



THE CORPORATION OF THE CITY OF VERNON

**INTERNAL M E M O R A N D U M**

**TO:** Will Pearce, CAO **FILE:** 6460-20  
**PC:** Kim Flick, Director CIIDS **DATE:** January 4, 2019  
**FROM:** Patti Bridal, DCAO  
**SUBJECT: ACTIVATE SAFETY TASK FORCE – FACILITATED MEDIATION – CENTREVILLE  
NEIGHBOURHOOD COUNCIL**

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Council, at its meeting of September 24, 2018, received a report from the Director, Community Infrastructure and Development, regarding the referral of the Activate Safety Task Force's facilitated mediation recommendations to Turning Points Collaborative and other area service providers. (Attachment 1)

Council, at its meeting of September 24, 2018, adopted the following:

THAT Council support the Centreville Neighbourhood Council in its efforts to increase representation from businesses in the area in order to provide a forum for meaningful dialogue and collaboration;

AND FURTHER, that Council direct Administration to work with the Centreville Neighbourhood Council to identify a neutral facilitator for its January 2019 meeting, to which area businesses are being encouraged to attend, **and report back to Council as to the cost implications and source of funding.**

AND FURTHER, that the noted forums be held in a neutral location for the benefit of all participating parties.

Ms. Sharkey, Social Planning Council, has provided some background and budget information for the upcoming Centreville Neighbourhood Council meeting scheduled for February 6, 2019. (Attachment 2)

The total cost for hosting this facilitated meeting at the Schubert Centre, is \$1460.00. The 2017 unexpended, uncommitted balance is approximately \$20,000.00

**RECOMMENDATION:**

THAT Council direct Administration to fund the Facilitated Centreville Neighbourhood Council Meeting of February 6, 2019, from the 2017 unexpended, uncommitted budget, in the amount of \$1460.00

Respectfully submitted:

Attachments



**THE CORPORATION OF THE CITY OF VERNON  
REPORT TO COUNCIL**

**SUBMITTED BY:** Kim Flick, Director, Community Infrastructure and Development

**COUNCIL MEETING:** REG  COW  I/C   
**COUNCIL MEETING DATE:** September 24, 2018  
**REPORT DATE:** September 18, 2018  
**FILE:** 6460-20

**SUBJECT:           ACTIVATE SAFETY TASK FORCE RECOMMENDATION FOLLOW UP:  
FACILITATED MEDIATION**

**PURPOSE:**

To report back to Council on the referral of the Activate Safety Task Force's facilitated mediation recommendations to Turning Points Collaborative and other area service providers for review and comment.

**RECOMMENDATION:**

THAT Council support the Centreville Neighbourhood Council in its efforts to increase representation from businesses in the area in order to provide a forum for meaningful dialogue and collaboration;

AND FURTHER, that Council direct Administration to work with the Centreville Neighbourhood Council to identify a neutral facilitator for its January 2019 meeting, to which area businesses are being encouraged to attend, and report back to Council as to the cost implications and source of funding.

**ALTERNATIVES & IMPLICATIONS:**

1. THAT Council receive for information the report titled *Activate Safety Task Force Recommendation Follow Up: Facilitated Medication* and dated September 18, 2018 from the Director, Community Infrastructure and Development.

*Note: Should Council receive the report, the City would not fund the neutral facilitator for the January 2019 meeting of the Centreville Neighbourhood Council. Area businesses would still be encouraged to attend the meeting in an effort to increase representation of area businesses on the group to foster ongoing dialogue and collaboration.*

**ANALYSIS:**

**A. Committee Recommendations:**

N/A

**B. Rationale:**

1. Further to the Activate Safety Task Force recommendations considered by Council at its Regular Meeting of July 23, 2018, Council endorsed a resolution directing Administration to forward the following recommendations to Turning Points Collaborative and other area service providers for review and comment, to be provided by September 12 for inclusion in the open public agenda of Council, September 24, 2018:

“Council provide a process to facilitate mediation and to seek a better understanding of Issues impeding the success of businesses and to determine satisfactory remedies for the concerns being raised by neighbouring businesses. Furthermore, such a process must also be struck with the responsibility of identifying what the City can do to further support the agencies that serve the street population and the homeless in their effort to be good neighbours.

The goal of any mediation process must be to ensure safety, good neighbour relations and to establish a workable solution for all parties. To that end, the Task Force strongly recommends an independent professionally facilitated mediation structure with equal representation from the business community and service providers.”

2. The following summarizes the input received from Turning Points Collaborative and the Upper Room Mission:

The Centreville Neighbourhood Council has been meeting quarterly since 2008 and has regular attendance from the RCMP Downtown Enforcement Unit, Bylaw Compliance Department, Upper Room Mission, Turning Points Collaborative, Social Planning Council, the DVA and the Community Safety Office. The Wholesale Club is also a regular attendee, as is the People Place. The purpose of the meetings is to allow neighbours to identify concerns, have access to CPTED recommendations, have direct interaction with RCMP and Bylaws, receive updates on the Gateway Shelter and Upper Room Mission programs, problem solve neighbourhood issues and collaborate on solutions. The Centreville Neighbourhood Council remains open to all businesses in the Centerville area. It is hoped that the Centreville Neighbourhood Council can be a vehicle for better communication and collaboration between businesses and service providers, rather than pursuing a legal mediation process.

3. The following summarizes the input received from the Social Planning Council:

The Centreville Neighbourhood Council is interested in having more businesses at the table and would like to host an initial introduction meeting for neighbours who are unfamiliar with the Neighbourhood Council. An introductory meeting had been initially planned for this September, but businesses indicated that this is a busy time and not optimal for people to attend. It was agreed that January would work better as it is generally slower for businesses and after the Christmas rush. The Social Planning Council will help to promote the meeting in January and will do a formal outreach to businesses in the area. This timeline still gives an opportunity to plan proactively with the businesses for the Spring/Summer of 2019 when the new modular housing is expected to be up and running.

4. Given that there is an existing group, the Centreville Neighbourhood Council, that provides a forum for all businesses and agencies in the area to come together on a regular basis, it may be beneficial to explore this option before establishing a completely different body and/or process. Efforts are already underway to increase representation of businesses on the group. To assist with these efforts, the City could provide funding to hire a neutral facilitator for the planned January meeting as a starting point. Should the group feel that the facilitator was beneficial to the process, it could request additional City funding to continue with the facilitator.

**C. Attachments:**

N/A

**D. Council's Strategic Plan 2015 – 2018 Goals/Deliverables:**

The subject report involves the following goal and deliverable in Council's Strategic Plan 2015 – 2018:

- Continue to support the Social Planning Council in the provision of social planning services to the City, including programs and initiatives to address homelessness, childcare, attainable housing, food security and neighbourhood safety

**E. Relevant Policy/Bylaws/Resolutions:**

At its Regular Meeting of July 23, 2018, Council reviewed each of the Task Force recommendations and the following resolution was passed in relation to Issue VIII: Relationship Between Social Service Providers and Neighbouring Businesses:

“THAT Council direct Administration to refer issue VIII. and the Recommendations (1 and 2) of the Activate Safety Task Force, as follows:

- 1) Council provide a process to facilitate mediation and to seek a better understanding of issues impeding the success of businesses and to determine satisfactory remedies for the concerns being raised by neighbouring businesses. Furthermore, such a process must also be struck with the responsibility of identifying what the City can do to further support the agencies that serve the street population and the homeless in their effort to be good neighbours.
- 2) The goal of any mediation process must be to ensure safety, good neighbour relations and to establish a workable solution for all parties. To that end, the Task Force strongly recommends an independent professionally facilitated mediation structure with equal representation from the business community and service providers.

to Turning Points Collaborative and other area service providers for review and comment, to be provided by September 12 for inclusion in the open public agenda of Council, September 24, 2018.”

**BUDGET/RESOURCE IMPLICATIONS:**

N/A

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Prepared by:

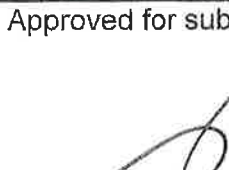
Sep 19 2018 9:01 AM

X  

Kim Flick

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Approved for submission to Council:

  
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Will Pearce, CAO

Date: 19.09.2018

Kim Flick, Director  
Community Infrastructure and Development

## Patti Bridal

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**From:** Annette Sharkey <spcno@socialplanning.ca>  
**Sent:** Friday, January 04, 2019 10:23 AM  
**To:** Patti Bridal; Will Pearce; Kim Flick  
**Subject:** Follow Up - Centreville Neighbourhood Council - Background and Budget  
**Attachments:** Centerville Neighbourhood Council Meeting - February 2019.docx

Hello Again City Folks,

I've attached some background and a budget for the upcoming Centreville Neighbourhood Council meeting in February. I can be available to speak to this item if it is scheduled for the January 21<sup>st</sup> meeting. Just for your information, we've been in contact with Vicki Ide from Dean's Tailor Shop and she is supportive of the location and the date/time. If City Council does not wish to provide funding for the meeting, we will still go ahead, but without the "neutral" facilitator (and potentially with just coffee and sans muffins).

Thanks,

Annette

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## **Centreville Neighbourhood Council Meeting/Overview:**

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### **Background:**

Council, at their Regular meeting held on Monday September 24, 2018, passed the following resolution:

“THAT Council support the Centreville Neighbourhood Council in its efforts to increase representation from businesses in the area in order to provide a forum for meaningful dialogue and collaboration;

AND FURTHER, that Council direct Administration to work with the Centreville Neighbourhood Council to identify a neutral facilitator for its January 2019 meeting, to which area businesses are being encouraged to attend, and report back to Council as to the cost implications and source of funding.

THAT Council amends the resolution to add:

‘AND FURTHER, that the noted forums be held in a neutral location for the benefit of all participating parties.’

CARRIED.”

### **Purpose of Meeting:**

The Activate Safety Taskforce identified that security concerns are a priority for businesses that are located close to the Gateway Shelter and the Upper Room Mission. It recommended that a meeting be organized between service providers and concerned businesses to begin to address the concerns.

The Centreville Neighbourhood Council meets on a quarterly basis to problem solve safety concerns occurring in this area. Regular attendees include the RCMP, Bylaw Department, Community Safety Office, Turning Points Collaborative, Upper Room Mission, the DVA and the Social Planning Council. The meetings are open to any businesses or residents that are located in the vicinity.

Although the Centreville Neighbourhood Council has been meeting since 2009, the Committee acknowledges that there has been limited promotion in the last few years. The members want to ensure that businesses in the area are aware of the committee and that they are welcome to attend at any time. As such, they will be hosting a larger information session in their next quarter in order to reach out to more businesses, listen to concerns, and potentially attract new members from the business community.

### **Next Quarterly Meeting:**

The Centreville Neighbourhood Council normally meets at the Upper Room Mission but has booked a larger, more neutral venue, for the information session on:

**Wednesday, February 6, 2019**

**8:00 am – 9:30 am**

**Schubert Centre – Emerald Room**

**City of Vernon Support:**

For this one-time information session, the City of Vernon could support the meeting by funding the following components:

<b>Item</b>	<b>Expense</b>
<b>Venue/Refreshments</b>	\$200
<b>Facilitation by Urban Matters</b> Quote Includes: Pre-planning/Prep Meeting Facilitation Meeting Summary/Notes	\$1260
<b>TOTAL:</b>	<b>\$1460</b>

Urban Matters is a company of advisors with expertise in urban planning, engineering, architecture, social work, public policy, collaborative invocation, partnership brokering and applied social innovation. They are the consultant team currently updating Vernon’s housing strategies and they recently facilitated the workshop on Homelessness and Housing held on December 5, 2018 at the Vernon Lodge Hotel.

If funding is not available, the meeting will still go ahead as planned, but without the assistance of the Urban Matters team and with a reduced refreshment budget.