



CLIMATE ACTION ADVISORY COMMITTEE

TUESDAY, MARCH 17, 2020 - OKANAGAN LAKE ROOM – 3:30 p.m.

A G E N D A

1. **ADOPTION OF AGENDA**

2. **ADOPTION OF MINUTES**

- a) January 21, 2020 (to be distributed prior to meeting)

3. **UNFINISHED BUSINESS**

- a) Climate Action Plan – summary of status and work to complete
- b) Council Update (Staff) – February 24th Council Meeting
- c) Okanagan Indian Band representative – update
- d) Other action items (Action Item list attached)

4. **NEW BUSINESS:**

- a) Draft Climate Action Plan
 - o Review status, process and timing of:
 - o CAP approval process at Council
 - o Community vision and GHG reduction targets (2025, 2030, 2040, 2050)
 - o Review of priority mitigation and adaptation actions in the CAP
 - o Review of outcomes of Jan 21 2020 CAAC workshop on CAP organization and content
 - o CAP Outline
- b) Working Group Updates
 - o Mitigation: brief review of consultant's final Mitigation report
 - o Adaptation: brief review of consultant's final Adaptation report
 - o Engagement:
 - o Spring 2020 activities
 - o CAAC support for activities
 - o Climate Ambassador program – revised presentation, training plan, upcoming presentations

5. **INFORMATION ITEMS:**

6. **NEXT MEETING:**

Tuesday, April 14, 2020

7. **ADJOURNMENT**

CLIMATE ACTION ADVISORY COMMITTEE - TRACKING SHEET

MEETING DATE	ACTION ITEM	ASSIGNED TO?	COMPLETION DATE OR STATUS
3-Apr-19	Draft Vision documents sent out to Committee for feedback	Laurie	Completed
3-Apr-19	Guiding Principles to be shared with Committee	Laurie	Completed
3-Apr-19	UN Global Compact Presentation	Colleen Dix	Completed
3-Apr-19	Develop scope of work for Mitigation Plan and circulate to sub-committee	Laurie	Completed
3-Apr-19	Adaptation data from RDNO to be sent out to Committee	Laurie	Completed
3-Apr-19	Spreadsheet with possible names/emails for Engagement component to be prepared and shared with Engagement sub-committee	Colleen Dix	Completed
3-Apr-19	Review slideshow and finalize Target Audiences and Ambassadors	Community Engagement Sub-Committee	Completed
8-May-19	Meet with CAO to obtain list of Quick Wins already completed or underway	Laurie/Kim	Completed
8-May-19	Draft Vision documents and Guiding Principles to be sent out via Sync	Laurie	Completed
8-May-19	Review by some Committee members of Mitigation RFP	Laurie/Key Committee Members	Completed
8-May-19	Draft of Committee comments to be send to Adaptation Consultant	Laurie	Completed
8-May-19	Comments for Adaptation Consultant to be forwarded to Staff Liaison (Laurie)	Brian Guy	Completed

8-May-19	Reminder to be sent out to teachers for student artwork by May 31	Laurie	Completed
8-May-19	Website to be populated with presentations/information	Laurie/Eva	Completed
8-May-19	Building Climate Resilience' to be discussed at next meeting	Janice	Added to June agenda
8-May-19	Slideshow to be presented to Council?	Laurie	Completed, will go to Council as information item
4-Jun-19	Global Compact Canada website link to be sent to Committee. Docs to be uploaded to SYNC	Janice/Laurie	Completed
4-Jun-19	Investigate costs, expectations, etc of joining Global Compact Programme for July meeting	Laurie	To look through the minutes
4-Jun-19	Connect with Real Estate Board to see if they have additional copies of 'Building Climate Resilience'	Laurie	Completed - copies received
4-Jun-19	Follow up with Mayor on meeting with OKIB	Laurie	Completed - Mayor continues to provide update on status at each meeting
4-Jun-19	Follow up with Mayor on meeting with Stan Rodgers/SD22	Stan Eaman	Completed
4-Jun-19	Display students' youth engagement submission at June 24 COW	Laurie	Completed
9-Jul-19	Mitigation sub-committee to review CARIP report and list priorities	Mitigation sub-committee	Completed
9-Jul-19	Info items from UN Global Impact presentation to be uploaded to SYNC	Rushi	??
9-Jul-19	Comments for adaptation or mitigation to Brian Guy	All Committee members	Completed

9-Jul-19	August workshop - 4 hr for Committee	Laurie	Completed
13-Aug-19	Laurie to meet with Mayor, Will, Brian, Kevin, Bill, Kim	Laurie	Completed
9-Sep-19	Youth Working Group to draft its scope and role	Youth Working Group	Under reconsideration
13-Nov-19	Earth Day - April 22, 2020 - Bring RDNO and SD22 together	Bill Darnell	Ongoing
13-Nov-19	Submit input to Daniel on vulnerability ratings	All Committee members	Completed
	Set up workshop for next meeting on Plan content	Laurie / Daniel	Completed

