



**THE CORPORATION OF THE CITY OF VERNON**

**A G E N D A**

**SPECIAL REGULAR OPEN MEETING OF  
COUNCIL**

COUNCIL CHAMBERS  
CITY HALL  
TUESDAY,  
MARCH 31, 2020  
At 1:30 p.m.

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Mayor V. Cumming

Councillor S. Anderson  
Councillor K. Gares  
Councillor D. Nahal

Councillor K. Fehr  
Councillor A. Mund  
Councillor B. Quiring

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# THE CORPORATION OF THE CITY OF VERNON A G E N D A

SPECIAL REGULAR OPEN MEETING  
COUNCIL CHAMBERS  
TUESDAY, MARCH 31, 2020

**1:30 PM**

## AGENDA

### 1. CALL TO ORDER

A. THAT the Agenda for the March 31, 2020 Special Regular meeting be adopted as presented.

### 2. ADOPTION OF MINUTES AND RECEIPT OF COMMITTEE OF THE WHOLE AND PUBLIC HEARING RECORD

## MINUTES

A. THAT the minutes of the Regular Meeting of Council held on March 23, 2020, be adopted. (P. 4)

### 3. BUSINESS ARISING FROM THE MINUTES

### 4. GENERAL MATTERS

### 5. COUNCIL INQUIRIES

### 6. ADMINISTRATION UPDATES

### 7. UNFINISHED BUSINESS

**OFFICIAL  
COMMUNITY PLAN  
(BOUNDARY  
EXTENSIONS) TEXT  
AMENDMENT BYLAW  
NUMBER 5807, 2020  
(P. 19)**

A. THAT the Public Hearing for Bylaw #5807, "**Official Community Plan (Boundary Extensions) Text Amendment Bylaw Number 5807, 2020**", a bylaw to amend the City of Vernon's Official Community Plan Bylaw Number 5470, be rescheduled for **April 27, 2020**, at 5:30 pm in Council Chambers.

**SUSPENSION OF  
BYLAW  
ENFORCEMENT FOR  
METERED PARKING –  
DISCUSSION**

B. Council will hold a discussion regarding suspending bylaw enforcement for metered parking.

### 8. NEW BUSINESS

#### A. Correspondence:

**QUARTERLY UTILITY  
BILLING INTEREST  
(P. 20)**

(i) THAT Council waive all interest charges on overdue utility accounts for the current billing period of January to March 2020.

**COUNCIL SUPPORT  
FOR UBCM  
COMMUNITY  
EMERGENCY  
PREPAREDNESS  
FUND (CEPF)  
APPLICATION - 2020  
EMERGENCY  
OPERATIONS  
CENTRES &  
TRAINING GRANT  
(P. 21)**

(ii) THAT Council authorize the \$25,000 UBCM CEPF grant funding application as attached to the internal memorandum titled *Council Support for UBCM Community Emergency Preparedness Fund (CEPF) Application - 2020 Emergency Operations Centres & Training Grant*, dated March 27, 2020, respectfully submitted by the Emergency Program Coordinator;

AND FURTHER, that Council authorize Administration to assume overall grant management.

**B. Reports:**

**2020 TAX RATE  
OPTIONS (P. 26)**

(i) THAT Council selects **Option 1**, of the three tax rate options identified in Attachment 1 in the report recommendation titled "2020 Tax Rate Options", dated March 27, 2020, from the Manager, Financial Operations;

AND FURTHER, that Council direct Administration to prepare the Tax Rates Bylaw #5812 for initial readings at a future Council Meeting.

**9. LEGISLATIVE MATTERS**

Bylaws:

**FIRST, SECOND &  
THIRD READINGS**  
• 5803

(i) THAT Bylaw #5803, "**3001 39<sup>th</sup> Lane Closure Bylaw Number 5803, 2020**" – a bylaw to authorize closure and removal of the dedication as highway at 3001 39<sup>th</sup> Avenue, be read a first, second and third time. (P. 32)

**10. COUNCIL INFORMATION UPDATES**

**A. Mayor and Councillors Reports**

**11. INFORMATION ITEMS**

**12. RESOLUTION TO CLOSE MEETING AND MOVE TO IN CAMERA**

**A. BE IT RESOLVED** that the meeting be closed to the public in accordance with Section 90 of the *Community Charter* as follows:

*d. the security of the property of the municipality;*

THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF A REGULAR OPEN MEETING OF COUNCIL  
HELD MONDAY, MARCH 23, 2020**

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**PRESENT:** Mayor V. Cumming

Councillors: A. Mund, K. Gares, B. Quiring,  
(K. Fehr, D. Nahal, S. Anderson - absent)

Staff: W. Pearce, CAO  
P. Bridal, Director, Corporate Services  
S. Blakely, Manager, Legislative Services  
C. Poirier, Manager, Communications & Grants  
D. Law, Director, Finance  
K. Flick, Director, Community Development & Infrastructure  
S. Koenig, Director, Operations  
B. Bandy, Manager, Real Estate  
Supt. S. Baher, OIC, Vernon Detachment, RCMP  
R. Manjak, Director, Human Resources  
P. McLuckie, Manager, Human Resources  
S. Saunders, Emergency Program Coordinator (telephone)  
C. Ovens, Manager, Roads, Drainage & Airports (telephone)

*\*Attended at Required*

Others: Media and Members of the Public

Mayor Cumming called the Regular Open meeting to order at 8:48 am.

**MOTION TO REMAIN IN  
THE REGULAR OPEN  
MEETING**

Moved by Councillor Quiring, seconded by Councillor Gares:

THAT Council proceed with the Regular Open Meeting as opposed to moving to In Camera.

**CARRIED.**

**AGENDA AMENDMENT**

Moved by Councillor Gares, seconded by Councillor Mund:

THAT Council amends the Regular Agenda in order to address item 5.A. Covid 19 Update.

**CARRIED.**

**COVID – 19 UPDATE –  
(7130-05-Pandemic)**

Administration provided an update on the City of Vernon COVID – 19 Pandemic Plan.

**The following information was reviewed:**

- Planning Section Chief (EOC)
  - March 13 Emergency Operations Centre (EOC) was<sub>4</sub> activated to level 2

- Activities to date reviewed
- Current Plans
- EOC
  - Director Will Pearce / Rae Manjak
  - Deputy Director Patti Bridal / Rae Manjak
  - Risk Management Officer, Clay Fredin
  - Liaison Officer, Sue Saunders
  - Information Officer, Christy Poirier
  - Operations Officer, Chief Lind / Chris Ovens
  - Every Division has a representative in order to provide conduit to staff for action
- The following EOC Sections are activated:
  - Logistics Section, Kris Satchell / Tanya Bowness
  - Finance, Debra Law
  - Advance Planning & Situation Units (Kevin, Laurie, Ellen)
- Normally a 'physical space' EOC
- Now working remotely in a virtual EOC setting due to Social Distancing requirements
- Many thanks to Information Services for technical setup
- EOC Staff meeting each day at 9am and 4pm updates
- Meetings occurring over weekend as well due to unprecedented events
- Guiding Principles reviewed
  1. Ensuring employee safety in the work place
  2. Support WHO direction to 'Plank the curve'
  3. Operationalize what that looks like
  4. Prioritize Business continuity and support for private sector and community recovery
  5. Ensure long term financial sustainability of COV
  6. Planning for event to continue for months and preparing for 50% - 70% temporary loss of staff, including EOC staff and First Responders
- Starting each meeting with Situational Awareness
  - Taking direction from Provincial Health Officers and daily address from Prime Minister Trudeau
    - Recommendations
    - Orders
- 294,000 cases globally
- 19,000 new cases as of this morning
- 13,000 have died, 1,600 of those are new
- 1,400 cases – 400 new in Canada – 20 deaths with 7 in the last Operational Period
- BC has 424 cases, 74 new, 10 deaths
- Interior Health 27 known cases - 8 new – unknown if there have been any deaths in our area
- Provincial Orders and Declarations to date reviewed
- Review of how COV has implemented Orders
  - Recreation Facilities closed
  - Steps taken to close playgrounds

- Signage posted for protocols
- 6ft barriers roped off to decrease exposure of staff
- Additional cleaning products offered
- Looking at redeployment of Recreation Staff for cleaning purposes
- Prioritizing services that serve private sector
- Opened leave availability for staff
- Advance Planning – looking at scaling back municipal services to essential services only
- Maintaining health and wellness of first responders essential
- Examining how to deal with flooding and wild fires amidst pandemic controls (evacuation centres, etc)

Moved by Councillor Mund, seconded by Councillor Gares:

THAT Council receives the updated from Administration regarding the City of Vernon COVID – 19 Pandemic Plan for information.

**CARRIED.**

- **POSTPONEMENT OF COUNCIL MEETINGS (0550-01)**

Moved by Councillor Quiring, seconded by Councillor Mund:

THAT Council postpones all future meetings of Council in light of the COVID – 19 Pandemic;

AND FURTHER, that future meetings of Council will be at the 'Call of the Chair', as required.

**CARRIED.**

- **ELECTRONIC MEETINGS (0550-01)**

Moved by Councillor Quiring, seconded by Councillor Gares:

THAT Council directs Administration to research and prepare a report regarding the possibility for electronic remote meetings of Council.

**CARRIED.**

- **ACTING MAYOR & ALTERNATE APPOINTMENTS – 3 MONTHS**

Moved by Mayor Cumming, seconded by Councillor Quiring:

THAT Council directs that **Councillor Mund** be appointed as Acting Mayor **effective immediately** for the next three months;

AND FURTHER, that Council directs that **Councillor Quiring** be appointed as **alternate** Acting Mayor **effective immediately** for the next three months;

AND FURTHER, that Council directs that **Councillor Gares** be appointed as **second alternate** Acting Mayor **effective immediately** for the next three months.

**CARRIED.**

Mayor Cumming requested a motion to move to Committee of the Whole at 9:48 am.

Mayor Cumming reconvened the Regular Open meeting and requested a motion to move to In Camera at 10:02 am

**RESOLUTION TO CLOSE MEETING**

Moved by Councillor Mund, seconded by Councillor Gares:

BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90(1) of the *Community Charter*

- d) *the security of the property of the municipality;*
- e) *the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;*
- g) *litigation or potential litigation affecting the municipality;*

**CARRIED.**

Mayor Cumming called the Regular Open meeting back to order at 1:34 pm.

PRESENT: Mayor V. Cumming

Councillors: A. Mund, B. Quiring, K. Gares,  
(D. Nahal, S. Anderson, K. Fehr, absent)

Staff: W. Pearce, Chief Administrative Officer  
 P. Bridal, Director, Corporate Services  
 S. Blakely, Manager, Legislative Services  
 K. Flick, Director, Community Development  
 S. Koenig, Director, Operation Services  
 D. Law, Director, Finance  
 C. Poirier, Manager, Communications and Grants  
 C. Broderick, Manager, Current Planning\*  
 A. Watson, Manager, Transportation\*  
 A. Stuart, Manager, Financial Planning & Reporting\*  
 S. Wright, Manager, Recreation Programs\*  
 C. Ovens, Manager, Roads, Drainage & Airports\*  
 D. Lees, Manager, Protective Services\*

R. Zubick, CPO Coordinator\*  
K. Chamberlain, Planning Assistant\*

\*Attended, as required

Others: Media and Members of the Public

**ADOPTION OF THE AGENDA:**

**APPROVAL OF ITEMS LISTED ON THE AGENDA**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT the agenda for the March 23, 2020, Regular Open meeting of the Council of The Corporation of The City of Vernon be amended as follows:

- (i) **REMOVE ITEM 5.B. GENERAL MATTERS** – Interior Health Update – Safe Injection Site

AND FURTHER, that the agenda be adopted, as amended.

**CARRIED.**

**ADOPTION OF MINUTES:**

**COUNCIL MEETINGS**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT the minutes of the Regular Meeting of Council held March 9, 2020 be adopted;

AND FURTHER, that the minutes of the March 9, 2020 Public Hearing be adopted;

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held March 9, 2020, be received.

**CARRIED.**

**BUSINESS ARISING FROM THE MINUTES:**

**GENERAL MATTERS:**

**DEVELOPMENT VARIANCE PERMIT APPLICATION FOR 1909 37<sup>th</sup> AVENUE (DVP00471)**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT Council support Development Variance Permit Application (DVP00471) to vary the following sections of Zoning Bylaw #5000 to increase the maximum height of a secondary building from 4.5m or one storey in height, to 7.5m in height for a two-storey building containing a secondary suite on the property located on Lot 7, Plan 3887, Sec 2, Twp 8, ODYD (1909 37<sup>th</sup> Avenue):



- a) To vary Section 4.5.6 to increase the maximum height of a secondary building from 4.5m or one storey in height to 7.5m in height for a two-storey building containing a secondary suite; and
- b) To vary Section 9.3.5 to increase the maximum height of 4.5m for secondary buildings to a maximum height of 7.5m;
- c) To vary Section 9.3.6 to allow the access for the primary residence to remain off 37<sup>th</sup> Avenue, and permit the proposed secondary building with suite to access the rear lane.

AND FURTHER, that Council's support of DVP00471 is subject to the following:

- a) That the site plan and elevation plans intended to illustrate the height of the proposed structure (Attachment 1 and 2) in the report titled "Development Variance Permit Application for 1909 37<sup>th</sup> Avenue" dated February 19, 2020 by the Planning Assistant, be attached to and form part of DVP00471 as Schedule 'A'.

***Public Input – DVP  
#00471***

The Corporate Officer advised that no written submissions had been received.

Mayor Cumming called a first time for representation from the public in attendance who believe their interest in property is affected by Development Variance Permit #00471 to vary sections of Zoning Bylaw #5000 to increase the maximum height of a secondary building from 4.5m or one storey in height, to 7.5m in height for a two-storey building containing a secondary suite on the property and allow access from rear lane, located on Lot 7, Plan 3887, Sec 2, Twp 8, ODYD (1909 37<sup>th</sup> Avenue).

Mayor Cumming called a second, third, and final time for representation from the public, and there being none, Mayor Cumming closed the Public Input for DVP #00471.

**THE QUESTION WAS CALLED ON THE MAIN MOTION AND DECLARED CARRIED.**

***Issuance of Permit  
#00471***

Moved by Councillor Mund, seconded by Councillor Quiring:

THAT the Corporate Officer be authorized to issue Development Variance Permit ##00471, for Lot 7, Plan 3887, Sec 2, Twp 8, ODYD (1909 37<sup>th</sup> Avenue) to vary sections of Zoning Bylaw #5000 to increase the maximum height of a secondary building from 4.5m or one storey in height, to 7.5m in height for a two-storey,

building containing a secondary suite, and provide access from the rear lane, once all conditions of Council are satisfied.

**CARRIED.**

**COUNCIL INQUIRIES**

**WAIVER OF PARKING  
METER FEES**

Council inquired regarding the possibility of waiving parking meter fees in the downtown due to the financial plight of downtown businesses during the pandemic. An Admin Update will be provided.

**CLOSURE OF  
PLAYGROUNDS**

Council noted that the City of Vernon will be closing all playgrounds. City of Vernon Public Parks remain open for use. The School District has advised that they will be closing their playgrounds. District of Coldstream has announced that they are closing all of their public parks, playing fields and beaches.

**PROPERTY ISSUES –  
TERN PLACE**

Council noted property issues at property located on Tern Place. **A. Admin:** Bylaw is aware of issues and an Admin Update will be provided.

**COVID – 19 –  
PROVINCIAL UPDATES**

Council noted the telephone conference meeting with Provincial Ministers this morning. It was noted that all local States of Emergency will be cancelled, with one Provincial State of Emergency declared. The Province will be sending out a significant set of orders that will set consistent regulations throughout the Province. All of this is in support of direction provided by BC Public Health.

**ADMINISTRATION  
UPDATES  
(0550-05)**

Moved by Councillor Quiring, seconded by Councillor Gares:

THAT Council receives the Administration Updates dated March 23, 2020.

**CARRIED.**

**UNFINISHED BUSINESS:**

**MISSION ROAD (150  
METRES SOUTH OF DND  
CROSSWALK TO ALLAN  
BROOKS WAY)  
PROPOSED SPEED LIMIT  
INCREASE TO  
60KM/HOUR  
(8300-08)**

Moved by Councillor Quiring, seconded by Councillor Gares:

THAT Council supports the recommendation to increase the posted speed limit on Mission Road between 150 metres south of DND Crosswalk to Allan Brooks Way, from 50km/hour to 60km/hour, through the required signage changes as outlined in the memorandum titled "Mission Road (150 metres south of DND Crosswalk to Allan Brooks Way) Proposed Speed Limit Increase to 60km/hour", dated March 10, 2020, from the Manager, Transportation.

**CARRIED.**

**ROAD GRIT AND AIR QUALITY (5400-14)**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT Council receive the report titled "Road Grit and Air Quality" dated March 12, 2020 from the Manager, Roads, Drainage and Airport, for information.

**CARRIED.**

**INCREASE TO DOWNTOWN WASHROOM BUDGET (0810-20)**

Moved by Councillor Quiring, seconded by Councillor Gares:

THAT Council approve the additional expenditure of up to **\$24,000** in the Downtown Washroom operating budget to allow for the 24 hour operation of **one** public washroom facility, on a trial basis, for **three months** with Source of funds for the additional operating hours; the 2018 Unexpended Uncommitted Balance;

AND FURTHER, that Administration will provide a report back to Council following the three month trial period.

**CARRIED.**

**PROPOSED AMENDMENTS TO THE PARKS AND PUBLIC PLACES BYLAW 4047, THE BYLAW NOTICE ENFORCEMENT BYLAW 5250 AND THE MUNICIPAL TICKETING BYLAW 5300 (4000-02)**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT Council approve Bylaw amendments to:

1. "The Parks and Public Places Bylaw #5057"
2. "The Bylaw Notice Enforcement Bylaw #5250"
3. "The Municipal Ticketing Bylaw #5300"

as presented in the memorandum titled "*Proposed Amendments to the Parks and Public Places Bylaw 5057, The Bylaw Notice Enforcement Bylaw 5250 and the Municipal Ticketing Bylaw 5300*" dated March 13, 2020 respectfully submitted by the Manager, Protective Services.

**CARRIED.**

**MATTERS REFERRED FROM THE IN-CAMERA MEETING – MARCH 23, 2020**

THAT Council brings forward, as public information, the following motions **declassified** from confidential to non-confidential at the **March 23, 2020**, In Camera meeting:

**VERNON REGIONAL AIRPORT – INFIELD LEASE RENEWALS (8400-02-10)**

*'THAT Council direct Administration to renew the following Vernon Regional Airport infield leases for a term of five years commencing January 1, 2020 and ending December 31, 2024, with the annual rent in year one of the renewal term as noted:*

- 100-6250 Tronson Road, Guy Robertson, 2,871.811 ft<sup>2</sup>, \$904.62;
- 101-6250 Tronson Road, Geoff Pritchard and Michelle Houde-Wollach, 3,384.173 ft<sup>2</sup>, \$1,066.01;
- 102-6250 Tronson Road, Terry Elgood, 2,880.422 ft<sup>2</sup>, \$907.33;
- 103-6250 Tronson Road, Rhys Perraton, 3,295.909 ft<sup>2</sup>, \$1,038.21;
- 104-6250 Tronson Road, John Martin Swallow, 2,889.034 ft<sup>2</sup>, \$910.05;
- 105-6250 Tronson Road, Cassels Enterprises Ltd., 3,321.743 ft<sup>2</sup>, \$1,046.35;
- 106-6250 Tronson Road, Barbara Gail Liesch - Executor of Estate for Peter Couchman, 2,897.645 ft<sup>2</sup>, \$912.76;
- 107-6250 Tronson Road, Robin Ray Rix, Jean Joseph Pierre Dubuc, John Peter Richard Jorimann and Katherine Lorraine Bottrill, 3,348.653 ft<sup>2</sup>, \$1,054.83;
- 108-6250 Tronson Road, Jack Shurey, 2,906.256 ft<sup>2</sup>, \$915.47;
- 109-6250 Tronson Road, Wayne Thomas Glover, 3,375.562 ft<sup>2</sup>, \$1,063.30;
- 200-6250 Tronson Road, Skytek Aircraft Services Ltd., 2,925.631 ft<sup>2</sup>, \$921.57;
- 201-6250 Tronson Road, Neil McLaren and Jennifer McLaren, 3,475.667 ft<sup>2</sup>, \$1,094.84;
- 202-6250 Tronson Road, Robert Mackie, 2,933.166 ft<sup>2</sup>, \$923.95;
- 203-6250 Tronson Road, Colin Jordan and Barbara Jordan, 3,503.653 ft<sup>2</sup>, \$1,103.65;
- 204-6250 Tronson Road, Herb Willms, 2,940.700 ft<sup>2</sup>, \$926.32;
- 205-6250 Tronson Road, Adventures Canada & Equipment Ltd., 3,531.639 ft<sup>2</sup>, \$1,11208.47;

- 206-6250 Tronson Road, Charles Ross, 2,948.235 ft<sup>2</sup>, \$928.69;
- 207-6250 Tronson Road, Dave Crerar and Alison Crerar, 3,559.625 ft<sup>2</sup>, \$1,121.28;
- 208-6250 Tronson Road, Aerial Solutions Inc., 2,955.770 ft<sup>2</sup>, \$931.07;
- 209-6250 Tronson Road, JR Hawthorne Lands Ltd., 3,587.611 ft<sup>2</sup>, \$1,130.10;
- 300-6250 Tronson Road, Lawrence MacAulay, 3,736.153 ft<sup>2</sup>, \$1,176.89;
- 301-6250 Tronson Road, James Gardner, 3,639.278 ft<sup>2</sup>, \$1,146.37;
- 302-6250 Tronson Road, Floyd Edwards, 3,754.452 ft<sup>2</sup>, \$1,182.65;
- 303-6250 Tronson Road, Donna Campbell and Scott Campbell, 3,665.111 ft<sup>2</sup>, \$1,154.51'

**NEW BUSINESS**

**CORRESPONDENCE:**

**VERNON SEARCH AND RESCUE 2020 PARKING PASSES (0230-70)**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT Council approves Administration providing twelve 2020 boat launch passes to Vernon Search and Rescue Group Society to be utilized when responding to emergencies on the water, subject to approval of Coldstream Council.

**CARRIED.**

**DOWNTOWN STREET CLOSURE (8300-05)**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT Council receive the memorandum titled "Downtown Street Closure", dated March 12, 2020, from the Manager, Economic Development and Tourism, for information.

**CARRIED.**

**RECREATION CENTRE  
DISHWASHER  
REPLACEMENT  
(7880-01)**

Moved by Councillor Quiring, seconded by Councillor Mund:

THAT Council authorize the purchase of a commercial dishwasher for the Recreation Centre Kitchen utilizing funds up to \$20,000 from the Recreation Major Maintenance Reserve Fund as per the Memorandum titled Recreation Centre Dishwasher Replacement dated March 13, 2020 and respectfully submitted by the Director, Recreation Services.

**CARRIED.**

**OCP AMENDMENT  
CONSIDERATION WITH  
FINANCIAL PLAN AND  
WASTE MANAGEMENT  
PLAN – BYLAW 5807  
(3370-20 BX SCHOOL)**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT pursuant to Section 477(3) of the *Community Charter*, Council considers there to be no impact to the City's Financial Plan or Liquid Waste Management Plan as a result of the OCP Bylaw Amendment #5807, 2020.

**CARRIED.**

**2020 FINANCIAL PLAN  
AMENDMENT  
(1700-02)**

Moved by Councillor Mund, seconded by Councillor Quiring:

THAT Council receives the memorandum and attachment titled *2020 Financial Plan Amendment*, dated March 23, 2020, from the Manager, Financial Planning & Reporting;

AND FURTHER, that Council directs Administration to bring forward an amending Bylaw for the Financial Plan at the next, Regular Open Meeting of Council for initial readings.

**CARRIED.**

**SUMMARY OF  
CARRYOVERS FROM  
2019 – 2020  
(1830-02)**

Moved by Councillor Mund, seconded by Councillor Quiring:

THAT Council receives the memorandum dated March 15, 2020 titled "Summary of Carryovers from 2019 to 2020" as submitted by the Director, Financial Services, for information.

**CARRIED.**

**RECOMMENDATION  
FROM COUNCIL'S  
ADVISORY PLANNING  
COMMITTEE  
(0540)**

Moved by Councillor Mund, seconded by Councillor Quiring:

THAT Council direct Administration to advise the Advisory Planning Committee that an inventory of all bus stops which includes an accessibility assessment has been completed and a four year improvement plan is in place.

**CARRIED.**

**EXTENSION FOR  
DEVELOPMENT  
VARIANCE PERMIT  
APPLICATION FOR 9738  
DELCLIFFE ROAD  
(DVP00466)**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT pursuant to Development Application Procedure Bylaw #4103, Council approves a one year extension to Development Variance Permit 00446, for 9738 Delcliffe Road, to February 25, 2021.

**CARRIED.**

**REPORTS:**

**REGIONAL DISTRICT OF  
NORTH OKANAGAN  
REQUEST FOR CITY OF  
VERNON REGIONAL  
STRATEGIC PRIORITIES  
(6441-20)**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT Council direct Administration to forward to the Regional District of North Okanagan the following list of the City's regional strategic priorities:

- Update of Employment Lands Inventory including development of an implementation strategy
- Recreation Facilities and Programming Agreement
- Completion of the housing needs assessment and creation and implementation of a housing strategy
- Immigration Programs (both the provincial (individual) and federal (employer))
- Regional Relationships – with a focus on strengthening relationships with the Okanagan Indian Band
- Rail Trail and other trail connections
- Active Living Centre
- Cultural Centre
- Organics Diversion
- Regional Water (Greater Vernon Water)
- Regional Drainage
- Aligning Capital upgrades with water infrastructure upgrades
- Natural Parkland Acquisition
- Climate Action Plan implementation (reducing vulnerabilities and emissions together)
- Wildfire risk reduction and education
- Improve regional transit networks
- Increase frequency and hours of transit coverage to support living in place (seniors)
- Food systems/local agriculture
- Electric Vehicle Charging Strategy

as described in the report from the Manager, Long Range Planning and Sustainability dated March 12, 2020 and titled "Regional District of North Okanagan Request for City of Vernon Regional Strategic Priorities".

**CARRIED.**

**REGIONAL GROWTH STRATEGY AMENDMENT BYLAW NO 2846, 2019 (6441-20)**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT Council review the Regional Growth Strategy Amendment Bylaw No. 2846, 2019 from the Regional District of North Okanagan as described in the report from the Manager, Long Range Planning and Sustainability, dated March 12, 2020 and titled "Regional Growth Strategy Amendment Bylaw No. 2846, 2019";

AND FURTHER, that Administration will seek Council's direction on the Regional Growth Strategy Amendment Bylaw at a future Regular Meeting of Council.

**CARRIED.**

**VERNON FIRE RESCUE SERVICES APPARATUS OUT OF SERVICE AREA (7100-00)**

Moved by Councillor Quiring, seconded by Councillor Gares:

THAT Council authorize the Fire Chief to assign fire apparatus and firefighters to leave the service area, while maintaining operational readiness and with risk management measures in place, to attend the Wildfire Training Symposium on May 1, 2020, returning May 3, 2020, (or rescheduled date) subject to evolving changes with the COVID-19 pandemic.

**CARRIED.**

**BYLAWS:**

**ADOPTION**  
• 5804

Moved by Councillor Mund, seconded by Councillor Quiring:

THAT Bylaw #5804, "**Fees and Charges (Annual Updates) Amendment Bylaw Number 5804, 2020**" – a bylaw to Amend Fees & Charges Bylaw #3909, be **adopted**.

**CARRIED.**



- 5805

Moved by Councillor Mund, seconded by Councillor Gares:

THAT Bylaw #5805, “**Recreation Services Fees and Charges (Aquatic Fees) Amendment Bylaw Number 5805, 2020**” – a bylaw to amend Recreation Services Fees and Charges Bylaw Number 5472, be **adopted**.

**CARRIED.**

**COUNCIL INFORMATION UPDATES:**

**COUNCILLOR AKBAL MUND**

Councillor Akbal Mund provided a verbal report on the following matters:

- **MEETING/EVENT ATTENDANCE**

- Encourages people to follow all Health directives provided – everyone do your part!

**COUNCILLOR KARI GARES**

Councillor Kari Gares provided a verbal report on the following matters:

- **MEETING/EVENT ATTENDANCE**

- Attended ‘Spring Break Out’ event

**COUNCILLOR BRIAN QUIRING**

Councillor Brian Quiring provided a verbal report on the following matters:

- **MEETING/EVENT ATTENDANCE**

- Film Commission Meeting done via conference call
- Climate Action Committee

**MAYOR VICTOR CUMMING**

Mayor Cumming provided a verbal report on the following matters:

- **MEETING/EVENT ATTENDANCE**

- **Attended several events including:**
  - Schedule dominated by Covid 19 Pandemic emergency
  - Following the lead of Administration
  - March 9 – received a call from Minister Judy Darcy who advised ‘Folks on Spokes’ grant of \$27,000 approved
  - Advisory Planning Committee
  - Vernon Winter Carnival Awards Night
  - GVAC
  - Climate Action Workshops
  - MLA Foster Meeting with Christy Poirier, Manager, Communications & Grants

- Conference Call with Premiere scheduled today at noon
- RDNO meeting March 18

**INFORMATION ITEMS:**

Council received the following information items:

- A. Letter dated March 4, 2020, from UBCM regarding Resolutions process.
- B. Thank you card from Special Olympics BC
- C. Letter dated March 9, 2020, Mayor New Westminster, re: National Pharmacare Program
- D. Minutes from the following Committees of Council:
  - (i) Advisory Planning, February 25, 2020
  - (ii) Climate Action Advisory, January 21, 2020

**CLOSE**

Mayor Cumming closed the Regular Open Meeting of the Council of the Corporation of the City of Vernon at 2:36 pm.

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer



THE CORPORATION OF THE CITY OF VERNON

**INTERNAL M E M O R A N D U M**

**TO:** W. Pearce, CAO **FILE:** 3370 - 20

**PC:** P. Bridal, Director, Corporate Services **DATE:** March 27, 2020

**FROM:** K. Flick, Director, Community Infrastructure and Development

**SUBJECT:** Official Community Plan (Boundary Extensions) Text Amendment Bylaw Number 5807, 2020

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The Public Hearing for "**Official Community Plan (Boundary Extensions) Text Amendment Bylaw Number 5807, 2020**", a bylaw to amend the City of Vernon's Official Community Plan Bylaw Number 5470, was scheduled for March 23, 2020. Due to lack of quorum, the Public Hearing was cancelled.

Administration proposes a new Public Hearing be scheduled for April 27, 2020.

**RECOMMENDATION:**

THAT the Public Hearing for Bylaw #5807, "**Official Community Plan (Boundary Extensions) Text Amendment Bylaw Number 5807, 2020**", a bylaw to amend the City of Vernon's Official Community Plan Bylaw Number 5470, be rescheduled for **April 27, 2020**, at **5:30 pm**, in Council Chambers.

Respectfully submitted:

Mar 27 2020 9:41 AM

X  

Kim Flick

DocuSign

Kim Flick, Director  
Community Infrastructure and Development



THE CORPORATION OF THE CITY OF VERNON

**INTERNAL M E M O R A N D U M**

**TO:** Will Pearce, Chief Administrative Officer **FILE:** 1810-01  
**PC:** Debra Law, Director, Finance **DATE:** March 27, 2020  
**FROM:** Terry Martens, Manager, Financial Operations  
**SUBJECT: Quarterly Utility Billing Interest**

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Utility bills covering the first quarter of 2020 will be calculated and mailed by the second week of April. The bills will become due mid-May with the actual due date corresponding to the date of mailing. Interest of 1% per month (12% per annum) is charged on any overdue accounts. The City charges interest for all components of the utility bill (water, sewer, garbage & yard waste). Interest earnings for all components is City revenue.

In order to ease the financial burden on City ratepayers due to the ongoing economic conditions surrounding the COVID-19 pandemic, Council could choose to waive all interest charges for the first quarter billing period. The City 's software system would need to be re-programmed prior to calculation of the bills. Emergent situations only require a Council Resolution to temporarily waive a fee.

The actual interest levied for the same quarter last year was approximately \$22,000. If interest for the first quarter is waived, the effect won't be noticed until the second quarter billing is issued in July where any unpaid balance forward amount from the first quarter will not show any interest. Also, any unpaid balances from the 2019 fourth quarter billing which became due and payable on February 18, 2020 will generate interest charges on the first quarter bills for those overdue amounts.

**RECOMMENDATION:**

***That Council waive all interest charges on overdue utility accounts for the current billing period of January to March 2020.***

Respectfully submitted:

A handwritten signature in blue ink, appearing to read 'T. Martens', followed by a horizontal line.



THE CORPORATION OF THE CITY OF VERNON

**INTERNAL M E M O R A N D U M**

**TO:** Will Pearce, CAO **FILE:** 1855-20

**PC:** **DATE:** March 27, 2020

**FROM:** Sue Saunders, Emergency Program Coordinator

**SUBJECT:** **Council Support for UBCM Community Emergency Preparedness Fund (CEPF) Application - 2020 Emergency Operations Centres & Training Grant**

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Council authorization is required to apply for and manage the Union of BC Municipalities Emergency Operation Centre & Training Grant. This application addresses necessary training and exercise required to develop and maintain capacity of City of Vernon Emergency Operations Centre personnel.

**RECOMMENDATION:**

THAT Council authorize the \$25,000 UBCM CEPF grant funding application as attached to the internal memorandum titled *Council Support for UBCM Community Emergency Preparedness Fund (CEPF) Application - 2020 Emergency Operations Centres & Training Grant*, dated March 27, 2020, respectfully submitted by the Emergency Program Coordinator;

AND FURTHER, that Council authorize Administration to assume overall grant management.

Respectfully submitted:

Sue Saunders, Emergency Program Coordinator

**Community Emergency Preparedness Fund**  
**Emergency Operations Centres & Training**  
**2020 Application Form**

Please complete and return the application form by March 13, 2020. All questions are required to be answered by typing directly in this form. If you have any questions, contact [cepf@ubcm.ca](mailto:cepf@ubcm.ca) or (250) 387-4470.

<b>SECTION 1: Applicant Information</b>	<b>AP</b> <i>(for administrative use only)</i>
Name of Local Government or First Nation: City of Vernon	Date of Application: March 13, 2020
Contact Person*: Sue Saunders`	Position: Emergency Program Coordinator
Phone: 250-550-7832	E-mail: <a href="mailto:ssaunders@vernon.ca">ssaunders@vernon.ca</a>

\* *Contact person must be an authorized representative of the applicant.*

<b>SECTION 2: For <u>Regional Projects Only</u></b>
<b>1. Identification of Partnering Applicants.</b> For all regional projects, please list all of the partnering eligible applicants included in this application. Refer to Section 2 in the Program & Application Guide for eligibility.
<b>2. Rationale for Regional Projects.</b> Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request.

<b>SECTION 3: Project Summary</b>
<b>3. Name of the Project:</b> EOC Exercise and Training Project
<b>4. Project Cost &amp; Grant Request:</b> Total Project Cost: \$25,000.00      Total Grant Request: \$25,000.00 Have you applied for, or received funding for, this project from other sources?

No

**5. Project Summary.** Provide a summary of your project in 150 words or less.

This project will provide City of Vernon EOC personnel training not offered through the 20/21 Provincial Emergency Program Training Program and facilitate EOC exercises to increase EOC Capacity

**6. Emergency Plan.** Describe the extent to which the proposed project will specifically support recommendations or requirements identified in the local Emergency Plan.

Section 6.0 of the City of Vernon's Emergency Management Plan sites that staff assigned to emergency roles shall be offered regular training and exercise opportunities and, all staff be oriented to the City's emergency plans on a regular basis.

**SECTION 4: Detailed Project Information**

**7. Proposed Activities.** What specific activities will be undertaken as part of the proposed project? Refer to Section 4 of the Program & Application Guide for eligibility.

1. A training program will be developed and implemented to enable all City of Vernon staff to be oriented to the City's emergency plan and program.
2. ICS training for EOC personnel
3. EOC Applied for COV's EOC personnel
4. An EOC exercise program consisting of drills and exercises.

**8. Capacity Building.** Describe how the proposed project will increase emergency response capacity (i.e. having the physical resources and the skills to respond to emergencies) in your community.

The City of Vernon has determined that all persons employed by the City be required to assist in providing emergency services with assigned duties that may differ from their regular duties. At present there is no developed emergency program/emergency operation centre orientation program for employees.

Additionally, approximately 10% of the workforce have been pre-assigned EOC responsibilities. The EOC training matrix identifies several clusters of needs including ICS 100 and 200.

EOC Applied course delivered exclusively for City of Vernon EOC in Vernon's level 3 EOC, a number of times during the timeline of this project will enable hands on refresher for all EOC staff.

This project will develop an exercise program to drill specific elements, such as EOC set-up and EOC notification; as well as functional and full scale EOC activations.

**9. Emergency Support Services.** Describe the extent to which the proposed project will consider large scale emergency support services scenarios.

The EOC training includes supports for ESS response, ESS situational awareness and financial information, the role of the ESS Branch in operations. With large scale emergency support services scenarios, the EOC personnel benefit from pre-training and exercising support for ESS response.

**10. Transferability.** Describe the extent to which the proposed project may offer transferable resources and supplies to other local governments and/or First Nations (i.e. trained staff and/or equipment that will be made available to other communities, training resources and exercise plans other communities will be invited to utilize, etc.).

The employee orientation program will generate materials that would be transferrable to other local authorities under the same legislative requirements and to First Nation organizations to a lesser extent. Similarly the Exercise program will generate a framework that would be transferrable to community emergency programs.

**11. Partnerships.** In addition to Question 1, if applicable, identify any partners you will collaborate with on the proposed project and specifically outline how you intend to work together.

**12. Evaluation.** How will the project be evaluated? How will performance measures and/or benchmarks be used to measure outcomes (i.e. tracking number of training events and exercises, external evaluators, etc.)?

The project will be evaluated through post training evaluations; the percentage of EOC assigned personnel having completing EOC Applied; the percentage of EOC personnel requiring ICS training having completed ICS training under this project; pre and post exercise program assessments on EOC team members familiarity and comfort with EOC assignments

**13. Progress to Date.** If you received funding under the 2018 or 2019 Emergency Operations Centres & Training funding stream, please describe the progress you have made in increasing EOC capacity.

The 2019 EOC project work has concluded with the purchase of EOC 3 tables and chairs and training completed in Emergency Public Information and evacuation planning, as well as an exercise of the EOC to support an evacuation scenario.

**14. Additional Information.** Please share any other information you think may help support your submission.

## SECTION 5: Required Application Materials



Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application:

- Local government Council or Board resolution, Band Council resolution or Treaty First Nation resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
- Detailed budget for each component identified in the application. This must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.
- For regional projects only: local government Council or Board resolution, Band Council resolution or Treaty First Nation resolution from each partnering applicant that clearly states their approval for the primary applicant to apply for, receive and manage the grant funding on their behalf.

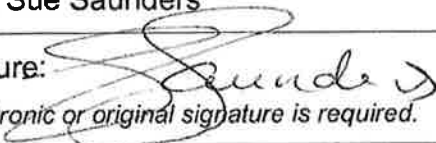
**SECTION 6: Signature**

I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the proposed project is within our local authority's jurisdiction (or appropriate approvals are in place).

Name: Sue Saunders

Title: Emergency Program Coordinator

Signature:



Date: March 13, 2020

*An electronic or original signature is required.*

Submit applications to Local Government Program Services, Union of BC Municipalities

E-mail: [cepf@ubcm.ca](mailto:cepf@ubcm.ca)

Mail: 525 Government Street, Victoria, BC, V8V 0A8



THE CORPORATION OF THE CITY OF VERNON

**REPORT/RECOMMENDATION TO COUNCIL**

**SUBMITTED BY:** Terry Martens  
Manager, Financial Operations

**DATE:** March 27, 2020  
**FILE:** 1970-13-05

**SUBJECT: 2020 TAX RATE OPTIONS**

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**PURPOSE:**

To provide Council with the information required to consider various options for setting the 2020 general municipal tax rates. The three options presented are summarized in Attachment 1 – 2020 General/Capital Tax Rate Options Summary.

**RECOMMENDATION:**

THAT Council selects Option 1, of the three tax rate options identified in Attachment 1 in the report recommendation titled “2020 Tax Rate Options”, dated March 27, 2020, from the Manager, Financial Operations;

AND FURTHER, that Council direct Administration to prepare the Tax Rates Bylaw #5812 for initial readings at a future Council Meeting.

**ALTERNATIVES & IMPLICATIONS:**

1. THAT Council selects option 2 or 3 (*to be cited by Council*), of the three tax rate options, identified in Attachment 1 in the report recommendation titled “2020 Tax Rate Options”, dated March 27, 2020, from the Manager, Financial Operations;

AND FURTHER, that Council direct Administration to prepare the Tax Rates Bylaw #5812 for initial readings at a future Council Meeting.

*Note: Each alternative collects the same amount of taxation for the City. The difference in tax rates provided result in different assessment classes in the community paying a different percentage of the total tax burden.*

2. THAT Council selects option (*to be cited by Council*), of the three tax rate options, identified in Attachment 1 in the report recommendation titled “2020 Tax Rate Options”, dated March 27, 2020, from the Manager, Financial Operations, with the following amendment (*to be cited by Council*);

AND FURTHER, that Council direct Administration to prepare the Tax Rates Bylaw #5812 for initial readings at a future Council Meeting.

Note: Whatever changes are directed by Council, the resulting rates must result in the same amount of total property taxation revenue for the City in order to meet its 2020 budgeted operating goals.

**ANALYSIS:**

**A. Committee/Board Recommendations:**

N/A

**B. Rationale:**

1. For the 2020 property tax year, the BC Assessment reports have indicated an overall increase in assessment values totalling \$559,530,682. Of this amount, \$175,594,333 reflects non-market change. Most of the non-market increase is attributable to residential properties (\$167,342,400). Non-market changes are largely due to new construction plus changes in property tax classifications. The total 2019 and 2020 Revised Roll assessment values are:

	<b>2019</b>	<b>2020</b>	<b>2020 %</b>
1 – Residential	\$7,911,985,518	\$8,390,412,980	84.9%
2 – Utilities	7,981,505	8,644,140	0.1%
5 – Light Industry	42,919,800	46,753,900	0.5%
6 – Business	1,328,584,887	1,404,268,170	14.2%
8 – Recreation & other	<u>26,730,085</u>	<u>27,653,287</u>	<u>0.3%</u>
<b>Total Assessments</b>	<b><u>\$9,318,201,795</u></b>	<b><u>\$9,877,732,477</u></b>	<b><u>100.0%</u></b>

2. The 2020 BC Assessment values resulted in an average residential assessment for the 2020 pre-existing properties of \$452,538 up from \$435,395 in 2019 (3.9% assessment increase). When non-market changes for residential properties are included, the average residential assessment goes up to \$461,747, resulting in an additional 2.0% average increase in residential assessments. This is due to 2020 new property residential assessment values exceeding 2019 existing average residential assessment values.
3. The 2020 – 2024 Financial Plan included a provision for a 4.94% tax increase. Subsequent to its adoption, the finalized assessment values were made available and indicate that the non-market increase in assessments is slightly higher than what was originally estimated. The Financial Plan assumption called for \$600,000 in increased tax revenue due to non-market change. The actual amount is \$645,000. This results in an overall tax increase of 4.81% which has been built into the tax rate calculations provided in Attachment 1.
4. Historically, the business-to-residential tax rate multipliers from 2016 to 2019 have been as follows:

2019 – 2.8483	2018 – 2.8489	2017 – 2.7289	2016 – 2.7194
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The recommended Option 1 results in a residential to business multiplier of 2.8157 for 2020 (Attachment 1).

5. All three options provided ensure the utility class is taxed at the maximum combined rate per thousand dollars of value, as permitted by legislation and as stated as policy in the 2020 – 2024 Financial Plan Bylaw 5794, adopted January 27, 2020.
6. The 2020 total general municipal property taxes required as per the 2020 – 2024 Financial Plan Bylaw #5794, and then subsequently amended by the March 23, 2020 Financial Plan Amendment memo from the Manager, Financial Planning & Reporting, is \$43,115,361.
7. Option 1: This option provides for no changes from the allocation of the general municipal tax levy from 2019 to 2020. The average residential property, existing in 2019, will see an increase in their general municipal taxes of approximately 3.41% or \$50.74. Including non-market changes the general municipal taxes will increase approximately 5.51% or \$82.08 per residential property from 2019. The residential tax rate (amount per \$1,000 assessed value) will be 3.4032 (2019 – 3.3753). The business class tax rate will be 9.5825 (2019 – 9.6138). At the bottom of Attachment 1 there is an example of a business with a 2019 assessed value of \$1.0 million and 5.0% assessment increase in 2020. This increase mirrors the average market assessment increase for businesses in Vernon. For Option 1 using this example, business taxes payable would increase by 4.66% (increase of \$447.83).
8. Option 2: This option adjusts the general municipal tax revenue by 1% of total taxes (\$430,000) from the residential class to the business class which eases the residential tax burden. The result is the average residential property, existing in 2019, will see an increase in their general municipal taxes of approximately 1.85% or \$27.57. Including non-market changes the general municipal taxes will increase approximately 3.92% or \$58.44 per residential property from 2019. The residential class tax rate will be 3.3520 (2019 – 3.3753). The business class tax rate will be 9.8887 (2019 – 9.6138). For the business example previously illustrated, business taxes payable would increase by 8.0% (increase of \$769.34).
9. Option 3: This option adjusts the general municipal tax revenue by 1% of total taxes (\$430,000) from the business class to the residential class which eases the business tax burden (Exact opposite of Option 2). The result is the average residential property, existing in 2019, will see an increase in their taxes of approximately 4.97% or \$73.96. Including non-market changes the general municipal taxes will increase approximately 7.10% or \$105.77 per residential property from 2019. The residential class tax rate will be 3.4545 (2019 – 3.3753). The business class tax rate will be 9.2762 (2019 – 9.6138). For the business example previously illustrated, business taxes payable would increase by 1.31% (increase of \$126.21).

**C. Attachments:**

1. Attachment 1 – 2020 General/Capital Tax Rate Options Summary

**D. Strategic Plan Objectives:**

The 2020 Tax Rates options allow Council to meet the following strategic goal:

1. Deliver efficient, effective and proactive municipal services

**E. Policy (Existing/Relevance/None):**

1. The 2020 - 2024 Financial Plan Bylaw #5794, adopted January 27, 2020 states:

*Taxes will be allocated to the various classes as follows:*

- *The utility class will be taxed at the maximum combined rate per thousand dollars of value permitted by legislation.*
- *All remaining classes of property will receive an equal allocation of the percent change in the annual tax levy.*
- *The City will strive to maintain a business to residential multiplier not exceeding 3.2 to 1 under optimal conditions by adjusting the allocation of the percent change in the annual tax levy if needed.*

**F. Relevant History:**

N/A

**G. Applicants Response:**

N/A

**H. Reasons for Bylaw:**

To provide Administration direction in creating the 2020 Tax Rate bylaw as per Section 197 of the *Community Charter* resulting in a City property tax levy that meets the City's total taxation requirements as presented in the 2020 Financial Plan Bylaw #5794, adopted on January 27, 2020.

**I. Resources:**

N/A

**BUDGET IMPLICATIONS:**

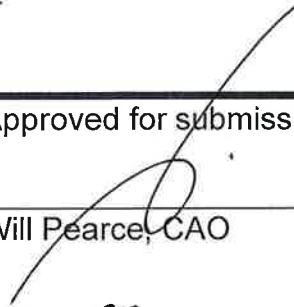
Once the 2020 Tax Rates Bylaw #5812 has been presented to Council, and adopted in a timely manner, then the property tax levies will be calculated and the notices distributed in time for property owners to pay their property taxes by the tax due date of July 2, 2020.

Prepared by:



Terry Martens, Manager, Financial Operations

Approved for submission to Council:



Will Pearce, CAO

Date: 27. March. 2020

APPROVALS	DATE	COUNCIL AGENDA INFORMATION:			
Supervisor _____	_____	<input type="checkbox"/> Regular	Date: _____	Item	#
Division Manager _____	_____	<input type="checkbox"/> In-Camera/COW	Date: _____	Item	#
		<input type="checkbox"/> Information Item	Date: _____	Item	#
		<input type="checkbox"/> Agenda Addenda	Date: _____	Item	#

REVIEWED WITH	REVIEWED WITH	REVIEWED WITH	REVIEWED WITH Committees
<input type="checkbox"/> Bylaw Services	<input type="checkbox"/> Environment	<input type="checkbox"/> Public Works	<input type="checkbox"/> _____
<input type="checkbox"/> Clerk	<input type="checkbox"/> Facilities	<input type="checkbox"/> Planning	<input type="checkbox"/> _____
<input type="checkbox"/> Economic Dev.	<input type="checkbox"/> Finance	<input type="checkbox"/> Engineering	<input type="checkbox"/> _____
<input type="checkbox"/> RCMP	<input type="checkbox"/> Fire	<input type="checkbox"/> Operations	<input type="checkbox"/> _____
<input type="checkbox"/> Building & Licensing	<input type="checkbox"/> GVS – Parks	<input type="checkbox"/> GVS - Water	
<input type="checkbox"/> Human Relations	<input type="checkbox"/> Utilities	<input type="checkbox"/> Recreation Services	
		<input type="checkbox"/> Other _____	

**NOTE:** City Administrator's comments will be provided if required as an addendum to the report

## 2020 General/Capital Tax Rate Options Summary (Attachment 1)

### Financial Plan Assumptions

1. Financial Plan specified a 3.02% municipal levy increase.
2. Financial Plan specified a 1.9% cumulative capital levy increase for a total of \$5,167,145.
3. Actual Non-Market Assessment Growth increases revenue by \$645,000
4. Operating and Capital levies combined for review purposes equals 4.81% with revised Non-Market Growth increase

### Council Information Items

1. All rate options preserve the total overall funding specified in the Financial Plan
2. The rate options present a range of business to residential multiplier options
3. All rate options are within the parameters specified in the annual revenue policy stating a target multiplier ratio not exceeding 3.2 to 1

Average Residential Assessments				
	2019	2020	Increase \$	Increase %
Revised Roll Excluding NMC	\$ 441,246	\$ 452,538	\$ 11,292	2.6%
Revised Roll Including NMC	\$ 441,246	\$ 461,747	\$ 20,501	4.6%

Tax Distribution Options	2020 General/Capital Tax Rates Options For 2020 Taxpayer Base									
	2019 Actual		Option 1 No Adjustments to Allocation of the Total Tax Levy		Option 2 Adjust Business Taxes to ease Residential Burden by 1%			Option 3 Adjust Residential Taxes to ease Business Burden by 1%		
	Multiplier	Rate	Multiplier	Rate	Multiplier	Rate	Tax Shift	Multiplier	Rate	Tax Shift
Class										
Residential	1.0000	3.3753	1.0000	3.4032	1.0000	3.3520	(430,000)	1.0000	3.4545	430,000
Utilities	11.1786	37.7311	10.7250	36.4992	10.8888	36.4992		10.5657	36.4992	
Supportive Housing	1.0000	3.3753	1.0000	3.4032	1.0000	3.3520		1.0000	3.4545	
Industrial	4.0354	13.6206	3.9244	13.3556	3.9844	13.3556		3.8661	13.3556	
Business	2.8483	9.6138	2.8157	9.5825	2.9501	9.8887	430,000	2.6853	9.2762	(430,000)
Managed Forest	0.2285	0.7713	0.2412	0.8209	0.2449	0.8209		0.2376	0.8209	
Recreation/Seasonal	1.9200	6.4805	1.9413	6.6067	1.9710	6.6067		1.9125	6.6067	
Farm	0.3340	1.1273	0.3394	1.1551	0.3446	1.1551		0.3344	1.1551	

RESIDENTIAL (pre-existing taxpayers - not including non-market change for 2020)			
Average Residential Taxes	\$ 1,489.34	\$ 1,540.08	\$ 1,516.91
Residential Increase %	8.55%	3.41%	1.85%
Residential Increase \$	\$ 117.32	\$ 50.74	\$ 27.57

RESIDENTIAL (pre-existing & new taxpayers - including non-market change for 2020)			
Average Residential Taxes	\$ 1,489.34	\$ 1,571.42	\$ 1,547.78
Residential Increase %	8.55%	5.51%	3.92%
Residential Increase \$	\$ 117.32	\$ 82.08	\$ 58.44

BUSINESS (assuming a 2019 assessed value of \$1.0 million & 5.0% assessment increase in 2020)			
Business Taxes	\$ 9,613.80	\$ 10,061.63	\$ 10,383.14
Business Increase %	2.98%	4.66%	8.00%
Business Increase \$	\$ 288.72	\$ 447.83	\$ 769.34

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5803

A bylaw to authorize closure and removal of the  
dedication as highway at 3001 39<sup>th</sup> Avenue

WHEREAS Section 40 (1) (a) and (2) (b) of the *Community Charter* provides that Council may, by bylaw, close all or part of a highway and remove the dedication of a highway;

AND WHEREAS the Corporation of the City of Vernon deems it necessary to close and cancel the dedication of a portion of highway for the purpose of disposal and consolidating with adjoining lands, the following described lane as shown and described as "Closed Lane" on Plan EPP101093, on a reference plan to accompany this bylaw, certified by Brad G. Cooper, B.C.L.S. 988, and completed on the 16th day of March, 2020 (hereinafter referred to as the "Plan"), a copy of which is attached hereto as Schedule "A":

NOW THEREFORE the Council of The Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. That portion of the following described lane:

DESCRIPTION	AREA
Plan 1257 all in Section 3 Township 8 ODYD	54.1 m <sup>2</sup>

shown as "**Closed Lane**" on the Plan is hereby stopped up and closed to traffic.

2. That the dedication as highway of the portion of the following described lane:

DESCRIPTION	AREA
Plan 1257 all in Section 3 Township 8 ODYD	54.1 m <sup>2</sup>

shown as "**Closed Lane**" on the Plan be cancelled.



BYLAW NUMBER 5803

3. That prior to adoption of this bylaw, the Council shall cause public notice to be given by advertising once each week for two consecutive weeks in the newspaper published and circulating in the City of Vernon.
  
4. That the Mayor and Corporate Officer are hereby authorized to execute the necessary conveyance and plan on behalf of The Corporation of the City of Vernon, and generally to do all things necessary to carry out the purpose of this bylaw.
  
5. This bylaw shall take effect upon adoption thereof.
  
6. This bylaw may be cited as **“3001 39<sup>th</sup> Lane Closure Bylaw Number 5803, 2020”**.

READ A FIRST TIME THIS          day of                                  , 2020.  
READ A SECOND TIME THIS      day of                                  , 2020.  
READ A THIRD TIME THIS        day of                                  , 2020.  
ADVERTISED in the    and    issues of the Morning Star.

ADOPTED this                      day of                                  , 2020

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

**SCHEDULE 'A'**

**Attached to and forming Part of Bylaw #5803  
"3001 39th Lane Closure Bylaw Number 5803, 2020"**

