAT the Finance Committee recommends that Council **approve**, on a one time basis, a Council Discretionary Grant to the Vernon Paddling Centre Society in the amount of \$1,406 to assist in the purchase of Duo-Flo Stabilizers.

CARRIED.

VERNON PICKLEBALL ASSOCIATION Moved by Councillor Mund, seconded by Mayor Cumming:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the Vernon Pickleball Association in the amount of \$3,000 as their application does not meet discretionary grant criteria.

CARRIED.

VERNON SKI CLUB Moved by Mayor Cumming, seconded by Councillor Mund:

THAT the Finance Committee recommends that Council **deny** a Council Discretionary Grant to the Vernon Ski Club in the amount of \$5,000 as the City of Vernon has limited funds for disbursement.

CARRIED.

VERNON YOUTH TRIATHLON SOCIETY Moved by Councillor Mund, seconded by Mayor Cumming:

THAT the Finance Committee recommends that Council **approve**, on a one time basis, a Council Discretionary Grant to the Vernon Youth Triathlon Society in the amount of \$1,100 to assist with the rental costs for fencing;

AND FURTHER that the Vernon Youth Triathlon Society be encouraged to submit a letter to Council requesting the in-kind donations.

CARRIED.

**DATE AND TIME OF
NEXT MEETING**

The next Finance Committee meeting is to be announced.

ADJOURNMENT

The Finance Committee meeting adjourned at 2:20 p.m.

CERTIFIED CORRECT:

Chair

Janice Nicol

From: Debra Law
Sent: Friday, December 27, 2019 10:17 AM
To: Janice Nicol
Subject: FW: Council Discretionary Grant, FYI denied

Hi Janice,
Can you please add this item onto the next agenda so that we can discuss during Finance Committee.
We need to make sure we are all on the same page in regards to the policy.

Thanks.
Debra

PS – This not meant to create a meeting, it can be added to a meeting that has other topics on the agenda.

From: Elaine Gallacher
Sent: December 27, 2019 10:14 AM
To: Debra Law <DLaw@vernon.ca>
Subject: Re: Council Discretionary Grant, FYI denied

Thank you for the clarification however In past years we had always been encouraged to apply in oct if we had unsuccessfully applied in April and if you received money from the first round that you could not apply on october

Elaine

Sent from my iPhone

On Dec 27, 2019, at 9:34 AM, Debra Law <DLaw@vernon.ca> wrote:

Hello Elaine,
The discretionary grant program always has more applications than monies.
As such, the Council policy on discretionary grants is quite strict.
One of the eligibility criteria in the Discretionary Grant Policy is: "1.2 (d) The organization may only submit one application per calendar year."
Because the Schubert Centre had applied for a grant during the April intake, it was deemed "ineligible" for the October intake.
That is why the application was denied.
I have attached a copy of the policy for your reference.
Debra

Debra Law, CPA, CMA, PMP
Director, Financial Services
City Hall, 3400 30 Street, Vernon, BC V1T 5E6
Office 250.550.3550 | Cell 250.306-5863 | www.vernon.ca

<image001.png>

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From: Elaine Gallacher [<mailto:elaine>]
Sent: December 24, 2019 12:26 PM
To: Debra Law <DLaw@vernon.ca>; elaine
Subject: Fwd: FW: Council Discretionary Grant, FYI denied

Dear Debra;

The Schubert Centres application to the City of Vernon Discretionary fund was denied for the reason "that it did not meet the discretionary grant criteria". I am wondering if you can provide specifics about how the criteria was not met.

I have attached the letter from the City of Vernon for your reference.

Sincerely,

Elaine Gallacher

on behalf of the Schubert Centre Society

C: 250 540 7476

EM: elaine.

----- Forwarded Message -----

Subject:FW: Council Discretionary Grant, FYI denied
Date:Fri, 20 Dec 2019 14:43:07 -0800
From:Manager @ Schubert <schubertcentre@shaw.ca>
To:Elaine C

From: Janice Nicol [<mailto:JNicol@vernon.ca>]
Sent: Friday, December 20, 2019 2:40 PM
To: 'schubertcentre@shaw.ca'
Subject: Council Discretionary Grant

Good afternoon,

Please find attached the Council Resolution letter from your Council Discretionary Grant application.

If you require a hardcopy of this letter, please advise.

Best regards,

Janice Nicol
Legislative Committee Clerk

Council Discretionary Grant Applications - April 2020 Intake								
Count	Organization	Organization Overview	Purpose of Grant	Financials	Minutes	Amount Requested	Amount Recommended	Comments
1	Abbeyfield House of Vernon	To provide shelter, social connections, meals and simple supports to independent seniors who are seeking comfort, companionship and security within a home-like setting.	To enhance safety for residents and property with a; - security system which provides motion-sensor lighting and a security camera system - Install a 6ft high fence - Provide privacy to the rear yard for residents pleasure - Provide security and maintain overall aesthetics to front of property with the install of a wooden fence and gate system - Total project cost \$12,500.	Yes	18-Jan-20	\$ 7,300		
2	Archway Society for Domestic Peace	Leaders in supporting women, children and families to live a life with dignity and respect, free from domestic and sexual violence and abuse.	To fund a child-centered family therapist position in our Oak Child and Youth Advocacy program.	Yes	25-Jun-19	\$ 10,000		Request is for operating expenses (wages).
3	Community Recreational Initiatives Society (CRIS)	Promote the inclusion and accessibility in communities in the Okanagan. Goal is to ensure anyone who wishes to participate in outdoor recreational activities has access to equipment and supports to promote positive mental and physical health as well as connection to their community.	Marketing (print and internet based materials as well as flyers): \$2000 Outreach/Staffing/Sales: In person meetings and presentations to seniors organizations, care homes, social groups, etc. to promote the program safety and inclusion \$18,000.	Yes	18-Mar-20	\$ 20,000		Request is for operating expenses, wage of part-time staff.
4	FASD Okanagan Valley Assessment and Support	Provide individuals suspected of having Fetal Alcohol Spectrum Disorder (FASD) with a professional diagnostic assessment. Develop and provide support programs for individuals diagnosed with FASD and their family/ caregivers. Develop and provide FASD educational initiatives that will inform professionals and community support networks of up to date research and best practice.	Meet financial expectations for core operations. Grant funding would be to secure salaries for the existing staff, secure future applications from other sources and allow us to offer employment to community professionals.	Yes	4-Oct-19	\$ 14,000		Request is for operating expenses (wages).
5	Food Action Society of the North Okanagan	To improve individual and community food security by cultivating a healthy sustainable regional food system through education, community action, programming, community outreach and education.	Boost gardening capacity at the new community garden by build an additional 20 raised garden boxes \$8000. Support the establishment of a new community garden located in the area of the Civic Arena.	Yes	26-Feb-19	\$ 24,000		

Council Discretionary Grant Applications - April 2020 Intake								
Count	Organization	Organization Overview	Purpose of Grant	Financials	Minutes	Amount Requested	Amount Recommended	Comments
6	H.O.P.E (Helping out People Exploited)	Mission is to help mitigate the risk to vulnerable, homeless and exploited women and to provide basic needs including clothing, healthy snacks, water, harm reduction supplies and personal hygiene product to at-risk women.	\$2000 for vital Outreach supplies (approx. 2/3 of what is needed for the year). Remainder would be for several services provided ex. pizza night supplies, storage unit costs for supplies.	Yes	4/6/2020	\$ 5,000		Request is for operating expenses.
7	Helping the Homeless Foundation	To remove, reduce and rehabilitate the homeless population in Vernon. We focus on homeless prevention and rehabilitation.	Requesting 6 months of operation.	No Budget only	21-Apr-20	\$ 87,630		Incomplete application
8	Legacy Apartments Seniors Complex	To construct and run a semi assisted seniors complex Re: File DVP00473.	To assist in the construction of the project and or rent subsidies for seniors.	No	No	Discuss what may be available		Incomplete application
9	MADD Central Okanagan	A charitable organization to stop impaired driving and to support victims of this violent crime.	Install a new memorial park bench within Vernon for all local residents to use and benefit from.	Yes	18-Jun-19	\$ 1,500		
10	NexusBC	Connect people to resources in order to promote a healthy and sustainable community.	New program to advance education and promote wellbeing by being a one stop shop for equipping individuals of all ages, caregivers, immigrants, groups and local service agencies with education, resources, promotion, community navigation, social prescription and referrals. Total project budget is \$80,000.	Yes	20-Jun-19	\$ 15,000		
11	North Okanagan Cycling Society	To create positive trail experiences for mountain bikers in the North Okanagan.	To assist with funding the completion of a brand new professionally built mountain bike trail in Kalamalka Provincial Park. Funds will help to cover extra costs that will now be incurred on the build due to the covid outbreak. A section of trail that was to be hand-built with in-kind labour from the local BC wildfire crew and NOCS volunteers will now need to be machine built due to public health order regarding large groups.	Yes	12-Jul-05	\$ 5,000		

Council Discretionary Grant Applications - April 2020 Intake

Count	Organization	Organization Overview	Purpose of Grant	Financials	Minutes	Amount Requested	Amount Recommended	Comments
12	North Okanagan Optimist Club	Providing hope and positive vision, Optimists bring out the best in, our communities and ourselves.	Further expand the opportunities available for local youth and families to engage in active healthy play and enjoyment at their local neighborhood parks. By adding more playground boxes which are permanently installed and equipped with balls, hula hoops. Skipping ropes, frisbees and other toys. Users phone recreation center for the code to open box.			\$ 330		
13	North Valley Gymnastics	Promote, develop and encourage the sport of gymnastics and other athletic activities for the physical, competitive and social well being for the members of the society, and the NO community as a whole.	Assistance with new gym equipment, list of required equipment included with applications.	Yes	31-Aug-19	\$ 4,000		
14	Powerhouse Theatrical Society	To promote interest in and advance knowledge of the dramatic arts, literature and music, provide facilities for training, education and advancement in artistic endeavors.	Society supports local schools and physically challenged by hosting free special performance dates for them. Funds would be applied to cover operation costs that we dedicate to provide such services to the community. Grant would go towards expenses such as costumes, set construction, posters.	Yes	11-Jun-19	\$ 5,000		Request is for operating expenses.
15	Schubert Centre Society	To strive to help seniors maintain a good quality of life by providing a variety of social and recreational programs and services which are based on the abilities and interests of our members.	To put towards replacing a poorly functioning 34 year old HVAC system.	Yes	26-Jun-19	\$ 10,000		
16	Silver Star Freestyle Club	The Silver Star Freestyle Club is a not-for-profit, volunteer-run organization that aims to promote the sport of freestyle skiing in a fun, safe and progressive team environment.	To purchase new radios, radio communication is essential on the mountain for the coaches and volunteers to communicate. This helps ensure we provide the safest environment possible for the kids in the program. New radios would allow us to host more events and bigger events. Could be shared with other Non-profits that we coordinate with during the off-season, such as the North Okanagan Childcare society.	Yes	30-May-19	\$ 7,500		

Council Discretionary Grant Applications - April 2020 Intake								
Count	Organization	Organization Overview	Purpose of Grant	Financials	Minutes	Amount Requested	Amount Recommended	Comments
17	Vernon & District Family History Society	To collect and preserve information, To publish and distribute books.	Funding will assist us in maintaining the Resource Centers full potential of over 1900 books for family historians plus access to the major internet research site through 6 computers. Remainder of money would assist with lease payments.	Yes	11-Mar-20	\$ 5,000		
18	Vernon Elks Lodge	Volunteer driven organization of men and women that serve the community by contributing countless volunteers hours to address community needs through: the Elks Hall, Friday Night Supper, Community Donations Program, Community Recreation Room and Vernon Rifest	To restructure the Friday Night Supper Program to include contact free pickup and delivery option (8months), Packaging & Delivery, Utilities.	Yes	21-May-19	\$ 10,000		
19	Vernon Folk Roots Music	Dedicated to brining the best in local and travelling musical acts to the North Okanagan. Love eclectic music and are committed to creating opportunities for old and new fans alike to experience the honesty and depth of folk roots music which encompasses Folk, Blues, Roots, Canadian, Americana, Country and more.	Update and improve website, making it more user friendly and interactive. Increase promotion and advertising efforts in order to reach people who are not aware of VFRMS.	Yes	27-Jun-19	\$ 7,000		
20	Vernon Girls Trumpet Band Alumni Association	All girls band and perform at parades, festivals, requested venues and celebrations.	To purchase summer uniforms to be the best Ambassadors for the City of Vernon wherever we march and for whomever we march for. 50 girls uniforms.	Bank Statement	No	\$ 11,000		Incomplete application.
21	Vernon Rowing and Dragon Boat Club	Vernon Rowing and Dragon Boat Club is dedicated to sharing the benefits of sport equally with our community, regardless of age and ability. Through rowing and paddling sports, we strive to encourage participation, personal challenge and the pursuit of excellence from grass roots the Olympic and Paralympic podium.	Club boats launch from floating docks which are appropriate to the environmentally sensitive nature of Swan Lake's wetlands and allow all abilities access to water sports. The current docks are inadequate to service the demand during busy practices. Expanding the dock the programs will be able to grow and the safety will be improved.	Yes	25-Mar-20	\$ 1,000		
22	Vernon Ski Club	Program prepares athletes for competition in Slalom, Giant Slalom, Super G & Downhill alpine ski racing.	Club cabin upgrades - replace roof, siding on 3 sides, broken windows and entryway doors. Capital portion only.	Yes	24-Jun-19	\$ 5,000		
		TOTAL REQUESTED		22		\$ 255,260		
			TOTAL RECOMMENDED				\$ -	



THE CORPORATION OF THE CITY OF VERNON
 3400 – 30th Street, Vernon, B.C. V1T 5E6
 Telephone: (250) 545-1361 FAX: (250) 545-4048
 website: www.vernon.ca

Corporate Policy

Section:	Finance	
Sub-Section:		
Title:	Council Discretionary Grant Policy	

RELATED POLICIES

Number	Title

APPROVALS

POLICY APPROVAL:	AMENDMENT APPROVAL:	SECTION AMENDED
Approved by: <i>"Wayne Lippert"</i> Mayor Date: November 13, 2007	Amendment Approved by: <i>"Wayne Lippert"</i> Mayor Date: June 9, 2008	Updated Sec. 1.3© to include "excluding tax exemptions."
	Amendment Approved by: <i>"Rob Sawatzky"</i> Mayor Date: November 26, 2012	"Remove clause noting that unspent funds in one fiscal year are rolled over to the next year."
	Amendment Approved by: <i>"Rob Sawatzky"</i> Mayor Date: July 15, 2013	"Amend intake periods, remove application form, and perform various housekeeping updates and changes."

	Amendment Approved by: <i>"Akbal Mund"</i> Mayor Date: March 12, 2018	"Amended paragraph under Policy. Amended Capital Expenditures, Intake Period, Project under Definitions and added Program. Amended 1.2 (d) and (e) and 2.2, 2.2.1 and 3.1 (e) Removed last sentence"
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POLICY

The City supports the enhancement and preservation of a positive quality of life for all its residents. One means of achieving this goal is through the provision of grants to organizations that contribute to the general interest and advantage of the City.

The awarding of grants is solely within Council's discretion; Council may deny any and all grant requests.

This policy is in effect subject to the continuance of ongoing annual funding.

Organizations requesting \$25,000 in a single year must submit, at their expense, audited financial statements to the City.

DEFINITIONS

Application means the documents listed in Section 2.1

Application Deadline means the 30th day of April and the 31st day of October.

Capital Expenditure means providing an asset in the City of Vernon that is significant and is of lasting benefit.

Community Based means a non-restricted membership group or organization:
 (a) whose practices are consistent with the City's Strategic Directions; and
 (b) who provide program(s), project(s) or capital expenditure(s) which positively and directly impact the City or its residents.

Intake Period means that applications will be accepted April 1 to April 30 up to 4:00pm and October 1 to October 31 up to 4:00pm, or if City Hall is closed on the due date, the next working day that City Hall is open up to 4:00 pm.

Project means a one-time event.

Program means an ongoing initiative by an organization. Funding preference will be given to startup programs.

Regional Funding means a funding source from surrounding communities or the regional district.

Resident means an individual who resides in the City.

PROCEDURES

1.0 Eligibility for Grants

- 1.1 An organization wishing to be considered for a discretionary grant will have to submit an application.
- 1.2 Each year, the City may award discretionary grants to organizations for the purpose of providing funding for a program, project or capital expenditure. An organization must meet the following criteria in order to qualify for a grant:
 - (a) The organization must be a non-profit organization or registered society;
 - (b) The organization must be Community Based;
 - (c) The organization is providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and is used by Residents.
 - (d) The organization may only submit one application per calendar year.
- 1.3 An organization is not eligible for a grant and the request will be denied if the grant:
 - (a) Is for retroactive funding or to cover a deficit.
- 1.4 Preference will be given to organizations who are not receiving local government funding such as:
 - (a) Regional funding
 - (b) Grants or other assistance from the City of Vernon, excluding tax exemptions.

2.0 Application Process

- 2.1 The organization must submit the following documents which form the application to apply for a grant:
 - (a) A signed, completed application form;
 - (b) The most recent set of financial statements;
 - (c) The minutes of the most recent annual general meeting;
 - (d) A list of the members of the executive (including positions held, address and contact numbers);
 - (e) Confirmation of registered society status.
 - (f) A profile and history of the organization and its accomplishments.
- 2.1.1 Incomplete applications will not be considered.

2.2 The organization must submit the application to the Director of Financial Services, at Vernon City Hall no later than 4:00 pm on the application date(s), or if City Hall is closed on that day, no later than 4:00pm on the next working day that City Hall is open.

2.2.1 Applications for funding will be made on a semi-annual basis for those applications received between the intake periods of April 1 to April 30 4:00pm and October 1 to October 31, 4:00 pm each year, or if City Hall is closed on the 30th of April or the 31st of October, no later than 4:00 pm on the next working day that City Hall is open.

An application received before or after the application deadline will be returned to the applicant.

2.3 The Finance Division will:

- (a) Review all applications to ensure policy compliance; and
- (b) Forward the applications to the Finance Committee for consideration and recommendation to City Council.
- (c) Where funds have been exhausted for the current fiscal year the Director of Financial Services will advise the applicant by letter, and forward a copy of the notification to Mayor and Council.

3.0 Council Consideration

3.1 The Finance Committee will consider the following factors when making recommendations to Council as to which organizations it will support or deny a grant:

- (a) The extent to which an application demonstrates that there is need in the community;
- (b) The extent to which the profile and history of the organization and its accomplishments and organization's goals and objectives are supportive of, or align with the City's Strategic Directions;
- (c) The degree to which the grant will support the enhancement of a positive quality of life for all City Residents;
- (d) The extent to which the organization has obtained other sources of funding (e.g. Federal or Provincial Government funding, corporate sponsorships, fundraising campaigns, etc.);
- (e) The availability of funds budgeted for discretionary grants;
- (f) The need(s) of the organization requesting funding;
- (g) The degree of demonstrated economic development, environmental stewardship or social benefit that may be generated by the award of a Council Discretionary Grant.

2019 Council Discretionary Grant Applicants April 30, 2019 Intake		
	Applicant	Approve/Deny
1	1705 BC Dragoons	Deny
2	Cycling Without Age – Schubert Sponsor	Deny
3	FASD Okanagan Valley Assessment & Support	Deny
4	Food Action Society of the North Okanagan	Approve - \$2,000
5	Friends of Okanagan Rail Trail	Deny
6	Helping Out People Exploited (H.O.P.E)	Approve - \$2,000
7	JCI Vernon	Deny
8	John Rudy Health Resource Centre Assoc.	Deny
9	Mothers Against Drunk Driving (MADD) Central Okanagan	Deny
10	Maven Lane	Deny
11	North Valley Gymnastics Society	Deny
12	Okanagan Quality Life Society	Approve - \$2,533
13	Powerhouse Theatrical Society	Deny
14	Shubert Centre Society	Deny
15	Southern Interior Safe Boating Society	Approve - \$2,500
16	The Bridge Educational Society	Deny
17	Vernon & District Association for Community Living	Approve - \$2,500
18	Vernon Community Music School	Approve - \$5,000
19	Vernon Elks Lodge No. 45	Deny
20	Vernon Horseshoe Club	Approve - \$6,000
21	VJ Hospital Foundation	Deny
22	Vernon Judo Club	Deny
23	Vernon Native Housing Society	Approve - \$3,000
24	Vernon Restholm & Abbeyfield House	Deny
25	Vernon Scottish Country Dancers	Deny
26	Vernon Winter Carnival	Deny

**2019 Council Discretionary Grant Applicants
October 30, 2019 Intake**

	Applicant	Approve/Deny
1	BC Ballooning Association	Deny
2	Buoyant Buddies Dragonboat Society	Approve - \$504
3	Canadian Mental Health Association	Approve - \$5,000
4	Dollywood Foundation of Canada	Deny
5	Elks Lodge #45	Deny
6	Independent Living Vernon	Deny
7	Learning Disabilities Assoc – Vernon	Deny
8	Literacy Society of NO	Deny
9	North Okanagan Cycling Society	Deny
10	North Okanagan Gymnastics Society	Deny
11	Okanagan Assoc of Classical Music Enthusiasts	Deny
12	Okanagan Landing & District Community Assoc	Approve - \$3,587
13	Shubert Centre	Deny
14	Sovereign Lake Nordic Centre	Approve - \$10,000
15	Upper Room Mission	Approve - \$3,138
16	Vernon Concert Band	Approve - \$800
17	Vernon Homeless Outreach Team Assoc	Deny
18	Vernon Paddling Centre Society	Approve - \$1,406
19	Vernon Pickleball Assoc	Deny
20	Vernon Ski Club	Deny
21	Vernon Youth Triathlon Society	Approve - \$1,100



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	ABBAYFIELD HOUSES OF VERNON SOCIETY
CONTACT PERSON:	Judy Maile
ORGANIZATION MAILING ADDRESS:	[REDACTED]
BUSINESS PHONE:	[REDACTED]
EMAIL ADDRESS:	info@abbayfieldvernon.ca
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S-0031113

"Personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

To provide shelter, social connections, meals and simple supports to independent seniors who are seeking comfort, companionship and security within a home-like setting.
To enable these individuals to maintain their well-being and independence longer than if they had continued to live alone.

SERVICE PROVIDED TO THE COMMUNITY:

The Abbeyfield mission statement world-wide is founded on the concept that many elderly people everywhere suffer from loneliness and insecurity, and so need opportunity for companionship, practical support, and security in their later years.
Abbeyfield House contributes to the need for seniors' affordable housing in Vernon, and the need for safe and supportive housing for independent seniors who require minimal support but who are still able to be contributing members of their family, circle of friends, and their community.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The Abbeyfield movement originated in Britain in the 1950s and now operates world-wide. The Society for the Vernon house was formed in 1993 and welcomed its first resident in 1999. It is a non-profit society with charitable status. Each Abbeyfield house is operated by an independent society. Its volunteer board of directors put in countless hours managing the organization from responding to applications for residency to supervising its staff (1 full-time and 4 part-time in Vernon). They run fundraising events, recruit volunteers to provide additional support, social and recreational activities.
Abbeyfield House and its society has some unique qualities rarely found in other seniors' facilities in the community. It is managed and largely run by volunteers with a staff of only 5, and receives no government funding. It is small with only 11 rooms, creating a home-like atmosphere rather than institutional, which is appealing to those who choose it as their future home. We pride ourselves on creating a friendly and family-like atmosphere at Abbeyfield House. Abbeyfield Vernon is a proven success, having been in operation for over 20 years. It is a viable community-based housing alternative that enables relatively healthy seniors to continue to live independently as involved members of their community.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

An application is pending to Abbeyfield B.C. Trust for \$4,000.

Our annual Spring Pancake Breakfast and Garage Sale fundraiser was postponed due to Covid-19. We are hopeful of holding it on an alternate date in the Fall. The result is usually in the range of \$900 to \$1100.

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p>AMOUNT OF REQUEST: Total Project Budget: \$12,500. Request for this City Grant Application: \$7,300.</p>
<p>IN-KIND SERVICES: (please describe and include cost)</p> <p>A computer monitor has been donated for the security system.</p> <p>Abbeyfield Vernon has purchased the security camera itself (\$992.23), a 6-camera wire-free system.</p> <p>Volunteer labour will assist professional service providers with installation of the fencing to reduce costs (fencing total estimate \$10,000.53; Labour component \$2,700).</p>
<p>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</p> <p>SECURITY PROJECT:</p> <ul style="list-style-type: none"> - to enhance safety for residents and property with a security system which provides motion-sensor lighting and a security camera system, enabling monitoring of all sides of the property and providing a recording system - to enhance security for residents and property by installing 6 ft. high fencing from the building to the east and west sides of the property. There will be a man-gate on each side, and a vehicle gate as well on the east side. The gates will be locked/secure and automatically closing. Access will be by a punch code at the gates. - to provide privacy to the rear yard and rear and east side patios for residents' pleasure - to maintain the overall aesthetics of the front view of the House while also providing security with the installation of a wooden fence and gate system, rather than chain-link. - the Society is planning on completing its creek bank restoration project this Fall and will be removing and replacing <p style="text-align: right;"><i>Expanded Information attached.</i></p>
<p>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</p> <p>The proposed security system and fencing will directly benefit the Abbeyfield Vernon community of residents and staff by offering them privacy and safety. The downstairs residents are at ground level with patio doors and there are six exit doors around the building. These doors will be more protected than before, and the security cameras will also provide additional supervision and recording to assist police of any security breach which may occur in future.</p> <p>Over the past 5 to 8 years, the neighbourhood around Abbeyfield House has been changing with increases in robberies, vandalism and the associated concern for safety and security for the vulnerable seniors living in this sector of the City. The City has taken various measures to enhance safety and protection for the citizens of Vernon and for the downtown core in particular. Abbeyfield House is on the edge of the downtown core and has experienced thefts from the property (a bicycle from the upstairs deck and patio furniture). It has also experienced attempted break-ins to</p> <p style="text-align: right;"><i>Expanded Information attached.</i></p>
<p>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</p> <p>There is no other community input towards this project.</p>

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

1000 10th Street, Vernon, BC V1T 5E6

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

Abbeyfield House benefits its tenants by providing affordable housing in a family-like setting, companionship, good nutrition, social and recreational opportunities, and overall comfort and security. The award of the Council Discretionary Grant would enable the Abbeyfield Vernon society to enhance and upgrade security for its tenants, and also complement the enhanced security systems that have already been installed in our neighbourhood and downtown areas. This award would therefore clearly benefit this sector of the City which is an area densely populated by vulnerable seniors.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 27, 2020

Date

J. Maule

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

Web: www.vernon.ca

COUNCIL DISCRETIONARY GRANT 2020

Expanded Information

Purpose of Grant & Proposed Allocation of Funds

SECURITY PROJECT:

- to enhance safety for residents and property with a security system which provides motion-sensor lighting and a security camera system, enabling monitoring of all sides of the property and providing a recording system
 - to enhance security for residents and property by installing 6 ft. high fencing from the building to the east and west sides of the property. There will be a man-gate on each side, and a vehicle gate as well on the east side. The gates will be locked/secure and automatically closing. Access will be by a punch code at the gates.
 - to provide privacy to the rear yard and rear and east side patios for residents' pleasure
 - to maintain the overall aesthetics of the front view of the House while also providing security with the installation of a wooden fence and gate system, rather than chain-link.
 - the Society is planning on completing its creek bank restoration project this Fall and will be removing and replacing the east side fencing along the creek bank. When the bank is repaired, the fencing will be replaced, preventing any access to the rear yard from across the creek. That fencing project will need to be funded separately once proper measurements and quotations can be given once the creek work is done. Along the west side of the property, there is already a wooden fence and a chain link fence on the north boundary. With the benefit of funding to install the proposed fencing on the south side of the property (front facing), Abbeyfield would have achieved a large part of this overall project with only the east side boundary to complete later on.
- projected time frame: late Fall 2020

Benefits to the Community resulting from the grant, or City goals and objectives that will be met if the grant is approved.

The proposed security system and fencing will directly benefit the Abbeyfield Vernon community of residents and staff by offering them privacy and safety. The downstairs residents are at ground level with patio doors and there are six exit doors around the building. These doors will be more protected than before, and the security cameras will also provide additional supervision and recording to assist police of any security breach which may occur in future.

Abbeyfield Houses of Vernon Society, Box 416, Vernon, BC, V1T 6M3 Street address: 3511 27th Avenue, Vernon
E-mail: info@abbeyfieldvernon.ca House phone: 250 542-3511

Over the past 5 to 8 years, the neighbourhood around Abbeyfield House has been changing with increases in robberies, vandalism and the associated concern for safety and security for the vulnerable seniors living in this sector of the City. The City has taken various measures to enhance safety and protection for the citizens of Vernon and for the downtown core in particular. Abbeyfield House is on the edge of the downtown core and has experienced thefts from the property (a bicycle from the upstairs deck and patio furniture). It has also experienced attempted break-ins to downstairs windows and vandalism to a scooter parked behind the property and to a garden shed. The board believes that this Security Project will not only protect our tenants and property, but will also serve as a deterrent from future crimes and reduce the "profitability" of 27th Avenue. Several of the seniors' facilities in our neighbourhood have increased their security systems in recent years; our project will complement and support their efforts.

J. Maile
President
April 27, 2020

Abbeyfield Houses of Vernon Society
Financial Statements
Year Ended September 30, 2019
(Unaudited - See Notice To Reader)

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Statement of Changes in Net Assets	3
Statement of Operations	4
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Sladen *SM* Moore
Chartered Professional Accountants

Sladen *SM* Moore

Chartered Professional Accountants

Partners and Principals:

Stephen Cousins, CPA, CA, BComm *
Lynette Freisinger, CPA, CA, BSc *
Courtney Satchell, CPA, CA, BBA *

3005 - 35 Avenue
Vernon, BC V1T 2S9
Telephone: 250-545-0754
Fax: 250-545-8689
E-mail: info@sladenmoore.com

NOTICE TO READER

On the basis of information provided by management, we have compiled the balance sheet of Abbeyfield Houses of Vernon Society as at September 30, 2019 and the statements of changes in net assets and operations for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Sladen Moore

Vernon, British Columbia
January 8, 2020

CHARTERED PROFESSIONAL ACCOUNTANTS

Abbeyfield Houses of Vernon Society
Balance Sheet
September 30, 2019
(Unaudited - See Notice To Reader)

	2019 \$	2018 \$
ASSETS		
CURRENT		
Cash	9,063	7,953
Accounts receivable	562	441
Prepaid expenses	1,812	1,695
	<u>11,437</u>	<u>10,089</u>
Capital assets (Note 3)	<u>319,546</u>	<u>272,577</u>
	<u>330,983</u>	<u>282,666</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Bank indebtedness	-	3,261
Accounts payable	9,588	7,719
Security deposits	6,925	6,853
Current portion of long term debt (Note 4)	34,395	25,017
	<u>50,908</u>	<u>42,850</u>
Long term debt (Note 4)	65,529	101,358
Deferred building contributions (Note 5)	52,180	59,635
	<u>168,617</u>	<u>203,843</u>
NET ASSETS		
Restricted for future purposes	-	7,783
Investment in capital assets	167,440	86,564
Unrestricted net assets	(5,074)	(15,524)
	<u>162,366</u>	<u>78,823</u>
	<u>330,983</u>	<u>282,666</u>

Abbeyfield Houses of Vernon Society
Statement of Changes in Net Assets
Year Ended September 30, 2019
(Unaudited - See Notice To Reader)

	Restricted for Future Purposes	Investment in Capital Assets	Unrestricted Net Assets	2019	2018
	\$	\$	\$	\$	\$
NET ASSETS - BEGINNING OF YEAR	7,783	86,564	(15,524)	78,823	(37,006)
Excess of revenues over expenses	-	(664)	84,207	83,543	50,837
Internally imposed restrictions	(7,783)	-	7,783	-	1,158
Investment in capital assets	-	55,088	(55,088)	-	-
Repayment of long-term debt	-	26,452	(26,452)	-	63,834
NET ASSETS - END OF YEAR	-	167,440	(5,074)	162,366	78,823

Abbeyfield Houses of Vernon Society
Statement of Operations
Year Ended September 30, 2019
(Unaudited - See Notice To Reader)

	2019 \$	2018 \$
REVENUES		
Room and board	177,828	166,038
Donations and fundraising	68,880	44,918
Amortization of deferred contributions	7,455	7,455
Sundry	421	270
	<u>254,584</u>	<u>218,681</u>
EXPENSES		
Salaries and wages	78,320	74,098
Utilities	25,673	23,184
Food and kitchen supplies	23,996	23,735
Repairs and maintenance	16,533	18,236
Amortization	8,119	9,470
Interest on long term debt	5,747	7,023
Office	5,355	4,915
Insurance	4,098	3,865
Telephone	1,375	1,260
Interest and bank charges	820	933
Professional fees	736	735
Travel	270	390
	<u>171,041</u>	<u>167,844</u>
EXCESS OF REVENUES OVER EXPENSES	<u>83,543</u>	<u>50,837</u>

Abbeyfield Houses of Vernon Society
Notes to Financial Statements
Year Ended September 30, 2019
(Unaudited - See Notice To Reader)

1. FINANCIAL STATEMENT DISCLOSURE

These financial statements do not include all the disclosures required under Canadian accounting standards for not-for-profit organizations.

Some users may require further information as these statements have not been prepared for general purposes.

2. NATURE OF ACTIVITIES

Abbeyfield Houses of Vernon Society (the "organization") is a not-for-profit organization incorporated provincially under the Society Act of British Columbia.

The organization operates to provide a family-style home for ten seniors, providing companionship and independence for its residents.

3. CAPITAL ASSETS

	Cost \$	Accumulated amortization \$	2019 Net book value \$	2018 Net book value \$
Land	103,905	-	103,905	94,630
Buildings	504,942	289,726	215,216	177,416
Furniture and fixtures	25,882	25,457	425	531
	634,729	315,183	319,546	272,577

4. LONG TERM DEBT

Valley Frist Credit Union, loan bearing interest at 4.3% compounded monthly, repayable in monthly blended payments of \$2,540. The loan matures on July 1, 2022 and is secured by land and buildings.

Valley Frist Credit Union, loan bearing interest at 4.7% compounded monthly, repayable in monthly blended payments of \$265. The loan matures on January 2, 2022.

Amounts payable within one year

	2019 \$	2018 \$
	76,280	126,375
	23,644	-
	99,924	126,375
	(34,395)	(25,017)
	65,529	101,358

Abbeyfield Houses of Vernon Society
Notes to Financial Statements
Year Ended September 30, 2019
(Unaudited - See Notice To Reader)

5. DEFERRED BUILDING CONTRIBUTIONS

	2019 \$	2018 \$
Balance, beginning of year	59,635	67,090
Amount amortized to revenue	(7,455)	(7,455)
Balance, end of year	<u>52,180</u>	<u>59,635</u>

6. CONTINGENT LIABILITY

The organization is subject to a covenant with the Real Estate Foundation of British Columbia such that if the land and building are sold or transferred prior to December 31, 2023, repayment of a \$30,000 grant, originally made in 1999, would be required.

Abbeyfield Houses of Vernon Society
Notes to Financial Statements
Year Ended September 30, 2019
(Unaudited - See Notice To Reader)

5. DEFERRED BUILDING CONTRIBUTIONS

	2019 \$	2018 \$
Balance, beginning of year	59,635	67,090
Amount amortized to revenue	(7,455)	(7,455)
Balance, end of year	52,180	59,635

6. CONTINGENT LIABILITY

The organization is subject to a covenant with the Real Estate Foundation of British Columbia such that if the land and building are sold or transferred prior to December 31, 2023, repayment of a \$30,000 grant, originally made in 1999, would be required.

Abbeyfield Houses of Vernon Society

Minutes of Annual General Meeting January 18, 2020 3511 27th Avenue, Vernon BC

Board Members Present: Judy Maile, Penny Hill, Nicole Kohnert, and Marg Naylor.
Residents Present: Marie Bidulka, Robert Kroll, and Marnie MacKenzie.
Staff Present: Debbie Enns and Tina Keely.
Other Guests: Geoff Maile and Bobbe MacKenzie.
Regrets: Grace Parsons and Ruth Jantz..

Welcome and introduction

Judy began the meeting at 2:05 pm and welcomed everyone.

Approval of Agenda

MOTION by Marg/Penny to approve the agenda.

CARRIED

Approval of minutes of AGM of January 26, 2019

MOTION by Nicole/Bobbe to approve these minutes of January 26, 2019.

CARRIED

President's Report

Judy Maile commented that at last year's AGM we planned to complete the new 11th room and have it occupied. That has been accomplished. Our second major plan was to repair the damaged creek bank. We have made significant progress towards that. Those two tasks represented the major part of our vision for 2019.

With "2020 vision" this year we aim to complete two major projects: firstly, the creek restoration project, and secondly, an improvement to our security given the changes in the area of the city in which we are located. Items have been stolen from around the property and strangers have wandered through and around the yard causing anxiety and stress for residents. Our grant applications for this year will focus on these two urgent areas.

This year we said good bye to three of our staff as they moved on with their lives either through marriage, personal advancement, or for health reasons. Although we will miss them we have been blessed in finding caring individuals to replace those who left. Inevitably as well there have been changes to our residents and it's always sad to say good-bye as residents leave their Abbeyfield family and move on in their journey. I can say currently we have the youngest list of residents that I can recall during my time with Abbeyfield. Participation in social events and activities is high, and caring and help is readily offered among residents.

Board members get used to working together but eventually there will be change. Two directors are leaving the board. Marty Armstrong who has been a director for almost three years, looking after the building side of things, liaising with service people and our volunteer handy helpers, is stepping down from the board but will remain a member of the society and will volunteer. We are also saying good bye to Grace Parsons, a director for two years and a volunteer player of cribbage with residents. Grace has been our go-to person on insurance matters and has helped with development of policy. Sadly the lure of the warm weather down south has won her over.

As well as the board, staff and residents, Abbeyfield House could not operate effectively without the dedication and countless hours of volunteer time given by our many volunteers. Volunteer contributions range from our board of directors, to entertainers and social supporters, to our gardeners, and handyman helpers, to our website manager, and the many other invaluable occasional helpers who make our fundraising events happen. This year we were proud and excited to appreciate some of our long-term volunteers with 5 and 10-year Abbeyfield pins: Virginia Dansereau for 15 years of volunteer service; Margaret Naylor for 13 years, and Norman Slingsby for 10 years, to name just three. Today, I am pleased and proud to give Penny Hill, our careful and meticulous Treasurer, a 5-year pin for her volunteer service on our board of directors.

Financial Report

Treasurer Penny Hill reported and gave us copies of the Operating Budget 2020 & Forecasts as well as one page Note to Budget & Forecasts and read the following report. The Fiscal year ending September 30, 2019 ended on a positive note with an excess of Revenue over Expenses of \$83,543 or a net income of this amount.

Our mortgage balance reduced by \$50,095 and the outstanding balance sits at \$76,280 at year end. We were fortunate to receive a donation from the Frank Milne Foundation, which is the third year in a row, and this year the cheque was in the amount of \$24,692.72. These funds must be put toward a principal payment to our mortgage and the payments must not be reduced. This has reduced our mortgage amortization to about 2.5 years. Our mortgage was renewed in July, 2019 and we elected a 3 year term with an interest rate of 4.3% and the maturity date is July, 2022. We thank Frank Milne for making Abbeyfield his charity of choice.

Room and Board Revenue was higher than last year by \$11,790. Our occupancy rate was just slightly over 90% for the year end and as of September we had 10 residents. We had increased the room and board by \$30 in July.

Our amazing President Judy Maile seeks donations from every possible source: We received total donations of \$65,338. This includes the Frank Milne donation previously mentioned, \$20,000 from Abbeyfield Canada, Armstrong Co-op \$1500, Community Foundation \$1750, ABC Trust \$4,000 and Dr. John Milne \$2,000. We have partnered with Vernon Restholm seeking donations for the creek project as we are neighbours and share the creek and from various sources we have received as our portion \$5,000. We were also awarded a donation from Kal Rotary for the creek project \$12,500, however we have received approximately \$3300 so far as they will cover the expenses as they occur. Along with these larger donations we have also received donations from Marcelle Pilet, Geoff and Judy Maile, Nicole Kohnert, Marg Naylor and a previous resident who passed on this year, Ella Zinzer's Estate. There are many more friends of Abbeyfield and I ensure that every donation we receive is sent along with a thank you card, as I said all donations are appreciated.

This year we completed the renovation of the upstairs guest room, making the 11th room. This room #206 has its own full bathroom and separate bedroom. We renovated the sitting room upstairs and put in a Murphy Bed for our overnight relief person. We received donations from the City of Vernon and Abbeyfield Canada, however we needed another \$25,000 to complete the project. We were able to borrow this and that loan has a balance of \$23,644 at year end. This has an interest rate of 4.70% and matures in January 2022.

Our fund raising efforts provided an additional \$3,542 which is similar to previous years. Our Christmas Bake Sale, garage sale, spring pancake breakfast and summer BBQ and auction take much organizing and energy.

Wages were higher this year by \$4,222. We must increase wages to retain our awesome staff and keep up with the ever changing minimum wage. We thank regular staff, Patricia, Tina, Debbie and Will plus the casual help.

Food and kitchen costs were slightly higher this year but only by \$261. Coordinator Patricia Thibault keeps within the budget, prepares a variety of meals including a special birthday meal for each resident. Repairs and maintenance costs were lower this year by \$1,7603. Included in these costs are flooring

replacement, painting the main dining area, kitchen and downstairs hallways. Sherwin Williams donated the paint and three painters for a day.

Thanks to Geoff Maile for his accounting expertise and to the accountants at Sladen Moore (plus Penny Hill).

Affiliation fees will be 1.5% for 2019 and this year's amount is \$2,667.42 to Abbeyfield Canada.

The **BUDGET** for the year 2019-2020 has been approved by the Board of Directors and is based on a 90% occupancy rate and indicated that we would cover general operating expenses but not the total liability of the principal payment of our mortgage which is approximately \$26,400, however we expect net income of \$8,490. A full house always makes everything run smoothly. At this time we have one vacant room.

We appreciate Sladen Moore, our accountants, for discounting their professional fees for our year-end financial reports and the City of Vernon for exempting us from paying property taxes.

MOTION by Judy/Geoff to approve the Treasurer's report.

CARRIED

House and Grounds Report

Judy delivered this report on behalf of Marty Armstrong. Renovations to our guest room to create an 11th room was a major project for us. It has proven successful and has given us the financial help that we needed.

The second exciting project for the house in 2019 was painting the interior downstairs shared spaces. Through Sherwin Williams "Paint Week" program, we were approved to have donated sufficient paint to cover the lounge and dining room, entrance foyer and reception area, kitchen, downstairs hallways, stair cases, and upper hallway. Sherwin Williams donated volunteer labour for one day which resulted in the lounge and dining area being painted. With funds from Community Foundation, we were able to replace the carpet in the downstairs hall as well, which has given us a fresh new look downstairs. What a difference! We were fortunate to find a young painter who completed the downstairs painting the remaining areas for us at an affordable price last spring, and who has come back this month to do the stairs, and finish the hall upstairs. As funds become available we will continue to upgrade the flooring for the stairs, and resident rooms over time.

As always, we have needed to replace a few appliances, such as a small freezer, under counter fridge for the upstairs sitting room, and vacuum cleaner. We are budgeting for the replacement of our washer-dryer set, and larger items like air conditioners within the next couple of years.

The grounds will be a construction zone for a couple weeks at the end-of August or early September if we are successful in doing the creek work this year. Thereafter, landscaping and security fencing is a priority and will be done this year if funds and weather permits. The specifics of the security fencing is yet to be decided and will be more easily determined once the creek work is done. Improvements were made to the security lighting outside of the house in late 2019, with additional lighting put at the back of the house and all operating on a motion sensor system. We are investigating security camera systems and with supporting funds, this will also be addressed at the earliest opportunity this year.

Report on the BX Creek Stabilization Project

Nicole Kohnert, Member at Large, spoke on our major undertaking, the restoration of the creek going through our property. The Board has been concerned about the gradual erosion of the creek banks for a long time. Over the last year Abbeyfield Houses of Vernon Society (AHVS) has received the permits required to work in

and about a stream from the Province in order to repair and secure the west bank of the BX Creek that has been washing away AHVS's property from flooding. The consultant, Ecoscape, and their engineer produced the design and submitted this report with the application for permits, which involved removing vegetation along the banks, the addition of rip rap (large rock), followed by adding new bank stabilizing vegetation and a planted berm to raise the ground level in low-lying areas. Kalamalka Rotary have funded Ecoscape's work on this project. Works of a similar design are required along the west bank of the creek at Vernon Restholm, therefore Ecoscape submitted an assessment for their work as well. Once the approval letter was received a request for quotation was issued and a contractor was chosen to do the work for both AHVS and Vernon Restholm (Bear Paw) at the same time. This will occur when funding is available. The approval from the province is valid for two years. The City of Vernon Development Permit is ready. It is our intention to request the waiving of the fees for this permit (\$2,000). Approximately \$20,000 is still needed in order to proceed with the work during the next window (August/September 2020) to work in the stream.

Motion to waive appointment of an Auditor by Penny/Geoff. Passed.

Election of Officers and Directors (for 2020 we have 10 paid Society members in good standing who are eligible). The President vacated the Chair and allowed Geoff Maile to conduct the election of officers. The following members were elected by acclamation.

President:	Judy Maile
Vice President:	Vacant
Treasurer:	Penny Hill
Secretary:	Marg Naylor
Directors:	Ruth Jantz, Intake & Resident Liaison Nicole Kohnert, Creek Project & Director at Large

Other Business

Draw for the Raffle Our President had the three residents in attendance draw a winning raffle ticket.

1st Prize winner was Brent Bannister.
2nd Prize winner was Carol Ann St. Jean.
3rd Prize winner was Joe Connelly.
Winners will be contacted by telephone.

Next Regular Board Meeting is Tuesday, February 20th, 2020 at Abbeyfield House.

Adjournment

With no more business the President adjourned the meeting at 3 pm. Refreshments were served.

Respectfully submitted,

Marg Naylor, Secretary



2400-46 Avenue
Vernon BC V1T 9N5
(250) 558-3850

archwaysociety.ca



April 2, 2020

Director of Financial Services
City of Vernon

Dear City of Vernon,

Re: Council Discretionary Grant Application

Please find enclosed a Council Discretionary Grant Application from Archway Society for Domestic Peace (formerly Vernon Women's Transition House Society). Our application is to support the Child-centered Family Therapist in the Oak Child and Youth Advocacy Centre program.

We truly appreciate your history of support for our services to support victims of sexual and domestic violence. Thank you for considering our application.

Sincerely,

Brooke McLardy
Community Programs / Oak Centre Manager

TRANSITIONING TO A FUTURE FREE FROM VIOLENCE



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM



IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Archway Society for Domestic Peace (formerly
CONTACT PERSON:	Brooke McLardy
ORGANIZATION MAILING ADDRESS:	2400 46 Avenue
BUSINESS PHONE:	[REDACTED]
EMAIL ADDRESS:	[REDACTED]
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	BN 1081 70853 RP 0001

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Our Mission:

We are leaders in supporting women, children, and families to live a life with dignity and respect, free from domestic and sexual violence and abuse.

Archway Society for Domestic Peace provides a wide range of supportive services for survivors of domestic and sexual violence through safe shelter, counselling, child and youth advocacy, outreach services, and collaborative community projects. Formerly Vernon Women's Transition House Society, Archway Society has deep roots in the North Okanagan.

SERVICE PROVIDED TO THE COMMUNITY:

Our program, Oak Child and Youth Advocacy Centre, is the focus of this application. Oak Centre has developed a collaborative response model to the abuse and sexual assault of children and youth in our community. Police, victim services, counsellors, school personnel and others work together to provide wrap-around support to these vulnerable clients. This includes a safe space to be interviewed by police, joint investigations between police and child protection workers so as to streamline the process and reduce trauma for the victimized child, enhanced victim services support and early assessment and referral for counselling.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The concept for the Society arose in 1975 when a group of local women got together to plan an International Women's Year celebration. They recognized a need in the community and through their efforts, a women's centre was opened in early July of that year. The residential facility was opened in the old United Church Manse on 27th Street in 1976. Community and service groups were generous and the house was equipped with the amenities needed to house women and children fleeing abuse.

In 1993 the Society purchased a lot and the community of Vernon raised over \$750,000 to build a new Transition House. The Transition House continues to be a safe place for women and children fleeing abuse and also houses teen and parole bed programs. The Society also owns Casimir Court, an apartment building, which has housed the Support to Young Parents Program since the early 2000's. This program continues to serve pregnant and parenting young mothers with supportive programming in a residential setting.

Outside of the residential programs, the Society has several counselling and justice-related programs. The Society holds contracts to provide Community-based Victims Services, Stopping the Violence counselling, PEACE children's counselling, Outreach Services for women and Legal Service Society community outreach.

In 2015, through a collaborative partnership with RCMP, Ministry of Children and Family Development and local non-profits, the Society opened Oak Child and Youth Advocacy Centre to respond to disclosures of child abuse and sexual assault. Also in 2015, the Society added the Homelessness Prevention Program to assist women to access and maintain stable housing.

In addition to our own programs we collaborate with other social services and justice partners to develop and implement responses to domestic and sexual violence. We are co-founders and leading partners in Vernon's Sexual Assault Service and the Integrated Case Management Team (ICAT) for highest risk domestic violence and have led the North Okanagan Violence Against Women Committee for more than 25 years.

Archway Society for Domestic Peace continues to evolve as a full-service agency that provides wrap around support to survivors of domestic and sexual abuse and empowers women and children to lead lives with dignity and respect. We could not do this work without the close partnerships that we have and the financial support of our community.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

Oak Child and Youth Advocacy Centre's primary service of responding to crimes against children is partially funded through a grant from Department of Justice Canada and a Civil Forfeiture Office (CFO) grant from the province of BC. \$10,000 of the CFO grant is used towards the Family Therapist and BC Gaming has provided \$3500 towards this service. We are looking to raise enough funding to provide 28 hours of service per week for this part of the program and have an application in to a corporate donor who has supported us in the past.

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$10,000 This will provide direct service hours for families in crisis.</p>
<p><u>IN-KIND SERVICES: (please describe and include cost)</u></p> <p>Archway Society provides both office and counselling space for the Family Therapy program within our existing Oak Child and Youth Advocacy Centre site. \$4800/year Archway Society provides clinical supervision for the Therapist: \$1440/year</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>The purpose of this grant request is to fund a Child-centered Family Therapist position in our Oak Child and Youth Advocacy program. The Family Therapist works with family units after a disclosure of sexual assault of a child. Disclosures often precede large ruptures in families due to necessary separations, the vicarious or re-lived trauma for other family members, and a sharp decline in parenting capacity. In order to reduce the trauma effects for the child who has been assaulted we want to ensure that the family unit has capacity to support the child. Our Family Therapist works with the family as a whole to reduce the trauma effects of the disclosure and get them to a place of optimal family functioning so that they can best support the child victim.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>The Child-centered Family Therapy position is unique in our community. It was developed after the core Oak Centre services started to see a pattern of family disruption after disclosures of sexual assault. The Family Therapist works intensively with these families - up to 3 or 4 sessions per week - to increase the family functioning so that the long-term trauma effects may be reduced. Reducing trauma effects ensures that the children who have been assaulted do not experience ill mental health, physical health symptoms, lasting social consequences and can grow to be healthy, functioning members of their community.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>\$3,500 Community Gaming Grant - confirmed \$7,000 Oak Centre internally restricted funds - confirmed \$10,000 Civil Forfeiture Office grant - confirmed \$10,000 Corporate donation - to be confirmed \$10,000 Little Black Dress Party fundraiser - October 2020 \$10,000 City of Vernon - requested This amount of funding will ensure 28 hour per week of Family Therapy</p>

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Web: www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

Children who are victims of crime and suffer deep trauma often carry the effects of that trauma into their adulthood. The purpose of the child-centered Family Therapy program is to disrupt that trajectory by introducing coping techniques and bolstering the capacity of caregivers to support their child. By intervening in this way we are creating an environment where that child can grow up to be physically and psychologically healthy adults despite the crimes committed against them. This benefits society as a whole - reducing the strain on medical and mental health services and ensuring we have healthy adults that can contribute to our community.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 1, 2020

Date

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



Annual General Meeting
June 25, 2019 – 5:30pm
Okanagan Regional Library
2800-30 Avenue, Vernon BC

MEETING MINUTES

Directors Present: Suzanne Robert (Chair), Mindy Burke, Janet Welsh (Minutes) , Tanya Wick

Guests Present: Markus Schrott (BDO)

Number of Society Members Present: 7

Number of Non-Society Members Present: 10

1. Declaration of Quorum & Call to Order

A quorum was confirmed and the Annual General Board Meeting was called to order at 6:00 p.m.

2. Introduction of Board Members

3. Adoption of Agenda – June 25, 2019

Motion by Mindy Burke

“To adopt the June 25, 2019 Annual General Meeting Agenda as presented.”

Motion carried

All In Favour - 0 Opposed

4. Adoption of Previous Annual General Meeting Minutes – June 26, 2018

Motion by Mindy Burke

“To adopt the June 26, 2018 Annual General Meeting Minutes as presented.”

Motion carried

All In Favour - 0 Opposed

5. Treasurer’s Report: Auditor re: Annual Audit Report (BDO Canada)

Motion by Janet Welsh

“To adopt the Auditor’s Report and the 2018/2019 Fiscal Year’s Audited Financial Statements as presented.”

Motion carried

All in Favour – 0 Opposed

TRANSITIONING TO A FUTURE FREE FROM VIOLENCE



6. Appointment of Auditors for 2019/2020 Fiscal Year

Motion by Tanya Wick

“To appoint BDO Canada LLP as the Archway Society’s Auditors for the 2019/2020 Fiscal Year.”

Motion carried

All in Favour - 0 Opposed

7. Board Chair’s Report

Motion by Mindy Burke

“To adopt the Board Chair’s Report as presented.”

Motion carried

All in Favour – 0 opposed

8. Co-Executive Directors’ Report

Motion by Janet Welsh

“To adopt the Co-Executive Directors’ Report as presented.”

Motion carried

All in Favour – 0 opposed

9. Election of Directors:

a) Directors for re-election: Suzanne Robert

b) Directors standing without re-election: Graham Inglis, Charlene Smart, Isabel Furtado, Tanya Wick

c) Directors resigned: Mindy Burke, Janet Welsh, Tanya Laing-Gahr

d) Directors for election: Melanie Ramos, Colleen Dix, Atlin Fraser

Motion by Tanya Wick

“To re-elect Suzanne Robert and to elect Melanie Ramos, Colleen Dix, Atlin Fraser as Directors for 2019/2020.”

Motion carried

All in Favour – 0 opposed

10. Presentation – The first transition house in Canada

11. Notification of Next Regular Board Meeting – September 30, 2019.

12. Special Board meeting – Election of Officers and Committees/Task Forces Review.

Motion by Janet Welsh

“To adjourn the Annual General Meeting at 6:37p.m.”

Motion carried

All in Favour – 0 opposed

Minutes Adopted – June 30, 2020 Meeting

Signed: _____

Name: _____

Position: _____

TRANSITIONING TO A FUTURE FREE FROM VIOLENCE

**Archway Society for Domestic
Peace
Financial Statements
For the Year Ended March 31, 2019**

**Archway Society for Domestic Peace
Financial Statements
For the Year Ended March 31, 2019**

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Tel: 250 545 2136
Fax: 250 545 3364
www.bdo.ca

BDO Canada LLP
2706 30th Avenue, Suite 202
Vernon, BC V1T 2B6

Independent Auditor's Report

To the board of directors of Archway Society for Domestic Peace

Qualified Opinion

We have audited the financial statements of Archway Society for Domestic Peace (the Society), which comprise the statement of financial position as at March 31, 2019, the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matters described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2019, and its financial performance and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Society derives revenue from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fundraising revenues, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2019 and 2018, and current assets as at March 31, 2019 and 2018, and net assets as at April 1 and March 31 for both the 2019 and 2018 years. Our audit opinion on the financial statements for the year ended March 31, 2019 was modified accordingly because of the effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

2



In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied, on a basis consistent with that of the preceding year.

BDO Canada LLP

Chartered Professional Accountants

Vernon, British Columbia
June 24, 2019

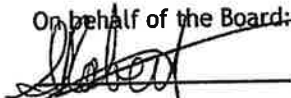
**Archway Society for Domestic Peace
Statement of Financial Position**

March 31	2019	2018
Assets		
Current		
Cash (Note 2)	\$ 98,147	\$ 22,709
Investments (Note 4)	462,819	356,005
Accounts receivable	87,794	107,565
Prepaid expenses	19,533	20,449
	668,293	506,728
Restricted cash (Note 3)	127,473	204,946
Investments (Note 4)	37,388	87,655
Property, plant and equipment (Note 5)	745,991	706,560
	\$ 1,579,145	\$ 1,505,889

Liabilities and Net Assets

Current		
Accounts payable and accrued liabilities (Note 6)	\$ 213,336	\$ 153,020
Deferred contributions for expenses of future periods (Note 7)	127,473	204,946
Deferred contributions for property, plant and equipment (Note 8)	412,002	423,295
	752,811	781,261
Net Assets		
Invested in property, plant & equipment	333,989	283,265
Internally restricted (Note 9)	310,896	210,069
Unrestricted	181,449	231,294
	826,334	724,628
	\$ 1,579,145	\$ 1,505,889

On behalf of the Board:

 Director

 Director

The accompanying notes are an integral part of these financial statements.

**Archway Society for Domestic Peace
Statement of Changes in Net Assets**

For the year ended March 31	Invested in Property, Plant & Equipment	Internally Restricted	Unrestricted	2019 Total	2018 Total
Balance, beginning of the year	\$ 283,265	\$ 210,069	\$ 231,294	\$ 724,628	\$ 702,379
Excess (deficiency) of revenues over expenses	(7,328)	2,827	106,207	101,706	22,249
Purchase of property, plant and equipment	93,758	-	(93,758)	-	-
Contributions received	(35,706)	-	35,706	-	-
Transfers	-	98,000	(98,000)	-	-
Balance, end of the year	\$ 333,989	\$ 310,896	\$ 181,449	\$ 826,334	\$ 724,628

The accompanying notes are an integral part of these financial statements.

Archway Society for Domestic Peace Statement of Operations

For the year ended March 31	2019	2018
Revenue		
BC Housing	\$ 996,885	\$ 913,594
Minister of Justice	532,467	454,827
Ministry of Children and Family Development	193,641	204,207
Federal Government	171,677	198,585
Donations	162,258	86,346
Fundraising	66,633	36,595
Gaming	38,300	37,700
Amortization of deferred capital contributions (Note 8)	28,826	25,872
Legal Services Society Grant	14,257	17,097
Summer student grant	10,229	7,482
Interest	5,436	5,087
Other grants	3,650	2,275
Miscellaneous	1,250	1,536
Casimir Court, net (Note 13)	14,294	23,825
	\$ 2,239,803	\$ 2,015,028
Expenses		
Advertising and promotion	4,619	4,327
Amortization	45,092	40,405
Client support	113,080	117,734
Food and supplies	24,472	25,689
Fundraising	30,121	16,960
Insurance	9,844	8,840
Interest and bank charges	2,619	3,593
Office and information technology	74,410	63,842
Professional development	15,555	9,748
Professional fees	74,125	51,515
Program materials	1,588	4,877
Rent	62,086	61,508
Repairs and maintenance	27,876	24,768
Telephone and utilities	49,571	53,761
Travel	17,713	16,640
Volunteer	303	593
Wages and benefits	1,585,023	1,487,979
	2,138,097	1,992,779
Excess of revenues over expenses	\$ 101,706	\$ 22,249

The accompanying notes are an integral part of these financial statements.

Archway Society for Domestic Peace Statement of Cash Flows

For the year ended March 31	2019	2018
Cash flows from operating activities		
Cash receipts from customers	\$ 2,186,332	\$ 2,056,639
Cash paid to suppliers and employees	(2,080,318)	(2,071,654)
Interest received	6,550	5,678
	112,564	(9,337)
Cash flows from investing activities		
Purchase of investments	(500,207)	(443,660)
Proceeds on disposal of investments	443,660	504,112
Acquisition of property and equipment	(93,758)	(134,236)
Contributions received	35,706	122,194
	(114,599)	48,410
Net (decrease) increase in cash	(2,035)	39,073
Cash, beginning of the year	227,655	188,582
Cash, end of the year	\$ 225,620	\$ 227,655
Represented by:		
Cash	\$ 98,147	\$ 22,709
Restricted cash (Note 3)	127,473	204,946
	\$ 225,620	\$ 227,655

The accompanying notes are an integral part of these financial statements.

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2019

1. Significant Accounting Policies

Nature of Operation	The Archway Society for Domestic Peace (the "Society") is incorporated under the laws of the British Columbia Societies Act and is a registered charity under the Income Tax Act. The Society is engaged to provide support and refuge for women and children in Vernon and surrounding area in times of crisis and to act as advocates when required. The Society also operates Casimir Court Apartments where counselling and accommodation is provided for young mothers.
Basis of Accounting	The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.
Use of Estimates	The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available.
Financial Instruments	Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are reported either at cost or amortized cost less impairment. If applicable, financial instruments are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are charged to the financial instruments.
Cash	Cash consists of cash on hand and bank balances.

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2019

1. Significant Accounting Policies (continued)

Property, Plant and Equipment

Property, plant and equipment are stated at cost less accumulated amortization. Contributed tangible capital assets are recorded at fair value at the date of contribution and are amortized, unless fair value is not determinable in which case contributed property, plant and equipment are recorded at nominal value at the date of contribution. Expenditures for repairs and maintenance are expensed as incurred. Betterments that extend the useful life of property, plant and equipment are capitalized.

Amortization based on the estimated useful life of the asset is calculated as follows:

	Method	Rate
Building	Straight-line	30 years
Automotive	Straight-line	5 years
Furniture and fixtures	Straight-line	5 years
Computer equipment	Straight-line	3 years
Leasehold improvements	Straight-line	5-10 years

Leased Assets

Leases are classified as capital or operating leases. Leases entered into that transfer substantially all the benefits and risks associated with ownership are recorded as the acquisition of a capital asset and the incurrence of an obligation. The asset is amortized in a manner consistent with assets owned by the Society, and the obligation, including interest thereon, is liquidated over the term of the lease. All other leases are accounted for as operating leases, and the rental costs are expensed as incurred.

Revenue Recognition

The Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Donation and fundraising revenues are recognized as revenue in the year in which the related expenses are incurred. Unrestricted donation and fundraising revenues are recognized as revenue when earned.

Rental revenue is recognized as revenue when the period in which the rent was received is complete.

**Archway Society for Domestic Peace
Notes to Financial Statements**

March 31, 2019

1. Significant Accounting Policies (continued)

Contributed Materials Contributed materials which are used in the normal course of the Society's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated.

Contributed Services Volunteers contribute many hours per year to assist the Society in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2019

2. Cash

The Society has available to it, through VantageOne Credit Union, a \$35,000 line of credit to assist with operations. If drawn on, the line of credit bears interest at prime plus 1.0%. The outstanding balance at March 31, 2018 was \$nil (2017 - \$nil).

3. Restricted Cash

	2019	2018
Externally restricted		
Child Advocacy Centre	\$ 29,700	\$ 29,700
Prevention and Awareness	18,000	18,000
Risk Assessment Program	15,353	30,353
Casimir Court	13,660	-
Equine Therapy	11,666	12,789
Stopping the Violence	10,626	15,436
Vernon Law Clinic	6,000	6,000
Women's Outreach	5,000	18,169
Ministry of Justice	4,416	18,275
Pleasant Valley	3,953	5,401
Children Who Witness Abuse	2,848	13,358
Support to Young Parents	2,130	7,109
Sexual Assault Service	2,121	2,121
Transition House	1,600	27,835
Legal Services Outreach	400	400
	\$ 127,473	\$ 204,946

Externally restricted cash consist of unspent contributions which are restricted for their use and can only be used for the specified programs.

**Archway Society for Domestic Peace
Notes to Financial Statements**

March 31, 2019

4. Investments

The carrying amounts of investments are comprised of the following:

	2019	2018
At amortized cost:		
Guaranteed investment certificates, bearing interest at 1.35% to 2.60%, maturing between August 2019 and February 2022	\$ 500,207	\$ 87,655
Guaranteed investment certificates matured during the year	-	110,700
At cost:		
Investment savings accounts, subject to dividend reinvestment	-	245,305
	\$ 500,207	\$ 443,660
Investments are allocated as follows:		
Current	\$ 462,819	\$ 356,005
Long term	37,388	87,655
	\$ 500,207	\$ 443,660

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2019

5. Property, Plant and Equipment

	2019		2018	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Transition House				
Land	\$ 36,400	\$ -	\$ 36,400	\$ -
Buildings	773,332	388,753	737,628	363,571
Automotive	8,000	8,000	8,000	8,000
Computer equipment	87,041	45,456	40,230	39,882
Furniture and fixtures	120,630	98,304	116,250	87,539
Leasehold improvements	9,907	9,907	9,907	9,611
	1,035,310	550,420	948,415	508,603
Casimir Court				
Land	\$ 88,200	\$ -	\$ 88,200	\$ -
Building	278,605	191,072	275,464	181,837
Furniture and fixtures	18,793	18,793	18,793	18,793
	385,598	209,865	382,457	200,630
Administration				
Leasehold improvements	101,944	16,576	98,223	13,302
Net book value		\$ 745,991		\$ 706,560

6. Government Remittances

Included in accounts payable and accrued liabilities are government remittances payable of \$21,139 (2018 - \$22,116).

**Archway Society for Domestic Peace
Notes to Financial Statements**

March 31, 2019

7. Deferred Contributions for Expenses of Future Periods

Deferred contributions represent unspent resources externally restricted for various purpose. Changes in the deferred contributions balance are as follows:

	<u>2019</u>	<u>2018</u>
Beginning balance	\$ 204,946	\$ 174,671
Less: amounts recognized as revenue in the year	(672,884)	(576,528)
Add: amounts received related to expenses of a subsequent period	<u>595,411</u>	<u>606,803</u>
Ending balance	<u>\$ 127,473</u>	<u>\$ 204,946</u>

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2019

8. Deferred Contributions for Property, Plant and Equipment

Transition House

In December 2016, BC Housing provided a mortgage forgivable over a ten year period beginning in the first year of the mortgage. Monies were advanced in the March 31, 2017, 2018 and 2019 fiscal years totaling \$140,300. At March 31, 2019, \$108,733 of the total \$140,300 in funding received is to be forgiven in future years.

Contributions were received relating to capital improvements to the Transition Housing building. These contributions have been deferred and are being amortized with the building additions over 30 years.

The amount amortized to revenue in the general operating statement in the current year is \$28,826 (2018 - \$25,872).

Casimir Court

Contributions were received relating to capital improvements to the Casimir Court building. These contributions have been deferred and are being amortized with the building additions over 30 years.

The changes for the year in the deferred revenue in the Casimir Court operating statement in the current year is \$18,173 (2018 - \$20,025).

The changes for the year in the deferred contributions related for property, plant and equipment are as follows:

	2019	2018
Beginning balance	\$ 423,295	\$ 346,998
Add: contributions	35,706	122,194
Less: amounts amortized to revenue	(46,999)	(45,897)
Ending balance	\$ 412,002	\$ 423,295

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2019

9. Internally Restricted Net Assets

Building Trust Fund

All funds received in the Project Haven Fund after June 30, 1994 are being held in trust for future expenditures for the buildings owned by the Society. All interest earned on the building trust fund investments are allocated back to the fund unless otherwise specified by the Board.

Future Expenditures

During a prior year the Board of Directors passed a resolution to internally restrict funds of \$20,000 for specific expenditures of various programs in future years. No amounts were utilized in the current year.

Oak Centre

During a prior year the Board of Directors passed a resolution to internally restrict funds specifically for future expenditures related to the operation of the Oak Centre, which provides advocacy and support services for children youth that have experienced abuse, sexual assault, or witnessed violent crime.

A breakdown of the internally restricted funds are as follows:

	<u>2019</u>	<u>2018</u>
Building trust fund	\$ 161,487	\$ 158,660
Future expenditure	122,500	24,500
Oak Centre	26,909	26,909
	<u>\$ 310,896</u>	<u>\$ 210,069</u>

In order to utilize the internally restricted funds a Board resolution is required.

10. Economic Dependence

The Society receives 77% (2018 - 78%) of its funding from the Province of British Columbia through the Ministries of Children and Family Development, Finance, Justice and the Crown Corporation of BC Housing. The ability of the Society to continue operations is dependent upon continued funding from these sources.

Archway Society for Domestic Peace Notes to Financial Statements

March 31, 2019

11. Financial Instruments

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society is exposed to credit risk resulting from the possibility that a customer or counterparty to a financial instrument defaults on their financial obligations; if there is a concentration of transactions carried out with the same counterparty; or of financial obligations which have similar economic characteristics such that they could be similarly affected by changes in economic conditions. The Society's financial instruments that are exposed to concentrations of credit risk relate primarily to its accounts receivable. The majority of the Society's receivables are from government sources and the Society works to ensure it meets all eligibility criteria in order to qualify to receive the funding.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed income denominated investments

12. Commitments

The Society has operating leases for photocopiers and commercial office space. The minimum annual lease payments are as follows:

2020	\$	55,200
2021		31,200
2022		3,850
2023		1,325

**Archway Society for Domestic Peace
Notes to Financial Statements**

March 31, 2019

13. Casimir Court, net

	2019	2018
Revenue		
Suite rental	\$ 37,923	\$ 46,703
Office rental	10,800	10,800
Amortization of deferred contributions (Note 8)	18,173	20,025
Interest Revenue	1,114	591
	68,010	78,119
 Expenses		
Administration	15,000	17,000
Amortization	9,235	9,319
Insurance	3,750	3,750
Office	656	1,951
Repairs and maintenance	5,149	9,787
Telephone and utilities	16,369	15,325
Wages and benefits	7,757	3,362
	57,916	60,494
 Excess of revenues over expenses, before internal adjustments	10,094	17,625
Reversal of internal adjustments:		
Office rental revenue	(10,800)	(10,800)
Administration expense	15,000	17,000
	\$ 14,294	\$ 23,825

Internal adjustments on the Casimir Court operations statement are for revenues and expenses charged between the Transition House and Casimir Court. These amounts are netted to zero upon consolidating operations, but are included on the Casimir Court operations statement to provide more information to the users of the financial statements.

14. Comparative Information

Certain comparative figures have been reclassified to conform with the current year's financial statements presentation.

NAME OF ORGANIZATION
APPLYING FOR COUNCIL DISCRETIONARY GRANT:

CONTACT PERSON: Shelley Buchanan Gilmore, CEO and General Manager

ORGANIZATION MAILING ADDRESS: [REDACTED]

BUSINESS PHONE: 250-979-3941 [REDACTED]

EMAIL ADDRESS: shellybg@adaptiveadventures.ca

REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required): 870544715RC0001

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6 Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

CRIS exists to promote inclusion and accessibility in communities in the Okanagan. Our goal is to ensure anyone who wishes to participate in outdoor recreational activities has access to equipment and supports to promote positive mental and physical health as well as connection to their community.

SERVICE PROVIDED TO THE COMMUNITY:

Operating in partnership with Dorothy Alexander Centre, CRIS offers the opportunity to enjoy the outdoor sport to people living with impairments and disabilities - mobility, intellectual, cognitive, temporarily or permanently. We offer guided and supported adventures and experiences in hiking, cycling (trail and mountain), kayaking, paddling (canoe and paddleboard), Nordic sport and cross country skiing all using adapted equipment and highly trained staff and

volunteers. CRIS offers programs for children, youth, adults, and seniors. We have participants join us from the general community, care, and group homes and supportive housing situation and many join us along with their family members or care providers. We offer programs in Kalamalka Provincial Park, Polson Park, and Sovereign Lake up to 4 times per week depending on the season.

CRIS has a long history of supplying adaptive recreational activities in Vernon and the North Okanagan. In 2019, we assisted 118 people with disabilities by providing adaptive equipment to hike, cycle and kayak along with our team of highly trained personnel (staff and volunteers).

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

Our founders were driven by a situation near to their hearts. A family member with a permanent disability was brought up alongside her siblings where inclusivity was never questioned. When seeing that many others were not afforded this same opportunity, they decided to level the playing field for others and launched CRIS. Since 2001, CRIS has been the preeminent supplier of adapted recreational sport activities in Vernon, Kelowna, West Kelowna, and Lake Country. We have been offering programs in the Greater Vernon area for 15 years. CRIS is a volunteer lead organization offering both volunteers and participants the opportunity to remove the barriers to build an inclusive community. Through the years we have evolved from a weekend and evening offering of kayaking to support people with disabilities to an organization that offers daytime, evening and weekend recreational opportunities in kayaking, cycling, hiking, paddle boarding, Nordic sport and snowshoeing. Our participants experience positive physical and mental health improvements proving the outdoors is and should be a prescription for health. We have put stroke survivors with partial paralysis on a specially designed cycle; children with Multiple Sclerosis in a recumbent cycle; hiked steep mountain trails with people that are legally blind; kayaked with a group of children who are on the Autism spectrum and many more amazing outings. We are leveling the playing field for people, making the communities that we serve both inclusive and accessible and improving physical and mental health wherever we go.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

CRIS has been working to expand and enhance its programming in 2020 to meet the demand of the community and further engage in particular, the senior population. We have partnered with the Kalamalka Rotary on the purchase of a vehicle that will be used to transport equipment to the parks and waterways that our programming takes place in. This vehicle will be added in May 2020.

We have applied to the Canada Summer Jobs program to hire for temporary seasonal positions in Vernon and are awaiting that funding announcement.

We want to support the mental and physical health of seniors and getting them active and ensure they feel safe and supported. Should we receive this funding from the City of Vernon, concentrated efforts will go into the

partnership to better the community through adaptive recreational activities. With the current COVID19 public health situation we realize that it may be a gradual introduction of getting seniors back out once isolation measures have been loosened so it is even more important that we get the word out now in advance so seniors have something to look forward to and can plan. We also realize that there may be a transportation challenge for some seniors. We also have plans to build an additional budget should we need to have transportation partners as we do not supply the people transport component and are not insured to do so.

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Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

AMOUNT OF REQUEST:

\$20,000

IN-KIND SERVICES: (please describe and include cost)

Dorothy Alexander Centre provides us with storage for our equipment used in our North Okanagan activities estimated in-kind value \$4800 year
Volunteer hours - community volunteers have donated XXXX hours - based on minimum wage levels = XXXXX

PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:

Within our charitable activities and our research, we know we need to reach more seniors in Vernon. With statistics stating that better than 1 in 4 people are over the age 65 in Vernon, we also know that the provincial statistics show that 25% of the average population is also disabled to some degree. Roughly calculated, there are 2500, disabled seniors in Greater Vernon. In our experience, not everyone enjoys outdoor activities, however, for those that have a desire to be

outdoors many will not venture out due to an impairment of some sort. It is the intention of CRIS to partner with the City of Vernon to better the quality of life for its seniors by showing them how safe and supported getting outdoors for a hike, a cycle, a paddle, or a ski can be. We hope to be able to build a marketing plan, build the outreach, offset the cost of a Part-Time staff member allocated to this program.

Marketing (print and internet-based materials as well as flyers)- \$2000

Outreach/Staffing/Sales - in-person meetings and presentations to seniors organizations, care homes, social groups, etc. to promote the programs, safety, and inclusion - \$18,000

BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:

Social isolation and depression have been shown in many studies to be two very key aspects to negative health for people with disabilities. Our program gets people with varying impairments out into the community helping to build an inclusive and accepting lifestyle for the entire community. Beyond the social aspect are the physical and other mental health impacts of being out in the outdoors, of accomplishing a physical feat that many participants thought were impossible. We make the impossible possible. Between our volunteers (of which there are hundreds) and the participants in our programs, we impact well over 900 people annually. In addition to the participant benefit, we would be looking to have a community liaison hired in the community to promote the program locally.

DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:

Kalamalka Rotary has funded \$10,000 toward the purchase of a vehicle to transport equipment to activity locations.

We have had United Way funding from UWNorth Okanagan for many years and now have amalgamated funding through the newly established and merged entity of UWSIBC at the level of \$26,000 annually. Applications for 2020/21 have recently been submitted and we expect this partnership will continue.

We will be approaching local organizations and businesses to sponsor our programs in creative and specific ways. We hope to secure the Small Boat Association to sponsor our kayak program and partner with us to ensure seniors have a safe location to meet and go about getting on the water. We are also looking to approach others but really do need to know we have the financial support to get this program off the ground before sponsors will step in to support.

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

CRIS would be looking to increase the number and type of programs offered and supported in Greater Vernon. The social benefit to the citizens would promote inclusion, accessibility and positive mental health for seniors. Improving the overall health of the community through being active, or a modified adaptive active. From an economic development standpoint, the hiring of a Part-Time community Liaison position to fulfill the promotion of this programming to seniors. Should the number of engagements increase, there would be more volunteer opportunities as well - further engaging the community on behalf of its seniors and promoting a healthy and inclusive community.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

29/20 Date Signature [Signature] City Hall Address: 3400 30th Street,
 Vernon BC, V1T 5E6 Inquiries: 250-545-1361
 Web: www.vernon.ca



COMMUNITY RECREATIONAL INITIATIVES SOCIETY

(250) 979-3941

general@adaptiveadventures.ca www.AdaptiveAdventures.ca

Box 25141 Mission Park P.O. Kelowna, BC, Canada V1W 3Y7

"TOGETHER WE MAKE A DIFFERENCE"

CRIS AGM Minutes March 18, 2020 6:00 - 8:00 PM Webinar/Virtual Meeting Invitations sent by email

In attendance: Troy Becker, Eric Rampone, Kwame Boateng, Lynda Becker, Clayton March, Steven Van Loo

Guest: Shelley Gillmore, Bri Larson, Colette Chorney, Heather Burns, James Sader, Kent Stewart, Lynnette LeGrandeur, Reid Lobson, Richard Groves, Robert Braun, Sonja Gaudet,

Start time: 6:02 PM

Reading of previous minutes: Read and accepted.

Amendments to Agenda: None.

1. **Approval of Agenda** Motion by Rob Braun to accept the agenda as submitted. Seconded by Eric Rampone. Passed.
2. **2019 AGM Minutes Approval** Motion by Clayton March to accept the 2019 AGM Minutes. Seconded by Katie Johnston. Passed.
3. **Voting in of new members**
Motion by Rob Braun to accept the following new members into the Community Recreational Initiatives Society: Bri Larsen, Heather Burns, James Sader, Kent Stewart, Reid Lobson, Richard Groves, Sonja Gaudet, Bredon Rothwell, Eric Hetterscheidt, Reid Lobson. All in favour. Passed.
4. **Board Member Year End Reports:**
 - a. **Presidents Year In Review**
 - COVID - CEO sending out updates, suspending Programs until April 1st, best for our community. Reevaluate in April. Welcomes questions / concerns.

Community Recreational Initiatives Society
Adaptive Adventures for Persons with Disabilities



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"TOGETHER WE MAKE A DIFFERENCE"

- Hoping for new equipment. Received grants for operational costs. No deficit. Staff during summer, not in winter.
- Summer programs were robust. Winter programs quiet.
- Urban guided programs 944 outdoors.
- 20 years, small changes, now social enterprise and new CEO.
- Shelley new to CRIS CEO, thanks to Dawn for her time. She'll be staying on as a volunteer trip leader.
- Extremely excited about how things are going. Lots of new opportunities coming up. Excited to see Board moving forward in 2020.

b. CEO presentation

- Current state of COVID19 impact on CRIS
- Briefing on Vision 2020 planning
 - Review of Funding Partners & Programs
 - Adaptive Travel, Adaptive Rentals, Coming Soon
 - New in 2020 - Spring/Summer program - later in April/May
 - Online payments available
 - Internal training program
 - Volunteer management
 - TOTA partnership
 - Adaptive Rental program
 - Volunteer Recruitment and Enrollment - technology components
 - Wider impact, scale services beyond Okanagan
 - Program Coordinator, Summer Staff recruitment, 8 full time positions, funding for additional positions
 - Infrastructure to grow to other areas

5. Presentation & Approval of Financial Statements - Richard Groves, Groves Business Resources

Notice to reader: he takes info at face value, not audit or review, no testing, doesn't confirm with bank, at face value, appropriate level for CRIS.

Page 3 - Balance Sheet for Not-for-profit. See attached statement.

GST rebate

Equipment - some depreciated \$42,500 misc accounts payable, net assets - retained earning.

Statement of Operations - income statement: consistent with previous - could



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"TOGETHER WE MAKE A DIFFERENCE"

change in future.

Gaming - \$84,000 this year.

Review of rental - Bay Ave basement.

Consistent year over year.

HRSDC Grant - summer student - main reason for increase

Fundraising up this year.

Contracts - not in payroll category, employee benefits down.

Office rent - down over year - fluctuates monthly

Vehicle maintenance - fluctuates.

Last page - preparation - made for limited purposes. No confirmations - information taken at face value. Societies act - Disclosing we have nothing to disclose.

Motion by Eric Rampone to accept the financials as presented by Richard Groves. Seconded by Kent Stewart. All in favour. Passed.

6. Slate of Nominations & Election of Officers

Executive:

President: Troy Becker

Vice President: Clayton March

Treasurer: Lynda Becker

Secretary: Katie Johnston

Board of Directors:

Eric Rampone, Steve Van Loo, Kwame Boateng, Eric Hatterscheidt, Reid Lobson, Brendon Rothwell

Motion by Rob to accept the above names for the CRIS Board of Directors 2020.

Second by Lynnette LeGrandeur.

Passed unanimously.

7. Announcements

Very excited with all of these new opportunities

8. Adjourn

Motion by Eric Rampone to adjourn the meeting. Seconded by Kwame. Passed.

Meeting adjourned at 6:51PM.



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"TOGETHER WE MAKE A DIFFERENCE"

Next Board Meeting Wednesday, April 15th at 6PM.

Board Meeting Followed.

Welcome to new members. Package coming. Review of dates.

May be moving Boucherie Grind to September.

Motion by Eric Rampone to adjourn meeting. Seconded by Kwame Boateng.

Meeting adjourned.

Community Recreational Initiatives Society
Adaptive Adventures for Persons with Disabilities

Community Recreational Initiatives Society

Financial Statements

December 31, 2019

(Unaudited - see Notice to Reader)

Notice to Reader

On the basis of information provided by management, I have compiled the statement of financial position of Community Recreational Initiatives Society as at December 31, 2019 and the statement of operations and changes in net assets for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.


The previous year's comparative financial statements were unaudited and issued with a Notice to Reader communication of another firm of public accountants. They have been revised to conform with the current year's formatting.

Kelowna, British Columbia
March 18, 2020


Groves Business Resources
Chartered Professional Accountant

COMMUNITY RECREATIONAL INITIATIVES SOCIETY
Statement of Financial Position
As at December 31, 2019
(Unaudited - See Notice to Reader)

	2019	2018
ASSETS		
Current		
Cash - general	13,315	22,935
Cash - savings	15,686	15,582
Cash - gaming	8,658	12,031
Accounts receivable	5,426	4,656
GST receivable	1,789	982
Total Current Assets	44,874	56,186
Equipment (Note 2)	42,901	39,961
TOTAL ASSETS	87,775	96,147
LIABILITIES		
Current		
Accounts payable	3,392	-
TOTAL LIABILITIES	3,392	-
NET ASSETS	84,383	96,147
TOTAL LIABILITIES AND EQUITY	87,775	96,147



 Director



 Director

COMMUNITY RECREATIONAL INITIATIVES SOCIETY
Statement of Operations and Changes in Net Assets
Year ended December 31, 2019
(Unaudited - See Notice to Reader)

	2019	2018
REVENUES		
Sponsorships and donations	211,156	169,875
Gaming	84,020	81,130
Activities	19,494	19,459
Rental	8,670	10,800
Loss on disposal of asset	(2,851)	-
TOTAL REVENUES	320,489	281,264
PAYROLL EXPENDITURES		
Wages and salaries	122,800	95,563
Contracts	61,286	21,152
Employee benefits	1,625	3,994
WCB expense	780	1,147
TOTAL PAYROLL EXPENDITURES	186,490	121,856
EXPENDITURES		
Office rent	50,150	60,000
Automotive	26,559	14,121
Insurance	16,081	15,161
Utilities	11,555	10,401
Travel	10,201	9,679
Office supplies	7,816	3,273
Program supplies	3,719	6,116
Advertising and promotions	1,694	647
Dues, licenses and subscriptions	1,688	1,087
Equipment rental	1,615	2,413
Accounting and legal	1,521	878
Office repairs and maintenance	1,134	3,081
Interest and bank charges	(30)	208
Amortization	12,060	11,897
TOTAL EXPENDITURES	148,763	138,963
NET EXCESS OF EXPENDITURES OVER REVENUES	(11,764)	20,445
NET ASSETS - BEGINNING OF YEAR	96,147	75,702
NET ASSETS - END OF YEAR	84,383	96,147

COMMUNITY RECREATIONAL INITIATIVES SOCIETY
Notes to the Financial Statements
Year ended December 31, 2019
(Unaudited - See Notice to Reader)

1. Basis of Preparation

These financial statements are prepared for internal reporting and income tax reporting purposes only. As these financial statements have not been prepared for general purposes, readers may require further information.

2. Equipment

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Furniture & Equipment	41,806	39,880	1,926	2,407
Vehicles	76,116	72,096	4,020	5,743
Hiking equipment	72,310	51,433	20,877	11,096
Paddling equipment	58,094	51,488	6,606	8,257
Cycling equipment	44,902	38,884	6,018	7,522
Computer equipment	14,756	11,301	3,454	4,935
Total Equipment	307,985	265,083	42,901	39,961

3. British Columbia Societies Act

The British Columbia Societies Act ("the Act") requires disclosure of the remuneration paid to all directors, as well as the ten highest employees and/or contractors who are paid at least \$75,000 annually. There are no items to disclose in the current year.

The Act also requires disclosure of the nature and amount of any financial assistance given by the Society during the year. There are also no items to disclose in the current year.



28th Avenue Homes Ltd.
4214 25th Avenue Vernon BC V1T 1P4
Office 778-475-4880

April 27, 2020

Letter of Support regarding the Community Recreation Initiative Society (CRIS)

To Whom it May Concern:

I have had the most amazing opportunity to help facilitate the CRIS program in Vernon for 11 years. During this time, I have witnessed the personal growth in people through the opportunities the CRIS program has to offer. Not only in the physical aspect but also the positive impact on people's perspectives. Everyone needs to have the opportunity to relish in nature. Supporting a person in a trail rider to hike a mountain for the first time at 65 years of age or watching someone with mobility challenges to bike or hike again, are only a few of the experiences I have had the opportunity to be a part of working with CRIS. It is incredible to see people experience life changing events.

The CRIS program has provided personal support to a variety of individuals in the Vernon area. They support people with a variety of mobility challenges whether it be lifelong, recent or temporary. CRIS has opened up people's lives both in the things that they are able to experience, but also in assisting people to see that their lives have more opportunities than may be currently evident.

The CRIS program is one of the most integral organisations I have ever been involved with. They are a positive and pleasant organisation to work with. No mountain is ever too high when working with CRIS. I highly recommend the CRIS program for anybody who needs opportunities to help them experience new and exciting things within a supportive and safe environment.

Thank you,

Respectfully,



Sherry Kingston

Day Program Manager

dacenterpc@gmail.com

4214 25th Avenue
Vernon, BC
V1T 1P4

Phone: (250) 542-3637
Cell: (250) 558-8857
Fax: (250) 542-3674



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	FASD Okanagan Valley Assessment and Support
CONTACT PERSON:	Bernadette O'Donnell
ORGANIZATION MAILING ADDRESS:	#104 3492 27 ave, Vernon, V1T 1S1
BUSINESS PHONE:	250 938 5022
EMAIL ADDRESS:	info@FASDOkanagan.ca
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	50066328

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

1. provide individuals suspected of having Fetal Alcohol Spectrum Disorder (FASD) with a professional diagnostic assessment.
2. develop and provide support programs for individuals diagnosed with FASD and their caregivers and/or families. We also provide support to professional organizations throughout the interior of BC.
3. develop and provide FASD educational initiatives that will inform professionals and community support networks of up to date research and best practice. We assist the community in developing and providing prevention and awareness through workshops, training programs, conferences, social media and online educational programs.

Activities:

- build capacity while comprehensively assessing and offering support to youth and adults suspected of having (FASD) in the interior of BC.
- Research clearly demonstrates that by obtaining a diagnosis and appropriate supports, adults with FASD will be able to access community supports to address their: homelessness, mental health, addictions, unemployment, physical health, justice issues, education opportunities, employability, trauma, and resilience.
- Use respect, compassion and trauma informed practice while delivering our assessments and support activities.
- We are interested in how we all understand and respond to FASD.
- We aim to reduce the incidence of FASD and foster a sustainable future for the youth and adults diagnosed.
- Support post secondary institutions by supervising practicum students and providing educational opportunities to build resources.

SERVICE PROVIDED TO THE COMMUNITY:

The clinic provides a timely FASD assessment, diagnosis and provides case planning in the community and regional area. The assessment report addresses the comprehensive and long-term interventions and referrals to other medical professionals. We are the only clinic in the province to provide weekly clinic appointments to meet with our physician who checks medications, problem solves and provides counselling. Clients are free to rebuild self esteem and heal from years of misunderstood challenges.

We are the only agency that operates free, weekly, support groups for adults with FASD. We provide a warm, home cooked meal, and a life skills curriculum that empowers the participants to learn about their FASD as well as how to self advocate for their needs. If participants are not able to attend due to travel, they are able to participate through video streaming. Our data clearly reveals how participants demonstrated efforts to end their cycles of homelessness, understood their addiction issues, resolved their employment trials, experienced healthy relationships and they significantly reduced their recidivism. We are also the only provider of support groups for the people who care for those with FASD: parents, siblings, grandparents, spouses, or foster/adoptive parents.

Our educational workshops and seminars provide up to date research, best practice models and prevention information with the purpose to facilitate how our community understands FASD, develops interventions and strategies, provide support to pregnant mothers with hope to lower the incidence of FASD. The Clinic empowers service providers and promotes the importance of altering practice accordingly. We provide community development, public awareness and prevention of FASD. We provide mentorship, resources and expertise.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

We are in our fourth year of operation at "The People Place" in Vernon. We have completed 21 assessments and have (15 more referrals waiting to access funding to begin their assessments). We have facilitated ongoing, weekly support groups in Splatsin, Vernon and Kelowna for 40 participants as well as provided monthly support groups for the caregivers of the individuals with FASD. We have offered 40-50 workshops for communities and professional support agencies. In the last two years we sponsored two, sold out "FASD Conferences" that hosted 300 people; featured 35 professionals in the FASD research community. Models of Best Practice were provided. Attendees came from Vancouver Island to Quebec. We have 6 active board members. We have supervised 10 practicum students from UBC. Our prevention program is available on the POPFASD Website. We are very actively involved with Indigenous communities; addiction and housing initiatives while accessing mentorship from Willow Place Housing in Abbotsford. We work alongside 6 local Indigenous Bands and several addiction centers. Hospital Emergency and Mental Health centers have accessed our input and our client assessment reports to better support clients. In one case, the client was going to be discharged in less than 24 hours. After physicians received our report and recommendations, the client was admitted and treated in the mental health unit for 3 months. We offered an Aboriginal Awareness Training Program for non-profit agencies in Vernon. Our clients are able to access CLBC for long term supports. This changes the homeless and poverty trajectory for our clients. We have been recognized by the BC Ministry of Community Safety as a viable connection to engage with repeat offenders in our community to diagnose them and connect them to community services.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

Four years ago, we were awarded grant funds from the City of Vernon which supported our support groups. We have also been awarded grants from the North and Central Okanagan Community Foundations. These funds supported delivery of our support groups as well as our conferences. We have applied for a BC Gaming Grant but were declined until we had paid staff for one year prior to reapplying. Our E.D. and Social worker have been full time volunteers since the clinic opened. We have asked United Way to provide core funding to meet the "paid staff" expectation from Gaming. Without these grants, the sustainability of our clinic is questionable. We are in need of hiring staff but do not have the core funding to cover salary. We have recently been awarded the Prevention of Crime Grant from the BC Government. This will be used to complete assessments for re-offenders and operate group supports which will make our community a safer place. We have been offered donations from community businesses as well as from individuals to continue the work and outcomes our support groups provide.

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Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$14 000.</p> <p>An attached detailed budget is included at the end of this application.</p>
<p><u>IN-KIND SERVICES: (please describe and include cost)</u></p> <p>Please see attached detailed inventory of the following:</p> <p>a) Volunteer "Social Worker" (support group facilitation, 1:1 counseling, office operations, she will now add a Women's Sobriety Group):</p> <p>b) Volunteer "Master of Educational Leadership" Executive Director (group leadership, educational initiatives, Master Student Supervision for UBC, office management, clinic coordination, networking, grant writing):</p> <p>c) Volunteer Board Members:</p> <p>d) Volunteer Book-keeper: (recent hiring of a book-keeper has taken place)</p> <p>e) Volunteer Sobriety trainer: (from OKIB)</p> <p>a) and b) above are the staffing positions we are needing to have one year funding for, to meet the request from BC Gaming Grants before resubmission.</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>To meet our financial expectations for core operations, our organization relies on income from completed assessments and education initiatives. However, with the lack of access to government health dollars to have assessment costs covered/subsidized for the adults, assessments have not been a reliable source of consistent income. Since opening, our core operations have been provided by our Executive Director (volunteer) and recently, a volunteer Social Worker. The revenue from our yearly conference covers our rent. Our professional assessment team are all paid professionals wages. The educational initiatives are usually delivered pro-bono because they are typically delivered to nonprofit organizations. To access BC Gaming Funds for operations, we have been asked to have paid staff for one year prior to reapplying. Worksafe BC has also requested we have paid staff. We are in need of City of Vernon Discretionary Funding to secure salaries for the existing staff, secure our future applications for grant funding from other sources and allow us to offer employment to community professionals who are interested in building the clinic potential in Vernon and throughout the Okanagan. Our ongoing working relationship with OKIB has facilitated the awareness of the need in our community for a Women's Sobriety Support Group. With their mentorship, this initiative can be offered and included within our support group programming.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>Popova (2019), with the W.H.O. stated the prevalence of FASD was estimated to be 4-5% of the population. This means there are approx. 5 000 people in the Vernon area living with FASD – most of these are undiagnosed. We are the second clinic in BC and the only clinic in the interior who will do assessments for youth/adults. After diagnosis, we stay connected with clients, supporting them as they navigate through the social, health, justice and addiction systems and facilitating their access to long term services and supports. Leading the support groups is a service to the community because there is now a supportive place where adults with FASD can become educated about their diagnosis, develop healthy friendships and learn essential life skills, build self esteem and feel included. With help from OKIB, we are wanting to also offer the only women's sobriety support group with the hope to further support women in prevention of FASD. Affordable housing is an issue for Vernon; our programming and networking connects clients with CLBC, Turning Points and recently, the Vernon Native Housing/FASD Project where we are designing 24/7 supported housing for adults with FASD using the housing project in Abbotsford as our model. Our support groups teach and model healthy eating and healthy lifestyles. On an ongoing basis we implement and support health, FASD prevention and wellness initiatives.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>-Private donations - \$600</p> <p>-Valley First Bank - donation \$500.</p> <p>-Venture, Work BC, CLBC - joint educational training for employers on FASD</p> <p>-Sponsorship: Okanagan Indian Band; Splatsin; Turning Points; Independent Living Vernon; FASD Key Worker/NONA; Round Lake Addiction Center, CLBC; Primary Care, John Howard Society</p> <p>-Prestige Hotel and Conference Center: \$600. donation to conference</p> <p>-Okanagan College Vernon Student's Union ongoing donation for support groups - \$400.</p> <p>-Eagles Ladies Auxillary donation for support groups - \$1000</p> <p>-SMQ - 6 month (200 people) pre-screening for FASD in the homeless community, addictions centers and/or mental health/Emergency room visitations for the purpose of collecting community data on prevalence</p> <p>-Art Schmitt's Eyewear: donation - registration fee for an adult with FASD to attend the conference</p> <p>- We are being included in development of The Vernon Foundry</p>

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City of Vernon 2020	Budgeted amount	Actual
Total grant requested	\$14 000.	
A) Staffing		
Executive Director (1 day/wk for 8 mths)	7 680.	
Social Worker – to facilitate the “Women’s Well-briety Group” (24 weekly sessions)	480.	
Total Staffing	\$8 160.	
B) Facility Costs		
Supplies	225.	
Phone (6 mths)	560.	
Rent (6 mths)	3 978.	
Total Office	\$4 763.	
C) Other Admin Expenditures		
Program advertising	75.	
Accounting	400.	
Total: other Admin	\$475.	
A+B+C+D total	\$13 398.	

1:59 PM
2020-04-09
Accrual Basis

FASD Okanagan Valley Assessment and Support Society
Balance Sheet
As of 31 March 2020

	<u>31 Mar 20</u>
ASSETS	
Current Assets	
Chequing/Savings	
Chequing	9,695.57
Gaming	199.95
Petty Cash	300.00
Savings	10.12
Share Account	5.33
Total Chequing/Savings	<u>10,210.97</u>
Total Current Assets	10,210.97
Fixed Assets	
Office Furniture & Equipment	6,097.60
Total Fixed Assets	<u>6,097.60</u>
TOTAL ASSETS	<u>16,308.57</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	20,340.93
Unrestricted Net Assets	-3,309.48
Net Income	-722.88
Total Equity	<u>16,308.57</u>
TOTAL LIABILITIES & EQUITY	<u>16,308.57</u>

1:59 PM

2020-04-09

Accrual Basis

FASD Okanagan Valley Assessment and Support Society
Profit & Loss
March 2020

	<u>Mar 20</u>
Income	
Assessment Fees	3,900.00
Total Income	<u>3,900.00</u>
Expense	
Assessments	
Occupational Therapist	1,950.00
Total Assessments	1,950.00
Education	225.00
Office Expenses	
Advertising and Promotion	96.25
Office Expense	245.39
Telephone and Utilities	485.00
Total Office Expenses	<u>826.64</u>
Total Expense	<u>3,001.64</u>
Net Income	<u><u>898.36</u></u>

**FASD Okanagan Valley Assessment and Support Society
Annual General Meeting - Minutes**

Date: October 4, 2019

Time: 12:30 p.m.

Location: Prestige Hotel and Conference Center, Vernon, B.C.

Attendance:

Kim O'Neill

Damaris Sargent

Janice Spechet

Iris Brooke

Heather Hansen

Ron Metcalfe

Rhonda Martel

Sandra Leer

Bernadette O'Donnell

Special Guests:

Myles Himmelreich

Call to Order:

Heather Hanson called the meeting together at 12:30 p.m.

Approval of Agenda:

Heather moved to have agenda approved.

Carried

Reports:

President's Report

The President's report was given orally. It included a short summary of the year's celebrations.

Director's Report:

Annual General Meeting October 4, 2019 |

Mandate #1: Assessment

- The wait list of referrals to have an adult FASD assessment sits at 15. These people are waiting for access to funding to complete their assessment. With no government health support, they are not able to afford the needed assessment. With this assessment, they would be able to access educational, housing, financial, mental health and other community supports.
- At present, we are the ONLY adult assessment clinic in BC that will complete assessments for those who are incarcerated.
- Lawyers have called asking us to complete assessments for their incarcerated clients. Our assessments and follow-up reports have played a significant role in changing client status, educating the justice and medical personnel involved and increasing the needed health care for our clients. Our reports have received significant support and have been acclaimed as "exemplary service" from the legal staff.
- We work with Jorden's Principle to cover the costs for assessments for youth under age 19.

Mandate #2: Support

- We are working with 10 clients who were diagnosed with FASD from another clinic but are in significant need for support. We are the only clinic that is offering this type of support. Most of these individuals have been referred to us by the extended professional community.
- Our Adult FASD Support Groups started late this year due to lack of funding. In February, we started groups in Vernon and in Splat'sin Health Center in Enderby. There was an issue with lack of funds to provide the food we serve at the group. When the Okanagan College Vernon Students Union provided donation funds to cover the costs for the food, we were able to start the groups. Another unanimous donor provided funding for the group to participate in a movement education class. Approximately 18 clients attend these groups on a regular basis. The graduation ceremony was a confirmation of achievement and friendship which resulted in the participants very disappointed the group were not continuing at that time due to lack of funding support.
- We have a practicum student who specialized in Indigenous Youth Support in her social work program. She is opening and closing the groups with drumming and singing.
- This practicum student continued to volunteer in the office learning more about FASD and having another voice for clients to talk with when they come to the office. She has been instrumental in delivering the group supports.
- We hosted a case conference for a client that is transitioning from a federal penitentiary into their home community: Vernon. Five agencies were a part of these case conference planning meetings.
- The FASD Key Worker Program in NONA requested our participation in their support group for caregivers.
- Because of articles read in the local and regional newspapers, clients from south of Penticton and Nelson have connected to be a part of our caregiver support group. We have had parents from Golden be a part of our groups as well.

- Dr. Densmore has requested the board consider him offering an FASD Clinic once per week to meet with clients, follow up with medications and offer mental health support.

Mandate # 3: Education

- Rod Dr. Densmore has requested the board consider him offering video educational seminars on FASD for family physicians across the province.
- Bernadette has completed 15 hours of community in-service education to over one hundred participants.
- We had four practicum students this year from Okanagan College Vernon, UBC Kelowna and U of Victoria.
- One practicum student designed an FASD awareness and prevention program for students in grades 8 -11. This program is now being piloted in 5 different schools in BC. POPFASD is a government funded resource agency that provides educators across the province to access in-servicing and supports for supporting students who have FASD. They have recognized Jessica's program and are part of the piloting project. They are going to be posting it on their website as an approved resource. Our name will be attached to that.
- The Ministry for Child and Family has set FASD as their focus in 2019 - 2020. They hosted consultations throughout the province to learn more from the public about assessments, supports, and the process to access these. We were a part of these consultations.
- We hosted our second FASD Conference, "Winds of Change" which was held over three days and included 24 speakers. Grant funding from the North Okanagan Community Foundation, Central Okanagan Community Foundation and the Prestige Hotel financed the conference. Other sponsors included: Tree Construction, Art Schmitt Optical, CanFASD, and, For the Love of Music. Funds collected from this conference cover the office rent in the following year. Over 110 registered for the conference. This was 40 more people than last year attending.
- There are 3 upcoming workshops this winter that will add more knowledge and dimension for community supports.

New and Ongoing Affiliations This Year

- Independent Living Vernon.
- CLBC
- Awake and Alive Empowerment.
- Okanagan College Vernon Student Union
- Okanagan College Vernon Indigenous Training Program
- Round Lake Addiction Center
- Okanagan Indian Band
- POPFASD
- Thompson Community Services
- FASD Key Worker Program
- Community Futures - Work BC: provided training to the group on the job interview
- Okanagan College intake program – provided training in our the groups on their trades program
- Office of the Representative of Child and Youth is conducting research and we have been asked to be a part of this research.
- Vernon Community Planning – Harm Reduction Program
- Kelowna FASD Awareness Committee

Office and Promotions

- The "Okanagan Wellness Magazine". now includes our society in their community resource book.
- Our website has been updated and we have a new address/domain. www.FASDokanagan.ca.
- We have new promotional materials available in the office.
- We have been approved by TechSoup and are able to access donated software and hardware for the office.
- We submitted for a gaming grant that would allow us to hire the assessment team to complete assessments for the individuals on the wait list, a case worker, office manager and office clerical staff.
- We now have a voting membership of over 30 people.

Janice moved to accept the Directors Report as presented. Iris Seconded

Carried

Financial Report:

See attached financial report.

Moved by Janice to accept the report as presented. Iris seconded.

Carried

Old Business

No old business was brought forward.

New Business

No new business was brought forward.

Membership

Memberships sold during this year is "47".

Election of New Board Members:

Sandra Leer led the nominations for the board in 2020.

Sandra nominated Rhonda Martel be a member of the board. Ron Metcalf seconded.

Carried

Election of Board Positions for the next year

President: Heather Hansen

Vice President: Iris Brooke

Secretary: Rhonda Martel

Treasurer: Sandra Leer

Director at Large: Janice Spechet

Sandra moved we approve the board membership roles as presented. Janice seconded.
Carried.

Next Board Meeting: Third Thursday in November 2019

Next AGM: November 2020.

Adjournment: Meeting closed at 1:10 p.m.

5:16 PM

2020-03-16

Accrual Basis

FASD Okanagan Valley Assessment and Support Society
Profit & Loss
November 2018 through October 2019

	<u>Nov '18 - Oct 19</u>
Income	
Assessment Fees	7,219.13
Conference	22,410.07
Memberships	25.00
Non-Receipt Donation	1,505.00
	<hr/>
Total Income	31,159.20
Expense	
Assessments	
Clinic Coordinator	600.00
Neuro Psychology	2,325.50
Physician	2,304.13
	<hr/>
Total Assessments	5,229.63
Conference Expense	
Conferene Expenses	17,015.34
	<hr/>
Total Conference Expense	17,015.34
Direct Service Support	
supplies for group	341.53
	<hr/>
Total Direct Service Support	341.53
Office Expenses	
Interest	264.52
Office Expense	1,274.16
Professional Fees	1,029.00
Rent	6,628.30
Telephone and Utilties	1,294.36
Website	126.00
	<hr/>
Total Office Expenses	10,616.34
	<hr/>
Total Expense	33,202.84
	<hr/>
Net Income	-2,043.64

6:22 PM

2020-02-06

Accrual Basis

FASD Okanagan Valley Assessment and Support Society
Balance Sheet
As of 31 October 2019

	<u>31 Oct 19</u>
ASSETS	
Current Assets	
Chequing/Savings	
Chequing	10,929.17
Gaming	-10.65
Savings	10.12
Share Account	5.21
Total Chequing/Savings	<u>10,933.85</u>
Total Current Assets	<u>10,933.85</u>
Fixed Assets	
Office Furniture & Equipment	6,097.60
Total Fixed Assets	<u>6,097.60</u>
TOTAL ASSETS	<u><u>17,031.45</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	20,340.93
Unrestricted Net Assets	-1,265.84
Net Income	-2,043.64
Total Equity	<u>17,031.45</u>
TOTAL LIABILITIES & EQUITY	<u><u>17,031.45</u></u>



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

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Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Food Action Society of the North Okanagan
CONTACT PERSON:	Mitchal Derksen
ORGANIZATION MAILING ADDRESS:	[REDACTED]
BUSINESS PHONE:	250-275-8814
EMAIL ADDRESS:	foodactionsociety@gmailcom
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S-52784

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Food Action is a non-profit charitable organization based in the North Okanagan. Our mission is to improve individual and community food security by cultivating a healthy, sustainable regional food system through education, community action, programming, policy development and partnerships. We work to accomplish this mission through community outreach & education, policy & planning, community projects, and programming. Our vision is "A community where access to healthy, local, sustainably-produced food is the norm".

SERVICE PROVIDED TO THE COMMUNITY:

Among its other programs, Food Action manages two established local community gardens (East Hill and West Vernon), and due to the recent increased demand, are in the process of opening an additional garden space (Patchwork farms). These gardens support the goal of increasing food security, boosting the health and wellbeing of our community. The program provides a secure space for people who wish to grow their own food but do not have access to land. The gardens are sectioned into ground plots and raised beds, and are rented for a small fee to community members. Amenities such as water, soil and onsite composting are provided. The gardens are enjoyed by the elderly, school children, people with varying abilities, families...everyone is welcome. We provide workshops and other learning opportunities related to growing food and promoting sustainable gardening practices. The gardens serve an important role in encouraging the community to engage in local food security, sustainability and healthy eating.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The Food Action Society of the North Okanagan (Food Action) is a non-profit, charitable organization, formed in 2007, and managed by a dynamic volunteer board. Our mission is to improve local food security by cultivating a healthy, sustainable regional food system through education and community action. Over the last 13 years, we have become Vernon's hub for information, guidance and resources for growing, preserving, cooking, and appreciating local food.

From 2009 to 2018, we were the host organization for the Good Food Box. In 2015, we started delivering an after school cooking program called Cook it. Try it. Like it! Last year we delivered the program for over 120 children. Also in 2015, we established a gleaning program called Harvest Share, and we took over responsibility for Community Kitchens -- a cooking program for young mothers, youth, and elders.

Since 2016, we have administered and run Community Gardens and Patchwork Farms. The Indigenous Garden at Patchwork Farms was greatly expanded in 2017 thanks to a Canada 150 grant, and indigenous programming has expanded there ever since.

In addition to programming, over the years Food Action has offered dozens of educational, celebratory and fundraising events for the public, such as Roots 'n Brews, Shoots 'n Blooms, community potlucks, hosted speakers including Vandana Shiva, and provided public training in garden planning, growing, harvesting, and canning.

In the post-COVID-19 climate, public appreciation of local food security has never been stronger. With over a decade of experience in delivering education and services, Food Action is ideally situated to help address this need in Vernon.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

Food Action receives a yearly grant from the Regional District of the North Okanagan that partially funds operational expenses relating to two of the community garden spaces. However, the funds received are not enough to expand the new Patchwork Farms community garden space, nor to pursue the establishment of a new community garden space in Vernon (see Purpose of Grant below for more details). Food Action also receives funding from a BC Gaming Grant that supports multiple Food Action programs, with a portion of the funding allocated to community gardens. Food Action has applied for two summer students, through the Canada Summer Jobs Grant.

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$24 000 Detailed budget attached</p>
<p><u>IN-KIND SERVICES: (please describe and include cost)</u></p> <p>n/a</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>Due to exceptional demand in the community for community garden spaces, the current shortage in garden beds available, and in combination with the increase in awareness and concern relating to food system insecurity and access to local food, Food Action is proposing a two pronged approach to benefit the community.</p> <ol style="list-style-type: none"> 1. To boost the gardening capacity of the newly established community garden (Patchwork Farms), requesting funding to build an additional 20 raised garden boxes. (\$8 000) 2. To support the establishment of a new community garden, to be located in the area of the Civic Arena that has been recently removed by the City. We propose that a portion of that land be re-allocated to be a community gardening space, with 40 raised beds. (\$16 000)
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>Over the years we have seen a steady increase in the need for community gardening space, our waitlist continues to grow. The West Vernon garden has 50 beds, East Hill has 40, and Patchwork Farms currently has 30 beds...a total of 120 spaces for the whole City. These numbers represent the only opportunities for community members who don't have land to grow their own food. Boosting garden bed numbers at Patchwork Farms and the addition of a new community garden in Civic Arena lands would provide valuable opportunities for more residents to grow food, boosting local food security. Location is also an important aspect, as some residents do not have vehicles or the ability to travel, and currently there are no garden spaces near the Civic lands. In addition to the obvious growing food opportunities, a community garden adds a beautiful, functional green space to the City. Community gardens are amenities that add diversification in the local economy, as well as support the attraction and retention of families and youth... which all align with City goals. This project falls under the City's goal of creating a culture of sustainability which includes active participation of community members in pursuing economic, environmental and social sustainability. Through gardening partnerships and more community garden space, this project would allow community members to have access to fresh produce, be engaged in community-building and experience the many physical and mental benefits which come from gardening, healthy eating and increased social connection. Turning unsustainable landscape such as unused lawn or general park space into functional garden spaces capable of producing fresh produce or providing habitat for keystone species such as pollinators is beneficial for environmental sustainability.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>Not applicable at this time. If a community garden space in the Civic Arena area is approved, Food Action will seek community financial support to acquire equipment and amenities required for the garden.</p>

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

Economic: This project provides economic opportunity for staff and/or volunteers gaining experience in sustainable community development. Gardening opportunities teach community members useful skills in planning, food production and health. It also may provide economic business opportunity for community gardening partnerships which generate produce that can be sold locally (eg. farmer's markets, urban hobby farm). Gardens created through this project may also increase property value.

Environmental Stewardship: By promoting and encouraging local gardening, this project would allow more community members to engage directly in environmental sustainability and stewardship. Produce grown helps to reduce carbon emissions and waste (e.g. local food, less transport and energy use, less packaging materials) and avoid carcinogenic pesticides and fertilizers and therefore protect soil, air, water and wildlife. It also provides opportunity for community members to connect with nature, promoting mental health and wellbeing.

Social Benefit: community gardens serve to increase access to fresh and nutritious food, improving food security, and promoting healthy dietary habits. Gardening leads to increased physical activity and physical health, reducing and preventing disease and chronic illness, and improving mental health through relaxation and social connection. Creating social ties through community gardening builds community, reduces social isolation, decreases neighborhood crime rate, and improves mental health through the act of being engaged in sustainable efforts and giving back to the community. The basic act of growing food provides a sense of accomplishment, security and empowerment.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 30, 2020

Date

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca

FOOD ACTION SOCIETY OF THE NORTH OKANAGAN
Financial Statements
Year Ended October 31, 2019

FOOD ACTION SOCIETY OF THE NORTH OKANAGAN
Index to Financial Statements
Year Ended October 31, 2019

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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Food Action Society of the North Okanagan

I have reviewed the accompanying financial statements of Food Action Society of the North Okanagan (the Society) that comprise the statement of financial position as at October 31, 2019, and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

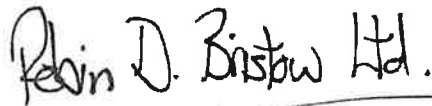
My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that the financial statements do not present fairly, in all material respects, the financial position of Food Action Society of the North Okanagan as at October 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.



Vernon, BC
March 8, 2020

CHARTERED PROFESSIONAL ACCOUNTANT

FOOD ACTION SOCIETY OF THE NORTH OKANAGAN
Statement of Financial Position
October 31, 2019

	2019	2018
ASSETS		
CURRENT	\$ 26,828	\$ 49,661
Cash	5,142	3,058
Accounts receivable	-	184
Prepaid expenses		
	31,970	52,903
PROPERTY AND EQUIPMENT (Note 3)	5,153	6,248
	\$ 37,123	\$ 59,151
LIABILITIES AND NET ASSETS		
CURRENT	\$ 4,955	\$ 4,745
Accounts payable	667	925
Government remittances payable	22,807	32,152
Deferred income		
	28,429	37,822
NET ASSETS		
Equity in property and equipment	5,150	6,245
Garden reserve fund	5,578	5,578
Operating reserve fund	-	7,000
Unrestricted net assets	(2,034)	2,506
	8,694	21,329
	\$ 37,123	\$ 59,151

See notes to financial statements

FOOD ACTION SOCIETY OF THE NORTH OKANAGAN
Statement of Changes in Net Assets
Year Ended October 31, 2019

	2018 Balance	Deficiency of revenues over expenses	Transfers	2019 Balance
Unrestricted net assets	\$ 2,506	\$ (12,635)	\$ 8,095	\$ (2,034)
Garden reserve fund	5,578	-	-	5,578
Equity in property and equipment	6,245	-	(1,095)	5,150
Operating reserve fund	7,000	-	(7,000)	-
	\$ 21,329	\$ (12,635)	\$ -	\$ 8,694

	2017 Balance	Deficiency of revenues over expenses	Transfers	2018 Balance
Unrestricted net assets	\$ 6,137	\$ (13,045)	\$ 9,414	\$ 2,506
Garden reserve fund	5,578	-	-	5,578
Equity in property and equipment	7,659	-	(1,414)	6,245
Operating reserve fund	15,000	-	(8,000)	7,000
	\$ 34,374	\$ (13,045)	\$ -	\$ 21,329

See notes to financial statements

FOOD ACTION SOCIETY OF THE NORTH OKANAGAN
Statement of Revenues and Expenditures
Year Ended October 31, 2019

	2019	2018
PROGRAM REVENUE (Schedule 1)	\$ 86,837	\$ 130,575
DIRECT PROGRAM COSTS (Schedule 1)	86,552	135,108
PROGRAM SURPLUS (DEFICIT)	285	(4,533)
OTHER REVENUE		
Donations and other	13,343	13,595
Memberships	360	295
	13,703	13,890
	13,988	9,357
EXPENSES		
Advertising and promotion	-	12
Amortization	1,095	1,414
Business taxes, licences and memberships	65	80
Courses and exams	16	-
Insurance	1,554	1,910
Interest and bank charges	191	187
Office and sundry	736	121
Professional fees	7,991	7,076
Rental	-	1,278
Salaries and wages	11,943	3,643
Sponsorships	1,310	4,754
Telephone	682	807
Website	-	120
Workshops expenses	1,040	1,000
	26,623	22,402
DEFICIENCY OF REVENUES OVER EXPENSES	\$ (12,635)	\$ (13,045)

See notes to financial statements

FOOD ACTION SOCIETY OF THE NORTH OKANAGAN
Statement of Cash Flows
Year Ended October 31, 2019

	2019	2018
OPERATING ACTIVITIES		
Deficiency of revenues over expenses	\$ (12,635)	\$ (13,045)
Item not affecting cash:		
Amortization of property and equipment	1,095	1,414
	(11,540)	(11,631)
Changes in non-cash working capital:		
Accounts receivable	(2,084)	15,678
Accounts payable	210	(1,221)
Deferred income	(9,345)	9,891
Prepaid expenses	184	(184)
Government remittances payable	(258)	16
	(11,293)	24,180
INCREASE (DECREASE) IN CASH FLOW	(22,833)	12,549
Cash - beginning of year	49,661	37,112
CASH - END OF YEAR	\$ 26,828	\$ 49,661

See notes to financial statements

FOOD ACTION SOCIETY OF THE NORTH OKANAGAN

Notes to Financial Statements

Year Ended October 31, 2019

(Unaudited)

1. PURPOSE OF THE SOCIETY

The Food Action Society of the North Okanagan (the "Society") was incorporated on October 17, 2007 under the former British Columbia Society Act and completed the transition to the new Societies Act (BC) on July 25, 2017. The mission of the Society is to improve local food security by cultivating a healthy, sustainable regional food system through education and community action. The Society accomplishes its mission through community outreach and education, policy and planning, and community development projects.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared by management in accordance with Canadian Accounting Standards for Not-For-Profit Organizations in Part III of the CPA Canada Handbook and, in management's opinion, within reasonable limits of materiality, and include the following significant accounting policies:

Property and equipment

Property and equipment is stated at cost or deemed cost less accumulated amortization. Property and equipment is amortized over its estimated useful life on a declining balance basis at the following rates and methods:

Buildings and sheds	10%	declining balance method
Equipment	20%	declining balance method
Trailer	30%	declining balance method
Furniture and fixtures	20%	declining balance method

The society regularly reviews its property and equipment to eliminate obsolete items. Government grants are treated as a reduction of property and equipment cost.

Income taxes

The Society is registered charity under the Income Tax Act (the "Act") and as such is exempt from income taxes. In order to maintain its status as a registered charity, the Society must meet certain requirements under the Act. It is the opinion of the Board of Directors that these requirements have been met.

Revenue recognition

Food Action Society of the North Okanagan follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Membership dues and other revenues of the Society are recognized during the period in which the revenues are earned and collectibility is reasonably assured.

(continues)

FOOD ACTION SOCIETY OF THE NORTH OKANAGAN

Notes to Financial Statements

Year Ended October 31, 2019

(Unaudited)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. These amounts include any allowance for doubtful accounts and estimates used in determining the useful life of property and equipment. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

3. PROPERTY AND EQUIPMENT

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Buildings and sheds	\$ 4,197	\$ 1,290	\$ 2,907	\$ 3,230
Equipment	1,193	643	550	687
Furniture and fixtures	898	381	517	647
Trailer	4,043	2,864	1,179	1,684
	\$ 10,331	\$ 5,178	\$ 5,153	\$ 6,248

4. GARDEN RESERVE FUND

The Society currently leases on an annual basis two lots from Regional District of North Okanagan (RDNO), which leases the lots from landowners for use as community gardens. The terms of the lease provide that if a landowner decides to not renew the lease, RDNO will in turn terminate the lease with the Society and the land must be returned to its original state at the Society's cost. The Board of Directors of the Society reviews this reserve on an annual basis to ensure it is sufficient. The cash for this reserve is currently in the general operating account of the Society.

5. OPERATING RESERVE FUND

During the current year, the Board of Directors passed a motion to transfer \$7,000 of the Operating Reserve Fund to cover the current year deficit.

FOOD ACTION SOCIETY OF THE NORTH OKANAGAN
Notes to Financial Statements
Year Ended October 31, 2019
(Unaudited)

6. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of October 31, 2019.

Credit risk

Credit risk arises from the potential that a counter party may default on its contractual obligations resulting in financial loss. The society is exposed to credit risk from funding agencies. In order to reduce its credit risk, the society reviews its contractual relationships with funding agencies on a regular basis to ensure full compliance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The society has a significant number of funding agencies which minimizes concentration of credit risk.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The society is exposed to this risk mainly in respect of its receipt of funds from its funders and customers and other related sources and accounts payable.

7. REMUNERATION OF OFFICERS, DIRECTORS, EMPLOYEES AND SUPPLIERS

The Societies Act of British Columbia requires the organization to report on the following:

Remuneration received by officers and directors: \$nil

Remuneration over \$75,000 received by employees: \$nil

Remuneration over \$75,000 received by suppliers: none

8. GOOD FOOD BOX

The Good Food Box program incurred deficits of \$5,033 in the first six months of 2018. In April 2018, the Society's Board of Directors determined the program was not sustainable given the resources available and it was discontinued.

FOOD ACTION SOCIETY OF THE NORTH OKANAGAN
Schedule of Program Revenue and Direct Program Costs (Schedule 1)
Year Ended October 31, 2019

	2019	2018
PROGRAM REVENUE		
Age Friendly Garden Funding	\$ -	\$ 10,973
BC Rural Dividend	5,250	-
Blair Apartment Kitchen	-	7,520
Community Food Centres	11,963	12,912
Community Gardens	18,653	11,549
Community Gardens - Gaming Revenue	11,713	12,363
Community Kitchen	2,670	8,326
Community Kitchen - Gaming Revenue	2,345	3,141
Community Kitchen - General	-	920
Cook it, Try it, Like It.	354	2,363
Cook it, Try it, Like it-Gaming Revenue	3,188	2,940
Fundraising events	740	-
Good Food Box (Note 8)	-	33,939
Government of Canada - student grant	10,636	3,005
Harvest share	185	176
Multicultural Garden	7,183	2,500
Province of BC - job creation partnership	3,494	17,878
Roots and Brews	530	-
Seniors Community Kitchen	7,933	70
	86,837	130,575
DIRECT PROGRAM COSTS		
Age Friendly Garden	-	10,973
BC Rural Dividend	5,250	-
Blair Apartment Kitchen	-	7,520
Community Food Centres	11,963	12,912
Community Gardens	18,127	11,535
Community Gardens-Gaming Expense	11,574	12,363
Community Kitchen	2,439	8,086
Community Kitchen-Gaming expenses	2,195	3,141
Cook it, Try it, Like it	3,478	4,567
Fundraising events	351	-
Good Food Box (Note 8)	-	38,972
Government of Canada - student grant	10,636	3,005
Harvest share	185	176
Kitchen expenses - General	185	1,410
Multi Cultural Garden	7,847	2,500
Province of BC - job creation partnership	3,694	17,878
Roots and Brews	415	-
Seniors Kitchen expenses	8,213	70
	86,552	135,108
PROGRAM SURPLUS (DEFICIT)	\$ 285	\$ (4,533)

See notes to financial statements

**Food Action Society of the North Okanagan (FASNO)
ANNUAL GENERAL MEETING MINUTES
Tuesday, February 26, 2019
EATology Restaurant, Vernon**

Attendance: 29 members in attendance, with 8 voting members present. Quorum reached.

	AGENDA ITEMS	DISCUSSION/DECISIONS/ACTIONS	WHO
1.	Call to order	Meeting called to order at 7:35 pm	Juris Vinters
2.	Approval of 2019 AGM Agenda	Agenda for tonight's meeting approved.	Juris moves to approve minutes, Samara Sonmor seconds, all in favour.
3.	Approval of 2018 AGM Minutes	Minutes from 2018 AGM approved.	Juris moves to approve minutes, Samara seconds, all in favour.
4.	Chair's Report	<p>Samara Sonmor gives a report on the activities and programs of the past year. There is a written copy handed out. The programs covered the following topics: cooking programs, gardening programs, workshops, food literacy.</p> <p>Food Action's work has a ripple impact throughout the community - other organizations are now offering community kitchens events.</p> <p>Food Action began new partnerships with UBCO nursing students as Cook It, Try It, Like It volunteers. We partnered with the Okanagan College new trades program to have them help out at Patchwork Farms. Our community gardens now has a waiting list for garden plots. We offered many workshops and events over the year. We presented at the Okanagan health and wellness seminar. We worked with many partner organizations including the city of Vernon and the public library.</p> <p>We've been planting seeds, and working from the ground up!</p> <p>Juris Vinters adds:</p> <ol style="list-style-type: none"> 1. Food Action will be doing a membership drive, and partnering with local businesses for membership benefits. 2. Food Action is working with Tourism Vernon and OKIB to have bus tours come into Patchwork Farms/Indigenous garden. 	<p>Samara Sonmor</p> <p>Juris Vinters</p>
5.	Treasurer's Report	Craig Woods is our new treasurer. Robin Bristow has been helping out with financials. He is an independent	Juris moves to accept the financial statement, Kazia

		<p>accountant, and did the review engagement and overview of the financials.</p> <p>Robin explains that the board is responsible for day to day decisions regarding the financials. He points out that on Page 5 of his report is the statement of revenue and expenses. There is a deficit of \$4500, so that can be made up through fundraising.</p> <p>Food Action is operating at a bit of a deficit. There is some work to do on that area, but it is possible to improve the situation. However, in the long run we can't run on a deficit. With some good ideas for fundraising, Robin feels confident we can flip it around for the long run.</p> <p>Robin points out the <i>Statement of financial position</i>, which is a snapshot of the financials on Oct. 31, 2018. <i>Deferred income</i> refers to grants that don't always run based on the fiscal year.</p> <p>Robin goes over the revenue and expenses of each program, listed on the last page of the report.</p>	<p>Mullin seconds it, all in favour. Motion passed.</p>
6.	New Business	No new business	
7.	Acclamation of Directors	<p>Directors Juris Vinters, Brenda Firth and Kazia Mullin are completing their two year terms. They will be continuing on for another term as Board Directors.</p> <p>Jenn Elward is continuing into her second year as a Board Director. Jody Furneaux is on hiatus from the board and may return. There are three new members who joined in the last few months, Charlotte Suttie, Mitchal Derksen and Craig Woods. Two new board members are joining tonight, Shelley Ward and Donna-Leigh White.</p>	<p>Juris moves to approve the new slate of directors. Motion seconded by Bruno Guenette. All in favour. Motion passed.</p>
8.	Adjournment	Meeting adjourned at 8:01 pm	Juris Vinters

Name and Contact Information:

Mitchal Derksen, Board Member
 Food Action Society of the North Okanagan
 3105 - 33 Street Vernon BC V1T 9P7



food action society
Cultivating Change in our Community

Budget – City of Vernon Discretionary Grant Proposal

April 2020

Expense Description	Cost	Amount Requested from Council Discretionary Grant	Amount From Other Funding Source
Patchwork Farms: 20 New Raised Beds - Wood and hardware - Plastic lining - topsoil/compost - Total cost per bed: \$300 Coordinator/builder wages	\$6,000 \$2,000	\$8,000	\$0
New Community Garden on Civic Arena Land - Land (permitted use from City of Vernon) - Land preparation, irrigation, and landscaping - Fencing, gates, locks - 40 raised beds (@\$300/bed) - Garden supplies (tools, wheelbarrows, etc.) - Coordinator/builder wages	\$4,000 \$2,000 \$12 000 \$2,000 \$4,000	\$16,000	\$8,000
Total Cost for Project:	\$32,000	\$24,000	\$8,000 from other grant sources and community support



The Corporation of the City of Vernon

Reset

rec'd.
April 22
2020

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	H.O.P.E. (Helping Out People Exploited)
CONTACT PERSON:	Angie Lohr
ORGANIZATION MAILING ADDRESS:	401-2750 Auburn Rd, W. Kelowna, V4T 4C2
BUSINESS PHONE:	250-864-0399
EMAIL ADDRESS:	info@hopeokanagan.com
REGISTERED NON-PROFIT SOCIETY INCORPORATION NUMBER (required):	716171129RR0001

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

VERNON, BRITISH COLUMBIA

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Our mission is to help mitigate the risk to vulnerable, homeless and exploited women and to provide basic needs including clothing, healthy snacks, water, harm reduction supplies and personal hygiene product to at-risk women. Our goal is to help them reclaim their lives and discover their true potential by overcoming the challenges of exploitation, addiction, and cultural circumstances. We do this by providing street-level support services through our Outreach program. Each night volunteers go out at dusk to deliver lifesaving supplies and social support to the women and girls living on the streets in downtown Vernon.

Our goals for the future involve increasing our Narcan team's reach by recruiting more volunteers, expanding our Outreach services to Penticton, and hiring two full-time staff members to keep H.O.P.E. running for the foreseeable future.

SERVICE PROVIDED TO THE COMMUNITY:

• HOPE provides a variety of services to the Vernon community. Most key is the HOPE Outreach Program which, in addition to handing out supplies and harm reduction products, assists women to feel connected to others and lets them understand that there are better options available and opportunities for recovery.

• HOPE's Outreach initiatives including the exchange of first names and the building of trust enable HOPE Volunteers to get to know the women on the street. This allows for communication and discussion as the women share any conspicuous absences among the female street population. This is key and crucial knowledge for police and families who are trying to make contact.

• Beyond assisting in changing the lives of at-risk women and girls, HOPE provides numerous additional benefits to Vernon merchants, residents, tourists and downtown businesses by walking the streets nightly, ensuring the safety of the women and diffusing, when possible any risky situations. The women recognize HOPE volunteers by their pink hoodies and are respectful and happy to see them. Thereby eliminating much of the 'bin diving' that has been disruptive in the past, in addition to making the downtown core safer and cleaner for customers and visitors.

• Saving the lives of both women and men, HOPE distributes Naloxone kits and training via our Narcan Team of trained volunteers and the RCMP and other agencies benefit from "word on the street" intelligence about the drug culture and other reports which are then circulated throughout the Okanagan.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

H.O.P.E. (Helping Out People Exploited) Outreach began in 2008 as a passion project for two women dedicated to improving the quality of life and increasing the safety of vulnerable women in the Okanagan.

In Fall 2017, HOPE officially expanded services to Vernon. Today, with the help of our volunteers, the Vernon branch of HOPE Outreach connects with an average of 65 homeless and exploited women in the downtown core every night and runs a bi-weekly Narcan outreach team. The difference HOPE makes have earned us a very positive reputation amongst downtown businesses, the RCMP, Interior Health, and community members.

In 2019, HOPE received the prodigious Volunteer Organization of the Year in Kelowna and Angie Lohr, one of HOPE's founders received the Woman of the Year Award at the same event.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

Thus far in 2020 we have applied for the following grants: Compassion in Action Fund - United Way - \$9000 - pending

Community Fund of the North Okanagan - \$1600 - pending

Walmart - grants in progress for 3 Walmart stores (West Kelowna, Kelowna and Vernon Gaming - grant will be sought in August 2020

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

Web: www.vernon.ca



The Corporation of the City of Vernon

COMMUNITY DEVELOPMENT DEPARTMENT

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$5000</p>
<p><u>IN-KIND SERVICES: (please describe and include cost)</u></p> <p>We receive in-kind donations of clothing and toiletries from retail outlets in the North Okanagan</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>\$2000 would be used to pay for a portion of our vital Outreach supplies (approximately 2/3 of what is needed for the year). The money from this grant would help to cover the costs of several services that we provide. re \$500 would be used for Pizza Nights in Vernon for the women that we interact with each night as well as those who have since stabilized. The pizza nights would resume as soon as restrictions are removed. Funds are much needed to supply wipes, masks and gloves for all volunteers, and we will also be handing them out to the women for their own protection as well \$500</p> <p>The balance of \$2000 (so key to our operation) would be used to help defray the cost of a storage unit rental which allows nightly access by our volunteers and keeps secure our supplies, harm reduction and Narcan kits</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVE:</u></p> <p>The money from this grant will go towards providing social support and lifesaving supplies to one of Vernon's most marginalized populations. Additionally, by providing harm reduction products, such as Naloxone, we will be taking action against one of British Columbia's most pressing health problems -- the opioid overdose crisis.</p> <p>Ultimately, it is our goal to reduce the severity of exploitation, suffering, and overdoses on Vernon's streets.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>The community of Vernon has been wonderful in supporting our work, and we are incredibly grateful. Our appreciation to:</p> <p>the City of Vernon - \$3500 (2019)</p> <p>RCMP</p> <p>UBCO - \$8000- student nurses 5 nights of homelessness event</p> <p>United Way of the North Okanagan \$4000</p> <p>Walmart, Vernon - \$1000</p> <p>The Medicine Shoppe - event raised \$8000</p>

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

HOPE provides significant social benefits for vulnerable and exploited women on Vernon's streets. We are intimately familiar with the needs of this at-risk population, and as a result we are in a unique position to change lives, save lives, and help them connect with vital community services and opportunities for recovery.

Additionally, HOPE's initiatives provide a social benefit to the larger Vernon community, with opportunities for volunteers to gain experience with diverse members of our community. Many of our volunteers are UBCO and Okanagan College students interested in pursuing social work, nursing, and community-related professions, so the training, insights, and skills they gain will directly benefit their future careers as well as the community as a whole.

HOPE's impact on better-informed police services and investigations, cleaner and safer downtown streets (which in turn benefit Vernon businesses and create more enjoyable experience for residents and tourists alike), plus cleaner City parks by providing cleaner, safer alternatives to street life.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must submit application per calendar year
- Grant requests not to cover retroactive funding deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 16, 2020

Date

Angie Lohr

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

Web: www.vernon.ca

**Helping Out People Exploited Society
Balance Sheet
(Unaudited - see Notice to Reader)**

December 31 **2019** **2018**

Assets

Current			
Cash	\$	52,188	\$ 14,874
Prepaid expenses		1,358	2,000
	\$	53,546	\$ 16,874

Liabilities and Society Equity

Current			
Accounts payable	\$	16,759	\$ -
Society Equity			
Contributed surplus		-	13,013
Unrestricted Equity		36,787	3,861
		36,787	16,874
	\$	53,546	\$ 16,874

On behalf of the Board:

Angie Lohr

SIGNATURE
Director

Helping Out People Exploited Society
 Year End: December 31, 2019
 Adjusting Journal Entries
 Date: 01/01/2019 To 12/31/2019

H90

Prepared by 01/01/2020	Detail Review CF 03/11/2020	General Review 03/11/2020	Reviewed by
4th Level Rev	Tax Rev	IS Audit Rev	Other Rev

Number	Date	Name	Account No	Reference	Debit	Credit	Recurrence	Misstatement
1	12/31/2019	Accounts Payable (A/P)	2000	BDO		1,250.00		
1	12/31/2019	Professional fees:Accounting	5610	BDO	1,250.00			
To record BDO accounting accrual for the year.								
						1,250.00	1,250.00	
Net Income (Loss)			19,912.66					

HOPE Outreach

BALANCE SHEET

As of December 31, 2019

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Float - Vernon	0.00
RBC - Operating	44,869.17
Undeposited Funds	7,319.15
Total Cash and Cash Equivalent	\$52,188.32
Cash Clearing	0.00
Prepays	1,357.50
Total Current Assets	\$53,545.82
Total Assets	\$53,545.82
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	12,501.83
Total Accounts Payable (A/P)	\$12,501.83
Credit Card	
Scotiabank MC	2,867.13
Total Credit Card	\$2,867.13
Deposits	0.00
Clothing Deposits - Vernon	140.00
Total Deposits	140.00
Total Current Liabilities	\$15,508.96
Total Liabilities	\$15,508.96
Equity	
Opening Balance Equity	16,874.20
Profit for the year	21,162.66
Total Equity	\$38,036.86
Total Liabilities and Equity	\$53,545.82

HOPE Outreach
PROFIT AND LOSS BY CLASS
 January - December 2019

	ADMINISTRATIVE	FUNDRAISING	PROGRAM	PROGRAM - KELOWNA	PROGRAM - VERNON	TOTAL PROGRAM	UNITED WAY	TOTAL
INCOME								
Donations - Corporate		23,255.15			1,858.40	1,858.40		\$25,222.55
Donations - Individuals		17,329.77						\$17,329.77
Event Grants		16,929.00					5,050.00	\$21,979.00
Grants		15,000.00						\$15,000.00
Linking Donations	\$30.00			1,450.00	800.00	2,050.00		\$2,880.00
Special Events		18,698.47						\$18,698.47
Total Income	\$30.00	\$89,323.39	\$0.00	\$1,450.00	\$2,458.40	\$3,908.40	\$5,050.00	\$99,211.79
GROSS PROFIT	\$30.00	\$89,323.39	\$0.00	\$1,450.00	\$2,458.40	\$3,908.40	\$5,050.00	\$99,211.79
EXPENSES								
Bank charges	51.34							\$51.34
Insurance	1,590.00							\$1,590.00
Office	1,295.31							\$1,295.31
Professionals fees								\$0.00
Accounting	2,107.50							\$2,107.50
Consulting	3,285.00							\$3,285.00
Linking Fees	930.00							\$930.00
Total Professional fees	6,322.50							\$6,322.50
Salaries & Wages								\$0.00
Wages - Other				545.00		545.00		\$545.00
Wages - President	11,200.00						1,500.00	\$12,700.00
Wages - Program Director	21,351.00							\$21,351.00
WCB	301.30							\$301.30
Total Salaries & Wages	33,252.30			545.00		545.00	1,500.00	\$35,297.30
Special Events Exp				182.06	140.00	322.06		\$322.06
Storage Unit	7.26			3,402.00	883.56	4,255.56		\$4,292.82
Supplies - Outreach	1,664.11			5,572.21	5,045.85	10,618.06		\$12,282.17
Supplies - Pizza Night				1,371.30	932.06	2,303.56		\$2,303.56
Supplies - Volunteers	2,949.97			264.04	607.45	971.49		\$3,820.46
Telephone	1,284.60							\$1,284.60
Travel - Vehicle	14.50			3,568.84		3,583.34		\$3,603.34
Travel - Volunteers	850.26			162.00	1,400.00	1,562.00	1,400.00	\$3,812.26
Volunteer Recognition	641.65							\$641.65
Website	713.72							\$713.72
Total Expenses	\$50,646.56	\$0.00	\$0.00	\$16,493.45	\$9,069.12	\$24,602.57	\$2,900.00	\$78,049.13
PROFIT	\$ -49,716.56	\$89,323.39	\$0.00	\$ -14,043.45	\$ -6,558.72	\$ -20,594.17	\$2,150.00	\$21,162.66

HOPE Outreach

EXPENSES BY SUPPLIER SUMMARY

January - December 2019

	TOTAL
Amanda Price, CPA	1,320.00
Amazon	1,718.97
Angie Lohr, Director	18,909.28
Avalon Event Rentals	304.64
Best Western	850.26
Boston Pizza VERNON	0.00
Caitlyn	3,860.66
Capri Insurance	1,590.00
Chloe	500.00
City of Kelowna	9.00
Costco	170.19
Dog's Ear	2,948.97
Dollarama	134.18
Dominos Pizza	239.81
Elephant Storage Centre	883.56
Emma (Grant Writer)	1,425.00
Ester Pike	1,860.00
Gas - misc	1,808.15
Helen	318.66
Hover.com	21.47
Impark	13.00
Kathleen MacKinnon	21,604.21
Kochtar & Co	787.50
Lyann	71.13
Meais - Misc	482.38
New Image Hair Studio	0.00
PayPal	65.00
RBC	158.10
Safeway	46.80
SaveOn Foods	71.04
Scotiabank MC	-96.76
Sexsmith Self Storage	3,402.00
Site5	146.69
Susan	70.00
Tasha	3,456.34
Trellis	63.51
U-Haul	128.45
UBCO Pizza	0.00
Visa - misc	1,180.80
VistaPrint	1,599.11
Volunteer Misc	167.27
Wix.com	45.56
Women's Place	0.00
WorksafeBC	301.30
Not Specified	2,432.90
TOTAL	\$75,069.13

HOPE Outreach

INCOME BY DONOR SUMMARY

January - December 2019

	INCOME	EXPENSES	NET INCOME
2% Realty	1,000.00		\$1,000.00
295495 AB Ltd.	5,000.00		\$5,000.00
5 Days	3,609.24		\$3,609.24
Adefe Ann Woolridge Legacy Fund	2,429.00		\$2,429.00
Arnold & Linda Badke	50.00		\$50.00
Boston Pizza	600.00		\$600.00
Cameron Dodd	100.00		\$100.00
Canada Helps	2,537.97		\$2,537.97
Canada Union of Postal Workers	230.15		\$230.15
Central Okanagan Foundation	15,000.00		\$15,000.00
City of Vernon	3,000.00		\$3,000.00
Community Futures Foundation	1,500.00		\$1,500.00
Ester L. Pike	930.00		\$930.00
Evangel Church	6,000.00		\$6,000.00
GoFund	920.70		\$920.70
Her Place	1,625.00		\$1,625.00
Hope in Her Eyes	13,090.23		\$13,090.23
Invañi Yoga	400.00		\$400.00
Kelowna Chevrolet	2,000.00		\$2,000.00
Mark Gidden PREC	1,000.00		\$1,000.00
Martin & Carolyn Theiss	100.00		\$100.00
Misc Individual	10,451.10		\$10,451.10
Neil & Barbara Husband	1,500.00		\$1,500.00
Okanagan Regional Library	350.00		\$350.00
Pauline Blais	70.00		\$70.00
Scotiabank	250.00		\$250.00
Smmart Foundation	5,000.00		\$5,000.00
Son Valley Fellowship	1,430.00		\$1,430.00
Trevor Kilburn	3,000.00		\$3,000.00
United Way	5,050.00		\$5,050.00
Universal Packaging	750.00		\$750.00
Vancouver Foundation	5,000.00		\$5,000.00
Vernon Ladies Curling Club	330.00		\$330.00
Vernon Seventh-Day Adventist Church	1,858.40		\$1,858.40
Walmart Foundation	3,000.00		\$3,000.00
William & Donald Hunt	50.00		\$50.00
TOTAL	\$99,211.79	\$0.00	\$99,211.79

HOPE Outreach

DONATION DETAIL

January - December 2019

DATE	NAME	CLASS	MEMO/DESCRIPTION	AMOUNT	BALANCE
Ordinary Income/Expenses					
Income					
Donations - Corporate					
01-11-2019	Mark Gidden PREC	Fundraising	Mark Gidden PREC	\$1,000.00	1,000.00
01-14-2019		Fundraising	Evangel	\$500.00	1,500.00
01-14-2019		Fundraising	City of Vernon	\$1,000.00	2,500.00
02-11-2019	Evangel Church	Fundraising	Evangel	\$500.00	3,000.00
03-11-2019		Fundraising	Her Place	\$125.00	3,125.00
03-11-2019		Fundraising	Evangel	\$500.00	3,625.00
04-15-2019		Fundraising	Evangel	\$500.00	4,125.00
04-15-2019		Fundraising	Scotiabank	\$250.00	4,375.00
04-17-2019		Fundraising	Keiowna Chevrolet	\$2,000.00	6,375.00
04-17-2019		Fundraising	2% Realty	\$1,000.00	7,375.00
04-29-2019	Son Valley Fellowship	Fundraising	Son Valley Fellowship	\$1,430.00	8,805.00
05-08-2019	Evangel Church	Fundraising	Evangel	\$500.00	9,305.00
06-18-2019		Fundraising	City of Vernon	\$2,000.00	11,305.00
06-18-2019		Fundraising	Evangel	\$500.00	11,805.00
07-04-2019	295495 AB Ltd.	Fundraising	BR TO BR - 7930	\$5,000.00	16,805.00
08-21-2019		Fundraising	Evangel - July	\$500.00	17,305.00
08-21-2019		Fundraising	Evangel - June	\$500.00	17,805.00
09-04-2019	Evangel Church	Fundraising	Evangel	\$500.00	18,305.00
09-23-2019		Fundraising	Her Place	\$1,500.00	19,805.00
10-18-2019		Fundraising	ATM deposit - WB399586 A003	\$500.00	20,305.00
11-04-2019	Canada Union of Postal Workers	Fundraising	CUPW	\$230.15	20,535.15
11-06-2019		Fundraising	Evangel	\$500.00	21,035.15
11-14-2019	Invat: Yoga	Fundraising	ATM deposit - BD708570 A003	\$400.00	21,435.15
12-10-2019	Okanagan Regional Library	Fundraising	Okanagan Regional Library donation	\$350.00	21,785.15
12-11-2019		Fundraising	Universal Packaging	\$250.00	22,035.15
12-11-2019		Fundraising	Universal Packaging	\$500.00	22,535.15
12-13-2019	Vernon Ladies Curling Club	Fundraising		\$330.00	22,865.15
12-31-2019	Vernon Seventh-Day Adventist Church	Program:Program - Vernon	7th Day Adventists specified for Vernon Program	\$1,858.40	24,723.55
12-31-2019	Evangel Church	Fundraising	Evangel Church donation	\$500.00	25,223.55
Total for Donations - Corporate				\$25,223.55	
Donations - Individual					
01-07-2019		Fundraising	To clean up AR	\$-154.40	-154.40
01-04-2019	Misc Individual	Fundraising	Donations CANADA HELPS	\$154.40	0.00
01-07-2019	Misc Individual	Fundraising	BR TO BR - 7930	\$100.00	100.00
03-01-2019	Misc Individual	Fundraising	ATM deposit - BH540064 A002	\$200.00	300.00
03-11-2019	Misc Individual	Fundraising	Nicole heuthorst	\$200.00	500.00
03-22-2019	GoFund	Fundraising	GoFund	\$920.70	1,420.70
03-22-2019	Misc Individual	Fundraising	Donations CANADA HELPS	\$96.50	1,517.20
04-05-2019	Misc Individual	Fundraising	Donations CANADA HELPS	\$289.50	1,806.70
04-15-2019		Fundraising	UBCO fundraising	\$1,770.00	3,576.70
04-26-2019	Misc Individual	Fundraising	ATM deposit - BH534569 A003	\$3,000.00	6,576.70
05-03-2019	Misc Individual	Fundraising	Donations CANADA HELPS	\$96.50	6,673.20
05-21-2019	Misc Individual	Fundraising	ATM deposit - BH535767 A003	\$365.00	7,038.20
07-04-2019	Misc Individual	Fundraising	BR TO BR - 7930	\$200.00	7,238.20
08-21-2019		Fundraising	cash	\$145.00	7,383.20
09-23-2019		Fundraising	Glendinning	\$50.00	7,433.20
11-05-2019	Misc Individual	Fundraising	Katie Nugent	\$150.00	7,583.20
11-06-2019		Fundraising	cash	\$20.00	7,603.20
11-20-2019	Martin & Carolyn Theiss	Fundraising	ATM deposit - BC231799 A002	\$100.00	7,703.20
11-25-2019	Trevor Kilburn	Fundraising	e-Transfer received TREVOR KILBURN	\$3,000.00	10,703.20
11-29-2019	Cameron Dodd	Fundraising	Dodd donation	\$100.00	10,803.20
11-29-2019	Misc Individual	Fundraising	Donations CANADA HELPS	\$86.85	10,890.05
12-02-2019	Misc Individual	Fundraising	Frances Evers	\$50.00	10,940.05
12-04-2019		Fundraising		\$500.00	11,440.05
12-08-2019	Neil & Barbara Husband	Fundraising	Neil & Barbara Husband donation	\$1,500.00	12,940.05
12-11-2019		Fundraising	Kevin & Susan Holyroyd	\$100.00	13,040.05
12-11-2019	Arnold & Linda Bedke	Fundraising	Bedke donation	\$50.00	13,090.05
12-13-2019	Misc Individual	Fundraising	Group donation collected by Nurses	\$1,500.00	14,590.05

DATE	NAME	CLASS	MEMO DESCRIPTION	AMOUNT	BALANCE
				\$139.94	14,729.99
12-13-2019	Canada Helos	Fundraising	Donations CANADA HELPS	\$70.00	14,799.99
12-13-2019	Pauline Blais	Fundraising	Pauline Blais donation	\$50.00	14,849.99
12-16-2019	William & Donald Hunt	Fundraising	Hunt donation	\$81.75	14,931.74
12-20-2019	Misc Individual	Fundraising		\$443.90	15,375.64
12-20-2019	Canada Helos	Fundraising	Donations CANADA HELPS	\$1,954.13	17,329.77
12-27-2019	Canada Helos	Fundraising	Donations CANADA HELPS	\$17,329.77	
Total for Donations - Individual					
Foundations				\$5,000.00	5,000.00
01-31-2019	Smmart Foundation	Fundraising	Smmart Foundation	\$1,000.00	6,000.00
03-07-2019	Walmart Foundation	Fundraising	Walmart Foundation	\$850.00	6,850.00
03-14-2019	United Way	United Way	United Way	\$5,000.00	11,850.00
04-17-2019		Fundraising	Vancouver Foundation	\$1,500.00	13,350.00
06-18-2019		Fundraising	Community Futures	\$1,700.00	15,050.00
08-21-2019		United Way	United Way	\$1,000.00	16,050.00
08-21-2019		Fundraising	Walmart Foundation	\$1,000.00	17,050.00
09-28-2019	Walmart Foundation	Fundraising	Walmart	\$2,500.00	19,550.00
10-18-2019		United Way	ATM deposit - WB399586 A003	\$2,429.00	21,979.00
12-18-2019	Adele Ann Woolridge Legacy Fund	Fundraising		\$21,979.00	
Total for Foundations				\$15,000.00	15,000.00
Grants					
12-04-2019		Fundraising		\$15,000.00	
Total for Grants					
In-Kind Donations				\$187.50	187.50
01-15-2019	UBCO Pizza	Program:Program - Kelowna	15 pizzas x \$12.50 donated	\$187.50	375.00
02-15-2019	UBCO Pizza	Program:Program - Kelowna	15 pizzas x \$12.50 donated	\$187.50	562.50
03-15-2019	UBCO Pizza	Program:Program - Kelowna	15 pizzas x \$12.50 donated	\$150.00	712.50
03-31-2019	Boston Pizza VERNON	Program:Program - Vernon	10 large pizzas x \$15 donated	\$187.50	900.00
04-15-2019	UBCO Pizza	Program:Program - Kelowna	15 pizzas x \$12.50 donated	\$150.00	1,050.00
06-30-2019	Boston Pizza VERNON	Program:Program - Vernon	10 large pizzas x \$15 donated	\$150.00	1,200.00
09-30-2019	Boston Pizza VERNON	Program:Program - Vernon	10 large pizzas x \$15 donated	\$390.00	1,590.00
10-01-2019	Ester Pike	Administrative	6.5 hours in-kind	\$500.00	2,090.00
10-29-2019	Women's Place	Program:Program - Kelowna	50 boxes of chocolate x \$10 each (collected from members)	\$200.00	2,290.00
10-29-2019	New Image Hair Studio	Program:Program - Kelowna	20 boxes of chocolate x \$10 each (collected from members)	\$120.00	2,410.00
11-07-2019	Ester Pike	Administrative	Grant writing	\$150.00	2,560.00
11-30-2019	Ester Pike	Administrative	Grant writing	\$150.00	2,710.00
12-30-2019	Boston Pizza VERNON	Program:Program - Vernon	10 large pizzas x \$15 donated	\$270.00	2,980.00
12-31-2019	Ester Pike	Administrative	Grant writing	\$2,980.00	
Total for In-Kind Donations					
Special Events				\$3,609.24	3,609.24
04-22-2019	5 Days	Fundraising	5 Days	\$10,000.00	13,609.24
04-24-2019	Hope in Her Eyes	Fundraising	Hope in Her Eyes	\$3,090.23	16,699.47
06-18-2019		Fundraising	Hope in Her Eyes	\$16,699.47	
Total for Special Events				\$99,211.79	
Total for Income				\$99,211.79	
Net Income					

HOPE Outreach
TRANSACTION REPORT
January - December 2019

DATE	TRANSACTION TYPE	NAME	MEMO DESCRIPTION	AMOUNT	BALANCE
Administrative					
10/01/2019	Expense	Ester Pike	6.5 hours in-kind	\$390.00	390.00
11/07/2019	Expense	Ester Pike	Grant writing	\$120.00	510.00
11/30/2019	Expense	Ester Pike	Grant writing	\$150.00	660.00
12/31/2019	Bill	Ester Pike	Grant writing	\$270.00	930.00
Total for Administrative				\$930.00	
Program					
Program - Kelowna					
01/15/2019	Bill	UBCO Pizza	15 pizzas x \$12.50 donated	\$187.50	187.50
02/15/2019	Bill	UBCO Pizza	15 pizzas x \$12.50 donated	\$187.50	375.00
03/15/2019	Bill	UBCO Pizza	15 pizzas x \$12.50 donated	\$187.50	562.50
04/15/2019	Bill	UBCO Pizza	15 pizzas x \$12.50 donated	\$187.50	750.00
10/29/2019	Bill	Women's Place	50 boxes of chocolate x \$10 each (collected from members)	\$500.00	1,250.00
10/29/2019	Bill	New Image Hair Studio	20 boxes of chocolate x \$10 each (collected from members)	\$200.00	1,450.00
Total for Program - Kelowna				\$1,450.00	
Program - Vernon					
03/31/2019	Bill	Boston Pizza VERNON	10 large pizzas x \$15 donated	\$150.00	150.00
06/30/2019	Bill	Boston Pizza VERNON	10 large pizzas x \$15 donated	\$150.00	300.00
09/30/2019	Bill	Boston Pizza VERNON	10 large pizzas x \$15 donated	\$150.00	450.00
12/30/2019	Bill	Boston Pizza VERNON	10 large pizzas x \$15 donated	\$150.00	600.00
Total for Program - Vernon				\$600.00	
Total for Program				\$2,050.00	
TOTAL				\$2,980.00	

**HOPE BOARD OF DIRECTOR'S
GENERAL
MEETING Minutes**

**AGENDA
April 6, 2020 7 pm Via ZOOM**

Members in attendance: Angie Lohr, Ariel Smith, Debbie Handley, Kelly Craig, Kristen, Helen, Dylan Parkinson, Tasha Suetzle, Amanda Price, Jamie Bourne

Welcome and introductions:

introduction of members present and current roles with HOPE:

Kristen: HOPE orientations

Helen: Pizza night

Ariel: Flex program coordination

Debbie: pizza night

Caitlyn: Vernon volunteer coordinator

Tasha: Narcan

Amanda: Financials, dealing with books, year-end financial prep

Jamie: Not currently on board, hopes to fill in gaps where needed

Kelly: joining in on pizza nights, previous vice president, managed House of HOPE for five years.

Dylan Parkinson

Angie – Acting ED

It was duly noted that a quorum was present

Called to order: 7:11pm

- **Motion to approve: Minutes from 2019 HOPE Annual General Meeting**

Approved

- There was no business arising from the 2019 Hope AGM

- **New Business:**

- a. Kelly Taverner, Joanna Cockerline, Jana Durech have resigned from their respective positions. Kelly will help HOPE with this transition in terms of banking and the website to ensure things run smoothly. Angie thanks them for their hard work with HOPE over the years.

- b. **Motion:** Angie Lohr to resign as President

Approved

- c. **Motion:** Angie Lohr will assume the duties of Acting Executive Director, with duties and job description to be identifies prior to the next regular general meeting

Approved

- d. **Motion:** to amend minutes of last general meeting to change Angie's 'wages' to 'expenses' reflect that Angie only receives \$1200 per month approximately to cover such expenses as: car and mileage, Office supplies, telephone and internet, home office expenses

Approved

- e. **Motion:**to elect Kelly Craig as President

Approved

Kelly has worked with HOPE for approximately 11 years, originally starting as an outreach volunteer and managed the House of Hope. Kelly has been away from HOPE for four years which will provide a fresh perspective on the directions and goals of HOPE

- f. **Motion:** to elect Dylan Parkinson as treasurer

Approved

Dylan has been with HOPE for three years, has been managing financials for the Vernon division of HOPE, assisting with fundraising, social media.

- g. **Motion:** to elect Jamie Bourne as secretary.

Approved

Jamie comes from a diverse background highlighting lived experiences with homelessness, and advocacy for the rights of marginalized people.

h. Vice President position remains open. Will discuss at next board meeting.

- **Financial Report:**

Financial reports were sent to all board members for review prior to the AGM

i. **Motion:** to approve financial report

approved

- \$15,000 grant from the Central Okanagan Foundation was received this year in December, 2019 Gaming Grant just recently received in March 2020
- The biggest difference, in this year's financials were the number of successful grants.

- **Administrative items:**

- It was noted that we need to have a look at the HOPE By-laws to ensure that all our information is up-to-date. This will be done within the next month.

- **Fundraising Report:** All events are cancelled until further notice due to the present situation with Covid-19

- **HOPE in her Eyes** cancelled until further notice. Waiting to hear whether we will get deposit back or whether the event will be rolled to future date.
- **HER International** is downsizing, this will affect grants both present and future.
- **Central Okanagan Foundation** grant was received in November \$15k.
- Ester and Kathleen did a great job obtaining the gaming grant.
- **Five days for Homeless** held at UBCO, still waiting for funds to come in. Parus and her group did a project on some strategic planning for HOPE, will present to Angie in the future.
- Received partnership grant with **UBC Vancouver Nursing**, partnered with Elizabeth Fry

- **President's Report:**

- **UBCO nursing students** and Angie went into massage parlours to make connections and provide an opportunity the women to seek healthcare. Made up resource cards to distribute. Presented city of Kelowna with potential new bylaw changes. City of Kelowna is planning to implement some bylaw changes, but two new massage parlours will be opening.

- A Review of Operations Plan Template creation of action plan for 2020 will be forthcoming for the next regular general meeting
- HOPE Board Members job descriptions will be updated and presented at the next regular general meeting.
- Grant writing contract has been put in place and a grant writer, ensuring we are applying for appropriate grants, reporting back to funders, in a timely manner and apprising the Treasurer of applications and funds available

10. Date, time, location of Hope's Board of Directors Meeting -May 4, 2020

11. Call for Adjournment -**Adjourn** - 8:23 pm



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

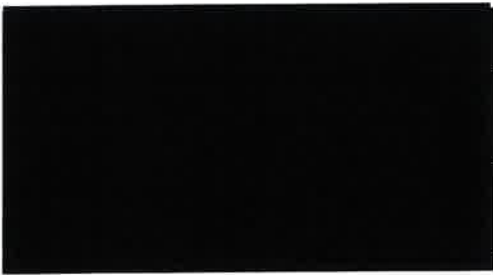


Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Helping the Homeless Foundation
CONTACT PERSON:	Nicholas Troll
ORGANIZATION MAILING ADDRESS:	
BUSINESS PHONE:	
EMAIL ADDRESS:	
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	PENDING

"Personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Helping the Homeless Foundation's goals and objectives are to remove, reduce and rehabilitate the homeless population in Vernon. We focus on homeless prevention and rehabilitation. Please kindly see the attached Project Presentation for more details.

SERVICE PROVIDED TO THE COMMUNITY:

The main services that we will provide to the community will be:

- Getting the homeless off the streets
- Reducing petty crime
- Picking up litter from parks, roadsides and fields
- Boosting community moral

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

Helping the Homeless is a start-up foundation that aims to rehabilitate the homeless population in Vernon. Please kindly see the attached Resume of the founder Nicholas Troll to see a list of his accomplishments.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

This is the only grant Helping the Homeless has applied for.

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

AMOUNT OF REQUEST:

We are requesting six (6) months of operation for a total of \$87,630.00 Please kindly refer to the attached Budget for more details.

IN-KIND SERVICES: (please describe and include cost)

Please kindly refer to the attached Meeting Minutes and Project Presentation.

PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:

The purpose of the grant is to help rehabilitate the homeless population in Vernon while cleaning up the city. The majority of the budget is directed towards paying homeless helpers minimum wage to pick up litter. Please kindly refer to the attached Budget and Project Presentation for more details.

BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:

The main benefits to the community will be:

- Cleaner City and Environment
- Less homeless people in the City
- Decrease in crime
- Increase in community moral
- Greater chance of foreign investment

DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

There are a lot of barriers that our people experience to go from homelessness and panhandling to full-time work. There's a lot of steps in between that we help make easier for the homeless. By offering them a job picking up litter it gives us the opportunity to work with them and coach them into the right direction. This has proven to be very successful in getting homeless off the streets while cleaning up the environment and boosting community moral.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 30, 2020

Date

Nicholas Troll

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca

PROJECT PRESENTATION

HELPING THE HOMELESS FOUNDATION



HOMELESS PREVENTION AND REHABILITATION

VERNON 2020

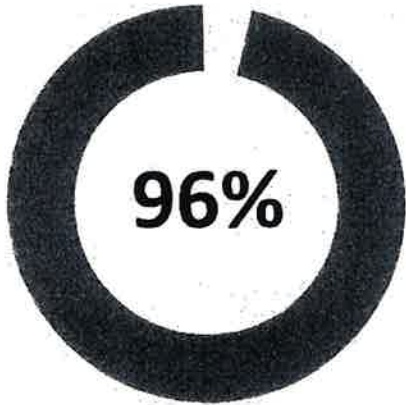
OUTLINE

1. Key research Findings in Canada
2. Key research Findings in Vernon
3. About Us
4. Our Goal
5. Plan of Action
6. Rehabilitate
7. Reduce
8. Remove
9. Key Responsibilities
10. Conclusion
11. Contact Us

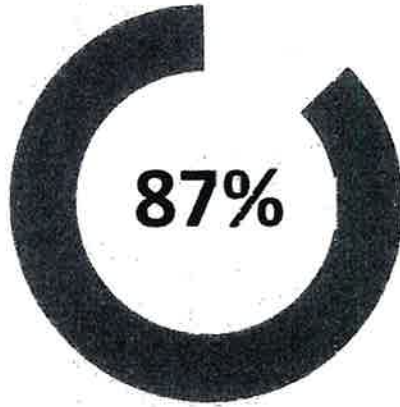
KEY RESEARCH FINDINGS FOR THE HOMELESS IN CANADA

- An estimated 157,000 people are homeless each year in Canada.
- For the 20% who remain homeless for more than 3 months, the chronically homeless, life on the streets and in shelters creates cascading trauma leading to addiction, abuse and suicide
- Chronic homelessness is deadly, resulting in an estimated 1,350 people dying each year which is half the number of Canadians killed in car accidents. The average life expectancy of a homeless person in Canada is 39 years.

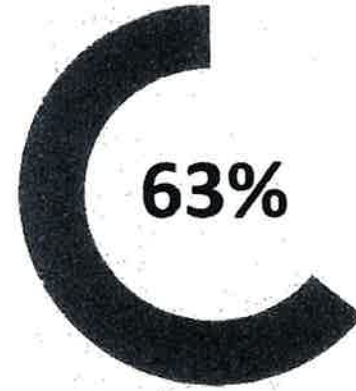




Are homeless due to an event that was out of their control



Are actively seeking employment



Are not from Vernon

KEY RESEARCH FINDINGS FOR THE HOMELESS IN VERNON

ABOUT US

Helping The Homeless Foundation is a progressive, not-for-profit health and social service organization that strengthens people's lives by providing mental health, employment and guidance to the homeless population in Vernon.

OUR GOAL

To be the most effective provider of compassionate care and life transformation for the hurting people by providing solutions for the homeless in Vernon.



PLAN OF ACTION



REHABILITATE

Helping the homeless get back on their feet by offering them minimum wage to pick up litter in parks, by roadsides and parking lots. The program offers the homeless a paycheck, but also provides them access to mental and physical health services, as well as job interviews.



REDUCE

Reduce the amount of homeless by offering life coaching and guidance counseling to get the help they need. Lots of the time the homeless just need someone to talk to and help point them in the right direction to get them off the streets. Many homeless come to Vernon because they have been told that there are free services here, however, they are not told about the long wait lists and the overfull capacity of many shelters. We help get the word out so that the homeless seeking free services know that Vernon does not offer this as it's rumored.



REMOVE

Reduce the amount of homeless in Vernon by offering bus tickets to the ones that want to go home and get help from their family. 63% of the homeless population in Vernon is not from Vernon. By assisting them get a bus ticket home we are removing them from the city and helping them get the help they need so they can stay off the streets. Lots of the time they just need a second chance getting back on their feet so that they don't become part of the chronically homeless.



Key Responsibilities



Manager

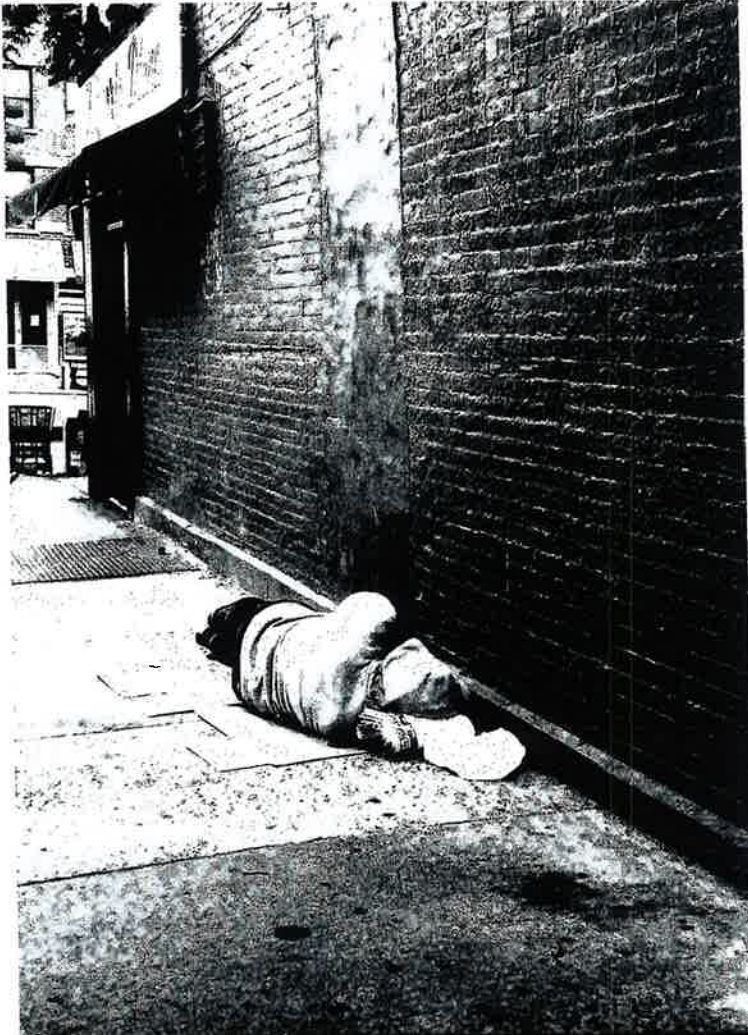
- Scour cleanup sites
- Complete monthly reports
- Arrange interviews with potential employers for the homeless
- Arrange bus tickets for the homeless seeking to go home

Life Coach

- Supervise and assist the homeless at cleanup sites
- Complete daily reports
- Assist the homeless with life coaching and mental health
- Identify new homeless helpers that want to work with our program

Homeless Helpers

- Pick up litter at a variety of locations
- Sweep parking lots and road ways
- Assist local business with window cleaning and other small jobs
- Attend workshops that will benefit them for employment



Conclusion

Helping the Homeless Foundation can drastically help the homeless in Vernon by reducing, removing and rehabilitating our homeless population. Our goal is to effectively prevent and rehabilitate the homeless with our three step program and expertise.

Research has shown that homelessness cannot be defined by one cause. The issue contains a complex mixture of societal and individual causes. Individual causes of homelessness impacts a substantial percentage of the population with afflictions such as mental illness and addiction. One-on-one life coaching and counselling has proven to be the most successful at helping the homeless back into society and off the streets.

THANK YOU!

We hope that you have enjoyed our presentation. Please don't hesitate to contact us should you have any questions.
Kind Regards, Helping the Homeless Foundation



LINKEDIN

NICHOLAS-TROLL-4AB5011A3



EMAIL

NICHOLAS.VTROLL@GMAIL.COM



PHONE

778-692-9363

MEETING MINUTES

HELPING THE HOMELESS MEETING MINUTES

Title of Meeting: Founding Helping the Homeless Organization
2020

Date: April 21,

Meeting Minutes Taken By: Nicholas Troll
Attending: Nicholas Troll, Clifford Troll

Meeting Item 1: Applying for a non-profit number as well as registering Helping the Homeless as a non-profit company with The City of Vernon.

Decision: Approved by Nicholas

Time Allotted: 1 Month

Name of Responsible Person for Each item: Nicholas Troll

Meeting Item 2: Revise Business plan to include larger scope of work.

Decision: Approved

Time Allotted: 2 Weeks

Name of Responsible Person for Each item: Nicholas Troll

Meeting Item 3: Apply for council discretionary grant with the City of Vernon.

Decision: Approved

Time Allotted: Until April 30th, 2020

Name of Responsible Person for Each item: Nicholas Troll

Meeting Item 4: Open a bank account for Helping the Homeless

Decision: Approved. Complete after registration number has been received.

Time Allotted: 1 Month

Name of Responsible Person for Each item: Nicholas Troll

HELPING THE HOMELESS

Board Member Job Description

Position:	Board Member/Director
Time commitment:	Twenty to forty hours per month (meetings, preparation, events)
Term:	Two years, appointed or elected annually at the Annual General Meeting (Term may be renewed once for a total of four years)

Accountability

The Board of Directors is collectively accountable to clients and their families, the community, funders and other stakeholders. They are accountable for the Association's performance in realizing its mission and achieving its goals, and for the effective stewardship of financial and human resources and for the overall quality of supports to clients

Authority

Individual board members have no authority to to direct or make requests of the executive director or staff, or to speak on behalf for the Association unless given such authority by the board.

Responsibility

Board members are responsible for acting in the best long-term interests of the organization and the community and will bring to their deliberations a broad knowledge, a long-range view and openness to learning.

Clients or family members of clients who serve on the board are expected to keep their board and client or family member support roles separate and will be treated the same as other clients or family members in matters related to the provision of Association services.

Principle Duties

Every member of the Board of Directors, including the Board's officers, is expected to do the following :

- Prepare for and participate in board meetings
- Listen to others' views, advocate their own, identify common interests and alternatives, and be open to compromise
- Support governance decisions once made
- Participate in the development of a strategic plan to help guide future decisions

- Abide by the by-laws, code of conduct and other polices that apply to the board
- Participate in the approval the annual budget and monitor the financial performance of the Association in relation to it
- Help establish, review and monitor operational polices including ones related to the quality of care and human resources.
- Participate in the hiring of, and if required, the releasing of, the Executive Director
- Participate in the evaluation of the Executive Director
- Identify prospective board members and possibly help recruit and mentor them
- Participate in the evaluation of the board itself (annual board self-evaluation)
- Contribute to the work of board as a member of a board committee
- Attend and participate in the Annual General Meeting
- Be an ambassador for the Association in the wider community
- Keep informed about community issues relevant to the work of the Association

Qualifications

The following are considered key job qualifications:

- Knowledge of the community and the field in which the Association operates
- Commitment to organization's mission and strategic directions
- Availability of sufficient time to devote to board duties
- Openness to learning

Evaluation

The performance of individual directors is evaluated annually in the context of the evaluation of the whole board and is based on the carrying out of duties and responsibilities as outlined above.

Removal of a Board Member

A director may be removed from the board, by majority vote, for not performing his/her duties. Being absent from three consecutive board meetings without reasonable cause will result in the automatic removal from the board unless otherwise determined by a decision of the board.

¹ This job description may address the special responsibilities, if any, of board members who are elected or appointed to represent a particular organization, stakeholder group or community.

This list does not include fundraising responsibilities which, for many boards, is an important part of their work

³ Boards would be wise to be both realistic and specific about committee responsibilities as this can be a major contributor to board member "burn-out" and can pose an obstacle in trying to recruit new board members.

BUDGET

Helping The Homeless monthly Budget

NOTE: Difference columns in table will show if actual went over estimated amounts.

Category	Items	Quantity	Itemized Cost (\$)			Total Cost (\$)		
			Estimated	Actual	Difference	Estimated	Actual	Difference
Labour	General Manager Monthly Wage	1	\$4 500,00	\$4 500,00	\$0,00	\$4 500,00	\$4 500,00	\$0,00
Labour	Life Coach and Counselor	1	\$3 600,00	\$3 600,00	\$0,00	\$3 600,00	\$3 600,00	\$0,00
Labour	Homeless Helpers	3	\$1 662,00	\$1 662,00	\$0,00	\$4 986,00	\$4 986,00	\$0,00
Transport	Vehicle Expense & Insurance	1	\$600,00	\$600,00	\$0,00	\$600,00	\$600,00	\$0,00
Transport	Fuel	1	\$450,00	\$450,00	\$0,00	\$450,00	\$450,00	\$0,00
Accounting	Monthly Third-Party Audited	1	\$145,00	\$145,00	\$0,00	\$145,00	\$145,00	\$0,00
Telecommunication	Work Phone	2	\$60,00	\$60,00	\$0,00	\$120,00	\$120,00	\$0,00
Disposable	Garbage Bags	6	\$9,00	\$9,00	\$0,00	\$54,00	\$54,00	\$0,00
Fees	Garbage Dumping Fee	1	\$115,00	\$115,00	\$0,00	\$115,00	\$115,00	\$0,00
Equipment	Hi-Vis Vests	1	\$15,00	\$15,00	\$0,00	\$15,00	\$15,00	\$0,00
Equipment	Standard Trash Picker - 32	1	\$20,00	\$20,00	\$0,00	\$20,00	\$20,00	\$0,00
Subtotal			\$11 176,00	\$11 176,00	\$0,00	\$14 605,00	\$14 605,00	\$0,00
TOTAL COSTS			\$11 176,00			MONTHLY TOTAL: \$14,605.00		



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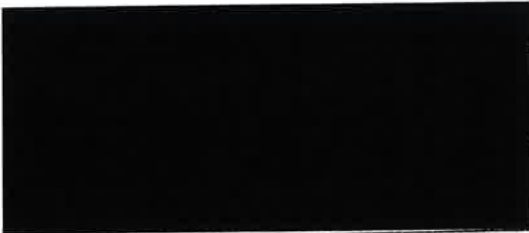
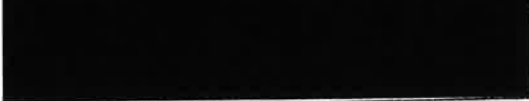

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Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Legacy Apartments Seniors complex
CONTACT PERSON:	Aaron Abrahamson
ORGANIZATION MAILING ADDRESS:	
BUSINESS PHONE:	
EMAIL ADDRESS:	
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

To construct and run a semi assisted seniors complex.
Located at 5000 24 St Vernon

Re;
File;DVP00473

SERVICE PROVIDED TO THE COMMUNITY:

To safely house seniors and affordably assist them in housing and day to activities, providing meals, cleaning companionship and support etc.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

New project

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

We have not

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

AMOUNT OF REQUEST:

To be discussed regarding what may be available.

IN-KIND SERVICES: (please describe and include cost)

PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:

To assist in the construction of the project and or rent subsidies for seniors.

BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:

Assisted housing for our growing seniors population in a central location close to all amenities needed at more affordable pricing.

DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:

To be discussed if project is ellidgable.

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 30th / 2020
Date

Signature

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

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Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	MADD Central Okanagan
CONTACT PERSON:	Scott Chambers
ORGANIZATION MAILING ADDRESS:	9-3151 Lakeshore Road, Suite 251, Kelowna
BUSINESS PHONE:	[REDACTED]
EMAIL ADDRESS:	infoMADDokanagan@gmail.com
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Mothers Against Drunk Driving (MADD Canada) is a charitable organization which was founded in 1989 with a mission "to stop impaired driving and to support victims of this violent crime". Our efforts are focused on five key areas: Victim Services; Youth Services; Public Policy; Public Awareness and Education; and the Advancement of Anti-Impaired Driving Technology. Today, MADD Canada has over 100 volunteer-run Chapters and Community Leaders across Canada - including 15 in BC - with more than 7,500 volunteers who work tirelessly to forward MADD Canada's mission at the community level.

SERVICE PROVIDED TO THE COMMUNITY:

Public Awareness and Education: Utilizing radio and television public service announcements, posters, newspapers, roadside signs and social media, MADD Canada's national public awareness programs include: Campaign 911 that reminds Canadians to report suspected impaired drivers by calling 911; Project Red Ribbon, our annual awareness-raising campaign and MADDMatters, a newsletter designed to keep Canadians informed about impaired driving issues.

Victim Services: MADD Canada is the only national organization providing front-line support to 20,000 victims and survivors of impaired driving each year through the following services: a national victim support line; literature; training courses to develop Victim Services Volunteers who provide one-on-one support; an annual Conference Weekend for Victims and Survivors of Impaired Driving and online victims' tributes.

Youth Services: Our programs include the School Assembly Program for grades 7-12 which reaches approximately 500,000 students annually; a mobile educational program entitled SmartWheels designed for students in grades 4-6; an educational program called Weed Out the Risk for youth in grades 9-12; a Poster and MultiMedia Contest that provides youth with an opportunity to express their concerns about impaired driving and the Bursary Fund for students who they themselves have been injured or who have had a parent or sibling injured or killed in an impaired driving-related crash.

Technology: In 2008 MADD Canada representatives, along with representatives from MADD US, Transport Canada, the Insurance Institute of Highway Safety, the National Highway Traffic Safety Administration, major automobile manufacturers and technology companies established the Blue Ribbon Panel for the Development of Advanced Alcohol Detection Technology to assess a range of technologies that will prevent impaired driving.

Public Policy: MADD Canada's public policy efforts have been instrumental in strengthening provincial and federal anti-impaired driving legislation.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

In 1983, MADD Canada's predecessor PRIDE (People to Reduce Impaired Driving Everywhere) received official Chapter status from MADD in the U.S., becoming the only official licensee of MADD in Canada. Several Chapters were subsequently formed. On July 27, 1989 MADD Canada became a Canadian national corporation. On January 1, 1990, MADD Canada became an official registered charity with the Canada Revenue Agency.

The exact number of lives saved as a result of the work done by MADD Canada, its predecessor organizations and many other groups cannot be known with absolute certainty. But based on scientific formulas developed for the United States National Highway Traffic Safety Administration, MADD Canada estimates the number of lives saved at 36,642 (between 1982 and 2010).

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

MADD Canada actively seeks funding for our programs and services year-round by submitting funding proposals to corporate sponsors and government and private foundation grants.

More recently, we have started to actively pursue funding for our project related to installing memorial benches. In 2020, we are delighted to be partnering with the Carberry Community Foundation to install a new memorial bench in Carberry and we hope to partner with more local organizations across Canada to increase the reach of this program.

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$1,500</p>
<p><u>IN-KIND SERVICES: (please describe and include cost)</u></p> <p>n/a</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>With this project, we are hoping to install a new memorial park bench within Vernon for all local residents to use and benefit from. Included with this application are photos of two memorial benches previously installed in BC.</p> <p>This new memorial bench will help to address the issue of impaired driving in our communities by educating the public and raising awareness about the continued issue of impaired driving. Impairment-related crashes remain Canada's leading criminal cause of death with nearly 60% of fatal crashes involving alcohol and/or drugs. Every day, on average, up to 4 Canadians are killed in alcohol and/or drug-related motor vehicle crashes on public roads involving at least one "principal highway vehicle" (i.e. passenger cars, vans, trucks, and motorcycles).</p> <p>The Vernon memorial bench will be dedicated to all victims and survivors of impaired driving. An event will be planned for the unveiling of the bench and this event will be open to the public. Both the bench and the unveiling event will provide opportunities to remember and honour the innocent people who are killed and those injured, and remind the public of the terrible toll that impaired driving continues to take. This memorial bench will leave a beautiful, lasting legacy in our community.</p> <p>Funds requested will go towards the direct project costs of the bench itself and the unveiling ceremony. The funding requested represents approximately half of the total project budget.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>Victims and survivors of impaired driving often experience isolation from family, friends, co-workers and the community at large. They have trouble reintegrating into every day routines that they saw as normal prior to their victimization. They have to cope with the fact that their loved ones' death or injury, or their own injury was 100% preventable.</p> <p>The Vernon memorial bench will help to encourage well-being among and reduce isolation for vulnerable members in our community.</p> <p>This bench would be our third in the province of BC, helping to expand our reach with this unique and impactful program.</p> <p>Key measures of success will include installing the bench by December 31, 2020 and delivering the project within budget with a minimum of 50% of the budget funded externally.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>MADD Canada and our Chapters/Community leaders look to partner with local organizations to install memorial benches in our communities.</p> <p>As an example, in 2020 we have partnered with the Carberry Community Foundation to install a memorial bench in Carberry. MADD Canada has committed to matching the funding provided by the Foundation in order to successfully execute this project.</p> <p>To date, we have not secured any funding for a new memorial bench in BC.</p>

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

To date, we have installed only two benches in the province of BC, and we would like to significantly increase the number of benches installed over the next few years.

We understand from our local Chapter and team members that impaired driving including drug impaired driving is a significant issue in the Vernon area and we feel that increasing awareness of this issue through a permanent memorial bench will help to address this critical ongoing issue and support victims and survivors in our community.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 2, 2019

Date

Signature

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Inquiries: 250-545-1361
Web: www.vernon.ca

Feb-20 PayPal

Monthly Chapter Finance Notes & Updates

Chapter PayPal Accounts

PayPal has recently made some changes to the requirements for account holders. As a National organization, we need to ensure that these accounts are also in line with MADD Canada's policies and procedures. National office has been working to update all existing Chapter PayPal accounts with the necessary information. This is a time consuming process and we appreciate your patience and understanding if you have been working with us on this endeavour.

We ask that no Chapter creates a new PayPal account without first contacting National office for guidance and assistance as the information necessary to set up these accounts is very difficult to change once in place.

Please don't hesitate to contact me with questions or concerns.

MADD Canada
Unaudited Balance Sheet
As At February 29, 2020
Central Okanagan

<u>Assets</u>	<u>Current Month</u>	<u>Previous Year End</u>
Current Assets		
Bank-General	6,585.02	6,427.07
Petty Cash	-	-
Prepaid Expenses	-	-
Investments	6,000.00	6,000.00
Accrued Interest	466.85	466.85
Accounts Receivable	-	-
Advances Receivable	-	-
Due from National	11.00	793.50
GST/HST Recoverable	15.53	8.51
Total Current Assets	<u>13,078.40</u>	<u>13,695.93</u>
Fixed Assets		
Vehicles	-	-
Vehicles-A/D	-	-
Total Fixed Assets	-	-
Total Assets	<u><u>13,078.40</u></u>	<u><u>13,695.93</u></u>
Accounts Payable	-	-
Deferred Revenues	-	-
Due to National	-	10.41
Total Liabilities	-	<u>10.41</u>
Fund Balances		
Operating Surplus (Deficit)	13,685.52	12,152.83
Operating Balance CY	(607.12)	1,532.69
Fund Balances (Surplus C/F)	<u>13,078.40</u>	<u>13,685.52</u>
Liabilities & Fund Balances	<u><u>13,078.40</u></u>	<u><u>13,695.93</u></u>

Prepared
March 17, 2020

**MADD Canada Central Okanagan Chapter
Unaudited Chapter Income Statement
as at February 29, 2020**

	<u>Current Month</u>	<u>Current YTD</u>
<u>Receipts</u>		
Memorial Donations	-	-
General Donations	-	300.00
Corporate Donations	-	-
Memberships	-	-
Grants	-	-
Revenue Sharing	-	-
Fundraiser	-	-
Red Ribbon Revenue	-	686.53
Foundations	-	-
Government Grants	-	-
Merchandise	-	-
All Interest	-	-
Total Revenue	-	986.53
<u>Disbursements</u>		
Promotion & Advertising	-	-
Special Project Expense	-	-
Merchandise	-	-
Wages	-	-
National Volunteer Conference	-	240.35
Victims' Weekend & Vigil	-	357.41
Victim Support, Services & Training	-	-
Program Meetings	40.89	610.37
Public Education	-	65.00
Youth Program Awards	-	-
Travel, Accomodation & Meals	-	204.45
Rent	-	-
Insurance	-	-
Equipment Rental	-	-
Amortization	-	-
Communication	-	95.52
Postage/Courier	-	1.33
Supplies	-	-
Professional Fees	-	-
Bank Charges	2.20	19.22
Printing	-	-
Gov't Grants Expense	-	-
Fundraising	-	-
Red Ribbon	-	-
Publications/Memberships	-	-
Total Expenses	43.09	1,593.65
Surplus (Deficit)	(43.09)	(607.12)

MADD Canada

Chapter Bank Reconciliation
as at February 29, 2020
Central Okanagan

Balance Per G.L.:	005	6,585.02
Adjusted Balance Per G.L.:		6,585.02
Balance Per Bank Statement(s):		6,625.91
RBC Account 02440-102-129-4		
Less Outstanding Cheque(s)		-40.89
Add Outstanding Deposit(s)		0.00
Adjusted Balance Per Bank Statement:		6,585.02
Difference:		0.00

<u>Summary of Outstanding Funds</u>				
Cheques:				
Chq Period	Chq #	Payee	Amount	
Feb 2020	133	A. McLeod	40.89	
Total Outstanding Cheques				40.89
Transfers:				
Inv. Period	MADD Inv. #	Description	Amount	
Total Pending Transfers				-
Deposits:				
Deposit Date	Details		Amount	
Total Outstanding Deposits				-

[Home](#) → [Canada Revenue Agency](#) → [Charities and Giving](#) → [Search](#)
→ [T3010 Registered Charity Information Return](#)

Detail page

i Use this page to confirm a charity's status and Business/Registration number. The Charities Directorate has not necessarily verified the other information provided by the charity.

Mothers Against Drunk Driving (MADD Canada) - Les mères contre l'alcool au volant (MADD Canada)

Business/Registration number:

139072060 RR 0001

Charity status:

Registered

Effective date of status:

1990-01-01

Sanction:

N/A

Language of correspondence:

ENGLISH

Designation:

Charitable organization

Charity type:

Other purposes beneficial to the community

Category:

Community Resource

Address:

500-2010 WINSTON PARK DR

City:

OAKVILLE

Province, territory, outside of Canada:

ON

Country:

CA

Postal code/Zip code:

L6H5R7

Charity Email address:

INFO@MADD.CA

Charity website address:

WWW.MADD.CA

View this charity's quick view information

Quick view

Links to Websites not under the control of the Government of Canada (GoC) are provided solely for the convenience of users. The GoC is not responsible for the accuracy, currency or the reliability of the content. The GoC does not offer any guarantee in that regard and is not responsible for the information found through these links, nor does it endorse the sites and their content. Users should be aware that information offered by non-GoC sites that are not subject to the Official Languages Act and to which the CRA links, may be available only in the languages used by the sites in question.

[Back to search results](#)

[New search](#)

Screen ID: CRA-HACC-DP

Date modified:

2018-10-24

MADD – Central Okanagan Chapter: AGM & Board Meeting

June 18, 2019 6:00 p.m.

Meeting Opened by Tracy Crawford
Western Region Manager
Minutes taken by: Eva Gainer

Present: 11 people

Members: Jenn P., Scott C., Ali M., Lorraine R., Bill H., Sarah S., Eva G.

New/Visitors: Tracy C. (visiting and encouraging our Chapter), Meghan C. (Tracy's daughter, just moved to Kelowna 1 1/2 weeks ago to work), Davinder S., Melissa P.

AGM

Tracy introduced open positions:

President, Vice president, Secretary, Directors (Youth, Media, Volunteer Coordinator, at Large)

Election:

President – No volunteers

Vice President – No Volunteers

Past President – Jenn Paquette

Secretary – Nikita Gush (known by Scott C. & Ali M.)

Treasurer – Scott Chambers (continuing in position)

Volunteer Coordinator – Melissa Pratt

Police Liason – Sarah Suderman

Social Media – Davinder (David) Sidhu

Community Awareness – No Volunteers?

Director of Youth – Meghan Crawford

Director of Victim Services – Eva Gainer (continuing in position)

Director at Large – Bill Hetland, Ali McLeod

Membership Renewal – Jenn P. has renewed all and let us know who has left/resigned (info. to follow)

Treasurer's Report: GIC \$6,000+ (did not get accurate total)

Current Bank Balance: \$7,142 as of May 31, 2019

Central Okanagan Victim Vigil Update and Planning:

Coordinated jointly by Ali McLeod and Gillian Phillips (Western Region Victim Services Manager)

Date & Time: **Sunday October 6, 2019 at 2:00 p.m.**

Location: Parkinson Recreational Centre in Kelowna

The McIntosh Room

\$100.00 Deposit has been paid

Invitations: Jenn P. & Ali M. - to get a list of victims in the Okanagan & beyond) from Gillian P.

Adversisng: Jenn P. On Facebook

Food: Sarah S.

Beverages: Ali M. - water, Emily – Starbucks coffee & tea

Poem(s): Sarah S. & Eva G.

Music: Emily has previously told us she prepared a CD of Background music
Eva G. to get in touch with a previous singer re song on CD

Speaker(s): ?

Master of Ceremonies/Emcee: ? Phil Johnson? Other suggestions?
Ali will contact Phil

- Communication re Vigil to be handled by email

Annual MADD Leadership Conference in Toronto September 27 – 29/19

1 person from our Chapter to attend; cost will be covered by MADD National
– decision needed by mid-July; Scott Chambers hopes to attend & will confirm ASAP
– if anyone else can attend, please email Scott by July 1/19

Volunteer Fair: Saturday September 21, 2019 10:00 a.m.– 2:00 p.m.

Sarah S., Lorraine R., Eva G., Melissa P. volunteered to help out that day for 2 – 3 hour shifts
– availability and shifts to be confirmed at September Chapter/Board meeting

Next Meeting: Tuesday September 17, 2019 at 6:00 p.m.

Location: The John Howard Society
1440 St. Paul St., Kelowna



NATIONAL OFFICE

2010 Winston Park Drive, Suite 500, Oakville, Ontario, Canada L6H 5R7

Tel: (905) 829-8805 • Toll Free: 1-800-665-MADD • Fax: (905) 829-8860 • Web: madd.ca • Email: info@madd.ca

Charitable Registration No. 13907 2060 RR0001

Organizational Profile

Type of Organization

MADD Canada is a Canadian incorporated charitable organization registered by the Canada Revenue Agency under BN 13907 2060 RR0001.

Organizational Structure and Governance

MADD Canada is one entity with one charitable registration number. MADD Canada is governed by 16 National Board of Directors including the Chairperson, Vice-Chairperson, Past Chairperson, 7 Regional Directors who have been voted in by the members in their regions and 6 appointed Directors-at-Large. MADD Canada's Board of Directors includes victims and non-victims. The national office is located in Oakville, Ontario and employs 35 full-time staff, five part-time staff members and 13 field representatives who deliver our school programs across Canada. Our five Regional Chapter Services Managers and three Victim Services Managers are based in and work in their respective regions.

History of the Organization

In 1983, MADD Canada's predecessor PRIDE (People to Reduce Impaired Driving Everywhere) received official Chapter status from MADD in the U.S., becoming the only official licensee of MADD in Canada. Several Chapters were subsequently formed. On July 27, 1989 MADD Canada became a Canadian national corporation. On January 1, 1990, MADD Canada became an official registered charity with the Canada Revenue Agency. Today MADD Canada has more than 100 Chapters and Community Leaders with approximately 7,500 volunteers across Canada's provinces and territories.

Mandate of the Organization

The mission of MADD Canada is *to stop impaired driving and to support victims of this violent crime.*

Our efforts are focused in five key areas: Public Awareness and Education; Youth Services; Victim Services; Public Policy; and the advancement of Anti-Impaired Driving Technology.

MADD Canada has adopted a comprehensive approach in assessing the magnitude of the alcohol-drug-related (impaired) crash problem in Canada. MADD Canada has attempted to obtain a comprehensive picture of the problem that encompasses: both alcohol and drugs; all types of vehicles, vessels, and aircraft; the full range of harms and losses (fatalities, injuries, property damage and their societal financial costs); and crashes that occur on public roads and property, private roads and property, or on the water. This inclusive approach to the data is mandated by MADD Canada's mission, which is to assist all victims and survivors of impaired crashes involving all types of motor vehicles, and reduce the total number of fatalities, injuries and crashes.

Organizational Activities

Public Awareness and Education:

Raising public awareness about the dangers of impaired driving and boating is a critical strategy to preventing more deaths and injuries. Utilizing radio and television public service announcements, billboards, posters, newspapers, postcards, roadside signs, crashed vehicles, website and videos, MADD Canada's national public awareness programs include: *Campaign 911* that reminds Canadians to report suspected impaired drivers and boaters by calling 911; *Project Red Ribbon*, a campaign for drivers and boaters to display a red ribbon on their vehicle, boat and/or keychain in support of sober driving; and *MADDMatters*, a national newsletter sent to Canadians to keep them informed about impaired driving and boating issues.

Victim Services:

What makes MADD Canada unique from other organizations in the fight against impaired driving is our service to victims and survivors of impaired driving and boating crashes. These services include: a national victim support line; victim support literature; beginner and advanced victim services training courses to develop Victim Services Volunteers who can provide a full range of support services; an annual National Conference for Victims of Impaired Driving; comprehensive resource guides; online resources and victims' tributes on MADD Canada's website.

Youth Services:

MADD Canada is committed to eliminating impaired driving among youth by empowering young people to positively influence their peers and the community at large. MADD Canada's youth programs include: the *School Assembly Program* that challenges and inspires youth in grades 7 through 12 to make empowering choices in their lives, including choosing not to drive impaired by alcohol and/or drugs; *Weed Out the Risk*, a classroom based program that teaches youth in grades 7-12 about the risks of cannabis; a new mobile educational program for youth in grades 4 through 6 in Ontario and Saskatchewan entitled *SmartWheels* that educates children about the risks of alcohol and drug use before they are at risk; Poster Contest, a creative medium for youth ages six to 14 to express their concerns about impaired driving; the Bursary Fund for Canadian students who have had a parent or sibling killed in an impaired driving-related crash and are pursuing a full-time educational program; English,

French and Aboriginal versions of classroom DVD entitled *Braking Point*; classroom DVDs entitled *Too Close to Home* and *Lives Lost* and the Multi-Media Contest where older students create a short film or public service announcement on stopping impaired driving.

Technology:

MADD Canada believes that in time, advanced technology will eliminate impaired driving in Canada. In 2006 MADD Canada representatives, along with representatives from MADD US, Transport Canada, the Insurance Institute of Highway Safety, the National Highway Traffic Safety Administration, major automobile manufacturers and technology companies established the Blue Ribbon Panel for the Development of Advanced Alcohol Detection Technology to assess the feasibility of a range of technologies that will prevent impaired driving. Their work is on-going.

Public Policy:

MADD Canada's public policy efforts have been instrumental in helping to bring about provincial and federal anti-impaired driving legislation.





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Abbotsford
MADD ABBOTSFORD
COMMUNITY
SUPPORT LIFE AND SAFETY





The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION

APPLYING FOR COUNCIL DISCRETIONARY GRANT: NexusBC Community Resource Centre

CONTACT PERSON: Kelly Johnson

ORGANIZATION MAILING ADDRESS: 102-3201 30th Street Vernon, BC V1T 9G3

BUSINESS PHONE: 250-545-0585

EMAIL ADDRESS: [REDACTED]

REGISTERED NON PROFIT SOCIETY

INCORPORATION NUMBER (required): S-25491

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

NexusBC's mandate is to connect people to resources in order to promote a healthy and sustainable community.

We have storefront locations in Vernon and Enderby. We currently offer services for the independent living of seniors in our community, those seeking employment and skills training, as well as hosting a volunteer website. Our programs are funded by the provincial government, Interior Health, United Way of the Lower Mainland (UWLM), and Community Futures.

SERVICE PROVIDED TO THE COMMUNITY:

Currently, NexusBC provides the following services:

Hire Ability - an employment program for adults who have experienced life challenges; offering job search workshops and one-to-one coaching for sustainable employment

Training For Jobs - an employment program for youth between the ages of 18-24 years, combining group workshops and one-to-one coaching for sustainable employment

Better at Home - a program to assist seniors to stay in their own homes longer by providing non-medical supports: light housekeeping, transportation, light yardwork, minor home repairs, grocery shopping and friendly visiting. This is a sub-contract through UWLM.

Volunteer Services - host a website that facilitates a central registry of volunteer opportunities. The program supports local non-profits by advertising their volunteer needs to individuals interested in offering their skills and expertise to the community.

Seniors Services - a drop-in service to assist seniors with forms completion, housing information, income tax preparation, and referrals to other agencies. This is funded through IH.

WorkBC Employment Resource Centre, Enderby - a work search resource centre in Enderby as a sub-contract to Community Futures in Vernon.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

NexusBC Community Resource Centre is a community-based, non-profit, charitable organization formed in 1988. Our mandate is to connect people to resources in order to promote a healthy and sustainable community.

NexusBC is governed by an active, volunteer, Board of Directors consisting of six community members. The Policy and Procedures Manual defines conduct and expectations around client services; both Board and staff adhere to the Code of Ethics Policy.

NexusBC currently has twelve staff who work full time, or part time in two different centres - Vernon, and Enderby. The Executive Director oversees the operations of the society and liaises with the Board of Directors to ensure adherence to policies and funding agreements. The management staff oversees the delivery of programming and supervises the facilitators who deliver the programs. NexusBC office administration provides clerical support and assistance.

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

NexusBC has approximately 65 volunteers who support our programs and without whom many of services would not exist.

NexusBC works cooperatively with other service providers to ensure successful client outcomes and to identify service needs. NexusBC also works closely with the employer community and is very responsive to employer needs. NexusBC has been the liaison for service provider meetings and staff participate on several committees.

NexusBC has successfully managed federal and provincial contracts since 1988, meeting targets for all programs and services.

NexusBC was the service delivery organization for the GO Award from 2006 to the end of the program in 2011. The GO Award recognized above and beyond customer service in our community.

NexusBC was nominated for Non-profit of the year and Employer of the year in 2019 through the Vernon Chamber of Commerce and was a finalist in the Employer of the year category.

NexusBC also received the Mr. Mike's 2019 Deed Well Done Award for our services to the community being recognized as the Vernon non-profit that makes the community a better place.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

NexusBC plans to or has (dependent upon the timing of the application) applied to the following other sources for this project:

- Community Foundation of the North Okanagan
- Foord Family Foundation
- Lions Club
- Rotary Club
- Valley First Credit Union
- Vantage One
- Vernon Discretionary Fund

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

AMOUNT OF REQUEST: The Vernon Discretionary Fund portion is \$15,000 of a total project budget of \$80,000

Salaries with MERCS: 61100.00

Rental, Utilities, security and janitorial: 8500.00

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COUNCIL DISCRETIONARY GRANT APPLICATION FORM

Office Supplies: 4400.00
Staff Travel and Training: 1100.00
Bank Charges, Processing and Professional Fees: 600.00
Advertising: 1800.00
Internet and Phone: 1000.00
Insurance: 800.00
Volunteer Expenses: 700.00
Total Budget: \$80,000.00

IN-KIND SERVICES: (please describe and include cost)

Access to administrative support 5 days per week -- approximate in-kind valued at \$35,000.
Marketing of Program on FaceBook, Instagram and Website – approximate in-kind valued at \$5000

PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:

The purpose of this new program is to advance education and promote wellbeing by being a one stop shop for equipping individuals of all ages, caregivers, immigrants, groups and local service agencies with education, resources, promotion, community navigation, social prescription and referrals. NexusBC has seen an increase in individuals requiring direction to local services, support for making calls regarding appointments or waitlists, and social prescribing - connecting individuals to existing non-medical resources that reduce isolation, increase activity and overall health. We see people of all ages weekly requesting this type of assistance and have designed this new program to meet their needs. This service is urgently needed to assist caregivers and individuals with barriers such as low income, low literacy, newcomers and those with few resources to navigate the existing processes in order to have access to already existing programs and services.

Local non-profits will also benefit from having access to a digital non-profit/service agency resource data base directory and inter-agency meetings to share information and discuss community needs and support each other with funding applications. In a recent survey of local non-profits, all respondents agreed that services are not well known and 89% supported NexusBC operating this type of program.

The program would provide assistance to individuals and caregivers with the following:

- Providing the first point of contact for connection to community resources and local health resources
- Provide referral and information to non-medical services that reduce isolation and increase activity and social connectedness to improve health (social prescribing)
- online government applications either online or hard copy for individuals without access to computers or those needing support do to challenges (low income, English as a Second Language, low literacy)
- navigation of systems and processes

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COUNCIL DISCRETIONARY GRANT APPLICATION FORM

- assisting individuals with first contact to resources by setting up appointments with various non-profits and organizations
- Providing resources and workshops on various topics of interest; such as Wills and Estates, Caregiver Support Information, Financial Literacy, Computer Literacy etc
- Double the drop-in access for Seniors by complementing the existing morning drop-in with afternoon hours

The program would provide assistance to non-profits with the following:

- promotion, resources and referrals to services agencies
- Non-profit/service agency data-base directory
- Facilitation of inter-agency meetings for information sharing and support and creation of network
- potential to provide smaller non-profit organizations with similar mandates temporary office space to provide stability
- Capacity building resources and workshops on various topics of interest; such as Volunteer Board Orientations, Staff Retention, Face Book marketing, grant application procedures, etc.
- Provide meeting room space for community meetings and computer lab for those receiving assistance with online applications.

The program will be operated through a 37.5 hour service with drop-in resources in the afternoon and appointments for more complex issues in the morning, data base creation and upkeep, community connection development.

If fully funded our program will be open to the public from Monday to Friday 8am to 4pm to support the preceding activities.

BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:

If this grant is approved NexusBC will be able to support individuals and caregivers experiencing challenges such as literacy issues, low-income, systems navigation or are simply new to Vernon and do not understand the processes of working with local services agencies in our community or require additional assistance to fill in applications or connect to services. The social prescribing aspect of this program will have great benefit as connection to existing non-medical healthy activities will improve individual health and quality of life, giving physicians a place to refer patients. NexusBC continues to have numerous individuals weekly requiring support to connect to services, as this was an integral part of our services, however the government funder went in a different direction but the demand is still high. A recent survey of local non-profits and service agencies indicated that all agreed that these services are required to ensure individuals do not fall through the gaps. Individuals experiencing literacy issues or language barriers cannot fill out required online applications and forms and often cannot connect with an actual person when calling large agencies for assistance. Individuals with low-income do not own computers and now that most applications are only available online require

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www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

support to complete these forms especially when they also lack basic computer skills. Those new to the community will be relieved to find a one-stop shop for referrals and information about their community.

DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:

NexusBC Community Resource Centre is asking for \$15,000 from the City of Vernon through the Discretionary Grants.

We have also applied to the following Revenue Sources:

Community Foundation of the North Okanagan - \$15,000

Foord Family Foundation - \$15,000

Lions Club - \$1500

Rotary Club - \$8,000

First West - \$10,000

Vantage One Donation - \$5,000

Pritchard Foundation - \$10,000

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

The social benefit to those individuals experiencing barriers to services is priceless. Services, no matter how great, can only support those who are aware of them and understand how to access their processes for intake and implementation. NexusBC Community Support Services will provide those connections face to face and allow our staff to fill in forms, make the first calls for support, inquire regarding current services, and organize workshops on topics of common interest. This program will also support to local social agencies to allow them the opportunities to meet, connect discuss gaps in service and look for additional funding or support.

Physicians in our community have not had a venue to send patients after prescribing social activity to reduce anxiety and isolation or recreational activities for health. With this program doctors can refer their patients with the confidence that a community navigator will connect them to services and follow up on their progress.

The program will also provide employment for 2 part-time or one full-time staff member and approximately 5-6 volunteer opportunities.

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361 Web:

www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

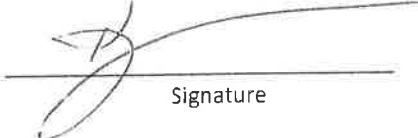
Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

March 26, 2020
Date


Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361 Web:
www.vernon.ca



December 20, 2019

TO WHOM IT MAY CONCERN

Letter in Support of Community Connect Program for Community Navigation through NexusBC Community Resource Centre.

Please accept this letter of support for Community Connect, a new program through NexusBC Community Resource Centre, for community navigation to needed resources and services.

NexusBC Community Resource Centre's mandate is to connect people to resources in order to promote a healthy and sustainable community. They have created a new program called **Community Connect**. The purpose of this new program is to advance education and promote wellbeing by equipping individuals, caregivers, groups and local service agencies with education, resources, promotion, community navigation and referrals. NexusBC has seen an increase in individuals requiring direction to local services, support for making calls regarding appointments or waitlists, and social prescribing - connecting individuals to existing non-medical resources that reduce isolation, increase activity and overall health. This service is urgently needed to assist caregivers and individuals with barriers such as low income, low literacy, newcomers, and those with few resources to navigate the existing processes in order to have access to already existing programs and services.

NexusBC currently holds a Community Partnership Program contract for a Seniors Service Program, a Better at Home program through the United Way of the Lower Mainland, a WorkBC full service Centre through our contract with Community Futures of the North Okanagan, and employment programs through the Ministry of Advanced Education and Skills Development. The delivery of these programs has led to connections throughout the community including Interior Health, local non-profit organizations, community action teams, and numerous committees; they therefore, regularly network and refer to these organization's services and programs. Our organization is in full support of this program that will support health services and local agencies by ensuring individuals are directed to the services they need for wellbeing.

Sincerely,

Tracey Kirkman
Executive Director
tkirkman@divisionsbc.ca
(250) 833 6826

December 20, 2019

RE: Letter in Support of Community Connect Program for Community Navigation through NexusBC Community Resource Centre.

TO WHOM IT MAY CONCERN

Community Futures North Okanagan(CFNO) is pleased to write a letter in of support for *Community Connect*, a new program through NexusBC Community Resource Centre.

NexusBC Community Resource Centre's mandate is to connect people to resources in order to promote a healthy and sustainable community. They have created a new program called *Community Connect*. The purpose of this new program is to advance education and promote wellbeing by equipping individuals, caregivers, groups and local service agencies with education, resources, promotion, community navigation and referrals. CFNO is aware that NexusBC has seen an increase in individuals requiring direction to local services, support for making calls regarding appointments or waitlists, and social prescribing - connecting individuals to existing non-medical resources that reduce isolation, increase activity and overall health. We believe that this service is needed to assist caregivers and individuals with barriers such as low income, low literacy, newcomers, and those with few resources to navigate the existing processes in order to have access to already existing programs and services.

NexusBC currently holds a Community Partnership Program contract for a Seniors Service Program, a Better at Home program through the United Way of the Lower Mainland, a WorkBC full service Centre through our contract with CFNO, and employment programs through the Ministry of Advanced Education and Skills Development. The delivery of these programs has led to connections throughout the community including Interior Health, local non-profit organizations, community action teams, and numerous committees; they therefore, regularly network and refer to these organization's services and programs. CFNO is in full support of this program that will support health services and local agencies by ensuring individuals are directed to the services they need for wellbeing.

Sincerely,



Leigha Horsfield
General Manager, Community Futures North Okanagan

Growing communities one idea at a time.

Literacy Society

 of the North Okanagan

January 15, 2020

TO WHOM IT MAY CONCERN:

Re: Letter in Support of Community Connect Program for Community Navigation through NexusBC Community Resource Centre.

Please accept this letter of support for Community Connect, a new program through NexusBC Community Resource Centre, for community navigation to needed resources and services.

NexusBC Community Resource Centre's mandate is to connect people to resources in order to promote a healthy and sustainable community. They have created a new program called **Community Connect**. The purpose of this new program is to advance education and promote wellbeing by equipping individuals, caregivers, groups and local service agencies with education, resources, promotion, community navigation and referrals. NexusBC has seen an increase in individuals requiring direction to local services, support for making calls regarding appointments or waitlists, and social prescribing - connecting individuals to existing non-medical resources that reduce isolation, increase activity and overall health. This service is urgently needed to assist caregivers and individuals with barriers such as low income, low literacy, newcomers, and those with few resources to navigate the existing processes in order to have access to already existing programs and services.

NexusBC currently holds a Community Partnership Program contract for a Seniors Service Program, a Better at Home program through the United Way of the Lower Mainland, a WorkBC full service Centre through our contract with Community Futures of the North Okanagan, and employment programs through the Ministry of Advanced Education and Skills Development. The delivery of these programs has led to connections throughout the community including Interior Health, local non-profit organizations, community action teams, and numerous committees; they therefore, regularly network and refer to these organization's services and programs. Our organization is in full support of this program that will support health services and local agencies by ensuring individuals are directed to the services they need for wellbeing.

Sincerely,


Wendy Aasen
Executive Director

Literacy Society of the North Okanagan
303-3402-27th Avenue (People Place), Vernon, BC V1T 1S1
Phone: 250.275.3117
www.literacysociety.ca info@literacysociety.ca





**Annual General Meeting
June 20, 2019 4:00 pm**

Attendance:

Board of Directors: Dianne McIntosh, Nina Labelle, Larry Lundgren, Barbara Nudd,
Recording Secretary – Jennifer Cowtan

Regrets: Marilyn Madiros, Daniel Draht

Members: Wendy Aasen

Staff: Kelly Johnson, Patricia Niehaus, Abby MacNeish, Tanya Carre, Anna Schultz, Donna
Anderson, Lee Brinkman, Jennifer Cowtan

Guest: Charlene Smart, CGA

Call To Order by Dianne McIntosh at 4:05 pm. Quorum established.

Agenda – no additions

Motion to approve the agenda as presented

M/S/C – Nina/Barbara All in favour

Review of Minutes

RESOLUTION: To approve minutes of June 21, 2018 as presented.

M/S/C – Barbara/Nina All in favour

Financial Report

Charlene Smart CPA CGA, Smart & Associates, presented the Year End Financials

RESOLUTION: Year End Financial Statements be accepted as presented.

M/S/C – Larry/Barbara All in favour

Executive Director Reports

The Executive Directors report, along with individual program reports from staff, were
presented as written.

No questions.

Board Nominations

Larry and Nina agreed to be members of the Board for another two years.

The 2019 Board of Directors consists of Larry Lundgren, Dianne McIntosh, Barbara
Nudd, Nina Labelle and Marilyn Madiros.

Adjournment – 4:34 pm.

NEXUS BC COMMUNITY RESOURCE CENTRE SOCIETY

Financial Statements

Year Ended March 31, 2019

(Unaudited - See Notice To Reader)

NEXUS BC COMMUNITY RESOURCE CENTRE SOCIETY

Index to Financial Statements

Year Ended March 31, 2019

(Unaudited - See Notice To Reader)

	Page
NOTICE TO READER	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4
Notes to Financial Statements	5
Fund Accounting (<i>Schedule 1</i>)	6

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of NEXUS BC COMMUNITY RESOURCE CENTRE SOCIETY as at March 31, 2019 and the statements of revenues and expenditures and changes in net assets for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Smart & Associates

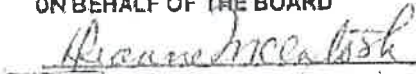
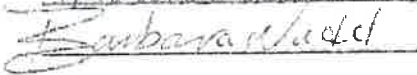
SMART & ASSOCIATES
CHARTERED PROFESSIONAL ACCOUNTANT

Vernon, British Columbia
June 18, 2019

NEXUS BC COMMUNITY RESOURCE CENTRE SOCIETY
Statement of Financial Position
March 31, 2019
(Unaudited - See Notice To Reader)

	2019	2018
ASSETS		
CURRENT		
Cash	\$ 159,077	\$ 205,268
Investments (Note 2)	399,698	394,440
Accounts receivable	108,740	93,592
	667,515	693,300
EQUIPMENT <i>(Net of accumulated amortization)</i>	7,171	10,245
	\$ 674,686	\$ 703,545
 LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 8,653	\$ 21,003
 NET ASSETS		
Unrestricted	334,033	350,542
Internally restricted	332,000	332,000
	666,033	682,542
	\$ 674,686	\$ 703,545

ON BEHALF OF THE BOARD

 Director
 Director

See notes to financial statements

NEXUS BC COMMUNITY RESOURCE CENTRE SOCIETY

Statement of Revenues and Expenditures

Year Ended March 31, 2019

(Unaudited - See Notice To Reader)

	2019	2018
REVENUES		
Project Funding	\$ 1,027,464	\$ 1,119,471
NOEES - General Funds	21,081	23,532
	<u>1,048,545</u>	<u>1,143,003</u>
EXPENSES		
Advertising and promotion	8,256	11,180
Amortization	3,073	1,808
Insurance	4,960	5,643
Interest and bank charges	456	207
Memberships	1,685	1,447
Office	30,092	23,907
Client Support	103,136	106,491
Professional fees	2,735	3,396
Rental	88,042	84,418
Repairs and maintenance	14,550	22,039
Salaries and wages	782,330	897,424
Travel	9,610	9,010
Utilities	16,129	16,397
	<u>1,065,054</u>	<u>1,183,367</u>
DEFICIENCY OF REVENUES OVER EXPENSES	<u>\$ (16,509)</u>	<u>\$ (40,364)</u>

See notes to financial statements

NEXUS BC COMMUNITY RESOURCE CENTRE SOCIETY

Statement of Changes in Net Assets

Year Ended March 31, 2019

(Unaudited - See Notice To Reader)

	Unrestricted	Internally Restricted	2019	2018
NET ASSETS - BEGINNING OF YEAR	\$ 350,542	\$ 332,000	\$ 682,542	\$ 722,906
DEFICIENCY OF REVENUES OVER EXPENSES	<u>(16,509)</u>	<u>-</u>	<u>(16,509)</u>	<u>(40,364)</u>
NET ASSETS - END OF YEAR	<u>\$ 334,033</u>	<u>\$ 332,000</u>	<u>\$ 666,033</u>	<u>\$ 682,542</u>

See notes to financial statements

NEXUS BC COMMUNITY RESOURCE CENTRE SOCIETY

Notes to Financial Statements

Year Ended March 31, 2019

(Unaudited - See Notice To Reader)

Nexus BC Community Resource Centre Society (the "Society") is a not-for-profit organization incorporated with the mandate of connecting people to resources in order to promote a healthy and sustainable community.

The Society, which is incorporated without share capital under the laws of Canada, is a registered Canadian charity and, as such, is exempt from income taxes under paragraph 149(1)(f) of the Income Tax Act (Canada).

1. SUMMARY OF ACCOUNTING POLICIES

Fund Accounting

Revenues and expenses related to program activities and administrative activities are reported on Schedule 1 and is provided for the current year only. To view the schedule of the prior year, refer to the 2018 financial statements.

Revenue recognition

Nexus BC follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

2. INVESTMENTS

	2019	2018
Term GIC #44 @ 1.490% matures December 4, 2019	\$ 51,055	\$ 50,525
Term GIC #45 @ 1.850% matures June 4, 2019	105,154	104,451
Term GIC #46 @ 1.250% matures April 4, 2019	238,586	236,107
	394,795	391,083
Accrued interest	4,903	3,357
	\$ 399,698	\$ 394,440

Term deposits are held at Vantage One Credit Union.

3. Internally Restricted Funds

The Board of Directors on March 21, 2017 passed a motion to internally restrict funds for a three month contingency fund to be put in a five year GIC redeemable after six months at VantageOne Credit Union.

NEXUS BC COMMUNITY RESOURCE CENTRE SOCIETY

Fund Accounting

(Schedule 1)

Year Ended March 31, 2019

(Unaudited - See Notice To Reader)

	2019 GENERAL	2019 PROJECTS	2019 TOTAL	2018 TOTAL
Revenues				
Project Funding	\$ -	\$ 1,027,464	\$ 1,027,464	\$ 1,119,471
Nexus BC - General Funds	21,081	-	21,081	23,532
	<u>21,081</u>	<u>1,027,464</u>	<u>1,048,545</u>	<u>1,143,003</u>
Expenses				
Advertising and promotion	4,681	3,575	8,256	11,180
Amortization	3,073	-	3,073	1,808
Client Support	10	103,126	103,136	106,491
Insurance	1,343	3,618	4,961	5,643
Interest and bank charges	201	255	456	207
Memberships	1,198	486	1,684	1,447
Office	12,232	17,860	30,092	23,907
Professional fees	404	2,331	2,735	3,396
Rental	7,294	80,748	88,042	84,418
Repairs and maintenance	117	14,433	14,550	22,039
Salaries and wages	7,875	774,455	782,330	897,424
Travel	39	9,571	9,610	9,010
Utilities	216	15,913	16,129	16,397
	<u>38,683</u>	<u>1,026,371</u>	<u>1,065,054</u>	<u>1,183,367</u>
Excess (deficiency) of revenues over expenses for the year	\$ (17,602)	\$ 1,093	\$ (16,509)	\$ (40,364)

See notes to financial statements



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: *The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.*

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	North Okanagan Cycling Society (NOCS)
CONTACT PERSON:	Jeffrey Palatnick
ORGANIZATION MAILING ADDRESS:	PO Box 1451 Vernon, BC V1T 6N7
BUSINESS PHONE:	[REDACTED]
EMAIL ADDRESS:	grantsandsponsorship@nocs.ca
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

The North Okanagan Cycling Society's (NOCS) mission is to create positive trail experiences for mountain bikers in the North Okanagan. The society works collaboratively with its membership, local and provincial governments and the community to develop and protect bike trail that is safe, sustainable and enjoyed by a variety of different stakeholders. NOCS aims to give mountain bikers a voice in our local community and increase accessibility to mountain biking for all ages and demographics.

SERVICE PROVIDED TO THE COMMUNITY:

NOCS provides key services to the community regarding trails and access to sport and recreation. The services provided by NOCS promote Vernon as a premier destination for mountain biking and supports recreation and healthy living within the community. Specific services provided to the community include:

- Membership base completes over 2000 volunteer hours annually.
- Maintains and manages over 400km of multi-use trail in the Greater Vernon Area used by bikers, runners, hikers, dog-walkers and horseback riders.
- Collaborates with BC Parks, private landowners, local districts and governments to advocate and plan for new trails.
- Organizes weekly group rides held in the local trail systems with turnouts between 100-200 participants.
- Hosts and assists with numerous special events throughout the year including the Vernon Bike Festival and the Liv Bombshell Women's Only Enduro. Trails maintained by NOCS are also used to host the Dirty Feet trail running race, Kalamalka Aquaterra and the Freaky Creaky Fondo.
- Collaborates, partners and supports all youth mountain biking programs in the community such as iRide, Sprockids, high school mountain bike teams and both the Trail Ninjas and G-Ninjas programs.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

NOCS was established in 2005 in order to unify bike related stakeholders in the North Okanagan. The original goal was to build a relationship with BC Parks to legitimize the process of trail building and increase mountain biking access in Vernon. The following are some recent accomplishments:

- Club membership has grown to a 1100+ members (2019).
- Awarded contract and began construction on new professionally built trail within Kalamalka Park
- Completed 5 year strategic plan to guide clubs future strategies and goals
- Developed and currently maintains multi-use trail system within 3 provincial parks (Kalamalka Lake, Ellison and Sovereign) that totals over 400km's of multi use trail in the Greater Vernon Area.
- Over 2500 hours of volunteer work is completed annually by our membership.
- Completed it's biggest capital project to date with the opening of the Vernon Bike Skills Park.
- Ambassadors for sustainable development and stewardship within the region.
- Directs the mountain bike community's enthusiasm and passion for riding opportunities to be in line with the regions and BC Park's mandate, values and processes.
- Promotes Vernon as a destination for mountain bike recreation and tourism, currently ranked by Trail-Forks as a " Top 10 ridden Canadian City."

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

- NOCS was awarded a grant from the Kal Rotary Club to cover 56% of the total cost of the project.
- Have submitted and application to the "Santa Cruz Bicycles Pay Dirt Trail Fund" to apply for further funding. (Note: the awarding of this grant is on hold indefinitely due to the COVID outbreak in Southern California.)
- Awarded \$5000 for "BC Parks Volunteer Group of the Year Award" in 2019.
- Have raised \$10,748 through membership donations and the BC Parks Enhancement fund (PEF) for the project.

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$5000</p>
<p><u>IN-KIND SERVICES: (please describe and include cost)</u></p> <p>N/A</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>The purpose of the grant is to assist with funding the completion of a brand new professionally built mountain bike trail in Kalamalka Provincial Park. The funds will help cover extra costs that will now be incurred on the build due to the covid outbreak. A section of trail that was to be hand-built with in-kind labour from the local BC Wildfire Crew and NOCS volunteers will now need to be machine built due to the public health order regarding holding large group trail days.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>The proposed trail will benefit the community in a variety of ways by enhancing our local mountain bike and multi-use trail network, this includes:</p> <ul style="list-style-type: none"> - Providing a "Blue Flow Trail" choice for trail users on the upper slopes of Kalamalka Lake Provincial park. - Improve accessibility by creating a new trail for beginner to intermediate trail users. - Recreation and healthy living is a key component of the city of Vernon's strategic plan. - This trail will benefit the various user groups and events that utilize the Kalamalka Park trail network and will be an asset to the community and a destination trail that will further promote mountain bike tourism in Vernon. - Mountain biking continues to be an economic driver for summer tourism in Vernon and this new signature trail will add to this product.
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>BC Wildfire Branch has completed in-kind tree falling services for the project. This is valued at approximately \$4000.00 and represents 10% of the total cost of the trail project.</p> <ul style="list-style-type: none"> - NOCS members completed 200 hours of volunteer work during the fall of 2019 to complete tree falling to facilitate a spring trail build. - NOCS membership base was to be responsible for 600 hours of volunteer labour to support Contour Trails Ltd. during trail construction. (Note: This is in question regarding Parks closure and physical distancing orders). - \$22,900 grant awarded from Kal Rotary. - \$10,748 fund raised through membership donations, currently held in trust by BC Parks through the Park Enhancement Fund (PEF). - \$5,000 awarded for BC Parks Volunteer Group of the Year Award (2019).

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

- In 2018 an economic impact study, conducted by the Mountain Bike Tourism Association (MTBA) and Destination British Columbia, shows an increase of over 100% in revenues and employment numbers related to mountain biking in B.C. over a ten year period. Revenues rose from \$31.7 million to \$70.6 million while employment rose from 309 jobs to 687 jobs directly related to mountain bike tourism in the province. Vernon and the greater Okanagan are well positioned to benefit economically from this booming sector of the tourism economy.
- This new recreation trail will improve accessibility to the upper slopes of Kalamalka Park trail network and will continue to promote sustainable recreation and active living in the local community.
- This new trail will also be an important asset in the growth of current and future events in Vernon such as the Liv Bombshell Enduro, Vernon Bike Festival, Dirty Feet trail running race, Kettle Mettle, Kalamalka Aquaterra and the Freaky Creaky Fondo.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 27, 2020

Date

Jeffrey Palatruck

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca

North Okanagan Cycling Society

Balance Sheet As at 12/31/2019

ASSET

Current Assets		
Class A Membership Equity	25.00	
Class D Allocation Equity Shares	11.50	
Operating Bank Account	59,012.46	
Pay Pal Account	1,408.16	
Total Cash		<u>60,457.12</u>
Total Current Assets		<u>60,457.12</u>
TOTAL ASSET		<u><u>60,457.12</u></u>

LIABILITY

TOTAL LIABILITY	<u>0.00</u>
------------------------	-------------

EQUITY

Net Assets		
Net Assets - Previous Year	55,543.47	
Current Earnings	4,913.65	
Total Owners Equity		<u>60,457.12</u>
TOTAL EQUITY		<u>60,457.12</u>
LIABILITIES AND EQUITY		<u><u>60,457.12</u></u>

North Okanagan Cycling Society

Income Statement 01/01/2018 to 12/31/2018

REVENUE

Program Revenue		
Toonies/Socks		1,465.00
Movie Night		1,773.00
Membership Fees	15,765.00	
Net Membership Fees		15,765.00
BC Games 55 Revenues		4,370.00
Donations		33.22
Net Sales		<u>23,406.22</u>
Other Revenue		
Miscellaneous Revenue		2,735.25
Total Other Revenue		<u>2,735.25</u>
TOTAL REVENUE		<u>26,141.47</u>

EXPENSE

Direct Expenses		
Trail Ninjas		162.00
Trail Days/Maintenance		1,501.00
Movie Night		953.00
Toonies/Food Costs		583.00
Snow Dog		5,047.00
Total Cost of Goods Sold		<u>8,246.00</u>
Payroll Expenses		
WCB Expense		160.00
Total Payroll Expense		<u>160.00</u>
General & Administrative Expe...		
Signage		2,308.00
IMBA		150.00
Oasis Insurance		7,517.00
Website Fees		264.00
Miscellaneous Expenses		1,622.00
Tools		1,925.00
Total General & Admin. Expen...		<u>13,786.00</u>
TOTAL EXPENSE		<u>22,192.00</u>
NET INCOME		<u>3,949.47</u>



**NORTH OKANAGAN
CYCLING SOCIETY**



AGENDA

- ADOPTION OF 2019 AGM MINUTES
- BOD – INTRO AND REPORTS
- STRATEGIC PLAN
- MEMBERSHIP RATE INCREASE
- TRAILS UPDATE
- MOTIONS



**NORTH OKANAGAN
CYCLING SOCIETY**

AGM 2020 AGENDA

**MOTION:
TO ADOPT THE MINUTES OF THE 2019
AGM**



**NORTH OKANAGAN
CYCLING SOCIETY**

Societies Act

REGISTERED SOCIETY
(SINCE NOV 7, 2005)

CONSTITUTION

STATES OUR PURPOSE:



NORTH OKANAGAN
CYCLING SOCIETY

Societies Act

PURPOSE:
TO PROMOTE CYCLING THAT IS:

- a) Environmentally responsible;
- b) Considers public safety;



**NORTH OKANAGAN
CYCLING SOCIETY**

Societies Act - Purpose

c) Respects the interests of all stakeholders



**NORTH OKANAGAN
CYCLING SOCIETY**

Societies Act - Purpose

d) Informs the general public about cycling's positive contribution to the local economy, the health of the community and the preservation of the environment; and



**NORTH OKANAGAN
CYCLING SOCIETY**

Societies Act - Purpose

e) Maintains, preserves and develops North Okanagan cycling trails in partnership with public agencies, private interests and other stakeholders in general.



**NORTH OKANAGAN
CYCLING SOCIETY**

Societies Act - Purpose

MISSION:

TO CREATE POSITIVE TRAIL
EXPERIENCES FOR MOUNTAIN
BIKERS IN THE NORTH
OKANAGAN



**NORTH OKANAGAN
CYCLING SOCIETY**

Mission

PAST BOARD MEMBERS
&
RETURNING BOARD MEMBERS

DAN POULIN
MATT BALL
TOM EYRES
STACEY BANKS



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors



Mission

**NORTH OKANAGAN
CYCLING SOCIETY**





NON-PROFIT Excellence GVCCBEA2019

VERNON TOYOTA

WWW.OKCYC

NORTH OKANAGAN
CYCLING SOCIETY

MORE VIDEOS

▶ 🔊 1:11 / 1:59

🕒 ⤴
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Annual
Business
Awards
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CYCLING SOCIETY**

Board of Directors

SECRETARY
MEMBERSHIP COORDINATOR
Cynthia Kapicki



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors

1046

MEMBERS IN 2019!!!

VOICE FOR MTB IN THE NORTH OK



**NORTH OKANAGAN
CYCLING SOCIETY**

15

Membership

1. Add your voice to the lobby
2. Fun Events (Bike Fest, Toonie Rides, trail days)
3. Get involved in trail days, give back to the trails. Be part of the community.
4. Various discounts at Bike Stores
5. Cool membership sticker



**NORTH OKANAGAN
CYCLING SOCIETY**

Membership Benefits

TREASURER
Pete Zabloutny



Board of Directors



NORTH OKANAGAN
CYCLING SOCIETY

REVENUE & EXPENSES

Item	2018	2019
Program Revenue	\$26,141.47	\$69,685.45
Expenses	\$22,192.00	\$64,771.80
Net Income	\$3,949.47	\$4,913.65



**NORTH OKANAGAN
CYCLING SOCIETY**

Financial Report

PROGRAM REVENUE

Revenue	Amount
BC Park PEF Grant	\$5,000.00
Donations	\$1,050.00
Equipment (TTF) Use/Donations	\$200.00
Liv Women's Enduro	\$15,009.00
Membership Fees	\$22,314.91
Movie Night	\$7,828.84
MTB Symposium Sponsorship	\$796.75
Ninjas	\$4,832.83
Socks	\$380.00
Sponsorship	\$3,225.00
Toonies/Socks	\$8,815.62
Trail Maps App	\$87.50
Trailforks Karma	\$145.00
	\$69,685.45



**NORTH OKANAGAN
CYCLING SOCIETY**

Financial Report

EXPENSES

Expense	Amount
Bar-B-Q's	\$899.56
Bike Fest	\$1,220.25
Equipment (TTF) Purchase	\$3,628.80
Liv Women's Enduro	\$11,632.04
Membership Expenses (Decals)	\$1,054.26
Movie Night	\$2,260.29
MTB Symposium Expenses	\$1,099.00
Ninjas	\$7,369.80
Ninjas Jerseys	\$1,158.48
Socks	\$2,887.50
Tocnies/Food Costs	\$167.94
Trail Building	\$1,191.74
Trail Days/Maint	\$2,542.16
Trail Maint - Brushing	\$3,276.00
TTF Storage	\$96.00
Youth Development	\$388.78
Accounting & Legal	\$69.24
Five Year Strategic Plan	\$11,249.44
Signage	\$132.20
IMBA	
Courier & Postage	\$193.20
Oasis Insurance	\$10,590.10
Bank Fees	\$3.00
Admin Fees	\$1,383.75
Tools	\$278.27
	\$64,771.80



**NORTH OKANAGAN
CYCLING SOCIETY**

Financial Report

THE BIG PLAYERS:

Item	Revenue	Expense	Net
Liv Women's Enduro	15,009.00	11,632.04	3,376.96
Membership Fees (insurance, accounting & legal, postage, admin fees, bank charges)	22,314.91	12,239.29	10,075.62
Movie Night	7,828.84	2,260.29	5,568.55
Toonies/Socks	9,195.00	3,055.00	6,140.00



**NORTH OKANAGAN
CYCLING SOCIETY**

Financial Report

HISTORICAL INSURANCE COSTS

ACCIDENTAL DEATH &
DISMEMBERMENT

=

NUMBER OF DIRECTORS, OFFICERS
AND VOLUNTEERS



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

HISTORICAL INSURANCE COSTS

PARTICIPANT ACCIDENT

=

NUMBER OF PARTICIPANTS, STAFF AND
OFFICERS PER DAY OF EVENT



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

HISTORICAL INSURANCE COSTS

DIRECTORS AND OFFICERS

=

LIMIT OF LIABILITY AND REVENUE
AMOUNT



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CYCLING SOCIETY**

Strategic Plan

HISTORICAL INSURANCE COSTS

COMMERCIAL GENERAL LIABILITY

=

TOTAL MEMBERS AND KM OF TRAIL



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

HISTORICAL INSURANCE COSTS

2013	\$1,925.00		
2014	\$3,250	up 69% from previous year	
2015	\$6,090	up 88% "	"
2016	\$7,332	up 20% "	"
2017	\$7,272	static "	"
2018	\$7,517	up 3% "	"
2019	\$10,590	up 40% "	"
2019 Insurance costs up 450% from 2013			
2020	\$15,000	Budgeted/Forcast amount	



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

FINANCES

BANK BALANCE @ FEB 10, 2020

\$68,866.91

(Includes 2020 Bombshell Registration)



**NORTH OKANAGAN
CYCLING SOCIETY**

Financial Report

VICE PRESIDENT

Mark Dowhaniuk



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors

Neptune / Middle of Somewhere

Pali – Rotten Cabin – Spring 2020

Rotten Cabin – Twista – Fall 2020

Improvements to Rotten Cabin



**NORTH OKANAGAN
CYCLING SOCIETY**

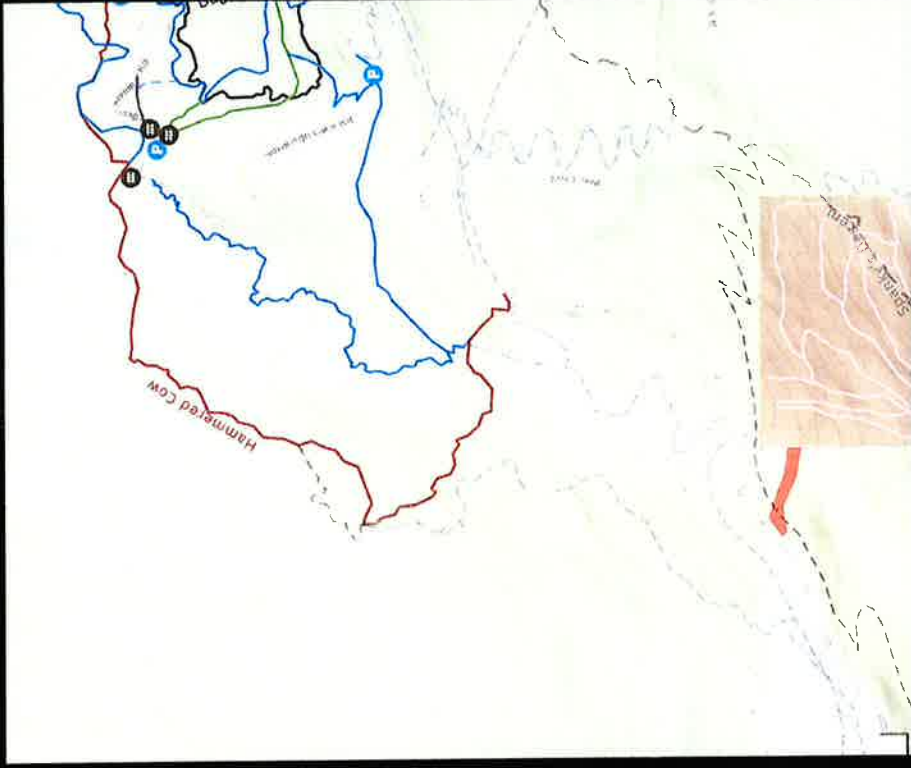
Larger Projects

Silverstar Provincial Park

SSPP Management Plan

Connection from Sovereign
To Spanky's

Spanky's



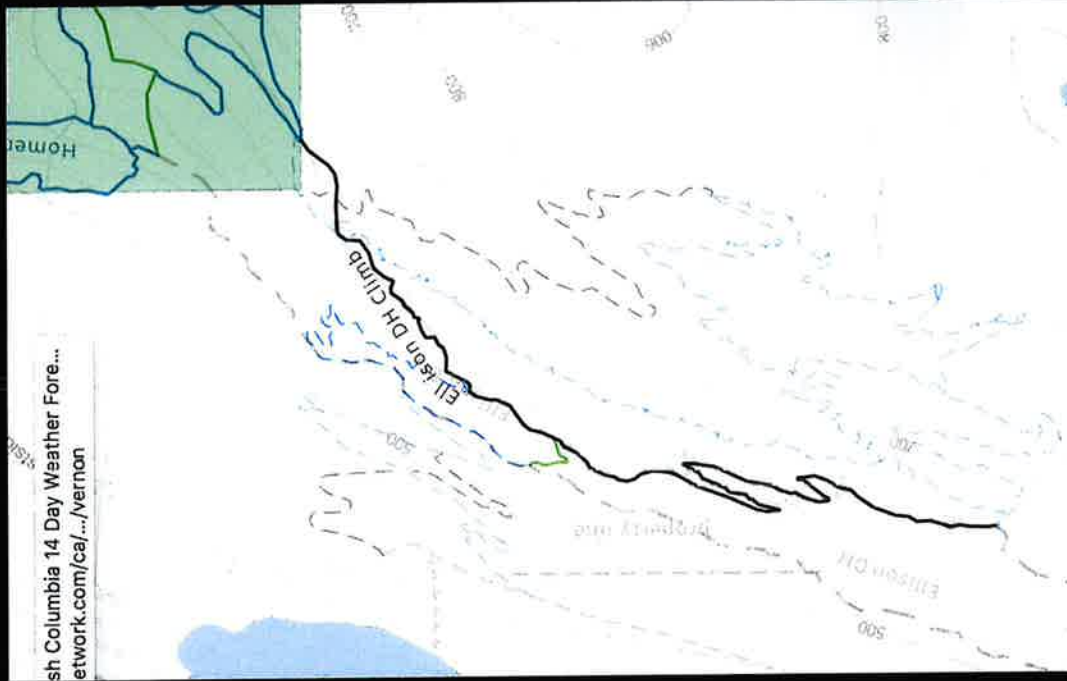
**NORTH OKANAGAN
CYCLING SOCIETY**

Larger Projects

Ellison Crown Land

Work with City to acquire
trail easement

Rec Sites and Trails
15 km application



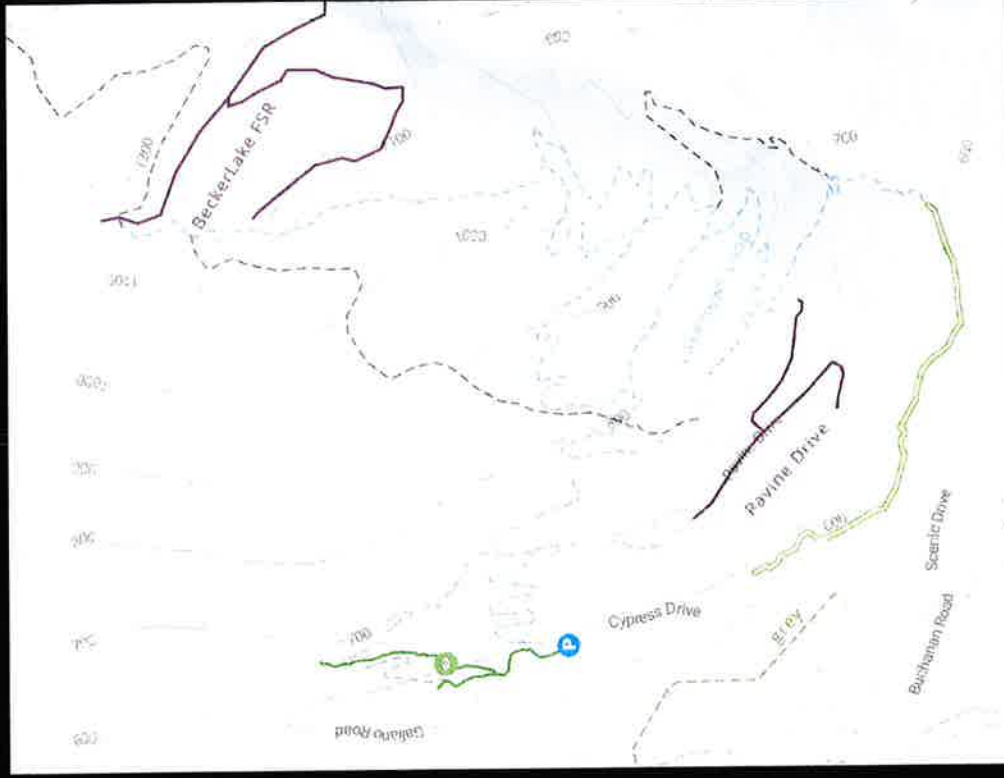
**NORTH OKANAGAN
CYCLING SOCIETY**

Larger Projects

Ranchlands Park/Crown

2021 RDNO Budget
+grants/fundraising

Rec Sites and Trails
Connect to Noble



**NORTH OKANAGAN
CYCLING SOCIETY**

Larger Projects

COMMUNICATIONS

Rosemary Whelpdale



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors



**NORTH OKANAGAN
CYCLING SOCIETY**

TOONIE COORDINATORS
Sean Simpson & Demian Carsen



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors

WEB MASTER – GRANT HANDCOCK

SOCIAL MEDIA – DUDLEY COULTER



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors

TRAIL COORDINATOR – Jason Martin



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors

IN CASE YOU DIDN'T HEAR...

... THERE IS A LITTLE THING CALLED



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors

SOLSTICE BOMBSHELL ENDURO



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors

EVENT COORDINATOR

Deana Francks



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CYCLING SOCIETY**

Board of Directors

GRANTS & SPONSORSHIP

Jeff Palatnik

Bridget Grant



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors

VOLUNTEER COORDINATOR:

Niki Peletz



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors

TRAIL NINJAS COORDINATOR

Nicole Guerrero



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CYCLING SOCIETY**

Board of Directors

TRAIL NINJAS



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors

TRAIL NINJAS



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors

DIRECTORS AT LARGE

Pete Dorey

Nick Brush



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CYCLING SOCIETY**

Board of Directors

BIKE FEST COORDINATOR


Dave Boutillier



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CYCLING SOCIETY**


Board of Directors

BIKE FEST 2020



VERNON BIKE FEST 2020

Fri May 1 BIKE PARTY @ BECKER BIKE PARK
Sat May 2 DEMO DAY @ PREDATOR RIDGE
Sun May 3 BIKE RACE @ ELLISON PROV PARK
Sun May 3 MOVIE NIGHT @ TOWNE CINEMA

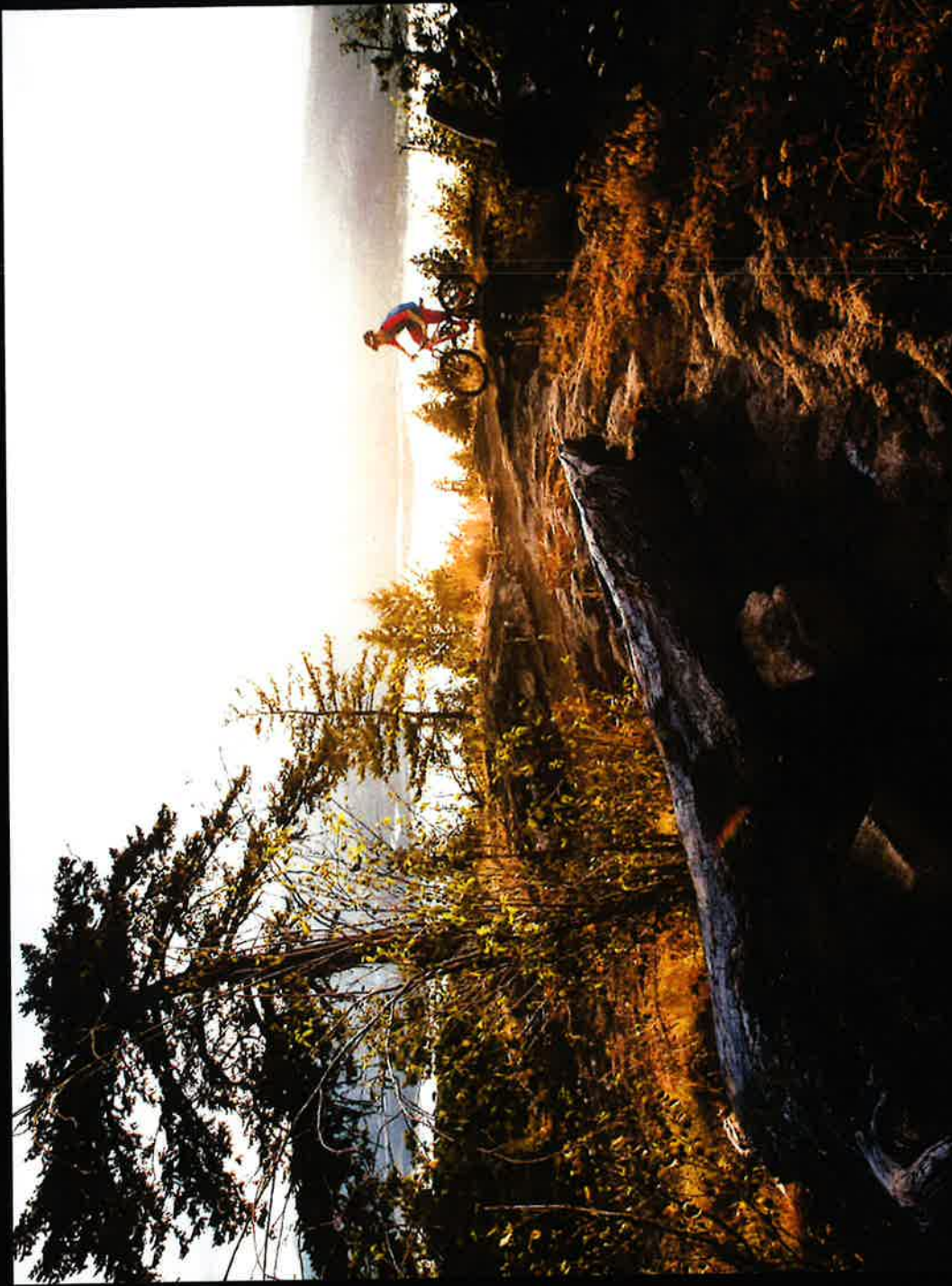
 **NORTH OKANAGAN
CYCLING SOCIETY**

For details go to: www.okcycling.com/bikefest



**NORTH OKANAGAN
CYCLING SOCIETY**

Board of Directors



**NORTH OKANAGAN
CYCLING SOCIETY**

STRATEGIC PLAN



**NORTH OKANAGAN
CYCLING SOCIETY**

- OUR MEMBERSHIP IS GROWING RAPIDLY
- OUR TRAIL NETWORK CONTINUES TO GROW.
- IS THIS SUSTAINABLE BY VOLUNTEERS?



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

2017 BC RURAL DIVIDEND PROGRAM

ENACTED IN 2019

CONTRACTED WHISTLER TRAIL
SOLUTIONS



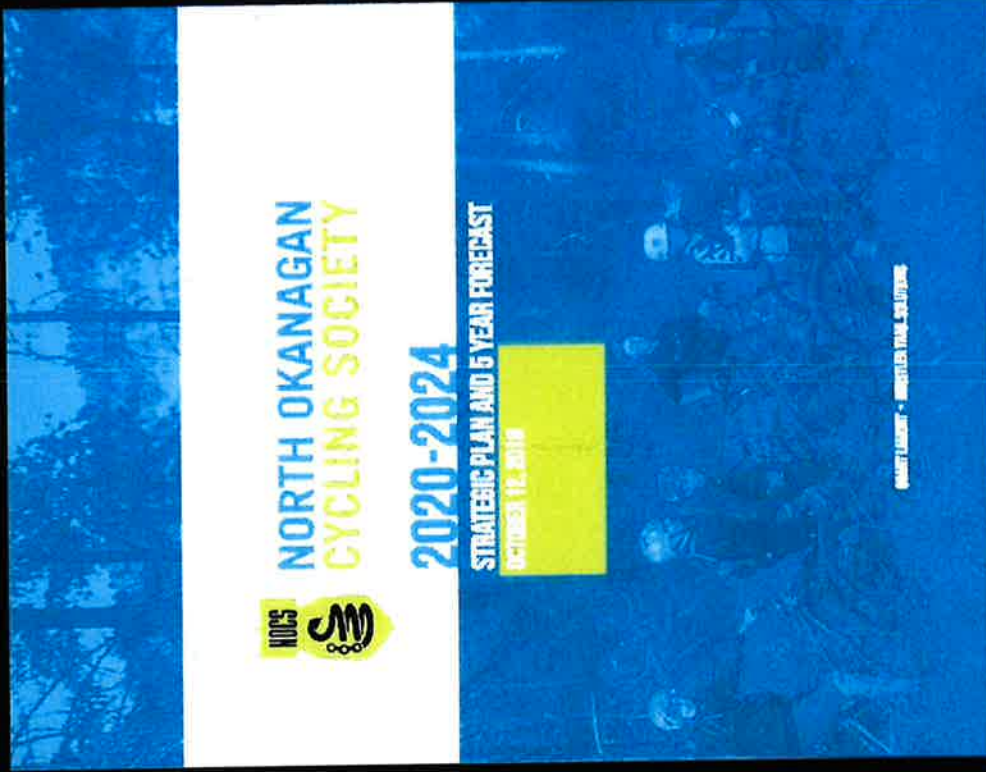
**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

STRATEGIC PLAN



**NORTH OKANAGAN
CYCLING SOCIETY**



Strategic Plan

CONTENTS

INDEX

3	1. Introduction and Background
4	NCCS Organizational Goals
4	2. SWOT (Strengths, Weaknesses, Opportunities, Threats)
5	Strengths
6	Weaknesses
5	Opportunities
6	Threats
7	3. Priorities and Objectives
8	4. Staffing/ Resource Needs
9	5. Funding/ Membership/ Actions



SMALL LOGO - WHISTLER TRAIL

2



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

KEY TAKE-AWAYS:

NOCS IS ONE OF THE FASTEST
GROWING MULTI-USE TRAIL
ORGANIZATIONS IN THE PROVINCE



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

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THANK YOU
AND
CONGRATULATIONS



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan
57

TO BE SUSTAINABLE, WE NEED HELP:

- EXECUTIVE DIRECTOR
- PAID TRAIL CREW
- PART TIME PROGRAM DIRECTOR



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

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WHAT IS THE CONDUIT?:

SUSTAINABLE FUNDING

- MEMBERSHIP FEES
- GRANTS AND SPONSORSHIP
- CORPORATE PROGRAMS/MEMBERSHIP



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

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SUSTAINABLE FUNDING CONT':

- SKILLS CAMPS/PROGRAMS
- TOONIES (FIVERS?) AND EVENTS
- SUPER TOONIES?!



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

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PROPOSED MEMBERSHIP PRICE INCREASE (1ST IN 10 YRS):

<u>Membership</u>	<u>Current</u>	<u>March 13/20</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Single	\$35	\$40	\$42	\$44	\$45	\$47	\$50
Couple (new)	n/a	\$70	\$75	\$77	\$80	\$84	\$90
Family	\$60	\$80	\$85	\$88	\$92	\$96	\$100
Corporate (new)	n/a	\$500	\$500	\$550	\$550	\$600	\$600

Corporate (includes 5 memberships for your staff, Your company's name on our website and the opportunity for your business to provide an exclusive offer or discount to NOCS members)



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

COMPARATIVES:

Revelstoke	\$40 Adult \$80 Family (2 adults + 2 youth)
	\$60 Adult
Squamish	\$100 Family (up to 2 adults and 2 children, \$20 ea add'l child)
Pemberton	\$35 Adult and Youth 13 & over \$25 Children 12 & under



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CYCLING SOCIETY**

Strategic Plan

MEMBERSHIP



NON-PROFIT Excellence GVCCBEA-2019

MORE VIDEOS

1:12 / 1:59

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CYCLING SOCIETY**

HOW CAN WE GROW OUR
MEMBERSHIP AND OUR FUNDS?



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CYCLING SOCIETY**

Strategic Plan

ENCOURAGE FRIENDS WHO
HIKE/TRAIL RUN TO BECOME A
MEMBER

(NOCS MAINTAINS THE MULTI-USE TRAILS THAT
OTHER RECREATORS USE)



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

ENCOURAGE YOUR OUT OF TOWN
RIDING BUDDIES TO PURCHASE A
MEMBERSHIP!



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

DONATE

PEF BUTTON ON NOCS WEBSITE
\$25 DONATION OR MORE GETS YOU A
TAX RECEIPT

(NOCS CAN USE THESE FUNDS FOR
IMPROVEMENTS/MAINTENANCE AND EVEN
TOWARDS A PAID TRAIL CREW IN PROVINCIAL
PARKS)



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan

DONATE

TRAIL KARMA – TRAIL FORKS

(NOCS CAN USE THESE FUNDS FOR
IMPROVEMENT/MAINTENANCE AND EVEN
TOWARDS A PAID TRAIL CREW ON ANY TRAIL IN
OUR JURISDICTION)



**NORTH OKANAGAN
CYCLING SOCIETY**

Strategic Plan



**NORTH OKANAGAN
CYCLING SOCIETY**

2019 Accomplishments



**NORTH OKANAGAN
CYCLING SOCIETY**

RENEWED AGREEMENTS WITH:

- BC PARKS
- REC SITES AND TRAILS BC
- NOBLE CANYON – RS&T TO PROVIDE THEIR REVIEW AND DIRECTIVES
- CONTINUED INTERACTION WITH RDNO



**NORTH OKANAGAN
CYCLING SOCIETY**

2019 Accomplishments

STAKEHOLDER ENGAGEMENT:

VERNON OFF ROAD MOTORCYCLING CLUB
(NOBLE CANYON)

FIRST NATIONS

TOURISM VERNON

CITY OF VERNON



**NORTH OKANAGAN
CYCLING SOCIETY**

2019 Accomplishments



**PROUDLY IN SUPPORT OF
MOUNTAIN BIKING**



**NORTH
OKANAGAN
CYCLING
SOCIETY**

THANKS TO ALL OF OUR SUPPORTERS
- WE TRULY COULDN'T DO THIS
WITHOUT YOU!



**NORTH OKANAGAN
CYCLING SOCIETY**

Thanks



SUN
COUNTRY

CYCLE



SKYRIDE

OLYMPIA



**NORTH OKANAGAN
CYCLING SOCIETY**

Thanks

SilverStar
mountain resort



**NORTH OKANAGAN
CYCLING SOCIETY**

Thanks

SPOUSES
AND
PARTNERS
OF THE BOARD MEMBERS!!!



NORTH OKANAGAN
CYCLING SOCIETY

Thanks



ROBBT

**NORTH OKANAGAN
CYCLING SOCIETY**



Almost there...

MOTIONS



**NORTH OKANAGAN
CYCLING SOCIETY**

**1. MOVE TO INCREASE 2020
MEMBERSHIP FEES TO**

\$40/INDIVIDUAL;

\$70/COUPLE;

\$80/FAMILY

EFFECTIVE MARCH 13, 2020.



**NORTH OKANAGAN
CYCLING SOCIETY**

MOTIONS

2. MOVE TO INCREASE MEMBERSHIP
FEES INCREMENTALLY BY 5% PER
YEAR OVER THE NEXT 5 YEARS
EFFECTIVE JANUARY 1ST



**NORTH OKANAGAN
CYCLING SOCIETY**

MOTIONS

WE ACKNOWLEDGE ALL THOSE THAT
RENEWED THEIR MEMBERSHIPS
ALREADY!

PLEASE CONSIDER TOPPING UP YOUR
MEMBERSHIP



**NORTH OKANAGAN
CYCLING SOCIETY**

MOTIONS

ELECTION



**NORTH OKANAGAN
CYCLING SOCIETY**

TREASURER
TOONIE DIRECTOR

ANY OTHER NOMINATIONS?

If no other Nominations, affirming vote for
the Executive Officers



**NORTH OKANAGAN
CYCLING SOCIETY**

Nominations

President – Brett Woods
Vice President – Mark Dohaniuk
Secretary – Cynthia Kapicki
Treasurer – to be filled (Pete Zablotny outgoing)
Trail Director- Jason Martin
Communications Director– Rosemary Whelpdale
Events Director- Deana Franks
Youth Director - Nicole Guerrero
Bike Fest - Dave Boutillier
Grants & Sponsorship – Jeff Palatnik
Volunteer Coordinator – Niki Peletz



**NORTH OKANAGAN
CYCLING SOCIETY**

Nominated Directors

president@nocs.ca
finance@nocs.ca
grantsponsors@nocs.ca
info@nocs.ca
volunteers@nocs.ca
trails@nocs.ca
youth@nocs.ca
memberships@nocs.ca
toonies@nocs.ca
events@nocs.ca



**NORTH OKANAGAN
CYCLING SOCIETY**

[Election for Directors](#)

SPROCKIDS – PETE DOREY

SILVERSTAR – IAN JENKINS



**NORTH OKANAGAN
CYCLING SOCIETY**

[Election for Directors](#)



All Done



NORTH OKANAGAN CYCLING SOCIETY

About NOCS

The North Okanagan Cycling Society (NOCS) mission is to provide positive trail experiences for mountain bikers in the North Okanagan. In addition to being an advocate for new and existing trails in the region, NOCS builds, maintains, protects and rides them every day. NOCS boasts a membership of over 1000 members, facilitates three youth and adult programs as well as plays host to various major mountain bike events.

Whether it is a sunrise ride before work, a few lunchtime laps or a weekend epic with friends; mountain biking in Vernon is a daily affair. NOCS goal is to advance that passion and bring this community together by holding weekly programs including: Sprockids, Trail Ninjas and Thursday Night Toonie Rides.

NOCS is the voice for mountain biking in the North Okanagan.

Programs

Sprockids: A skills program for youth in the North Okanagan that teaches techniques, promotes a healthy and active lifestyle as well as advocacy for existing and new trails.

<http://www.okcycling.com/sprockids/>

Trail Ninjas: A trail building program for youth ages 12-15. Our goal is to empower them with new mountain biking knowledge and skills as well as enhance the continued development of Vernon's biking trail network through the involvement and inclusion of youth as well-trained trail builders.

Thursday Night Toonie Ride: This is a weekly event taking place at various trail systems. Mountain bikers of all ages ride together, followed by a meal at the trailhead, sponsored by a different local business each week.



NORTH OKANAGAN CYCLING SOCIETY

Trail Builder Academy: The aim of this annual program is to educate the NOCS community of the accepted standard of trail construction in British Columbia; particularly BC Parks and BC Trails.

Vernon Bike Fest: Vernon Bike Fest continues to grow since it's inception 4 years ago. The goal of the Vernon bike fest is to be the official kick off to spring biking in the Okanagan.

Liv Bombshell Enduro: This women's only bike race was created to promote and encourage female participation in mountain biking. In it's first year (2019) this "funduro" event sold out within two weeks and welcomed racers from across BC and the western United States.

Recent Accomplishments

- **Broke ground on new signature 4.0km machine built "Blue Flow Trail" within Kalamalaka Provincial park (April 2020)**
- **Reached 1046 members (2019)**
- **Completed 5-year strategic plan with help of industry leader Grant Lamont of Whistler Trail Solutions (2019)**
- **Hosted sold out Liv Bombshell Women's only Enduro (2019)**
- **More than 150 youth enrolled in Sprockids in 2019**
- **3500 hours of volunteer labour in 2019**
- **Continued growth of "Vernon Bike Fest"**
- **Worked with City to open of Becker Bike Skills Park (2018)**
- **Manage and maintain over 230 trails within three Provincial Parks**
- **Weekly Thursday Night Toonie rides from May to November**

Note: Due to the Covid-19 pandemic many of NOCS programs and events have been cancelled/postponed for the 2020 season.



NORTH OKANAGAN CYCLING SOCIETY

Find us online at:

www.okcycling.com

<https://www.facebook.com/NOCSmtb/>

<https://www.facebook.com/vernonsprockids/>





emailed to cfo@vernon.ca - April 30, 2:00pm

Reset

The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	NORTH OKANAGAN OPTIMIST CLUB
CONTACT PERSON:	Pam Hargreaves
ORGANIZATION MAILING ADDRESS:	
BUSINESS PHONE:	
EMAIL ADDRESS:	
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S-0060306

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Goal: The North Okanagan Optimist club is guided by the Optimist International Mission Statement which states - "By providing hope and positive vision, Optimists bring out the best in youth, our communities and ourselves".

Objective: As a service organization whose members around the world support the mission "bringing out the best in youth, our communities and ourselves", the club will lead through positivism and hope, in building local community projects, as well as supporting existing community projects and programs, to enrich the lives of youth in our community.

Activities: Creating, organizing, coordinating, maintaining and supporting a broad spectrum of community-entrenched experiences for youth and families. *See Attachment #1 for a detailed list of the club's ongoing activities.

SERVICE PROVIDED TO THE COMMUNITY:

Optimist members reach out to identify where they could promote the values of Optimist and use their skills, talents and enthusiasm to make a difference for youth in the community. They provide opportunities for youth to participate in a broad spectrum of local community activities. The North Okanagan Optimist Club is known for the annual "Unplug & PlaY Week" held at the end of April, its playground boxes in local neighbourhood parks, and as the organizer of the annual Vernon District Heritage Fair for grade 4-10 students held in mid-April. The local club also helps with the Children's Christmas Workshop in December, sponsors a candidate in the Queen Silver Star Excellence program, co-sponsors the Jam Can Curling event in the Vernon Winter Carnival, and supports a grade 12 student with a SD#22 scholarship. In the past it has financially supported the Greater Vernon Recreation's Park and Play program, the Kidston Garden to Plate program and the Good Food Box Society for elementary students, each for 2 years. It has also organized several Optimist International essay contests and a "Drop It and Drive" safety presentation for secondary school students.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

NOOC is an affiliated member of Optimist International (established in 1919). The local club was chartered on September 27, 2011 in Vernon, with 23 members. The club currently has 18 members representing all age groups and all walks of life. Monthly meetings are held on the 3rd Monday of the Month (except for December, July and August), where new members are always invited and welcome to participate and join.

Major accomplishments include: organizing 7 annual consecutive "Unplug & PlaY Weeks" beginning in 2013 (2020 event canceled due to COVID19); organizing 4 annual consecutive Vernon District Heritage Fairs (event similarly canceled in 2020 due to COVID19); participating on the steering committee for the Cities Fit for Children Provincial Summit 2015 in Vernon; purchasing 2 "Opti" sailboats for the North Okanagan Sailing Association's Youth Learn to Sail program; and (pertinent to this application) creating the Playground Boxes Project, a legacy of the highly popular annual "Unplug & PlaY" Week. Thus far, 6 playground boxes have been installed in local neighbourhood parks (with support from Greater Vernon Parks and Recreation, and the District of Coldstream). The first 2 playground boxes were installed at Girouard Park (subsequently relocated) and the 43rd Street Tot Lot Park in the spring of 2016; later followed by playboxes at Alexis Park, Sawicki Park, Heritage Park, Lakeview Park and Lavington Park.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

BC Community Gaming Grant application - \$1,500 (approved January 2020).
Shell Canada Community Fund Grant, provided to retired employees through their active volunteerism - \$1,000 (approved October 2019).

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p>AMOUNT OF REQUEST:</p> <p>\$3,300 (breakdown: 2 playground box units, including on-site installation \$1,700*; 2 units of wrap decal application to the boxes @ \$350 each*; equipment to fill the boxes @\$300 each; add 10% contingency) = \$1,700 + 700 + 600 + 300. [*based on 2017 costs]</p>
<p>IN-KIND SERVICES: (please describe and include cost)</p> <p>Volunteer labour: 160 hours at \$20/hour = \$3,200*. Donated equipment to fill the boxes = approximately \$600. (*See Attachment #2 for Budget).</p>
<p>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</p> <p>The Playground Boxes Project is a legacy of the highly popular annual "Unplug & PlaY Week". Both of these projects encourage active healthy lifestyle activities for local children and families. The purpose of the grant would be to further expand the opportunities available for local youth and families to engage in active healthy play and enjoyment at their local neighbourhood parks. The playground boxes are permanently installed and are equipped with balls, hula hoops, skipping ropes, frisbees, and other children's toys. The boxes are padlocked with a code, and users phone the Vernon Recreation Centre for the code to open the box. Neighborhood volunteers are recruited to padlock the boxes at night and keep the club aware if new supplies are needed. The proposed allocation of funds would be to install 2 additional playground boxes in the upcoming year. Based on community requests received through social media and the general public (by word of mouth), the following potential new locations have been identified: Gibbs Rd Playground (apparently there is a daycare nearby); N'Kwala Park (MacDonald Rd); Hudac Tot Lot (on 11th St); 19th Ave Tot Lot; Lakers Park; Kin Beach; and Pine Park (39A Ave). In addition, any City recommendation for new locations is appreciated.</p>
<p>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</p> <p>The playground boxes provide parents with ideas on how to play with kids, the equipment they need, unlimited access, the opportunity to get outside, play together, engage with other families and encourage community play. The overall benefits to getting outside and being active are well researched and documented. Children see others playing games with the equipment from the boxes and join in. Parents have an opportunity to meet and talk with neighbours - playing together breaks down barriers.</p> <p>The City goals and objectives that will be met are Recommended Action #3 in the Youthful Vernon Strategy - September 2018, pertaining to continuing to work with community partners to provide play boxes in parks. The action reads: "Continue and expand the Park and Play Program, where activity leaders visit neighbourhood parks to encourage structured play and games. Continue working with community partners, such as the Optimist Club, to provide play boxes in parks".</p>
<p>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</p> <p>Past financial supporters for the playground box project include: Interior Savings Credit Union Community Partner Sponsorship; BC Gaming Community Gaming Grant; Vernon Teachers Association; and Kal Tire. [In addition, past supporters of "Unplug & PlaY Week" have contributed to a small amount of legacy funding (\$2,080), as listed the Budget.]</p>

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

The degree of economic, environmental and social benefit generated by the installation of additional playground boxes in neighbourhood parks correlates to physically active, healthy and thriving families, the utilization of built environments for play (such as parks), and socially engaged families within a strong, healthy, playful and connected community - all things which contribute to a better place to work, live and raise a family.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

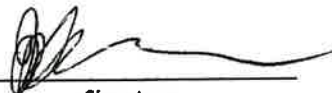
- Most Recent Set of Financial Statements *Attachment #3*
- Minutes of Most Recent Annual General Meeting *Attachment #4*
- List of Members of the Executive (including positions held, address and contact numbers) *Attachment #5*

*All attachments (#1-5)
- sent electronically
with application.*

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 29, 2020

Date



Signature

*Pam Hargreaves
Secretary - Treasurer
North Okanagan Optimist Club #32034*

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca

Attachment #3

**NORTH OKANAGAN OPTIMIST CLUB
2019 FINANCIAL STATEMENT
for year ended September 30th*amended 29/10/19**

	<u>GENERAL</u>	<u>GAMING</u>	<u>TOTAL</u>
CASH RECEIPTS (REVENUE)			
	<i>subtotals</i>	<i>totals</i>	<i>subtotals</i>
		<i>totals</i>	
Membership dues/regs. collected - International and District		1,946.25	
Interest			1.03
Bank adjustment		0.10	
 <u>FUNDRAISING</u>			
Art in the Optimist Attic Silent Auctions	759.03		
Bloom Thyme Nursery Plants	230.00		
Vernon Rotary Restaurant Cards	190.00		
Coop Membership Equity	78.97		
Total Fundraising:	1,258.00		
 <u>DONATIONS (to Playground Boxes Project)</u>			
Facebook campaign	360.00		
Downtown Vernon Sunshine Festival	81.80		
Lavington Days	21.00		
Vernon Cruise-In	25.00		
Total Donations:	487.80		
 <u>GRANTS</u>			
Shell Canada Community Service (for promotional tent)		1,000.00	
Interior Savings Credit Union (towards "U&P Week")		4,000.00	
Canadian Children's Optimist Foundation (towards "U&P Weel		500.00	
BC Community Gaming, allotted towards "NOOC PROJECTS":			
"Unplug & Play Week"		4,500.00	
Vernon District Heritage Fair		1,600.00	
Playground Boxes Project		1,200.00	
		7,300.00	
 <u>NOOC PROJECTS</u>			
"Unplug & Play Week"		12,232.50	
Vernon District Heritage Fair		2,550.00	
Playground Boxes Project, under "Donations" above			
 TOTAL REVENUE	 23,974.65	 7,301.03	 31,275.68

EXPENDITURES	<u>GENERAL</u>		<u>GAMING</u>		<u>TOTAL</u>
	<i>subtotals</i>	<i>totals</i>	<i>subtotals</i>	<i>totals</i>	
Membership dues/regs. paid to International and District		1,889.69			
<u>NOOC PROJECTS</u>					
"Unplug & Play Week"		12,805.73		4,497.96	
Playground boxes		1,967.27		1,191.60	
Vernon District Heritage Fair		1,548.51		1,996.93	
Support for programs:					
Queen Silver Star Excellence Program		1,040.25			
OI Contest for the Deaf and Hard of Hearing		200.00			
Children's Christmas Workshop		250.00			
School District #22 scholarship		750.00			
Donations for community groups:					
Remembrance Day Wreaths		90.00			
Community Grants -					
Vernon Leos	500.00				
Good Food Box Society North Okanagan for	500.00				
Kidston Discover Garden to Plate project	750.00				
North Okanagan Sailing Association student	500.00				
Total Community Grants		2,250.00			
"NOW"(New Optimists Wanted) membership & "100 Years" Ev		181.27			
<u>OTHER/ADMINISTRATIVE</u>					
Minister of Finance - annual society filing		40.00			
Storage unit rental & shelving		1,109.44			
Postage & office supplies		27.78			
Promotional materials/supplies (incl. tent - \$1,025.20)		1,314.75			
Meeting room rental		0.00			
Convention delegates - conference fee/expenses		0.00			
website administration/fees		381.65			
bank cheques		0.00			
misc - flowers/meals/etc.		123.91			
TOTAL EXPENDITURES		25,970.25		7,686.49	33,656.74
EXCESS REVENUE OVER EXPENDITURE - NET REVENUE/LOSS		-\$1,995.60		-\$385.46	-\$2,381.06

**NORTH OKANAGAN OPTIMIST CLUB
BALANCE SHEET
At September 30, 2019**

Cash on deposit at Prospera Credit Union	<u>GENERAL</u>	<u>GAMING</u>	<u>TOTAL</u>
Opening balance at October 1, 2018	\$9,515.55	\$443.01	\$9,958.56
Subtract Net Loss from above	1,995.60	385.46	2,381.06
Ending balance at September 30, 2019	7,519.95	57.55	7,577.50
Adjustment for increased cost of Heritage Fair venue for 2020	75.00		75.00
Adjusted ending balance at September 30, 2019	\$7,444.95	\$57.55	\$7,502.50

CERTIFIED ADOPTED AT OCTOBER 28, 2019 MEETING

***Amended October 29, 2019**

AMENDED FINANCIAL STATEMENTS - CERTIFIED ADOPTED AT NOVEMBER 18, 2019 MEETING

0

ATTACHMENT #4 NORTH OKANAGAN OPTIMIST CLUB
MINUTES OF THE ANNUAL GENERAL MEETING HELD ON
TUESDAY, MAY 21st, 2019, 7:00 pm
at Vernon Golf and Country Club, Vernon, BC

Members present: Al, Donna F., June, Donna A., Pam, Ciy, Cheryl, Phyllis, Dawn, Janice

CALL TO ORDER at 7:02pm: Janice Mori, President

A. ADOPTION OF AGENDA for May 21st, 2019, with additions: 'Dinner contract at VGCC', under Unfinished Business "G"; and 'Lavington Days', under Other Business "J", moved by Phyllis, seconded by June **CARRIED**

B. ADOPTION OF MINUTES of the Meeting held April 15th, 2019, moved by Cheryl, seconded by June **CARRIED**

C. PRESIDENT'S REPORT – Janice

- 'Thank you' extended to the membership for their support with our biggest projects – Unplug & Play Week, and the Vernon and District Heritage Fair – recently completed. Special mention to the set-up, take down, clean up and warehousing crew.
- The club's first Co-op member equity rebate cheque was received (\$78.97). This is a new fundraiser for the club. Co-op members are entitled to receive a 7% rebate on gasoline purchases.
- The website is up and running. Thank you for letting Janice know about any glitches, and for sharing any new information/photos to help to keep it current.
Websites: Northokanaganoptimistclub.com; unplugandplayvernon.com

D. SECRETARY-TREASURER'S REPORT – Pam

- The Financial Report at April 30th was circulated electronically to the membership prior to the meeting. Bank balances are: Gaming \$4,616.80; General \$18,388.39. An opportunity for questions was provided. Note: For clarification, the PNW Optimist dues reported include International dues.
- Membership report – 17 members. We are currently in the 3rd quarter (Apr. to June) for membership dues (\$115 annual). An email reminder will be sent out prior to the June meeting for those with amounts outstanding..

E. BUSINESS ARISING FROM THE MEETING OF APRIL 15th, 2019

- Volunteer hours log forms were sent electronically to members since the last meeting. Members are asked to record their volunteer hours by filling out the form (period from October 1 to September 30) and handing it in at the September meeting.
- Vernon Restaurants Card fundraiser – Al presented additional information regarding this fundraiser that was brought forward at the last meeting. The price charged for the card is \$30 - with \$10 of the sale price returned to our club. The cards expire on December 31st, 2019. After a brief discussion it was decided that the club will not take on this project this year; but will revisit it in the winter when the new cards are offered. Responding to an inquiry about selling the cards at the Vernon Cruise-In, Al said that he will inquire with Derek Hall as to whether the club could have a small number of cards to sell at that event. Al will report back.
- Queen Silver Star Excellence Program sponsorship for 2019-2020 (deadline June 7th) – June outlined the benefits and value to the club from participation in this long-running community youth ambassador program. A brief discussion followed June's presentation. Concerns were raised about the lack of communication between the Queen's committee and the club last year.

MOTION: to support a Queen Silver Star candidate for 2019-2020 for \$1,000, moved by Phyllis, seconded by Donna F. **CARRIED (unanimous vote)**

June will continue to be the coordinator/liasion for this program, and will ensure that our concerns, which were previously communicated to the Queen Silver Star Excellence Program committee in March, are addressed.

F. CORRESPONDENCE – Pam, Secretary-Treasurer

- An email was received from the President of the Peninsula Optimists in North Portland, Oregon. He is conducting a survey to determine what is customary for an Optimist organization to pay its members who manage/coordinate fundraisers. Pam will reply to the email.
- Janice reported that one of the tickets that she sold for the Optimist/BC Curling raffle tickets turned out to be a local winner (\$500). Donna A. reported that she was delighted to be the winner.

G. UNFINISHED BUSINESS

- NOOC Community Grant Funding Request – Al is in the process of creating a (template) form. Tabled to next meeting.
- Dinner contract at the Vernon Golf and Country Club – June is in the process of sorting out the details with the manager at VGCC (who is currently away until May 27th). Tabled to next meeting.

H. NEW BUSINESS

- Vernon Art Festival, June 29th & 30th – June reported that she has responded to an inquiry on Facebook about whether our club would like to participate in this event. After a brief discussion it was decided that our club would decline the invitation. Members are encouraged to check out the event, and depending on the feedback, we may want to consider participating in the future.

I. REPORTS

- Heritage Fair 2019 final report – Lesley is away. Al reported that at the recent Regional Heritage Fair in Kelowna 3 projects were selected to advance to the Provincials – 2 of them were Vernon projects, and 1 Vernon project is on the ‘alternate’ list. The preliminary financials show a small surplus of approximately \$800 (before placing the Morning Star ‘Thank You’ ad). The intent is to continue with organizing and hosting the Heritage Fair next year. Returning committee members who are not club members are: Jane Sutton, Judith Westman, Donna Hall and Lois McNiven, plus one new committee member this year. Optimist club committee members are: Lesley Hayes, Cheryl Paris and Al McNiven. By consensus, it was decided that a ‘thank you’ gift would be presented to each of the non-member committee members for their commitment and efforts. Janice will coordinate.
- Unplug & Play Week 2019, held April 29th to May 5th – Phyllis and Janice reported. Janice thanked Pam for helping to spread the word about Unplug & Play Week and the summer passports at the “Kids Garage Sale” held on April 27th at the Rec. Centre. Janice presented Phyllis with a personal gift of appreciation for organizing the event for the past 7 years. Phyllis will be sending ‘thank you’ cards to the sponsors. Christine from SD#22 has arranged PA announcements for the students at the elementary schools. Gina has informed the committee that, due to personal reasons, she will not be coordinating the event next year. The committee realizes that the message is an important one, and over the next couple of months it will meet to decide on what the event will look like going forward. The preliminary financials are showing a small profit for this year.
- Playground boxes program – Dawn, who has taken over the re-stocking of the boxes from Al for the summer, reported that it is a ‘tricky’ job. A number of items are going missing. Despite the equipment losses, the consensus of the membership was that this is a good project. Response from parents, community members and the City is favourable; plus, the kids are using the equipment, as noticed when club members drive by the parks.
- Sunshine Festival, Saturday, June 15th, 9am-5pm – Donna A. reported that the planning is well underway. Unfortunately the Vernon Leos (Pat) are unavailable for the face painting this year. Lee and Ciy volunteered to set up the tents. Pam will set up the “100 Years of Play” panels. Volunteers for a shift during the day (so far) are: Lee, Sharon, Phyllis, Pam. Dawn will arrange to get apples to give away. Small hand games (and possibly floor games) will be set up for the kids.

Brochures and summer passports will be handed out. Contact Donna A. if you are available to help for a shift. Ciy has volunteered to take down the tent. Thank you to everyone.

- A “Burger and Beer” fundraiser was held at Wings on May 14th for a family from the Queen Silver Star Excellence Program. June reported that our club donated an art piece to the silent auction. A group of 6 (mix of members and non-members) attended the event. It was suggested that perhaps our club would host one of these events as a fundraiser/NOW (“New Optimists Wanted”) event in the Fall. June will gather more information, and bring the idea back at a future meeting.
- Club committee reports, tabled to next meeting.

J. OTHER BUSINESS

- Lavington Days – Phyllis reported that our club has been invited to participate in Lavington Days, Saturday, June 22nd, 10:00am-2:00pm to set up a ‘booth’. After a brief discussion it was decided that our club would accept the invitation. Dawn will coordinate. Volunteers, so far: Donna A., Cheryl, and Janice.
- Bloom Thyme Nursery Fundraiser – Donna F. reported on the inaugural success of this (hopefully annual) fundraiser. Forty-five items were sold, and the profit to the club is \$225. Pick up your orders at Donna’s house this Thursday at 4:30 pm. Donna will send reminder emails to those members who placed orders. Thank you Donna F. It was suggested that perhaps a poinsettia fundraiser could be undertaken in the pre-Christmas season.
- “Art in the Optimist Attic” fundraiser at the Vernon Yacht Club Ladies Night, Thursday, June 20th – Phyllis reported that she has spoken with Debbra, and our club is booked in for the date. The space by the front door has been reserved, as has a table for dining (the only tables left for dining are outdoors). The event starts at 6:00pm. Set up starts at 5pm. The following ladies indicated at the meeting that they would attend: Pam, Cheryl, Donna F., Janice, Phyllis and her sister, . . . Donna A. and Phyllis will help beforehand to coordinate the art pieces. Pam, Donna F. and others will work with Donna A.. Phyllis noted that the easels are available from Coldstream Meadows.
- Community event, Vernon Cruise-In (formerly Sun Valley Cruise-In), July 12th-14th – Pam reported that the club is registered as a non-profit vendor (no cost) for the July 14th event in Polson Park. Details on our ‘car-themed booth’ are being worked out with the organizers and the Vintage Car club. More details at the June meeting.
- Delegation to SD#22 Board of Trustees meeting – Pam reported that the school district liaison has not got back to her about rescheduling a date to appear as a delegation. Pam will follow-up.
- Cleaning, organizing and installing shelves at the NOOC storage locker. Ciy and Al will coordinate, and send an update by email.
- Election of the NOOC Board for 2019-2020. The election was conducted. The following individuals were acclaimed by the membership present at the meeting:

Nominated to Director for 2-year term – Ciy Young (nominated by Pam, seconded by Donna A.);

Nominated to Director for 2-year term – Cheryl Paris (nominated by Pam, seconded by Janice);

Janice Mori let her name stand for the position of President, 1-year term;

June Kerr let her name stand for the position of Vice-President, 1-year term;

Pam Hargreaves let her name stand for the position of Secretary-Treasurer, 1-year term.

OTHER ANNOUNCEMENTS:

1. The Vernon Leos “Breakfast in a Box” fundraiser for “KidSport” held on May 17th is missed from the agenda. Looking forward to a future report from Pat (who is absent).
2. Phyllis advised that Canada Day events are being held at Coldstream Meadows. Contact Phyllis if you are interested in helping at this event. Phyllis will be borrowing the NOOC tents for the day.
3. Janice circulated the Co-op member number (#83714) for the gas rebate program (see item “C”).

K. DATE OF NEXT MEETING: **MONDAY, JUNE 17th, 7:00pm**, Vernon Golf and Country Club, 6pm dinner.

L. ADJOURNMENT at 9:08pm. Facebook: North Okanagan Optimist Club
Websites: Northokanaganoptimistclub.com unplugandplayvernon.com
Email: northokanaganoptimistclub@gmail.com

Attachment #1

NORTH OKANAGAN OPTIMIST CLUB (estab. Sept. 2011)

... are you wondering ... WHAT WE DO ???

INTERNATIONAL LEVEL

PROMOTE, SUPPORT and ORGANIZE OPTIMIST INTERNATIONAL PROJECTS:

- ESSAY CONTESTS at Vernon and Armstrong Secondary Schools
- JUNIOR LINKSTER GOLF TOUR in Okanagan area
- COMMUNICATION CONTEST FOR THE DEAF & HEARD OF HEARING
- JUNIOR CURLING U-18 CHAMPIONSHIPS
- JUNIOR CURLING CAMPS, "I ROCK THE HOUSE", at Vernon Curling Club
- "OPTI" SAILBOATS (2 PURCHASED) for the NORTH OKANAGAN SAILING ASSOCIATION'S (NOSA) 'YOUTH LEARN TO SAIL' PROGRAM



LOCAL LEVEL

INVOLVEMENT IN COMMUNITY PROJECTS:

ORGANIZE and SUPPORT

- "UNPLUG & PLAY WEEK" (since 2013)
- VERNON & DISTRICT HERITAGE FAIR (since 2016)
- INSTALLATION OF PLAYGROUND BOXES AT 6 LOCAL PARKS
- DROP IT AND DRIVE SAFETY PRESENTATION FOR SECONDARY STUDENTS (2014)



FINANCIAL CONTRIBUTIONS and VOLUNTEER

- CHILDREN'S CHRISTMAS "GIFT HOUSE" (since 2011)
- QUEEN SILVER STAR EXCELLENCE PROGRAM, sponsored a candidate 2017, 2019 & 2020
- VERNON & DISTRICT HERITAGE FAIR (2012-2014)

PARTICIPATE and/or VOLUNTEER

- CORONATION OF QUEEN SILVER STAR & "HOT AIR" BALLOON GLOW
- YAA YOUTH FESTIVAL 2012
- VERNON WINTER CARNIVAL PARADE
- VERNON WINTER CARNIVAL IRISH PUB NIGHT (fundraiser)
- DOWNTOWN VERNON CHRISTMAS LIGHT-UP
- DOWNTOWN VERNON SUNSHINE FESTIVAL
- VILLAGE GREEN CENTRE CHARITY SHOPPING (fundraiser)
- GIVING TUESDAY (annual civic charity movement)
- O'KEEFE RANCH - GRAND OPENING DAY 2013 and FIELD OF SCREAMS 2018
- COLDSTREAM MEADOWS "SHOW & SHINE" 2013
- COLDSTREAM MEADOWS "SENIORS HELPING SENIORS CRAFT FAIR & TEA" 2016-2019
- EARLY YEARS FAIR (Early Childhood Educators)
- CITIES FIT FOR CHILDREN CONFERENCE 2015

- GREATER VERNON ATHLETIC PARK GRAND OPENING 2015
- OKANAGAN MILITARY TATTOO 2018 & 2019
- NATIONAL CHILD DAY (Early Childhood Educators BC, North Okanagan)
- GREATER VERNON ATHLETIC PARK GRAND OPENING 2015
- FAMILY CHARITY NIGHT (“Art in Optimist Attic” fundraiser) 2018
- SEEDY SATURDAY (“Art in Optimist Attic” fundraiser) 2018, 2019
- VERNON YACHT CLUB (“Art in Optimist Attic” fundraiser) 2018, 2019
- NATIONAL CHILD DAY (Early Childhood Educators BC, North Okanagan) 2018
- LAVINGTON DAYS 2019
- VERNON CRUISE-IN 2019

FINANCIAL DONATIONS

- DROP IT AND DRIVE SAFETY PRESENTATION FOR SECONDARY STUDENTS 2014
- LOONIES FOR LITERACY (LITERACY JUNCTION) 2015
- RIDE DON’T HIDE (CANADIAN MENTAL HEALTH ASSOCIATION) 2015
- CITIES FIT FOR CHILDREN CONFERENCE 2015
- VERNON LEOS CLUB “BREAKFAST IN A BOX”, fundraiser for “Kidsport” 2017, 2018, 2019
- “OPTI” SAILBOATS (2) to NOSA “YOUTH LEARN TO SAIL” PROGRAM 2017
- PARK & PLAY (a program of Greater Vernon Recreation) sponsor 2017, 2018
- SCHOOL DISTRICT #22 (GRADE 12) SCHOLARSHIP 2018, 2019, 2020
- KIDSTON DISCOVERY GARDENS and GARDEN TO PLATE – Kidston Elementary PAC 2018, 2019
- TEAM BC (JR. COTTER) 2018 U-18 GIRLS NATIONAL CURLING CHAMPIONSHIP IN NB 2018
- GOOD FOOD BOX SOCIETY, NORTH OKANAGAN for Elementary Schools 2019
- NORTH OKANAGAN SAILING ASSOCIATION (NOSA) Youth Development Coaching Program Scholarship 2019

CIVIC RESPONSIBILITY

- REMEMBRANCE DAY CEREMONIES WREATHS at City of Vernon and District of Coldstream

AND WE CELEBRATE...

- NOOC 5th ANNIVERSARY CELEBRATION, DECEMBER 5th, 2016!
- CENTENNIAL CELEBRATION OPTIMIST INTERNATIONAL “100 YEARS OF OPTIMISM 1919-2019”: Summer 2019 Interactive display of ‘100 YEARS OF PLAY AND 100 WAYS TO PLAY’ at Unplug & Play Family Day at Polson Park, Downtown Vernon Sunshine Festival, and Vernon Cruise-In!
- 2020 OPTIMIST INTERNATIONAL PACIFIC NORTHWEST DISTRICT CONVENTION: VERNON, BC, SEPTEMBER 24 – 27, 2020!

Attachment #2

Playground Boxes Budget 2019/20/21	2019 Actual	2020 Budget	2021 Budget
REVENUE			
Gaming Grant	1,200	1,500	1,700.00
sponsorship	487.8	1,700	
Optimist Club cash	1,471.07	2,080.00	1,760
IN KIND INCOME			
Labour @ \$20/hr	2,400	3,200	2,800
materials	350		
TOTAL REVENUE	5,909	8,480	6,260
EXPENSES			
misc including box repair	381	250	300
Purchase boxes plus installation	447.99	1,700	
equipment	2044.74	2500	2500
volunteer labour	2,400	3,200	2,800
in kind materials	350		
wraps/signs for boxes	285.6	350	350
Contingency @10%		480	310
Total Expenses	5,909.00	8,480.00	6,260.00
Revenue less expenses		0	0



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	North Valley Gymnastics Society # S-30490
CONTACT PERSON:	Paul Jeffry Williamson
ORGANIZATION MAILING ADDRESS:	4700 31st Street Vernon V1T 5J9
BUSINESS PHONE:	250-558-5136
EMAIL ADDRESS:	info@nvgym.com
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

North Valley Gymnastics Society ("NVGS") The purpose of the society is to: 'To promote, develop and encourage the sport of gymnastics and other athletic activities for the physical, competitive and social well being for the members of the society, and the North Okanagan community as a whole' We are also dedicated to promoting the health and physical fitness of the community. Permanent equipment and trained coaches provide a range of fitness options. Through careful programming, NVGS provides programs uniquely designed to make each participant feel welcome and comfortable without regard to ability or fitness level. See attached Current Business Plan

SERVICE PROVIDED TO THE COMMUNITY:

We provide the sport of Artistic Gymnastics for the lowest possible enrollment cost in organized programs by certified coaches, making it an attractive, safe and affordable activity for families with young children and all members of the community. Regular participation in gymnastics by children helps develop their mental focus, balance, coordination, upper body strength, flexibility, speed, and endurance. Children can begin gymnastics as early as pre-school ages and progress through defined competency levels until age 18. Over 600 members visit NVGS each week to access our gymnastics programs as well as participate in our Drop-In programs which cater to all ages including adults. (Registration stats for Fall 2019 are: 563 for Recreational, 58 for Competitive, Total 621) This does not include our 'Drop in' category which is open to the public, nor our birthday parties.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

Artistic Gymnastics in Vernon began in 1978, with programs offered by the Boys and Girls Club. On May 10, 1993 NVGS was founded and took over the programs offered by the Boys and Girls Club. For twelve years (1992-2004) programs were based at Beirsto Elementary School and club membership peaked at 225 members per session. Due to reduced gymnasium availability in 2005 NVGS was without a permanent facility. We moved between available spaces (the Vernon Recreation Centre and Armstrong Elementary School) until the Spring of 2012 when NVGS moved to its former location on 45 Avenue. Here membership rose to an average of 450 members per session. After completing significant renovations to meet the needs of NVGS the club moved to its current 31 Street location and with the additional space membership has risen to over 600 gymnasts per session.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

Please see attached List of Contributors and successful Grant applications since our project began in June of 2017. We have received an 2019 'operations' grant from BC Gaming of Approx. \$31,500. We currently have a Grant Application into The Community Foundation of the North Okanagan. We are planning to reapply to BC Gaming, and other local foundations. In 2019 we applied to the following other organizations but were not been successful; Federated Co-op - Community Spaces, 55 + BC Games, Funtastic Sports Society, Municipality of Coldstream , Abby Dental, All Seasons RV, Black and McDonald, Jack and Betty Peters, Peters Tirecraft, Vernon Toyota, Steele Foundation, Vernon Home Builders Center.

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

AMOUNT OF REQUEST:

We kindly request assistance with our new gym equipment purchases, in the amount of \$4,000.00

IN-KIND SERVICES: (please describe and include cost)

See attached list of contributors of in-kind services to our building project.

PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:

Our gym equipment has served us well for a number of years, however since moving into our new gym we recognized the need to purchase new equipment (42' x 42' Sprung Floor, Foam Safety Pit) and replace our older ones.
Our most recent equipment fund raising efforts allowed us to purchase a new Balance Beam.
See attached list of our current equipment needs.

BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:

Now that the construction of our new facility is almost complete, (Landscaping is the final project) NVGS can focus on growth, gym equipment needs, and getting the club ready for hosting local and Provincial competitions. We are in discussions to apply for a BC Interior event for early 2021 however due to the COVID crisis this is uncertain. These events will bring athletes and families to Vernon, which is good for tourism and our economy.
These Grant monies will help us upgrade some essential gym equipment.
As the Club grows over the coming 5 to 10 years, our goal is to move up to a full 14,000 sq ft facility as part of the Greater Vernon Master Recreation Plan.

DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:

See attached list of community Grants.
Not included on this list is the support of BC Gaming in the form of an operational grant.

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Inquiries: 250-545-1361

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

NVGS currently employees 11 part time coaches and one full time manager. We will be looking for a part time club Assistant Administrator later this year. We provide our youth with the opportunity to participate in the accredited sport of Artistic Gymnastics, as is offered in comparable communities across Canada.

NVGS engages our youth by providing a supportive environment for meaningful youth participation in directing and designing physical activity opportunities, ensuring their own needs are met in a way that is motivating, socially stimulating, and enjoyable. Participation in gymnastics transforms the after-school hours from screen time to active time. Artistic Gymnastics is a 'Base' sport providing skills used in all sports.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

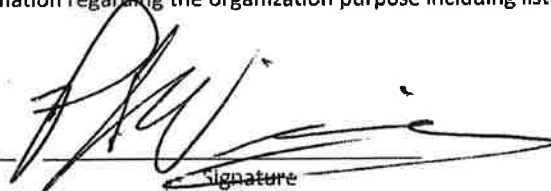
GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 22th, 2020

Date



Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca

April 22, 2020

Debra Law, Chief Financial Officer and

Director of Financial Services cfo@vernon.ca

City of Vernon

3400 31st Street

Vernon BC V1T 5E6

**Re: North Valley Gymnastics Society (NVGS) –
Council Discretionary Grant Application – Spring 2020**

Thank you for your consideration of the enclosed Application.

Please Find enclosed the following documents:

1. Council Discretionary Grant Application
2. Minutes NVGS AGM February 04th, 2020
3. Most recent Financials Aug 31st, 2019 – Robin D Bristow CPA
4. List of members of the Executive
5. Certificate of Incorporation
6. NVGS Constitution
7. Community Support (Construction gifts in Kind) Supporters thru Grants and Donations.
8. List of Equipment needs
9. Current Business Plan

Note on COVID-19:

Our Club has been severely affected by the COVID virus and forced closure in later March. We estimate a loss of Revenue of \$80,000 to \$100,000. We are in the process of applying for the CEWS, Canada Emergency Wage Subsidy and the CEBA Small business Loan. We are confident we can survive this with the help of Vantage One Credit Union plus our members and other partners.

Sincerely,



Paul Jeffry Williamson

President, North Valley Gymnastic Society

NORTH VALLEY GYMNASTICS SOCIETY

4700 31st Street Vernon BC V1T 5J9 info@nvgym.com 250.558.5136 www.nvgym.com

NORTH VALLEY GYMNASTICS SOCIETY
Financial Statements
Year Ended August 31, 2019
(Unaudited - See Notice To Reader)

NORTH VALLEY GYMNASTICS SOCIETY
Index to Financial Statements
Year Ended August 31, 2019
(Unaudited - See Notice To Reader)

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Statement of Cash Flows	5
Notes to Financial Statements	6 - 7

Phone 250-549-0723
Toll Free 1-844-549-0723
Fax 250-549-3723
Email robin@rb-cpa.ca

ROBIN D. BRISTOW
B.Com., CPA, CA CFE
Accounting and Tax | Business Advisory | Fraud Investigation

2008 - 28th Cresc.
Vernon, BC V1T 1V2
Website www.rb-cpa.ca

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of North Valley Gymnastics Society as at August 31, 2019 and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

The comparative figures were provided by the Board of Directors

Robin D. Bristow Ltd.

CHARTERED PROFESSIONAL ACCOUNTANT

Vernon, BC
November 27, 2019

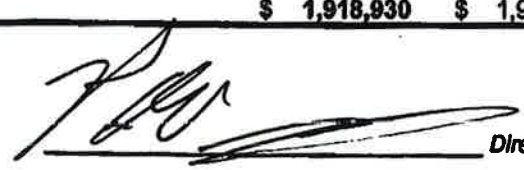
NORTH VALLEY GYMNASTICS SOCIETY
Statement of Financial Position
August 31, 2019
(Unaudited - See Notice To Reader)

	2019	2018
ASSETS		
CURRENT		
Cash	\$ 93,502	\$ 49,426
Cash - gaming account	15	15
	93,517	49,441
PROPERTY AND EQUIPMENT (Note 2)	1,825,413	1,892,289
	\$ 1,918,930	\$ 1,941,730
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 16,216	\$ 291,691
Deferred income	131,989	89,171
Current portion of long term debt (Note 3)	125,986	-
	274,191	380,862
LONG TERM DEBT (Note 3)	1,161,165	1,081,637
	1,435,356	1,462,499
NET ASSETS		
Unrestricted net assets	(54,688)	(331,421)
Equity in capital assets	538,262	810,652
	483,574	479,231
	\$ 1,918,930	\$ 1,941,730

ON BEHALF OF THE BOARD



Director



Director

NORTH VALLEY GYMNASTICS SOCIETY
Statement of Changes in Net Assets
Year Ended August 31, 2019
(Unaudited - See Notice To Reader)

	Unrestricted Net Assets	Equity in Capital Assets	2019	2018
NET ASSETS - BEGINNING OF YEAR	\$ (331,421)	\$ 810,652	\$ 479,231	\$ 547,779
EXCESS OF REVENUES OVER EXPENSES	4,343	-	4,343	(68,548)
AMORTIZATION	66,876	(66,876)	-	-
TRANSFERS	205,514	(205,514)	-	-
NET ASSETS - END OF YEAR	\$ (54,688)	\$ 538,262	\$ 483,574	\$ 479,231

See notes to financial statements

NORTH VALLEY GYMNASTICS SOCIETY
Statement of Revenues and Expenditures
Year Ended August 31, 2019
(Unaudited - See Notice To Reader)

	2019	2018
REVENUES		
Programs - recreational	\$ 302,551	\$ 281,602
Programs - competitive	58,442	45,914
Grants - BC Gaming	36,800	-
Grants - other	21,750	26,100
Fundraising	12,134	20,894
Donations	10,086	10,300
Interest and sundry	6	806
	441,769	385,616
DIRECT COSTS		
Wages and benefits	177,127	172,689
Registration fees	8,276	25,485
Competitive program costs	5,471	5,702
Coach and staff expense	1,867	1,160
	192,741	205,036
	249,028	180,580
EXPENSES		
Advertising and promotion	2,114	194
Amortization	66,876	-
Bad debts	466	-
Business taxes, licences and memberships	-	120
eGym Portal	4,934	500
Insurance	2,377	6,203
Interest and bank charges	16,058	6,248
Interest on long term debt	91,350	45,751
Office	958	836
Professional fees	11,213	20,747
Property taxes	17,314	7,660
Rental	-	49,654
Repairs and maintenance	6,295	14,995
Security	3,258	-
Supplies	1,230	830
Telephone	1,115	1,307
Utilities	19,127	23,883
	244,685	178,928
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	4,343	1,652
OTHER INCOME (EXPENSES)		
Write off of leasehold improvements	-	(70,200)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ 4,343	\$ (68,548)

See notes to financial statements

NORTH VALLEY GYMNASTICS SOCIETY
Statement of Cash Flows
Year Ended August 31, 2019
(Unaudited - See Notice To Reader)

	2019	2018
OPERATING ACTIVITIES		
Cash receipts from customers	\$ 484,121	\$ 413,123
Cash paid to suppliers and employees	(538,153)	(77,368)
Interest paid	(107,406)	(51,999)
Cash flow from (used by) operating activities	(161,438)	283,756
INVESTING ACTIVITY		
Purchase of property and equipment	-	(1,040,271)
FINANCING ACTIVITIES		
Proceeds from long term financing	1,200,000	643,386
Repayment of long term debt	(994,486)	-
Cash flow from financing activities	205,514	643,386
INCREASE (DECREASE) IN CASH FLOW	44,076	(113,129)
Cash - beginning of year	49,426	162,555
CASH - END OF YEAR	\$ 93,502	\$ 49,426

See notes to financial statements

NORTH VALLEY GYMNASTICS SOCIETY

Notes to Financial Statements

Year Ended August 31, 2019

(Unaudited - See Notice To Reader)

1. PURPOSE OF THE ORGANIZATION

North Valley Gymnastics Society (the "organization") is a not-for-profit organization incorporated provincially under the Society Act of British Columbia. The purpose of the Society is to promote, develop and encourage the sport of gymnastics in the North Okanagan.

2. PROPERTY AND EQUIPMENT

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Land	\$ 446,160	\$ -	\$ 446,160	\$ 446,160
Land and buildings	1,301,900	52,076	1,249,824	1,301,900
Gymnastics equipment	140,461	14,046	126,415	140,461
Office equipment	3,768	754	3,014	3,768
	\$ 1,892,289	\$ 66,876	\$ 1,825,413	\$ 1,892,289

3. LONG TERM DEBT

	2019	2018
VantageOne loan bearing interest at 4.79% per annum, repayable in monthly blended payments of \$6,870. The loan matures on February 1, 2024.	\$ 1,187,151	\$ -
Private Mortgage loan bearing interest at 8.95% per annum, repayable in monthly interest only payments to August 31, 2019. The loan is being repaid in fiscal 2020.	100,000	100,000
Gervan 2nd mortgage - paid out during the year	-	250,000
Prospera mortgage - paid out during the year	-	481,637
Construction mortgage - paid out during the year	-	250,000
	1,287,151	1,081,637
Amounts payable within one year	(125,986)	-
	\$ 1,161,165	\$ 1,081,637

Principal repayment terms are approximately:

2020	\$ 125,986
2021	27,416
2022	28,758
2023	30,166
2024	31,636
Thereafter	1,043,189
	\$ 1,287,151

NORTH VALLEY GYMNASTICS SOCIETY

Notes to Financial Statements

Year Ended August 31, 2019

(Unaudited - See Notice To Reader)

4. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

March 30, 2020

north valley

GYMNASICS

Business Plan – 2 Year **March 2020 – August 31st 2022**



SKILLS FOR AN ACTIVE AND COORDINATED LIFE

Contact Information; Gym 250-558-5136
Paul Jeffrey Williamson - President

North Valley Gymnastics Society. Inc No. S-30490

www.nvgym.com

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BRIEF HISTORY AND BACKGROUND

Gymnastics in the Vernon area began in 1978, with programs offered by the Boys and Girls Club. On May 10, 1993, the North Valley Gymnastics Society ("NVGS"), a non-profit society, was founded and took over the programs offered by the Boys and Girls Club. Kathy Stevens, a National (Level 3) coach and judge, was the Society's first coach and a founding member of NVGS. For over thirty years, gymnastics programs have been offered to those between the ages of 3 and 17 in the Vernon area. School District 22 has long since abandoned local school Gymnastics programs.

Gymnastics has been referred to the mother of all sports, with these skills transferable to other sports. Gymnasts flexibility and mind-muscle connection helps reduce injuries, they have increased self-confidence as they get comfortable with receiving and implementing criticism. Gymnastics teaches children how to achieve goals when struggling to master a new skill, they begin to learn what it takes to succeed. These core life skills will help them succeed in whatever they choose to do later in life.

NVGS is dedicated to promoting the health and physical fitness of the community. Permanent equipment and trained coaches provide a range of fitness options. Through careful programming, NVGS provides programs uniquely designed to make each participant feel welcome and comfortable without regard to ability or fitness level.

Regular participation in gymnastics by children helps develop their mental focus, balance, coordination, upper body, flexibility, speed, spatial awareness and endurance.

Over the years the club operated out of several facilities, the longest of these was Bearisto School for over 12 years. Here the staff had to set up, tear down and store all the equipment daily. Most recently we leased space at 2702 45th Ave, for approx. 5 years.

In June of 2017 using funds we have saved over the past 20 years, our club purchased and took possession of the old Vernon RV building at 4700 31st Street. A building plan was developed to include an addition to the 6,000 sq ft building for entrance/lobby, office, washrooms, viewing level, Mini gym, and Foam Pit area. Over the summer months the building was gutted with countless volunteer hours. Design work progressed and S.J Pasechnik & Sons General Contractor was hired, City Building permit was secured, interim financing arranged, and the building was completed on May 31st, 2018. Vantage One Credit Union currently holds our mortgage of \$1.2 million.

Gifts in Kind exceeded our expectations at over \$120,000, Grants and donations over \$65,000 plus our 'Fill the Foam Pit' Campaign at over \$21,000.

Three people that stand out and need special recognition are:

Garry Mugridge, past board member and volunteer project coordinator, Pete Pasechnik our builder, for sticking with us in the face of uncertainty, plus our anonymous private lender coming forward with a \$100,000 construction loan which took us to completion. He also agreed to repayment terms and continues to carry the loan past the time of this writing.

We now continue to raise funds to pay down this private loan, and gradual replacement of our older gym equipment.

PROGRAMS AND SERVICES

PROGRAMS

Preschool Gymnastics (for ages 3-4) Approx. 30% of our enrollment

A two-level program for 3 to 4-year-old gymnasts starting with the Climbing Koalas level followed by the Swinging Monkeys. Classes emphasize age appropriate fundamentals of gymnastics (swings, springs, rotations, locomotion, statics and landings). On average over 498 pre-school gymnasts are registered per year.

Recreational Gymnastics (ages 5 and up) Approx. 60% of our enrollment

The Rainbow Program used at NVGS is a skill development and evaluation program for Men's and Women's Artistic Gymnastics. This program is intended for use with participants of varying abilities aged 5 and older, including beginner level participants through to entry level competitive gymnasts. The skill progressions in each level allow participants, coaches, and parents to monitor progress in addition to being a motivational tool for athletes.

The primary aim is to create a friendly and stimulating environment for all participants. Elementary levels (Red, Orange, Yellow) focus on learning and mastering fundamental movement patterns. At the intermediate level (Yellow, Green, Turquoise), the concentration is on fundamental skills on Men's and Women's Artistic apparatus, while at the advanced levels (Turquoise, Blue, Purple), gymnasts strive to master specific target skills. On average over 997 recreational gymnasts are registered per year, NVGS's largest group.

Summer Programs Approx. 10% of our enrollment.

We have approx. 160 participants in this program

Invitational Gymnastics (Junior Olympic (JO) and Interclub Athletes.)

Gymnasts in our Invitational/Competitive program will receive professional instruction focusing on correct technique and long-term development. Gymnasts are motivated through self-improvement and competitive fun. Entry is by coach's invitation only and is based on skill and ability. Approximately 50 competitive gymnasts were registered in the fall of 2019.

Drop-In Gymnastics Drop in

A great place to come and spend some time exploring the gym and all of the equipment. We have an option for everyone. Most drop ins run September to June. Over 500 gymnasts typically attend Drop-In Gymnastics throughout the year.

Birthday Parties

Birthday parties include one hour of age appropriate gymnastics and games, and one hour of party time. An average of 126 Birthday Parties are booked per year.

Community User Groups

NVGS is open for rental during the week by other user groups. Our user groups have included classes from Kindale, Alexis Park Elementary School and a Home School Group.

Total enrollment in our club from March 15, 2019 to March 15, 2020 was 1,661 participants.

BENEFITS TO THE COMMUNITY

Building a Healthy Community

NVGS is dedicated to promoting the health and physical fitness of the community. Permanent equipment and trained coaches provide a range of fitness options. Through careful programming, NVGS provides programs uniquely designed to make each participant feel welcome and comfortable without regard to ability or fitness level.

Economic Benefits

The club employs approximately 14 coaches creating local employment similar to other small businesses in the community. In the 2020/21 season, NVGS is hoping to host a Competition that will invite gymnastic clubs from several other communities. These clubs will come to Vernon to compete at the NVGS gym, but they will likely visit other businesses in Vernon which will provide an economic boost to the community.

Currently, approximately 600 members visit NVGS each week and it's estimated with the New Facility our programs will continue to grow 8 - 12% per year. The facility will continue to host Birthday Parties and Drop-In Gymnastics offering sources of physical activity currently missing from our community.

NVGS engages our youth by providing a supportive environment for meaningful youth participation in directing and designing physical activity opportunities, ensuring their own needs are met in a way that it is motivating, socially stimulating, and enjoyable. Participation in gymnastics transforms the after-school hours from screen time to active time.

Health Benefits of Structured Gymnastics

Regular participation in gymnastics by children helps develop their mental focus, balance, coordination, upper body strength, flexibility, speed, and endurance.

Gymnastics is a cross-training activity that develops young bodies for all other sports. Research also shows that this particular sport has secondary benefits that include the development of time management skills, self-esteem, and the ability to work cooperatively with others. Further, it has been found that 85% of competitive gymnasts are high achievers academically.

MARKETING

PRODUCT/SERVICE

NVGS provides structure gymnastics programs to youth between the ages of 3 and 17 (programs are detailed under Programs and Services, above).

Four sessions are offered per year: Winter (Jan to Mar), Spring (Apr to Jun), Summer (Jul to Aug), and Fall (Sep to Dec) with Fall typically being the busiest session. We also offer spring break Camps.

FEES

Structured Gymnastics

Each gymnastics session is paid for in advance at the time of registration, with the exception of Competitive Gymnastics which is paid monthly. A sliding scale is used to calculate the hourly rate and the session fee for the number of weeks a session lasts. The current hourly rate is \$13/hour and is kept in line with other clubs.

Drop-In

The Drop-In rate of \$7 was determined in 2018. The rate has been kept low to entice people to try drop in so that they will eventually sign up for a session.

Birthday Parties

Birthday Parties are popular and rates are also kept in line with what other clubs charge.

Participants can register for classes online at www.nvgs.com. Registration generally begins one month before the start date of the next session, with previous members (participants who have participated in a program in the last year) getting priority registration one week before non-members.

PROMOTION

Waiting lists are common for some programs and time slots. (between 75 and 100 members per session) NVGS does very little advertising. In addition, NVGS is the only Artistic Gymnastics club in Vernon with the next closest clubs located in Salmon Arm, Lake Country, and Kelowna (3 clubs).

We do advertise in the Parks and Rec Leisure Guide.

ORGANIZATIONAL STRUCTURE

The mission of NVGS is to promote, develop, and encourage the sport of gymnastics and other similar activities for the physical, competitive, and social well-being of the members of the Society, and of the North Okanagan, as a whole.

BOARD OF DIRECTORS – 2019/2020

NVGS is run by a volunteer Board of Directors:

President – Paul Jeffry Williamson

Treasurer – Ray Friesen

Secretary – Melissa Hackman

Director – Sasha Kurbis

Director – Dr. Kristen Read

MANAGEMENT TEAM

Naomi Rokus is the Head Coach, Administrator, and Gym Manager running NVGS, under the Board of Directors.

We are currently considering the creation of a part time assistant administration position. This position has been filled in the past, however due to financial constraints it had to be eliminated.

COACHES

NVGS currently has 14 coaches with varying levels of NCCP (National Coaching Certification Program) certification. Coaches begin as a coach in training (“CIT”), then after taking their Foundation courses and completing an evaluation they can receive Level 1 certification. Our coaches range from CIT’s to Level 3.

The competitive coaches must have a minimum of Level 2 in order to be coaching a provincial level competition and minimum Level 3 to coach at the National Level. Levels 1 to 3 consist of a theory portion and a sport specific portion. In all there are 4 NCCP levels for gymnastics with a fifth in the developmental stages.

Coaches are typically ex-gymnasts and occasionally are individuals who are interested in the sport and like working with kids. We currently have 3 coaches that are high school students and previous gymnasts from our program.

AFFILIATIONS

NVGS is a member in good standing with the provincial governing body Gymnastics BC. Gymnastics BC is a federation of clubs and affiliate members, which has a mission to provide positive and diverse gymnastics experience for province wide participation at all levels. In

consultation with Gymnastics Canada Gymnastique, Gymnastics BC coordinates and supports programs in the pursuit of national and international excellence and directs the development of provincial programs at all levels. Gymnastics BC is also responsible for promoting gymnastics as a foundation for human movement and the benefits of all levels of participation. As a member of Gymnastics BC, the NVGS is committed to follow the established policies, procedures and regulations as they apply. <https://gymbc.org/policies-procedures-regulations/>

FINANCIAL (FISCAL YEAR BUDGET – OVERVIEW)

Income – Average Monthly (Sep – August) (Based on 2019/2020 Budget)

<i>Membership Income:</i>	
<i>Programs:</i>	36,516.00
<i>Birthday Parties</i>	1,000.00
<i>Fundraising income:</i>	<u>1,000.00</u>
<i>Total income</i>	38,516.00

Expenses: Average Monthly

<i>Building:</i>	
Mortgage with Vantage One Credit Union \$6,911.00	
Utilities, and Security - \$1,257.00, City Taxes - \$1,443.00	
Total =	9,611
<i>Insurance:</i>	685
<i>Professional fees:</i>	585
<i>Credit/Debit fees:</i>	1,500
<i>Portal fees:</i>	400
<i>Travel, Training, Supplies, Advertising.</i>	1,500
<i>Wages & WCB:</i>	20,000
<i>(including Head Coach/Club Manager and Assistant Administrator.)</i>	
<i>Janitor</i>	650
<i>Building Maintenance:</i>	330
<i>Private Loan Payment:</i>	<u>3,000</u>
<i>Total Expenses:</i>	<u>38,261</u>
<i>Net Profit/Loss: (average monthly)</i>	\$255

Summary:

The club has a very tight budget and close attention must be paid to our cash flow. As you can see basic member and staff driven fundraising are essential to the club's success. We also depend on community and gaming grants to give us the extra cushion we need, to pay down our construction debt faster plus replace and update our equipment.

At this time, we do not have a fund for building depreciation, which is of course is needed and will be added to future budgets.

Currently we carry approximately \$85,000 in construction debt in the form of a private unsecured loan plus unpaid equipment rental debt to Nor Val Rental.

Moving forward the club must establish a building/equipment maintenance fund as our building and equipment age.

Notes:

- 1) An overview based on monthly income was chosen for a reader's benefit to get a clear and simplified picture of our clubs' cash flow.
- 2) Please refer to our year end financial statements for our full picture
- 3) As stated we are a member club of Gymnastics BC <https://gymbc.org/about-us/> NVGS submits a club membership fee, plus fees for each registered gymnasts. These fees include accident/injury and liability insurance for the gymnasts and the club. They are not show in the above budget as these fees 'pass through' the club with little to no profit to us.
- 4) Other 'pass through' income not shown above are:
 - a. Gymnast and Dance outfits (Leo's) (purchased and resold by the club)
 - b. Gymnastics Competition (Meets) fees held throughout the province.

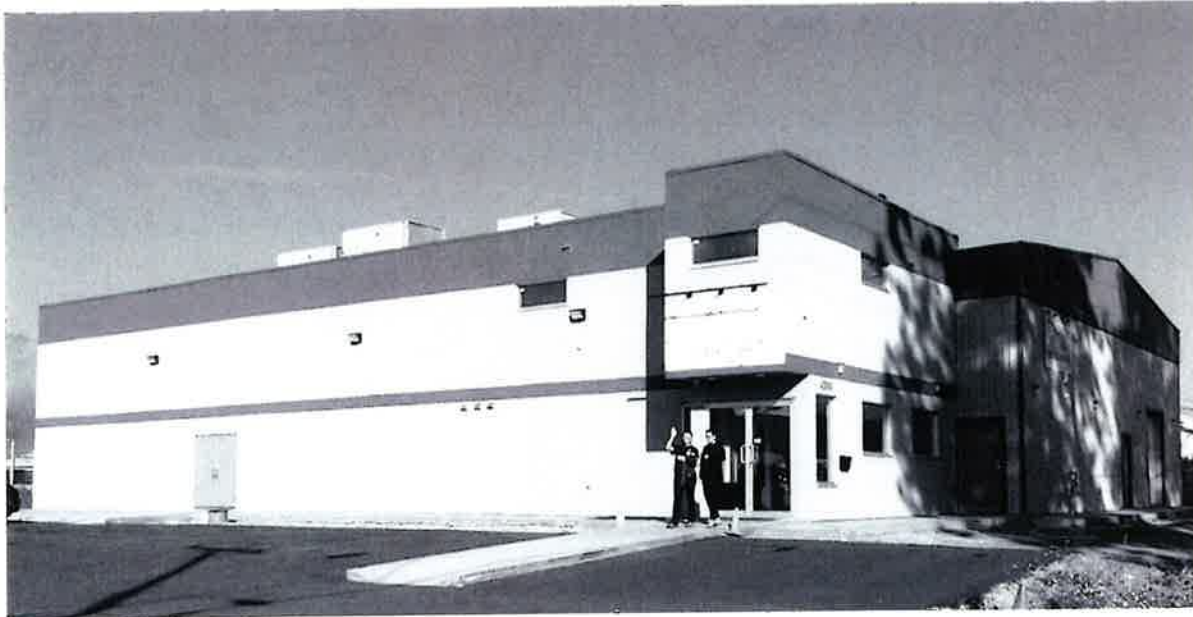
PLAN FOR THE NEXT 2 YEARS

The club has been very fortunate to receive BC Gaming Operational funding for the past 7 years, which has been dedicated mainly to program wages. This has allowed us to accumulate funds for our building project and moving forward if awarded this year, will help us to pay down our remaining construction debt.

Our plan:

- Develop a Member driven equipment fundraising plan, with assistance of our Staff.
 - This plan would include events that are repeatable over a year-long calendar.
 - The goal to be innovative and creative so as not to repeat other common community events.
 - Be mindful of other groups and their efforts.
- Plan and host a competition that will see gymnastics clubs from other communities visit Vernon to compete at the NVGS facility.
- Continue with the following grant applications:
 - Federated Co-Op Community Spaces Grant
 - Community Foundation of the North Okanagan
 - BC Gaming Operating Grant
 - Vernon Council Discretionary Grant
 - Foord Foundation
 - Kal Rotary Dream Foundation.
 - BC Gaming Capital Project Grant (if applicable)
 - Funtastic Sports Society Community Grants.
- Pay down our Construction debt over the next two years
 - Private loan \$3,000/mo plus end of year payments approx. 24 months.
 - Nor Val rental debt, \$,1000/ mo for approx. 20 months.
- Hire a part time Administration assistant, moving to full time in the future.
- Update our gym policies, procedures and WCB Health/Safety Program
- Continue to pursue other opportunities to generate revenue, by approaching new user groups, thereby reducing the 'idle' time of the gym.

- Continue to grow our numbers, with the long-term goal (10 – 15 years) of moving into a full 14,000 sq ft facility and a public/private partnership with Greater Vernon Recreation.



New Facility

As previously mentioned, in July 2017 NVGS purchased the building located at 4700 31st Street, Vernon, BC (the “New Facility”) which has been renovated to meet the current needs of NVGS.

Risks

The risks associated with the construction of the new building and on-going management of the NVGS can be broadly categorized into two areas:

1) Underutilization of the facility

There is a low risk of underutilization since:

- Gymnastics is a growing sport with membership in BC increased by 44% since 2001 and NVGS’s membership increasing by 200% since 2004 (not including wait listed members).
- There is no similar facility in the North Okanagan.
- We have potential to include other user groups filling up our ‘empty’ time.

2) Coach availability

All our coaches are a minimum of NCCP Level 1 certified (NCCP is the National Coaching Certification Program in Canada.)

In some neighboring communities’ availability of coaches is constraining growth. We are addressing these issues by:

- Offering competitive (or above) compensation to attract part time coaches,
- Paying all costs for coach certification; and
- Making every effort to move toward staffing with full time coaches.
- Encouraging older gymnasts to become certified as coaches. The coaching staff is trained and ready to help teens develop the skills necessary to pass their Level 1 certification exams. Further, NVGS financially supports athletes who want to become certified by contributing towards travel costs, exam fees and coach's clinic tuition.
 - NVGS is confident that we can support the increased members (estimated at 600 - 800) with our existing coaching staff. In the event, an additional coach is required an advertisement will likely be posted on the Gymnastics BC website.

In summary, the financial operating plan for the New Facility as well as NVGS's long history illustrates that NVGS can operate as a viable facility that will serve the community demand with a larger Artistic Gymnastics facility.



NORTH VALLEY GYMNASTICS SOCIETY
ANNUAL GENERAL MEETING
Year End August 31st, 2019
Tuesday, February 4th, 2020 @ 6:00 pm
4700 #31st Street
Vernon, BC V1T 5J9

1. Meeting Called to Order at **6:07 pm** on **Tuesday, February 4th, 2020** by President, *Robin Nanji*
2. **Introduction of Directors:**
Melissa Locke, Robin Nanji, Paul Williamson, Melissa Hackman
3. Approval of Agenda for NVGS 2020 AGM
*Motion to approve by Robin Nanji, seconded by Melissa Locke. MSC
4. Adoption of Minutes from NVGS 2019 AGM (held on Feb. 26th, 2019)
*Motion to approve by Melissa Hackman, seconded by Melissa Locke. MSC.
5. President's Report (see AGM package 2020). *Robin Nanji.*
6. Head Coach's Report (see AGM package 2020). *Naomi Rokus, read by Melissa Locke.*
7. Treasurer's Report (see AGM package 2020) *Paul Williamson.*
*Motion to adopt 2019 Treasure's, seconded by Robin Nanji. MSC.
8. Acceptance of Members. All accepted.
9. Call for Nominations of Directors
 1. **Melissa Hackman**- nominated by Melissa Locke, seconded by Robin Nanji
 2. **Paul Williamson** – nominated by Robin Nanji, seconded by Melissa Locke
 4. **Raymond Freisen** -nominated by Robin Nanji, seconded by Melissa Locke
 5. **Sasha Kurbis**- nominated by Melissa Locke, seconded by Robin Nanji
 6. **Kristen Reid**- nominated by Melissa Locke, seconded by Robin Nanji*Motion for Nomination of Directors by Robin Nanji, seconded by Paul Williamson. MSC

Meeting adjourned at 6:45 pm; Next meeting TBD by new Board of Directors

NUMBER: S-30490



SOCIETY ACT

CANADA
PROVINCE OF BRITISH COLUMBIA

CERTIFICATE OF INCORPORATION

I Hereby Certify that

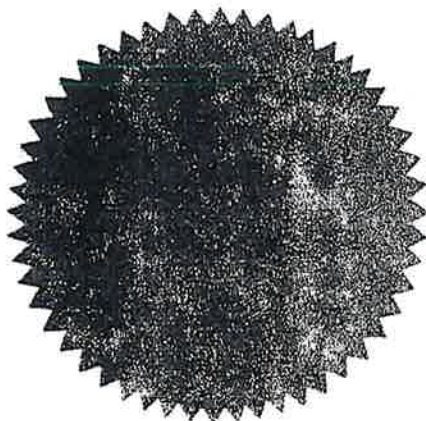
NORTH VALLEY GYMNASTICS SOCIETY

has this day been incorporated under the *Society Act*

*Issued under my hand at Victoria, British Columbia
on May 10, 1993*

A handwritten signature in cursive script, reading "J. Powell".

JOHN S. POWELL
Registrar of Companies





Province of
British Columbia

Ministry of
Finance and
Corporate Relations

Corporate, Central and Mobile
Home Registry
940 Blanshard Street
Victoria
British Columbia
V8W 3E6

File Number: S-30490

NORTH VALLEY GYMNASTICS SOCIETY

I hereby certify that the documents attached hereto are copies of documents filed with the Registrar of Companies on May 10, 1993

JOHN S. POWELL
Registrar of Companies



April 2020

Community Support for Construction of the New North Valley Gymnastics Facility at 4700 31st Street Vernon BC

Construction Contributions and Gifts in Kind

1. Bourcet Engineering Structural	\$10,000
2. Wilf Lunde Architect 250-558-7792	\$ 3,000
3. Peart Engineering –Mechanical Consulting	\$ 1,000
4. SJ Pasechnik & Sons General Contractors	
a. 5% Mark up on Material/Suppliers Est Savings	\$20,000
b. Equipment Donation	\$10,000
5. Air Tech Mechanical	\$ 20,000
6. Hamilton Electrical Contracting & Randy Osborne	\$ 20,000
7. Castanet Media - Web Site coverage and \$100 prize money	\$ 1,000
8. Beach Radio	Airtime
9. The Tile Guy	\$ 17,000
10. Tip-it Waste Removal	\$500
11. Westridge Quarries Gravel Supplies	\$ 4,000
12. Nor-Val rentals	\$ 5,000
13. Laing Roofing/Firestone Roof Material	\$ 3,000
14. Boyds Distributors	\$ 1,000
15. Rona Building Supplies	\$ 1,300
16. Lakeview Door	\$500
17. Torbram Electrical Suppliers	\$ 1,000
18. A & B Damp Proofing	\$450
19. Sunshine Autographics	\$500
20. Tekmar Control Systems/Sun Touch	\$400
21. M&K Ready Mix	\$ 1,200
22. Elices's Printopia	\$ 200
23. A-1 Machine On site welding – Railing and Ring Anchors	\$ 500
24. Mertion Excavating - Supplied Large Packer for parking lot.	\$ 1,750
25. Grizzly Curbs	\$ 1,000
26. A & D Asphalt Solutions	\$ 1,000
27. Kekuli Paint and Drywall (Rob Cunningham)	\$ 3,000

Total to Date; \$ 128,300

NVGS Supporters thru Grants and Donations

1	Kal Rotary	20,000
2	RDNO Electoral Area B and C	17,250
3	Foord Foundation	10,000
4	Canadian National Christian Foundation	10,000
5	S & L Knuever Family Foundation	3,500
6	K & J Knuever Foundation	3,000
7	Kal Tire	2,000
8	Gibbs Family	1,000
9	Dr. Rex Hawthorne	1,000
10	Individuals less than \$1,000	2,150
	Total	\$69,900

Grants and donations total raised for the project to date:

\$198,200

'Fill the Foam Pit Campaign'

Funds Raised by the Gymnasts selling foam blocks for \$5 plus larger single donations (from above supporters) **Total Raised \$21,500**

Summary:

- **The Greater Vernon Community contributed over \$200,000 towards our project of which we are Very Grateful!**
- **The Old Vernon RV Building was purchased in June 2017 and occupancy was granted on May 31, 2018**
- **A HUGE THANKS to Hundreds of volunteer hours that have gone into this facility over and above the financial donations.**
- **Special Recognition goes to Garry Mugridge Volunteer Project Manager, Pete Pasechnik our General Contractor, and our 'Angel' Lender (who wishes to remain anonymous)**

Without this huge community support this project would not have been possible!



CERTIFIED COPY
Of a document filed with the
Province of British Columbia
Registrar of Companies

Carol Prest
CAROL PREST

CONSTITUTION

BC Society • Societies Act

NAME OF SOCIETY: NORTH VALLEY GYMNASTICS SOCIETY

Incorporation Number: S0030490
Business Number: 89227 7377 BC0001
Filed Date and Time: August 9, 2018 12:41 PM Pacific Time

The name of the Society is NORTH VALLEY GYMNASTICS SOCIETY

The purposes of the Society are:

1. The name of the society is North Valley Gymnastics Society.
2. The purposes of this society shall be to;
 - 2.1 Promote, develop and encourage the sport of gymnastics and other athletic activities with the physical, competitive and social well-being of the members of the society and of the North Okanagan as a whole.
 - 2.2 To promote the training of coaches in the sport of gymnastics and provide coaching, wherever possible, to club members who do any one or more of the following; participate, train or compete in the sport of gymnastics;
 - 2.3 Provide and promote financial assistance to club members who compete in the sport of gymnastics;
 - 2.4 To acquire by purchase, lease, gift or otherwise, and to build, construct, erect, operate and maintain any and all facilities improvements and equipment;
 - 2.5 Manage, develop, improve, exchange, rent, allow the use of, lease, mortgage, dispose of or otherwise deal with all or any of the property, assets, equipment, or rights of the society as the society may decide upon from time to time;
 - 2.6 Raise, borrow, provide or otherwise secure funds in such a manner as the society may see fit and in particular by mortgage or by issue of notes, bonds, debentures, security agreements, or otherwise charged upon all or any of the societies assets or property and to redeem and pay same;
 - 2.7 Do all such things as are incidental or conclusive to the attainment of any of the above purposes or for the necessary and proper operation of the society.
3. If the society is wound up or dissolved then the funds and assets of the society remaining after the satisfaction of it's debts and liabilities shall be given or transferred to such organization or organizations concerned with the social problems or organizations promoting the same purposes of the society as may be determined by the members of the society at the time of winding up or dissolution. If effect can not be given the aforesaid provisions, then such funds shall be given or transferred to some other organization provided that such other organization referred to in this paragraph shall be a charitable organization or charity recognized by the department of national revenue as being qualified as such under the provisions of the Income Tax Act of Canada from time to time in effect. This clause is unalterable.
4. The above purposes of the society shall be carried out without purpose of gain for it's members, and any profits or other accretions to the society shall be used for promoting it's purposes, and all of the above purposes shall be carried out on an exclusively charitable basis. This clause is unalterable.

NVGS revised equipment list 2020/March

	company	CDN\$ w/o tax	USD w/o tax	approx freight	
blocks Code : SA-CTB-7	gym rep	\$3,933.00		\$500.00	
uneven bars ITEM NO: 5101-130	SA	\$6,397.00		\$800.00	
single bar ITEM NO: 5176-010-M	SA	\$2,118.00		\$500.00	
women's rail for single bar ITEM NO: GN3260	SA	\$501.00		\$100.00	
landing mats (for under bars) ITEM NO: 429 x4	SA	\$11,088.00		\$800.00	
vault runway Code : SA-177-125	gym rep	\$1,190.00		\$300.00	
air floor Code : 6310	gym rep	\$3,324.00		\$200.00	
crank beam Code : SA-5121-120	gym rep	\$3,840.00		\$700.00	
beam pad x2 Code : 3661	gym rep	\$500.00		\$100.00	
beam tracks ITEM NO: 189	SA	\$562.00		\$100.00	
spring board Code : SA-5002-334	gym rep	\$892.00		\$250.00	
<i>vault mat stack + Tumbl Trak attachment SKU: TTOP-PKG3</i>	<i>Tumbl Trak</i>		\$1,300.00	\$675.00	
anti skid training mat TEM NO: 448AS x2	SA	\$1,266.00		\$300.00	
spotting blocks Code : 2128	gym rep	\$1,226.00		\$400.00	
spotting platform ITEM NO: 5175	SA	\$1,577.00		\$400.00	
Yurchenko mat ITEM NO: 5005-300	SA	\$556.00		\$150.00	
wall bars Code : 2325	gym rep	\$1,084.00		\$300.00	
USD exchange 1.4		\$40,054.00	\$1,816.00	\$6,575.00	\$48,445.00



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Powerhouse Theatrical Society
CONTACT PERSON:	Richard Kerton
ORGANIZATION MAILING ADDRESS:	2901 35th Avenue, Vernon BC V1T2S7
BUSINESS PHONE:	250-542-6194
EMAIL ADDRESS:	[REDACTED]
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	50006517

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

1. to promote interest in and advance knowledge of the dramatic arts, literature and music, provide facilities for training, education and advancement in artistic endeavours.
2. to acquire by purchase, lease, gift or otherwise, and to build, construct, erect, operate and maintain any and all facilities, improvements and equipment;
3. manage, develop, improve, exchange, rent, allow the use of, lease, mortgage, dispose of or otherwise deal with all or any of the property, assets, equipment, or rights of the Society as the Society may decide upon from time to time;
4. raise, borrow, provide or otherwise secure funds in such a manner as the Society may see fit and, in particular, by mortgage or by issue of notes, bonds, debentures or otherwise charged upon all or any of the Society's assets

SERVICE PROVIDED TO THE COMMUNITY:

Each production staged by the theatre depends on donations of clothing, furniture and other items for use during a show. In addition, many artisans and businesses offer their services to create special items or effects that may be required to stage a production. The Powerhouse Theatre enjoys a special place in the hearts of the residents of the North Okanagan. The theatre is celebrated for its excellence in the local and provincial arts community. The City of Vernon recognizes that the Powerhouse Theatre is a valuable contributor to the overall quality of life in the area, and as a result has been very supportive toward any initiatives undertaken by the company. We produce 4 productions each year in our facility and perform each year in our local Okanagan Zone festival.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

In 2018 we were awarded best production in our local festival and in our provincial Mainstage festival. In 2019 we received several awards in our local festival held in Salmon Arm. Our production of The Games Afoot we hosted a relaxed performance which allowed our audience members with disabilities and sensitivities to lights and sound to attend a full production.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

We apply to BC gaming each year and receive an operating grant. We have applied in the past for special projects grants for capital items.

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p>AMOUNT OF REQUEST: 5.000</p>
<p>IN-KIND SERVICES: (please describe and include cost)</p>
<p>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS: To enable our society to continue bringing Theatrical productions to the residents of the City of Vernon. Our society supports our local schools and physically challenged by hosting free special performance dates for them. Funds would be applied to cover our operation costs that we dedicate to provide such services to the community. Our production expenses total \$60,000. This grant would go towards these expenses such as Costumes \$1500, Set construction \$3,047, Posters \$ 735.</p>
<p>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED: Last year we were able to provide a relaxed performance show for our physically challenged Vernon residents. Patrons with light/sound/movement sensitivities were able to attend a full production without concern for intimidation of our normal performance restrictions. We allowed support staff and support animals to sit in the house. The lights are left on, the dialogue is slowed and all sounds and special effects are reduced to provide a relaxed experience to our audience. We found patrons who have never been able to experience a live performance attend without worry of disrupting the house or the performance.</p>
<p>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP: We receive a \$25,000 gaming grant each year to support our production costs. Each production staged by the theatre depends on donations of clothing, furniture and other items for use during a show. In addition, many artisans and businesses offer their services to create special items or effects that may be required to stage a production. The Powerhouse Theatre enjoys a special place in the hearts of the residents of the North Okanagan. The theatre is celebrated for its excellence in the local and provincial arts community. The City of Vernon recognizes that the Powerhouse Theatre is a valuable contributor to the overall quality of life in the area, and as a result has been very supportive toward any initiatives undertaken by the company.</p>

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Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

Powerhouse Theatrical Society provides theatre productions each year. We spend \$149,000 within the community (Operational costs \$11,000), (Marketing Costs \$5,500), (Production Costs \$ 60,000) and (Admin costs \$73,000). This is offset with our performance ticket sales but does not account for our charity services of relaxed performances and school dedicated performance where we do not charge admission.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 28, 2020

Date

Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca

POWERHOUSE THEATRICAL SOCIETY

Financial Statements

Year Ended June 30, 2019

(Unaudited - See Notice To Reader)

POWERHOUSE THEATRICAL SOCIETY
Index to Financial Statements
Year Ended June 30, 2019
(Unaudited - See Notice To Reader)

	Page
NOTICE TO READER	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4
Notes to Financial Statements	5



O'Callaghan Bilodeau

CHARTERED PROFESSIONAL
ACCOUNTANTS

200 – 2928 29th Street
Vernon, BC V1T 5A6
Phone: 250-545-5301
Fax: 250-545-1859
www.ocbi.ca

NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of Powerhouse Theatrical Society as at June 30, 2019 and the statements of revenues and expenditures and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Vernon, BC
October 23, 2019

O'Callaghan Bilodeau

CHARTERED PROFESSIONAL ACCOUNTANTS



POWERHOUSE THEATRICAL SOCIETY

Statement of Financial Position

June 30, 2019

(Unaudited - See Notice To Reader)

	Operating fund 2019	Capital fund 2019	Total 2019	Total 2018
ASSETS				
CURRENT				
Cash	\$ 13,429	\$ -	\$ 13,429	\$ 46,910
Accounts receivable	3,597	-	3,597	2,052
Inventory	509	-	509	230
Prepaid expenses	11,404	-	11,404	2,015
	28,939	-	28,939	51,207
CAPITAL ASSETS (Note 3)	-	166,055	166,055	190,430
	\$ 28,939	\$ 166,055	\$ 194,994	\$ 241,637
LIABILITIES AND NET ASSETS				
CURRENT				
Accounts payable	\$ 400	\$ -	\$ 400	\$ 632
Demand loan	-	18,583	18,583	28,591
Deferred revenue	-	-	-	22,500
	400	18,583	18,983	51,723
DEFERRED CAPITAL CONTRIBUTIONS	-	52,650	52,650	61,030
	400	71,233	71,633	112,753
NET ASSETS	28,539	94,822	123,361	128,884
	\$ 28,939	\$ 166,055	\$ 194,994	\$ 241,637

ON BEHALF OF THE BOARD


 _____ Director


 _____ Director

POWERHOUSE THEATRICAL SOCIETY
Statement of Revenues and Expenditures
Year Ended June 30, 2019

(Unaudited - See Notice To Reader)

	Operating fund 2019	Capital fund 2019	Total 2019	Total 2018
RECEIPTS				
Production tickets	\$ 91,074	\$ -	\$ 91,074	\$ 85,126
Season tickets	31,769	-	31,769	42,785
Direct access grant	22,500	-	22,500	22,500
Interest and miscellaneous	10,825	-	10,825	7,339
Rentals	10,711	-	10,711	7,750
Donations	9,190	-	9,190	2,000
Other grants	341	-	341	356
Amortization of deferred capital contributions	-	8,380	8,380	11,620
	<u>176,410</u>	<u>8,380</u>	<u>184,790</u>	<u>179,476</u>
EXPENDITURES				
Production expenses				
1st production	18,985	-	18,985	20,558
3rd production	9,463	-	9,463	8,597
2nd production	9,153	-	9,153	8,031
Other production	852	-	852	2,330
	<u>38,453</u>	<u>-</u>	<u>38,453</u>	<u>39,516</u>
	<u>137,957</u>	<u>8,380</u>	<u>146,337</u>	<u>139,960</u>
Repairs and maintenance	44,267	-	44,267	28,005
Ticket selling costs	20,354	-	20,354	22,520
Utilities	13,942	-	13,942	14,780
Office	13,161	-	13,161	16,215
Insurance	12,845	-	12,845	10,318
Professional fees	6,565	-	6,565	5,941
Festival expenses	5,142	-	5,142	3,993
Marketing and publicity	5,101	-	5,101	15,228
Property taxes	3,709	-	3,709	3,817
Interest on long term debt	1,342	-	1,342	1,692
Telephone	954	-	954	975
Memberships	103	-	103	103
Amortization	-	24,375	24,375	24,825
	<u>127,485</u>	<u>24,375</u>	<u>151,860</u>	<u>148,412</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER EXPENDITURES	\$ 10,472	\$ (15,995)	\$ (5,523)	\$ (8,452)

POWERHOUSE THEATRICAL SOCIETY

Statement of Changes in Net Assets

Year Ended June 30, 2019

(Unaudited - See Notice To Reader)

	Operating fund	Capital fund	2019	2018
NET ASSETS - BEGINNING OF YEAR	\$ 28,075	\$ 100,809	\$ 128,884	\$ 137,336
Deficiency of receipts over expenditures	10,472	(15,995)	(5,523)	(8,452)
Demand loan payments	(10,008)	10,008	-	-
NET ASSETS - END OF YEAR	\$ 28,539	\$ 94,822	\$ 123,361	\$ 128,884

POWERHOUSE THEATRICAL SOCIETY
Notes to Financial Statements
Year Ended June 30, 2019
(Unaudited - See Notice To Reader)

1. FINANCIAL STATEMENT DISCLOSURE

These financial statements do not include all the disclosures required under Canadian accounting standards for not-for-profit organizations.

2. PURPOSE OF ORGANIZATION

The Society operates the Powerhouse Theatre in Vernon, British Columbia.

3. CAPITAL ASSETS

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Building improvements	\$ 944,068	\$ 778,345	\$ 165,723	\$ 190,052
Computer equipment	4,165	4,165	-	-
Equipment	2,371	2,039	332	378
	<u>\$ 950,604</u>	<u>\$ 784,549</u>	<u>\$ 166,055</u>	<u>\$ 190,430</u>

Capital assets are stated at cost less accumulated amortization. Capital assets are amortized over their estimated useful lives at the following rates and methods:

Building improvements	5% straight-line
Computer equipment	30% declining balance
Equipment	20% declining balance

4. DEFERRED CAPITAL CONTRIBUTIONS

Deferred capital contributions represent funds received and expended on the expansion of the premises. The revenue is recognized on the same basis as the amortization expense on the capital assets.

The change in the deferred capital contributions for the year is as follows:

	2019	2018
Beginning balance	\$ 61,030	\$ 72,650
Less: Amount amortized to income	(8,380)	(11,620)
Ending balance	<u>\$ 52,650</u>	<u>\$ 61,030</u>

**POWERHOUSE THEATRICAL SOCIETY
ELECTION MINUTES**

Meeting held Tuesday, June 11, 2019 at 7:00 pm

<p>Executive Members in Attendance: Val Heuman, Richard Kerton, Diana Horsley, Jenn Gretzinger, Therese Parent, Bob Oldfield Absent: Patty Garrett, Yvonne Hayden, Joan Sasges 51 members present including executive</p>	
BUSINESS	DETAILS, ACTIONS OR MOTIONS (Recommended or Taken)
1. Call to Order	7:00 pm
2. Approval of Agenda	MOTION: That the agenda be approved. Moved by Barb Keith, seconded by Jim Elderton. CARRIED
3. Minutes of Previous Meetings	MOTION: That the minutes from the May 17, 2018 election meeting be approved. Moved by Richard Kerton, seconded by Arlene Spearman. CARRIED
4. Action List/Business Arising from the Minutes	None
5. Election of Officers for 2019-20 Board Nominations President: Bob Oldfield VP Productions: Debra Bob, withdrawn Keyanna Burgher VP Facilities: Val Heuman Secretary: Rhonda Nicholas Communication and Marketing: Barb Keith, Jacs Spence, elected Director at Large: Sarah McLean, elected Director at Large: Melanie Prince, elected Director at Large: John Wakefield, elected Director at Large: Monty Hughes	Kristine Larsen to preside over election process. Treasurer Richard Kerton and Director at Large Joan Sasges are not up for re-election. Monty Hughes nominated by Bernadette O'Donnell, seconded by Debra Bob for Director at Large. Monty Hughes accepted. MOTION: That the ballots for destroyed. Moved by Richard Kerton, seconded by Randy Jones. CARRIED
6. General	Therese Parent thanked Joyce Elderton for her service.
7. Adjourn	Diana moved that the meeting be adjourned at 7:55 p.m.

**POWERHOUSE THEATRICAL SOCIETY
ANNUAL GENERAL MEETING MINUTES**

Meeting held Tuesday, September 10, 2019 at 7:00 pm

Members Present: see attached sheet	
BUSINESS	DETAILS, ACTIONS OR MOTIONS (Recommended or Taken)
<p>1. Call to Order Introduction of 2019-20 Board Members: President – Bob Oldfield VP Productions – Keyanna Burgher VP Facilities – Val Heuman Treasurer – Richard Kerton Secretary – Rhonda Nicholas Marketing – Jacs Spence</p> <p>Directors at Large (4): Sarah McLean Melina Prince Joan Sasges John Wakefield</p> <p>Artistic Committee Keyanna Burgher Doug Fairweather Gabe Newman Amelia Sirianni</p>	<p>7:00 pm</p> <p>With thanks to the two outgoing directors: Therese Parent Diana Horsley Patty Garrett Jenn Gretzinger</p>
<p>2. Approval of Agenda</p>	<p>MOTION: That the agenda be approved. Moved by Barb Keith, seconded by Brian Martin. CARRIED</p>
<p>3. Minutes of Previous Meetings</p>	<p>MOTION: That the minutes from the Sept 13th, 2018 annual general meeting be approved. Moved by Cathie Stewart, seconded by Bob Oldfield. CARRIED</p>
<p>4. Reports</p> <ul style="list-style-type: none"> a. President b. VP Productions c. VP Facilities d. Treasurer e. Marketing f. Membership 	<p>Marketing: update on figures - this week \$30,000.00, sold 20% of the house.</p> <p>Kristine Larsen asked for confirmation of the recommendations from the AC – they will be going forward to the new Board.</p>

<ul style="list-style-type: none"> g. Artistic Committee Board Liaison h. Artistic Committee i. Light Manager j. Sound Manager k. Props Room l. Bar Manager m. Rental Manager n. Buddy Program o. Costume Bank p. Archives q. Key Master r. Scholarships s. OZone Representative 	<p>MOTION: That we approve the financial report that includes the budget as presented for the 2019-20 season. Moved by Richard Kerton, seconded by Brian Martin. CARRIED</p> <p>MOTION: That the individual reports, emailed or reported in person, be accepted for information. Moved by Hazel Lorenz, seconded by Keyanna Burgher. CARRIED</p>
<ul style="list-style-type: none"> 5. Old Business <ul style="list-style-type: none"> a. Criminal Record Checks Update 	<p>Bob Oldfield reminded members that we will be starting to ask people to voluntarily go online and complete the CRC once our application has been approved. No word on how long that will take but it has been sent in.</p>
<ul style="list-style-type: none"> 6. New Business <ul style="list-style-type: none"> a. Special Resolution Voting <p style="text-align: center;">SPECIAL RESOLUTION VOTING ON A BY-LAW CHANGE</p> <p>WHEREAS the Board believes that the pro-rating of memberships should be cancelled.</p> <p>MOTION that we remove By-Law 2.6: Dues will cover membership for a period of one or three years. Membership may be pro-rated commencing on the date of payment thereof. The annual date for membership renewal shall be the first day of the month of October each year.</p> <p>and replace it with:</p> <p>By-Law 2.6: Dues will cover membership for a period of one or three years. The annual date for membership renewal shall be the first day of the month of October each year. Payment will be in full regardless of the application date.</p> <p>MOVED by Brian Martin, seconded by Richard Kerton. CARRIED</p>	
<p>ADJOURN</p>	<p>MOVED that the meeting be adjourned at 7:30 p.m. Moved by Diana.</p>



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION

APPLYING FOR COUNCIL DISCRETIONARY GRANT: Schubert Centre Society

CONTACT PERSON: Shirley Higgins

ORGANIZATION MAILING ADDRESS: 3503 30th Ave Vernon, BC V1T 2E6

BUSINESS PHONE: 250 549 4201

EMAIL ADDRESS: Manager@schubertcentre.com

REGISTERED NON PROFIT SOCIETY

INCORPORATION NUMBER (required): S 23546

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Schubert Centre Mission Statement:

To strive to help seniors maintain a good quality of life by providing a variety of social and recreational programs and services which are based on the abilities and interests of our members.

SERVICE PROVIDED TO THE COMMUNITY:

We are centrally located within Vernon with many senior housing located within walking distance, we are on the city bus route encouraging easy access to all. We provide a meeting place where all can share coffee and/or a meal, meet to dance, quilt, sew, play cards, curl, sing and exercise.

We are a full room rental and catering facility that is affordable to all members, seniors, clients, organizations, groups and businesses.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The Schubert Centre was purchased from the Knights of Columbus and continues to honor their agreement to this day providing a place for seniors to gather socially to enjoy a host of activities and meals.

Today we have 833 members and over 100 volunteers that coordinate the events and activities. There is an on site Tour Coordinator that plans outings in Vernon and outside of Vernon utilizing our bus.

We hold a gaming license and offer 2 bingos per week.

As of March 18th this year we closed our doors because of the global pandemic - Covid 19, however we vowed that no senior will go without food. We partnered with Safeway and take calls every Thursday to fill grocery orders. We also operate the Meals on Wheels Program and continue to do so during Covid 19. This is a service more than an income generator. We rely on donations to offer hot and frozen meals to seniors, those with disabilities and those recovering from surgery on a weekly basis and are grateful for donations and our volunteers that assist us to provide this service.

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www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

We had 5 fundraisers planned for April and May, however, due to Covid 19 we had to cancel them. We had a successful kick off "Furnace Fundraiser" in January and raised \$54000. We were overwhelmed with the support of individuals, community and businesses.

We have received \$9800 from Kalamalka Rotary (included in the \$54000) and have a proposal in to Community Foundation North Okanagan.

As of today, as donations continue to come in we have \$69000 earmarked to replace our HVAC system.

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

AMOUNT OF REQUEST:

\$10,000 to put towards replacing a poorly functioning 34-year-old HVAC (furnace and Air Conditioner)

IN-KIND SERVICES: (please describe and include cost)

The Schubert Centre operates with 3 paid staff and over 100 volunteers that volunteer daily in all different areas, front desk, phones, cafeteria, and the operation of daily events and activities from 8am-4pm daily, Monday to Friday.

Their value is priceless, however, the cost saving of time donated has not been tracked in past years, A conservative estimate would be a minimum of 20,000 hours/year.

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Inquiries: 250-545-1361 Web:

www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:

To purchase a new HVAC system to heat our building in the winter and maintain a comfortable temperature in the summer. All grant monies received will go towards the purchase and installation of the furnace. We have quotes received from \$155,00 - \$180,000

BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:

We continue to have a comfortable space to provide activities and events to all. Last year, even after purchasing some stand alone heaters for each room, I witnessed seniors playing cards with their winter coats, scarves and hats on.

The furnace limped along through the winter but there is no guarantee how long we will continue like this. IF, the system fails we will have to close as we do not have the funds to purchase and install a new one without the financial support from grants, fundraising and the community.

DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:

With donations and fundraising we have \$69,000 as of today.
We are waiting to hear if our proposal to the CFNO will garner a donation.

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

We meet all the above criteria. We want to continue to be economically viable in our community offering affordable pricing for room rentals and catering, offering a meeting spot for seniors, clients and community at large.

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Inquiries: 250-545-1361 Web:

www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

The Seniors need to have a place to come on a daily basis that caters to their overall health and well being.

By awarding the Schubert Centre with this discretionary grant, we would be \$10000 closer to replacing the HVAC system to keep our seniors, volunteers and clients warm in the winter and cool in the summer.

It is imperative we replace the existing furnace as soon as we can to avoid having to close the door if it should quit.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

_____ April 30, 2020 _____ Shirley Higgins _____
Date Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361 Web:
www.vernon.ca

SCHUBERT CENTRE SOCIETY
Financial Statements
Year Ended March 31, 2019
(Unaudited - See Notice To Reader)

SCHUBERT CENTRE SOCIETY
Index to Financial Statements
Year Ended March 31, 2019
(Unaudited - See Notice To Reader)

	Page
NOTICE TO READER	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4



208 – 1960 Springfield Rd
Kelowna, BC V1Y 5V7
(778) 478-0450
accounting@amberbellcpa.ca
www.amberbellcpa.ca

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of Schubert Centre Society as at March 31, 2019 and the statements of revenues and expenditures and changes in net assets for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Kelowna, British Columbia
December 18, 2019

Amber Bell Chartered Professional Accountant Limited
Chartered Professional Accountant

SCHUBERT CENTRE SOCIETY

Statement of Financial Position

March 31, 2019

(Unaudited - See Notice To Reader)

ASSETS

CURRENT

Accounts receivable	\$ 29,719
Inventory	24,483
Goods and services tax recoverable	3,518
Prepaid expenses	<u>5,762</u>

63,482

PROPERTY, PLANT AND EQUIPMENT *(Net of accumulated amortization)*

1,047,592

DUE FROM RELATED PARTIES

210,270

\$ 1,321,344

LIABILITIES AND NET ASSETS

CURRENT

Bank indebtedness	\$ 14,711
Accounts payable	108,157
Short term debt	8,000
Wages payable	<u>46</u>

130,914

LONG TERM DEBT

1,871,000

DEFERRED INCOME

9,700

2,011,614

NET ASSETS

(690,270)

\$ 1,321,344

ON BEHALF OF THE BOARD

Director

Director

Director

Director

SCHUBERT CENTRE SOCIETY
Statement of Revenues and Expenditures
Year Ended March 31, 2019
(Unaudited - See Notice To Reader)

REVENUES	
Donations	\$ 34,862
Facility Rentals	85,734
Goods and Services	740,620
Grants	43,235
Interest and Investment Income	374
Memberships	26,780
	<u>931,605</u>
 DIRECT COSTS	
Purchases	348,375
Direct wages	215,663
	<u>564,038</u>
GROSS PROFIT (39.46%)	<u>367,567</u>
 OPERATING EXPENSES	
Advertising and promotion	23,974
Amortization	63,589
Business taxes, licenses and memberships	2,515
Consulting fees	2,050
Insurance	12,612
Interest and bank charges	10,729
Interest on long term debt	130,770
Office	20,387
Professional fees	17,659
Repairs and maintenance	105,104
Salaries and wages	139,256
Security	1,318
Supplies	19,585
Telephone	3,468
Utilities	105,299
	<u>658,315</u>
 DEFICIENCY OF REVENUES OVER OPERATING EXPENSES	 <u>\$ (290,748)</u>

SCHUBERT CENTRE SOCIETY
Statement of Changes in Net Assets
Year Ended March 31, 2019
(Unaudited - See Notice To Reader)

	General Fund	Restricted Fund	2019
NET ASSETS - BEGINNING OF YEAR	\$ (399,522)	\$ -	\$ (399,522)
DEFICIENCY OF REVENUES OVER OPERATING EXPENSES	(290,748)	-	(290,748)
NET ASSETS - END OF YEAR	\$ (690,270)	\$ -	\$ (690,270)

Schubert Centre Society

**MINUTES OF
ANNUAL GENERAL MEETING OF MEMBERS**

HELD ON June 26, 2019

1. CHAIRMAN'S REMARKS

The meeting was called to order by Ed Howard

2. APPOINTMENT OF SECRETARY/SCRUTINEER

The Chair asked Paul Murphy to act as Secretary and Scrutineer of the meeting, to confirm membership standing and record the number of voting members present in person.

3. NOTICE OF MEETING

On May 20, 2019 the Notice of this Annual General Meeting was sent to the members of the Society in accordance with the Society Act and the By-Laws.

4. QUORUM

The Chair was advised by the Scrutineer/Secretary that there were 45 members present, constituting a quorum, that being at least 15 members present in person.

5. COMMENCEMENT

The Chair declared that the annual general meeting was regularly called and properly constituted for the transaction of business.

6. BUSINESS

Recording Secretary / Scrutineer

MOTION: "That Paul Murphy be appointed as Recording Secretary / Scrutineer for this AGM"

MOVED BY: Cecile Johnson

MOTION CARRIED.

MOTION: "To accept the minutes of the last AGM dated June 27, 2018."

MOVED BY: Val Lynch

MOTION CARRIED

Presentation by Darren Dingwall - Financial Report

MOTION: "That the financial report for the year ended March 31, 2019 be accepted."

MOVED BY: Wilma Boulter

MOTION CARRIED.

2018/19 Annual Reports

MOTION: "That the Annual Reports to the members for the year 2018/19 be accepted."

MOVED BY: Joan McNichol

MOTION CARRIED.

7. Election of Directors

Nominations were called for Directors for 2019/2020. Ten (10) members in good standing from the Schubert Centre Society were nominated. After three calls for nominations, nominations were declared closed.

MOTION: That the following individuals be declared elected as directors of the society for the coming year:

Edward Howard	Diane Weaver
Darren Dingwall	Cam Luckock
Wilma Boulter	Cecile Johnson
Paul Murphy	Dr Sherry Price
Betty Anderson	Sue Slater

MOVED BY: Jeanette Lakusta
MOTION CARRIED.

Appointment of Accountant

MOTION: "That Amber Bell, CPA be appointed as accountant for the year ended March 31, 2020

MOVED BY: Joan McNichol
MOTION CARRIED.

8. OTHER BUSINESS

The formal business of the meeting was concluded. As there was no further business to be properly brought before the meeting.

Adjournment

MOTION: "The Annual General Meeting be adjourned"

MOVED BY: Eleanor Heinz
MOTION CARRIED.

The undersigned hereby certifies the foregoing are true and complete minutes of the annual general meeting of the Society membership, duly constituted and held in Vernon, BC on June 26, 2019.

Dated June 26, 2019

Paul Murphy, Secretary



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Silver Star Freestyle Club
CONTACT PERSON:	Jason Shearer
ORGANIZATION MAILING ADDRESS:	PO Box 1331, Stn Main, Vernon BC, V1T 6N6
BUSINESS PHONE:	[REDACTED]
EMAIL ADDRESS:	treasurer@ssfrestyle.com
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

One of the largest and most prominent Freestyle Ski Clubs in Canada, the Silver Star Freestyle Club is a not-for-profit, volunteer-run organization that aims to promote the sport of freestyle skiing in a fun, safe and progressive team environment. We offer freestyle skiing, trampoline, water ramp and dry land programs to young athletes of all abilities, from ages five to eighteen. Our goal is to inspire youth to become life-long skiers, riders, coaches, and judges who value family, the outdoors, sport, and healthy competition while producing top level athletes ready to compete on the Provincial, National, and Olympic stage.

SERVICE PROVIDED TO THE COMMUNITY:

The club offers instruction for recreational and competitive skiers with winter training on weekends, plus additional coaching at competitions and during Christmas holidays and spring break. Club members can also participate in training opportunities during the summer and fall, including water ramp training, dry land, and trampoline sessions. Club skiers and snowboarders have the opportunity to represent Vernon at regional and provincial level events, some of which are hosted right here at Silver Star. Many have gone on to become high performance athletes who have represented Vernon and Silver Star at national events. Club members consistently move on to the provincial and national freestyle ski teams and compete at the National Championships.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The club is the largest freestyle club in Canada at over 200 members in the 2019/2020 season. We pride ourselves on our diversity and boast the largest female membership in Canada. We successfully host at least two events per season at Silver Star, including some national level events. Our program has produced an all-star list of freeskiers from the Vernon area, including TK Schiller, Justin Dorey, Chad Sayers, Josh Bibby, Riley Leboe, Joe Schuster, Noah Morrison, Patrick Dew, Elena Gaskell, and more to come! In addition to athletes, we also develop, employ, and produce provincial and national level coaches through our coach development program.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

We hold fundraisers throughout the year to raise funds to cover operating costs. In addition, we solicit sponsorship from local businesses to further our ability to send athletes to events and host our own events at Silver Star. During the 2019 fiscal year, we received \$17,250 in cash sponsorships from local businesses, in addition to in-kind donations. This has increased favourably in the current year to \$21,000. Annually, we also apply for the Provincial Gaming Grant, Funtastics Community Grant, and viaSports Grants. Historically, we have not received the amounts we were hoping for from these sources.



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

AMOUNT OF REQUEST:

\$7,500 - This will support us in purchasing radios for use at events. See more details below.

IN-KIND SERVICES: (please describe and include cost)

\$7,500 - Our club provides trampoline training every fall from September to late November. Training is geared toward club athletes, but is open to the public. We currently do not have a safe venue to host this program in the City. We require a commercial space where we can set up our trampoline equipment and training gear for 3 months. The space would need to be 3,000+ square feet, have 30 foot ceilings, and be heated with access to a washroom.

PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:

A cash grant of \$7,500 would be allocated to the purchase of new radios. Radio communication is essential on the mountain for coaches and volunteers to communicate. This helps ensure we provide the safest environment possible for the kids in the program. New radios would allow us to host more events, and even bigger events. They could also be shared with other NPOs that we coordinate with during the off-season, such as the North Okanagan Childcare Society.

BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:

The club promotes youth sport and fitness as well as building social and community values for the youth of the Greater Vernon Area. By hosting events, we promote the city and Silver Star Mountain Resort as a destination for tourism and hospitality. Each event brings approximately 400 people to the Vernon area.

DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:

We receive significant support from the community, which assists in hosting events at Silver Star and sending athletes to other provincial events. During the current year, we received \$21,000 in corporate sponsorship from local businesses, in addition to donated goods and services from local businesses. In addition, we receive approximately \$10,000 annually in community fundraising.

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The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

The grant would allow us to purchase new radios for use at our events and/or provide a space for our fall trampoline programs. Hosting successful events brings athletes and families from across the province to our city. Our last event, Send It - Land It - Nailed It - had 99 athletes participate, many of whom traveled from outside the Greater Vernon Area for the event. Having the proper tools to run an event safely ensures that we're showcasing Vernon and Silver Star in a positive manner and are able to continue running events in the future. In addition, a space for our fall programming would allow us to continue growing our program, as well as the training our athletes are able to receive.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 30, 2020

Date



Signature

Financial Statements of

SILVER STAR FREESTYLE CLUB

Year ended April 30, 2019

SILVER STAR FREESTYLE CLUB

Statement of Financial Position

April 30, 2019, with comparative information for 2018

	2019	2018
Assets		
Current assets:		
Cash	\$53,434	\$43,869
Accounts receivable	4,500	3,000
Investments	30,571	30,000
	88,505	76,869
Capital assets	50,994	51,942
	\$139,499	\$128,811

Liabilities and Members' Equity

Current liabilities:		
Accounts payable	\$17,940	\$2,503
Members' equity		
Accumulated surplus	121,559	126,308
	\$139,499	\$128,811

See accompanying note to financial statements.

SILVER STAR FREESTYLE CLUB

Statement of Earnings and Accumulated Surplus

Year ended April 30, 2019, with comparative information for 2018

	2019	2018
Revenue:		
Winter programs (Schedule 1)	(\$19,932)	\$3,379
Summer programs (Schedule 2)	(6,765)	6,854
	(26,697)	10,233
Other revenue:		
Corporate sponsorship	17,250	19,250
Events	23,023	4,350
Fundraising	10,146	13,446
Interest	571	-
	50,990	37,046
Gross profit	24,293	47,279
Expenses:		
Advertising	7,026	7,303
Dues and subscriptions	2,244	1,414
Insurance	2,814	5,458
Office and general	2,592	1,597
Professional fees	4,789	3,381
Rent	1,568	7,463
Repairs and maintenance	2,794	1,634
Salaries and wages	-	7,000
Training	5,214	8,751
	29,042	44,002
(Deficit) Surplus	(4,749)	3,277
Accumulated surplus, beginning of year	126,308	123,031
Accumulated surplus, end of year	121,559	\$126,308

Note

The recognition, measurement, presentation and disclosure principles in these financial statements may not be in accordance with the requirements of any of the financial reporting frameworks in the CPA Canada Handbook – Accounting.

SILVER STAR FREESTYLE CLUB

Schedule 1 - Winter Program Revenue and Expenses

Year ended April 30, 2019

2019	Comp & Dev	Freestylers	Fundamentalz	G Team	Snowboard	Snow Sports Academy	Total
Program revenue	\$39,530	\$37,355	\$18,900	\$24,970	\$24,664	\$5,945	\$151,364
Expenses:							
Coaching	32,231	22,364	6,630	13,964	16,240	5,650	97,079
Coaching - misc	18,782	3,247	40	8,156	2,502	-	32,727
Paypal fees	910	860	435	575	568	137	3,486
Program director	9,120	8,619	4,361	5,761	5,690	1,372	34,923
Worksafe	804	760	385	508	502	121	3,080
(Deficit) Surplus	(\$22,318)	\$1,504	\$7,049	(\$3,995)	(\$838)	(\$1,335)	(\$19,932)

SILVER STAR FREESTYLE CLUB

Schedule 2 - Summer Program Revenue and Expenses

Year ended April 30, 2019

2019	Summer Water Ramps	Fall Trampolines	Total
Program revenue	\$15,843	\$19,480	\$35,323
Expenses:			
Coaching	5,145	10,436	15,581
Coaching - misc	4,219	1,116	5,335
Facility expense	5,120	5,679	10,799
Paypal fees	391	481	872
Program director	3,916	4,815	8,731
Worksafe	345	425	770
	(\$3,293)	(\$3,472)	(\$6,765)



...Would like to Welcome All Members and the
General Public to our:

2019 Annual General Meeting

May 30, 2019

6:00pm

Location: Vernon Golf and Country Club

800 Kalamalka Lake Rd, Vernon BC V1T 6V2

www.ssfreestyle.com for more information or

Email: president@ssfreesstyle.com



ANNUAL GENERAL MEETING (AGM) AGENDA

**Vernon Golf and Country Club
800 Kalamalka Lake Rd. Vernon, BC V1T 6V2**

**Thursday, May 30, 2019
6:00pm**

1. Call meeting to order;
Ryan Johnson

2. Approval of Agenda;
Motion: Yvonne Fegerlund
Seconded: Luke Freisen

3. Approval of minutes of the 2018 Annual General Meeting
Motion: Luke Freisen
Seconded: Ken Gaskell

4. President's Report- Ryan Johnson;
Big thank you to everyone on the board of directors
Big thank you to the coaches – 31 coaches on staff.
Big thank you to Wade Garrod
Big thank you to Svin
Big thank you to members and athletes for involvement and positivity throughout the year.

Reflecting back to last year –

- Discussion of report from Ken & Pete on club weaknesses.
- Reporting on code of conduct, communication, and coaching

- Importance placed around communication and transparency to guarantee sharing of rules and expectations.

Focus on training for coaches last year for further development.

- Will continue to promote coaching and development going forward to focus on attracting and maintaining level of coaching.

Looking ahead

- focus on athlete and coach development to provide the best resources possible for growth.
- Focus on competition streams.
- Set up for good season in 2019/2020
- Need to focus on fundamentals
- Need for creativity in training programs

Full Presidents report available on SSFC site.

Acceptance Presidents Report

Motion: Brent Land

Seconded: Jenna Hunter

Request to identify what the priorities of the board and share with club members.
Utilize communication of ongoing processes of the club to keep members aware.

5. Treasurer's Report – Jon Baron;

Review of year financial results.

Detailed Financials and financial summary presentation available on SSFC website.

Acceptance of Treasurers Report

Motion: Yvonne Fegerlund

Seconded: Jenna Hunter

6. Program Director's Report – Wade Garrod

Water Ramps

- Significant turnout and big milestone for club from a development perspective

Trampoline (fall programs)

- Development of athletes last year creating possible partnership with air house in Kelowna to cater to high performance athletes.
- Improvements – need higher ceilings in Vernon tramp location
- Starts in September

Winter Programs

- Looking forward – continued focus on improved communication.
- 2018/2019 season is biggest participant year since pre-2013
- 197 participants in total
- 31 coaches – goal to maintain coaching capacity

Summer Programs

- Available on SSFC Website

New communication tool on club site blog. All new information will be communicated through this blog.

Big thanks to club, board, athletes, club families

Full program report available on SSFC website and emailed to members.

Acceptance of Program Directors Report

Motion: Brent Land

Seconded: Ken Gaskell

7. Election of the Board of Directors;

President – Ryan Johnson

Motioned: Dave Sewell

Seconded: Brent Land

Vice President – **Vacant**

Motioned:

Seconded:

Treasurer – Jon Baron

Motioned: Dave Sewell

Seconded: Brent Land

Volunteer Coordinator – Teresa Hoivik

Motioned: Dave Sewell

Seconded: Brent Land

Communication Coordinator – Marcus Shallaby

Motioned: Dave Sewell

Seconded: Brent Land

Fundamentalz Program Coordinator – Brad Swanson

Motioned: Dave Sewell

Seconded: Brent Land

Freestylerz Program Coordinator – Luke Friesen

Motioned: Dave Sewell

Seconded: Brent Land

G Team & Big Mountain Program Coordinator – Yvonne Fagerlund

Motioned: Dave Sewell

Seconded: Brent Land

Comp Dev and Comp Program Coordinator – Ian Stewart

Motioned: Dave Sewell

Seconded: Brent Land

Snowboard Program Coordinator – **Vacant**

Motioned:

Seconded:

Air Site Facility Coordinator – Brent Land

Motioned: Dave Sewell

Seconded: Brent Land

Mogul Course Program Coordinator – Matthew Brown

Motioned: Dave Sewell

Seconded: Brent Land

8. New Business

- Air Bag and Air Site Work
 - Upcoming work this June 2/3
- 2019/2020 Program ideas
 - Potential ideas requested from all club members.
 - Club members to reach out to board members as desired.
- Volunteer positions:
 - Print media
 - Program leads
- Sponsorship
 - Potential that we are leaving money on the table. Ryan Johnson to follow up with board to determine new approach
 - Ensure not to alienate existing sponsors
- Impress focus on athlete code of conduct for all athletes when at Silverstar or any other mountain
- Extend code of conduct from athlete to parents, coaches, BOD

Notes from Parents

- Great Communication
- Keep membership costs low
- Increase air bag availability
- Increase online awareness
- More communication about moving up from half day to full day
- Focus on end of day debrief between coaches and athletes

Other

- Big thanks to Shell for all her hard work as the club bookkeeper and good luck

Notes from Shell Duggan

- Big thanks to Wade and Svin for all your hard work and dedication

9. Call to Adjourn.

Motion: Ryan Johnson

Seconded: Jon Baron



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Vernon & District FamilyHistory Society
CONTACT PERSON:	Larry Gilchrist [REDACTED]
ORGANIZATION MAILING ADDRESS:	Box 1447, Vernon, B.C. V1T 6N7
BUSINESS PHONE:	None
EMAIL ADDRESS:	verfamhist@shaw.ca
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	50021667

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

See attached.

SERVICE PROVIDED TO THE COMMUNITY:

We help community members seek out and remember the history of their families. We operate a family history research Resource Centre staffed by volunteers (mostly seniors) which is open to the public 12 to 15 hours a week, depending on the season. At least once a year we bring to Vernon an internationally recognized family historian to conduct a day-long seminar, open to the public. We introduced to Vernon and continue to organize the "No Stone Left Alone" program through which school children honour the veterans buried in Pleasant Valley Cemetery through a remembrance service and the placement of poppies on their grave sites. Additional information is contained in the attachment.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

See attached

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

We have requested a grant from the Canadian First World War Internment Recognition Fund to publicise the centennial in June of the closing of internment camps in Canada, with special emphasis on the camp operated in Vernon.



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u> \$5,000.00 Cdn</p>
<p><u>IN-KIND SERVICES: (please describe and include cost)</u> From time to time our volunteers do research in the Museum and Archives; also consult with staff concerning burials at Pleasant Valley Cemetery. No direct costs.</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u> The funding will assist us in maintaining the Resource Centre's full potential of over 1900 books for family historians plus access to the major Internet research sites through our six computers. \$3200.00 would be allocated to cover cost of subscriptions to major Internet research sites and the remainder would assist in covering our lease payments.</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u> We provide an outlet for seniors and others to research their family history with help and guidance from knowledgeable volunteers. We assist in keeping alive the rich history of Vernon and its pioneers through tours of the cemetery with commentary about the importance of specified persons buried there. We help to maintain the remembrance of the city's veterans, their sacrifices and contributions to our city.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u> Primary support comes through membership fees and revenue from our annual seminar as well as residue from previous grants and fund-raising projects.</p>

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

Our monthly meetings provide an opportunity for socialising as well as instruction; our Resource Centre provides access to paid research sites to which many persons, particularly seniors cannot afford the cost of a home subscription. We provide the opportunity for many seniors and others to volunteer time and talent and be active in the community as well as occupy themselves in a worthwhile hobby.

The receipt of a grant will enable our volunteers to spend more time achieving the goals of the Society and less time in planning and conducting fund raising activities.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

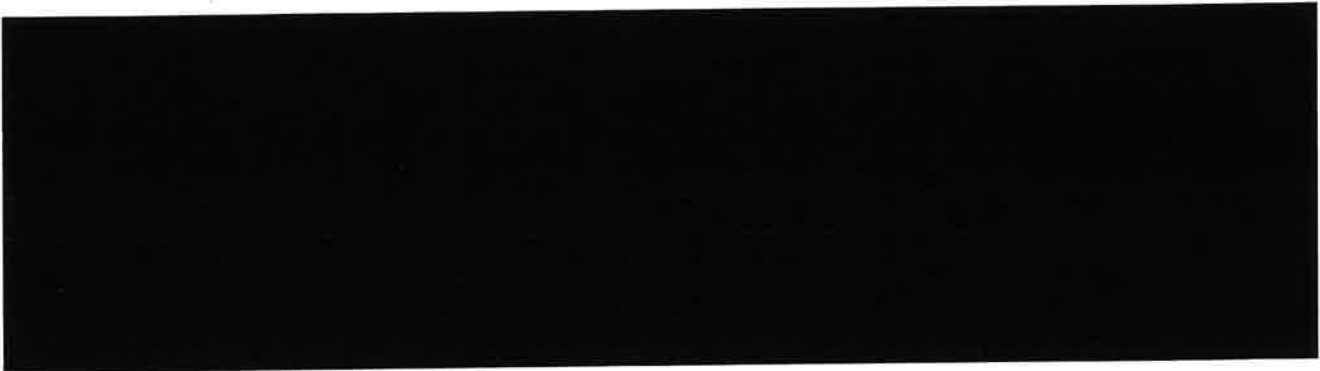
30 April 2020

Date

Signature

The purposes of the Society are:

- To encourage and instruct members in the ethical principles, scientific methods and effective techniques of genealogical research
- To collect and preserve information, books, manuscripts, typescripts, charts, maps, photographs, microfilms and related material relevant to such genealogical study and performance.
- To publish and distribute books, bulletins and other printed material as may from time to time be desirable to further the foregoing objects of the society; and
- To raise funds and, in so doing, to accept grants, donations, gifts, legacies and bequests for any of the foregoing objects and, in accordance with the condition that the Society shall be operated without the purpose of gain for its members, any profits of or other accretions to the Society shall be used in promoting these objects.



History and Activities of VDFHS

The Vernon & District Family History Society has been involved in the greater Vernon area since November of 1982. There were 10 people at the founding meeting. By Dec of 1983, membership had grown to 29, and it continued to grow. Membership is open to anyone who agrees with the purposes of the Society. The society has been registered under the BC Societies Act as a not-for-profit society since September 1986 and we have a Charitable Registration number from the Federal Government.

The Society has a Research Centre in leased space in the lower level of Peace Lutheran Church, Vernon. It normally is staffed by knowledgeable volunteers and contains a library of approximately 1900 books plus journals and magazines; and a computer room with six computers having access to the Internet to aid researchers in their family history/genealogical research. The Society provides public access year round, approximately 12 to 15 hours a week, depending on the season.

The Society publishes a quarterly journal with information concerning the activities of the Society and instructive articles concerning genealogical research. It maintains a web site www.vdfhs.com and you can follow the Society on Facebook and Twitter.

Monthly meetings are held from September to June the second Wednesday evening of each month at which presentations are given by knowledgeable researchers on a variety of family history/genealogy research topics. The meetings also provide an opportunity for attendees to share research experiences.

Public seminars by noted international genealogists are sponsored annually by the Society. Our Education Committee volunteers have conducted basic genealogy classes for the general public in Vernon as well as surrounding communities such as Lumby and Enderby.

Society volunteers began and continue to organize the annual "No Stone Left Alone" veterans' commemoration at Pleasant Valley Cemetery which involves local schools as well as the Royal Canadian Legion and the British Columbia Dragoons. Our volunteers also work with Veterans Affairs Last Post Fund to ensure all veterans interred in Pleasant Valley Cemetery have a grave marker.

Volunteers from our Society, using an 1891 map of Vernon and assessment information from the Vernon Archives, produced maps showing who owned the land in Vernon the year the town became a city. The maps were presented to Vernon City Council for display in City Hall before being handed over to the Archives.

The Society's volunteers are working on two books to be published. One covers the history of cemeteries in Vernon and includes the biographies of the people buried in Pioneer cemetery. The other book details the WWI Internment camp which operated in Vernon from 1914 to 1920.

By the time we had to close our Resource Centre in mid-March this year, our membership had reached 103. Society volunteers continue to be as active as possible, planning to hold meetings and provide presentations and educational sessions by means of Zoom.

Treasurer's Report - VDFHS Board Meeting - April1, 2020

Revenue for March 2020

Membership Dues	\$295.00	(6x1 + 2x2 +1 upgrade)
Bank Interest	\$123.35	G.I.C. Interest (at maturity)
50/50	\$30.00	
I.C. Book Sales	\$53.50	
Book Sales	\$29.10	
Other	\$12.00	Printer Use

Expenses

Internet & Website	\$72.80	Shaw Cable
Contract Research	\$206.25	Pioneer Cemetery & Intern. Camp Projects
Resource Centre Supplies	\$8.84	

Bank Balance – March 30, 2020

\$7,420.65

Note: Cash and interest from matured G.I.C. deposited March 13, 2020

John Smith, Treasurer

March 30, 2020

Vernon & District Family History Society Comparative Income Statement (Cash basis)

	Actual 01/01/2020 to 03/30/2020	Budget 01/01/2020 to 12/31/2020	Difference
REVENUE			
Membership Dues	3,021.29	3,500.00	-478.71
Research & Net Sales	0.00	100.00	-100.00
Bank Interest	123.39	150.00	-26.61
Donations to V&DFHS	40.02	150.00	-109.98
Telus Donation 2016/2017	501.55	500.00	1.55
Seminars	0.00	2,500.00	-2,500.00
Use of Computer	19.00	250.00	-231.00
Grant - City of Vernon	2,000.00	2,000.00	0.00
Internment Camp Book Project Grant	577.22	280.00	297.22
Sponsorships	0.00	2,000.00	-2,000.00
Fundraising Events - Other 50/50	506.27	1,500.00	-993.73
Christmas Dinner	0.00	750.00	-750.00
TOTAL REVENUE	<u>6,788.74</u>	<u>13,680.00</u>	-6,891.26
TOTAL REVENUE	<u>6,788.74</u>	<u>13,680.00</u>	-6,891.26
EXPENSES			
Internet & Website charges	218.40	4,500.00	-4,281.60
Bank Charges	0.00	25.00	-25.00
Insurance	711.00	711.00	0.00
Journal Expenses	0.00	15.00	-15.00
Comp. & Equip Serv. & Supplies	8.84	100.00	-91.16
Postage & box rent	181.65	185.00	-3.35
Telus "Project" expenses	0.00	1,300.00	-1,300.00
Library Expenses	0.00	50.00	-50.00
Pioneer Cemetery Project	123.75	2,000.00	-1,876.25
Office operating costs	55.95	300.00	-244.05
Meeting Room Rent	1,800.00	3,800.00	-2,000.00
Membership costs V&DFH	0.00	50.00	-50.00
Membership in other clubs or Soc.	45.00	60.00	-15.00
Internment Camp Book Project Exp.	82.50	280.00	-197.50
Seminar Expenses	0.00	2,000.00	-2,000.00
Christmas Dinner/Lunch Costs	0.00	700.00	-700.00
Depreciation	0.00	200.00	-200.00
TOTAL EXPENSES	<u>3,227.09</u>	<u>16,276.00</u>	-13,048.91
TOTAL EXPENSE	<u>3,227.09</u>	<u>16,276.00</u>	-13,048.91
NET INCOME	<u>3,561.65</u>	<u>-2,596.00</u>	6,157.65

Generated On: 03/30/2020

**Vernon & District Family History Society
Balance Sheet (Cash basis) As at 03/30/2020**

ASSET

Current Assets

Prospera - General Account	7,420.65	
Prospera Share Equity	25.00	
GIC #1	8,000.00	
GIC #2	<u>2,000.00</u>	
Total cash		17,445.65
Office Furniture & Equip.	1,073.09	
Library Books	1,743.94	
Computer & Printer Systems	6,779.66	
Acc. Dep.- Office Furn	-1,007.27	
Acc. Dep.- Library Books	-1,743.94	
Acc. Dep.-Computers	<u>-6,408.80</u>	
Net Capital Assets		<u>436.68</u>
TOTAL CURRENT ASSETS		<u>17,882.33</u>

TOTAL ASSET 17,882.33

LIABILITY

CURRENT LIABILITIES

MasterCard, Collabria, Prospera CU	55.95	
Deferred Income	<u>6,004.03</u>	
TOTAL CURRENT LIABILITIES		<u>6,059.98</u>

TOTAL LIABILITY 6,059.98

EQUITY

Equity		
Members Equity	8,260.70	
Current Earnings	<u>3,561.65</u>	
TOTAL EQUITY		<u>11,822.35</u>

TOTAL EQUITY 11,822.35

LIABILITIES AND EQUITY 17,882.33

Generated On: 03/30/2020



Vernon and District Family History Society
Annual General Meeting

Minutes

March 11th, 2020

Resource Centre, Peace Lutheran Church

1. **Call to order:** President Larry Gilchrist called the meeting to order at 7:00 pm
2. **Welcome and quorum confirmed:** 38 members in attendance, the quorum is 22.
3. **Appointment of Meeting Recording Secretary:**
A motion was made to appoint Sheila Copley as recording secretary for the meeting by Lawrna Myers, seconded by Linda Badke. Motion carried.
4. **Approval of Agenda: Larry Gilchrist**
A motion to approve the agenda as circulated was made by Les Parsons, seconded by Linda Fieguth. Motion carried.
5. **Approval of minutes of the Annual General Meeting held on March 13th, 2019:**
A motion was made by Sheila Copley, to approve the minutes from the Annual General Meeting held on March 13, 2019 as circulated. Seconded by John Smith. Motion carried.
6. **Reports presented as distributed:**
Report copies were included in the 2019 AGM Report document previously distributed to all members.
 - a. President's Report: Larry Gilchrist
 - b. Vice President's Report: Alex Whibley
 - c. Treasurer's Report: John Smith
 - d. Corresponding Secretary: Ted Hoyt
 - e. Recording Secretary: Sheila Copley
 - f. Journal Editor: Larry Gilchrist
 - g. Researcher Report: Vivian Elgie
 - h. Bylaw Committee: Arnold Badke
 - i. Cemetery Committee: Lawrna Myers
 - j. Education Committee: Sally Harrison
 - k. Finance Committee: Larry Gilchrist
 - l. Membership Committee: Marilyn Garrod
 - m. Program Committee: Alex Whibley
 - n. Resource Centre Committee: Marjorie Allen
 - i. Chair
 - ii. Librarian
 - iii. Computer Administrator
 - o. Ways & Means Committee: Nancy Hanson
 - p. Archivist: Isabel Lefebvre
 - q. Director's Assistant: Marina Crawford
 - r. Photographer (No report)

- s. Special Interest Group Report
 - i. Writing Your Family History - Sheila Copley
- t. Publicity: Ted Hoyte
- u. Social Media: Gwyneth Evans
- v. Webmaster: Paul Beugeling

A motion to accept the reports as submitted was made by Les Parsons, seconded by Carol Gilchrist. Carried.

7. Budget Report: John Smith

A motion to include a consideration of the 2020 budget as circulated was made by John Smith, seconded by Linda Badke. Carried.

Questions regarding aspects of the budget were raised by several members and a discussion followed.

Following the conversation, a motion to accept the 2020 Budget report as circulated was made by Sally Harrison, seconded by Alex Whibley. Carried.

8. Election of Officers: Larry Gilchrist

- a. Report of Nominating Committee: Jerry Thompson

The Nominating Committee proposed the following slate for the terms as noted:

To be elected this year (2020) for a two-year term:

President	No nomination
Recording Secretary	June Haliburton
Corresponding Secretary	Ted Hoyte
Director	Marjorie Allen
Director	Krista Babin
Director	Marilyn Garrod
Director	Sally Harrison

Elected last year and continuing until the AGM of 2021:

Vice President	Alex Whibley
Treasurer	John Smith
Directors	Vivian Elgie
	Nancy Hanson
	Lawrna Myers
	Richard Lonsdale

To serve as an ex-officio member of the Board for the next year as:

Past President - Larry Gilchrist

- b. Request for nominations from the floor

As there were no nominations from the floor, the proposed slated was elected by acclamation.

9. Appointment of a person to review the 2020 financials for the 2021 AGM:
A motion was made to appoint Leslie Parsons for this role by Carol Gilchrist. Seconded by Vivian Elgie. Carried.

10. Other Business:

a. Recognition of Board members: Marilyn Garrod

Marilyn Garrod expressed an appreciation and thank you for the Board members who have completed their terms and will not be returning; Jerry Thompson, Arnold Badke and Sheila Copley.

b. Canadian First World War Internment Recognition Fund (CFWWIRF): Marilyn Garrod

Marilyn Garrod reported the Board has recently learned grant money is available for organizations or societies interested in increasing the awareness of the 100-year anniversary of the end of the First World War Internment Camps in Canada. The official date will be June 20, 2020. A group of individuals interested in pursuing the Internment Grant Proposal recently met; Marilyn gave a brief report regarding the ideas that were discussed to those in attendance. (Please see attached.)

11. Adjournment of AGM:

A motion to adjourn the AGM was made by Lawrna Myers. Meeting adjourned at 7:22.

Following a short break, Barrie Lockton gave a talk on the History of English Parishes from the Romans to the 1850's.

Minutes taken by: Sheila Copley, VDFHS Appointed Recording Secretary for the AGM
Submitted to: Larry Gilchrist, VDFHS Past President, for review on March 12th, 2020
Reviewed by: Larry Gilchrist VDFHS Past President, on March 12th, 2020
Sent to Society Members: March 12th, 2020

Internment Camp Grant Proposal
March 11, 2020 Marilyn Garrod

The purpose of our proposal is to act as an awareness vehicle to make other organizations and the public aware of the significance of recognizing the 100th anniversary of the closing of the internment.

To promote awareness of our organization and receive a few dollars for admin.

Buy space in the morning star and other North Okanagan newspapers, either a page or 2 pages depending on our content. There are people in the video whose ancestors were affected, stories could be featured.

Write letters to various organizations encouraging them to recognize the event. City of Vernon, Museums, Libraries, Schools (might be tight as school ends in June), Legions, Elks, Eagles, Army and Navy etc.

Set up resource centre as a mini open house for the month of June. Display books that relate. Could set up Admin computer with You tube videos of internment.

In June offer non members and past members the benefit of research on ancestors who may have been affected by the internment (they have that benefit already)

On June 20, show film "That Never Happened" in our meeting room and serve juice and cookies. Put out a donation basket.

Promote ½-year membership for \$20.00 - June to December. (require membership approval) Only for new people.

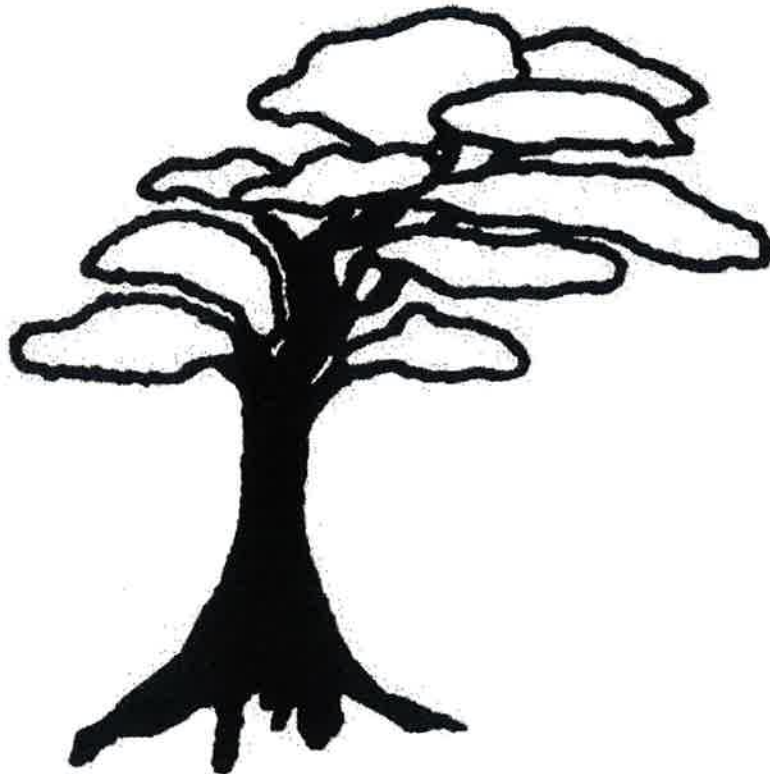
Ask program committee to use the theme for our June pot luck.

Promote the sale of the internment camp book.

Marjorie and Marilyn will work on grant application with Lawrna's help. Nancy will set up library for mini open house during the month of June. Grant deadline April 1.

Other committee members, Sally Harrison, Krista Babin, June Halliburton, Donna Ezsol and John Smith.

VERNON & DISTRICT FAMILY HISTORY SOCIETY



ANNUAL GENERAL MEETING Agenda and Reports

March 11, 2020
7:00 PM
Peace Lutheran Church – Lower Level
1204 - 30th Ave.
Vernon, BC

**Vernon and District Family History Society
ANNUAL GENERAL MEETING**

7:00 p.m. 11 March 2020

VDFHS Resource Centre, Peace Lutheran Church

Agenda

1. **Call to Order**
2. **Welcome and confirm quorum**
3. **Appointment of Meeting Recording Secretary**
4. **Approval of the Agenda**
5. **Minutes of the Annual General Meeting held 13 March 2019**
6. **Reports: (Copies were distributed in the 2020 AGM Report emailed to members).**
 - a. President's Report
 - b. Vice President's Report
 - c. Treasurers Report
 - d. Corresponding Secretary Report
 - e. Recording Secretary Report
 - f. Journal Editor Report
 - g. Researcher Report
 - h. By-Laws Committee Report
 - i. Cemetery Committee Report
 - j. Education Committee Report
 - k. Finance Committee Report
 - l. Membership Committee Report
 - m. Program Committee Report
 - n. Resource Centre Committee Report
 - i) Chair
 - ii) Librarian
 - iii) Computer Administrator
 - o. Ways and Means Committee
 - p. Archivist Report
 - q. Directors' Assistant Report
 - r. Photographer Report - no report
 - s. Special Interest Groups Report
 - i) Writing
 - t. Publicity Report
 - u. Webmaster Report
 - v. Social Media Co-ordinator

7. **Motion to accept the reports as distributed**
8. **Election of Board Members:**
 - a. Report of Nominating Committee:
 - b. Request for nominations from the floor
9. **Appointment of person to review 2020 financials for the 2021 AGM**
 - a. Motion to appoint Leslie G. Parsons
10. **Other Business:**
11. **Adjournment of AGM:**

Announcements:

Refreshment break

Presentation



**Vernon and District Family History Society
Annual General Meeting**

Minutes

March 13, 2019

Resource Centre, Peace Lutheran Church

1. **Call to order:** President Larry Gilchrist called the meeting to order at 7:02 pm
2. **Welcome and quorum confirmed:** 25 members in attendance including one new member.
3. **Appointment of Meeting Recording Secretary:**
A motion was made to appoint Sheila Copley as recording secretary for the meeting by Richard Lonsdale, seconded by Linda Badke. Motion carried.
4. **Approval of Agenda: Larry Gilchrist**
A motion was made by Bob Passmore to discuss the financial report separately, seconded by Carol Gilchrist. Motion carried.
5. **Approval of minutes of the Annual General Meeting held on March 14th, 2018:**

A motion was made by Sheila Copley, to approve the minutes from the Annual General Meeting held on March 14, 2018 as circulated. Seconded by John Smith. Motion carried.

6. Reports presented as distributed:

Report copies were included in the 2018 AGM Report document previously distributed to all members.

- a. President's Report: Larry Gilchrist
- b. Vice President's Report: Lawrna Myers
- c. Treasurer Report: John Smith
- d. Corresponding Secretary: Ted Hoyt
- e. Recording Secretary: Sheila Copley
- f. Journal Editor: Larry Gilchrist
- g. Researcher Report: Vivian Elgie
- h. Bylaw Committee: Arnold Badke
 - One correction; Sally Harrison's name was to be added.
- i. Cemetery Committee: Lawrna Myers
- j. Education Committee: Sally Harrison
- k. Finance Committee: (not active - no report)
- l. Membership Committee: Marilyn Garrod
- m. Program Committee: Sheila Copley
- n. Resource Centre Committee: Marjorie Allen
 - i. Chair
 - ii. Librarian
 - iii. Computer Administrator
- o. Ways & Means Committee: Nancy Hanson
- p. Archivist: Isabel Lefebvre
- q. Director's Assistant: Marina Crawford
- r. Photographer (No report)
- s. Special Interest Groups Report
 - i. DNA (No Report)
 - ii. Legacy Users - Nancy Hanson
 - iii. Writing Your Family History - Sheila Copley
- t. Publicity: Ted Hoyte
- u. Webmaster: Paul Beugeling

Ralph Svenson made a motion to accept the reports as submitted with the one correction made by Arnold Badke to the Bylaw Committee Report. Motion seconded by Vivian Elgie. Carried.

7. Budget Report: John Smith

A question regarding the current status of the grant monies given by the City of Vernon several years ago for the Pioneer Cemetery Project was made by Bob Passmore.

Larry informed those present, the research on the individuals buried in the cemetery has almost been completed, however, a contract has recently been finalized for Research Specialist, Gwyneth Evans from the Vernon Museum to assist with completing the final research needed. The terms of the agreement state, remuneration will be paid at a rate of \$16.50 an hour and is not to exceed \$2,000.00. The services are expected to be completed by August 31st, 2019.

Bob Passmore made a motion for the Board to investigate the feasibility of determining the number of hours already spent by Society members for research that has been undertaken for the Pioneer Cemetery Project and to assess a monetary value for those hours.

Motion seconded by Penny Sault. Carried.

A motion to accept the 2019 Budget report was made by Sally Harrison, seconded by Bob Passmore. Motion carried.

8. Appointment of a person to review the 2019 financials for the 2010 AGM:

A motion was made to appoint Leslie G. Parsons for this position by John Smith.

Seconded by

Alex Whibley. Motion carried.

9. Election of Officers: Jerry Thompson

a. Report of Nominating Committee: Jerry Thompson

The Nominating Committee proposed the following slate for a two-year term beginning at the end of the 2019 AGM:

Vice President	Alex Whibley
Treasurer	John Smith

b. Request for nominations from the floor:

Both positions were dealt with separately. As there were no further nominations from the floor for either position, both members were elected by acclamation.

The following four members have put their name forward for serving on the board for a two-year term beginning at the end of the 2019 AGM:

Directors	Richard Lonsdale
	Nancy Hanson
	Lawrna Myers
	Vivian Elgie

There were no objections from the floor, so all four Society members were elected by acclamation.

9. Other Business:

No other business identified.

10. Adjournment of AGM:

A motion to adjourn the AGM was made by Arnold Badke. Meeting adjourned at 7:50.

Following a short break, Nancy Hanson gave an excellent overview of the Resources available in our Library.

Minutes taken by: Sheila Copley, VDFHS Appointed Recording Secretary for the AGM

Submitted to: Larry Gilchrist, VDFHS President, for review on March 15, 2019

Reviewed by: Larry Gilchrist VDFHS Present, on March 16, 2019

Sent to Society Members: March 16, 2019

President's Report

This has been a year of change.

Our Resource Centre has been made an Affiliate Library of FamilySearch. This provides researchers using our computers with greater access to restricted databases held at FamilySearch than can be obtained through a home computer.

The Board of Directors decided to purchase subscriptions to Ancestry (Library Edition) and Findmypast (World Community Edition) rather than continuing to rely on members to "loan" their subscriptions to us. But this will put a strain on our finances starting next year, unless we can find some corporate sponsors or other organizations willing to support us with financial donations. With that your help is needed.

The Education Committee organised two one-day seminars this past year, with Dave Obee in April and Cyndi Ingles in October. Normally the plan is for one seminar a year.

Our Christmas Social was catered this year as a way to keep costs down, and held at the Church of Jesus Christ of Latter Day Saints rather than at Schubert Centre or a hotel, as the church provided the space at no charge..

We delayed our Open House to February this year to coincide with Heritage Week and tried something new – the Open House Committee organised a staffed display at the Village Green Mall over the previous weekend as a way of gaining greater exposure and inviting the public to the open house. The weekend was the Family Day Weekend which also happened to be Winter Carnival time.

My thanks to the many volunteers who keep the Society operating. It's difficult to assess the number of hours they put in , but it is substantial. The Society always needs members to volunteer at a number of levels. Consider doing your bit to help out.

My 2-year term as President ends at the end of the AGM. I've decided not to stand for a second 2-year term, as I believe I can better serve the Society in other capacities. My thanks to the members of the Board for their participation over the past year, and especially to those who are retiring from the Board: Sheila Copley, Arnold Badke and Jerry Thompson.

Read through the various reports that are included in this AGM package to see the various programs and events that have occurred since the last AGM. Should you have any comments, concerns or suggestions to make, there will be time at the meeting for you to do so. Remember that copies of the reports will not be available at the meeting, so if there is something about which you have questions, please remember to bring along a copy with you.

Remember – you must hold a 2020 membership to vote. So if you haven't renewed yet, come early to do so. Membership Committee volunteers will be there. Your participation in and at the meeting is important. It is **your** Society, after all. I trust I will see you there, March 11, at the Resource Centre, beginning at 7:00 p.m.

Larry Gilchrist

VICE-PRESIDENT REPORT

As Vice-President, there was only one request to conduct the monthly general meeting and one Board Meeting.

Alex Whibley

VDFHS Recording Secretary Report for the Annual General Meeting scheduled for Wednesday, March 11th, 2020

The VDFHS Board of Directors met in March, April, June, July, September, October, November and December in 2019 and January and February in 2020. A March 4th, 2020 Board meeting is scheduled. The AGM meeting was held on March 13th, 2019.

Minutes from each meeting were recorded and circulated to all Board members. Copies of the approved minutes were placed in the Board Meeting Minutes and the AGM Minutes Binder and on the Administration Computer in the Resource Centre.

Sheila Copley, Recording Secretary

Corresponding Secretary Report 2019

- Sent Notices of Meetings to the members (until November when Gwyneth Evans became our Social Media director).
- Sent the Society's Splitting Heirs Journals to members.
- Reviewed Emails in the Society's webmail and forwarded to the appropriate directors.
- Sent 3 copies of the Vernon Internment Camp booklet to out of town purchasers.

Submitted by Ted Hoyte

TREASURER REPORT

The Society accounts for 2019 have been reviewed by accountant, Leslie Parsons, and found to be in good order. A copy of his full report is included herewith.

Revenue and Expenses were both higher than budget for the year. Our two seminar events were very successful and resulted in a significant increase in revenues over the budget estimate. However, costs for the two seminar events and for renewal of our annual "Ancestry" subscription were both much higher than budget and this resulted in a significant loss for the year.

As we expect the combined cost for our two main subscriptions (Ancestry and Find My Past) to be of the order of \$3,600 for 2020, we are, at this time, projecting a similar loss for this next fiscal year. We are now actively considering options to increase revenues and to reduce our costs through 2020 and beyond.

Copies of the annual account summaries for 2019 and the proposed budget for 2020 are appended herewith.

John Smith, Treasurer

Journal Editor Report

Four issues of our Society journal "Splitting Heirs" have been published since the last AGM. This was Volume 35, issues 2 to 4 and Volume 36, issue 1. These were published electronically, in PDF format, and sent to all members having an email address on file. Copies were provided to other Societies with which we have a reciprocal arrangement as well as to Library and Archives Canada. A few copies were printed for members not having an email address and left for pick-up at the Resource Centre.

The length of the journal varied from 14 to 21 pages, averaging 17 pages. Last year the Board agreed to reduce the target length from 20 to 10 pages. So far the quantity of material available has been adequate. We have begun publishing stories that had been submitted to the "52 in 52" promotion in 2018.

This past year I have had the help of Gwyneth Evans, who volunteered to work on layout. She has been a great help, and as we are about to begin a new volume of "Splitting Heirs", we are looking at revising the format, to bring it up to date in appearance. The format/layout we've been using was begun in 2011 when the journal first went electronic.

The Board would appreciate any comments you may have about the Journal.

Larry Gilchrist, Editor.

Researcher report for 2019

April 6, 2019 request via telephone conversation from Elizabeth Abbott, requesting a graduation write up for Barbara MacKenzie in the 1960 or 61 high school year book. Lucky for me it was located in the one and only school yearbook we have in our holdings, 1961.

July 3, 2019, request via telephone conversation from Malcolm ? regarding the death of his biological father Edward Leo McCaustlin. Edward was married to Myrtle Desmond. Checked findagrave.com, billion graves, ancestry, BC archives. Nothing on Edward but did locate Myrtle's obit in 1964 at Vancouver General.

July 5, 2019, request via telephone conversation from Vic Robichaud, looking for information on a Marie Myers who passed away 23 Oct. 1980 at Delview Hospital, Vernon, specifically the name of her husband. Have checked BC Archives, findagrav.com, Vernon News obits and shot an email off to Lawrna in hopes she has done a little research on her.

Aug. 17 2019 request via telephone conversation from Diana Erickson from Seattle looking for information on a Paul Sivert Lee who died here in 1984. Located Death Registration along with an obit for him. Also passed name along to VDFHS member Alice Lee as she was his daughter in law.

Nov. 17, 2019 request through our facebook page (thank you Gwyneth) from a Mary Landers looking for burial information for John & Elizabeth Ramsey. Obits were located for both and it is believed that they were buried in the Enderby Cemetery.

Being such a quiet year I have been putting my skills to good use and have been trying to locate all our Veterans who are in Pleasant Valley Cemetery. This is a work in progress so if anyone knows of a former service person who didn't have military service noted in their obit, please let me know.
Vivian Elgie/ Researcher for VDFHS

VDFHS Bylaws Committee Report

The committee did not hold any meetings in 2019.

Education Committee Report

A 3 part Beginners Session was held at the Lumby Library in April/ May and was attended by 10 people.

Dave Obee and Cyndi Ingle were Guest Speakers at Seminars in April and October.

Sally Harrison

CEMETERY COMMITTEE REPORT

In 2019, the Cemetery Committee continued to identify cemeteries and private burials in the North Okanagan, Columbia-Shuswap, Central Okanagan, Thompson-Nicola and Arrow Lakes areas. To date we have identified 70 cemeteries, 10 private burial sites and nine native burial grounds in these areas.

We had 10 individuals or groups contact us over the last year with inquiries into the cemeteries that we record in the area.

The Veteran Project continued at the Pleasant Valley Cemetery. We locate documents to prove military service and apply to Last Post for a marker. By the end of 2019 we have had 56 markers placed. In early 2020, we sent another 18 applications to Last Post for the Pleasant Valley Cemetery. We also included an application for the Cliffside Cemetery in Enderby. In 2020, we will be extending the project to the Armstrong-Spallumcheen and Lumby cemeteries.

The No Stone Left Alone event was held again this year in both Vernon (4th year) and Lumby (2nd year). To date we have had students participate in this event from Beairsto Elementary, Harwood Elementary, Mission Hill Elementary, Vernon Secondary and W.L. Seaton Secondary. In Lumby, students from J.W. Inglis Elementary participate.

The Pioneer Park Cemetery project is actively progressing. Currently an editor/researcher is completing the project. The result of this project will be a publication about the cemetery and its interments.

Lawrna Myers, Cemetery Committee Chair

Finance Committee Report

The Finance Committee was re-activated in 2019 with the appointment of Marcia Gilbert as chair, members John Smith (Treasurer) and Arnold Badke with Larry Gilchrist (ex officio as Society President). The committee devoted time and deliberations on planning ways to obtain grants and sponsorships to bolster the Society's finances.

Committee chair Marcia Gilbert stepped down early in 2020 as her personal plans for the year would interfere with her committee duties. A new chair will be appointed by the new Board following the AGM.

Board of Directors member Marilyn Garrod was appointed as a member in January this year, and organized a "think tank" session open to all Society members to discuss means of fund raising. The session proved useful.

We need to find a couple of companies or foundations willing to sponsor an organisation such as ours.

Any contacts or suggestions you have about whom we can approach will be valuable.

AGM 2020 VDFHS Membership Report

February 23, 2020 Marilyn Garrod

We finished the year with 113 members. Carol Gilchrist and I have served as your membership team. We value the support of each of you and we love hearing your stories. We encourage you to make use of your resource centre.

Just a reminder that the benefits of membership include:

Four issues of our newsletter *Splitting Heirs*

Use of all materials in the *Resource Centre*

Monthly meetings featuring special guest speakers

Access to genealogical websites requiring a subscription

Current Membership fees are \$35 per year for individuals and \$40 for families (those residing at the same address) and \$45 for corporate members. We now accept e-transfer.

Membership runs from January to December. Dues are payable by January 1st.

We hold regular monthly membership meetings the second Wednesday of the month at 7:00 p.m.

The Annual General Meeting and election of officers is held during the March meeting. In order to vote a member must be in good standing.

There are no meetings during the summer months; however, the *Resource Centre* is open on a limited basis.

Program Committee Report

The following programs were presented for the fiscal year during the 2019/2020 meetings.

- April 10, 2019 - Larry Gilchrist did a session he called - the good, the bad, and the negative.
- May 8, 2019 -Lawrna Myers presented a session on researching the archives
- June 12,2019 - the final meeting before the summer break was a pot luck dinner. The food was delicious.
- September 11, 2019 - the Society had a presentation on the Affiliate FamilySearch designation
- October 9, 2019 - Sheila Copley presented a fantastic overview of Immigration. Describing several methods of discovering the records of our ancestors arrivals.
- November 13, 2019 - Lawrna Myers - the society has a project called "no stone left alone" and Lawrna presented an overview of the project and reported on the success of the 2019 experience.
- December 11, 2019 - the Christmas social was held at the Church of Jesus Christ of Latter-day Saints. The members did the setup and take down (including the dishes). The meal was catered by Gum Tree Catering. A fun FH Game was played during the desert time.
- January 8, 2020 - the format was a Round Table discussion.
- February 12, 2020 - Arnold Badke presented his "Finding my German Roots", describing his visit to his ancestral European home land

Open House:

A display at the Village Green Mall advertised the Open House, the week before the open house. The display was present in the Mall for two full days and was manned by crews of 2 members for 2 hours each. February 15 and 16.

The Vernon Morning Star Editor (Caitlin Clow) wrote an article that appeared the week of the open house. She described her research and mentioned the Open Houses at the VDFHS.

The following stations were presented at the Open House at the Lutheran Church/VDFHS location:

- The **"write Your Family History"** group displayed numerous examples of family history projects that have been completed by member of the writing group - Jerry Thompson and Sheila Copley
- Individuals that can identify their heritage to a **United Empire Loyalist were assisted in receiving that designation** by help them with the process. Sally Harrison and Darlene Jones.

- Linda Badke provided the basic information as to why we might decide to use one of the DNA testing labs, and which one of the many providers might be right for you.
- Laurie Williams presented a more in depth look at DNA and showed how "DNA mapping" can help to identify ancestors..
- John Coy demonstrated how to connect Ancestry to FamilySearch. Alex Whibley demonstrated how to use the new resources within our "Affiliate Library" designation
- **"Stand alone" Family History programs**, Legacy was presented by Marina Crawford.
- Clark Brewer provided a presentation on how to navigate the available records within the **British Isles**
- Nancy Hanson, our Librarian, gave tours of the Societies extensive **collection of Books and other printed material**.
- Andy and Marilyn Buhler a member with Mennonite heritage presented information on some hints on how to navigate the family history in **Mennonite culture**. Records are not usually public and readily available.
- Attendance was fairly brisk - 70 members attended and 9 non members of the Society checked us out.

Alex Whibley

RESOURCE CENTRE REPORT - 2020

The hours of operation of the Resource Centre are as follows:

Tuesday 10-2 and 7-9

Wednesday 10-2

Saturday 1-3

All shifts are covered by our wonderfully knowledgeable, talented and willing volunteers...we thank them for their generous donation of time and effort to make our Society successful.... Volunteers are willing to add extra hours in order to help our members with their research. We have TWELVE hours per week of scheduled use...come on in and see us....you will be happy you did.....!

Respectfully submitted

Marjorie Allen, Resource Centre Co-ordinator

LIBRARIAN'S REPORT

During 2019, 40 books both new and used were added to the library. Many journals from other Family History Societies have been received that might have information on the area you are researching. Current and recent genealogical magazines are donated regularly and can be borrowed. Note the separate collection of Novels in the Library on the shelves below the European books. Most are genealogy related plus a few historical novels and are available to borrow. I encourage you to use your library!

Nancy Hanson, Librarian

VDFHS Computer Administrator's Report for AGM – 2020

I would like to report that all seven computers are functioning very well at the Resource Centre. There have been a few documented problems over the past year, which I will highlight below. Currently all seven of our computers are operating on Windows 10 Version 1809, with the latest build 17763.503. I am expecting them to gradually be updated over the next few months to Version 1909. I will be monitoring our computers to make sure they are successfully upgraded without any problems or issues. As noted previously, the next computer that should be upgraded is computer #4, and I would suggest we try and do this over this calendar year. I have informed President Larry Gilchrist that I will remain on as your Computer Administrator for the next year.

I submitted nine individual incident reports over the past year, highlights as follows;

- Problems with the operating system were identified on Computer #6, which resulted in removing that computer and re-installing Windows 10. Took two days to complete and Computer #6 is now functioning correctly.
- Had to replace monitor on Computer #7 (Admin Computer)
- Corrected a printer problem.
- All seven computers were upgraded to Version 1809 over three day period.
- I assisted President Gilchrist and Vice President Alex Whibley setup all computers to access Ancestry Library as a Proquest Customer. This took couple of days to complete.
- In October I attended the resource centre to upgrade our Shaw Internet Connection. This required a complete re-initialization of all seven computers as well as our Network Printer. A Static IP was setup to access the Network upgrade. This new connection allowed us to remove our Router, as the new Shaw Modem also acts as a wireless router. I also created Network static IP's for all seven computers. These computers had to also be re-connected to our Network Printer. This took three days to complete.
- Computer #4 was reported as not able to print. I discovered that it was trying to access older version of our Network Printer. This older printer version was removed which corrected the printing error.
- A question was raised about being able to scan a document and save it to a computer file. Our current printer is not able to scan to any computers, as it can only scan to print. Nancy brought in a scanner she is not using, and I will see if it can be connected to computer #5.
- A problem was identified with Computer #5 not being able to connect properly to the external hard drive. It turned out to be a cable issue, which was corrected.

Ralph Svenson
Computer Administrator

WAYS AND MEANS COMMITTEE REPORT

A total of \$1,163.44 was raised by the Committee during 2019. Thanks to everyone for saving their till tapes and stamps and for supporting the merchants who help non-profit groups. These were Butcher Boy's, Buy Low Foods Save-On Foods at Polson Mall and Natures Fare. We collected \$481.94 from these merchants; Canadian Tire money was redeemed in the amount of \$7.50; the 50/50 draws at meetings realized \$224.30 and the used book sales that were held at several meetings brought in \$47.20. The Vernon Internment Camp books raised a total of \$355.00, 2 Wall Charts sold for a total of \$10.00 and \$25.50 was collected at the seminar for coffee, water and refreshments.

Please note that for 2020 only Nature's Fare and Butcher Boys Foods are offering the Till Tape program!

Nancy Hanson, Chair

Archivist report for 2019

The archivist binders are up to date. They are white binders and can be found in the Vernon Family History Library. The binders are put on display at all Open Houses for everyone to see. Anyone that has not checked on them lately are encouraged to do so, especially new members.

Isabel Lefebvre

As Director Assistant, the following tasks were completed in 2019:

Copies were printed at the Resource Centre for those members without an email address. These copies were available at the Resource Centre for pick up.

In addition, two copies were filed with the National Library of Canada and a copy was provided to our librarian for the VDFHS Resource Centre.

Marina Crawford

Writing Your Family History Special Interest Group Report for the Annual General Meeting scheduled for Wednesday March 11th, 2020

The Writing Your Family History SIG currently has fourteen dedicated members and meets twice a month on the first and third Tuesday at 2 pm in the Resource Centre. Meetings are held during the months of January to June and in the fall from September to mid December.

Members are encouraged to share stories they have written at each meeting. Various writing strategies are often discussed as well.

Sheila Copley, Coordinator

Publicity Director's Report 2019

- Notified local media of monthly Meeting dates and program presentations.
- Had a notice in Community Calendar of the Morning Star to promote the Society's Seminar with Dave Obee in April 2019
- " No Stone Left Alone " Program for students to place Poppies on War Veterans Graves prior to Remembrance Day. MorningStar, Castanet and Global Okanagan coverage.
- Sent Posters to Salmon Arm, Enderby, Armstrong / Spallumcheen and Lake Country Museums and distributed several locally promoting the Society's Seminar with Cyndi Ingle in November. Unfortunately my efforts to get the Morning Star to publish any info on the Seminar were unsuccessful.

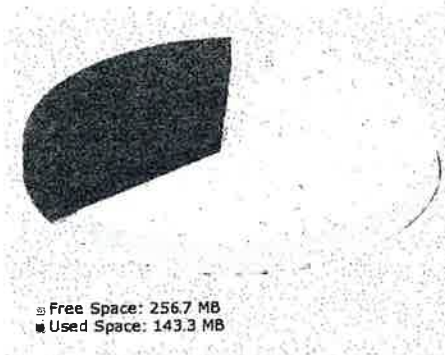
Submitted by Ted Hoyte

Social Media Co-ordinator Report

I started in the position of Social Media Coordinator towards the end of last year. Different members of the executive have regularly forwarded me information regarding upcoming events/workshops/contests etc. to post on Facebook and Twitter, as well as to send out to members via MailChimp. I have also been posting articles on our social media platforms related to the current state of genealogy around the world, and particularly in Canada. Any suggestions of content that you would like to see on the Facebook page would be greatly appreciated, and can be sent to gwynethdianne@gmail.com. I am open to any and all suggestions! In particular, I would like to post a few more photos of members who are okay having their picture taken, to make our content a little more personal to the organization. Thank you for offering me this opportunity! I greatly enjoy learning from you all.

Thanks so much,
Gwyneth

2020 Vernon & District Family History Society Webmaster Report



Disk space:	143.3 MB / 400 MB	35%
Bandwidth:	10 bytes / 0 bytes	0%
Domains:	1 / 3	33%
Sub-domains:	0 / Unlimited	
Parked domains:	0 / Unlimited	
FTP accounts:	1 / Unlimited	
MySQL® databases:	0 / 0	
Mailboxes:	19 / 50	38%
Mail forwarders:	3 / Unlimited	

Visitors each Year

Visitors each Month | [Visitors each Year](#)

Year	Total Visitors	Visitors per Day	Unique Visitors	Unique Ratio	Pages	Hits	BW
2009	21,637	59.3	15,537	72%	72,846	138,175	4.7G
2010	16,696	45.7	11,438	69%	82,809	173,931	5.2G
2011	22,567	61.8	13,444	60%	84,409	192,733	7.4G
2012	23,330	63.7	13,159	56%	78,290	229,726	11.1G
2013	19,369	53.1	12,349	64%	63,836	227,833	18.1G
2014	22,836	62.6	12,202	53%	72,574	245,248	22.2G
2015	23,535	64.5	13,464	57%	73,492	283,813	27.4G
2016	19,717	53.9	12,798	65%	50,556	224,593	24.9G
2017	18,174	49.8	15,167	83%	38,583	159,986	17.0G
2018	21,828	59.8	15,596	71%	91,762	204,287	16.8G
2019	18,066	49.5	11,456	63%	83,559	176,703	11.9G
2020	229	52.7	215	94%	504	1,279	144.4M
	227,984		146,826		733,220	2,226,007	166.8G

Nothing of note, other than the above (images) to report.

Compiled by Paul C. Beugeling (V&DFHS Webmaster) on this date, 1/052/2020

To the Board of the Vernon & District Family History Society.

Subject: Audit of the Society's Financial Statements.

I have examined and reviewed the Treasurer's books for the period of January 1, 2019 to December 31, 2019.

During the examination of the books the following was completed:

Reconciled the Bank Statements as of December 31 2019 for HSBC and Prospera.

There was a change of the society's banking arrangements as at November 30 2019.

Certificates for the GIC's for the total of \$15,000 are on file as customer advice from HSBC and Prospera banks.

Depreciation in the amount \$567.18 was taken in 2019.

Reviewed the Deferred Income account of \$9,082.80 which consists of residual funds from the Pioneer Cemetery and Internment Camp Book Projects, and the Telus donation (2017).

Review of the Bank Statements and verified the signatures on the disbursement cheques.

Review of the Deposits and Expenditures records.

In my opinion the accounting books and records of the society are in good order and followed generally excepted accounting practices.



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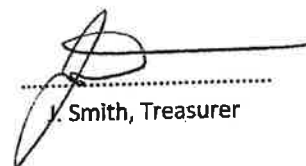
Submitted by: Leslie G Parsons, Accountant. January 29th, 2020

**Vernon & District Family History Society
Comparative Income Statement (Cash basis)**

	Actual 01/01/2019 to 12/31/2019	Budget 01/01/2019 to 12/31/2019	Difference
REVENUE			
Membership Dues	2,951.46	3,400.00	-448.54
Research & Net Sales	0.00	170.00	-170.00
Bank Interest	91.85	75.00	16.85
Donations to V&DFHS	129.80	500.00	-370.20
Seminars	4,990.00	2,000.00	2,990.00
Use of Computer	198.00	300.00	-102.00
Internment Camp Book Project Grant	0.00	280.00	-280.00
Fundraising Events - Other 50/50	1,163.44	1,500.00	-336.56
Film Showing "That Never Happened"	0.00	0.00	0.00
Christmas Dinner	876.00	750.00	126.00
TOTAL REVENUE	<u>10,400.55</u>	<u>8,975.00</u>	1,425.55
TOTAL REVENUE	<u>10,400.55</u>	<u>8,975.00</u>	1,425.55
EXPENSES			
Internet & Website charges	3,309.40	1,500.00	1,809.40
Bank Charges	7.50	0.00	7.50
Insurance	708.00	708.00	0.00
Journal Expenses	0.00	15.00	-15.00
Comp. & Equip Serv. & Supplies	0.00	100.00	-100.00
Postage & box rent	177.45	200.00	-22.55
Telus PVC Project expenses	0.00	1,300.00	-1,300.00
Library Expenses	0.00	100.00	-100.00
Office operating costs	202.90	300.00	-97.10
Meeting Room Rent	3,600.00	3,600.00	0.00
Membership costs V&DFH	0.00	60.00	-60.00
Membership in other clubs or Soc.	45.00	180.00	-135.00
Internment Camp Book Project Exp.	0.00	280.00	-280.00
Seminar Expenses	3,873.69	800.00	3,073.69
Film Showing Expenses	0.00	0.00	0.00
Christmas Dinner/Lunch Costs	862.73	650.00	212.73
Depreciation	587.18	50.00	537.18
TOTAL EXPENSES	<u>13,353.85</u>	<u>9,833.00</u>	3,520.85
TOTAL EXPENSE	<u>13,353.85</u>	<u>9,833.00</u>	3,520.85
NET INCOME	<u>-2,953.30</u>	<u>-858.00</u>	-2,095.30

Generated On: 01/03/2020


L.A. Gilchrist, President


J. Smith, Treasurer

**Vernon & District Family History Society
Balance Sheet (Cash basis) As at 12/31/2019**

ASSET

Current Assets

HSBC - General Account	3,318.11	
Prospera Share Equity	25.00	
GIC #1	8,000.00	
GIC #2	2,000.00	
GIC # 3 Term Dep. One Year	<u>5,000.00</u>	
Total cash		18,343.11
Office Furniture & Equip.	1,073.09	
Library Books	1,743.94	
Computer & Printer Systems	6,744.66	
Acc. Dep.- Office Furn	-1,007.27	
Acc. Dep.- Library Books	-1,743.94	
Acc. Dep.-Computers	<u>-6,408.80</u>	
Net Capital Assets		<u>401.68</u>
TOTAL CURRENT ASSETS		<u>18,744.79</u>
TOTAL ASSET		<u><u>18,744.79</u></u>

LIABILITY

CURRENT LIABILITIES

Next Years Membership Dues Paid	1,401.29	
Deferred Income	<u>9,082.80</u>	
TOTAL CURRENT LIABILITIES		<u>10,484.09</u>
TOTAL LIABILITY		<u>10,484.09</u>

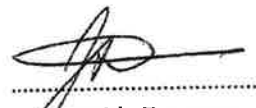
EQUITY

Equity		
Members Equity	11,214.00	
Current Earnings	<u>-2,953.30</u>	
TOTAL EQUITY		<u>8,260.70</u>
TOTAL EQUITY		<u>8,260.70</u>

LIABILITIES AND EQUITY **18,744.79**

Generated On: 01/03/2020


L.A. Gilchrist, President


J. Smith, Treasurer

**VERNON & DISTRICT FAMILY HISTORY SOCIETY
PROPOSED BUDGET 2020**

	2019 BUDGET	2019 ACTUAL	2020 BUDGET
CURRENT ASSETS:			
General Account as of Dec. 31, 2019		3,318.11	2,700.00
Prospera Share Equity		25.00	25.00
GIC #1		8,000.00	8,160.00
GIC #2		2,004.00	2,040.00
GIC #3		5,090.00	3,050.00
Total available assets		18,437.11	15,975.00

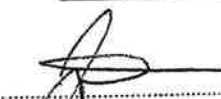
REVENUE:			
Membership Dues	3,400.00	2,951.46	3,500.00
Bank Interest	75.00	91.85	260.00
Donations	200.00	129.80	150.00
Telus Donation	300.00	0.00	500.00
Use of Computer/Printing	300.00	198.00	250.00
Grant - City of Vernon (Pioneer Cemetery)	0.00	0.00	2,000.00
Grant: Internment Camp Book	280.00	0.00	580.00
Sponsorships	0.00	0.00	2,000.00
Fundraising Events	1,500.00	1,163.44	1,500.00
Research	170.00	0.00	100.00
Seminar Revenue	2,000.00	4,990.00	2,500.00
Christmas Dinner/Lunch	750.00	876.00	750.00
Sub Total	8,975.00	10,400.55	14,090.00
Total Liquid Assets and Revenue for 2020			30,065.00

EXPENSES:			
Computer Serv. & Supplies	100.00	0.00	100.00
Internet - Websites	1,500.00	3,309.40	4,500.00
Bank charges	0.00	7.50	25.00
Insurance	708.00	708.00	711.00
Journal Expenses	15.00	0.00	15.00
Library Expenses	100.00	0.00	50.00
Pioneer Cemetery Project	0.00	0.00	2,000.00
Rent	3,600.00	3,600.00	3,800.00
Membership Expenses	50.00	0.00	50.00
Membership in Other Societies	180.00	45.00	60.00
Postage & Box Rental	200.00	177.45	185.00
Seminar Expenses	800.00	3,873.69	2,000.00
Telus "Project" expenses	1,300.00	0.00	1,300.00
Grant: Internment Camp Book Expenses	280.00	0.00	580.00
Office Expenses	300.00	202.90	300.00
Christmas Dinner/Lunch	650.00	862.73	700.00
Depreciation	50.00	567.18	200.00
Sub Total	9,833.00	13,353.85	16,576.00

PROJECTS SUMMARY:	2019 Expenses	Project Balance
Int. Camp Book Grant - \$2,000.00 (2015)	0.00	577.22
Telus donation - \$1,000.00 (2016)	0.00	500.55
City of Vernon - Pioneer Cemetery Project - \$8,885.00 (2009)	649.75	8,005.03
Sub Total - Balance in Deferred Income		9,082.80
Telus donation - \$1,000.00 (2017)	200.00	800.00
Headstones & Monument Project (CFWWIRF) - \$16,603.20 (2015)	0.00	758.74
Sub Total - Balance in General Account / GIC		1,558.74

2020 Budget approved by the Board on February 5, 2020


L.A. Gilchrist


J. Smith

Open Hours

The Resource Centre is open for research on a regular schedule from September through June.

**Tuesdays 10:00 a.m. to 2:00 p.m. and
7:00 p.m. to 9:00 p.m.**

Wednesdays 10:00 a.m. to 2 :00 p.m.

Saturdays 1:00 p.m. to 3:00 p.m.

The **Summer Schedule** can vary and has reduced hours. **Check our web site for times.**

Monthly Meetings

The members of the Society meet regularly the **second Wednesday of the month**, September through June, to listen to speakers on research topics and share research experiences and helpful hints. The meetings begin informally at 7:00 p.m. with the regular program beginning at 7:30 p.m.



**Researching Family History Data at the
Society's Resource Centre**

The Society's Resource Centre

Our **knowledgeable volunteers** can help you begin or continue on your genealogical journey and they can provide guidance with troubling spots you may encounter along the way.

The **Resource Centre Library** contains over **1900 volumes**, all related to family history research. We also have current and past magazines and journals from other Societies. These resources may provide assistance with your research in numerous countries, including Canada, the U.S., the British Isles, Continental Europe, and Australia.

Our **Computer Room** has six PCs, connected to the Internet, which provide access to many free research sites including **FamilySearch**. The Society also pays for access to other useful research sites such as **Ancestry Library Edition** and **FindMyPast**. A microfiche and microfilm collection, along with a reader is also available. *We also have a printer/copier for members' use.*

Society Web Site

Our web site **www.vdfhs.com** contains, among other items, information about the Society, cemetery monument inscriptions, a listing of countries/states/provinces in which our members are researching and surnames being researched. Check it out. You may find someone else who is researching your family! Stay in touch with us on **Facebook** and **Twitter**.

The Society's Quarterly Journal

Members receive a copy of the Society's quarterly journal, **Splitting Heirs**, which is packed with stories, upcoming events, tips & trivia plus many helpful hints – a valuable source of information!

Queries

Our Society also helps others by answering enquiries from individuals regarding persons or families who live/lived in our region. A donation to the Society may be requested and a fee may be charged to cover extra costs.

Area Served

The Society serves the North Okanagan and Shuswap areas. Most of our members reside in the communities of Vernon, Coldstream, Lumby, Armstrong, Enderby and Falkland.

Our volunteers have recorded memorial inscriptions in cemeteries from Winfield to Malakwa; from the Arrow Lakes to Monte Creek. We maintain a regular program of revisiting the 60 plus cemeteries we have recorded to keep our data as current as possible.

Seminars

The Society sponsors day-long seminars with notable, well-qualified family history researchers as well as other teaching sessions from time to time throughout the year.

**Begin your adventure in family history!
Join us!**

Member Benefits

- Full participation in monthly educational meetings
- Receive member-exclusive quarterly journal "Splitting Heirs"
- Free posting of names & places you're researching on our web site
- Access to our Society's family history library collections with borrowing privileges
- Access through our computers to Ancestry Library Edition
- Access through our computers to limited-access FamilySearch databases
- Access through our computers to Findmypast World Edition
- Opportunities to participate in our Special Interest Groups
- Opportunities to learn from other researchers
- Gain new friends with similar research interests and have fun!

Membership Fees for 2020

Individual: \$35.00 annually

Family: \$40.00 annually
(All must live in the same residence.)

Corporate: \$45.00 annually

The membership year runs January to December. Persons joining on or after November 1st are credited for the following year.

Please Donate

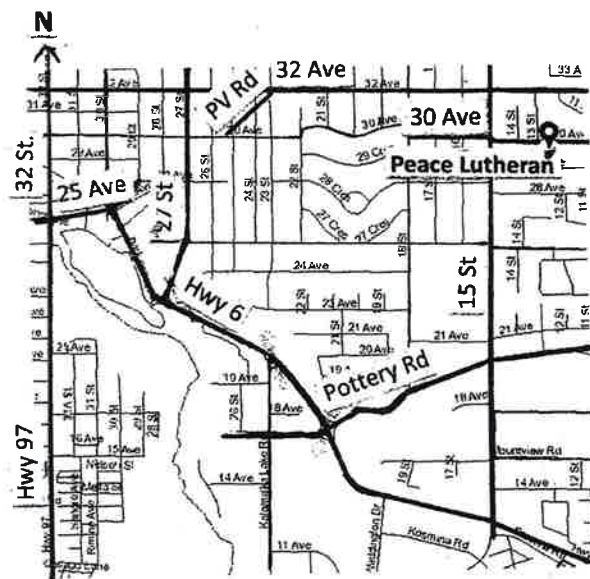
We are a non-profit society registered under the BC Societies Act and with the Canadian Government Charitable Registration No. 88994 9772 RR0001. Please consider a donation to the Society. An income tax receipt will be issued for donations of \$25.00 or more.

Resource Centre Location

The Resource Centre is located in the lower level of **Peace Lutheran Church, 1204 30th Avenue**. Access to the Resource Centre is from the southeast corner of the parking lot where there are stairs and a ramp going down to the lower level doors.



**LOCATION OF
PEACE LUTHERAN CHURCH**



**Discover
Your Family's History.
It's An
Amazing Adventure!**

Join Us Today

**We Can Assist You
With Learning About
Your Unique Family History**

**Vernon & District
Family History Society**

WE ARE A

 **FamilySearch
Affiliate Library**

Contact us:

Box 1447
Vernon, BC V1T 6N7
E-mail: verfamhist@shaw.ca
Web: www.vdfhs.com



FOLLOW US ON





The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	BPOE of Canada; Vernon Elks Lodge No 45
CONTACT PERSON:	Maureen Sather, Treasurer/Secretary
ORGANIZATION MAILING ADDRESS:	3103 - 30th Street Vernon, BC V1T 5E3
BUSINESS PHONE:	(250) 549-1883
EMAIL ADDRESS:	em:elks45@telus.net, ws:www.vernonelks.com
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	S-41630

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

The Vernon Elks Community Hall (est. 1920) is celebrating 100 years of serving, contributing and impacting our community and will continue to play an active role in the years to come. We are a volunteer driven organization of men and women that serve our community by contributing countless volunteers hours to address community needs through the following: Elks Community Hall (room rentals & catering), Friday Night Supper, Community Donations Program, Community Recreation Room & the Vernon RibFest.

SERVICE PROVIDED TO THE COMMUNITY:

Attachment A - Provides details of the Friday Night Supper Program service provided to the community. Elks Community Hall (rentals & catering), Community Donations Program,
 Other services offered include: Community Recreation Room and the Vernon RibFest.
 Recreational & Social Activities include: Games - Pool, Shuffle Board, Cards, Darts,
 Monthly Dances with opportunities for local bands to perform.
 Annual Activities: Pancake Breakfast & Garage sale & Winter Carnival Dance
 NOTE: 95%(+) of participants and benefactors are community members.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

The Vernon Elks Community Hall is a staple in our city and fosters a vital sense of community. The Elks is unique in that it does not exist for the benefit or purposes of membership, but solely for the benefit of the community.
 The community hall has an inviting, homey and relaxed atmosphere. It is a place that provides opportunity for connection with fellow participants & the dedicated volunteers and where engaging in the activities brings enjoyment & pleasure. The Elks #45 Community Donation Program (CDP) contributes \$30,000+ annually to community programs and services and has a special focus on supporting local children & youth programs. The CDP funding is raised through 50/50, meat baskets & variety baskets draws and BC Gaming Community Grant. This fund is stewarded by the Elks and cannot be used toward our core operating or programming costs.
 The Elks donates the use of the community hall for fundraising events to groups and individuals to raise money to help cover extended medical costs, travel to medical services such as BC's children hospital. Donation have been designated to those facing an extreme situation such as loss of home (fire etc.). Hearing aids costs are covered for children whose families cannot otherwise afford them. Volunteers give of their most valuable asset, their time, in order to give to others in our community.
 Many special memories are made at the Elks Lodge through milestone events such as weddings, celebration of birthdays, anniversaries and life services as well as community meetings, seminars, workshops, forums, AGM's, training sessions, volunteer appreciation events & banquets.
 The Elks have provided the Friday Night Community Supper Program for 90 years, 150 essential meals are served at each community supper. In 2019 the Elks hosted the first Vernon RibFest. We coordinated the 3 day community event in July 2019 and there were approximately 8000 community members in attendance. Activities included: Scheduled bands, Kids Zone, 4 Ribbers from across Canada along with local vendors provided great food and fun for everyone. Space was provided for non profit groups to showcase their organization and increase community awareness of the programs and services they offered. Community groups were invited to host 50/50 draws to raise funds for their local groups. This contribution is above the pre-existing annual contribution that the Elks gives to the community.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

The Friday Night Community Supper Program covers the costs through meal fees however due to COVID-19 the program came to an abrupt halt. The hall was mandated to close (March 17, 2020) with no known opening date. As the Elks Lodge is a registered BC Society and not a registered charity we are ineligible to apply to Kalamalka Rotary, United Way and Community Foundation. New Horizons for Seniors has donated funds to United Way and Community Foundation to distribute for programs within our community and we cannot apply. New Horizons does not have that eligibility requirement so this actually hinders potential support for the Elks. The Elks does not meet eligibility for COVID-19 programs as it is 98% volunteer supported. This disqualifies the Elks from eligibility for existing Federal or provincial COVID-19 emergency fund programs i.e. CERB, wage subsidies CEWS, CERB business loans. The Elks can apply to BC Gaming for Community Donation Program and Vernon RibFest but does not have funding for the Friday Night Meal Program or Hall operating costs. All revenue streams are non-existing currently and we are in dire straights. We are asking the City of Vernon through the discretionary fund to come to our aid. This will allow us to restructure the pre-existing Friday Night Community Meal Program to offer packaged hot meals through the contact free pick up and delivery process.

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u> \$10,000.00 toward The Friday Night Community Supper Program as an essential service .</p>
<p><u>IN-KIND SERVICES: (please describe and include cost)</u> Friday Night Community Supper Program: Volunteers are active in every aspect of the daily operations of the activities & services: cook, clean, set up & take down (tables etc), shopping, coordinating volunteer groups, setting up bookings, bookkeeping, coordinating & facilitating special events. 3 volunteers 30 hours per week x 50 weeks per year (16.00 per hour) = \$72,000.00 3 volunteers 10 hours per week x 50 weeks per year (16.00 per hour) = \$24,000.00 4 Friday Night Supper Group Volunteers (Sept - June) (16.00 per hour x 3 hrs.) 480 hours x 16.00 per hour = \$7,680.00 Total Value of Volunteer Contribution: \$103,680.00 *Activities and Events: In-House programs, Vernon RibFest, Winter Carnival Dance, Sunshine Festival, Pancake Breakfast/Garage Sale etc., volunteer contributions not included.</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u> The purpose of the grant is toward restructuring the Friday Night Community Supper Program to include contact free pickup and delivery option (8 months). Packaging & Delivery: \$7,200 (1.50 per package x 150 per week x 8 months) Utilities: \$2,800 (224.00 per month x 8 months)</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u> Friday Night Community Supper Program (restructure): *maintain independence &/or restore accessibility for: seniors, individuals with disabilities &/or mobility challenges, unable to shop or prepare meals *sustain community involvement (volunteers, community members, participants & lodge members) *reinstatate connction with familiar people & meals, re-establishes routine, decreasing the isolation and loneliness of participants * provide nutritious meals without increasing the cost to participants *follow Health Guidelines regarding contactless food preparation, pickup and delivery COVID-19 Meets the following City of Vernon's strategic plan goals Work towards a sustainable Vernon – environmentally, economically and socially Support continued implementation of health and wellness initiatives</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u> The Friday Night Community Supper Program expenses are covered through the meal costs and through the support of committed Volunteers. The City of Vernon support is desperately needed so that the Elks can restructure the program and continue to contribute to the quality of life of the citizens of Vernon.</p>

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

The social benefits provided include:

*Providing programs & services that offer social interactions Interaction - volunteers can recognize changes in mood, well-being, personal hygiene, weight changes, and power outages etc. with all generations, children, youth, adults & seniors through special programs, volunteering & community donation program.

*Volunteer opportunities (cooking, delivering, calling participants) can provide a sense of purpose and accomplishment

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 29, 2020

Date

**Maureen Sathor; Secretary/
Treasurer (250) 558 0876**

Signature

**City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca**

REQUEST FOR FUNDING TOWARD THE FOLLOWING COMMUNITY SERVICE:

The Friday Night Community Supper program offered by the Vernon Elks Lodge Community Hall has run for 90 years (from Sept - June). The multi-course large dinners are hot and nutritious; soup or salad, main dish (meat, bun, potato, rice or pasta, coffee or tea and dessert) \$14.00 per meal. The participants are seniors, persons with disabilities, mobility challenges, and/or have difficulty shopping and preparing meals. The Friday Night Community Supper Program is offered at a low cost and additional takeout meals are available for purchase. Over 95% of the participants are local community members and are not otherwise affiliated with the lodge.

This benefit of this service is multifold: 1) Socialization for individuals that are isolated or experience loneliness. 2) Offers a sense of belonging, a sense of purpose which increases the quality of life for both participants and volunteers. 3) Provides accessibility to quality nutritious meals

As a result of the COVID-19 the Friday Night Community Supper Program was suspended. Food service is an essential service and we are restructuring the program to integrate no-contact pickup and delivery. The changes to the program will allow Friday Night Community Supper Program participants to remain connected to people they know and to food they love while maintaining a part of their routine. The delivery team will consist of volunteers from the Elks Lodge #45 - Community Donation Program Recipients, instead of volunteering to wash dishes and clean up after the Friday Night Community Supper Program will deliver meals to participants. Each group volunteers once a month.

There are additional financial costs and processes to integrate a pickup and delivery component to the program. The contribution from the City of Vernon Discretionary Fund would be used toward the additional expenses and allow the meal cost to participants to remain the same as in-house meals. This contribution would permit us to secure additional funding in place to sustain the program during mandated COVID-19 operating restrictions and into the new normal.

Other pre-COVID-19 events and activities:

The Elks Lodge Community Hall provides opportunities for community groups i.e. Ukrainian Dancers (children and youth) to perform. The semi-annual performances by the dancers compliment The Ukrainian Dinner and the interaction between the seniors, children, and youth is heartwarming. This intergenerational event is one of the best attended activities.

The Community Donation Program works has given to the following community organizations in recent years BMX Racers, North Okanagan Pipe and Drums Band, Vernon Treatment Centre, Kalamalka Pipe Band, Alexis Park Church Quilting Program, Vernon Music School, Okanagan Military Tattoo, Okanagan Equestrian Society, Girl Guides Canada, SPCA, Santas Anonymous, Boy Scouts, Assn. of Injured Motorcyclists BC, Seaton Music Parents Assn., Vernon Minor Hockey Assn. Vernon Women's Transition House, Upper Room Mission, Huntington Society of Canada, and Vernon Jubilee Hospital Foundation

Elk's Lodge#45

Income Statement 01/01/2019 to 12/31/2019

REVENUE

Lodge Revenue	
Membership Dues	1,445.00
Total Lodge Income	1,445.00

Income	
Hall rentals	14,250.00
Keno Commissions	2,868.07
Liquor Sales	53,988.70
Bottle Refund	337.65
Dinner Sales	58,248.00
Lottery Sales	4,985.00
PST Commission	384.32
Pull Tab Income	740.00
Total Management Revenue	135,801.74

Other Revenue	
Miscellaneous Revenue	1,300.00
Total Other Revenue	1,300.00

TOTAL REVENUE 138,546.74

EXPENSE

Lodge Expenses	
Per Capita Dues	1,981.93
Regalia	25.48
Total Lodge Expenses	2,007.41

Cost of goods Sold	
Liquor Purchases	30,762.51
Dinner Costs & Supplies	40,422.09
Social Event Expense	445.06
Total Cost of Goods Sold	71,629.66

General & Administrative Expe...	
Bookkeeping Expense	1,252.50
Administration	2,000.00
Bar Supplies	5,851.94
Car Allowance	1,480.24
Hall Expenses	1,155.12
First Data Corp_	524.16
Janitor & Supplies	3,685.41
Keno Administration	190.00
Kitchen Supplies & Equip.	126.01
Insurance	8,131.97
Interest & Bank Charges	2,481.70
Laundry	2,342.56
Legal Expenses	270.38
Office Supplies	1,059.80
Permits and Licenses	975.00
Property Taxes	5,709.17
Repair & Maintenance	5,174.36
Security	300.00
Telephone	2,718.92
Tickets	270.00
Utilities - Hydro	5,058.83
Utilities - Fortis	2,816.36
Utilities - Shaw	1,231.13
Utilities - Water/Sewer	1,383.16
Utilities - Waste Management	1,114.51
Winter Carnival Expenses	988.09
Total General & Admin. Expen...	56,301.32

Printed On: 03/28/2020

Elk's Lodge#45

Income Statement 01/01/2019 to 12/31/2019

TOTAL EXPENSE	<u>131,938.39</u>
NET INCOME	<u>6,608.35</u>

Elk's Lodge#45

Balance Sheet As at 12/31/2019

ASSET**ASSET ACCOUNTS**

Junk Account		-38.49
Upstairs Bar Float		300.00
Cash - Safe		1,450.00
Downstairs Float		665.00
Ribfest Account		6,038.61
Management Account - VOCUS		17,397.29
Class A Membership Equity		35.97
Credit Union - Reno Acct.		1,922.79
Total Assets		<u>27,771.17</u>

Inventory Assets

Liquor Inventory_		6,500.00
Lottery Tickets		2,000.00
Other Inventory_		1,500.00
Total Inventory Assets		<u>10,000.00</u>

Capital Assets

Leasehold Improvements	32,916.38	
Accum. Amort.-Leasehold Impro...	-9,874.92	
Net-Leasehold Improvements		23,041.46
Office Furniture & Equipment	84,077.83	
Kitchen Equipment	3,662.37	
Accum. Amort. -Furn. & Equip.	-73,750.24	
Net - Furniture & Equipment		13,989.96
Building	182,000.00	
Accum. Amort. -Building	-30,250.00	
Net - Building		151,750.00
Land		241,000.00
Renovations - Grant		-40,743.77
Computer 2008	568.71	
Accum. Amort-Computer2008	-568.71	
Net-Computer2008		0.00
Total Other Assets		<u>389,037.65</u>

TOTAL ASSET426,808.82**LIABILITY****Current Liabilities**

Account Payable		22,680.00
New Horizon's Grant		9,598.00
LTax		551.86
HST Rec'd on Sales	3,411.95	
GST/HST Paid on Purchases	-4,052.23	
Net GST (Owing) or Refund		-640.28
Total Current Liabilities		<u>32,189.58</u>

TOTAL LIABILITY32,189.58**EQUITY****Owners Equity**

Retained Earnings - Previous Year		388,010.89
Current Earnings		6,608.35
Total Owners Equity		<u>394,619.24</u>

TOTAL EQUITY394,619.24**LIABILITIES AND EQUITY**426,808.82

Printed On: 03/28/2020

Elk's Lodge#45

Trial Balance As at 12/31/2019

Ac...	Account Description	Debits	Credits
1020	Junk Account	-	38.49
1030	Till	0.00	-
1035	Upstairs Bar Float	300.00	-
1040	Cash - Safe	1,450.00	-
1045	Downstairs Float	665.00	-
1050	Ribfest Account	6,038.61	-
1060	Management Account - VOUU	17,397.29	-
1061	Class A Membership Equity	35.97	-
1065	Gaming Account - HSBC	0.00	-
1068	Gaming - Investment Acct. - HSBC	0.00	-
1069	Credit Union - Reno Acct.	1,922.79	-
1200	Accounts Receivable	0.00	-
1230	Intercompany Loan - Charity Acc...	0.00	-
1520	Liquor Inventory_	6,500.00	-
1535	Lottery Tickets	2,000.00	-
1540	Other Inventory_	1,500.00	-
1810	Leasehold Improvements	32,916.38	-
1811	Accum. Amort.-Leasehold impro...	-	9,874.92
1820	Office Furniture & Equipment	84,077.83	-
1821	Kitchen Equipment	3,662.37	-
1825	Accum. Amort. -Furn. & Equip.	-	73,750.24
1860	Building	182,000.00	-
1865	Accum. Amort. -Building	-	30,250.00
1880	Land	241,000.00	-
1883	Renovations - Grant	-	40,743.77
1895	Computer 2008	568.71	-
1896	Accum. Amort-Computer2008	-	568.71
1910	Computer Software	0.00	-
1920	Goodwill	0.00	-
2100	Account Payable	-	22,680.00
2120	Bank Loan - Current Portion	-	0.00
2125	Due to BCLG	-	0.00
2126	Loan to Charity Act - Intercompany	-	0.00
2127	Loan to Reno Acct.	-	0.00
2130	New Horizon's Grant	-	9,598.00
2140	Credit Card Payable	-	0.00
2160	Corporate Taxes payable	-	0.00
2200	Lounge in/out account	-	0.00
2300	PST Payable	-	0.00
2305	LTax	-	551.86
2310	HST Rec'd on Sales	-	3,411.95
2315	GST/HST Paid on Purchases	4,052.23	-
2320	GST/HST Owing	-	0.00
2620	Bank Loans	-	0.00
2625	Loan - Lodge Acct	-	0.00
2630	Mortgage Payable	-	0.00
2640	Loans from Owners	-	0.00
3010	Owners Contribution	-	0.00
3015	Owners Withdrawals	-	0.00
3560	Retained Earnings - Previous Year	-	388,010.89
4020	Membership Dues	-	1,445.00
4030	Regalia	-	0.00
4203	Administration from Gaming	-	0.00
4205	Crib Income	-	0.00
4208	Flea -USE 4220	-	0.00
4210	Hall rentals	-	14,250.00
4212	Keno Commissions	-	2,868.07
4215	Liquor Sales	-	53,988.70
4217	Bottle Refund	-	337.66
4225	Dinner Sales	-	58,248.00
4230	Lottery Sales	-	4,985.00
4240	Social Event Revenue	-	0.00
4260	Miscellaneous Revenue - Lodge	-	0.00
4265	PST Commission	-	384.32
4270	Pull Tab Income	-	740.00

Printed On: 03/28/2020

Elk's Lodge#45

Trial Balance As at 12/31/2019

Ac...	Account Description	Debits	Credits
4420	Freight Revenue	-	0.00
4440	Interest Revenue	-	0.00
4460	Miscellaneous Revenue	-	1,300.00
5020	Per Capita Dues	1,981.93	-
5030	Regalia	25.48	-
5040	Conference Expenses	0.00	-
5050	Dinner & Travel	0.00	-
5130	Administration Exp DO NOT USE	0.00	-
5132	Gamin Licences	0.00	-
5210	Liquor Purchases	30,762.51	-
5220	Cigarette Purchases	0.00	-
5225	Crib Expenses	0.00	-
5230	Dinner Costs & Supplies	40,422.09	-
5240	Food/Pop Purchases	0.00	-
5245	"Litter Deposits "SEE 4217"	0.00	-
5250	Lottery Purchases	0.00	-
5260	Lottery Payouts	0.00	-
5265	Cash Over/Under	0.00	-
5270	Social Event Expense	445.06	-
5300	Freight Expense	0.00	-
5310	Delivery	0.00	-
5610	Bookkeeping Expense	1,252.50	-
5612	Administration	2,000.00	-
5614	Accum. Depreciation	0.00	-
5615	Advertising & Promotions	0.00	-
5616	Anniversary 85th Expense	0.00	-
5620	Bad Debts	0.00	-
5630	Bands	0.00	-
5635	Birthday supplies	0.00	-
5640	Bar Supplies	5,851.94	-
5641	Cash Over/Short	0.00	-
5642	Debit Machine	0.00	-
5643	Car Allowance	1,490.24	-
5644	Social USE 5270	0.00	-
5645	Hall Expenses	1,155.12	-
5650	First Data Corp_	524.16	-
5660	Janitor & Supplies	3,685.41	-
5665	Keno Administration	190.00	-
5670	Kitchen Supplies & Equip.	126.01	-
5680	meat - USE 5135	0.00	-
5685	Insurance	8,131.97	-
5690	Interest & Bank Charges	2,481.70	-
5695	Laundry	2,342.56	-
5697	Legal Expenses	270.38	-
5700	Office Supplies	1,059.80	-
5710	Permits and Licenses	975.00	-
5715	Prizes	0.00	-
5720	Property Taxes	5,709.17	-
5740	Miscellaneous	0.00	-
5760	Lease Equipment	0.00	-
5765	Repair & Maintenance	5,174.36	-
5768	Security	300.00	-
5780	Telephone	2,718.92	-
5782	Tickets	270.00	-
5785	Travel & Entertainment	0.00	-
5790	Utilities - Hydro	5,068.83	-
5792	Utilities - Fortis	2,816.36	-
5795	Utilities - Shaw	1,231.13	-
5796	Utilities - Water/Sewer	1,383.16	-
5797	Utilities - Waste Management	1,114.51	-
5798	Winter Carnival Expenses	988.09	-
		718,025.57	718,025.57

Printed On: 03/28/2020

Minutes of the May 21st 2019 Elks Annual General Meeting

The Meeting was called to order by ER Wm McDonald at 5:05 pm

Roll Call 4 officers 13 members 1 visitor

Reading of Minutes: M.Sather read the minutes of the previous meeting. As there were no errors or omissions it was Moved & Seconded by Sue Camponi & Heinz Schar to accept minutes as read, AIF

Correspondence: Cards of thanks were read from 4 people who received bursaries.

Treasurers Report: Moe advised Management A/C -915.91 Reno A/C \$5864.72 Gaming A/C \$23513.47 It was Moved & Seconded by Sue Camponi & Laverne Francis to accept report as read. AIF

Other reports – Back Door now fixed. Breakfast are over for the summer.

Reading of New Members – no new member to report

New Business: - no new business

Good of the Order: We will hold vote for Directors Election. The people who will stand are listed:
Ex. Ruler Wm McDonald- Sec/Treasurer Maureen Sather- Loyal Knight Murray Wosnick – Leading Knight Bob Montgomery- Lecturing Knight Bob Hill – Esquire – Heinz Schar -chaplin Annetta Herzog

The ballots were counted by Wm McDonald & Maureen Sather. All in favor – Carried.
There was a motion to destroy all ballots by Maureen Sather -seconded by Sue Camponi. All in favor Carried. List of Directors/ Officers for 2019/2020

Exalted Ruler	Wm McDonald
Secretary/Treasurer	Maureen Sather
Loyal Knight	Murray Wosnick
Leading Knight	Bob Montgomery
Lecturing Knight	Bob Hill
Esquire	Heinz Schar
Chaplin	Annetta Herzog

Attendance 4 officers 13 members 1 visitor

The meeting was closed at 6:30

Wm. McDonald  Maureen Sather 



DUPLICATE

NUMBER: S-41630

SOCIETY ACT

CERTIFICATE OF INCORPORATION

I Hereby Certify that

**VERNON LODGE NO. 45 OF THE BENEVOLENT AND
PROTECTIVE ORDER OF ELKS OF CANADA**

has this day been incorporated under the *Society Act*

Issued under my hand at Victoria, British Columbia

on May 30, 2000



JOHN S. POWELL
Registrar of Companies
PROVINCE OF BRITISH COLUMBIA
CANADA



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Vernon Folk-Roots Music Society
CONTACT PERSON:	Doug Fairweather
ORGANIZATION MAILING ADDRESS:	[REDACTED]
BUSINESS PHONE:	Society # = S-0062421
EMAIL ADDRESS:	info@vernonfolkroots.com
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

See VFRMS Mission Statement attached

Organizations goals and objectives: We are dedicated to bringing the best in local and travelling musical acts to the North Okanagan. We love eclectic music and are committed to creating opportunities for old and new fans alike to experience the honesty and depth of folk roots music which encompasses Folk, Blues, Roots, Canadiana, Americana Country and more.

Short to mid-term goals:

- 1) To increase the profile of VFRMS with a view to increase the membership and overall attendance at VFRMS events.
- 2) To increase financial capacity to allow VFRMS to access musical acts that cost more therefore expanding the pool of musicians available to VFRMS. 3) To secure a permanent, appropriate, economical venue in central Vernon for VFRMS events.

Activities:

- 1) Organize and provide 8-10 musical shows per year offered in Vernon. Includes artist decisions/support/interaction, marketing/tickets, website, venue and equipment and volunteer coordination.
- 2) Donate funds annually from the VFRMS 50/50 draw to the 29th St. Music School to provide a bursary to a deserving individual.
- 3) 8-10 board meetings per year
- 4) Annual General Meeting - election of Board of Directors and duty designation.

SERVICE PROVIDED TO THE COMMUNITY:

Service Provided to the Community

Present 8-10 musical shows per year giving music fans an opportunity to affordably experience the music they love in a live setting and an opportunity to expand their musical experience to include the folk roots genre.

Provide an opportunity for local, provincial, national and international folk musicians to play, market their music and earn a living.

Provide opportunities for local music students, songwriters and musicians to see and be inspired by master songwriter/musicians.

Contributes to the economic growth and cultural enrichment of our local community through the promotion and celebration of folk-roots music and live performance.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

A Profile and History of VFRMS and Accomplishments

In 2014 Paul Tessier and Marv Machura of Vernon were discussing music and discovered their mutual love for folk-roots music. Marv quipped that one day he would like to start a folk roots society and bring some professional musical acts to Vernon that otherwise would not come here. Paul said "let's do it". They gathered a small number of fellow enthusiasts and created a Society starting with less than a dozen members. Risking their own money they took a deep breath and contracted Tim Hus for the first show. Sixty or so people attended and the society was on its way. VFRMS presented 12 shows in the first two years with an average attendance of 81. Since that time the VFRMS have averaged 10 shows per year with an average attendance of 120. (See VFRMS Financials). The VFRMS now has 94 members.

Through their shows the VFRMS has brought a variety of music genres to Vernon and the North Okanagan that previously were not represented (see list of 2019 performers). They have introduced Folk roots to hundreds of people and helped expand their music horizons. VFRMS has brought people to central Vernon and provided new events that have supported and enhanced the business and cultural vitality of Vernon.

VFRMS have provided a stage for local musicians to hone their skills. VFRMS has provided a stage for Provincial, National and International musicians and in so doing has supported their ability to make a living and create their art.

VFRMS has sponsored an annual \$500 bursary to the 29th St. Music School, since 2015.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

In 2016 VFRMS unsuccessfully applied to the RDNO for an Arts, Culture, Youth Project Grant.

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

AMOUNT OF REQUEST:

Proposed budget:	
Vernon Morning Star Ads	1,000.00
Web site development	2,500.00
Radio ads	3,500.00
Total	\$7,000.00

IN-KIND SERVICES: (please describe and include cost)

In Kind Services

In Kind Services Please see the attached document, "Supporting Tasks," and "VFRMS BOD Roles" for further details.
 Rick Doling provides VFRMS with sound equipment and donates his services as sound engineer at the majority of shows. He donates 7-8 hours of his time each show.
 Bob Oldfield donates his time at each show with setup, tear down and sound check and assisting Rick. This is at least 7-8 hours per show.
 Each show requires an additional 9-10 volunteers to take & sell tickets, sell raffle tickets, sell CDs & merchandise for the artists, manage a membership table, and assist with tear-down at the end of the evening. These volunteers spend approximately 4 hours each per show.
 The Artistic Director's Team (a subset of the Board of Directors) seeks out performers, negotiates contracts with the artists, and manages promotional aspects of each show. There are currently 3 members involved in this team, and they average 10 hours per month each.

PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:

Purpose of Grant 1) Update and improve our website, making it more user friendly and interactive. 2) Increase promotion and advertising efforts in order to reach people who are not aware of VFRMS and all we offer.
 We believe this will lead to higher attendance at events and an increase in VFRMS membership which in turn amplifies the benefits that VFRMS brings to the city of Vernon community.

BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:

A grant from the City will support us increasing our community profile as well as improve our membership and marketing capabilities, which will allow us to enhance the cultural and financial benefits we provide to the citizens and businesses of Vernon. Our success at securing a grant will contribute to the City of Vernon's achievement of one of its' goals, namely "To deliver effective and efficient local government services that benefit our citizens, our businesses, our environment and future." VFRMS has provided a cultural music experience for 100 plus citizens, 6-10 times per year for the past five years (see financial statements). We believe the potential is there to double our membership and attendance which, in turn will benefit the cultural and financial well-being of our community. Direct economic benefits to Vernon businesses include: Rental of venues such as Powerhouse Theatre, Paddlewheel Hall, Army, Navy and Airforce facility, and both the Prestige Vernon Lodge and Prestige Inn. Hotel room rentals for our performance entourage. Advertising with local marketing vehicles such as the Vernon Morning Star and Castanet. Purchasing of posters and various supplies from local businesses. Spinoff benefits to local restaurants and bars that are patronized by our concert goers and performers. We introduce travelling musicians to our beautiful City, exposing them to the excellent quality of life enjoyed by Vernonites, which enhances our Provincial, National and International stature as a wonderful place to be. Not only is it a City of lakes, mountains, beauty and good weather, but a City rich in cultural and entertainment options. By supporting VFRMS meeting its current mission and goals as outlined earlier, the City will advance their own goals. One theme of the City's current strategic plan is supporting a vibrant downtown, increasing the vibrancy of downtown including the provision of new amenities and events. VFRMS supports this strategy wholeheartedly and believes this dovetails with the events we provide and potentially could provide to our downtown. Our events are currently offered in or on the periphery of the city centre, bringing people out to utilize the restaurant/food/beverage services available. The support of the City for our grant application will help us reach more people, enticing them to become part of what we offer, which in turn will bring more people downtown.

DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:

VFRMS has been self-sufficient since 2014.



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

By increasing our visibility in the community, we anticipate a growth of 25 -50 % which will correspondingly increase the business growth and the social enrichment of our Vernon Community.

Supporting documents enclosed: VFRMS Mission Statement; 2018-2019 Financial Statement; AGM Minutes-June 2019; List of BOD; Board of Directors Roles & Responsibilities; Supporting Tasks

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 28, 2020

Date

DR Fairweather

Signature



2019 Annual General Meeting
June 27, 2019

Treasurer's Report

VERNON FOLK ROOTS MUSIC SOCIETY

Statement of Operations - Year ended June 30

	2019	2018	2017	2016
Concert & Other Revenues				
Ticket sales - gross	\$ 29,130	\$ 28,225	\$ 29,315	\$ 31,605
Ticketing Costs	- 2,314	- 2,112	- 2,529	- 2,671
Membership discounts	- 530	- 730	- 1,880	- 1,540
Net ticket sales	<u>26,226</u>	<u>25,383</u>	<u>24,906</u>	<u>27,194</u>
Other revenue - donations received	108	528	425	400
Other revenue - memberships	540		2,190	2,900
Other revenue - draws and concessions	1,443	1,077	1,695	2,560
	<u>28,317</u>	<u>26,988</u>	<u>29,216</u>	<u>32,954</u>
Concert & Other Expenses				
Performer costs	- 18,349	- 17,031	- 17,050	- 18,000
Advertising & promotion	- 4,852	- 3,189	- 3,751	- 2,109
Venue, staging and SOCAN	- 4,733	- 4,448	- 4,140	- 2,990
Equipment		- 62	- 171	- 3,865
Other	- 2,567	- 2,056	- 2,716	- 2,481
Total concert expenses	<u>- 30,501</u>	<u>- 26,866</u>	<u>- 27,826</u>	<u>- 29,453</u>
Excess of Revenues over Expenses for the	- 2,184	122	1,388	3,501

Statement of Financial Position

Cash	\$ 3,464	\$ 5,724	\$ 4,995	\$ 4,232
Prepaid Agent fees	236			
	<u>3,700</u>	<u>5,724</u>	<u>4,995</u>	<u>4,232</u>
Accrued liabilities	767	607	0	625
Accumulated surplus	2,933	5,117	5,192	3,607
	<u>\$ 3,700</u>	<u>\$ 5,724</u>	<u>\$ 5,192</u>	<u>\$ 5,192</u>
Paid Attendance	1013	987	1239	1527
# of Shows	3	8	10	11
Average attendance per show	113	123	139	139
Average net ticket sales per show	\$ 2,974	\$ 3,173	\$ 2,491	\$ 2,472
Average concert costs per show	\$ 3,104	\$ 3,091	\$ 2,434	\$ 2,101
Other expenses				
General expenses, including concession cost:	\$ 652	\$ 738	\$ 740	\$ 752
Gifts & donations	357	520	741	1,229
Bursary given to music school	500	500	500	500
Website usage	258	238	735	-
	<u>\$ 2,567</u>	<u>\$ 2,056</u>	<u>\$ 2,716</u>	<u>\$ 2,481</u>



2019 Annual General Meeting Minutes
June 27, 2019

Agenda

- Call to order 7:15pm
- Attendance
- Approval of agenda
- Approval of last year's AGM minutes
- Old business from last AGM
- Reports
 - Treasurer
 - Artistic Directors
 - President
- New Business
- Elections
 - President (2 year term)
 - Vice President
 - Treasurer
 - Directors at Large (2 year term)
- Set date and time for next AGM (7 pm June 25, 2020. To be confirmed later the year)
- Questions from the floor
- Adjournment



2019 Annual General Meeting Minutes
June 27, 2019

Treasurer's Report

VERNON FOLK ROOTS MUSIC SOCIETY

Statement of Operations - Year ended June 30

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Concert & Other Revenues				
Ticket sales - gross	\$ 29,130	\$ 28,225	\$ 29,315	\$ 31,605
Ticketing Costs	- 2,314	- 2,112	- 2,529	- 2,871
Membership discounts	- 590	- 730	- 1,880	- 1,540
Net ticket sales	<u>26,226</u>	<u>25,383</u>	<u>24,906</u>	<u>27,194</u>
Other revenue - donations received	108	528	425	400
Other revenue - memberships	540		2,190	2,800
Other revenue - draws and concessions	<u>1,443</u>	<u>1,077</u>	<u>1,695</u>	<u>2,560</u>
	<u>28,317</u>	<u>26,988</u>	<u>29,216</u>	<u>32,954</u>
Concert & Other Expenses				
Performer costs	- 18,349	- 17,091	- 17,050	- 18,008
Advertising & promotion	- 4,852	- 3,189	- 3,751	- 2,109
Venue, staging and SOCAN	- 4,733	- 4,448	- 4,140	- 2,990
Equipment		- 82	- 171	- 3,865
Other	- 2,567	- 2,056	- 2,716	- 2,481
Total concert expenses	<u>- 30,501</u>	<u>- 26,866</u>	<u>- 27,828</u>	<u>- 29,453</u>
Excess of Revenues over Expenses for the	- 2,184	122	1,388	3,501

Statement of Financial Position

Cash	\$ 3,464	\$ 5,724	\$ 4,905	\$ 4,232
Prepaid Agent fees	236			
	<u>3,700</u>	<u>5,724</u>	<u>4,995</u>	<u>4,232</u>
Accrued liabilities	767	607	0	625
Accumulated surplus	<u>2,933</u>	<u>5,117</u>	<u>5,192</u>	<u>3,607</u>
	<u>\$ 3,700</u>	<u>\$ 5,724</u>	<u>\$ 5,192</u>	<u>\$ 5,192</u>
Paid Attendance	1013	987	1299	1,527
# of Shows	9	8	10	11
Average attendance per show	<i>113</i>	<i>123</i>	<i>130</i>	<i>139</i>
Average net ticket sales per show	\$ <i>2,914</i>	\$ <i>3,173</i>	\$ <i>2,491</i>	\$ <i>2,472</i>
Average concert costs per show	\$ <i>3,104</i>	\$ <i>3,091</i>	\$ <i>2,494</i>	\$ <i>2,101</i>
Other expenses				
General expenses, including concession cost:	\$ 852	\$ 798	\$ 740	\$ 752
Gifts & donations	957	520	741	1,229
Bursary given to music school	500	500	500	500
Website usage	258	238	735	-
	<u>\$ 2,567</u>	<u>\$ 2,056</u>	<u>\$ 2,716</u>	<u>\$ 2,481</u>



2019 Annual General Meeting Minutes June 27, 2019

Artistic Directors' Report

The 2018-2019 season was curated by Mardelle Hansen, Bob Oldfield and Deb Matheson. Our fourth Artistic Director, Paul Tessier, professionally conducted artist interviews in advance of their show; wrote articles based on the interviews and arranged for publication of the articles in the Vernon Morning Star. Paul also very capably handled emcee duties at all shows. Nine shows were presented, and we are proud to say that we reached our highest attendance ever (237) at Jack Semple's show.

It was a season of diversity: several branches of folk and roots music were presented by 9 women, 11 men, 3 Indigenous artists; 2 US performers; 1 Italian performer; 7 Canadian based shows. Music ranged from traditional folk music to roots to great guitarists to blues. The artistic groups behind these statistics are: Shari Ulrich Trio; Guy Davis; Caleigh Cardinal; Jack Semple; The Small Glories; Kat Danser & The Tall Tales; Mary Flower & Doug Cox; Maria Dunn & Shannon Johnson; Don Alder.

Paid attendance for the year totaled 1,013, or an average of 113 per show. 3 shows each were on Wednesday and Friday evenings, 2 on Thursdays, and 1 on a Saturday evening. The midweek shows limited us as to how many shows could include local opening acts, and we were able to offer only two slots this past season. Our average attendance was down by 8.1% over the previous season. Venue costs averaged \$526, down slightly by 5.4% over the previous season. While not totally conclusive, two factors contributing to lower attendance may be the number of mid-week shows and the fact that many of the artists were not well known in the Vernon area. Another factor may be higher average ticket prices, which have crept up by \$8.07 (39%) per ticket since 2016. Performer costs have increased by 24.6% during this same period, and venue costs have almost doubled (93.4%) in this timeframe.

All performers this past season were billeted. Our thanks go out to hosts Mardelle & Don Hansen, and Deb Matheson & Rob Nichols for opening their homes providing room and board to our musicians and helping our Society keep costs down.

We also sincerely thank Mardelle Hansen, who is stepping down from the Board this year. Her contribution to our team was invaluable. Mardelle personally booked 2 of this



2019 Annual General Meeting Minutes
June 27, 2019

season's shows, and has worked tirelessly promoting each show, ensuring our banner was visible at all shows, billeting artists, and ensuring our artists have what they need backstage to give us their best show possible. Few people are as passionately enthusiastic about our mission as Mardelle, and she will be missed .

We also owe a huge thank you to Rick Doling, of the 29th Street Music School and Wentworth Music. Rick not only runs the soundboard for us at each show; he is there to set up and perform sound checks long before the show begins, pack up after the show is done, and provides both his time and equipment free of charge. Rick, your selfless service is very much appreciated.

Looking forward to the 2019-2020 season, we have confirmed 5 acts, have offers pending for 2 more, and are exploring possibilities for 3 or 4 others. Opening ask prices from agents are trending upwards, significantly higher than previous years. Our challenge as a team is to continue to present world-class musicians at a reasonable cost. This mission is difficult to achieve when faced with rising costs for both artists and venues, but we are determined to succeed. We will focus on providing more opportunities for local opening acts, and will start booking acts for the 2020-2021 season in the fall of 2019.

All in all, we are looking forward to another exciting year of bringing world-class musicians to our audiences, and spreading the word about our shows.

Respectfully submitted,
Mardelle Hansen; Deb Matheson; Bob Oldfield; Paul Tessier



**2019 Annual General Meeting
June 27, 2019**

2019-2020 Calendar (as of June 22, 2019)

Saturday, September 14 -John Wort Hannam

John Wort Hannam is a Canadian folk musician from Fort Macleod, Alberta. He is known for his story telling through music. Themes which are central to his music include life in Western Canada, and the human experience as seen through the eyes of working folk

Tuesday, October 15 - Martin Simpson

Martin Stewart Simpson is an English folk singer, guitarist and songwriter. His music reflects a wide variety of influences and styles, rooted in Britain, Ireland, America and beyond. He builds a purposeful, often upbeat voice on a spare picking style

Thursday, November 14 - Tiller's Folly

Tiller's Folly is the Pacific Northwest's critically acclaimed, internationally travelled acoustic power trio, planted at the forefront of a bold new movement in progressive roots music. A highly regarded Canadian Celtic group-turned-historians, this award-winning ensemble has shifted to what might be more aptly termed Acoustic Roots Music.

December	TBA
Saturday, January 18	Offer Pending
February	TBA
March	TBA

Friday, April 24 - Madison Violet

Madison Violet is a Juno-nominated Canadian music duo composed of singer-songwriters Brenley MacEachern and Lisa MacIsaac. Madison Violet are multi-instrumentalist singer-songwriters and their music has been described as pop, roots, indie, dance and Americana, but the duo thinks the following quote from No Depression/The Journal of Roots Music sums them up best... "Madison Violet has suddenly appeared like a ray of sunshine on a rainy day."

Thursday, May 21 April Verch

April Verch is a Canadian fiddler and step dancer raised in the community of Rankin, Ontario. While Verch is perhaps best known for playing traditional fiddle styles from her native Ottawa Valley, Canada, her performances extend into old-time American and Appalachian styles and far beyond, for a well-rounded tour-de-force of North Americana sounds. .

June	TBA
------	-----



2019 Annual General Meeting
June 27, 2019

President's Report

This is my last meeting as President of the Society. I will remain on the Board as Past President for one more year to ensure a successful transition.

I'd again like to thank the Vernon Folk Music Society Board and volunteers for their dedication, diligence and great cooperation throughout my tenure. It has been extremely gratifying to serve as President for the past three years and wish nothing but success to our next President. As my predecessor, Keith Whittingstall said on his retirement from the board "the Society is larger than one person."

Bob Oldfield, Deb Matheson, Mardelle Hansen and Paul Tessier did a wonderful programming job this season. The Jack Semple show had the highest attendance in the history of the Society. Shari Ulrich, The Small Glories and Don Alder returned to Vernon. We know we are doing a great job when performers ask to return to our community or plan a tour around us.

The Society relies entirely on community support. Financially we are doing OK. We have never relied on grants or sponsorships. We totally rely on the people who attend the shows, our volunteers and our Board members who run and manage the Society. We have been successful. With success comes growth and challenges. And as the Society had grown, so has the work involved in running it.

Turnover at the board level is to be expected and anticipated. Circumstances change. Life has its twists and turns and people move on. We are sorry to see three directors leave the board this year.

Bob Novakowski served on the board for 3 years. Two years as the Vice President. He is a close friend and neighbor. I remember Bob attending his first AGM. I asked him if he wanted to be on the Board. He specifically told me he was not going to. Much to my surprise he put himself up for nomination. I'm very grateful for his advice and friendship.

Doreen Rail has been on the Board as Secretary Treasurer since the very first show. She has been a rock. When we moved the accounting from a paper-based system to Excel she took up the challenge and succeeded but I'm not sure if she will ever look at a spreadsheet again.



2019 Annual General Meeting
June 27, 2019

Mardelle Hansen has been on the Board for two years. With her many contacts she has been invaluable resource. We'll miss her humor and passion.

They will be greatly missed and thank them for their contribution of time and effort.

We have not been very successful in finding replacement for these and other board positions. Finding volunteers to take over some of their responsibilities has been difficult so each remaining Board member must take on more responsibility.

Jan and Rick Sluggett are moving back to Alberta. They have been responsible for organizing our volunteers for each show. We thank them for their work, good health and wish them all the best. We also need volunteers to help out with our promotion and advertising areas

Without help, the Society may be forced to re-examine the format and number of shows we put on in a season.

For the near term, we are committed to keeping our ticket prices steady and we continue to look at ways to reduce our costs without sacrificing the quality of our product.

Costs of putting on shows continue to rise. At the beginning of the season we hope that, at a minimum, we break even on every show but experience has taught us that we will lose money on some shows and make money on others.

Performers are asking for more money so we rely on personal contacts to get better deals, inventive compensation arrangements to lessen our risk and seek out lesser-known but interesting performers.

Finding suitable and affordable venues continues to be a challenge. The Vernon Lodge has been our venue of choice over the past few years. They have been very accommodating but expensive. We are discussing moving some shows to other venues to save costs but this will impact the amenities that are provided to our members at the Lodge.



2019 Annual General Meeting
June 27, 2019

MEMBERSHIPS

After reinstating the sale of seasonal memberships we are seeing a gradual increase in the numbers. We continue to look for ways to draw members into the Society.

Type	Current	Start of Season
Charter/lifetime	27	27
5 year	29	33
1 year/Season Ticket	22	6
Total	78	66

17 5- year memberships are expiring in 2019/2020.

MARKETING

Stevie Blaue volunteered at the beginning of the season to do a refresh of our posters. I'd like to personally thank her and the wonderful job that she's done this year.

We continue to post our events in various free entertainment listings. The informal 50/50 polling indicates that quite a few people look at these event listings to find out what is going on during the weekend.

We also created a tri-fold brochure at the beginning of the season listing all of our shows. These brochures were dropped off at various locations in Vernon including various coffee shops, the Vernon Tourist office.

We joined the Arts Council of the North Okanagan. Our concerts are listed in their monthly newsletter that goes out to approx. 9,000 people

Local advertising through the Vernon Morning Star is our main tool for reaching our audience. We did discuss moving our advertisement budget to Castanet but the Board felt that more of our audience would rather read than surf. We made a decision at the beginning of the season to increase our advertising budget. Our ads in the Vernon Morning Star make up about 75% of our advertizing budget. We have increased the size and number of our ads with the hopes of



2019 Annual General Meeting
June 27, 2019

raising awareness within the community of our shows. We also placed advertisements in "2018 Special Events" edition of the Vernon Morning Star

To increase our brand awareness we will have an ad in the 2019/2020 Vernon and District Performing Arts brochure. Last year there was an initial run of 4,500 brochures. All but 40 were distributed or picked up from their lobby.

Paul Tessier continues to do a stellar job of interviewing artists for the Morning Star before the show. Informal surveys done by the queen of 50/50 sales at a few of our shows have shown that people have read and responded to Paul's articles.

We refreshed the format of our monthly newsletters last year. Feedback on the new format has been positive (very few people have "unsubscribed").

We are extremely happy with our Facebook page. We have 790 "likes" and 827 "followers". Traffic to our account continues to be strong. Our Twitter and Instagram accounts have been "meh"

Our website traffic is pretty steady. We are averaging 400 views per month. Stevie Blaue has also volunteered to look at redesigning the site over the summer and taking over its administration. Thanks Stevie!

SPONSORSHIPS/GRANTS

Words cannot express how indebted we are to Rick Doling at Wentworth Music for his continued support of our Society.

In appreciation, we again donated \$500 from our 50/50 money to the 29th Street Music School. Thanks again Rick!



2019 Annual General Meeting
June 27, 2019

Minutes of 2018 Annual General Meeting

Agenda

- Call to order 7:15 PM
- Attendance
- Approval of agenda
- Approval of minutes of AGM for 2017
- Old business from last year's AGM
- Reports: Treasurer
 - . Artistic Directors
 - President
- Elections for: President (2-year term),
Artistic Director (2-year term),
Director of Marketing and Grants (2-year term)
- New Business:
 1. Motion to move management of members to volunteer position
 2. Motion to approve membership fees
 3. Motion to approve Special Resolution
- Set date and time for next AGM
- Questions from the floor
- Adjournment

Minutes

1. Meeting called to order by President, Andy Dancsak ("AD"), at 7:15 PM, at People Place, Vernon, B.C.
2. Attendance taken on membership sign-in sheet; quorum of 3 directors present:
 - Board of Directors present; Andy Dancsak, Bob Novakowski ("BN") Vice-President, Doreen Rail ("DR") Treasurer, Deb Matheson ("DM") Director for Memberships, Mardelle Hansen ("MH") Director at Large for Entertainment, Ward Wylie ("WW") outgoing Artistic Director, Martha Moore ("MM") outgoing Director of Marketing
3. Approval of Agenda (printed copy made available to all in attendance):
 - acceptance moved by DM, seconded by DR; **unanimously accepted**
4. Approval of minutes of AGM for 2017 (printed copies of such minutes made available to all in attendance):
 - acceptance moved by MH, seconded by DM; **unanimously accepted**



2019 Annual General Meeting
June 27, 2019

5. Old business from last year's AGM: NONE -**unanimously agreed**
6. Report: printed copies of each of the Treasurer's Report (including financial statements for the year ended June 30, 2018), the Report of the Artistic Directors, and the President's Report were made available to all in attendance
 - **all reports unanimously accepted**
7. Elections:
 - President; no new nominees put forward, but AD agreed to nomination for 1-year term (not 2-year term): nomination of AD for president for 1-year term moved by DM, seconded by BN
 - Artistic Director; Deborah Matheson ("DM") nominated by AD, seconded by MM (nomination based upon resignation from Director for Memberships by DM)
 - Director of Marketing: no nominees put forth, position left vacant, BOD to assume function;
 - **Both motions for elected positions were unanimously accepted**
8. New Business:
 - a. Motion to move management of memberships from a Director position to a volunteer position made by DM, seconded by AD; Janet Parkins, a member present at the meeting, has volunteered to perform this function
 - b. Motion to sell annual memberships for \$20 for the upcoming 2018-2019 season made by BN, seconded by DR
 - c. Pursuant to Section 20(1) of the Society Act (British Columbia), motion made by MH, seconded by BN, to repeal existing bylaws of the Society and amend the bylaws of the Society to the proposed matter as contained as the attached such document included with the 2018 AGM meeting agenda;
 - **All motions were unanimously accepted**
9. Date for next AGM:
 - Motion made AD to set the date for the next AGM for June 27, 2018 at 7:00 PM, which will be confirmed by the Board of Directors during the upcoming operating year, seconded by BN
 - **Motion unanimously accepted**
10. Questions from the floor:
 - Questions and comments from the floor on various matters were addressed and answered by the Board of Directors and did not give rise to new business for the current AGM
11. Adjournment:
 - there being no further business, a motion to adjourn the meeting was made by AD, seconded by MH;
unanimously accepted



BOARD OF DIRECTORS ROLES & RESPONSIBILITIES

This document identifies the elected positions that comprise the Vernon Folk-Roots Music Society Board of Directors, and the associated responsibilities. Board members are the “legal face” of the Society. Board members serve a two-year term and are elected into office at the Annual General Meeting, generally held in June each year. All Board members are expected to:

- Attend Board meetings
- Liaise with other Board members and attend other meetings as the Board may direct
- Report to the Board on all matters requiring Board approval
- Plan and implement all tasks necessary to ensure the continued legal and financial viability of the Society (AGM; contracts; financial reports; budgets, etc.)
- Chair or participate in committees as required

PRESIDENT:

- Overall responsibility for the actions taken by the Society and its’ members, acting on behalf of the Society
- Schedule and chair Board meetings
- Schedule and chair the Society’s Annual General Meeting (AGM)
- Prepare agenda for all Board meetings, including AGM
- Ensure the Society’s Constitution and Bylaws are followed
- Be a spokesperson for the Society as required
- Ensure decisions made are in the best interest of the Society
- Delegate tasks as appropriate
- Liaise with and assist other directors when required
- Liaise with and mentor the Society’s Vice President

VICE-PRESIDENT:

- Support and advise the President
- Take minutes at Board meetings & distribute same to all Directors
- Take minutes at AGM
- Chair or otherwise participate in committees and projects as required
- Chair Board meetings in absence of President
- Provide direction and support to Volunteer Coordinator



BOARD OF DIRECTORS ROLES & RESPONSIBILITIES

TREASURER:

- Maintain accurate records of the Society's finances
- Create and maintain accurate records and statistics for all Society events
- Make bank deposits in a timely manner
- Obtain gaming license for 50/50 draws
- Ensure all bills are paid on time
- Maintain petty cash fund as necessary
- Hold custody of Society cheque stock
- Organize cash & floats for all Society events
- Organize and supervise all front-of-house revenue streams
- Maintain current membership list
- Ensure cheque signatories are kept up to date
- Be one of two co-signers on all cheques issued by the Society
- Represent the Society in matters dealing with the Society's bank

ARTISTIC DIRECTOR(S), DIRECTOR(S) AT LARGE:

- Negotiate and secure artist contracts within parameters established by the Board
- Negotiate and secure appropriate event venues
- Chair committee to oversee all tasks related to promotion and production of each show
- Conduct interviews with performers for publication in local print/on-line media
- Monitor Society e-mail account & respond as appropriate, on a timely basis

PAST PRESIDENT:

- Mentor President and Vice-President
- Assist Board in making decisions that are consistent with the mandate of the Society
- Share knowledge and history of Society's dealings as appropriate

Mission Statement of Vernon Folk-Roots Music Society

SUPPORTS musicians, songwriters, and music lovers by providing a stage to share, celebrate and nurture original and traditional folk-roots music.

HONOURS the rich musical traditions and current forms of folk-roots music.

ENCOURAGES original, traditional and acoustic folk-roots musicians to perform live.

PROVIDES a welcoming venue to local and touring musicians. Offers eclectic, dynamic and affordable musical entertainment to the Greater Vernon and North Okanagan area.

CONTRIBUTES to the growth and enrichment of our local community as well as to our national culture and identity through the promotion and celebration of folk-roots music.



SUPPORTING TASKS

This document identifies tasks that are or may be required to support the aims of the Society. Many are specific to the booking and successful presentation of shows; others identify supporting tasks that aid in the Society's financial health or raising community awareness of our existence. These tasks may be assigned to committees or individuals as need arises.

FUNDRAISING:

- Maintain awareness of sources of funding
- Manage sponsorship and donor initiatives
- Inform the Board of potential funding sources
- Maintain and improve the Society's relationship with donors, sponsors, advertisers
- Prepare and submit grant applications as directed by the Board

MARKETING & PROMOTION:

- Manage the design and production of all required publicity materials for all events
- Ensure advertising adheres to any guidelines provided by the artist
- Manage the dissemination of all publicity materials
- Schedule and submit ads to papers/online publications as required
- Submit event description and details to TicketSeller
- Approve ticket proofs
- Maintain list of media outlets
- Submit show information to various media outlets
- Create voice-over ads when required
- Assist in drafting of the monthly newsletter distributed to members
- Maintain distribution list for posters

TICKET & POSTER DISTRIBUTION:

- Distribute tickets to be sold at Expressions of Time
- Pick up additional tickets, "will-call" tickets and online sales list from TicketSeller on the day of the event
- Pick up unsold tickets and cash from ticket sales at Expressions of Time
- Provide list of complimentary tickets required for each show
- Have posters printed for each show
- Deliver posters for distribution
- Supplement distribution by targeting additional spots to display posters
- Arrange for artist(s) to sign 2 large posters



SUPPORTING TASKS

SOCIAL MEDIA/WEBMASTER:

- Update the Society website with program and artist information, and oversee all content to ensure timeliness and continuity in visual presence
- Organize website administration (payment for domain name; email addresses; content archival, etc.)
- Ensure events are promoted on all social media pages (Facebook, Instagram, Meetup)
- Manage all social media pages
- Maintain all account login information
- Co-ordinate activities with Marketing & Promotion as appropriate

MEMBERSHIP COMMUNICATION:

- Organize year end member & volunteer social event
- Prepare monthly newsletter to keep members & patrons informed of events & information
- Maintain newsletter e-mail distribution list

VOLUNTEER COORDINATION:

- Maintain list of current volunteers
- Track volunteer activity
- Identify and assign tasks to volunteers as required
- Ensure volunteer roles are adequately filled prior to each event
- Liaise with Vice-President to ensure volunteer requirements are identified and filled
- Identify and recommend actions to the Board to ensure ongoing positive relationships with volunteers. Implement as directed.
- Track volunteer engagement and satisfaction
- Communicate regularly with volunteers

ARTISTIC DIRECTOR/ARTIST LIAISON:

- Organize performance schedule (season's program)
- Serve as main point of contact between the artist & the Society
- Maintain all relevant correspondence
- Negotiate contracts
- Ensure artist's rider conditions are reasonably met
- Deliver artist's stage plot to sound person prior to stage set-up and sound check
- Engage sound person (typically Rick Doling)
- Ensure high resolution photos are available in electronic format for use on TicketSeller site, posters, and newspaper
- Arrange for appropriate accommodation for the artist(s)
- Ensure space & volunteer support is available for merchandise sales
- Liaise with Volunteer Co-ordinator to ensure appropriate volunteer support is available



SUPPORTING TASKS

DAY-OF-SHOW:

- Set up stage and sound as per artist's stage plot, under direction of the Sound Engineer
- Conduct sound check
- Prepare green room for artist(s)
- Hang Society banner
- Set up tables for tickets, merchandise, membership
- Sell tickets at door; deliver tickets to prepaid guests
- Collect ticket stubs
- Reimburse members their \$5 rebate
- Sell 50/50 tickets
- Prepare report for 50/50 sales
- Emcee the event
- Sell memberships and Society merchandise
- Sell artist's CDs and merchandise
- Ensure artists receive a meal prior or after the show (at their choosing)
- Ensure artists meet their billet hosts to arrange details
- Tear down stage and sound under the direction of the Sound Engineer
- Request 2 CDs from artist(s) for door prizes
- Balance cash receipts and ticket sales
- Balance cash receipts and CD/Merchandise sales for artist
- Calculate artist pay-out and prepare cheque to appropriate payee
- Promote newsletter, membership, upcoming shows



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

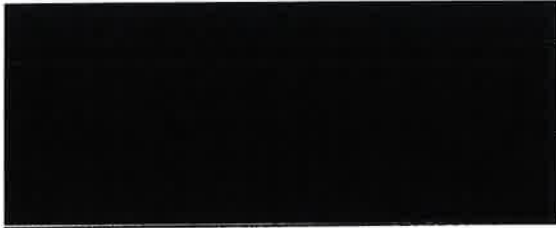
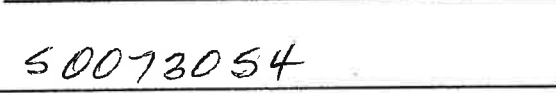

Applications will only be accepted during the intake periods of April 1 - April 30 and October 1 to October 31. Applications must be submitted to the Director of Financial Services no later than 4:00pm on the application deadline (April 30th and October 31st), if City Hall is closed that day, on the next working day that City Hall is open.

Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Vernon Girls Trumpet Band Alumni Association
CONTACT PERSON:	Madeline Taylor
ORGANIZATION MAILING ADDRESS:	
BUSINESS PHONE:	
EMAIL ADDRESS:	
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	50073054

"Personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Goals: To be the best Ambassadors for the City of Vernon

Objectives: To use Grant money to purchase summer uniforms. We want to look our best so when we perform outside Vernon, people will remember the name Vernon & desire to visit our beautiful city

Activities: We are an all Girls Band and perform at parades, festivals, requested venues and celebrations

SERVICE PROVIDED TO THE COMMUNITY:

We have played at the openings of the Cineplex Theatre, Save-On Foods, Downtown Safeway, Anniversaries, MLA requests, Canada Day celebrations, local fund raisers, RCMP Musical Ride, Vernon Winter Carnivals, IPE Armstrong Parades, Lumby Days Parades, Falkland Stampede Parades, Peachfest Parades, pancake breakfasts, most of the special celebrations Vernon has. We perform at these parades for the privilege of representing Vernon.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

We were first formed in 1947 as a Cadet Band. Over the years, it became the Vernon Girls Trumpet Band. In 2009 the Band took a hiatus and in 2020 the Core Team organized an Alumni and brought girls back together to participate in the 2020 Vernon Winter Carnival Parade and Celebration of Talent. We then performed at Silver Star during the Carnival to the delight of many locals and tourists.

We have marched in parades all over North America, Switzerland, Holland, France, for Queen Elizabeth II. We won many first place awards in these parades, of which we were never paid to perform in. In 1991, the City of Vernon honored the Band by presenting them with "The Freedom of the City" at a special ceremony.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

We applied for the recent Regional District of North Okanagan Grant, but were not a Society then, so did not qualify for their Grant

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u></p> <p>\$11,000</p>												
<p><u>IN-KIND SERVICES: (please describe and include cost)</u></p> <p>N/A</p>												
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u></p> <p>To purchase summer uniforms to be the best Ambassadors for the City of Vernon wherever we march and for whomever we march for.</p> <table style="width: 100%; border: none;"> <tr> <td colspan="2">Summer Uniforms:</td> </tr> <tr> <td>Uniform tops</td> <td>\$ 3065.00 includes trumpet pennants & four flags</td> </tr> <tr> <td>Light weight jackets</td> <td>\$ 5375.00</td> </tr> <tr> <td>Shorts</td> <td>\$1250.00 = formula \$25 per pair x 50 girls</td> </tr> <tr> <td>Hats</td> <td>\$1000.00</td> </tr> <tr> <td>Total</td> <td>\$10690.00</td> </tr> </table> <p>see attached for details</p>	Summer Uniforms:		Uniform tops	\$ 3065.00 includes trumpet pennants & four flags	Light weight jackets	\$ 5375.00	Shorts	\$1250.00 = formula \$25 per pair x 50 girls	Hats	\$1000.00	Total	\$10690.00
Summer Uniforms:												
Uniform tops	\$ 3065.00 includes trumpet pennants & four flags											
Light weight jackets	\$ 5375.00											
Shorts	\$1250.00 = formula \$25 per pair x 50 girls											
Hats	\$1000.00											
Total	\$10690.00											
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u></p> <p>Benefits: People will want to visit our lovely City, from our presence in their City or their gathering.</p> <p>When we are all wearing the same uniform we have a certain feeling of pride, for our City. There is a distinct, different feeling when practicing in our normal clothes as to when we are all in the same uniform. People at parade routes remember and will remember Vernon when they see and hear us. Our new banner will show who we are and where we are from.</p>												
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u></p> <p>When we first reconvened, we hand delivered 19 letters requesting financial support. Mostly from the older establishments in Vernon, that would remember the Band. From that and some personal donations we received \$640.00. We also collect bottles and cans to help us. You will see from our Bank Statement that we are down to \$278.69, as of the end of March. (Hand written March entries as our bank is closed). We were sponsored for our winter coats and sweatshirts, that we wore in the 2020 Vernon Winter Carnival Parade, by local companies.</p>												

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The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

We have attached comments from the 2020 Vernon Winter Carnival Parade and a performance we did at the complexes around Gateby Place, prior to performing at the 2020 Winter Carnival Awards Night Ceremony. These comments are but a taste of what we received from getting people involved during our performances, e.g. getting people out for the parade, out of their condos. What we do makes people socialize with each other and lightens their spirits.
see attached

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 27/20 Madeline Taylor
Date Signature

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



Copy

CIBC Account Statement

VERNON GIRLS TRUMPET BAND

For Feb 1 to Feb 29, 2020

Account number
10-18906

Branch transit number
01360

The names shown are based on our current records, as of March 12, 2020. This statement does not reflect any changes in account holders and account holder names that may have occurred prior to this date.

Account summary

Opening balance on Feb 1, 2020		\$126.15
Withdrawals	-	4.00
Deposits	+	560.00
Closing balance on Feb 29, 2020	=	\$682.15

Contact information

1 800 465 CIBC (2422)
 Contact us by phone for questions on this update, change of personal information, and general inquiries, 24 hours a day, 7 days a week.

TTY hearing impaired
 1 800 465 7401

Outside Canada and the U.S.
 1 902 420 CIBC (2422)

www.cibc.com

Transaction details

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Feb 1	Opening balance			\$126.15
Feb 18	DEPOSIT		560.00	686.15
Feb 28	ACCOUNT FEE	4.00		682.15
	Closing balance			\$682.15

*March 14 NEWSPAPER
 THANK YOU ADD - 400.00
 282.15*

*31 ACCOUNT FEE - 4.00
 - 278.15
 + 54
 278.69*

MARCH 14 REVERSAL OF CHARGES

Work N Play Vernon
 3-7861 Hwy 97 N
 Vernon, BC
 V1B 3R9
 Ph: 250-558-5810
 email: stitches@telus.net
www.diana-monogramming.ca

Diana's Monogramming

3-7861 Hwy 97 N
 Vernon, B.C.
 V1B 3R9
 Ph 250-558-5810 fax 250-558-5814



Quotation

DATE March 25, 2020

**Prepared For
 Vernon Girls Trumpet Band**

Quotation valid for 90 days from date above

Prepared by: Diana Raffan

Digitizing and Artwork must be prepaid
 Cash, Company Cheque, Visa and Mastercard accepted forms of payment
 50% deposit is required when an order is placed and the balance due on completion
 unless you have an account. An account may be obtained by submitting a credit application
 for approval.

Description	AMOUNT
PRICES ARE BASED ON 60 JACKETS STYLE L7837 ROYAL BLUE SOFTSHELL IN THE FOLLOWING SIZES S/S/M 10/MED 10/LRG 20/XL 10/XXL 5/3XL WITH LARGE BACK EMBROIDERY OUTLINE OF SHIELD WITH TEXT INSIDE "VERNON GIRLS TRUMPET BAND ALUMNI CANADA IN WHITE" INDIVIDUAL NAMES ON SLEEVES	
60 X \$79.99 EA	\$ 4,799.40
GST	\$ 239.97
PST	\$ 335.96
	\$ 5,375.33

If you have any questions concerning this quotation, contact Diana Raffan at 250-558-5810 or stitches@telus.net

Invoice INV0001

Sew N' Stitches

Shirley Giesbrecht



sewnstitches.com



BILL TO

All Girl Trumpet Band

copy

DATE: 03/26/2020
TERMS: Due On Receipt

DESCRIPTION	RATE	QTY	AMOUNT
Band uniform tops	\$48.00	50	\$2,400.00
Trumpet pennants	\$24.00	20	\$480.00
Flags	\$35.00	4	\$140.00
Banner	\$45.00	1	\$45.00
	TOTAL		\$3,065.00
	BALANCE DUE		\$3,065.00

35% deposit required and remainder of balance to be received upon completion

Comments about the Vernon Girls Trumpet Band Alumni

So happy to see the Vernon Girls Trumpet Band back in today's Winter Carnival Parade.
Many of us were at the parade today just to see you!
M. McKay

Hands down the stars of the entire parade!! Alumni from the Vernon Girl's Trumpet Band reunited for the first time in years for the 60th Anniversary of Vernon Winter Carnival!!
S Klassen-Roth

Wonderful to see and hear the Vernon Girls Trumpet Band who reunited for the first time in years for the 60th Anniversary of the Vernon Winter Carnival!! So excited when they stopped right in front of Olive Us Oil & Vinegar Tasting Room!! Amazing reunion performance!!
Olive Us Oil & Vinegar Tasting Room

What a real treat of our patio the VERNON Girls trumpet band Alumni
B. Ridley, when we performed at Gateby Place complexes before the 2020 Vernon Winter Carnival Awards Night

A great performance by the Vernon Girls Trumpet Band Alumni at the Vernon Winter Carnival Society Celebration of Talent! Davidson Lawyers'
Davidson Lawyers LLP

Here's my video of the Alumni Vernon Girls Trumpet Band at today's Winter Carnival Parade!! Thank you so much to whoever put this all together. It was soo great seeing them together again!!
Vintage Vernon BC

Vernon Girls Trumpet Band invades Silver Star! How so fortunate we are!!
Vance Creek Hotel & Conference Centre - after we performed for them at Silver Star

Rave to the Vernon Women's Trumpet band who decided to practice up and down Gateby Place today entertaining many seniors in all three residences located on that street. You guys made many smile and clap today, good on you
C. Ward-Forsyth



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

IMPORTANT: The deadline for Council Discretionary Grant Applications are semi-annual being April 30 and October 31 each calendar year.

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Applicants may run the risk of grant funding being depleted if waiting to apply until the October intake deadline.

If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Vernon Rowing and Dragon Boat Club
CONTACT PERSON:	Lisa George
ORGANIZATION MAILING ADDRESS:	Box 3034 Vernon BC V1B3M1
BUSINESS PHONE:	2509387769
EMAIL ADDRESS:	lisa@VRDBC.com
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	830976379BC0001

"Personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act and will be used only for the purposes of responding to your request".

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6
Inquiries: 250-545-1361
Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Vernon Rowing and Dragon Boat Club (VRDBC) is dedicated to sharing the benefits of sport equally with our community, regardless of age and ability. Through rowing and paddling sports, we strive to encourage participation, personal challenge and the pursuit of excellence from grass roots to the Olympic and Paralympic podium. VRDBC broadens

access to sport by offering programs that encourage participation, personal challenge and the pursuit of excellence, we will foster healthier and happier individuals and a

SERVICE PROVIDED TO THE COMMUNITY:

Rowing programs-

Adult and Youth Learn to Row Programs, Adult and Youth Rowing Programs, Para Rowing Programs, Dynamic Opportunities for Youth- rowing program for youth at-risk and or youth living with a disability, Regattas, Free Come and Try Days

Dragon Boat Programs-

55+, Breast Cancer Survivor, Mixed and Women's teams, Dynamic Opportunities Dragon Boat- for adults and youth living with an intellectual disability, Festivals, Free Come and Try Days.

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

VRDBC has been offering unique and innovative programs to the community since 1997.

It is now the largest Rowing club in the Interior of BC, and is one of five clubs who have been selected to join Rowing Canada Aviron's Para-Rowing Club Excellence Program, Gold Club Status. The club hosts the largest regatta in the Interior- Lap the Lake.

The Dragon Boat programs include- seniors, breast cancer survivors, adults, youth, people living with a disability and members of Okanagan Indian Band. The paddling program is a unique opportunity for members of the entire local community to access a water sport. The club hosts an annual Festival which has raised \$43,000 for the Vernon Jubilee Hospital Foundation.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

Kal Rotary has supported this project with a grant of \$4000

An application to the Community Foundation of the North Okanagan for \$4000

The funding requested in this application would complete the project

City Hall Address: 3400 30th Street, Vernon BC, V1T 5E6

Inquiries: 250-545-1361

Web: www.vernon.ca



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u> \$1000</p>
<p><u>IN-KIND SERVICES: (please describe and include cost)</u> Volunteer hours to prepare the site, assemble the dock and install- 25 hours at \$20per hour= \$625</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u> Club boats launch from floating docks which are appropriate to the environmentally sensitive nature of Swan Lake's wetlands and allow all abilities access to water sports. The current docks are inadequate to service the demand during busy practices. Each of the 3 dragon boats are 45' long and the rowing shells range from 21' to 60' long. Programs can see more than 60 dragon boaters and 30 rowers using the club's dock during a session. By expanding the dock the programs will be able to grow and the safety of all participants and coaches will be greatly improved. The funds will purchase dock</p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u> VRDBC offers programs to youth rowers, adult rowers, youth at risk rowers, para rowers, adult dragon boaters (teams include women, 55+ and breast cancer survivors) and para dragon boaters. Each season more than 850 people use the programs to explore all that sport has to offer our community. VRDBC initiated a strategic plan in 2015. Infrastructure, Administration and Program Development are the pillars of this plan. The dock expansion is the last remaining piece of infrastructure that is needed to leave a lasting legacy in our community. All the infrastructure improvements have been made in partnership with like minded funders.</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u> There is no sponsorship attached to this project, all funding will be needed to be made available via grant opportunities.</p>



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

DEGREE OF DEMONSTRATED ECONOMIC DEVELOPMENT, ENVIRONMENTAL STEWARDSHIP OR SOCIAL BENEFIT THAT MAY BE GENERATED BY THE AWARD OF A COUNCIL DISCRETIONARY GRANT:

The dock project is appropriate to the environmentally sensitivity of the wetlands on Swan Lake.

Completion of the project will create a lasting legacy in our community that will allow all ages and abilities safe and unique access to quality sporting opportunities.

The events that are hosted annually, Lap the Lake Regatta and the Vernon Dragon Boat Festival, draw visitors from across BC. Both events will be able to grow with the extension of the dock.

GRANT QUALIFICATION CHECKLIST (please check all that apply):

- Community Based
- Providing a service which is not provided by any other group or organization within the City or which is provided for in another municipality and used by residents
- Must only submit one application per calendar year
- Grant request is not to cover retroactive funding or to cover a deficit

Note: Organizations do not qualify for the discretionary grant program if they are in receipt of regional funding or are receiving grants or other assistance from the City of Vernon.

GRANT REQUIREMENTS (please attach to your grant application):

- Most Recent Set of Financial Statements
- Minutes of Most Recent Annual General Meeting
- List of Members of the Executive (including positions held, address and contact numbers)

In the case of newly formed groups, a budget and information regarding the organization purpose including list of Board of Directors will be sufficient.

April 30 2020

Date

Signature



DRAFT

Vernon Rowing and Dragon Boat Club Annual General Meeting
Date: March 25, 2020
Time: 7:06 PM via Zoom Meetings
Directors Attendance: Martin George, Michael Claxton, Wendy Phillips,
Paul Schorn, Hilary Sadler
Also in Attendance: Lisa George, Club Manager

1. Call to Order

Welcome to the 6th AGM for the Vernon Rowing and Dragon Boat Club. Notice of this meeting was emailed to members on March 5th 2019. A quorum has been met, pursuant to by-law 4.5, 43 members and 2 guests in attendance. Martin George thanked the following people, as always the Jordan family for supporting our club for the past 19 years; Helen Armstrong, CGA for her considerable efforts preparing our financial statements; our tireless manager Lisa George, without whom we certainly wouldn't have such a successful club; Wendy Penner who continues to create graphics, design work, and logos, and generally make our club look amazing; the Board of Directors; our summer students and coaches for the 2019 season Jacob and Olivia, and Glen Stiven for his considerable input to the Junior rowing program. All our volunteers who contribute so much to the club and its activities: and Georgie Haldane for all the coaching and energy without which our dragon boat programs would be much poorer. If I have forgotten anyone I sincerely apologize, we are a volunteer driven organization and I know there are many more people putting in a lot of time to make us such a great club.

2. Approval of Agenda

Motion that the Agenda as emailed to members with the Notice of the AGM on March 5th, 2019, be approved.
Proposed by: Rachael Zubrick and seconded by Lorna Quinn. Motion Carried

3. Approval of Minutes of 2019 AGM

Motion that the Minutes of the 2019 AGM be approved.
Proposed by Felicia O'Gorman and seconded by .Helmut Soymoygi. Motion Carried

4. Approval of Financial Statements

Motion that the financial statements as prepared by Helen Armstrong CGA, for the fiscal year ending December 31, 2019, be approved.

The board answered questions from Bonnie Davidson regarding Operating Income.
Proposed by: Toby Foord and seconded by Bonnie Davidson. Motion Carried

5. Waive the appointment of an auditor for the Club.

Motion to waive the appointment of an auditor for the Club.
Proposed by Adrienne teBaerts and seconded by Wendy Penner. Motion Carried

6. Approval of 2019 Membership Fees

The VRDBC membership fee was set in 2016 at \$150 +GST and has remained unchanged since that time. It is proposed that the membership fee for 2020 be set at \$75 +GST. Lisa George explained the reduction was in anticipation of changes COVID-19 will bring to the 2020 season and explained that VRDBC sets the membership fee to ensure that all program participants are members.

Motion that the Membership Fee for the membership year April 1 2020 to March 31 2021 be set at \$75 + GST.
Proposed by Carola Brunner and seconded by Rachael Zubrick. Motion Carried

7. Election of Directors

The term of a Director is two years.

Paul Schorn and Wendy Phillips are in the middle of two year terms and will be not be retiring from the board. Martin George and Michael Claxton are at the end of two year terms and Michael and Martin are offering to stand again for another two year term. Hilary Sadler is leaving the board after two years and I want to most sincerely thank Hilary on behalf of our entire club on a very productive contribution over her time on the board. Algis Masys has offered to join the VRDBC board to fill this position. If there are no nominations to the board from the floor, Algis Masys, Michael Claxton and Martin George will be acclaimed to the position as director. There being no nominations from the floor, I declare Algis Masys, Michael Claxton and Martin George to be elected to the position of Director.

8. **Special Business** Helmut Soymoygi requested that the club's lawn mowers be serviced as soon as possible.

9. Adjournment

Motion to adjourn.

Proposed by Lorna Quinn and seconded by Felicia O'Gorman. Motion Carried
Meeting adjourned at 7.32pm

Vernon Rowing and Dragon Boat Club**Statement of Revenue and Expenses for the year ending December 31 2019**

Revenue	General Fund	Gaming Fund	Total
Community Gaming Grant		\$32,582.12	\$32,582.12
Community Gaming Grant- Minor Capital Project		\$648.25	\$648.25
Community Gaming Capital Project Fund- Federal		\$1,916.63	\$1,916.63
Service Canada	\$6,688.00		\$6,688.00
Participaction- National	\$500.00		\$500.00
Foord Family Foundation- National	\$950.00		\$950.00
Funtastic Sports- Regional	\$2,000.00		\$2,000.00
Rowing Fees	\$24,837.00		\$24,837.00
Dragon Boat Fees	\$20,321.00		\$20,321.00
Product Sales	\$7,276.00		\$7,276.00
Events	\$8,220.00		\$8,220.00
Total Revenue	\$70,792.00	\$35,147.00	\$105,939.00
Expenses			
Wages	\$20,873.48	\$29,377.52	\$50,251.00
Coaching Support	\$2,040.00		\$2,040.00
Equipment Purchases	\$21,258.52	\$5,769.48	\$27,028.00
Supplies	\$11,066.00		\$11,066.00
Repairs and Maintenance	\$4,507.00		\$4,507.00
Insurance	\$12,483.00		\$12,483.00
Property Tax	\$1,745.00		\$1,745.00
Gasoline	\$1,432.00		\$1,432.00
Office Supplies	\$1,771.00		\$1,771.00
Telephone	\$1,515.00		\$1,515.00
Bank Charges	\$1,304.00		\$1,304.00
Total Expenses	\$79,995.00	\$35,147.00	\$115,142.00
Excess of Revenue over Expenditure	-\$9,203.00		



The Corporation of the City of Vernon COUNCIL DISCRETIONARY GRANT APPLICATION FORM

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If grant applications are received after the cut off periods they will be returned to the applicant and must be submitted at the next intake period.

Please note: Incomplete applications will not be considered

ORGANIZATION INFORMATION

NAME OF ORGANIZATION APPLYING FOR COUNCIL DISCRETIONARY GRANT:	Vernon Ski Club
CONTACT PERSON:	Bridget Grant
ORGANIZATION MAILING ADDRESS:	P.O. Box 135, Vernon, BC V1T 6M1
BUSINESS PHONE:	
EMAIL ADDRESS:	
REGISTERED NON PROFIT SOCIETY INCORPORATION NUMBER (required):	50040792

"Personal information contained on this form is collected under the *Freedom of Information and Protection of Privacy Act* and will be used only for the purposes of responding to your request".



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

ORGANIZATION GOALS, OBJECTIVES AND ACTIVITIES:

Our program prepares athletes for competition in Slalom, Giant Slalom, Super G & Downhill alpine ski racing. We are members and affiliates of BC Alpine and Alpine Canada.

MISSION STATEMENT: "Excellence in Skiing and in Life"

Our commitment to achieving this mission:

- build the best downhill technical skiers by offering fun, safe skill progression in an appropriate group with maximum time skiing
- learn how to ski the whole mountain: powder, bumps, ice, groomer, and gates - family orientated fun with parents strongly engaged in the organization
- keep group sizes small and coaches consistent each week - building respectful and gracious athletes who focus on individualized progression
- encourage friendships, positive social connections and leadership within the teams
- athlete retention through the critical development phase especially for females

SERVICE PROVIDED TO THE COMMUNITY:

VSC is the only not-for-profit, competitive alpine ski club in Vernon. We offer high quality, professional ski coaching to youth ages 7-18 years of age with a focus on alpine ski racing. Affordability is a core objective of our club and annual fundraising initiatives have helped us achieve this objective. VSC 2018/19 cost per day U8-U12 program = \$31-\$51/day compared to Silver Star Ski School \$89/day. Our club strives to include all ski racers from recreational to elite with focus on life skills as well as ski skills.

SKI SWAP

- annual Ski Swap is planned, setup, executed and dismantled by Vernon Ski Club (VSC)
- over 1200 volunteers hrs were documented (2019) for this event not including untracked email/phone hours
- promote a better quality of life by encouraging beginner or financially restricted skiers, snowboarders, x-country skiers to start a healthy, outdoor lifestyle with discounted new and used equipment
- approximately 4500 pieces were exchanged on consignment in 2019

A PROFILE AND HISTORY OF THE ORGANIZATION AND ITS ACCOMPLISHMENTS:

- Building great skiers since 1935
- parents and coaches fundraised and built club cabin in 1990s
- long history in alpine ski racing has developed generations of ski families who graciously return to become the coaches and volunteers of our club
- commitment, focus, discipline and composure developed within the VSC program have translated on snow and at work with many athletes achieving the ranks of BC Provincial Team, Canadian National Team as well as excellence in their careers
- 213 members in 2019/2020
- VSC collaborates with Silver Star Adaptive Snowsports and BC Adaptive to integrate competitive para-skiers into their regular programs. Benefits include age specific programming and the added benefits of social/emotional growth and para-athlete retention skiing alongside non-para-athlete peers of the same age. Our visually impaired skier Logan Leach won several GOLD medals at Canadian Nationals in 2018/19. More visually impaired and para skiers are expected this season.

PLEASE IDENTIFY THE STEPS YOUR ORGANIZATION HAS TAKEN TO ACQUIRE GRANTS FROM OTHER SOURCES:

Kal Rotary Fund approved \$10,000 grant in 2020.
Community Foundations of North Okanagan application is pending for \$25,000.

Raffle Ticket Fundraiser - \$15,000



The Corporation of the City of Vernon

COUNCIL DISCRETIONARY GRANT APPLICATION FORM

GRANT REQUEST

(You may wish to provide attachments, please note below where these items can be found.)

<p><u>AMOUNT OF REQUEST:</u> \$5,000</p>
<p><u>IN-KIND SERVICES: (please describe and include cost)</u> All low skilled labour and demolition will be carried out by volunteers. Any work needing high reach equipment must be completed by WCB Insured contractors. Our insurance does not cover this type of work. 2800 hours of volunteer time were tracked by our club in 2019/2020. 50% is logged during the Ski Swap with volunteer support from non-member public, cooperating ski shops and most significant contributions from our members 50% of total volunteer hours are spent hosting youth ski races (40-60 volunteers are needed to run a youth race depending on the size and discipline of the race)</p>
<p><u>PURPOSE OF GRANT AND PROPOSED ALLOCATION OF FUNDS:</u> Club Cabin Upgrades - replace roof, siding on 3 sides, broken windows, and entryway doors <i>*Capital only*</i></p>
<p><u>BENEFITS TO COMMUNITY RESULTING FROM GRANT OR CITY GOALS AND OBJECTIVES THAT WILL BE MET, IF THE GRANT IS APPROVED:</u> - continue to offer high quality, professional alpine ski race coaching to any youth in the community regardless of competitive status - enhance the quality of life of all youth athletes and their families with improvements to the cabin air quality with fully functioning windows for fresh air intake and reduced humidity levels during high traffic periods - improve curb value and first impression to Silver Star Mountain Resort given the cabin's close proximity and high visibility to the village and main parking lot</p>
<p><u>DEGREE OF COMMUNITY FINANCIAL SUPPORT OR SPONSORSHIP:</u> Total Project Budget - \$58,565.24 <i>*see Vernon Ski Club Upgrade Project Budget, Quote Comparison and Estimates</i> Kal Rotary Fund = 17% Vernon Ski Club Fundraising = 26%</p>

**Vernon Ski Club
Comparative Balance Sheet As At May 31**

	2019	2018
Assets		
Cash	\$38,487	\$18,259
Accounts Receivable	7,652	1,967
Supplies	-	2,744
Total assets	\$46,139	\$22,970
Liabilities		
Accounts Payable and Accrued Liabilities	\$12,931	\$40,498
Total liabilities	\$12,931	\$40,498
Net assets (deficiency)		
Unrestricted surplus (deficiency)	33,208	(17,528)
Total liabilities and net assets (deficiency)	\$46,139	\$22,970

On behalf of the Board:

Murray Smith

Director

[Signature]

Director

**Vernon Ski Club
Comparative Income Statement for the years ended May 31**

	2019	2018
Revenue		
Program fees and memberships	\$144,785	\$112,381
Gaming funds	30,000	30,000
Fundraising	59,050	45,187
Ski swap	33,619	34,472
Race events	13,734	8,042
Total revenue	\$281,188	\$230,082
Expenses		
Association fees and dues	\$11,024	\$13,980
Building repairs and maintenance	3,695	12,866
Coaching	174,896	168,380
Equipment	2,417	15,272
Insurance	2,939	2,996
Uniforms - coaches and other	2,226	-
Office and general	4,834	3,862
Okanagan zone FIS team	5,000	5,000
Promotion and sponsor recognition	1,835	2,000
Radios and timing supplies	369	369
Utilities	4,265	6,601
Van operating costs	16,952	15,538
Total expenses	\$230,452	\$246,864
Excess (deficiency) of revenues over expenses	\$50,736	(\$16,782)
Net assets (deficiency), opening	(\$17,528)	(\$746)
Net assets (deficiency), closing	\$33,208	(\$17,528)

Minutes

Vernon Ski Club Annual General Meeting

Monday June 24, 2019, 7:00 PM

Marten's Brew Pub

7:05pm -call AGM to Order

For the purpose of this Annual General Meeting:

Aaron Robinson, Chairperson and President

Kurt Lahey, Treasurer and Director

Jeremy Guild, Secretary and Director

Present: Michael Milne; Kim Nasipayko; Lauren Carr; Marty Steele; James Phair; Steve Russell; Eiko Wada; Karen Ree; Franz Fux; Carrie Greene; Tyler Ferguson; Shawna Green; Roger Green; Ross Blankley; Adam White; Kurt Lahey; Murray Smith; Aaron Robinson; Jeremy Guild; Rodger Poole[Program Director].

1. Chairperson calls meeting to order
 2. Treasurer presents the financial statements for consideration as at and for the year ended May 31, 2019
 - See Financial statements, attached
 - Accounts receivables are up mostly for 2 sponsors; supplies down; accounts payable down due to repay loans from members;
 - Profit loss: more athletes in higher cost programs and increase costs for U12 and older; fundraising up approximately \$14,000 due to raffle proceeds and alumni donation ; ski swap is most significant fundraiser; speed camp = \$6,200; 43% of VSC funds come from fundraising: Q: does \$15,000 impact gaming grant? Murray – no; Kurt - we will likely have enough money to last through the summer when no funds come in. Expect approximately \$2,000 in cash by the end of September. Mike: grant from alumni was private.
 - FIS team donation (\$5,000) matches what all clubs contribute so they don't have to fund their own teams
 - \$40,000 cash balance is in effect keeping us neutral.
- No Questions
Murray points out that fundraising and sponsorships are fundamental to keeping the club fees affordable.
Thanks to Kurt and Murray

Resolution to accept the financial statements as presented

- Move: Carrie

- Second: Michael
- Vote: carried, 0 Nays

3. Report of Directors presented by the Chairperson

- see report by Aaron, attached. Thanks to Aaron
Marty – how many open spots for directors? Maximum 12, prefer 10, 9 former directors are willing to continue so would like 1 more

4. Report by Program Director, Rodger Poole

- Thanks to Kim for sponsorship and promotion ideas and Aaron for leadership. For next year he would like to have more on snow options; improve coach to athlete ratios; perhaps expand a pilot project to manage splits more effectively, i.e. working with athletes of different ability who are the same age; mentorship of staff- want more formal coaches meetings on weekends, opportunities to set courses together and otherwise share and improve; dryland will continue with Fast and Fit into November; Trampoline is lined up with freestyle; academy will go to 11 athletes this year, 3 international: Italian, Spanish and German. One is 18 and two are 16; could have 2 more but van limitations mean at this point we can't meet the demand. Academy will continue to work with cross-fit. Volunteer parents help keep costs down. Cost for international athletes is \$7,000, which includes Snowsports Academy dryland and on snow training. That is approximately double the cost for non-international athletes to account for the considerable volunteer hours put in by parents in those programs.
- Club is considering club wide fitness testing. Alpine Canada has guidelines and expectation of where athletes should be if they want to be on track for the National Team. Rodger thinks it is a good idea to give athletes a sense of fitness. It is not intended to be decisive, but a guideline, starting at U14. Aerobic fitness is not as good as Rodger would like to see. Next year he will try to go to May snow camps because weather issues lately (past two years) have resulted in cancellations so on-snow training is becoming a challenge. Also looking at diversifying to other camps for summer.
- Other athlete numbers for next year are not clear. Overall numbers are stable, but there has been a drop in girls staying in club. Most coaches are returning.
- Some discussion about MOU history and current process and goal of creating more certainty and rebuilding good will.
- Key points are U7 numbers, grooming and reciprocal respect to not encroach on our respective programs. Jeremy: another factor is the SSSR promoting racing and VSC; and also wanting quality not quantity. Kim raises concerns about whether there are enough younger people. Other clubs have different models. There are other trade offs as well – cost of grooming and support of other parts of program. There is also other work like Lauren and communication committee to get out the message about our club being different from a common public perception of a ski club that exclusively trains gates/races.
- A suggestion made by Eiko was to try to get feedback on why ski racing wasn't as much of an interest for those who are not continuing in the club.
- In answer to a question regarding what programs will look like this year, Rodger said that most programs are going to be similar to last year, although he will try to get more skier days in with an earlier start to the season for younger athletes. There was some discussion about trying to accommodate single or half day programs and balancing that with ensuring participants get

sufficient on-snow days to improve. The club focus has recently been to improve athletes skills which takes time on snow. Athletes who may be reluctant rise to meet the challenge. They learn from and are pushed by their peers more than adults. Still there is value to a family skiing together, so pricing for the middle ages (U12-14) is set so that the second day is significantly less than one day.

- James asks to consider doing ½ day programmes to keep numbers up as well as looking at [per Rodger] having a girls group to keep interest. Discussion about direction of club and goal – to maintain interest for new members and at same time promote development of Alpine racing.

5. Election of Directors

The following people served as Directors as of the date and time of this Annual General meeting and were thanked for their service. They retire in accordance with 5.5 and 5.10 of the Vernon Ski Club's By-Laws:

1. Aaron Robinson, President
2. Murray Smith, Past President
3. Kurt Lahey, Treasurer
4. Jeremy Guild, Secretary
5. Lauren Carr
6. James Phair
7. Ross Blankley
8. Marty Steele
9. Michael Milne
10. Brady Young
11. Natalie Wilson
12. Rod Williams

The following individuals indicated their willingness to serve in the following capacity until the next Annual General Meeting:

1. Aaron Robinson, President
2. Murray Smith, Past President
3. Kurt Lahey, Treasurer
4. Jeremy Guild, Secretary
5. Lauren Carr
6. James Phair
7. Ross Blankley
8. Marty Steele
9. Michael Milne
10. Roger Green – 778-822-2902; rgreen@mgn.ca; green_r@telus.net

Motion to acclaim new Directors:

- Moved: Murray
- Seconded: Tyler
- Carried, 0 Nays

Board positions by Acclamation: As noted above.

Vice president – TBA at next Board meeting which will be scheduled for late July.

6. Other business that ought to be transacted or brought under consideration by the report of the Directors.
 - none
7. Meeting adjourned, 8:34pm – Moved: Murray. Second: Jeremy – Carried.

Vernon Ski Club Cabin Upgrade Project Budget

Project	Solar Roofing Ltd.	Leading Edge Exteriors	Adera Windows & Doors
Roof	\$ 14,353.92		
Siding		\$ 23,047.50	
Windows			\$ 8,662.50
Doors			\$ 9,712.50
Subtotal	\$ 14,353.92	\$ 23,047.50	\$ 18,375.00
Project Subtotal	\$ 55,776.42		
5% GST	\$ 2,788.82		
Total Cost of Project	\$ 58,565.24		

Vernon Ski Club Quote Comparison

Services Description	Solar Roofing Ltd.	Leading Edge Exteriora	Units	Adera Windows & Doors
Roof				
Roof Removal, Install. & Disposal				
Main Roof	\$ 6,451.20			
Two Ledges Roof	\$ 2,419.20			
Reslope Roof Package	\$ 4,800.00			
Subtotal	\$ 13,670.40			
5% GST	\$ 683.52			
Total Roof Project	\$ 14,353.92			
SIDING				
Siding Removal, Install. & Disposal	\$ 19,950.00	3 Sides, includes high reach equipment	\$ 22,750.00	
Repaint Upper Detail	\$ 2,000.00		\$ 3,750.00	window & door trim, upper perimeter wood detail
High Reach Equipment	\$ 0.00	incl. in Siding Removal, Install. & Disposal	\$ 3,600.00	
Subtotal	\$ 21,950.00		\$ 30,100.00	
5% GST	\$ 1,097.50		\$ 1,505.00	
Total Siding Project	\$ 23,047.50		\$ 31,605.00	
WINDOWS				
Window 1	\$ 876.96			
2	\$ 963.90			
3	\$ 876.96			
4	\$ 476.28			
5	\$ 963.90			
Subtotal Windows 1-5	\$ 4,158.00		\$ 8,250.00	5 exterior Gentek windows to match front windows
Freight	\$ 160.00			
Total Window & Freight	\$ 4,318.00			
Window Removal & Install. & Disposal	\$ 7,336.16		\$ 8,250.00	
5% GST	\$ 582.71		\$ 412.50	
7% PST	\$ 302.26			
Total Window Project	\$ 12,539.13	SAME GENTEK WINDOWS QUOTED	\$ 8,662.50	
DOORS				
Door Removal & Install. & Disposal	\$ 5,338.27	3 - same doors as what we have now	\$ 9,250.00	2 sets commercial doors: front entry & lower floor storage room
Combination Lock	\$ 1,600.00	2		not included in quote
Deadbolt	\$ 75.00	1		not included in quote
Subtotal Door Labour + Lock + Deadbolt	\$ 7,013.27			
Doors	\$ 3,427.03			
5% GST	\$ 522.02		\$ 462.50	
7% PST	\$ 239.89			PST is built into the back end of quote and only applies to materials not labour.
Total Door Project	\$ 11,202.21		\$ 9,712.50	* DOOR STYLE AND QUANTITY QUOTED ARE NOT COMPARABLE
Total Cost of Project	\$ 14,353.92	\$ 46,788.84	Siding + Window + Door	\$ 49,980.00

lowest estimate

November 27, 2019

Roofing Estimate

2nd estimate will be solicited in Spring when snow has melted. Ran out of time last Fall.

SOLAR ROOFING LTD
FORMERLY KEVINS ROOFING LTD.

Mailing address: 4409 25 St.
V1T-4S7, Vernon BC.

Shop Location: 2203 #3 18th Ave
Office 250-558-5675 Cell 250-558-9366

Solar-Roofing@hotmail.com
www.solarroofingbc.com

ROOFING ESTIMATE

Date: November 25, 2019

Submitted to: Name: Bridget
Postal Code:

Phone:

Cell: 250 550 4455

Fax:

E-Mail Address: bridgetgrant@shaw.ca

Job Address:

Vernon ski club / silverstar

\$13,670.40
+ GST

\$14,354 (GST incl.)
** not including signage*

Our Price Includes: Tear off and removal of existing tar and gravel roofing, removal and re-installation of existing metal cap flashings, supply and installation of a 2ply torch on system using 180 base and 250 granulated cap sheet, Fire proofing installed as per needed, new drains installed, back of ski club sign waterproofed.

Note: Cap flashings are in fair condition and are not in need of replacement but is always recommended.

The main roof is \$6,451.20 plus GST

The two ledges are \$2,419.20 plus GST

To supply and install a Re-slope package on the main roof is approx. \$4800.00

This is not necessary but its recommended.

We send out the roof info and have the package built so the cost varies and it would not exceed that amount.

Our Price Does Not Include: SNOW REMOVEL or Unforeseen damage to the decking.

TERMS AND CONDITIONS OF SALE: Price is good for 60 days

Quote Submitted by: Joshua Haymond

Price pending per choice

Quote Accepted By: _____

GST \$ Extra

Guarantee of new work – all new roofs shall be guaranteed as to installation for 5 years from date of completion.

Extended warranty is available upon request

Guarantee of Repair Work – No guarantee whatsoever is extended to the repair of existing roofs.

TOTAL PRICE \$

GST# 778204289RT0001

WCB# 200153935

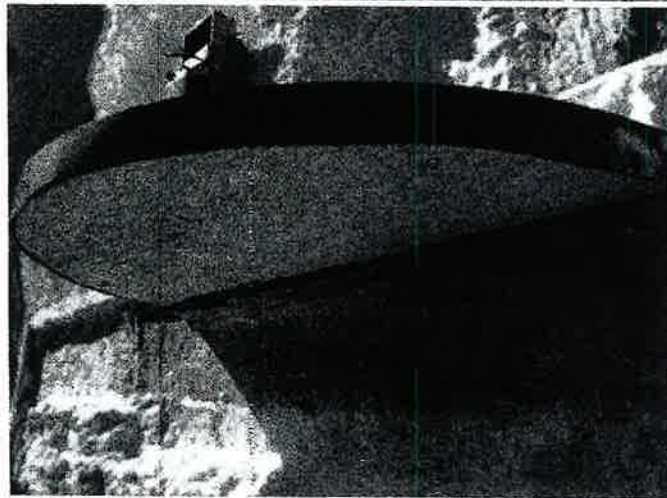
VERNON SKI CLUB ROOF REPORT

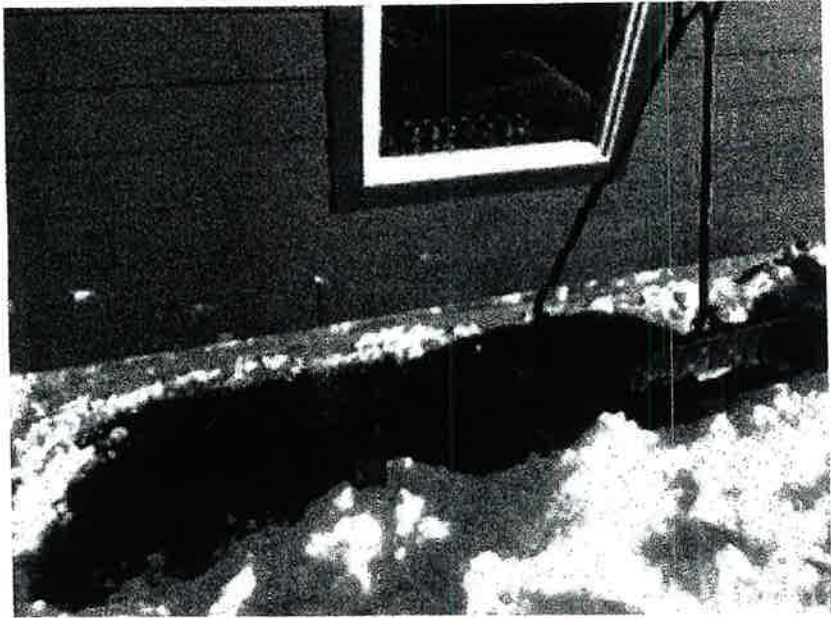
Provided by: SOLAR ROOFING LTD

Date: NOVEMBER 25, 2019

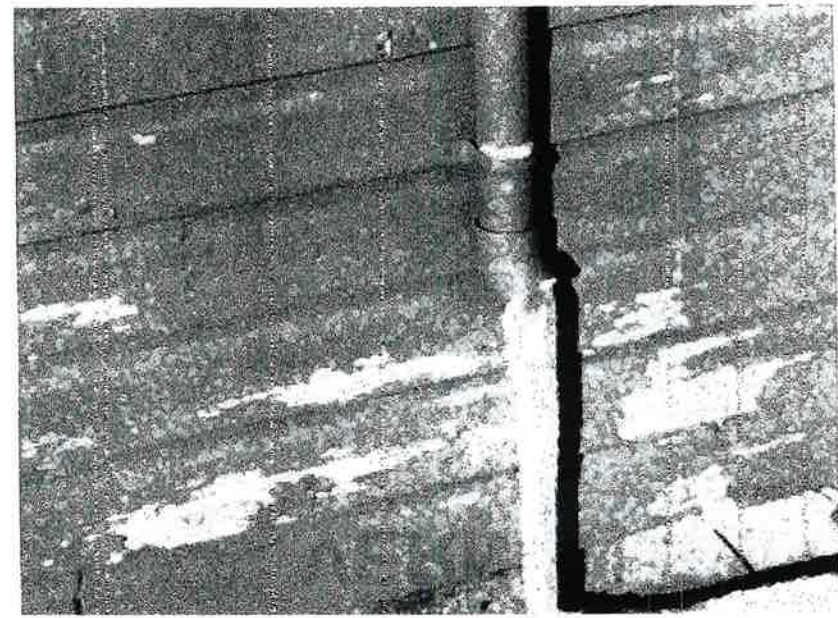


Flashing along back of sign and bare painted wood exposed

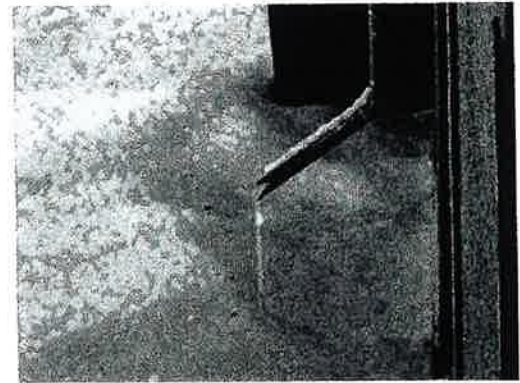


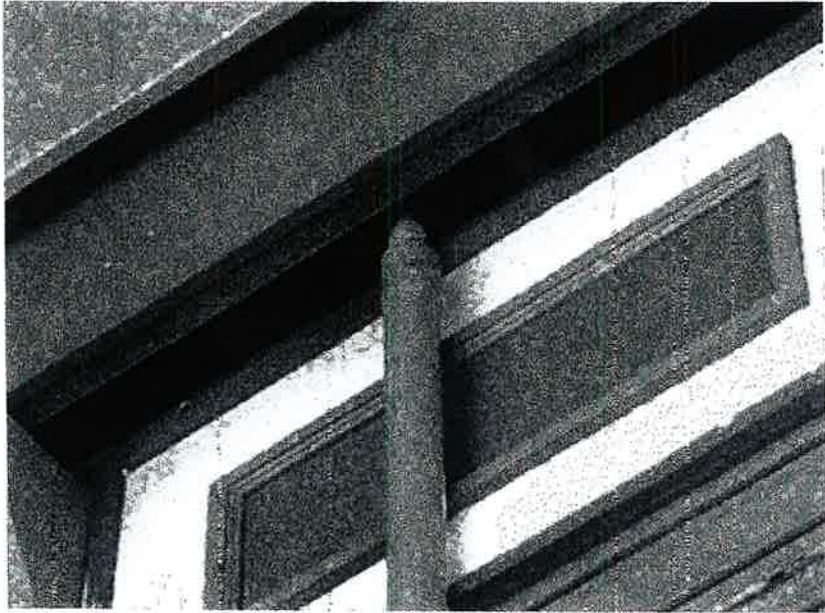


Roof to wall area requiring minor siding removal for appropriate waterproofing installation.



FROZEN drains.

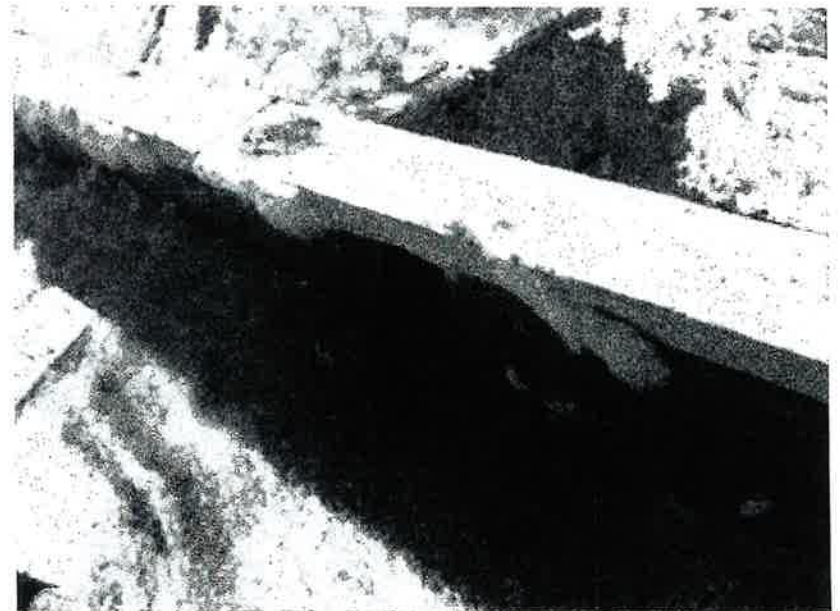
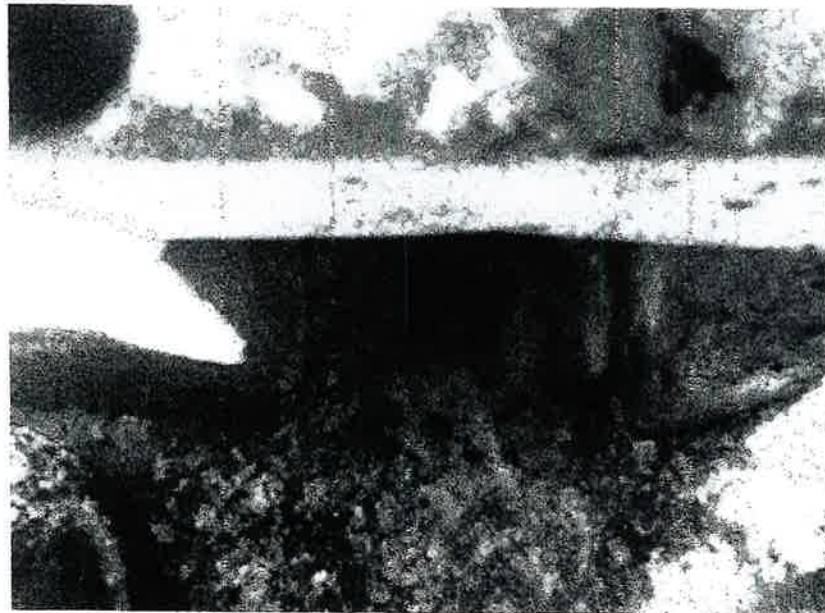




The down pipe is large enough but the drain going into it is not sufficient.

Very limited drainage space due to drain size.

I was able to clear the drains for the time being. But they will fill up with ice and snow in no time again.



x 2 comparable estimates for Siding + Windows

Vernon Ski Club Cabin Upgrade Project Budget

Services Description	Leading Edge Exteriors	Units	Aders Windows & Doors
SIDING			
Siding Removal, Install. & Disposal	\$ 19,960.00	3 Sides, includes high reach equipment	\$ 22,750.00
Repaint Upper Detail	\$ 2,000.00		\$ 3,750.00 window & door trim, upper perimeter wood detail
High Reach Equipment	\$ 0.00	incl. in Siding Removal, Install. & Disposal	\$ 3,600.00
Subtotal	\$ 21,960.00		\$ 30,100.00
5% GST	\$ 1,097.60		\$ 1,505.00
Total Siding Project	\$ 23,047.60		\$ 31,605.00
WINDOWS			
Window 1	\$ 876.96		
2	\$ 963.90		
3	\$ 876.96		
4	\$ 476.28		
5	\$ 963.90		
Subtotal Windows 1-5	\$ 4,158.00		\$ 8,250.00 5 exterior Gentek windows to match front windows
Freight	\$ 160.00		
Total Window & Freight	\$ 4,318.00		
Window Removal & Install. & Disposal	\$ 7,336.16		\$ 8,250.00
5% GST	\$ 582.71		\$ 412.60
7% PST	\$ 302.26		
Total Window Project	\$ 12,539.13	SAME GENTEK WINDOWS QUOTED	\$ 8,662.50
DOORS:			
Door Removal & Install. & Disposal	\$ 5,339.27	3 - same doors as what we have now	\$ 9,250.00 2 sets commercial doors: front entry & lower floor storage room
Combination Lock	\$ 1,600.00	2	not included in quote
Deadbolt	\$ 75.00	1	not included in quote
Subtotal Door Labour + Lock + Deadbolt	\$ 7,013.27		
Doors	\$ 3,427.03		
5% GST	\$ 522.02		\$ 462.50
7% PST	\$ 239.89		PST is built into the back end of quote and only applies to materials not labour.
Total Door Project	\$ 11,202.21		\$ 9,712.50 * DOOR STYLE AND QUANTITY QUOTED ARE NOT COMPARABLE
Total Cost of Project	\$ 46,788.84	Siding + Window + Door	\$ 49,980.00

lowest cost estimate



Leading Edge Exteriors

QUOTE

Coldstream BC
Neal Rinta Ph. 250-540-9775
nrinta@hotmail.com

Quote # 1126

DATE November 18 2019

Customer
INFO

Bridget Grant
Vernon BC

Project
INFO

Vernon Ski Club
Silverstar

SERVICES DESCRIPTION

AMOUNT

SERVICES DESCRIPTION	AMOUNT
Remove Existing Siding on 3 Walls	
Supply and Install James Hardie Plank Siding	
Supply and Install LP Smart Trim around Windows and Doors	
2 coats of Paint on Smart Trim	
Tyvek Building Wrap	
Flashings	
Dispose Of Garbage	19 950.00
Repaint Upper Detail to match new colours on the front of building	2,000.00
Remove 5 Windows	
Supply and Install 5 Windows Gentek Almond Double Glaze Awning Style Roto Opener	
Dispose of Garbage	7,336.16
Remove 3 Doors	
Suply and Install 3 Doors Description Attached	
Dispose of Gabage	5,338.27
Lock Hardware	
Mechanical Combination Lock X 2	1,600.00
Keyed Dead Bolt X 1	75.00

SUBTOTAL	36 229.43
TAX RATE 5% \$	1,814.97
TOTAL	38 114.40

Quote based on exterior finishing as per plans and specifications.
Payment due upon completion of all work.

Thank You For Your Business!



Quote #301

AWAITING RESPONSE

Bridget Grant

PO Box 135 / Vernon, BC V1T 6M1

Sent on
Nov 27, 2019

Supply & Install

Supply and install 2 sets of Commercial Doors.
Front Entry and Lower Floor Storage Room.

Includes Panic Hardware, Door Closure, Lever Trim, Kick Plates, Threshold, Door Sweeps, Glass Insert.

Fully remove existing door units, prep openings.

Fully caulked, sealed and insulated.

Storage room (no glass, standard hardware).

QTY.	UNIT COST	TOTAL
1	\$9,250.00	\$9,250.00

Supply & Install

Exterior Hardie Siding, Color Plus Fiber Cement, New Commercial Building Wrap. Fully caulked and sealed.

New Exterior Smart Trim corners.

New soffit at the deck ceiling (currently missing).

QTY.	UNIT COST	TOTAL
1	\$22,750.00	\$22,750.00

Supply & Install

Supply & Install 5 Exterior Windows, Gentek Series to match front elevation.

Includes new exterior Smart trim and Interior mouldings to match existing decor.

New exterior flashings

Fully caulked, sealed and insulated.

Full removal and disposal of existing units.

QTY.	UNIT COST	TOTAL
1	\$8,250.00	\$8,250.00