



THE CORPORATION OF THE CITY OF VERNON

A G E N D A

REGULAR OPEN MEETING OF COUNCIL

COUNCIL CHAMBERS
CITY HALL
MONDAY
DECEMBER 10, 2018
At 1:30 p.m.

Mayor V. Cumming

Councillor S. Anderson
Councillor K. Gares
Councillor D. Nahal

Councillor K. Fehr
Councillor A. Mund
Councillor B. Quiring

For Enquiries
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www.vernon.ca



*"To deliver effective
and efficient local
government services
that benefit our
citizens, our
businesses, our
environment and our
future"*

THE CORPORATION OF THE CITY OF VERNON

A G E N D A

REGULAR OPEN MEETING OF COUNCIL

CITY HALL COUNCIL CHAMBER

MONDAY, DECEMBER 10, 2018

AT 8:40 AM

1. CALL REGULAR MEETING TO ORDER AND MOVE TO COMMITTEE OF THE WHOLE

2. RESOLUTION TO CLOSE MEETING

A. BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90 of the *Community Charter* as follows:

- a) *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- c) *labour relations or other employee relations;*
- d) *the security of the property of the municipality;*
- k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

2. ADJOURN TO OPEN COUNCIL AT 1:30 PM

A. THAT the Agenda for the December 10, 2018 Regular Open Meeting of Council be adopted as circulated.

3. ADOPTION OF MINUTES AND RECEIPT OF COMMITTEE OF THE WHOLE AND PUBLIC HEARING RECORD

AGENDA

MINUTES

THAT the minutes of the Regular Meeting of Council meeting held November 26, 2018 be adopted; **(P. 8)**

AND FURTHER, that the minutes of the Public Hearing held on November 26, 2018 be adopted; **(P. 18)**

AND FURTHER, that the minutes of the Special Regular Council meeting held November 28 and 29, 2018 be adopted; **(P. 20)**

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held November 26, 2018, be received.

4. BUSINESS ARISING FROM THE MINUTES

5. GENERAL MATTERS

RECOGNITION – MERITORIOUS AWARD

- A. Mayor Cumming will recognize and offer congratulations from the Community to Supt. Shawna Baher for her recent Award of Meritorious Service at the 37th annual Police Honours Night at Government House in Victoria.

PRESENTATION – SUPT. S. BAHER – VERNON NORTH OKANAGAN DETACHMENT: OPIOID EMERGENCY RESPONSE CENTRE PILOT (P. 45)

- B. Supt. Shawna Baher will review a Business Case: IM Naloxone Distribution to High Risk Clients – Vernon North Okanagan Detachment: Opioid Emergency Response Centre Pilot.

- Business Case **(P. 45)**
- Power Point Presentation **(P. 54)**

THAT Council receives the Business Case: IM Naloxone Distribution to High Risk Clients – Vernon North Okanagan Detachment: Opioid Emergency Response Centre Pilot as provided and reviewed by Supt. Shawna Baher at the December 12, 2018 Regular Council meeting.

DELEGATION – DR. GORD LOVEGROVE – OKANAGAN VALLEY ELECTRIC REGIONAL PASSENGER RAIL PROPOSAL (10 MINUTES) (P. 62)

- C. Dr. Gord Lovegrove will attend to provide a presentation and a request that all future Official Community Plan processes consider the inclusion of an Okanagan Valley Electric Regional Passenger Rail system.

- Briefing Paper **(P. 62)**
- Power Point Presentation **(P. 64)**

DELEGATION – O'KEEFE RANCH AND INTERIOR HERITAGE SOCIETY (P. 83)

- D. Ms. Sherrilee Franks, Transition Manager, O'Keefe Ranch and Interior Heritage Society will attend to provide an update regarding Ranch Operations in 2018, provide an introduction of 2019 Staff and outline direction for 2019.

**DELEGATION –
VERNON WINTER
CARNIVAL
SOCIETY (P. 84)**

E. Ms. Deb White, Chair, Vernon Winter Carnival Society will attend to review the City of Vernon letter sent to the Society June 28, 2018 regarding their request for permission to remain in the current building.

6. COUNCIL INQUIRIES

7. ADMINISTRATION UPDATES

**ADMINISTRATION
UPDATES (P. 87)**

A. THAT Council receive the Administration Updates dated December 10, 2018.

8. UNFINISHED BUSINESS

**UBCM – COMMUNITY
CHILD CARE
PLANNING PROGRAM
GRANT (P. 95)**

A. THAT Council authorize Administration to apply for the \$25,000 UBCM Community Child Care Planning Program Grant;

AND FURTHER, that Council authorize Administration to partner with the District of Coldstream to apply for an additional \$25,000 to broaden the scope of the research to the Greater Vernon area.

9. MATTERS REFERRED: COMMITTEE OF THE WHOLE AND IN-CAMERA

10. NEW BUSINESS

A. Correspondence:

**VERNON MUSEUM &
ARCHIVES –
REQUEST TO
REMOVE
CENTENNIAL TREE
(P. 96)**

i) THAT Council acknowledge receipt of the request dated November 28, 2018 and ask that the Greater Vernon Museum and Archives retain the subject centennial tree for display in the future Cultural Centre.

**PURCHASE OF
BIOSOLIDS HAULING
TRAILER (P. 98)**

ii) THAT Council authorize the purchase of a trailer for the Vernon Water Reclamation Centre for the purpose of hauling biosolids, at an estimated cost of \$65,000, using funds from the Sewer Operating Reserves.

**PARKS &
RECREATION
MANAGEMENT
SOFTWARE UPDATE
(P. 99)**

iii) THAT Council receive the memorandum titled Parks & Recreation Management Software Update dated December 4, 2018 from Shayne Wright, Manager, Recreation Programs and the related demonstration provided on December 10, 2018 for information purposes.

B. Reports:**FREE PARKING FOR
ELECTRIC VEHICLES
(P. 101)**

- i) THAT Council receive the report titled “Free Parking for Electric Vehicles” and dated November 23, 2018 from the Transportation Planner for information.

**2019 FIRE TRAINING
CENTRE BUDGET
AND VERNON’S
PERCENTAGE SHARE
(P. 105)**

- ii) THAT Council approve the Fire Training Centre (FTC) Proposed 2019 Budget, the proposed Four (4) Year Facility Improvement Plan, and FTC Percentage Share of the 2019 Budget Requirements, subject to revision by BC Assessment, as attached to the report dated November 30, 2018, titled 2019 Fire Training Centre Budget and Vernon’s Percentage Share, as respectfully submitted by Deputy Chief Scott Hemstad.

**UNION OF BC
MUNICIPALITIES
(UBCM) COMMUNITY
EMERGENCY
PREPAREDNESS
FUND (CEPF) –
EVACUATION ROUTE
PLANNING (P. 114)**

- iii) THAT Council authorize the \$ 25,000 UBCM CEPF grant funding application as attached to the report titled *Union of BC Municipalities (UBCM) 2018 Community Emergency Preparedness Fund (CEPF) – Evacuation Route Planning* grant funding application, dated November 29, 2018 and respectfully submitted by the Director of Fire Rescue Services;

AND FURTHER, that Council support the proposed activities;

AND FURTHER, that Council authorize Administration to assume overall grant management.

11. LEGISLATIVE MATTERS**A. Bylaws:****ADOPTION
• 5714**

- i) THAT Bylaw #5714, “**3607 27 Street Rezoning Amendment Bylaw Number 5714, 2018**” – a bylaw to rezone the subject property from “R1 – Estate Lot residential” to “C4 – Street Oriented Commercial”, **be adopted;**

AND FURTHER that Council authorizes the Corporate Officer to **issue** Development Variance Permit **#00427**.
(P. 122)

- Memo dated December 3, 2018 from Roy Nuriel, Economic Development Planner, re: 3607 – 27th Street Rezoning Amendment Bylaw #5714, 2018 and Development Variance Permit Application #DVP00427
(P. 125)

- 5731

ii) THAT Bylaw #5731, “**Zoning Text (Cannabis) Amendment Bylaw Number 5731, 2018**” – a bylaw to amend Zoning Bylaw #5000, be **adopted. (P. 128)**

**FIRST, SECOND &
THIRD READINGS**

- 5729

iii) THAT Bylaw #5729, “**5012 Silver Star Road Closure Bylaw Number 5729, 2018**” - a bylaw to authorize closure and removal of the dedication as highway at 5012 Silver Star Road, be **read a first, second and third time. (P. 134)**

- 5732

iv) THAT Bylaw #5732, “**City of Vernon 2019 Financial Plan Bylaw Number 5732, 2018**” – a bylaw to adopt the “Financial Plan” for the Years 2019 – 2023, be **read a first, second and third time. (P. 137)**

12. COUNCIL INFORMATION UPDATES

A. Mayor and Councillors Reports.

13. INFORMATION ITEMS

A. Letter dated November 12, 2018 from TONG, Xiaoling, Consul General of the People’s Republic of China in Vancouver re: Congratulation on Election to Council **(P. 140)**

B. Letter dated November 22, 2018 from David Eby, QC, Attorney General and Mike Farnworth, Minister of Public Safety and Solicitor General re: Provincial issuance of licences for the retail sale of non-medicinal cannabis. **(P. 141)**

C. Letter dated December 1, 2018 from Alison Slater, Executive Director, Southern Interior Local Government Association (SILGA) re: Call for Resolutions for 2019 Convention **(P. 147)**

D. Letter dated December 1, 2018 from Alison Slater, Executive Director, Southern Interior Local Government Association (SILGA) re: SILGA Convention – Call for Nominations 2019 **(P. 149)**

E. Minutes from the following Committees of Council:
i) Transportation Advisory, September 6, 2018 **(P. 151)**

RECESS

14. RECESS MEETING

NOTES:

A. Public Hearing scheduled for at 5:30 pm at City Hall:

1. **"7250 Hitchcock Road Rezoning Amendment Bylaw Number 5728, 2018"**

RECALL

15. RECALL TO ORDER

THIRD READING

- **5728**

A. THAT Bylaw #5728, **"7250 Hitchcock Road Rezoning Amendment Bylaw Number 5728, 2018"** a bylaw to rezone the subject property from 'NU (NORD)' to 'HR1 (Hillside Residential Single and Two Family)', 'HR2 (Hillside Residential Multi-Family)', and 'P1 (Parks and Open Space)' **be read a third time. (P. 155)**

16. CLOSE OF MEETING

THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF A REGULAR OPEN MEETING OF COUNCIL
HELD MONDAY, NOVEMBER 26, 2018**

PRESENT: Mayor V. Cumming

Councillors: K. Fehr, S. Anderson, A. Mund
B. Quiring, D. Nahal (absent), K. Gares

Staff: W. Pearce, CAO
P. Bridal, DCAO, Director, Corporate Services
N. Nilsen, Communications Officer & Grants Coordinator
S. Koenig, Director, Operations
K. Flick, Director, Community Infrastructure & Development
D. Law, Director, Financial Services
B. Bandy, Manager, Real Estate
S. Kozin, Manager, Water Reclamation Services
R. Manjak, Director, Human Resources
Chief Lind, Director, Fire Services

*attended as required

Mayor Cumming called the Regular Open meeting to order at 8:41 am and requested a motion to move to Committee of the Whole.

Mayor Cumming reconvened the Regular Open meeting and requested a motion to move to In Camera.

**RESOLUTION TO
CLOSE MEETING**

Moved by Councillor Mund, seconded by Councillor Anderson:

BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90 of the *Community Charter as follows:*

1. *labour relations or other employee relations;*
2. *the security of the property of the municipality;*
- k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

CARRIED.

Mayor Cumming called the Regular Open meeting back to order at 1:30 pm.

PRESENT: Mayor V. Cumming

Councillors: K. Fehr, S. Anderson, A. Mund
K. Gares, B. Quiring, D. Nahal (absent)

Staff:

W. Pearce, Chief Administrative Officer
P. Bridal, DCAO/Director, Corporate Services
J. Nicol, Legislative Committee Clerk
D. Law, Director, Finance
K. Flick, Director, Community Infrastructure & Development
S. Koenig, Director, Operations*
D. Ross, Director, Recreation Services*
S. Wright, Recreation Coordinator*
E. Stranks, Manager, Engineering Dev. Services*
M. Dowhaniuk, Manager, Infrastructure Management*
S. Mitchell, Manager, Arena Events & Bookings*
N. Nilsen, Communications Officer & Grants Coordinator
C. Broderick, Manager, Current Planning*
A. Watson, Manager, Transportation*
R. Zubick, CPO Coordinator*

*Attended, as required

Others: Media and Members of the Public

ADOPTION OF THE AGENDA:

**APPROVAL OF
ITEMS LISTED ON
THE AGENDA**

Moved by Councillor Gares, seconded by Councillor Fehr:

THAT the agenda for the November 26, 2018, Regular Open meeting of the Council of The Corporation of The City of Vernon be adopted.

CARRIED.

ADOPTION OF MINUTES:

**COUNCIL
MEETINGS**

Moved by Councillor Mund, seconded by Councillor Anderson:

THAT the minutes of the Inaugural Meeting of Council held November 5, 2018 be adopted;

AND FURTHER, that the minutes of the Regular Meeting of Council held November 13, 2018, be adopted;

AND FURTHER, that the record of the Public Hearing held on November 13, 2018, be adopted;

AND FURTHER, that the minutes of the Committee of the Whole 9

Meeting of Council held November 13, 2018, be received.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

GENERAL MATTERS:

**DELEGATION –
NORTH OKANAGAN
COMMUNITY
CHAPLAINCY
(0220-03)**

Rev. Chuck Harper, Community Chaplain, North Okanagan Community Chaplaincy presented Mayor and Council with a Certificate of Appreciation for the City's involvement in the creation of the Homeless Memorial at Polson Park and noted the following:

- Since the proposal of a Homeless Memorial in 2013 until now, there have been 87 homeless related deaths and it continues to be a concern.
- Thank you to the City Staff who maintain the Memorial in Polson Park.

Moved by Councillor Fehr, seconded by Councillor Mund:

THAT Council receives the Certificate of Appreciation for City involvement in the creation of the Homeless Memorial at Polson Park, as presented by Rev. Chuck Harper, Community Chaplain, North Okanagan Community Chaplaincy at the Regular Council meeting held on November 26, 2018.

CARRIED.

**DELEGATION –
YOUTHFUL
VERNON
STRATEGY – CHILD
CARE NEEDS
ASSESSMENT
(0410-24)**

Michelle Kirby, MCFSA, Lynne Reside, ECEBC and Leola McMillan, ECEBC provided a presentation on opportunities for the City of Vernon to access funding for child care planning and for child care facilities in the community.

The following points were reviewed:

- Thank you for support received from the City of Vernon to date
- Collaboration with neighbouring communities is needed to build a universal childcare system
- Childcare BC – Vision – affordable, quality child care that is available to every family that wants or needs it
- Budget 2018 allocated \$1B over three years
- Federal government contributing \$153M over three years
- There is a current patchwork of childcare that is unable to respond to each community's different needs
- Three pillars of universal daycare:
 - **Affordability** - \$630M over three years
 - Parents fees reduced by \$250 in April, September saw the roll out of subsidy for families with annual income of \$45,000 and \$111,000

- **Quality** - \$136M over three years, wage enhancement to be paid in February 2019 and hope to attract employees back
- Opening 600 additional spaces
- **Accessibility** - \$237M over three years, need to increase spaces 50 to 60% availability
- Vernon chosen for two proto-type daycares at \$10 a day - \$200 a month maximum based on annual income
- **UBCM – Community Child Care Space Creation Program**
 - \$13M in funding in 2018/19 to create approx. 1,370 licensed child care spaces
 - Only local governments can apply for children aged 0-5 years, priority on infant toddler spaces
 - Up to \$1M available per application to create new spaces on City property
 - Application deadline – January 18, 2019
- **UBCM – Community Child Care Planning Program**
 - Up to \$25,000 for local governments to create child care space creation action plans
 - Collaboration between local communities encouraged as funding requests from other jurisdictions can be submitted as one request
 - Can have a contracted planner to determine gap and location of childcare facility
 - Application deadline – January 18, 2019
- **Childcare BC New Spaces Fund - \$221M**
 - 100% provincial funding available
 - Up to \$1M per facility for public-sector applicants
 - Application is open continuously – no arbitrary deadline
- **Success stories reviewed:**
 - Blueberry Creek Community School outside Castlegar located in former elementary school – hub of community activity, daycare for birth to 12 years old, \$10,000 grant from City of Castlegar
 - Port Alberni Friendship Centre – City donated and rezoned land, daycare includes indigenous language assistants
- **Leading Local Governments:**
 - District of Oak Bay – neighbourhood learning centre for 3 – 5 year olds constructed as part of new school, lease from School District
 - District of Tofino – daycare centre connected to health unit, offer living wages to employees
 - Cowichan Valley Regional District – offers childcare as part of their Recreation Centre.

Moved by Councillor Quiring, seconded by Councillor Gares:

THAT Pursuant to Council Procedure Bylaw 4840, Section 12 (c), Council considers the request from Michelle Kirby, MCFSA, Lynne Reside, ECEBC and Leola McMillan, ECEBC for the City of Vernon to

access funding under the Childcare BC Plan, at this meeting. (requires 2/3 majority vote of Council).

CARRIED, unanimously.

Moved by Councillor Anderson, seconded by Councillor Gares:

THAT Council directs Administration to review the Childcare BC Plan as presented by Michelle Kirby, MCFSA, in which there are three funding opportunities as follows:

1. \$1M grant for the creation of daycare spaces on City owned land (deadline January 18, 2019),
2. \$25,000 grant to create a child care space action plan (deadline January 18, 2019) and
3. \$1M per facility for public-sector applicants (no deadline)

AND FURTHER, that a detailed report be brought forward to the January 7, 2019 regular open meeting, providing consideration of the proposal and any additional information, including, but not limited to, overall costs relating to capital, potential location, operating, partnership, potential subsidy's, and the 15 year commitment.

CARRIED.

**PRESENTATION –
RESTORATIVE
JUSTICE SOCIETY –
NORTH OKANAGAN
– SEMI-ANNUAL
REPORT
(7500-20-06)**

Margaret Clark, Executive Director, Restorative Justice Society – North Okanagan, Provided a Semi-Annual report review for January – June 2018.

The following points were reviewed:

- Restorative Justice Society supported the People's Law School conference earlier this year
- 12 referrals and several carried over from 2017, generated a total of 11 agreements
- Nine agreements resolved this year
- Three still open and active
- Average time was 37 hours per file, 2017 was 34 hours
- Goal is to hold offender accountable, service is for the person harmed
- Thank you for ongoing support.

Moved by Councillor Anderson, seconded by Councillor Fehr:

THAT Council receives the 'Restorative Justice Society – North Okanagan "Semi Annual Report (January – June 2018)" as provided by Ms. Margaret Clark, Executive Director, at the November 26, 2018 Regular Council Meeting.

CARRIED.

COUNCIL INQUIRIES**TRONSON ROAD
UPGRADES
(8300-06)**

Council inquired when upgrades along Kin Beach to provide a bike and walking path. An Admin update will be provided.

**DOWNTOWN
VERNON LIGHT-UP
(0230-26)**

Council noted that complaints had been received about the Downtown Light-up this past weekend. This event is put on by the Downtown Vernon Association and complaints should be directed to them.

**SMALL HOUSING
CONFERENCE
(0540-31)**

Craig Broderick attended the Small Housing Conference in Vancouver on November 17, 2018 and provided Council with the following Conference highlights:

- State of California has developed an accessory building bylaw – to allow accessory building units. The State has received 10,000 applications to date.
- A design panel reviewed the different styles and strategies of providing small houses
- City of Vancouver is getting an investment in micro suites with shared amenities – like recreation rooms and kitchens
- City of Coquitlam has developed policies for small housing but has had not uptake yet
- City of Nelson promoting laneway housing
- City of Vernon has many policies in place, need to examine barriers.
- Presentation to be distributed to Council.

**GARBAGE ON KIN
BEACH
(4020-01)**

Council expressed concern over the dumping of garbage along Okanagan Landing Road and encouraged the public to report anyone seen dumping garbage.

ADMINISTRATION UPDATES**ADMINISTRATION
UPDATES
(0550-05)**

Moved by Councillor Mund, seconded by Councillor Gares:

THAT Council receives the Administration Updates dated November 26, 2018.

CARRIED.

UNFINISHED BUSINESSMATTERS REFERRED FROM THE IN-CAMERA MEETING – November 26, 2018

THAT Council brings forward, as public information, the following motions **declassified** from confidential to non-confidential at the **November 26, 2018**, In Camera meeting:

**COV / IAFF
AGREEMENT
(2670-20)**

'THAT Council approve the Collective Agreement terms agreed to on November 15, 2018 between IAFF Local 1517 and Administration, and as presented in the Memorandum of Agreement attached to the Internal Memorandum, dated November 19, 2018, titled COV/IAFF Agreement, and respectfully submitted by the Director of Fire & Rescue Services;

AND FURTHER, that Council authorize the Mayor and Administration to execute the subject Collective Agreement between IAFF-Vernon Local 1517 and the City of Vernon for the period January 1, 2016 – December 31, 2019;

AND FURTHER, that Council authorizes Administration to pay the IAFF retroactive salary increases for 2016 and 2017, from the Salary Reserve.

NEW BUSINESS

CORRESPONDENCE:

REPORTS:

**UNION OF BC
MUNICIPALITIES
(UBCM)
COMMUNITY
RESILIENCY
INVESTMENT
PROGAM (CRI)
FIRESMART
COMMUNITY
FUNDING &
SUPPORTS GRANT
APPLICATION
(7320-01)**

Moved by Councillor Anderson, seconded by Councillor Quiring:

THAT Council authorize the \$100,000, UBCM "2019 Community Resiliency Investment Program" grant funding application; as attached to the Report/Recommendation of the same title, dated November 19, 2018 and respectfully submitted by the Director, Fire & Rescue Services.

AND FURTHER, that Council support the proposed wildland urban interface fuel management activities as prioritized and in-line with the Vernon Community Wildfire Protection Plan (CWPP) (July 2, 2014);

AND FURTHER, that Council authorize the Administration to assume overall grant management.

CARRIED.

LEGISLATIVE MATTERS:

**ADOPTION
• 5723**

Moved by Councillor Mund, seconded by Councillor Quiring:

THAT Bylaw #5723, "**Zoning Text (RTR – Resort Residential) Amendment Bylaw Number 5723, 2018**" – a bylaw to amend Zoning Bylaw #5000, **be adopted.**

CARRIED.

COUNCIL INFORMATION UPDATES:**COUNCILLOR AKBAL MUND**

Councillor Mund provided a verbal report on the following matters:

**MEETING/EVENT
ATTENDANCE**

- Attended Downtown Light-up
- Was elected Vice-Chair of Special Olympics Committee

COUNCILLOR BRIAN QUIRING

Councillor Quiring provided a verbal report on the following matters:

**MEETING/EVENT
ATTENDANCE**

- Attended the Climate Action Task Force meeting.

MAYOR VICTOR CUMMING

Mayor Cumming provided a verbal report on the following matters:

**MEETING/EVENT
ATTENDANCE****Attended:**

- Affordable housing conference in Vancouver
- Rotary Dream Auction
- Downtown Light-up.

COUNCILLOR KARI GARES

Councillor Gares provided a verbal report on the following matters:

**MEETING/EVENT
ATTENDANCE**

- Attended affordable housing conference in Vancouver
- Met with Winter Carnival Society

COUNCILLOR KELLY FEHR

Councillor Fehr provided a verbal report on the following matters:

- Attended Partners in Action meeting

INFORMATION ITEMS:

Council received the following information items:

- A. Letter dated October 3, 2018 from Mayor Jeannette Townsend, Village of Valemount, re: Donations Given to Charities on Behalf of Guest Speakers at UBCM
- B. Letter dated October 30, 2018, from Mayor Colin Basran, City of Kelowna, re: Congratulation on Election to Office
- C. Letter dated October 31, 2018 from Jim Hamilton, President,

Okanagan College, re: Congratulations on Election to Office

- D. Letter dated November 1, 2018 from Jill Atkey, Chief Executive Office, BC Non-Profit Housing Association and Thom Armstrong, Executive Director, Co-operative Housing Federation of BC re: Congratulations on Election to Office
- E. Letter dated November 6, 2018 from Katrina LeNoury, Assessor, Thompson Okanagan, re: Congratulations on Election to Office
- F. Minutes from the following Committees of Council:
 - (i) Tourism Commission, October 24, 2018

RECESS

Mayor Cumming recessed the meeting at 2:49 p.m.

RECONVENE

Mayor Cumming reconvened the Regular Open Meeting of the Council of the Corporation of the City of Vernon at 6:10 pm.

PRESENT:

Mayor Cumming

Councillors: S. Anderson, B. Quiring, C. Gares,
K. Fehr, D. Nahal, A. Mund

Staff: W. Pearce, CAO
P. Bridal, DCAO/Corporate Officer
J. Nicol, Legislative Committee Clerk
K. Flick, Director, Community Infrastructure & Development
E. Stranks, Manager, Engineering Dev. Services
E. Morrison, Transportation Planner
S. Knuhtsen, Manager, Building & Licensing
A. Watson, Manager, Transportation
K. Poole, Manager, Economic Development and Tourism

Others: Members of the Public

THIRD READING

- 5730

Moved by Councillor Mund, seconded by Councillor Anderson:

THAT Bylaw #5730, "**Zoning Text (Additional Setbacks from City Roads) Amendment Bylaw Number 5730, 2018**" – a bylaw to amend Zoning Bylaw #5000 **be read a third time.**

CARRIED.

- 5731

Moved by Councillor Gares, seconded by Councillor Quiring:

THAT Bylaw #5731, "**Zoning Text (Cannabis) Amendment Bylaw Number 5731, 2018**" – a bylaw to amend Zoning Bylaw #5000, **be read a third time.**

CARRIED.

Moved by Councillor Quiring, seconded by Councillor Anderson:

THAT Council directs that Administration to investigate the ramifications of allowing processing in the A1 Zone within the Agricultural Land Reserve;

AND FURTHER, that Council directs Administration to clarify the definition of 'processing'.

CARRIED.

**CLOSE OF
REGULAR OPEN
MEETING**

Mayor Cumming closed the Regular Meeting at 6:28 pm.

CERTIFIED CORRECT:

Victor Cumming
Mayor

Patti Bridal
Corporate Officer

THE CORPORATION OF THE CITY OF VERNON
RECORD OF A PUBLIC HEARING OF COUNCIL
HELD MONDAY, NOVEMBER 26, 2018 COUNCIL CHAMBERS
3400 – 30 STREET, VERNON, B.C.

PRESENT: Mayor Cumming

Councillors: K. Fehr, B. Quiring, K. Gares,
S. Anderson, D. Nahal, A. Mund

Staff: W. Pearce, CAO
P. Bridal, DCAO/Corporate Officer
J. Nicol, Legislative Committee Clerk
K. Flick, Director, Community Infrastructure & Development
E. Stranks, Manager, Engineering Dev. Services
E. Morrison, Transportation Planner
S. Knuhtsen, Manager, Building & Licensing
A. Watson, Manager, Transportation
K. Poole, Manager, Economic Development and Tourism

Others: Members of the Public

Mayor Cumming called the Public Hearing to order at 5:31 p.m.

Mayor Cumming advised that as the legislative requirements were not met, the Public Hearing for **“7250 Hitchcock Road Rezoning Amendment Bylaw Number 5728, 2018”** has been **postponed** until December 10, 2018.

RECESS Mayor Cumming called a short recess at 5:32 pm.

RECONVENE Mayor Cumming reconvened the Public Hearing at 5:35 pm

Mayor Cumming outlined the procedures to be followed.

Corporate Officer, Patti Bridal advised that Notice of the Public Hearing was published in the **Friday, November 2, 2018, Wednesday, November 21, 2018 and Friday, November 23, 2018** issues of the Morning Star Newspaper, as required by the *Local Government Act*.

A. “Zoning Text (Additional Setbacks from City) Amendment Bylaw Number 5730, 2018”

Administration provided a brief overview of the application.

Prior to the Public Hearing no written submissions were received.

Mayor Cumming called a first time for representation from the public in attendance with regard to:

“Zoning Text (Additional Setbacks from City) Amendment Bylaw Number 5730, 2018”

Mayor Cumming called a second, third and final time for representation from the public. There being none, Mayor Cumming closed the Public Hearing for:

“Zoning Text (Additional Setbacks from City) Amendment Bylaw Number 5730, 2018”

B. “Zoning Text (Cannabis) Amendment Bylaw Number 5731, 2018”

Administration provided a brief overview of the application.

Prior to the Public Hearing one written submission was received, as follows:

| Date | Name |
|-------------------|---|
| November 22, 2018 | Susan Lehman on behalf of the Board of Directors, Downtown Vernon Association |

Mayor Cumming called a first time for representation from the public in attendance with regard to:

“Zoning Text (Cannabis) Amendment Bylaw Number 5731, 2018

| SPEAKER NAME | COMMENTS |
|----------------|---|
| Russ Stevenson | <ul style="list-style-type: none">• Owns ‘Herbs Healing Centre’• Has a problem with processing as plants would need to be moved ‘live’• Would like processing and cultivation on same property• Would mean a lot less traveling around town• Does not make sense to not have both processing and cultivation on same property |

Mayor Cumming called a second, third and final time for representation from the public. There being none, Mayor Cumming closed the Public Hearing for:

“Zoning Text (Cannabis) Amendment Bylaw Number 5731, 2018

CLOSE:

The Public Hearing closed at 6:09 pm.

CERTIFIED CORRECT:

Victor Cumming
Mayor

Patti Bridal
DCAO/Corporate Officer

THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF A SPECIAL REGULAR OPEN MEETING
HELD WEDNESDAY, NOVEMBER 28, 2018, AND THURSDAY, NOVEMBER 29, 2018
2018 – 2023 FINANCIAL PLAN**

PRESENT: Mayor A. Cumming

Councillors: K. Gares, K. Fehr, A. Mund
S. Anderson, B. Quiring, (D. Nahal, absent)

Staff: W. Pearce, Chief Administrative Officer
D. Law, Director, Financial Services
A. Stuart, Manager, Financial Planning & Reporting
L. Fitchett, Administrative Asst. Finance
P. Bridal, Deputy CAO/Director, Corporate Services
S. Blakely, Manager, Legislative Services
K. Flick, Director, Community Infrastructure & Dev.
S. Koenig, Director, Operation Services
R. Manjak, Director, Human Resources
Supt. S. Baher, Officer in Charge, RCMP*
Insp. G. Stewart, RCMP, Operations Officer*
D. Lind, Fire Chief*
S. Hemstad, Deputy Fire Chief, Operations*
J. Barrie, Administrative Assistant, Fire Rescue*
D. Ross, Director, Recreation Services*
T. Marten, Financial Analyst*
J. Rice, Manager, Manager, Public Works
R. Strobel, Manager, Fleet
S. Kozin, Manager, Water Reclamation Centre
B. Bandy, Real Estate Manager*
M. Beauregard, Supervisor, Building Maintenance
C. Barker, Manager, Revenue*
K. Poole, Manager, Economic Development & Tourism*
A. Watson, Manager, Transportation*
M. Dowhaniuk, Manager, Infrastructure Management*
G. Lefebvre, Aquatic Coordinator*
S. Wright, Recreation Coordinator*
L. Walker, Office Coordinator – Recreation*
W. Mihalicz, Recreation Facilities Coordinator*
S. Mitchell, Manager, Arena Events & Bookings*
K. Kryszak, Manager, Parks & Public Spaces*
C. Ovens, Manager, Roads, Drainage & Airport*
S. Irwin, Utilities Manager*
C. Fredin, Occupational Health and Safety Coordinator*

**present as required*

Others: Media and Members of the public

CALL TO ORDER

Mayor Cumming called the meeting to order at 9:02 am.

AGENDA ADOPTION

Moved by Councillor Mund, seconded by Councillor Gares:

THAT the Agenda for the November 28, 29 & 30 2018, Special Regular Open Meeting of Council be adopted.

CARRIED.

NEW BUSINESS**2019 - 2023
FINANCIAL PLAN**

Mr. Will Pearce, CAO provided an overview of the proposed Budget for 2019.

The following points were reviewed:

- Overview provided during distribution several weeks ago
- This is the 8th consecutive year, under Council direction, that staff has delivered a restraint budget
- Recommended 8th consecutive year a tax revenue increase of 1.8% or less
- CPI currently at 2.5%– 2.9%
- Budget for Operations is being presented with significantly less than 1.8%
- BC Assessment anticipated increase in revenues due to growth are applied directly to Operating Budget
- An increased provision in service is expected due to increase in populations
- New revenues due to growth accommodate and pay for services to new residents and businesses
- BC Assessment estimates \$500,000 increase
- Budget handed out with estimated \$400,000 (conservative estimate)
- Spreadsheet distributed that reflects this change
- 'Power Point' amended to include this change
- Overall Operating Budget proposed at 0.93%
- 1.41% proposed to fill gap in revenue created by applying one time dollars to 2018 budget due to significant increase in RCMP resources (\$534K)
- 1.06% represents all of the service level increments outlined in the budget (summarized on distributed sheet) – largely paying operating costs for capital items purchased/created in 2018 (parks, protective services relocation, etc.)
- Total = 3.40%
- 1.9% Infrastructure Levy Program (cumulative year over year) – the intent of which is to 'tax and benefit' – immediately benefits the taxpayer through infrastructure projects (road reconstruction, etc)
- New total = 5.30%

Ms. Debra Law, Director, Financial Services reviewed the 2019 – 2023 Financial Plan.

The following points were reviewed:

- Process reviewed for budget meetings
- Three full days set aside
- Traditionally does not require this amount of time, but does not want to rush process for new Council
- Lineup proposed in the agenda – reviewed
- Each Division will review Operating Budget and request endorsement
- Each Division will then review Change Requests and request endorsement of same
- Department Managers are present to answer any questions
- Always up to Council to examine endorsements and reconsider should they so choose to do so

Aaron Stuart, Manager, Financial Planning & Reporting reviewed the adjustable spreadsheet that will be updated and shown on screen throughout the process.

The following points were reviewed:

- On screen projector has tracking sheet to show changes as the budget moves through process
- Bottom will indicate tax increase as decisions are made
- Highlights each Division and shows 2019 Budget Proposed and what last year's budget was
- Last column indicates cumulative increase
- The sheet can be changed on request so impact of decisions can be viewed
- Can always go back and revisit endorsements should adjustments be desirable

**DIVISIONAL BUDGET
REVIEWS**

Council proceeded with a review of the Divisional Budgets.

RCMP

Superintendent Shawna Baher, Officer in Charge, RCMP reviewed the RCMP Budget.

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council **receives and endorses** the 2019 RCMP Divisional Budget, as presented.

CARRIED.

FIRE RESCUE SERVICES

Fire Chief David Lind reviewed the Fire Rescue Services Budget.

Moved by Councillor Anderson, Seconded by Councillor Mund:

THAT Council **receives and endorses** the 2019 Fire Rescue Services Divisional Budget (320, 321, 322, 323 and 965 Projects), as presented.

CARRIED.

RECESS

Mayor Cumming called for a recess at 10:11 am

RECONVENE

Mayor Cumming called the recessed meeting back to order at 10:22 am

Councillor Quiring returned to the meeting at 10:28 am

OPERATION SERVICES

Ms. Shirley Koenig, Director, Operation Services, reviewed the Operating Budget for Operation Services.

Moved by Councillor Mund, Seconded by Councillor Anderson:

THAT Council **receives and endorses** the 2019 Budget for Operations Services Division, as presented.

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council approves the following Change Request for Operation Services:

2638 Foothills Ravine Trail – Operating (632)
\$ 5,000 (taxation)

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Fehr:

THAT Council approves the following Change Requests for Operation Services:

2633 Beachcomber Lake Access – Operating (411)
\$ 8,000 (taxation)

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Anderson:

THAT Council approves the following Change Requests for Operation Services:

2649 Bylaw Office in Parkade – Operating (463)
\$ 12,000 (taxation)

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council approves the following Change Requests for Operation Services:

2628 Kin Beach – Cottonwood Trees Annual Maintenance (663) \$ 15,000 (taxation)

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Fehr:

THAT Council approves the following Change Requests for Operation Services:

2630 Becker Park / Bike Skills Park – Operating (600)
\$ 17,800 (taxation)

CARRIED.

Moved by Councillor Gares, Seconded by Councillor Mund:

THAT Council approves the following Change Requests for Operation Services:

2635 Capital Projects – Operating (415)
\$ 18,712 (taxation)

CARRIED.

Moved by Councillor Anderson, Seconded by Councillor Mund:

THAT Council approves the following Change Requests for Operation Services:

2634 Lakeshore Park – Operating (600)
\$ 38,900 (taxation)

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Fehr:

THAT Council approves the following Change Requests for Operation Services:

2629 Hurlburt Park – Operating (600)
\$ 47,400 (taxation)

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Gares:

THAT Council approves the following Change Requests for Operation Services:

2631 Lakers Clubhouse – Additional Mowing (631)
\$ 4,000 (taxation)

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council approves the following Change Requests for Operation Services:

2674 Airport – Auditing of Safety Management System (401)
\$ 30,000 (2017 Unexpended Uncommitted Budget)

CARRIED.

Moved by Councillor Gares, Seconded by Councillor Anderson:

THAT Council approves the following Change Requests for Operation Services:

2672 Polson Park – Spray Park Improvements (610)
\$ 6,500 (2017 Unexpended Uncommitted Budget)

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Fehr:

THAT Council approves the following Change Requests for Operation Services:

2650 New Downtown Washroom Facility (466)
\$165,000 (MFA Refund Reserve)

CARRIED.

PUBLIC INPUT

Mayor Cumming called for Public Input on the 2019 to 2023 Financial Plan at 11:33 a.m.

1. Bill Carlson

- Has questions for Mr. Ross regarding Kal Place North
- Only one year ago he asked about overages and concerns – understands it came in on time and on budget
- Q. Were any overages used?
- Doug Ross: What is meant by overages?
- Asked if we would be in similar position as track. Process for construction outlined and any overages would need addressing
- Handicap access is really well done, but no seating so they can view a game
- Seating is inadequate – knees high and no back support
- Is a fan of minor hockey due to grand kids and attends regularly – others have probably complained
- Can any saved money be used to improve seating?
- A. Ross: Still under budget – small contingency – still some work to be done in spring – hesitant to use contingency before done. Some items they have in mind for funds.
- Mayor noted Council can consider the comment provided at a Regular Council meeting

2. Dean Roosevelt

- Cost of washroom is \$165,000 – read similar units in other communities were \$140,000 – please explain
- A. Mike: Cost could come down if two ordered. Also includes installation. Depending on placement – cost could be affected
- Mayor: Exchange could affect costs as well
- Q. Winter Carnival Building – not up to code – is there an engineering report that says this?
- A. Mayor – Can take comment to Council and provide answer through staff as question is not budget related.
- Q. Budget noted at \$270,000 for 11.8 FTE in Bylaws (pg 152) – is that salaries? A. Director Corporate Services: Budget is for overall Dept. – difference is only \$5,000+ between two years. Noted salary cost broken down within budget (P. 153)

Mayor Cumming called a second, third, and final time for representation from the public, and there being none,

Mayor Cumming closed the Public Input on the 2019 to 2023 Financial Plan at 11:43 a.m.

Moved by Councillor Mund, Seconded by Councillor Fehr:

THAT Council approves the following Change Requests for Operation Services:

2641 Spray Irrigation – Replacement of Parts and Equipment (490) \$ 50,000 (Sewer Utility Reserves)

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Fehr:

THAT Council approves the following Change Requests for Operation Services:

2642 Spray Irrigation – High Lift Station Gang Switch (490) \$ 30,000 (Sewer Utility Reserves)

CARRIED.

Moved by Councillor Anderson, Seconded by Councillor Gares:

THAT Council approves the following Change Requests for Operation Services:

2643 Spray Irrigation – MacKay Reservoir Main Dam Rip Rap Deficiencies (490) \$ 30,000 (Sewer Utility Reserves)

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Mund:

THAT Council approves the following Change Requests for Operation Services:

2644 Spray Irrigation – Telemetry / Communication for Lower and Upper Thorlakson Pump Station (490) \$ 20,000 (Sewer Utility Reserves)

CARRIED.

RECESS

Mayor Cumming called for a recess at 11:49 pm

RECONVENE

Mayor Cumming called the recessed meeting back to order at 1:02 pm

**DIVISIONAL BUDGET
REVIEWS CONTINUED**

Council continued reviewing Divisional Budgets.

**RECREATION
SERVICES**

Mr. Doug Ross, Director, Recreation Services, reviewed the Operating Budget, for Recreation Services.

Moved by Councillor Mund, Seconded by Councillor Anderson:

THAT Council **receives and endorses** the 2019 Recreation Services Divisional, (including Lakers Clubhouse) budget, as presented.

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Fehr:

THAT Council **receives and endorses** the 2019 Lakers Clubhouse budget, as presented.

CARRIED.

Moved by Councillor Gares, Seconded by Councillor Mund:

THAT Council approves the following Change Requests for Recreation Services:

2625 Lakers Clubhouse Grounds Project (456)
\$ 38,364 (Fortis BC LILO Reserves)

CARRIED.

RECESS

Mayor Cumming called for a recess at 1:45 pm

RECONVENE

Mayor Cumming called the recessed meeting back to order at 1:49 pm

**DIVISIONAL BUDGET
REVIEWS CONTINUED**

Council continued reviewing Divisional Budgets.

**COMMUNITY
INFRASTRUCTURE &
DEVELOPMENT
SERVICES**

Ms. Kim Flick, Director, Community Infrastructure & Development, Services reviewed the Operating Budget for Community Infrastructure & Development.

Moved by Councillor Quiring, Seconded by Councillor Gares:

THAT Council **receives and endorses** the 2019 Budget for Community Infrastructure & Development, Services Division, as presented.

CARRIED.

CAPITAL BUDGET

Mark Dowhaniuk, Manager, Infrastructure Management reviewed the 2019 proposed Capital Budget.

Moved by Councillor Quiring, Seconded by Councillor Mund:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-01 30 ST ROAD IMPROVEMENT AND UTILITY RECONSTRUCTION** in the amount of \$5,824,956

CARRIED.

Moved by Councillor Anderson, Seconded by Councillor Gares:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-02 BX CREEK SEDIMENT CONTROL STRUCTURE** in the amount of \$1,196,731

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Fehr:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-03 48 AVENUE DRAINAGE AND ROAD REHABILITATION** in the amount of \$2,682,000

CARRIED.

Moved by Councillor Anderson, Seconded by Councillor Quiring:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-04 15 AVE REHABILITATION** in the amount of \$2,200,000

CARRIED.

PUBLIC INPUT

Mayor Cumming called for Public Input on the 2019 to 2023 Financial Plan at 2:34 p.m.

1. Barry Beardsell

- Too bad he entered just as Council approved 30th Street - ridiculous project
- Absurd proposal to have two roundabouts so close
- That whole project is a waste of money
- Single lane both directions
- No provisions for pull offs for bus
- Not really going to improve traffic flow
- Project is \$20 million and everything else is on hold because of it
- \$5 million in this budget and hardly anything else is being improved
- Spending all money on stupid projects like this
- Slow it down and spend it elsewhere
- Traffic light on 35th Avenue triggered due to Polson Greenway yet no Ministry of Transportation (MoT) cooperation for light on highway at 35th
- Capital budget to be spent on other side of 35th Avenue – why does this take this kind of priority
- Virtually bankrupted DCCs – will be (-\$24,000) at end of year for roads
- Should follow best practices guide of Province
- Transit – deficit in transit of 1.5 million
 - Biggest joke in town – big buses going round and round
 - Can do much this year, but do a study so next year's budgets come down to reason
 - If you want to spend that amount net – for empty buses there is something wrong
- Future projects – get on the back of highways – previous Mayor did nothing just that stupid Stickle Road
- Only MoT project coming up in 2018 was for a right turn off highway at 43rd and cancelled due to budget as bids came in way over

- Not the bad part – what is in MoT budget for 2019 March? nothing – what has City of Vernon said?– nothing
- Polson Greenway pursued even though there is a major traffic problem at Highway 6 at 30th but MoT has nothing in budget
- Get ducks in order
- Puzzled on reserves – what is LS Tax Reserve?
- DCC balance is ridiculous
- Tax increase of 5.3% - politicians love talking about affordable housing but it will be affordable taxes people will talk about
- It's a terrible budget - go back to staff and tell them to knock it back to 3% - it's the only way you are going to get there
- If you keep proceeding this way, they will do it to you every year

Mayor Cumming called a second, third, and final time for representation from the public, and there being none, Mayor Cumming closed the Public Input on the 2019 to 2023 Financial Plan at 2:43 p.m.

RECESS

Mayor Cumming called for a recess at 2:44 pm

RECONVENE

Mayor Cumming called the recessed meeting back to order at 2:53 pm

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-05 AIRPORT RUNWAY REPLACEMENT** in the amount of
\$ 600,000

CARRIED.

Councillor Quiring entered the meeting at 2:57 pm

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-06 LAND ACQUISITION** in the amount of
\$ 350,000

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Anderson:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-07 INCREASE ROAD MAINTENANCE** in the amount of \$ 98,655

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-08 INCREASE OVERLAY BUDGET** in the amount of \$ 200,000

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Fehr:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-09 CAPITAL DESIGN** in the amount of \$1,371,835

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Mund:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-10 INFRASTRUCTURE ENGINEER** in the amount of \$ 121,523

AND FURTHER, that this approval replaces the FTE position approved by Council resolution dated July 17, 2017 as follows:

‘THAT Council authorize the addition of one Full Time Equivalent position to the Community Infrastructure and Development Services Division, to be funded as an eligible expense as part of the Okanagan Landing Sewer Extension project funded under the Community Water and Wastewater Fund for the project duration, and funded from 1.9% Infrastructure Levy following the completion of Okanagan

Landing Sewer Extension project.'

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Quiring:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-11 PIPE VIDEO INSPECTION** in the amount of \$ 40,000

CARRIED.

Moved by Councillor Anderson, Seconded by Councillor Gares:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-12 CIPP STORM & SANITARY REHAB** in the amount of \$ 600,000

CARRIED.

Moved by Councillor Anderson, Seconded by Councillor Quiring:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-13 FUND STORM MAINTENANCE AT VARIOUS LOCATIONS (PW AND UTILS)** in the amount of \$ 363,000

CARRIED.

Councillor Anderson left the meeting at 3:15 pm

Moved by Councillor Mund, Seconded by Councillor Quiring:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-14 PRIORITY DRAINAGE IMPROVEMENT PROJECT** in the amount of \$ 90,000

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Fehr:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-15 BUILDING FACILITY RENEWAL** in the amount of \$ 550,000

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Mund:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-16 TRANSPORTATION SAFETY IMPROVEMENTS** in the amount of \$ 100,000

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Fehr:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-17 TRANSIT & BIKE PARKING INFRASTRUCTURE IMPROVEMENTS** in the amount of \$ 30,000

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Quiring:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-18 POLSON PARK MULTI-USE PATH** in the amount of \$ 432,000

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Quiring:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-19 15TH ST / MIDDLETON WAY NETWORK CONNECTION** in the amount of \$ 193,000

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Mund:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-20 INFILL SIDEWALKS** in the amount of \$ 60,000

CARRIED.

Moved by Councillor Gares, Seconded by Councillor Mund:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-21 SIGNAL TIMING PROGRAM** in the amount of \$ 45,000

CARRIED.

Moved by Councillor Gares, Seconded by Councillor Quiring:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-22 PARK CONSTRUCTION CANADIAN LAKEVIEW PARK LOT** in the amount of \$361,000

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Fehr:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-23 PARK UPGRADE – POTTERY RAVINE PARK** in the amount of \$ 202,000

CARRIED.

Councillor Quiring declared a Conflict of Interest in the following matter as his firm may conduct work on this project. Councillor Quiring left the meeting at 3:42 pm

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-24 WASHROOM RENOVATIONS – DND** in the amount of \$ 306,000

CARRIED.

Councillor Quiring returned at 3:43 pm.

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-25 TRAIL CONNECTION – WHITECOURT PLACE TO FOOTHILLS PLACE** in the amount of \$ 75,000

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Quiring:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-26 PARK INFRASTRUCTURE RENEWAL – CITY WIDE** in the amount of \$ 50,000

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Fehr:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-27 SANITARY AND STORM MODEL AND FLOW MONITORING** in the amount of \$ 150,000

CARRIED.

Moved by Councillor Fehr, Seconded by Councillor Quiring:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-28 PRIORITY SANITARY RECONSTRUCTION** in the amount of \$ 150,000

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-29 OKANAGAN LANDING SANITARY SEWER LOCAL AREA SERVICE** in the amount of \$2,984,000

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-30 TRUNK MAIN INSPECTION** in the amount of \$ 75,000

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Mund:

THAT Council **receives and endorses** the following Capital Project as presented in the 2019 Budget:

- **2019-31 DOWNTOWN WASHROOM UPGRADE** in the amount of \$ 200,000

CARRIED.

CONCLUSION

Debra Law, Director, Finance thanked all participants for efforts throughout the day.

The meeting is scheduled to recess now and begin again at 9:00 am tomorrow morning with a continuation of presentations and one more public input opportunity at 11:30 am.

RECESS

Mayor Cumming recessed the meeting at 4:02 p.m. to be reconvened on Wednesday, November 29, 2018, at 9:00 a.m.

RECONVENE

Mayor Cumming reconvened the special Budget meeting at 9:04 a.m. on Wednesday, November 29, 2018.

PRESENT: Mayor A. Cumming

Councillors: S. Anderson, K. Gares, A. Mund,
K. Fehr, B. Quiring, (D. Nahal, absent)

Staff: W. Pearce, Chief Administrative Officer
P. Bridal, Deputy CAO/Director, Corporate Services
S. Blakely, Manager, Legislative Services
D. Law, Director, Financial Services
A. Stuart, Manager, Financial Planning & Reporting
R. Manjak, Director, Human Resources
D. Lind, Fire Chief
K. Flick, Director, Community Infrastructure & Development
D. Ross, Director, Recreation Services
S. Koenig, Director, Operation Services
B. Bandy, Real Estate Manager
G. Gaucher, Manager, Protective Services*
A.M. Foster, Manager, Municipal Support Services*
J. Luxton, Admin Support & Training Coordinator*
W. Ikesaka, Manager, Information Services
B. Donker, Application System Administrator*
K. Satchell, Technical Systems Administrator*
T. Bowness, Systems Analyst*
S. Biluk, Administrative Asst., Corporate Services*
D. Lees, Sr. Bylaw Enforcement Officer*
M. Dowhaniuk, Manager, Infrastructure Management*
L. Valair, HR Assistant*
K. Natsuhara, Payroll Clerk*
J. Clary, Advisor, Learning & Development*
S. Patterson, Specialist, Talent Acquisition & Retention*
N. Wood, Payroll & Benefits Coordinator*
C. Fredin, Occupational Health & Safety Coordinator*
C. Sheel, Manager, Procurement Services*
J. Rice, Manager, Public Works*
R. Zubick, CPO Coordinator*
N. Nilsen, Manager, Communications & Grants*
N. Lupyrypa, Finance Clerk*
A. Van der Gulik, PRIME Coordinator

**present as required*

Will Pearce, CAO provided a recap of yesterday's proceedings.

The following points were noted:

- Noted Mr. Beardsell's comments to "Return Budget and come back at 3%"
- Noted that the suggested increase is simply too high
- Before Council now is a budget of 0.96%
- The budget increase all in is 2%
- The increases allow Administration to operate new capital projects added (parks, etc)
- The increases permit Protective Services to address issues in the Community as requested by the public
- The increases invest in a safe work environment for staff
- Need to 'fill in hole' as discussed previously
 - Not a criticism of previous Council
 - Challenge was great in 2017 for 2018
 - Facing 14% increase
 - Council choose to spread the challenge over two years
 - Dealing with the issue in the 2019 budget amounts to a 1.14% increase
 - Infrastructure – during the period Mr. Beardsell was on Council infrastructure was grossly underfunded
 - At some point infrastructure fails
 - 8 years ago only \$154,000 per year was directed toward infrastructure (equating to one half of one block of road)
 - Through the cumulative levy of 1.9% we will invest \$4.4 million dollars in municipal tax dollars into municipal infrastructure
 - Casino grant of \$2 million and other grants we will invest at an unprecedented rate – almost \$22 million
 - The 30th to 29th Connector is the main project but it is only one of 31 initiatives
 - It is the last link in creating a north/south connector
 - It is a calmer corridor for alternative travel to move people (bikes, buses, walkers, and cars)
 - In the future the corridor will push from Osoyoos to Salmon Arm
 - Yesterday a diverse capital program
 - We are taking aggressive steps to address flooding issues and enhancing parks

- We are monitoring water quality in our creeks so we are better prepared for high flow
- With Council approval we are building a cohesive community
- Yesterday and this morning we see individual pieces of a complex puzzle
- Noted RCMP initiatives and active recruitment to address issues in our Community and attack the opioid crisis
- Community Infrastructure and Development actively hiring to fill vacancies – to facilitate and guide development
- Record pace of development
- Working with BC Housing to bring affordable and accessible housing to our community – Vernon is referred to as a 'model in our Province'
- The proposed Budget invests \$10s of millions of dollars into the community
- Noted Recreation Facility investments are also taking place
- It took five years to realize Kal Tire North to bring partners on board and complete the referendum process, construct "on time and on budget"
- \$80 million budget directed by Council
- This takes people – skilled and dedicated
- Need to invest in people – through HR we hire and retain the best in the industry
- We provide a safe workplace that is free from harassment
- Without this we would never achieve a 0.96% operating budget
- Work environment and safety are an investment
- In January Council will create vision for next 4 years through Strategic Planning
- The budget before you is a sound and practical base on which to move forward
- The Asset Management Plan and the Infrastructure Management Plan created by Staff is the leading structure in the Country as it addresses the community's capacity to sustain infrastructure in perpetuity

Debra Law, Director, Finance provided an overview of the budget review process thus far and provided an overview of the agenda moving forward.

**DIVISIONAL BUDGET
REVIEWS CONTINUED**

Council continued reviewing Divisional Budgets.

**ADMINISTRATION/
COUNCIL**

Mr. Will Pearce, Chief Administrative Officer, reviewed the Operating Budget for Administration / Council.

- **City
Administration**

Moved by Councillor Quiring, Seconded by Councillor Fehr:

THAT Council **receives and endorses** the 2019 City Administration Division Budget, as presented.

CARRIED.

FINANCIAL SERVICES

Ms. Debra Law, Director, Financial Services reviewed the Operating budget for Financial Services.

- **Financial Services**

Moved by Councillor Quiring, Seconded by Councillor Anderson:

THAT Council **receives and endorses** the 2019 Financial Services Division Budget, as presented.

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Quiring:

THAT Council approves the following Change Request for Finance Services:

2636 Downtown Maintenance Grant Increase (145)
\$ 13,000 (taxation)

CARRIED.

Moved by Councillor Anderson, Seconded by Councillor Quiring:

THAT Council approves the following Change Request for Finance Services:

2689 O'Keefe Ranch Grant Extension (145)
\$ 50,000 (2017 Unexpended Uncommitted Budget)

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Gares:

THAT Council approves the following Change Request for Finance Services:

2694 Pilot Project: Weekly City Centre Cleanup (145)
\$ 8,000 (General Reserves)

CARRIED.

RECESS

Mayor Cumming called for a recess at 10:33 pm

RECONVENE

Mayor Cumming reconvened the meeting at 10:47 pm

**DIVISIONAL BUDGET
REVIEWS CONTINUED**

Council continued reviewing Divisional Budgets.

HUMAN RESOURCES

Ms. Raeleen Manjak, Director, Human Resources reviewed the Operating Budget for Human Resources.

Moved by Councillor Quiring, Seconded by Councillor Mund:

THAT Council **receives and endorses** the 2019 Budget for Human Resources Division, as presented.

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Mund:

THAT Council approves the following Change Request for Human Resources Division:

2618 Advisor, Occupational Health & Safety (152)
\$ 106,884 (taxation)

CARRIED.

CORPORATE SERVICES

Ms. Patricia Bridal, Director, Corporate Services, reviewed the Operating Budget for Corporate Services.

Moved by Councillor Quiring, Seconded by Councillor Anderson:

THAT Council **receives and endorses** the 2019 Budget for Corporate Services Division, as presented.

CARRIED.

PUBLIC INPUT

Mayor Cumming called for Public Input on the 2019 to 2023 Financial Plan at 11:30 a.m.

Mayor Cumming called a second, third, and final time for representation from the public, and there being none, Mayor Cumming closed the Public Input on the 2019 to 2023 Financial Plan at 11:32 a.m.

Moved by Councillor Mund, Seconded by Councillor Fehr:

THAT Council approves the following Change Request for Corporate Services Division:

2666 Secretary 1 Protective Services 0.5 (345)
\$ 34,500 (taxation)

CARRIED.

Moved by Councillor Anderson, Seconded by Councillor Mund:

THAT Council approves the following Change Request for Corporate Services Division:

2608 Seasonal Enforcement Program (345)
\$ 85,952 (taxation)

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council approves the following Change Request for Corporate Services Division:

2610 Portable Radio Replacement (345)
\$ 6,900 (2017 Unexpended Uncommitted Budget)

CARRIED.

Moved by Councillor Mund, Seconded by Councillor Gares:

THAT Council approves the following Change Request for Corporate Services Division:

2662 Bylaw Compliance Cold Weather Jacket System (345)
\$ 5,000 (2017 Unexpended Uncommitted Budget)

CARRIED.

Moved by Councillor Anderson, Seconded by Councillor Gares:

THAT Council approves the following Change Request for Corporate Services Division:

2671 Pilot Project: Anti-Tag Team (350)
\$ 15,000 (RCMP Reserves)

CARRIED.

Moved by Councillor Quiring, Seconded by Councillor Gares:

THAT Council approves the following Change Request for Corporate Services Division:

2681 Folks on Spokes and Sharps Hotline (350)
\$ 33,000 (RCMP Reserves)

CARRIED.

**BUDGET
ENDORSEMENT**

Moved by Councillor Anderson, Seconded by Councillor Quiring:

THAT Council **endorses** the 2019 budget, as presented within the 2019-2023 Financial Plan, with the inclusion of all amendments authorized by Council resolution, and embeds the continuation of the 1.9% annual accumulated infrastructure levy.

CARRIED.

BYLAW

Debra Law, Director, Financial Services advised that Administration will prepare the required bylaw for the 2018 budget for consideration of first readings at the December 10, 2018 Regular meeting, with consideration of adoption to be included on the January 7, 2019 Regular Council agenda.

CLOSE OF MEETING:

Mayor Cumming closed the meeting at 12:12 p.m.

CLOSE

CERTIFIED CORRECT:

Victor Cumming
Mayor

Patricia Bridal
Corporate Officer



BUSINESS CASE: IM NALOXONE DISTRIBUTION TO HIGH RISK CLIENTS

Vernon North Okanagan Detachment: Opioid
Emergency Response Centre Pilot

Abstract

The attached Business Case is seeking Support from "E" Division for Vernon North Okanagan Detachment to establish a program in which IM Naloxone is provided to high risk individuals at risk of overdose.

Shawna Baher, Supt.
September 11, 2018

Issue

Illicit Drug Overdose deaths in British Columbia continue to rise. There were 134 suspected drug overdose deaths in July 2018. This is a 12% increase over the number of deaths occurring in July 2017 (120) and a 25% increase over the number of deaths occurring in June 2018 (107). (B.C. Coroners Service, August 2018)ⁱ.

In 2018, 72% of those dying were aged 30 to 59; individuals aged 19-59 have accounted 90% of illicit drug overdose deaths. Males accounted for 80% of all suspected illicit drug overdose deaths over the same period.

For every fatal overdose it is estimated there are 25-50 non-fatal near miss events (Darke & Farrell, 2014)ⁱⁱ.

In April 2018 a BC Coroners Service Death Review Panel reportⁱⁱⁱ found that a substantial number of overdose deaths occurred among persons with recent health care and/or recent or previous B.C. Corrections involvement.

Between 2016-09-13 and 2018-09-12 the Vernon RCMP Detachment attended to 39 deaths in which overdose was identified as the cause of death.

- 2016 (Sept 12 to Dec 31): 7 Deaths
- 2017 (January 1 to December 31): 18 Deaths
- 2018 (January 1 to September 12): 14 Deaths

This number does not include overdose deaths occurring in the hospital, as police are not notified, it also may not include deaths that later were identified as an overdose through the BC Coroner.

In total there were 23 people identified within the 39 deaths where those individuals were a prisoner in Vernon Detachment cells at some time prior to their death.

Current Situation

Imprisonment increases the risk of overdose death as a result of forced abstinence or significantly reduced opioid use, which lowers drug tolerance. Initiation of substance use following a period of abstinence or reduced use is a significant risk factor for death or harm due to illicit drug overdose.
(Pearce & Buxton, 2016)^{iv}

Individuals who abuse opioids can develop a high tolerance to the drug through continued use, requiring increasing amounts of the drug to achieve the same result. Any break in the use pattern can result in their tolerance being reduced, putting them at a greater risk of overdose. Individuals within RCMP cells, whether it be for a day or weekend, often start to go into withdrawal and become sick while in custody. These individuals are at higher risk of overdose on release as their tolerance level would have been reduced, meaning if they used the same amount of opioid when released they likely will overdose. As there would be a physical and psychological demand for the individual to use when released they also may immediately seek the drug to use and further put themselves at risk by purchasing drugs from an unknown supplier or using in an unsafe manner (alone).

“Persons released from correctional facilities are at high risk of fatal drug overdose in the first few weeks of release from incarceration” (Hawk et al, 2015).^v

In British Columbia Fentanyl and associated analogues are currently found in drugs held out to be heroin and fake prescriptions, such as Oxycodone, but also stimulants like cocaine and methamphetamine and other drugs such as MDMA. Meaning users of other substances with no tolerance for opioids can experience an opioid overdose even though they had no intention of using an opioid.

The Provincial Opioid Emergency Response Centre (OERC) has chosen three pilot sites in British Columbia in an effort to support individuals at high risk to overdose who find themselves involved with police. This pilot would not only support these individuals by supplying life saving measures, but also liaise these individuals to Support Services in an effort to decrease the escalating death rates associated to the opioid crisis. Vernon is one of the pilot sites chosen, the other sites being Vancouver and Abbotsford. The Vernon North Okanagan Detachment is the only RCMP location chosen as a pilot site.

Numerous meetings have occurred between the OERC, VNOD members and various agencies including Interior Health, the Community Action Team and various service and non-governmental organizations throughout Vernon.

In an effort to support individuals, who are living a high risk lifestyle or of a high risk to overdose, the VNOD pilot will be broken down into two specific areas listed below:

1. RCMP will increase the knowledge of persons being released from cells that have a high risk lifestyle by providing training on steps for intervening in drug overdose, and use of Intra Muscular (IM) Naloxone. An IM Naloxone kit would then be given to those trained individuals

on release from custody. They would also be provided with current referral information for services available within the community.

- a. The detachment will also be able to use the video/app to provide Naloxone training, kits and referral information to other individuals associated with persons living a high risk lifestyle, such as family members should no other resource be available.
2. The introduction or continuation of Opioid Agonist Treatment (OAT) while in VNOD RCMP custody.

This Business Case is solely to do with IM Naloxone and referral information. A supplemental business case will be written in relation to initiating OAT while in custody.

NALOXONE (NARCAN®)

Naloxone (brand name Narcan®) is a narcotic analgesic antagonist used in the reversal of acute narcotic respiratory depression. Currently there are two forms of Naloxone in use in Canada - Intra Muscular (IM) and nasal spray.

IM Naloxone is injected into a muscle by way of a vanish syringe and is commonly used by Fire Services, Ambulance and given out in Take Home Naloxone Kits in British Columbia. It quickly reverses the effects of an overdose from opioids such as heroin, methadone, fentanyl and morphine. It is available in BC without a prescription.

The BC Center for Disease Control started the Take Home Naloxone program in 2012 to provide life-saving training and kits to people at risk of an overdose. There are now over 1300 sites participating across British Columbia handing out kits. (Toward the Heart, 2017)^{vi}. Two of the main reasons for IM Naloxone to be handed out through the Take Home Program is 1) Low cost and 2) efficiency.



Kits are available at no cost to:

- people at risk of an opioid overdose,
- people likely to witness and respond to an overdose such as a family or friend of someone at risk.

IM Naloxone training can be provided in a variety of ways including a video and an online APP through TowardtheHeart.com which allow the user to obtain a certificate that allows them to show a provider they have completed the training to receive a Take Home Naloxone Kit.



"People likely to witness an opioid overdose should have access to naloxone and be instructed in its administration"- World Health Organization, 2014

Nasal Naloxone is in use in Canada and used by several agencies including Law Enforcement. The RCMP started using Nasal Naloxone in October of 2016 and as of August 31, 2018 has used it in excess of 498 times across the country, 368 times in British Columbia and 10 times in the Vernon North Okanagan area. One of the main reasons Nasal Naloxone is not given out like IM Naloxone is the high cost associated for each dose (approximately \$98.50/ two uses).



Both Nasal and IM Naloxone are both very successful in reversing opioid overdoses.

Naloxone and Corrections

Naloxone is available at all correctional centres for use as needed to treat suspected opioid overdoses. Inmates are encouraged to participate in the Take Home Naloxone (THN) program, which provides naloxone kits and training to inmates by health care staff. (Source: B.C. Corrections, 2017).

Currently there are no RCMP jurisdictions providing Naloxone to individuals on release from cells when the individual is at high risk to overdose. There are also no RCMP jurisdictions providing Take Home Naloxone to persons of need identified on investigational files, e.g. family members of a non-fatal overdose.

There are already Take Home Naloxone (THN) Sites available within the City of Vernon as well as Pharmacies which distribute Take Home Naloxone, but these have limited distribution hours and are not open every day. The RCMP would be able to facilitate THN distribution and training 24 hours per day, every day. Smaller jurisdictions surrounding Vernon, such as Armstrong, Enderby, Falkland, Coldstream, Spallumcheen and Lumby have fewer distribution sites, again with limited hours of operation.

Currently prisoners for the Vernon North Okanagan can be housed at Vernon Detachment, Armstrong Detachment or Enderby Detachment. There is also a large population of intermittent sentences served at Vernon Detachment and this number is growing year to year. As of Sept 13, 2018 there have been 344 intermittent prisoners which is a 137% increase from the year prior.

Solutions

This initial Pilot can be broken down into three stages.

Stage One: Training (Month 1)

Increased training to RCMP members and staff within VNOD would be provided by the Health Authority and various organizations in an effort to train members on how to refer individuals to services and provide members information on how to access local and current services. A robust referral card will also be created by non-RCMP partners for members to hand out to individuals and families in need of support. This training would start with Vernon and Coldstream members and go on to include all VNOD members and encompass all communities under the VNOD umbrella (Enderby, Falkland, Armstrong, Spallumcheen and Lumby).

Stage 2: Implementation (Month 2 through 12)

Through the use of a mobile device the Take Home Naloxone Training could be downloaded for review (NaloxoneTraining.com) and completion by an individual wanting a new kit. This training also has an

online App that requires the user to answer questions about what they have been taught. This training would be verified by staff and a Take Home Kit provided.

Members would be trained on this device and provided training on the THN kits being handed out.

For the initial implementation of the pilot Vernon Detachment would be the test detachment, with a plan of introducing the mobile devices to other VNOD detachments that house prisoners (Enderby and Armstrong) by month six of this pilot should the Vernon portion be successful.

These mobile devices would be kept at detachments which house prisoners: Vernon, Armstrong and Enderby. Should the individual be already trained in using Naloxone, but only require a replacement, a kit could be provided without the training.

This training could also be provided to family members of an individual who is at risk to experience a non-fatal overdose should the need arise when no other distribution site can be identified.

A log would be kept at each detachment identifying the individual trained, date and if a referral card was accepted.

Stage 3: Reporting (Month 12)

A review of the Program would be completed and final report written identifying the numbers of trainings provided, kits dispersed and referrals completed.

Associated Costs

The THN kits would be provided free of charge from the BC Centre for Disease Control.

The mobile device and robust case would be purchased for approximately \$800/device. One device would be initially purchased for the pilot and depending on success two other devices would be purchased for the remaining two detachments.

Each device would require Wi-Fi service. Government of Canada Wi-Fi is currently being rolled out so a request through Shared Services Canada would be done to equip each pilot site (Vernon, Armstrong and Enderby) with Wi-Fi. Should this not be completed, data plans for each device will be required. (Approximately \$960/year for each device). Should the ability to change the training to a downloadable video versus an interactive App this cost would be removed.

The completion of referral cards cost is estimated at approximately \$800-\$1000.


Total costs for this pilot project are estimated at \$ 6280.00.

Supt. Shawna Baher
OIC Vernon North Okanagan Detachment

Chief Supt. Brad Haugli
SED Commander

References

- ⁱ Office of the Chief Coroner, BC Ministry of Public Safety and Solicitor General. Illicit Drug Overdose Deaths in BC]. Retrieved from: <https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/death-investigation/statistical/illicit-drug.pdf>
- ⁱⁱ Darke & Farrell, 2014, as cited in BC Coroners Service (March 28, 2018). *Illicit Drug Overdose Deaths: Literature Review*. Retrieved from <https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/death-investigation/death-review-panel/literature-review-drp-report-on-illicit-drug-overdose-deaths.pdf>
- ⁱⁱⁱ BC Coroner Service (April 5, 2018). *BC Coroners Service Death Review Panel: A review of illicit drug overdoses*. Report to the Chief Coroner of British Columbia. Retrieved from <https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/death-investigation/death-review-panel/bccs-illicit-drug-overdose-drp-report.pdf>
- ^{iv} Pearce, L.& Buxton, J. (October, 2016). *Evaluation Report: BC Take Home Naloxone (THN) Program Evaluation in Pilot BC Corrections Facilities*. Retrieved from <http://www.bccdc.ca/resource-gallery/Documents/BC%20THN%20Corrections%20Evaluation%20Report%20October2016%20Final.pdf>
- ^v Hawk et al, 2015, as cited in BC Coroners Service (March 28, 2018). *Illicit Drug Overdose Deaths: Literature Review*. Retrieved from <https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/death-investigation/death-review-panel/literature-review-drp-report-on-illicit-drug-overdose-deaths.pdf>
- ^{vi} BC Centre for Disease Control Harm Reduction Services – Toward the Heart (2018). Take home Naloxone. Retrieved from <https://towardtheheart.com/naloxone>



Opioid Emergency Response Centre Pilot- Vernon

OERC Pilot

- ▶ The Provincial Opioid Emergency Response Centre (OERC) has chosen three pilot sites in British Columbia in an effort to support individuals at high risk to overdose who find themselves involved with police. This pilot would not only support these individuals by supplying life saving measures, but also liaise these individuals to Support Services in an effort to decrease the escalating death rates associated to the opioid crisis.
- ▶ Three sites: Abbotsford Police Department, Vancouver Police Department, Vernon North Okanagan Detachment (only RCMP Detachment).

Issue

- ▶ Illicit Drug Overdose deaths in British Columbia continue to rise. GK1
There were 128 suspected drug overdose deaths in September 2018. This is a 38% increase over the number of deaths occurring in September 2017 (93) and an 8% increase over the number of deaths occurring in August 2018 (118). (B.C. Coroners Service, November 2018).
- ▶ In April 2018 a BC Coroners Service Death Review Panel report found that a substantial number of overdose deaths occurred among persons with recent health care and/or recent or previous B.C. Corrections involvement.
- ▶ Increase number of prisoners in Vernon cells: 1, 858 up 18.75%
- ▶ Intermittent prisoners 440, up 155.81 %.

Vernon Data

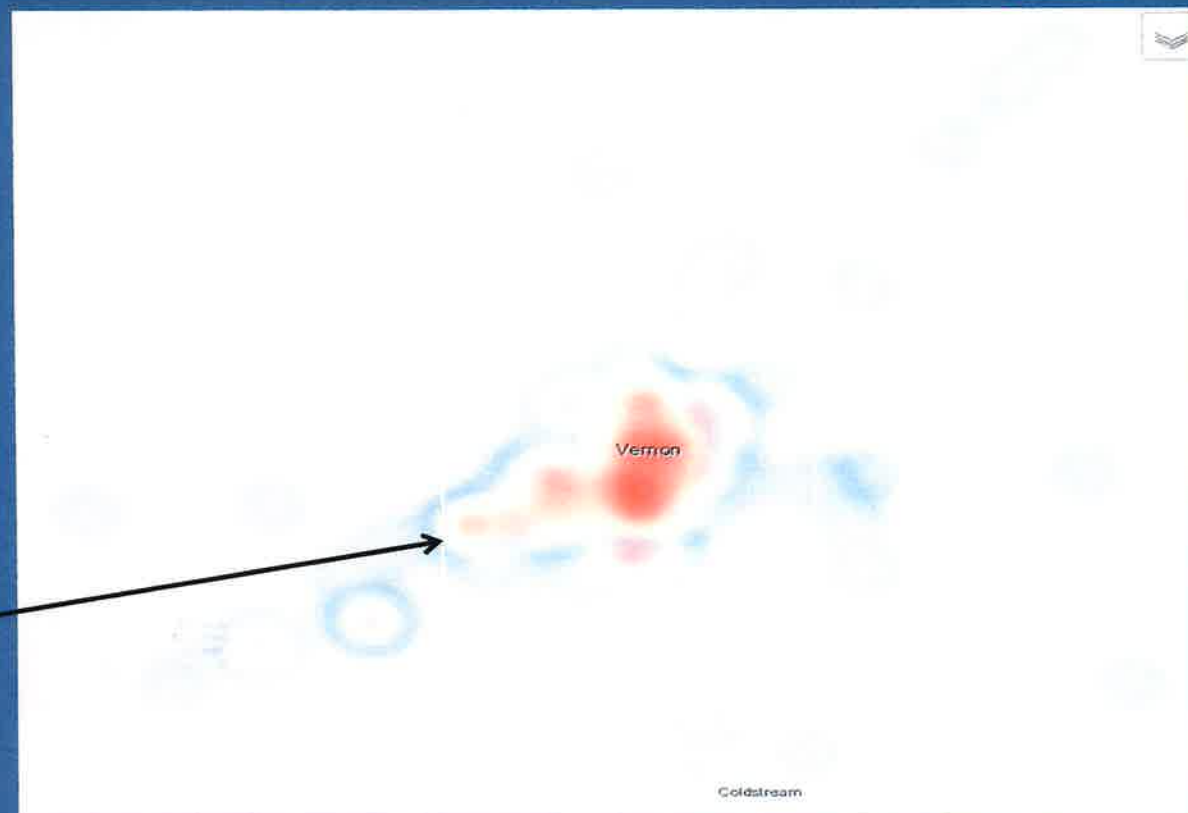
- ▶ Between 2016-09-13 and 2018-09-12 the Vernon RCMP attended to 39 deaths in which overdose was identified as the cause of death.
- ▶ 2016 (Sept 12 to Dec 31): 7 Deaths
- ▶ 2017 (January 1 to December 31): 18 Deaths
- ▶ 2018 (January 1 to September 12): 14 Deaths
 - ▶ In total there were 23 people identified within the 39 deaths where those individuals were a prisoner in Vernon Detachment cells at some time prior to their death.
 - ▶ BC Coroner Report (September 2018)
 - ▶ 2018- 20 (growing)
 - ▶ 2017-23
 - ▶ 2016- 12

Locations of Overdoses in Vernon

Red shading represents concentrations of **ambulance dispatches** for overdoses from Aug 1, 2017 – July 31, 2018

Most overdoses attended by paramedics are **non-fatal**

From Sept 1, 2017 – Aug 31, 2018, **78%** of overdose deaths in Vernon occurred in this area



BC Coroners Service & BC Emergency Health Services. *Data are preliminary and subject to change.*

Vernon LHA



Demographics:

- **84%** males.
- Aged **15-69 years**



Location:

- **68%** occurred in **private residence**
- **19%** occurred in **other residence**
- **8%** occurred **outside**
- **5%** occurred **other outside/homeless shelter/unknown**



Death Rate & Projection

- **41/100,000** population vs IH rate of **32/100,000**
- Projected **28-29** deaths in 2018

Vernon Pilot Two Phases

- ▶ Phase 1:
 - ▶ Referral of individuals involved with police/cells to services.
 - ▶ Education to members on what available in community.
 - ▶ Training to individuals on Naloxone/kit provided.
 - ▶ Through video
- ▶ Objectives:
 - ▶ Direct referral into services, possibly while still in cells,
 - ▶ Reduce deaths,
 - ▶ Overdose leaving cells
 - ▶ IIO Investigations



Vernon Pilot: Two Phases

- ▶ Phase 2 (under discussion)
 - ▶ Introduction/continuation of OAT in cells.
- ▶ Objectives:
 - ▶ Will not go into withdrawal
 - ▶ Lessen hospital visits,
 - ▶ Stable while in custody,
 - ▶ Individuals not drug seeking on release (reduced risk of overdose)
 - ▶ Reduce crime



Briefing Paper Okanagan Valley Electric Regional Passenger Rail (OVER PR)

What it is NOT:

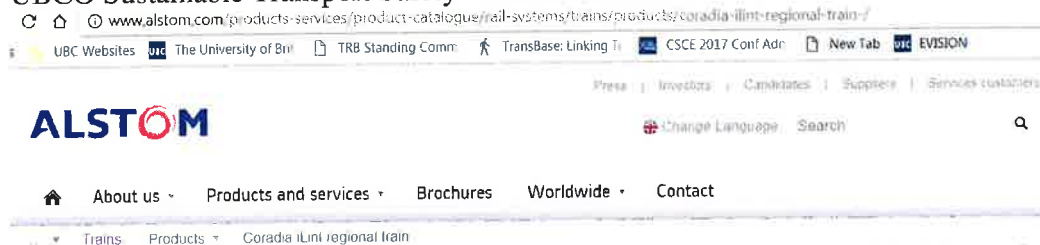
- \$150 million/mile Skytrain (ALRT)
- Heavy, noisy, stinking, vibrating, visually obtrusive diesel freight rail
- A panacea; it offers a safer, cleaner, greener, more equitable & economical choice than driving

What it IS:

- A 20 year vision (component) to sustain our Okanagan Valley's Quality of Life
- Connects our Okanagan
 - People - seniors, youth, visitors
 - Markets - tourism, airports, USA, Cda, wine
- Addresses many citizen concerns regarding growth:
 - Congestion - Reduces Highway 97 congestion, safety, and growth concerns
 - Housing - Increases access to housing and job opportunities throughout the Valley
 - Cost of Living - Reduces transportation costs for students and seniors
 - Aging in place - Maintains access to health services for seniors no longer driving
- Technology
 - A 150 to 250 passenger (HYDRAIL) electric train running at city speeds in cities, at highway speeds (and grades) between cities, in the median or beside Highway 97
 - These trains (iLint Coradia by Alstom) have been in use in Hamburg Germany since September, with orders across Europe, using made-in-Canada Fuel Cell technology
 - Its frequency along Hwy 97 can be adjusted to address growth for decades
- Costs
 - It will cost less than \$5 million/mile to build, a total of \$1.5 Billion from the US to Vernon; this has been verified by Cariboo Railway Contractors Ltd, the lead contractor for CN/CP in Western Canada, with headquarters in Kelowna and already supporting our UBCO School of Engineering in related teaching and research activities. Adding Vernon to Kamloops then connects US & Cdn RR networks.
 - Comparing railways versus highways:
 - Rail - < <1/2 of the cost to build, safer, cleaner, quieter, safer, integrated, and supports Penticton, Kelowna, Vernon OCP/Climate Change Action Plans
 - Hwys - \$30 to \$50 million /mile to twin Highway 97, and the Hwy produces more noise, GHGs, Air pollution, and crashes
 - In Kelowna alone, 4,200 crashes in 5 years cost BC over \$1.5 Billion!
 - Each train will take 150 cars off the road and provide access for youth, seniors and visitors to connect between our Okanagan Valley cities
- How : P3 project funding and implementation - Local, Reg, Prov, & Fed governments
 - Private developers and businesses to handle construction and operation
 - Local govt owners - cash poor, land rich – Station sites and corridors thru cities
 - Private partners - cash rich, land poor - station development; fare revenues
 - Regional – planning and coordination in partnership with local, provincial
 - First Nations – social license, corridors, partners
 - Provincial – Highway corridors, funding partners, technology leveraging
 - Federal – funding partners through gas tax revenues
 - Control - Okanagan Valley governments as owners (a typical European model; check out The Hague, NL); the corridor will be locally owned and operated by P3 partner such that CN/CP rights not required other than at connecting points into the US and up to Kamloops



UBCO Sustainable Transport Safety Research Lab



Coradia iLint regional train

Coradia iLint is an advanced full emission-free train solution for passenger rail transportation. It is based on Alstom's successful Coradia Lint regional platform. The traction system of Coradia iLint is using fuel cells which produce electricity by combining hydrogen and oxygen to water.

The fuel cells used in this train come from one of two Canadian sources, the Hydrogenics (Ontario) or the Ballard Fuel Cell (BC) plants, the most mature, advanced, and economic fuel cell technology in the world. UBC are working with BC Industries - Ballard, with Southern Railway of BC, and Hydrogen in Motion - on development of a made-in-BC Hydrail solution – fuel cells, batteries, and hydrogen fueling. We are pursuing funds for construction of a retrofitted 'Green Goat' locomotive as a demonstration vehicle over the next two years. OVER PR could be implemented at relatively low cost (relative to building more and/or widened Highway 97 for growth over the next 20 to 50 years) with high ridership attractiveness. BC and global experiences repeatedly show a 30% shift from auto to passenger rail.

Gateway Technology to Electrify NA Freight Rail and Re-invigorate regional passenger rail

- Clean railway propulsion technology will improve the quality of life of Canadians in improved air quality and reduced noise and vibrations, specifically in areas where trains pass through inhabited areas.
- Our research has the potential of gateway technology to convert the entire North American locomotive fleet, which will open new markets for Canadian fuel cell, H₂, and battery manufacturers.
- This will increase employment and promote made-in-Canada fuel cell technology and H₂ sectors, have a reduced negative impact on the environment, and promote clean and sustainable transportation infrastructure.

RECOMMENDATIONS:

1. Integrate regional passenger rail into local, regional & provincial transportation planning of rapidly growing provincial corridors;
2. Include consideration of Hydrail-powered regional electric passenger rail as a priority mode into the terms of reference all future local, regional, provincial, and federal land use and transportation planning processes, including the B.C. current long-term clean growth strategy
3. Include OVER PR (Okanagan Valley Electric Regional Passenger Rail) station planning in future Vernon Official Community Planning process.

Research to help resolve issues that impact the sustainability of our global community
gord.lovegrove@ubc.ca



Presentation for Vernon City Council Staying Connected: Sustaining our Environment, Economy & Quality of Life

December 10, 2018

Dr Gord Lovegrove
UBCO School of Engineering



THE UNIVERSITY OF BRITISH COLUMBIA
Faculty of Applied Science | School of Engineering

SUSTAINABLE TRANSPORT SAFETY LAB

LABORATOIRE DE SÉCURITÉ DANS LES TRANSPORTS DURABLES



UNIVERSITY OF BRITISH COLUMBIA

INNOVATION.CA



SMARTer Growth Partnerships

Gord Lovegrove P.Eng., M.B.A., Ph.D., FITE, MCSCE, MASCE

Associate Professor | The University of British Columbia | Okanagan | Kelowna

Principal Investigator | Sustainable Transport Safety Research Laboratory

Research to help resolve issues that impact the sustainability of our global community

In the next 7 minutes . . .

- 1. Why: Sustain our Economy, Environment & Quality of Life**
- 2. What: Okanagan Valley Electric Regional Passenger Rail (OVER PR)**
- 3. Technology: HYDRAIL (Hydrogen Fuel Cell / Battery Hybrid Rail Power)**
- 4. Costs: What's it going to cost Vernon taxpayers?**
- 5. Asks: Please start planning for station locations**
- 6. Next steps: Planning & Investment Opportunities**



Executive Summary

Economically feasible before 2040

Passenger tram-trains (light rail) using on-board electric power (i.e. no overhead wires) between the US Border and Kamloops

UBCO researchers are working with BC Industries (Ballard, Southern Railway of BC, Hydrogen-in-Motion) to bring made-in-BC, zero-emission rail technology from Hamburg, Germany to our OK Valley.

Would cost less than widening Highway 97 for tourism/population growth, and has many more sustainability benefits (AQ, safety, equity, health, noise, congestion).

Cost to communities: OCP processes, station planning, and partnerships

We are working to have a demonstration vehicle in BC by 2020.

Visualization - Google: tram-trains; and, iLint Coradia



Asks (Recommendations)

- 1. Include consideration of regional electric passenger rail as a priority mode into the terms of reference all future local, regional, provincial, and federal land use and transportation (e.g. Gateway, OVTP) planning processes, including the B.C. current long-term clean growth strategy**
- 2. Include Okanagan Valley Electric Regional Passenger Rail route & station planning in future Vernon Official Community Planning process.**
- 3. More, ongoing, and expanding 2-way conversations**

1. Why - Sustaining our Quality of Life depends on:

- Preserving our natural beauty, clean air & water
- Thriving Local tourism economy
- Luring visits from non-driving, eco-tourists who drink wine & ski
- Un-congested highways and quiet, safe, inclusive, healthy cities
- Staying competitive, innovative & resilient for future generations
- Staying connected as we age in place

Hypothesis: We can do better to sustain our desired quality of life, without spending more

1. Why - More of us want to Age in Place

We are SOCIAL creatures

- Aging in place allows us to remain in our local support networks, our neighbors, our churches, our community
- Social Isolation is worse for our physical health than smoking 15 cigarettes a day (MHO, 2015)

Our PHYSICAL HEALTH impacts our MENTAL HEALTH

- Obesity is the new Nicotine – INACTIVITY is killing us - Our next generation will be the first Since WW2 to die before us
- As we age, we're going to give up driving ourselves – who will drive us and keep us connected? Greyhound is gone!

GREAT CITIES have GREAT CHOICE

- Resiliency (physical, mental, emotional, spiritual) starts with a sense of community = life is a team sport!
- Sense of community starts with connecting with your neighbors - how do we do this without driving in our Valley?
- **If we plan for cars and traffic, we'll get it; if we plan for people and places, we'll get GREAT PLACES to live in and visit!**

2. OVER PR — Okanagan Valley Electric Regional Passenger Rail

What it is NOT:

- \$150 million/mile Skytrain (ALRT) rising 50 feet in the air on concrete guideway
- Heavy, noisy, stinking, vibrating diesel trains rumbling along
- A panacea - it would provide more & safer CHOICES

What it IS:

- A 20 (+/-) year opportunity to sustain our Quality of Life
- Zero-emission, passenger rail serving our communities
- A SMARTer Growth approach
- Connects our Thompson-Okanagan
 - o People - seniors, youth, visitors
 - o Markets - tourism, airports, USA, wine
- Addresses many of our needs:
 - o Congestion & Safety
 - o Housing & Affordability
 - o Aging-in-place & Staying connected



3. WHAT is HYDRAIL?

1. Why: Sustaining our current & future Quality of Life
2. What: Okanagan Valley Electric Regional Passenger Rail (OVER PR)
3. Technology: HYDRAIL (Hydrogen Fuel Cell/Battery Hybrid Rail Power)
4. Costs: What's it going to cost Vernon taxpayers?
5. Asks: Please start planning for station locations
6. Next steps: Planning & Investment Opportunities



Between Cities – at Hwy 97 speeds Operates like a Regional Commuter Rail



Tram-Trains = LRT = Light rail transit

- Uses made-in-BC Ballard Fuel Cells
- 200 passengers (+/-)

In Cities – at city speeds & stations Operates like a Tram





September
2018

Hamburg,
Germany

No barriers

4. COST?

1. Why: Sustaining our current & future Quality of Life
2. What: Okanagan Valley Electric Regional Passenger Rail (OVER PR)
3. Technology: HYDRAIL (Hydrogen Fuel Cell/Battery Hybrid Rail Power)

4. Costs: What is OVER PR going to cost Vernon taxpayers?

5. Asks: Please start planning for station locations
6. Next steps: Planning & Investment Opportunities



4. COSTS & BENEFITS of SMARTer Growth

- OVER PR is economically feasible BEFORE 2040
- ROADS: \$10 to \$20 Million/km PLUS a 2nd crossing
 - \$5 Billion US to Vernon + to Kamloops to meet forecast travel demand
- RAIL: \$5 Million/km
 - \$1.5 Billion from the US to Vernon (rail to Kamloops exists)
 - Annual operating costs offset by fares, plus safety, AQ, tourism benefits
 - Rail brings \$3.5 Billion savings to taxpayers PLUS:
 - Safer, cleaner, healthier connections for Tourism, Youth & Seniors
 - Supports Climate Change, Sustainability, Affordability, Health, Safety, Accessibility, Housing & Increased Transit Ridership Objectives
- Next question: Where could these savings be applied in our community?

Return on Investment



ECONOMIC

- Gateway Technology to Electrify NA Freight Rail and Re-invigorate regional passenger rail
- UBCO research has the potential of gateway technology to convert the entire North American locomotive fleet, which will open new markets for Canadian fuel cell, H2, and battery manufacturers.
- This will increase local employment and promote made-in-Canada fuel cell technology and H2 sectors, have a reduced negative impact on the environment, and promote clean and sustainable transportation infrastructure for residents, businesses & tourists.

QUALITY OF LIFE, HEALTH & SAFETY

- Clean railway propulsion technology will improve quality of life in improved accessibility and air quality and safety and reduced noise and vibrations.



5. Asks: Please start planning for OVER PR

1. **Include consideration of regional electric passenger rail as a priority mode into the terms of reference all future local, regional, provincial, and federal land use and transportation (e.g. Gateway, OVTP) planning processes, including the B.C. current long-term clean growth strategy**
2. **Include Okanagan Valley Electric Regional Passenger Rail route & station planning in future Vernon Official Community Planning process.**
3. **More, ongoing, and expanding 2-way conversations**

6. NEXT STEPS: Project planning, funding and implementation – Partnerships: Local, Regional, Provincial & Federal

- **Public-Private partnerships to handle construction and operation**
- **Private partners - cash rich, land poor - station development & fare revenues**
- **Local government - cash poor, land rich – Service quality & Station locations**
- **First Nations – social license, corridors, partners**
- **Regional – coordination**
- **Provincial – Highway corridors, funding partners, technology leveraging**
- **Federal – funding partners through gas tax revenues**
- **Owner - Okanagan Valley governments via P3 – the most sustainable model**
- **Operator – Contractor(s)**

Summary

Economically feasible before 2040

Passenger tram-trains (light rail) using on-board electric power (i.e. no overhead wires) between the US Border and Kamloops

UBCO researchers are working with BC Industries (Ballard, Southern Railway of BC, Hydrogen-in-Motion) to bring made-in-BC, zero-emission rail technology from Hamburg, Germany to our OK Valley.

Would cost less than widening Highway 97 for tourism/population growth, and has many more sustainability benefits (AQ, safety, equity, health, noise, congestion).

Cost to communities: OCP processes, station planning, and partnerships

We are working to have a demonstration vehicle in BC by 2020.

Visualization - Google: tram-trains; and, iLint Coradia



THE UNIVERSITY OF BRITISH COLUMBIA

SUSTAINABLE TRANSPORT SAFETY LAB

LABORATOIRE DE SÉCURITÉ DANS LES TRANSPORTS DURABLES



A GROUP OF INSTITUTES
THE UNIVERSITY OF BRITISH COLUMBIA

INNOVATION.CA
SUSTAINABLE TRANSPORT SAFETY LAB



Gord Lovegrove

**P-I, UBCO Sustainable Transport Safety Research Lab
& Founder, SMARTer Growth Partnership**

**Research to help resolve issues that impact the sustainability
of our global community**

P.Eng., M.B.A., Ph.D., FITE, MCSCE, MASCE

Associate Professor | Faculty of Applied Science | School of Engineering

The University of British Columbia | Okanagan | Kelowna

gord.Lovegrove@ubc.ca | 1-250-808-9377



THE CORPORATION OF THE CITY OF VERNON

REQUEST TO APPEAR AS A DELEGATION

ON 26 Nov 2018
Day Month Year
10 DEC 2018

APPROVED: _____
Mtg Date: _____

(See Council Calendar on back of Form)

Date of Request: Nov 15, 2018

Name of Person Making the Request: Sherrilee Franks

Name & Titles of Presenter(s): Sherrilee Franks - Transition Manager

Contact Information: Phone 250-542-2868 Email: admin@okeefe ranch.ca

Mailing Address: PO Box 955 Vernon BC

DETAILS OF PRESENTATION

Update on the year 2018.
Introduction to 2019 staff
Direction of 2019

Will There be a Power Point Presentation? No ☐ *Yes ☐ (*due one week before the meeting)

Will There be written material provided for the Agenda? No ☐ *Yes ☒ (*due one week before the meeting)

DESIRED ACTION FROM COUNCIL

NONE

*Please be advised that delegations are limited **5 minutes**, (followed by any questions from Council), unless otherwise resolved by Council.

(PLEASE SEE REVERSE)

Personal information collected is collected in compliance and protected in accordance with the Freedom of Information and Protection of Privacy Act and will be used for the purposes serving our citizens in a responsible and efficient manner.



VERNON WINTER CARNIVAL SOCIETY

3401 - 35th Avenue B.C. V1T 2T5
PH: 250.545.2236 F: 250.545.0006 info@vernonwintercarnival.com

November 26, 2018

Your Worship Cummings, Councillor Gares, Councillor Anderson, Councillor Quiring, Councillor Nahal, Councillor Mund, Councillor Fehr;

We are writing you today in regards to the letter that Vernon Winter Carnival received on June 28, 2018; by email, from Susan Blakely, regarding our lease agreement at 3401 35th Avenue, Vernon BC.

I, as Chair, further received a phone call from Brett Bandy on today's date asking me to reply to the email stating that we accept the letter as outlined.

When the letter was originally received, it was presented to the Board of Directors with Vernon Winter Carnival. It was determined that, as Chair, I was not to reply as accepting this as outlined.

Vernon Winter Carnival does not accept the agreement as outlined by the City. There are 6 conditions, some of which we can accept and other we cannot.

With the above comment in mind, Vernon Winter Carnival would like to meet with City Council to discuss our options regarding our home.

Thank you in advance

Respectfully,

Deb White

Chair, Vernon Winter Carnival



THE CORPORATION OF THE CITY OF VERNON

File: 0230-40

June 28, 2018

Vernon Winter Carnival Society
3401 35th Avenue
Vernon, BC V1T 2T5

Email: dwwwc@telus.net

Attention: Deb White,

Dear Ms. White:

Re: Request for Permission to Remain in Current Building

Thank you for your presentation provided at the June 25, 2018 Regular Council Meeting regarding the captioned topic. After your presentation, the following resolutions were passed:

"THAT Pursuant to Council Procedure Bylaw 4840, Section 12 (c), that Council considers the request from the Vernon Winter Carnival Society at the June 25, 2018 meeting. (requires 2/3 majority vote of Council).

CARRIED."

AND;

*"THAT Council authorizes the Vernon Winter Carnival Society (WCS) to remain as licensees at their current location 3401 35 Avenue for a one year term (June 25, 2019) **conditional that:***

- 1. WCS are responsible for all repairs and maintenance to the building;*
- 2. WCS accepts all liability for the building and indemnifies and holds the City harmless for any issues relating to the condition and safe use of the building;*
- 3. WCS continues to actively seek a new location for their operations;*
- 4. WCS will not request funding in relation to maintenance or repairs to the current WCS Building from the City of Vernon or the Regional District of North Okanagan;*
- 5. WCS acknowledges that the offer of alternative space provided by the City in June 2018 may not be available in the future;*
- 6. No further extensions to the license agreement will be offered at this location.*

CARRIED."

PAGE 2

Re: VWC Request for Permission to Remain in Current Building

June 28, 2018

Please contact Mr. Brett Bandy, Manager, Real Estate at bbandy@vernon.ca or at 250-550-3245 at your earliest convenience should you wish to accept and formalize this agreement.

We wish you every success in finding a new home for the Vernon Winter Carnival.

Sincerely,

A handwritten signature in cursive script, appearing to read "Susan Blakely", with a horizontal line extending from the end of the signature.

Susan Blakely
Manager, Legislative Services

copy: B. Bandy, Manager, Real Estate
D. Ross, Director, Recreation Services

ADMINISTRATION UPDATES
DECEMBER 10, 2018 REGULAR COUNCIL MEETING

File: 0550-05

COMMUNITY INFRASTRUCTURE AND DEVELOPMENT SERVICES

Traffic Signal Pedestrian Push Button Locations

Administration previously received complaints that the location of pedestrian push buttons in 30th Avenue were not consistent with recommended practice to maximize accessibility. Following this complaint Administration reviewed the 33 signalized intersections and identified that 8 intersections had push buttons incorrectly positioned. The 2019 budget includes funding to relocate 19 at the following locations:

48th Avenue / Pleasant Valley Road - 2

58th Avenue / 27th Street - 2

48th Avenue / 27th Street - 2 to include a review of the ramp designs

30th Avenue / 27th Street - 2

30th Avenue / 30th Street - 1

30th Avenue / 34th Street - 4

Okanagan Landing Road / Fulton Road - 5

Alexis Park Drive / 43rd Avenue - 1

However, one of the locations contained in the original complaint has been determined to be following the recommended practice. People with visual impairments are trained to find the push button to cross the next leg of an intersection directly in front of them as they complete crossing the first leg (with exceptions permitted due to the presence of a building or landscaping). All of the push buttons at the intersection of 30th Avenue / 29th Street have been installed following that practice. However, as this intersection has a dedicated right turn lane from 29th Street to 30th Avenue (shown in the Google Street View image below) the signal pole is located on the splitter island. Therefore, if you use the zebra crosswalk to get the splitter island the buttons are not facing you, as they are following recommended practice and face the parallel line crosswalks. While this happens in other similar intersections the shape of the splitter island is of an old design and is not as accessible as it could be. Therefore, Administration does not recommend relocating the push buttons, but instead will investigate redesigning the splitter island and present the costs to Council in 2019.



28th Avenue and Coldstream Avenue Reconstruction (30th Street to Highway 97)

The 28th Avenue and Coldstream Avenue Reconstruction (30th Street to Highway 97) Project tender closed November 29, 2018. Seven tenders were received. The project team is evaluating the submissions. Work is expected to start in spring 2019.

Pottery Ravine Park and Connection to 15th Avenue Development (DP00759)

Arising from its Budget deliberations of November 28 and 29, 2018, Council inquired as to whether there would be a pedestrian connection from Pottery Ravine Park to the proposed residential development on 15th Avenue to the southwest.

The properties that are proposed to be developed are on the south and west side of 15th Avenue. As such, they are not connected to the Pottery Ravine Park. When the lands on the north side of 15th Avenue (west of 15th Street) apply to develop, connections to that park can be explored or negotiated pending appropriate environment/riparian approvals to traverse the creek and ravine.

Deer Park

Arising from its Budget deliberations of November 28 and 29, 2018, Council inquired as to the history of Deer Park and how it became a City park. At its Regular Meeting of May 27, 2013, Council heard a delegation representing Canadian Lakeview Estates and their desire to secure a piece of privately owned land for public parkland. As it was anticipated that the City would be taking over most of the parks within its jurisdiction as of January 2014, and that RDNO held Parks DCCs for the City, Council endorsed resolutions on June 10, 2013 and September 9, 2013 (declassified April 27, 2015) requesting that RDNO pursue acquisition of the subject property using the City's Parks DCC funds collected under the prevailing sub-regional Parks DCC Bylaw. The purchase was completed as of

October 3, 2014 and subsequently transferred to the City, at which time it became a local park maintained by the City.

Parks Development Cost Charge (DCC) Bylaw

Administration submitted the Parks Development Cost Charge (DCC) Bylaw to the Province for review on June 21, 2018. On July 25, 2018, the Province reported concerns with the bylaw as drafted. Following a meeting with the Regional District of North Okanagan and Coldstream on August 2, 2018, it was determined that all three draft Parks DCC bylaws would be submitted to the Province for review jointly. The package was sent on August 10, 2018. As of November 1, 2018, the Province had not yet begun to review the DCC bylaws.

Parkade Signage

At its Regular meeting of August 13, 2018, Council directed Administration to replace the signage located on the north east corner of the parkade with new signs. As illustrated below, new signs have been installed that are consistent with the design guidelines in the City's 2015 Wayfinding Signage Strategy. The new signs are brighter, more modern, and have better visibility from Highway 97.



Before replacement



After replacement

Tender Results for Hurlburt Park

The Hurlburt Park construction tender closed on November 22, 2018 with three conforming tenders. The City has accepted the lowest bid of \$510,271.40 plus GST (total cost \$535,789.97). This amount is within budget and will allow the City to proceed with the construction of Phase I of Hurlburt Park. The contracted commencement date is April 2019 and the final completion date is June 15, 2019. The contractor has indicated that they may be able to start earlier than April 2019 but this decision will depend on the weather and the completion of other projects. The park has therefore been re-opened to the public until the contractor notifies the City that work will commence.

RECREATION SERVICES**Kal Tire Place North Dry Floor Use**

As indicated during the budget presentations Recreation Services has included the purchase of Event Deck flooring in the 2019 budget in order to expand capacity to hold dry floor events while the ice is installed at Kal Tire Place North. The Event Deck product is the same type of dry floor product that is currently used in Kal Tire Place.

Recreation Services has been working with both dry floor and sport flooring providers to determine the best product to acquire in order to accommodate a wide range of uses from trade shows to dry floor sport activities. The acquisition of one floor product that would serve all purposes would be ideal. In February, when Kal Tire is set up as a dry floor venue for the BC Special Olympics Winter Games, testing will be done on the Event Deck floor to determine if it can also be used safely for sport participation.

At this time, based on the information received from flooring providers, it is believed that two floor products will be required, one, like Event Deck to use as a dry floor for trade shows, concerts and to act as a 'sub floor' and a second product that can be placed over top of the 'sub floor' for sport participation.

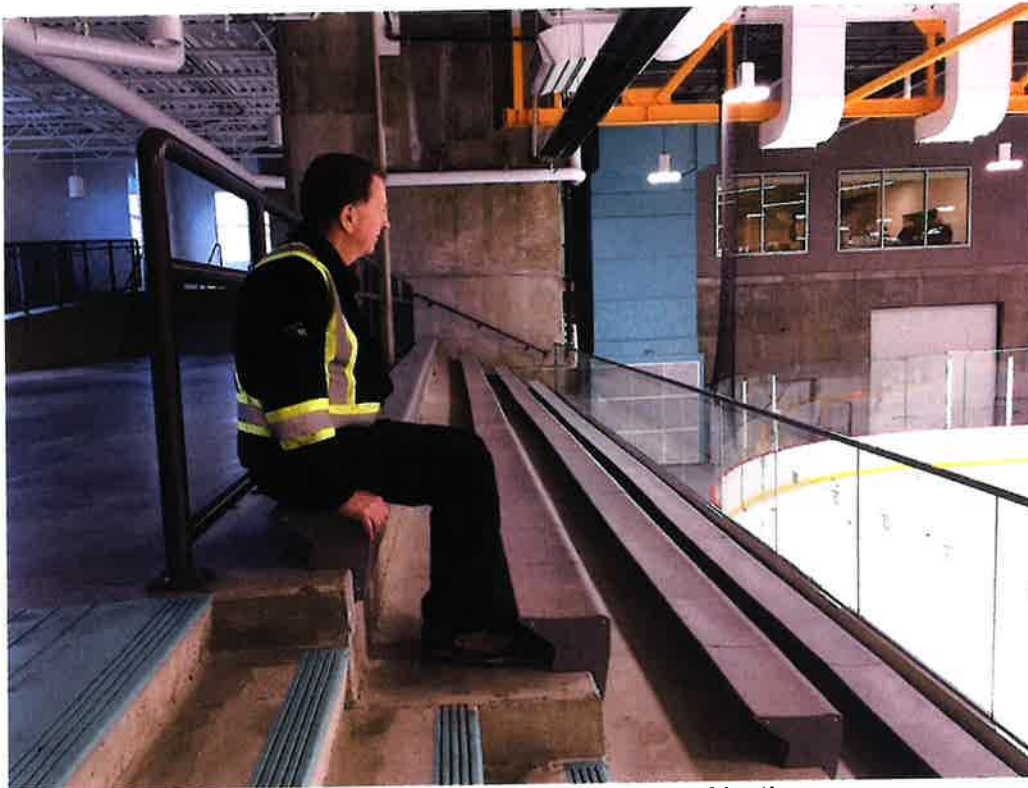
If after testing it is determined that the Event Deck floor can be used for sport participation, the purchase will serve to accommodate all of our needs. If it is determined that the Event Deck cannot be used for sport participation, the purchase will still be required to accommodate trade shows and concerts and to serve as a 'sub floor'. Recreation Services will continue to investigate and determine the best product(s) prior to making a purchase.

As mentioned during the budget presentation Recreation Services has also been in contact with concrete contractors to determine what can be done to the surface of the Priest Valley Arena floor in order to provide more grip and make it safer for participation. It is believed that there are a few options that can be considered once the ice comes out in the spring. If the condition of the floor at the Priest Valley can be improved and allow for safe play, practice times could be accommodated allowing lacrosse to practice in Vernon and not have to travel to Armstrong where they currently play.

Kal Tire Place North Seating

As per the Design, Bid, Build Agreement with the Regional District of North Okanagan, the Kal Tire Place expansion was to have a seating capacity of 400 seats. This was the maximum number of seats indicated by stakeholder groups that would be required to meet their spectator needs. Kal Tire Place North has poured in place, cast concrete tiers with contoured, molded plastic bench seating. Using this type of seating allowed for the 400 seat capacity to be reached and is also more efficient and cost effective to clean and maintain. Several sources indicate that the average height of a Canadian male is between 5'9" and 5'10" tall and the average Canadian female between 5'4" and 5'5" tall. The bench seating conforms to the BC Building Code and allows for an individual 6' tall to comfortably sit with their feet nested part way under the seat in front of them (see photo). It is common practice for spectators at sporting events to use a seat cushion to add additional comfort

if required. It has been recommended to the Greater Vernon Minor Hockey Association that they may want to consider selling seat cushions as a fund raiser. It should be noted that the Civic Arena had bench seating.



Contoured fixed bench seating in Kal Tire Place North

Kal Tire Place North was designed with accessibility in mind and has spaces available for disabled viewing. Two different sections of railing on the upper concourse are lowered to allow for viewing by people in wheelchairs or sitting in chairs similar to the spaces provided in Kal Tire Place (see photos). In addition to these spaces, people with mobility challenges can watch the action from the heated comfort of the upper vestibule area (see photo).

After Kal Tire Place North was opened, feedback was received that it would be helpful to have handrails installed to allow people that may be less steady on their feet to access the bench seating. Using contingency funds, two railings were installed at the north and south ends of the seating area to create enhanced accessibility (see photos).



Disabled viewing section one



Disabled viewing Kal Tire Place



Disabled viewing section two



Accessible handrail north end



Disabled viewing in the vestibule



Accessible handrail south end

OPERATIONS

City Hall Front Door Assembly

The front door assemblies for Community Services Building, Firehalls 1 and 2, RCMP Detachment, Operations and City Hall have all been identified for replacement in 2019 by the Building Condition Asset Management Plan (BCAMP). The existing door assemblies are the originals dating back from as far as the 1970's. Because of the age, there is a problem to get parts and repair if any of the mechanisms fail. Replacing all door assemblies under one contract will likely result in economies of scale and the best price for the City.

Lakeshore Park

The roadside pathway along Lakeshore road in front of Lakeshore Park has a wooden fence that will separate traffic from the pedestrian pathway. Where the vehicle entrance abuts the pedestrian pathway, a letdown curb will be provided for this to be accessible. This construction is to be completed by December 7.

Polson Skateboard Park

The annual cost for the Polson Skateboard Park is factored into the Polson Park budget. The estimated annual cost to maintain this section of the park is \$24,600. This figure includes litter/garbage collection, site risk inspections, cleaning, vandalism, irrigation, mowing and bleacher maintenance.

Airport Master Plan

Phase I (2015-2020)

As identified in the Airport Master Plan, the following phase I projects have been completed:

- Runway remediation (2017)
- Visual guidance indicators and threshold marking relocation (2017)
- Runway holding bay (turning "D") constructed (2017)
- Renovations of Terminal building (currently in progress)
- Obstruction Lighting (2018)

The following Phase I projects have been identified for construction in 2019 at a total cost of \$1.1M with \$505k funded from the 2018 capital program and \$600k funded from the 2019 capital program:

- Apron I expansion
- Apron I surface remediation
- Development of tie-down area on the south side of field

The remaining Phase I projects tentatively scheduled for Council's consideration as part of the 2020 capital program at an estimated cost of \$258k include the following:

- Branding and signage

- Landscaping along Tronson Rd frontage
- Development of an Aircraft movement monitoring system
- Fencing and gate installation
- Helipad construction

Phase 2 (2020-2025)

As identified in the Airport Master Plan, the following phase 2 projects have been identified at an estimated cost of \$730k:

- Taxiway surface remediation
- Taxiway Echo construction
- Apron 3 construction
- Airport Operations shop and vehicle storage facility



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: Will Pearce, CAO **FILE:** 8000-06

PC: Patti Bridal, Deputy CAO **DATE:** December 3, 2018
Doug Ross, Director, Recreation Services

FROM: Shayne Wright, Manager, Recreation Programs

SUBJECT: *UBCM - Community Child Care Planning Program Grant*

The purpose of this memo is to request Council authorization for the application of the \$25,000 UBCM Community Child Care Planning Program Grant (CCCPPG).

Administration has begun the process of reviewing the Childcare BC Grants. As per Council's resolution of November 26, 2018 a full report on the potential to apply for the Childcare BC New Spaces Fund and/or the UBCM Community Child Care Space Creation Program grants will be brought forward at the January 7, 2019 Council meeting. At this time Administration recommends applying now for the \$25,000 UBCM CCCPPG as the deadline to apply is January 18, 2019.

In addition, Administration recommends partnering with the District of Coldstream on the CCCPPG application. Regional collaboration from local governments for the grant is encouraged and the resulting partnership increases funding to \$50,000, allowing for a more efficient and extensive investigation to occur for the Greater Vernon area.

If successful on receiving the CCCPPG, a consultant hired by the City of Vernon will conduct research in collaboration with community partners, School District 22, Boys & Girls Club, and local child care organizations. The following areas to be investigated will result in a Community Child Care Space Action Plan:

- what age groups for child care are most needed
- where child care spaces would best be located
- current care programs with option to change classification to licensed child care

RECOMMENDATION:

THAT Council authorize Administration to apply for the \$25,000 UBCM Community Child Care Planning Program Grant;

AND FURTHER, THAT Council authorize Administration to partner with the District of Coldstream to apply for an additional \$25,000 to broaden the scope of the research to the Greater Vernon area.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Shayne Wright'.

Shayne Wright
Manager, Recreation Programs



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: Mayor and Council

FILE: 0230-52

PC: P. Bridal

DATE: December 3, 2018

FROM: Will Pearce, CAO

SUBJECT: *Centennial Tree in the Museum*

The City has received the attached request, addressed to the Mayor and members of Council, to remove the subject metal "centennial" tree from the Museum.

The City has no practical location to store and display the "tree"

RECOMMENDATION:

THAT Council acknowledge receipt of the request and ask that the Greater Vernon Museum and Archives retain the subject centennial tree for display in the future Cultural Centre.

ALTERNATE:

THAT Council direct Administration to remove the "centennial" tree from the Greater Vernon Museum and Archives, as requested, and dispose of the article.

Respectfully submitted



Will Pearce, CAO



28 November 2018

3009 32 Avenue
Vernon, B.C.
V1T 2L8

His Worship Mayor Victor Cummings
City Hall
Vernon, B.C.

Your Worship Mayor Cumming and Vernon City Council:

In 1992, to help celebrate Vernon's Centennial, Ken Little proposed that a metal tree be constructed with the purpose of selling individual metal leaves to be engraved with names of citizens. The tree stood in an enclosure attached to the museum from 1992-2005, then was transferred in August 2005 to the planter inside the library entrance. When the library building was converted to city hall use, the Centennial tree was moved to the foyer of the museum in May 2012.

The tree has proved to be a hazard for both visitors and staff. A tourist and a cadet have both been cut by the leaves and the cleaning staff cannot clean around the tree because of the possibility of being injured.

The Greater Vernon Museum & Archives request that the tree be removed from the museum foyer as soon as possible to prevent further injuries and to allow the museum to utilize that space.

Thank you for your attention to this matter.

Yours sincerely,

Trish Watson,
President,
Greater Vernon Museum and Archives Board of Directors



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: Will Pearce, CAO

FILE: 5350

PC: Patti Bridal, Deputy CAO

DATE: Dec. 3, 2018

FROM: Shirley Koenig

SUBJECT: Purchase of Biosolids Hauling Trailer

The City of Vernon presently contracts hauling of approximately 10 - 12 loads of biosolids per week from the Vernon Water Reclamation Centre (VWRC) to the Regional Biosolids Composting Facility located on Commonage Road. Prior to early November of this year, this service was contracted to a local company that also supplied one of the trailers used to haul the biosolids. The VWRC also owns a trailer and it is used as an alternating compliment to the one used by the contract service.

The company contracting the service has recently gone into receivership and is no longer able to perform this work. COV has secured a temporary hauler to continue with transporting the biosolids and has issued a Request for Qualifications (RFQ) for the long term hauling services. Since the hauling trailer is a specialty item, it was not included in the RFQ. The City received only two bids for the hauling service and the contract has now been awarded.

Although it is possible to continue with only one trailer (COV owned), it is not efficient in the long term and could result in shift changes and/or overtime to accommodate the hauling and scheduling requirements.

A new trailer, similar to the one already owned by the City has been estimated to cost approximately \$65,000. If the City were to purchase a second trailer, overtime and shift changes would be avoided and the operation would be much more efficient. The cost of the trailer could be reduced if a used one could be found however this may be an unlikely option due to the specialty nature of the unit. Staff will continue to research options to ensure that COV is getting the most cost effective alternative.

RECOMMENDATION:

THAT Council authorize the purchase of a trailer for the Vernon Water Reclamation Centre for the purpose of hauling biosolids, at an estimated cost of \$65,000, using funds from the Sewer Operating Reserves.

Respectfully submitted:

Per: 



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: Will Pearce, CAO **FILE:** 7850-16

PC: Patti Bridal, Deputy CAO **DATE:** December 4, 2018
Doug Ross, Director, Recreation Services

FROM: Shayne Wright, Manager, Recreation Programs

SUBJECT: ***Parks & Recreation Management Software Update***

December 3, 2018 marked the one year anniversary of Recreation Services implementation of the new PerfectMind parks and recreation management software. Recreation Services journey to change and implement new software started in 2013 when our software provider at the time informed customers that their software would no longer be supported after November 2018. Municipal recreation providers were encouraged to switch to their new version of software. The cost for this new software was quoted at three times the cost of what municipalities were paying.

At that time, the software provider was the industry standard used by municipal recreation providers around the world. Many recreation providers like the City of Vernon were unwilling to accept the forced change and increased cost and began looking at other software options.

Faced with this, Recreation Services set goals for the change in software to automate and improve customer service, increase capacity to serve more customers, create operational efficiencies and better market and promote our services. To help achieve our goals and to ensure we procured the best software at the best price, in November 2015 the City partnered with twenty (20) other municipal governments forming the Delta Consortium. In collaboration, the consortium researched software, issued a request for proposal, conducted extensive reviews, and short-listed potential vendors. PerfectMind Technologies Inc. a Vancouver based company was awarded the contract to provide the parks and recreation management software to the consortium.

After eight (8) months of configuration and testing, Recreation Services went live with the new software on December 3, 2017. Currently 14,635 Greater Vernon citizens have registered into the new software system. With a registered account, customers have access to online registration available anytime from computers, tablets and smart phones. Additionally they can access features such as browsing programs to determine registration spaces available in real time, receive email updates, view family activity calendars, reprint receipts, view membership pass use, sign and view facility rental permits and much more. These features far exceed what was previously available and greatly enhance the level of service being provided to our citizens. It should be noted that accounts are not required for customers that are attending drop-in activities like public swimming.

.....2

Recreation Services has just started to tap into PerfectMind's built in marketing and promotion tools that can directly email or use social media to spread the word about programs and services. Moving forward, we're looking to implement even more of the software's features as the software itself is growing in its capacity to provide better service for our customers. At some point in the new year the plan is to transfer the concessions at Kal Tire Place onto the PerfectMind system as PerfectMind is currently working on processes to improve speed for concession type transactions.

As more of our customers increase their comfort level with direct online registration, we are starting to see them transition from in person registration to on-line. Last fall, our first registration with the new software, 42% of people registered online. In the spring and summer the percentage increased to 50% of registrants. In the fall the number increased slightly to 52% and currently registration for the winter season has seen 69% of registrations completed online.

The operational efficiencies for staff are slowly being gained as we learn more about the software and bugs are worked out. At this time the largest gain in operational efficiency is that clerks no longer have to manually process all registrations, including 'online' registrations that used to come in as encrypted emails. This has provided clerks with more time to help customers at the counter, improving customer service. Another efficiency gain is managers no longer need to be on site to troubleshoot and support staff when there are questions or problems. Managers can help from virtually anywhere with internet access.

Due to our participation in the Delta Consortium, The City of Vernon was able to lock in the fee that we pay (for five (5) years) to PerfectMind for software support based on revenue earned in 2016. Because of this, The City of Vernon is paying .76% of revenue for software support. In contrast, if the City had not participated in the Consortium and contracted with PerfectMind independently, the fee for service would have been approximately 1.8% of revenue or more than double the current cost. Additionally, had the City continued to contract with our previous service provider, the fee paid would have been closer to 3% of revenue or roughly four times the current cost. Bottom line, the City of Vernon is paying essentially the same cost now and for the next three (3) years that was paid in 2016, the goals that were established have been achieved and our citizens are receiving a vastly improved level of service.

RECOMMENDATION:

THAT Council receive the memorandum titled Parks & Recreation Management Software Update dated December 4, 2018 from Shayne Wright, Manager, Recreation Programs and the related demonstration provided on December 10, 2018 for information purposes.

Respectfully submitted:



Shayne Wright
Manager, Recreation Programs



THE CORPORATION OF THE CITY OF VERNON REPORT TO COUNCIL

SUBMITTED BY: Ellen Croy, Transportation Planner

COUNCIL MEETING: REG ☒ COW ☐ I/C ☐
COUNCIL MEETING DATE: December 10, 2018
REPORT DATE: November 23, 2018
FILE: 5280-03

SUBJECT: FREE PARKING FOR ELECTRIC VEHICLES

PURPOSE:

To consider the provision of free parking for electric vehicles in Vernon.

RECOMMENDATION:

THAT Council receive the report titled "Free Parking for Electric Vehicles" and dated November 23, 2018 by the Transportation Planner, for information.

ALTERNATIVES & IMPLICATIONS:

1. THAT Council direct Administration to implement free parking for electric vehicles through amendments to Traffic Bylaw #5600.

Note: This alternative would not support the City's sustainability and transportation policies to encourage walking, cycling, small wheeled transport, and transit use to meet Vernon's 2040 transportation mode split goals. Amendments to Traffic Bylaw #5600 would be brought forward to Council for its consideration at a future Council meeting.

ANALYSIS:

A. Committee Recommendations:

At its meeting of November 20, 2018, the Climate Action Task Force passed the following resolution:

"THAT the Climate Action Task Force recommends that Council does not implement free parking for electric vehicles."

At its meeting of November 22, 2018, the Transportation Advisory Committee passed the following resolutions:

"THAT the Transportation Advisory Committee recommends that Council deny support for free parking for electric vehicles."

"THAT the Transportation Advisory Committee recommends that Council direct Administration to review and explore other incentive programs to promote alternative forms of transportation."

B. Rationale:

1. At its Regular Meeting of September 4, 2018, Council requested that Administration investigate the possibility of providing free parking for all electric vehicles in Vernon. At its Regular Meeting of

September 24, 2018, Council referred consideration of free parking for all electric vehicles to the Climate Action Task Force and the Transportation Advisory Committee.

2. Administration reviewed free parking for electric vehicles with the Climate Action Task Force on November 20, 2018 and the Transportation Advisory Committee on November 22, 2018. Neither group supported free parking for electric vehicles, largely because they would prefer the City focus on promoting alternative transportation modes (walking, small wheeled transport, cycling, and transit) instead of providing an incentive for vehicle use.
3. Administration also does not recommend implementing free parking for electric vehicles for the following reasons:

- a) The Master Transportation Plan identifies the City's transportation mode share targets for 2040:

| Travel Mode | 2013 | 2040 Target |
|--------------------------|-------------|--------------------|
| Single Occupant Vehicles | 70% | 62% |
| Carpool | 16.2% | 17% |
| Transit | 1.7% | 2.5% |
| Walking | 8.4% | 12.5% |
| Cycling | 1.9% | 5.0% |
| Other | 0.3% | 1.0% |

The ultimate goal is to reduce the number of vehicles with only one occupant, while increasing alternative transportation modes. Research shows that there is a correlation between the ease of parking and driving (i.e. the easier it is to find a parking space, the more likely a person is to drive). Reducing parking prices for vehicles (regardless of their energy source) would not support the 2040 mode share target.

- b) Since electric vehicles are typically more expensive than a standard vehicle, owners of electric vehicles tend to have higher household incomes. For example, a survey completed by CarMax and CleanTechnica found that the average annual household income of a conventional Ford Focus owner was \$77,000, but the average household income of an electric Ford Focus owner was \$199,000. Providing free parking for high income households would not support equity across the community.
- c) Studies comparing the environmental impacts of electric vehicles compared to conventional vehicles have different conclusions depending on the variables of the study, including:
 - The battery technology at the time of the study;
 - Vehicle year, make, and model;
 - Vehicle lifetime (measured in kilometres);
 - How much of the vehicle's lifecycle is considered in the analysis (whether it includes the lifecycle of each material component, considers operation only, the battery replacement scheduling, etc); and
 - The power source for electricity in the region (e.g. whether hydroelectric dams, coal, natural gas, etc).

These variables are different for each research study depending on local challenges and the technology of the day. However, compared to conventional vehicles, the production of an electric vehicle is typically considered more environmentally intensive but the operation is typically considered more environmentally friendly. To offset the initial environmental impacts created through production, electric vehicles must operate for a certain period before they lead to overall reduced environmental impacts compared to conventional vehicles. Regardless, the primary

goal is to promote reduced personal vehicle use (regardless of its energy source) to reduce demand on energy and resources.

- d) The City already provides a discounted parking rate to electric vehicles by providing free vehicle charging (at designated electric vehicle charging spaces). Administration acknowledges that once electric vehicles become more popular, the next step would be to implement an additional fee for charging and time limitations to help manage the parking demand of electric vehicles.
- 4. A review of other communities indicated that few appear to provide free parking for electric vehicles. The City of Kelowna does provide a free electric vehicle permit (Eco-Pass) valid for one year only, and is not eligible for renewal.
- 5. Ultimately, Administration does not recommend free parking for electric vehicles as it would not support the City's sustainability goals.

C. Attachments:

N/A

D. Council's Strategic Plan 2015 – 2018 Goals/Deliverables:

The subject application involves the following objectives in Council's Strategic Plan 2015 – 2018:

- Create a safe, efficient and sustainable transportation network.

E. Relevant Policy/Bylaws/Resolutions:

- 1. Supporting policies within the Official Community Plan include:

Section 11 Goals:

- Deliver a sustainable, integrated transportation network for Vernon.
- Promote community safety, health and a high quality of life while reducing the environmental impact of transportation.
- Focus on providing access to services, goods and activities to maintain a safe, efficient and cost effective network for all modes of travel over the short and long term as Vernon grows.

Policy 11.10 Ensure that pedestrian, cycling and trail facilities take a high priority in transportation planning and are constructed as described and prioritised in the Pedestrian and Bike Master Plan and the Parks Master Plan. In addition, the following are intended actions:

- a. Aim to increase the percentage of all trips made by walking to 12.5% by 2040.
- b. Aim to increase the percentage of all trips made by cycling to 5% by 2040.

Policy 11.11 Ensure that Transportation Demand Management measures and initiatives take a high priority in transportation planning. A target of 20% for walking, cycling and transit mode share has been set for 2040 to further encourage the use of alternative forms of transportation. To achieve this, the City shall:

- a. Aim to reduce the percentage of all trips undertaken by single occupant vehicles to 62% by 2040.

2. At its Regular Meeting of September 24, 2018, Council passed the following resolution:


“THAT Council refer consideration of free parking for all electric vehicles to the Climate Action Task Force and the Transportation Advisory Committee for review and comment, as outlined in the memo titled “Free Parking for Electric Vehicles” and dated September 12, 2018 by the Director, Community Infrastructure and Development.”

BUDGET/RESOURCE IMPLICATIONS:

N/A

Prepared by:

Dec 3 2018 2:38 PM

X  
Ellen Croy DocuSign

Ellen Croy
Transportation Planner

Dec 3 2018 2:40 PM

X  
Kim Flick DocuSign

Kim Flick
Director, Community Infrastructure and Development

Approved for submission to Council:


Will Pearce, CAO

Date: 03. DEC. 2018

REVIEWED WITH

- | | | |
|---|---|--|
| <input type="checkbox"/> Corporate Services | <input type="checkbox"/> Operations | <input type="checkbox"/> Current Planning |
| <input type="checkbox"/> Bylaw Compliance | <input type="checkbox"/> Public Works/Airport | <input checked="" type="checkbox"/> Long Range Planning & Sustainability |
| <input type="checkbox"/> Real Estate | <input type="checkbox"/> Facilities | <input type="checkbox"/> Building & Licensing |
| <input type="checkbox"/> RCMP | <input type="checkbox"/> Utilities | <input type="checkbox"/> Engineering Development Services |
| <input type="checkbox"/> Fire & Rescue Services | <input type="checkbox"/> Recreation Services | <input type="checkbox"/> Infrastructure Management |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> Parks | <input checked="" type="checkbox"/> Transportation |
| <input type="checkbox"/> Financial Services | | <input type="checkbox"/> Economic Development & Tourism |
| <input checked="" type="checkbox"/> COMMITTEE: TAC & CATF | | |
| <input type="checkbox"/> OTHER: | | |



REPORT/RECOMMENDATION TO COUNCIL

SUBMITTED BY: Scott Hemstad, Deputy Chief,
Fire Rescue Services

DATE: November 30, 2018

FILE: 7125-01

SUBJECT: 2019 Fire Training Centre Budget and Vernon's Percentage Share

PURPOSE:

To receive Council's endorsement of the proposed 2019 Fire Training Centre budget and Vernon's percentage share.

RECOMMENDATION:

THAT Council approve the Fire Training Centre (FTC) Proposed 2019 Budget, the proposed Four (4) Year Facility Improvement Plan, and FTC Percentage Share of 2019 Budget Requirements, subject to revision by BC Assessment, as attached to the report dated November 30, 2018, titled 2019 Fire Training Centre Budget and Vernon's Percentage Share, as respectfully submitted by Deputy Chief Scott Hemstad.

ALTERNATIVES & IMPLICATIONS:

1. THAT Council not support the proposed 2019 FTC budget, the proposed Four (4) Year Facility Improvement Plan and Vernon's share of the 2019 apportionments.

Note: This budget has been approved by resolution of the FTC Policy Board.

ANALYSIS:

A. Committee/Board Recommendations:

The Fire Training Centre Policy Board made the following resolutions at their meeting of November 21, 2018:

THAT the FTC Policy Board approve the Proposed four (4) Year Facility Improvement Plan as presented to the FTC Operations Committee at the November 14, 2018 Meeting.

AND FURTHER that the FTC Policy Board approve the Proposed 2019 budget as presented to the FTC Operations Committee at the November 14, 2018 Meeting.

AND FURTHER that representatives to the Fire Training Centre Policy Board seek the respective Parties to Schedule A Intermunicipal Fire Training Centre Services Bylaw,

endorsement by resolution, of the Fire Training Centre (FTC) Proposed 2019 Budget, by end of January 2019.

AND FURTHER that the FTC Policy Board review the 2018 year end audited financial statements and recommend the surplus be contributed to the FTC Facility Improvements Reserve.

The Proposed Four (4) Year Facility Improvements Plan and the Proposed 2019 FTC Budget were previously endorsed by the FTC Operations Committee (CAOs and Fire Chiefs).

B. Rationale:

The City of Vernon is a member of the Fire Training Centre. The approval of the 2019 budget will allow Vernon Fire Rescue Services to continue training at the Fire Training Centre facility.

C. Attachments:

1. Proposed 2019 Fire Training Centre Budget
2. 2019 Fire Training Center Apportionments

D. Strategic Plan Objectives:

N/A

E. Policy (Existing/Relevance/None):

N/A

F. Relevant History:

1. Applicants Response:

N/A

2. Reasons for Bylaw:

N/A


3. Resources:

N/A

BUDGET IMPLICATIONS:

Vernon's anticipated share of the 2019 Fire Training Centre budget is \$38,414.


Prepared by:


Scott Hemstad,
Deputy Chief of Fire Rescue Services

Approved for submission to Council:


Will Pearce, CAO

Date: 04. DEC. 2018

| APPROVALS | DATE | COUNCIL AGENDA INFORMATION: | |
|--|------------------|---|---|
| Supervisor _____ | _____ | <input checked="" type="checkbox"/> Regular | Date: <u>November 13, 2018</u> Item # _____ |
| Division Manager  _____ | <u>Dec. 4/18</u> | <input type="checkbox"/> In-Camera/COW | Date: _____ Item # _____ |
| | | <input type="checkbox"/> Information Item | Date: _____ Item # _____ |
| | | <input type="checkbox"/> Agenda Addenda | Date: _____ Item # _____ |

| REVIEWED WITH | REVIEWED WITH | REVIEWED WITH | REVIEWED WITH Committees |
|---|--------------------------------------|--|--------------------------------|
| <input type="checkbox"/> Bylaw Services | <input type="checkbox"/> Environment | <input type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Clerk | <input type="checkbox"/> Facilities | <input type="checkbox"/> Planning | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Economic Dev. | <input type="checkbox"/> Finance | <input type="checkbox"/> Engineering | <input type="checkbox"/> _____ |
| <input type="checkbox"/> RCMP | <input type="checkbox"/> Fire | <input type="checkbox"/> Operations | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Building & Licensing | <input type="checkbox"/> GVS - Parks | <input type="checkbox"/> GVS - Water | |
| <input type="checkbox"/> Human Relations | <input type="checkbox"/> Utilities | <input type="checkbox"/> Recreation Services | |
| | | <input type="checkbox"/> Other _____ | |

NOTE: City Administrator's comments will be provided if required as an addendum to the report

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FIRE TRAINING CENTRE PROPOSED 2019 BUDGET

SUMMARY

| | 2019 Budget ADD 2% |
|---|-----------------------|
| Summary of Variable Items (Courses) | |
| Variable Revenue | 160,500 |
| Variable Expense | 143,345 |
| Variable Total | 17,155 |
| Summary of Fixed Items (Partner Contributions) | |
| Fixed Revenue | 70,397 |
| Fixed Expense | 67,045 |
| Fixed Total | 3,352 |
| Net Total to be transferred to FI Reserve | 20,507 |

REVENUES

| | 2019 Budget + 2% |
|---|---------------------|
| Variable Revenues | |
| 1-622 - FIRE TRAINING FEES (All except Vernon) | 148,081 |
| 1-792 INTERNAL REVENUE (Vernon) | 12,419 |
| Total Variable Revenue | \$ 160,500 |
| Fixed Revenues | |
| 1-600 - INTERMUNICIPAL RECOVERIES (All except Vernon) | 31,983 |
| 1-792 - INTERNAL REVENUE (Vernon) | 38,414 |
| Total Fixed Revenue | 70,397 |
| Total Revenue | 230,897 |

EXPENSES

| | 2019 Budget with 2% |
|--|------------------------|
| Variable Expenses | |
| 2-140 - LABOUR NON-UNION | 59,578 |
| 2-100 - LABOUR CUPE B | 3,882 |
| 2-200 - GENERAL SUPPLIES | 11,220 |
| 2-203 - EQUIPMENT PARTS | 8,216 |
| 2-204 - OFFICE SUPPLIES | 2,434 |
| 2-231 - FOOD AND BEVERAGES | 2,648 |
| 2-265 - FIRE EQUIPMENT PURCHASES | 5,858 |
| 2-268 - FIRE EQUIP - PROTECTIVE CLOTHING | 12,240 |
| 2-267 - FIRE EQUIP - BREATHING APPARATUS | 4,876 |
| 2-272 - EQUIPMENT PURCHASES | 882 |
| 2-332 - CONFERENCE & COURSE FEES | 22,479 |
| 2-300 - FUEL | 1,383 |
| 2-302 - PARTS & MATERIALS | 7,649 |
| Total Variable Expenses | \$ 143,345 |

| | 2019 Budget + 2% |
|--------------------------------------|---------------------|
| Fixed Expenses (Lights on) | |
| 2-453 - SECURITY/ALARM CONTRACTS | 306 |
| 2-454 - GARBAGE COLLECTION CONTRACTS | 716 |
| 2-499 - GENERAL CONTRACTS | 5,100 |
| 2-601 - GAS | 3,218 |
| 2-602 - ELECTRICITY | 4,249 |
| 2-604 - WATER SEWER | 5,817 |
| 2-632 - PROPERTY INSURANCE PREMIUMS | 1,297 |
| 2-635 - EQUIPMENT LOSS INSURANCE | 157 |
| 2-911 - INTERNAL CHARGES | 46,000 |
| 2-920 - FLEET CHARGE | 184 |
| Total Fixed Expenses | \$ 67,045 |
| Total Expenses | \$ 210,390 |

Fire Training Centre Percentage Share of Draft 2019 Budget Requirements

Updated: Sept 10, 2018

| | Land & Improvements | Percentage of Total | 2019 \$ share* |
|-----------------------------|--------------------------|---------------------|------------------|
| ARMSTRONG | 798,755,241 | 5.09% | 3,580 |
| ENDERBY | 398,772,819 | 2.54% | 1,787 |
| VERNON | 8,570,799,488 | 54.57% | 38,414 |
| COLDSTREAM | 2,565,591,913 | 16.33% | 11,499 |
| SPALLUMCHEEN | 846,928,852 | 5.39% | 3,796 |
| LUMBY | 269,585,815 | 1.72% | 1,208 |
| LSA 16(F.T.C.- E.A."B/C/D") | 1,938,376,516 | 12.34% | 8,688 |
| LSA 16(F.T.C.- E.A."F") | 317,929,070 | 2.02% | 1,425 |
| | \$ 15,706,739,714 | 100.0% | \$ 70,397 |

| 2018 Board Approved Invoice Amounts | 2018 Reconciled Invoices |
|-------------------------------------|--------------------------|
| \$ 3,965.00 | \$ 5,061.29 |
| \$ 1,980.00 | \$ 2,518.41 |
| \$ 43,426.00 | \$ 55,245.13 |
| \$ 12,691.00 | \$ 16,157.17 |
| \$ 4,371.00 | \$ 5,581.89 |
| \$ 1,351.00 | \$ 1,727.24 |
| \$ 9,929.00 | \$ 12,573.49 |
| \$ 1,658.00 | \$ 2,129.38 |
| \$ 79,371.00 | \$ 100,994.00 |
| 2017 deficit | \$ (21,623.00) |
| | \$ 79,371.00 |

*Based on Revised Roll (Mar 2018)

Notes:

The Revised Roll (Mar) is used to estimate the next year's cost apportionment for budget purposes.
The Final Roll (Dec) is to be used for the next year's actual cost apportionment and invoicing.

Fire Training Centre – Facility Improvements Plan

Facility Improvements Plan 2019-2022

In 2018, a plan was endorsed for use of the Facility Improvements Reserve for 2018 and 2019. This document provides an update on those projects with further recommendations for the use of the Facility Improvements Reserve for 2019-2022.



2018 Status Report

| Reserve Funds | | | | | |
|---------------------------|--|---|----------|---------------|-------------|
| December 31, 2017 balance | | | | \$73,748 | |
| 2018 contribution | | | | \$10,000 | |
| Total 2018 | | | | \$83,748 | |
| Fiscal Year | Project Description | Project Justification | Status | Proposed Cost | Actual Cost |
| 2018 | Engineering assessment | We have had two separate partial-ceiling collapses in 2017 (one of which was repaired). The burn building requires an engineering assessment every 5 years. The assessment was performed recently (report provided). The actual cost increased in order to expand the assessment to determine if the building could be used during the winter months. | Complete | \$7,888 | \$8,695 |
| 2018 | Burn Building repairs (cells 3 and 4, both floors) | The engineering assessment identified all of the areas which | Complete | \$30,000 | \$30,303 |

| | | | | | |
|------|---|---|-------------------------------------|------------------------------------|-----------------------------------|
| | | need repairs. This will be a multi-year project. As a priority, the five areas on eastern half of building (cells 3 and 4, both floors) will be repaired first. | | | |
| 2018 | Burn Building reinforcements (cells 3 and 4, both floors) | The engineer also recommended installing steel barrier between the burn cells and the concrete structure. This will be a multi-year project. As a priority, the six burn cells on eastern half of building (cells 3 and 4, both floors) will be reinforced first. | In Progress | \$16,000 | \$1,500 |
| 2018 | Website | A website is needed for improving communication, reserving and scheduling FTC use. | In progress | \$2,992 | \$2,992 |
| 2018 | Roof cutting props | These props are necessary to continue with the 1001 program. | Complete | \$2,000 | \$1,236 |
| 2018 | Security Camera system | With the recent theft of the skidsteer, a security camera system is recommended. | In progress, waiting on PIA process | \$3,246 | \$3,246 |
| | | | | Total Proposed \$62,126 | Total to Date \$47,972 |



2019-2022 Revised Plan (based on increased contribution to the Facility Improvements Reserve)

| Fiscal Year | Project Description | Project Justification | Proposed Cost | Actual Cost |
|-------------|--|--|---------------|-------------|
| 2019 | Burn Building repairs (cell 2, both floors) | Repair of two areas on western half of building (cell 2, both floors) | \$12,000 | |
| 2019 | Burn Building reinforcements (cell 2, both floors) | Reinforcement of two burn cells on western half of building (cell 2, both floors) | \$3,000 | |
| 2019 | Search & Rescue prop | In order to provide Interior Firefighter training the facility requires a prop for Search and Rescue training. The existing burn building is not appropriate for this type of training. This project would involve renovating the existing structure to the southeast of the burn building to install doors, partitions, and electricity so it can be used for search and rescue training. | \$20,000 | |
| 2019 | Forcible entry prop | This prop is necessary to train firefighters on skills for the 1001 program | \$5,000 | |
| 2019 | Asphalt repairs | The asphalt paving is developing various cracks in the surface. Filling these cracks will prevent further damage to the asphalt and extend the life of the facility. Estimate on crack sealing to be performed this week. | \$2,500 | |
| 2019 | Hot water tank | The hot water tank will need to be replaced due to age. | \$5,000 | |
| Total | | | \$47,500 | |

| Fiscal Year | Project Description | Project Justification | Proposed Cost | Actual Cost |
|-------------|---|--|---------------|-------------|
| 2020 | Electricity, lights, and fans for self-rescue prop (sea-cans) | Installing electricity, lights and fans in the sea-cans will provide better visibility and ventilation during summer months. | \$5,000 | |
| 2020 | Car fire prop | The car used in the car fire prop needs to be replaced with a new one. | \$2,500 | |
| 2020 | New sign | The Chiefs have requested a new sign be installed. | \$1,000 | |
| 2020 | Paint and tile | The classroom building needs a fresh coat of paint and some flooring tile installed to maintain aesthetics. | \$4,000 | |
| 2020 | Fence repairs | Portions of the fence have been damage due to vehicles backing into it. | \$500 | |
| 2020 | Equipment room | The equipment room attached to the burn building needs a new roof. | \$1,000 | |
| | | Total | \$14,000 | |

| Fiscal Year | Project Description | Project Justification | Proposed Cost | Actual Cost |
|-------------|--|--|---------------|-------------|
| 2021 | Fill station | A fill station with fragmentation chamber would increase safety when filling SCBA cylinders | \$15,000 | |
| 2021 | Repair and replace burn building doors and windows | The doors and windows deteriorate through repeated use of the burn building. They are necessary for controlling ventilation during live burns. | \$4,000 | |
| 2021 | HVAC enclosure | The HVAC system is exposed to the elements and should be enclosed for efficiency. | \$4,000 | |
| | | Total | \$23,000 | |

| Fiscal Year | Project Description | Project Justification | Proposed Cost | Actual Cost |
|-------------|-------------------------------------|---|---------------|-------------|
| 2022 | Self-rescue container painting | The self-rescue containers should be painted to increase aesthetics and deter rust. | \$2,000 | |
| 2022 | Repair main building exterior walls | Exterior cladding on main building is in need of repairs to maintain aesthetics. | \$10,000 | |
| | | Total | \$12,000 | |



REPORT/RECOMMENDATION TO COUNCIL

SUBMITTED BY: David Lind, Director, Fire Rescue Services **DATE:** Nov. 29, 2018

FILE: 7130-07

SUBJECT: Union of BC Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) – Evacuation Route Planning

PURPOSE:

To receive Council authorization and support of the City of Vernon's Emergency Program application for the UBCM 2018 Community Emergency Preparedness Fund (CEPF) – Evacuation Route Planning.

RECOMMENDATION:

THAT Council authorize the \$ 25,000 UBCM CEPF grant funding application as attached to the report titled *Union of BC Municipalities (UBCM) 2018 Community Emergency Preparedness Fund (CEPF) – Evacuation Route Planning* grant funding application, dated November 29, 2018 and respectfully submitted by the Director of Fire Rescue Services;

AND FURTHER, that Council support the proposed activities;

AND FURTHER, that Council authorize Administration to assume overall grant management.

ALTERNATIVES & IMPLICATIONS:

1. THAT Council not support the grant funding application for the UBCM 2018 CEPF funding.

Note: This funding is one-time in nature and requires Council resolution to receive grant funding.

ANALYSIS:

A. Committee/Board Recommendations:

N/A

B. Rationale:

1. Grant funding, if approved, will augment the City of Vernon's Emergency Management Plan.

2. Vernon is vulnerable to wildland urban interface fires, flooding, and landslides which can isolate areas of the community. Having programs and tools in place to safely and efficiently evacuate the population is essential. This project will help to provide the resources, tools and communication strategies necessary to provide an organized evacuation when necessary.

C. Attachments:

1. UBCM Community Emergency Preparedness Fund (CEPF), Evacuation Route Planning completed 2018 application form and budget.

D. Strategic Plan Objectives:

The recommendation meets the following objectives in Council's Strategic Plan:

- Effective Protective Services

E. Policy (Existing/Relevance/None):

N/A

F. Relevant History:

1. The City of Vernon's existing evacuation planning has some identified vulnerabilities; this project would employ a contractor to address identifying priority options for re-routing traffic safely; identifying unmaintained (back country) roads that may present hazards, if travelled; identifying unsigned (back country) roads that require directional signage or traffic control, if used, and identifying best solutions for evacuation of isolated neighbourhoods with limited options.

1. Applicants Response:

N/A

2. Reasons for Bylaw:

N/A

3. Resources:

N/A

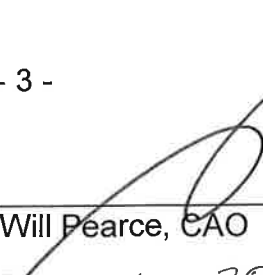
BUDGET IMPLICATIONS:


- *The project will only be undertaken if the subject grant of \$25,000 is approved.*

Prepared by:

Approved for submission to Council:


David Lind, Director of Fire Rescue Services


Will Pearce, CAO
Date: Nov. 30 2018

| APPROVALS | DATE | COUNCIL AGENDA INFORMATION: | |
|--|-----------------|---|---|
| Supervisor _____ | _____ | <input checked="" type="checkbox"/> Regular | Date: <u>November 13, 2018</u> Item # _____ |
| Division Manager  | <u>11/30/18</u> | <input type="checkbox"/> In-Camera/COW | Date: _____ Item # _____ |
| | | <input type="checkbox"/> Information Item | Date: _____ Item # _____ |
| | | <input type="checkbox"/> Agenda Addenda | Date: _____ Item # _____ |

| <u>REVIEWED WITH</u> | <u>REVIEWED WITH</u> | <u>REVIEWED WITH</u> | <u>REVIEWED WITH</u> Committees |
|---|--------------------------------------|--|------------------------------------|
| <input type="checkbox"/> Bylaw Services | <input type="checkbox"/> Environment | <input type="checkbox"/> Public Works | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Clerk | <input type="checkbox"/> Facilities | <input type="checkbox"/> Planning | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Economic Dev. | <input type="checkbox"/> Finance | <input type="checkbox"/> Engineering | <input type="checkbox"/> _____ |
| <input type="checkbox"/> RCMP | <input type="checkbox"/> Fire | <input type="checkbox"/> Operations | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Building & Licensing | <input type="checkbox"/> GVS – Parks | <input type="checkbox"/> GVS - Water | |
| <input type="checkbox"/> Human Relations | <input type="checkbox"/> Utilities | <input type="checkbox"/> Recreation Services | |
| | | <input type="checkbox"/> Other _____ | |

NOTE: City Administrator's comments will be provided if required as an addendum to the report

h:\planning\msword\reports\report form.doc

Community Emergency Preparedness Fund

Evacuation Route Planning

2018 Application Form

Please complete and return the application form by **November 30, 2018**. All questions are required to be answered by typing directly in this form. If you have any questions, contact cepf@ubcm.ca or (250) 387-4470.

| SECTION 1: Applicant Information | AP (for administrative use only) |
|--|---|
| Applicant: City of Vernon, Emergency Management Program | Date of Application: 2018-11-15 |
| Contact Person*: David Lind | Position: Director, Fire-Rescue Services and Emergency Program Coordinator |
| Phone: 250-550-3563 | E-mail: dlind@vernon.ca |

* Contact person must be an authorized representative of the applicant.

| SECTION 2: Project Summary |
|---|
| 1. Name of the Project: Community Emergency Preparedness Fund - Evacuation Route Planning |
| 2. Project Cost & Grant Request: Total Project Cost: \$25,000.00 Total Grant Request: \$25,000 Have you applied for, or received funding for, this project from other sources? No |
| 3. Project Summary. Provide a summary of your project in 150 words or less. The City of Vernon's existing evacuation planning has some identified vulnerabilities; this project would employ a contractor to address identifying priority options for re-routing traffic safely; identifying unmaintained (back country) roads that may present hazards, if travelled; identifying unsigned (back country) roads that require directional signage or traffic control, if used, and identifying best solutions for evacuation of isolated neighbourhoods with limited options. |
| 4. Emergency Plan. Describe the extent to which the proposed project will <u>specifically</u> support recommendations or requirements identified in the local Emergency Plan. The contractor will utilize information and resources generated and out lined in Section 7 the current 2017 Emergency Management Plan (EMP) for the City of Vernon. The contractor will |

work with Fire Rescue Services. A few key points for identification include, however are not limited to:

- Priority options for re-routing traffic safety;
- Barriers that impede safe passage or efficient movement of vehicles;
- Options or concerns for detouring commercial vehicles (i.e. size/weight of vehicles);
- Pinch points that may require traffic control assistance or perhaps pull over spots for staging vehicles;
- Unmaintained (back country) roads that may present hazards, if travelled;
- Unsigned (back country) roads that require directational signing or traffic control, if used;
- Isolated neighbourhoods with limited options for evacuations, and,
- Consideration of essential needs and supplies to meet evacuee needs on the alternate end of the evacuation/detour route (i.e. gas, medical water, etc.)

SECTION 4: Detailed Project Information

- 5. Proposed Activities.** What specific activities will be undertaken as part of the proposed project? Please refer to Section 4 of the Program & Application Guide for eligibility.

An infrastructure assessment would be done of the service roads, side roads, forestry roads and how passible they would be.

- Emergency Management and Traffic Planning
- GIS Spatial Analysis and Mapping
- Infrastructure Assessment
- Watershed Assessment

- 6. Rationale.** What is the rationale and evidence for undertaking this project? This may include local hazards identified in the Emergency Plan; threat levels identified in Hazard Risk and Vulnerability Analysis, Community Wildfire Protection Plans, and/or Flood Risk Assessments; and previous emergencies where evacuations were ordered.

Vernon is vulnerable to wildland urban interface fires, flooding, and landslides which can isolate areas of the community. Having programs and tools in place to safely and efficiently evacuate the population is essential. This project will provide the resources, tools and communication strategies necessary to provide an organized evacuation when necessary.

- 7. Existing Challenges.** How will the proposed project identify and address existing challenges to successful evacuations in the event of emergencies. Refer to Section 6 of the Program and Application Guide.

The proposed project will identify the isolated communities with limited access by roads. In Section 7 of the 2017 Emergency Plan high risk areas are identified as Tronson Road, Eastside Road, and Predator Ridge. These areas present unique challenges with only one corridor providing both the access and egress routes. In addition to these identified areas, other areas of concern are the Foothills and Blue Jay areas, which also have limited access roads.

8. Large Scale ESS Planning. Describe the extent to which the proposed project will consider large scale emergency social services scenarios.

We would utilize our current ESS program and would not require a new program or the budget to support a new program.

9. Transferability. Describe the extent to which the proposed project may be transferable to other local governments and/or First Nations.

This project will provide a template for assessing roads and high risk areas. The lessons learned will be shared with other neighbouring municipalities with shared boundaries.

10. Evaluation. How will the project be evaluated? How will performance measures and/or benchmarks be used to measure outcomes? How will this information be used?

The project will be completed using a consultant. The assessment will augment the City of Vernon's evacuation plan.

11. Additional Information. Please share any other information you think may help support your submission.

The Council resolution will be provided after the next regular meeting of Council on December 10, 2018.

SECTION 5: Required Application Materials

Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application:

- Local government Council or Board resolution, or Treaty First Nation resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
- Detailed budget for each component identified in the application. This must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.

SECTION 6: Signature

I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the proposed project is within our local authority's jurisdiction (or appropriate approvals are in place).

Name: David Lind

Title: Chief, Fire-Rescue Services

Signature:



An electronic or original signature is required.

Date:

NOV 30 2018

Submit applications to Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

UBCM Community Emergency Preparedness Fund 2019 Evacuation Route Planning application budget

Below is a detailed budget for the proposed project associated with the accompanying Evacuation Route Planning application.

PLEASE NOTE: The requested Local Government resolution indicating support for the current proposed activities and willingness to provide overall grant management will go before council in December 2018. This resolution will be forwarded to UBCM at cepf@ubcm.ca immediately upon receipt.

PROJECT EXPENSES

| | AMOUNT |
|--|--------------------|
| Evacuation Route Planning Contractor Fee | |
| Engineering Contractor Cost | \$25,000.00 |
| Total | \$25,000.00 |

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5714

A bylaw to amend the City of Vernon
Zoning Bylaw Number 5000

WHEREAS the Council of The Corporation of the City of Vernon has determined to amend the City of Vernon Zoning Bylaw Number 5000;

AND WHEREAS all persons who might be affected by this amendment bylaw have, before the passage thereof, been afforded an opportunity to be heard on the matters herein before the said Council, in accordance with the provisions of Section 464 of the *Local Government Act*, and all amendments thereto;

NOW THEREFORE the Council of The Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the **"3607 27th Street Rezoning Amendment Bylaw Number 5714, 2018"**.
2. Pursuant to the Official Zoning Map, Schedule "A" attached to and forming part of Bylaw Number 5000, is hereby amended as follows:

That the following legally described lands be rezoned from **"R1 – Estate Lot Residential"** to **"C4 – Street Oriented Commercial"**.

Legal Description:

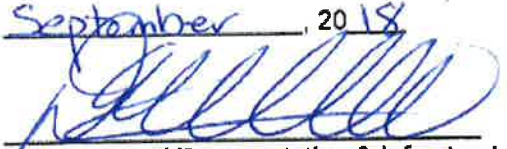
**LOT 1-2, BLK 28, PLAN 327E, SEC 3 TWP 8, ODYD
(3607 27TH STREET)**

and by changing the Zoning Map accordingly, all in accordance with the outlined area as shown on Schedule "A" attached to and forming part of this bylaw.

BYLAW NUMBER 5714

3. Zoning Bylaw Number 5000 is hereby ratified and confirmed in every other respect.

READ A FIRST TIME this 13th day of August, 2018
READ A SECOND TIME this 13th day of August, 2018
PUBLIC HEARING held this 24th day of September, 2018
READ A THIRD TIME this 24th day of September, 2018

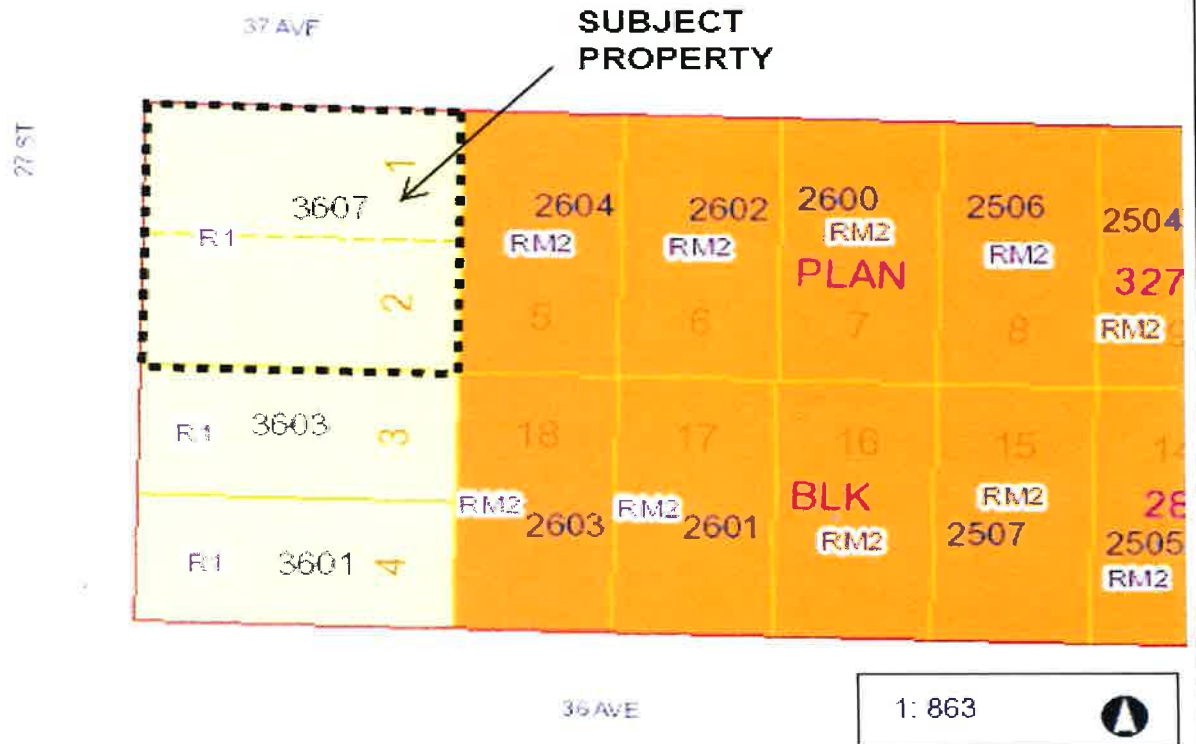
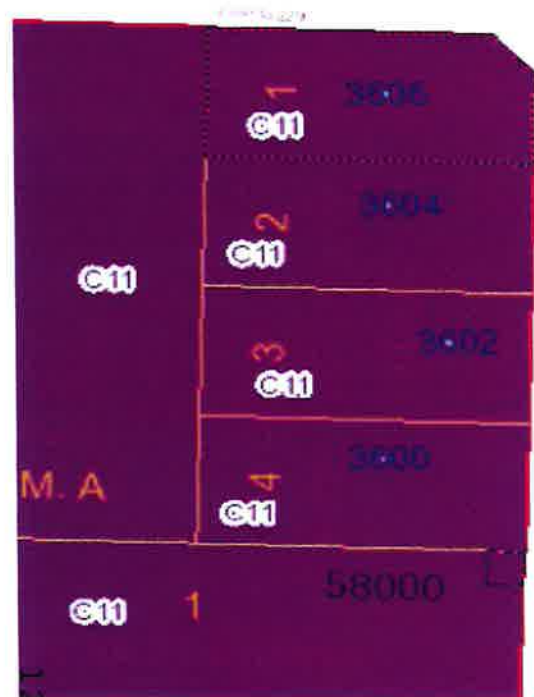
Approved pursuant to section 52(3)(a) of the *Transportation Act* this 28 day of
September, 2018

for Minister of Transportation & Infrastructure
BYLAW 5714/ZON00299

ADOPTED this day of , 2018.

Mayor:

Corporate Officer:

SCHEDULE 'A'
Attached to and Forming Part of Bylaw 5714
"3607 27th Street Rezoning Amendment Bylaw Number 5714, 2018"



1: 863





THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: W. Pearce, CAO **FILE:** ZON00299
DVP00427

PC: K. Flick, Director, Community Infrastructure and Development **DATE:** December 3, 2018
P. Bridal, Director, Corporate Services
C. Broderick, Manager, Current Planning

FROM: R. Nuriel, Economic Development Planner

SUBJECT: **3607 – 27th Street Rezoning Amendment Bylaw #5714, 2018 and Development Variance Permit Application #DVP00427**

At its Regular Meeting of August 13, 2018, Council passed the following resolution:

“THAT Council support the application to rezone Lot 1-2, Block 28, Plan 327E, Sec 3, Twp 8, ODYD (3607 – 27th Street) from R1 – Estate Lot Residential to C4 – Street Oriented Commercial, subject to the following conditions:

- a) That the owner registers a Section 219 Restrictive Covenant on title of 3607 – 27th Street that would guarantee access to 3603 – 27th Street by way of a 6.0m wide private access easement if direct access onto 27th Street is not granted in conjunction with a commercial rezoning application for 3603 – 27th Street; and
- b) That the owner registers a Section 219 Restrictive Covenant on title of 3607 – 27th Street to prohibit food primary establishments, liquor primary establishments, licensee retail store, food preparation and beverage, food and liquor sales uses on the lands;

AND FURTHER, that Council support Development Variance Permit application #DVP00427 to vary the following sections of Zoning Bylaw #5000 to allow for a two storey commercial development to be constructed on Lot 1-2, Block 28, Plan 327E, Sec 3, Twp 8, ODYD (3607 – 27th Street):

- a) to vary the minimum front yard setback from 3.0m to 2.13m (Section 10.4.5);
- b) to vary the minimum south side yard setback from 3.0m to 2.97m (Section 10.4.5);
- c) to vary the minimum landscape buffer on the south side yard from 2.0m to 1.6m and on the rear side from 2.0m to 1.0m (Section 6.6.2, Table 6.1); and

- d) to vary the minimum number of required off-street parking spaces from 21 spaces to 16 spaces (Section 7, Table 7.1);

AND FURTHER, that Council support Development Variance Permit Application #DVP00427 to vary the following section of Subdivision and Development Servicing Bylaw #3843 on the property described as Lot 1-2, Block 28, Plan 327E, Sec 3, Twp 8, ODYD (3607 – 27th Street):

- a) to vary the off-site works along 37th Avenue and reduce asphalt width requirement of 12.0m to existing as per Schedule A – Level of Service;

AND FURTHER, that Council support of DVP00427 is subject to the following:

- a) the owner is to dedicate road right-of-way widening of approximately 0.31m adjacent to 27th Street and approximately 0.105m adjacent to 37th Avenue on Lot 1-2, Block 28, Plan 327E, Sec 3, Twp 8, ODYD (3607 – 27th Street);
- b) the owner is to dedicate a 3.0m by 3.0m corner cut-off at the northwest corner of the property at 37th Avenue and 27th Street;
- c) the owner is to enter into a Works Contribution Agreement for off-site works along 27th Street and 37th Avenue adjacent to the subject property;
- d) that Lots 1 and 2, Block 28, Plan 327E, Sec 3, Twp 8, ODYD be consolidated prior to the issuance of the occupancy permit;
- e) the owner is to sign a License Agreement for proposed improvements to the right-of-way adjacent to the subject property; and
- f) that the site, floor, elevation and landscaping plans, generally shown as Attachments 1 to 6 inclusive in the report titled “Rezoning and Development Variance Permit Applications for 3607 – 27th Street” and dated July 31, 2018 by the Economic Development Planner be attached to and form part of DVP00427 as Schedule ‘A’.

At its Regular Open Meeting of September 24, 2018, Council gave Third Reading to “3607 27 Street Rezoning Amendment Bylaw Number 5714, 2018” – a bylaw to rezone the subject property from “R1 – Estate Lot Residential” to “C4 – Street Oriented Commercial”.

The two covenants related to Rezoning Bylaw #5714 conditions were signed and sent to the Land Title Office for registration. The Development Variance Permit #DVP00427 conditions were also completed and sent for registration, other than Condition “c” (i.e. entering into Works Contribution Agreement) which will be completed prior to the issuance of a building permit and Condition “d” (i.e. License Agreement for proposed improvements to the right-of-way) which will be completed prior to the issuance of an occupancy permit.

RECOMMENDATION:

THAT Council Adopt "3607 27 Street Rezoning Amendment Bylaw Number 5714, 2018";

AND FURTHER, that Council authorize Administration to issue Development Variance Permit #DVP00427.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Roy Nuriel', is written over a horizontal line.

Roy Nuriel
Economic Development Planner

G:\3000-3699 LAND ADMINISTRATION\3360 ZONING AND REZONING\20 Applications\ZON00299\2
PROC\Rpt\181203_rn_memo_ZON299_DVP427_4thRdg_Adoption_Issue_DVP.doc

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5731

A bylaw to amend the City of Vernon
Zoning Bylaw Number 5000

WHEREAS the Council of The Corporation of the City of Vernon has determined to amend the City of Vernon Zoning Bylaw #5000;

AND WHEREAS all persons who might be affected by this amendment bylaw have, before the passage thereof, been afforded an opportunity to be heard on the matters herein before the said Council, in accordance with the provisions of Section 464 of the Local Government Act, and all amendments thereto;

NOW THEREFORE the Council of The Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "**Zoning Text (Cannabis) Amendment Bylaw Number 5731, 2018**"

2. The City of Vernon Zoning Bylaw #5000 be, and is hereby amended, as follows:

- (i) **ADDING** the following wording as shown in **red** to Section 2.0 – Interpretation, 2.3 – General Definitions:

CANNABIS means all parts of the genus cannabis, whether growing or not, and the seed or clone of such plants, as well as any products containing cannabis.

CANNABIS CULTIVATION FACILITIES means a facility licensed by Health Canada for the indoor and/or outdoor cultivation of cannabis. These facilities may include, but shall not be limited to, cultivation, micro cultivation, hemp, and nurseries.

CANNABIS PROCESSING FACILITIES means the processing, micro processing, analytical testing and research of cannabis and cannabis products.

RETAIL CANNABIS SALES means a **premise** for the retail sale of **cannabis** that has been licensed by the Government of British Columbia.

- (ii) **REMOVING** the following wording as shown in **red** from Section 2.0 – Interpretation, 2.3 – General Definitions:

MARIHUANA means all parts of the genus cannabis whether growing or not and the seed or clone of such plants.

MEDICAL MARIHUANA PRODUCTION FACILITY means a facility, licenced by the Federal Government under the Marihuana for Medical Purposes Regulation used solely for the production, manufacturing, processing, testing, packaging, and shipping of marihuana and marihuana products for medical purposes.

- (iii) **REMOVING** the word **marihuana** shown in **red** from Section 2.0 – Interpretation, 2.3 – General Definitions and replacing with the word **cannabis**:

RETAIL STORE, CONVENIENCE means **development** used for the retail sales of those goods required by area residents or employees on a day-to-day basis, from **business premises** that do not exceed 300m² in **gross floor area**. Typical **uses** include but are not limited to small food stores, drug stores, florists and variety stores selling confectionery tobacco, groceries, beverages, pharmaceutical and personal care items or hardware, or printed matter, or the rental of audio/visual products. In the case of the W2 **zone**, this includes items normally required by those using **marina** facilities. This **use** does not include a **licensee retail store**, or the sale of **marihuana** or **marihuana** products.

RETAIL STORE, GENERAL means a **premise** where goods, merchandise, other materials, and personal services are offered for sale at retail to the general public and includes limited on-site and **outdoor storage** or limited seasonal outdoor sales to support that store's operations. Typical **uses** include but are not limited to grocery, hardware, pharmaceutical, appliance and sporting goods stores. This **use** excludes **warehouse sales** and the sale of gasoline, heavy agricultural and industrial equipment, alcoholic beverages, or second-hand goods, or retail stores requiring **outdoor storage**, or the sale of **marihuana** or **marihuana** products.

RETAIL STORE, LICENSEE means a retail store licensed by the *Province of British Columbia Liquor Control and Licensing Branch* to sell beer, wine, cider, coolers and spirits to the public. This use does not include the retail sale of **marihuana** or **marihuana** products.

RETAIL STORE, SERVICE COMMERCIAL means **premises** where goods, merchandise or other materials are offered for sale at retail to the general public and require extensive on-site storage to support the store's operations, either for product storage, or for processing, manufacturing or repairing goods sold on-site. Typical **uses** include but are not limited to sales of automotive parts, bakeries and butchers that process on **site**. This use does not include the sale of **marihuana** or **marihuana** products.

RETAIL STREET SALES means selling chattels or prepared meals or snacks from a mobile vending unit. This use does not include the retail sale of **marihuana** or **marihuana** products.

- (iv) **REMOVING** the following wording as shown in **red** from Section 3.0 Enforcement, 3.3 – Prohibitions:

3.3.9 The sale of **marihuana or marihuana products is prohibited in all zones.**

- (v) **REMOVING** the following wording as shown in **red** from Section 7.0 Parking & Loading, Table 7.1 – Parking Schedule – Agricultural Uses and Industrial Uses:

Medical Marihuana Production Facility 1 per employee on duty

- (vi) **ADDING** the following wording as shown in **red** to Section 7.0 Parking & Loading, Table 7.1 – Parking Schedule – Agricultural Uses and Industrial Uses:

Cannabis Cultivation Facility 1 per employee on duty
Cannabis Processing Facility 1 per employee on duty

- (vii) **REMOVING** the following wording as shown in **red** from Section 7.0 Parking & Loading, Table 7.2 – Loading Schedule – Agricultural Uses and Industrial Uses:

Medical Marihuana Production Facility 1 per facility

- (viii) **ADDING** the following wording as shown in **red** from Section 7.0 Parking & Loading, Table 7.2 – Loading Schedule – Agricultural Uses and Industrial Uses:

Cannabis Cultivation Facility 1 per facility
Cannabis Processing Facility 1 per facility

- (ix) **ADDING** the following wording as shown in **red** to sections:

- a. 10.3.2 Primary Uses, 10.3 – C3 Mixed-Use Commercial;
- b. 10.4.2 Primary Uses, 10.4 – C4 Street-Oriented Commercial;
- c. 10.5.2 Primary Uses, 10.5 – C5 Community Commercial;
- d. 10.6.2 Primary Uses, 10.6 – C6 Village Commercial;
- e. 10.7.2 Primary Uses, 10.7 – C7 Heritage Business District;
- f. 10.8.2 Primary Uses, 10.8 – C8 Central Business District;
- g. 10.9.2 Primary Uses, 10.9 – C9 Regional Commercial;
- h. 10.10.2 Primary Uses, 10.10 – C10 Tourist Commercial;
- i. 10.11.2 Primary Uses, 10.11 – C11 Service Commercial;
- j. 10.12.2 Primary Uses, 10.12 – C12 Convention Hotel Commercial;
- k. 10.13.2 Primary Uses, 10.13 – RTC Resort Commercial;
- l. 13.1.2 Primary Uses, 13.1 – CD1 Comprehensive Development Area; and
- m. 13.5.2 Primary Uses, 13.5 – CD5 Comprehensive Development Area;

RETAIL CANNABIS SALES

- (x) **REMOVING** the following wording as shown in **red** from Sections:
- a. 8.1.2 Primary Uses, 8.1 – A1 Agricultural; and
 - b. 11.1.2 Primary Uses, 11.1 – I1 Light Industrial;

MEDICAL MARIHUANA PRODUCTION FACILITY

- (xi) **ADDING** the following wording as shown in **red** to Sections:
- a. 8.1.2 Primary Uses, 8.1 – A1 Agricultural; and
 - b. 11.1.2 Primary Uses, 11.1 – I1 Light Industrial;

CANNABIS CULTIVATION FACILITIES

- (xii) **REMOVING** the following wording as shown in **red** from Section 8.1.5 Development Regulations, 8.1 – A1 Agricultural:

a medical marihuana production facility shall only be located in a separate detached building which contains no other uses.

- (xiii) **ADDING** the following wording as shown in **red** to Section 8.1.5 Development Regulations, 8.1 – A1 Agricultural:

a cannabis cultivation facility shall be setback a minimum of 50.0 m from lands zoned RR, R1, R2, R3, R4, R5, R5A, R6, R7, RTR, RM1, RM2, RH1, RH2, RH3, HR1, HR2, HR3, RST1, and RST2 or any other **residential zones**.

- (xiv) **ADDING** the following wording as shown in **red** to Sections:
a. 11.1.6 Other Regulations, 11.1 – I1 Light Industrial

a cannabis cultivation facility shall be located in an enclosed building with odour controls so that any odour associated with the **cannabis cultivation facility** use cannot be detected beyond the parcel line of the parcel on which the **cannabis cultivation facility** is located.

- (xv) **ADDING** the following wording as shown in **red** to Sections:
a. 11.1.2 Primary Uses, 11.1 – I1 Light Industrial; and
b. 11.4.2 Primary Uses, 11.4 – I4 Business Park:

CANNABIS PROCESSING FACILITIES

3. Zoning Bylaw Number 5000 is hereby ratified and confirmed in every other respect.

READ A FIRST TIME this 13th day of November, 2018.

READ A SECOND TIME this 13th day of November, 2018.

PUBLIC HEARING held this 26th day of November, 2018

READ A THIRD TIME this 26th day of November, 2018.

| | |
|--|--|
| Approved pursuant to section 52(3)(a) of the <i>Transportation Act</i> this <u>29</u> day of <u>November</u> , 20 <u>18</u> Bylaw 5731 |  |
|--|--|

ADOPTED this day of , 2018.

Mayor

Corporate Officer

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5729

A bylaw to authorize closure and removal of the
dedication as highway at 5012 Silver Star Road

WHEREAS Section 40 (1) (a) and (2) (b) of the *Community Charter* provides that Council may, by bylaw, close all or part of a highway and remove the dedication of a highway;

AND WHEREAS the Corporation of the City of Vernon deems it necessary and to close and cancel the dedication of a portion highway for the purpose of disposal and consolidating with adjoining lands the following described road as shown and described as “Closed Road” on a reference plan to accompany this bylaw, certified by Scott G. McPherson, B.C.L.S. 859, and completed on the 25th day of October, 2018, (hereinafter referred to as the “Plan”), a copy of which is attached hereto as Schedule “A”:

NOW THEREFORE the Council of The Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. That portion of the following described road:

| DESCRIPTION | AREA |
|------------------------------------|----------|
| By Plan KAP90756, Sec 2, Tp 8 ODYD | 0.104 ha |

shown as “**Closed Road**” on the Plan is hereby stopped up and closed to traffic.

2. That the dedication as highway of the portion of the following described road:

| DESCRIPTION | AREA |
|------------------------------------|----------|
| By Plan KAP90756, Sec 2, Tp 8 ODYD | 0.104 ha |

shown as “**Closed Road**” on the Plan be cancelled.

3. That prior to adoption of this bylaw, the Council shall cause public notice to be given by advertising once each week for two consecutive weeks in the newspaper published and circulating in the City of Vernon.

BYLAW NUMBER 5729

4. That the Mayor and Corporate Officer are hereby authorized to execute the necessary conveyance and plan on behalf of The Corporation of the City of Vernon, and generally to do all things necessary to carry out the purpose of this bylaw.

5. This bylaw shall take effect upon adoption thereof.

6. This bylaw may be cited as **"5012 Silver Star Road Closure Bylaw Number 5729, 2018"**.

READ A FIRST TIME THIS day of , 2018.

READ A SECOND TIME THIS day of , 2018.

READ A THIRD TIME THIS day of , 2018.

ADVERTISED in the , 2018, and , 2018 issues of the Morning Star.

ADOPTED this day of January, 2019

Mayor

Corporate Officer

SCHEDULE 'A'
Attached to and forming Part of Bylaw #5729
"5012 Silver Star Road Closure Bylaw Number 5729, 2018"

**REFERENCE PLAN TO ACCOMPANY CITY OF VERNON BYLAW NO. 5729,
 CLOSING PART OF ROAD AND CANCELING THE DEDICATION OF PART
 OF THE HIGHWAY DEDICATED BY PLAN KAP90/56, Sec 2, Tp 8.**

PLAN EPP87602

ODYD

Pursuant to Section 120 of the Land Title Act and Section 40 of the Community Charter

BCGS 821024

SCALE 1 : 750

0 10 20 30 40 50

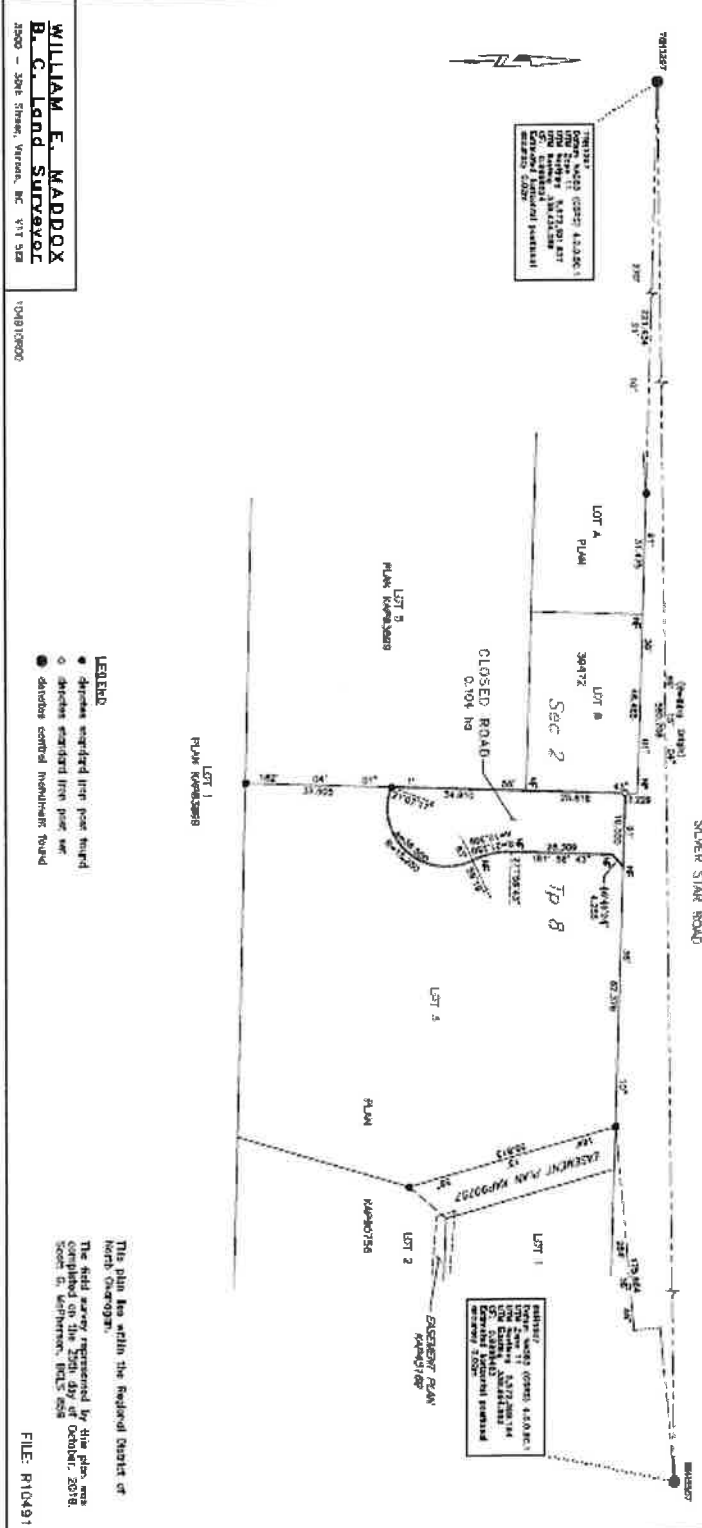
The intended plot area of this plan is 580m in width by 420m in height (C area) when plotted at a scale of 1:750.

Integrated Survey No. 19, City of Vernon, BCDC(2585) 4.0.0.0.1

Grid bearings are derived from observations between specific control monuments 781287 and 8819007 and are referred to the central meridian of UTM Zone 11 (117° west longitude).

This plan shows horizontal point-to-point distances in metres unless otherwise specified. To compute grid distances, multiply horizontal distances by a scale factor of 0.999948, which has been derived from geodetic control monuments 781287 and 8819007.

The UTM coordinates and unrounded horizontal positions outlined are derived from the WGS84 reference coordinate system and rounded down for geodetic control monuments 781287 and 8819007.



THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5732

A bylaw to adopt the "Financial Plan"
for the Years 2019 – 2023

WHEREAS Section 165 of the *Community Charter* requires the Council to prepare and adopt a Financial Plan for a five year period for the years 2019 to 2023.

NOW THEREFORE as the Council of The Corporation of the City of Vernon desires to adopt the 2019 Financial Plan, Council, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the **"City of Vernon 2019 Financial Plan Bylaw Number 5732, 2018"**.
2. That Schedule "A" attached hereto and forming part of this bylaw is hereby adopted and shall be the 2019 Financial Plan for The Corporation of the City of Vernon.
3. That Schedule "B" attached hereto and forming part of this bylaw is hereby adopted and shall be the 2019 - 2023 Financial Plan Revenue Policy.

Public Consultation was held the 28th and 29th day of November 2018, pursuant to Section 166 of the *Community Charter*.

READ A FIRST TIME this ____ day of _____, 2018.

READ A SECOND TIME this ____ day of _____, 2018.

READ A THIRD TIME this ____ day of _____, 2018.

ADOPTED this ____ day of _____, 2019.

Mayor

Corporate Officer

THE CORPORATION OF THE CITY OF VERNON
2019 - 2023 FINANCIAL PLAN (CONSOLIDATED)

SCHEDULE A BYLAW 5732

December 10, 2018

| For Year Ended December 31st | Budget 2019 | Provisional Budget 2020 | Provisional Budget 2021 | Provisional Budget 2022 | Provisional Budget 2023 |
|---|--------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Revenue | | | | | |
| Taxation | 42,579,671 | 43,716,106 | 45,194,046 | 47,424,521 | 49,430,450 |
| Sanitary Sewer User Fees | 9,661,056 | 9,758,964 | 9,863,073 | 9,968,397 | 10,074,955 |
| Sale of Goods and Services | 18,644,568 | 18,553,592 | 18,815,699 | 19,098,230 | 18,916,512 |
| Fiscal Services | 1,399,364 | 1,403,893 | 1,423,947 | 1,423,947 | 1,423,947 |
| Natural Gas System Lease & Franchise | 2,316,000 | 2,316,000 | 2,316,000 | 2,316,000 | 2,316,000 |
| Government Transfers | 12,688,260 | 8,462,264 | 8,574,525 | 8,687,346 | 8,834,745 |
| Developer Contributions | 4,879,554 | 4,163,762 | 4,508,343 | 3,800,772 | 3,353,284 |
| Total Revenue | 92,168,473 | 88,374,581 | 90,695,633 | 92,719,213 | 94,349,893 |
| Expenses | | | | | |
| Communications, Insurance & Utilities | 4,379,945 | 4,453,255 | 4,414,686 | 4,609,428 | 4,692,338 |
| Cost of Goods Sold | 685,707 | 697,141 | 711,290 | 724,689 | 726,604 |
| Amortization | 12,115,656 | 12,333,737 | 12,555,745 | 12,781,749 | 12,909,564 |
| Supplies, Materials & Contracts | 33,656,589 | 31,388,588 | 31,542,606 | 32,682,869 | 33,344,780 |
| Salaries, Wages, & Benefits | 31,797,990 | 32,329,017 | 33,107,214 | 33,857,539 | 34,536,814 |
| Interest and Fiscal Services | 1,180,241 | 700,688 | 582,849 | 580,610 | 578,121 |
| Total Expenses | 83,816,128 | 81,902,426 | 82,914,390 | 85,236,884 | 86,788,221 |
| Net Revenues for the Year | 8,352,345 | 6,472,155 | 7,781,243 | 7,482,329 | 7,561,672 |
| Principal Payments on Long Term Debt | (1,800,420) | (854,405) | (509,797) | (512,348) | (515,150) |
| Change in Fund Balance | 6,551,925 | 5,617,750 | 7,271,446 | 6,969,981 | 7,046,522 |
| Estimated Closing Fund Balance | 601,643,043 | 607,260,793 | 614,532,239 | 621,502,220 | 628,548,742 |
| Reconciliation to Cash Basis: | | | | | |
| Change in Fund Balance (see above) | 6,551,925 | 5,617,750 | 7,271,446 | 6,969,981 | 7,046,522 |
| Plus: Amortization | 12,115,656 | 12,333,737 | 12,555,745 | 12,781,749 | 12,909,564 |
| Plus: Transfers from Reserves | 11,850,393 | 11,771,891 | 7,907,847 | 8,689,163 | 9,238,265 |
| Less: Transfers to reserves | (8,616,276) | (10,130,648) | (10,490,798) | (10,351,033) | (10,323,121) |
| Less: Approved capital asset additions | (21,901,698) | (19,592,730) | (17,244,240) | (18,089,860) | (18,871,230) |
| Reconciled Surplus (Deficit) | 0 | 0 | 0 | 0 | 0 |

2019-2023 Financial Plan Revenue Policy

Schedule B Bylaw 5732

Property Value taxes

Taxation Revenue of the Corporation of the City of Vernon (the City) will be determined by Council each year according to the operating and capital infrastructure needs of the community as part of the annual budget process.

Taxation will be allocated to the various property classes as follows;

- The utility class will be taxed at the maximum combined rate per thousand dollars of value permitted by legislation.
- All remaining classes of property will receive an equal allocation of the percent change in the annual tax levy.
- The City will strive to maintain a business to residential multiplier range not exceeding 3.2 to 1 under optimal conditions.

The City recognizes the benefits provided to the community through the efforts and activities of volunteer organizations and community groups. Permissive tax exemptions will be extended to such groups and must be renewed annually. New applications will be reviewed each year to ensure the applicants meet the guidelines of the City's Tax Exemption policy.

Taxation

- The proportion of revenues to be raised from taxation in 2019 is 46.2% of total revenue.

Municipal Fees

- Service fee recovery should reflect the full costs of program delivery.
- The proportion of revenues to be raised from fees and charges in 2019 is 30.7% of total revenue.

Other Revenue

- Investment income will be based on prudent investments of taxpayer funds.
- Other revenue flows should be developed and enhanced to maximize the value derived for the benefit of the City's residents.
- The proportion of revenues to be raised from other revenue in 2019 is 23.1% of total revenue.

Parcel Taxes

- Specified areas will bear the net cost of all debt incurred to finance the local improvements.
- The proportion of revenues to be raised from parcel taxes in 2019 is less than 1.0% of total revenue.

Infrastructure

- Commencing for 2013, Council committed to rebuilding the capacity of the City to fund its capital infrastructure obligations. To this end a 1.9% annual taxation increase is to be levied cumulatively for capital infrastructure funding.



中华人民共和国驻温哥华总领事馆
The Consulate General of the People's Republic of China in Vancouver

November 12, 2018

Victor I Cumming, Mayor,
Vernon
3400 - 30 St., Vernon, BC



Dear Mayor Victor I Cumming,

On behalf of the Consulate General of the People's Republic of China in Vancouver,
I am writing to congratulate you on your election to the Mayor of Vernon.

In 1970, Canada became one of the first western countries to establish diplomatic ties with the People's Republic of China. Since then, the relationship between our two countries have been developing in all respects. As Canada's Pacific Gateway, the Province of British Columbia has always played a leading role in the development of relationships with China. I strongly believe that we have a lot potentials to tap in for cooperation which will be mutually beneficial to Vernon and China. I look forward to an opportunity to meet you in the future to explore and share our common interests.

Again, congratulations and wish you great success as Mayor of Vernon.

Sincerely,

TONG, Xiaoling
Consul General of the People's Republic of China in Vancouver
3380 Granville STREET
Vancouver BC V6H 3K3



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INFO
ITEM
Dec 10

November 22, 2018

His Worship Victor Cumming
Mayor of the City of Vernon
3400 - 30th Street
Vernon BC V1T 5E6

Dear Mayor Cumming and Council:

The Province has started issuing licences for the retail sale of non-medical cannabis, and we are currently in the process of assessing the applications that have been submitted to us.

Our previous consultations with local governments before the recent municipal elections indicated local governments wanted to ensure that the needs of your communities were considered as part of the licensing process. We would like to take this opportunity to explain the important role local governments have in cannabis licensing.

It is up to each municipality to determine if and where non-medical cannabis can be sold, and whether it is sold in private or government stores, or a mixture of both.

Once an application is received by the provincial government and it is deemed to contain the required information, the Province will notify the respective local government of the area where the proposed store is located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the Province cannot issue a licence unless the local government gives a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence.

If the local government makes a recommendation to deny the application then the Province may not issue the licence, and if a recommendation in favour of the application is made, then the Province has discretion whether or not to issue the licence, but must consider the local government's recommendation in the decision whether to issue a licence.

.../2

The Province will notify local governments about applications in the order that they are confirmed as complete. This ensures that you will have all the information you need to begin your process of making a recommendation.

We would also like to remind local governments that they may delegate the recommendation decision to staff.

We invite you to review the enclosed Local Government's Role in Licensing Cannabis Retail Stores for detailed information that will help you navigate the recommendation process. If after reviewing this information you have any questions, please contact Joshua Huska, Licensing Manager, by email at Joshua.Huska@gov.bc.ca.

Thank you for your consideration in this important new process.

Yours truly,

A handwritten signature in black ink, appearing to be 'David Eby'.

David Eby, QC
Attorney General

A handwritten signature in blue ink, appearing to be 'Mike Farnworth'.

Mike Farnworth
Minister of Public Safety
and Solicitor General

Enclosure

pc: Chief Administrative Officer



Local Governments' Role in Licensing Non-Medical Cannabis Retail Stores

If you have any questions about this document, please contact the Liquor and Cannabis Regulation Branch toll-free at 1-866 209-2111, or email cannabisregs@gov.bc.ca. NOTE: This document will be updated from time to time as additional information surrounding the regulatory framework for cannabis retail sales becomes available. (Last updated 28 September, 2018)

Non-medical cannabis retail licence

The province will be issuing licences for non-medical cannabis retail stores. A cannabis retail store must be a standalone business. This licence requires input and a positive recommendation from a local government in whose area the proposed store is located.

The province recognizes the importance of ensuring carefully regulated access to non-medical cannabis in all areas of the province, including rural areas.

As a first step, the province will open opportunities to apply for regular retail licences. Once the regional distribution of retail non-medical cannabis stores is known, the province will consider issuing licences to service rural or remote areas that are not sufficiently served by existing retail cannabis stores.

The role of local governments in the cannabis retail store licensing process

Applicants for a non-medical cannabis retail store licence must submit a licence application to the LCRB. When an application is received, the LCRB will notify the local government of the area where the proposed store will be located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the LCRB cannot issue a licence unless the local government gives the LCRB a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence. Note that:
 - if the local government chooses to make a comments and recommendation on the licensee's application to the LCRB, it must gather the views of residents
 - if it makes a recommendation to deny the application then the LCRB may not issue the licence
 - if it makes a recommendation in favour of the application, then the LCRB has discretion whether or not to issue the licence, but must consider the local government's recommendation.

Local Governments (municipalities, regional districts or Islands Trust local trust committees) have some or all of the following regulatory powers in respect of cannabis retail store licences:

- Impose restrictions in its zoning bylaws regarding the location of cannabis retail stores
- Regulation of business (municipalities only): by terms and conditions in its business licensing bylaw, a municipality may limit the hours that cannabis retail stores can operate or impose other conditions such specifications regarding signage
- Charge the applicant fees if choosing to assess an application.

The above process applies to all relocations of existing cannabis retail stores.

Gathering residents' views

If the local government decides to consider the notice of application and to provide comments and recommendations as to the location of the proposed retail store, it must gather the views of residents of the area if the location of the proposed store may affect nearby residents. It may gather resident's views by using one or more of the following methods:

- Receiving written comment in response to a public notice of the application
- Conducting a public hearing in respect of the application
- Holding a referendum, or
- Using another method the local government considers appropriate.

It is up to the local government to determine the area, relative to the licensee's application, where resident's views must be gathered.

Please note: Gathering the views of residents of the area/providing a recommendation to the LCRB must be unique to each provincial licence application. In other words, past recommendations cannot be used in a new licensing process. Each individual application must be considered separately by the local government.

What must the local government's recommendation include?

The recommendations and comments the local government provides to the LCRB must:

- be in writing (this may or may not be in the form of a resolution)
- show that the local government has considered the location of the proposed store
- include the views of the local government on the general impact on the community if the application is approved
- include the views of residents if the local government has gathered residents' views, and a description of how they were gathered
- include the local government's recommendation as to whether the application should be approved or rejected and provide the reasons upon which the recommendation is based.

The local government should also provide any supporting documents referenced in their comments.

What if the local government does not want to provide a recommendation?

If a local government does not want to accept the notice of application and provide a recommendation for the proposed retail location, they should notify the LCRB. A licence for a cannabis retail store will not be issued without a positive recommendation from a local government. If a response is not received, LCRB will not consider the application any further.

What if the recommendation does not meet the regulatory requirements?

If the recommendation does not meet the regulatory requirements, the LCRB will ask the local government to provide new or amended comments that address outstanding issues.

How long does the local government have to provide comments?

Unlike in the process for liquor licensing, local governments are not required to provide a recommendation on a cannabis retail store application within a specific time period. Please note that delays in the application process can have a significant impact on the applicant. If the applicant is the reason for the delay, please notify the LCRB. If the applicant is not trying to move an application forward, the application can be cancelled.

Can the local government recommend approval subject to certain conditions?

In some circumstances, the local government can recommend that the LCRB approve the application as long as certain restrictions (e.g. hours of operation) are placed on the licence. In these situations, the recommendation should clearly explain the rationale for placing restrictions.

If the local government intends to request that the LCRB impose terms and conditions on a licence, prior to sending such a recommendation the local government should consult with the LCRB so that the LCRB can determine whether it has the authority to impose the requested terms and conditions before finalizing their conditional recommendation.

The local government may also have the ability to impose other operating rules on the proposed store through the terms and conditions of the applicant's business licence, zoning or bylaw. The local government is responsible for enforcing these rules.

Floor Plans

Applicants must submit a floor plan with their licence application for approval so the LCRB can identify store features such as sales, storage and delivery areas. Unlike for some kinds of liquor licence applications, local governments are not required to provide occupant load stamps or approve the applicant's floor plans as part of the provincial licensing process for cannabis retail stores.

A municipal council or regional district board can delegate authority to their staff to provide comments and a recommendation to the LCRB

A municipal council or regional district board may delegate its powers and duties to provide comments and a recommendation to the LCRB regarding a cannabis retail store licence application. If a council or board has delegated this authority, a cannabis retail store applicant may ask for comments and recommendations made by delegated staff to be reconsidered by the local government.

Council as defined in the Vancouver Charter:

A Council, as defined in the *Vancouver Charter*, choosing to delegate to its staff must establish procedures for a reconsideration of comments and recommendations made by delegated staff, including how a cannabis retail store applicant may apply for reconsideration. In undertaking a reconsideration, the Council will have the same authority as it delegated to staff.

Right of reconsideration:

Delegated local government staff must advise the cannabis retail store licence applicant that the applicant has the right of reconsideration of the staff's recommendation by the council or board.

How local governments inform the LCRB of delegation:

A local government that has delegated authority to staff should send a copy of the delegation to the LCRB at Cannabis.Licensing@gov.bc.ca.

Revised
September
2018

0360-25
add
to agenda

SILGA

Southern Interior Local Government Association

December 1, 2018

To: All SILGA Members



Call for Resolutions for 2019 Convention

The SILGA Annual General Meeting and Convention is scheduled to be held in Penticton from April 30th to May 3rd, 2019. The SILGA Constitution requires that resolutions to be considered at the Annual Meeting are to be received by the Secretary-Treasurer no later than 60 days prior to this meeting. Friday, March 1st, 2019 will be the deadline for receipt of resolutions.

If your local government wishes to submit a resolution for consideration at the 2019 SILGA Convention, please forward by email your resolution to yoursilga@gmail.com. Any background information on the resolution would be helpful. Each resolution should be endorsed by the sponsoring Member's Municipal Council or Regional Board. The resolution should be relative to regional issues and should not pertain to a finite local interest.

If you do not receive a confirmation email regarding your resolution, please contact the SILGA office at 250 851 6653.

For information on how to properly write a resolution please refer to the UBCM website below.

<http://www.ubcm.ca/EN/main/resolutions/resolutions/resolutions-procedures.html>

or go to the resolutions page on the SILGA website at

<http://www.silga.ca/convention/resolutions/>

Resolutions not received by March 1st, 2019 will be considered late resolutions and must go through the following procedures to be considered at the AGM.

Late Resolutions

- (1) Resolutions submitted following the expiry of the regular deadline noted in section 10.4 shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to SILGA by noon on the Friday preceding the date of the Annual General Meeting. The resolutions committee will meet on the Tuesday preceding the Annual General Meeting to provide recommendations as to whether the late resolution(s) should be brought to the Members for inclusion in the resolution debate. All late resolutions must be adopted by a Special

Resolution of the Member Representatives in attendance at the Annual General Meeting to be included in the discussion.

- (2) Late resolutions will be reviewed by the Resolutions Committee prior to the Meeting and only those of a subject matter which could not have been submitted by the normal deadline date outlined in section 10.4 will be considered.
- (3) Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered.
- (4) Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions report.
- (5) In the event that a late resolution is recommended to be admitted for discussion, the sponsoring member of the late resolution shall produce sufficient copies for distribution to the Members at the Annual General Meeting.
- (6) The Late Resolution will, after reading, be properly before the meeting, and the regular procedures for handling resolutions will apply.

Alison Slater
Executive Director, SILGA

add
to Agenda

SILGA

Southern Interior Local Government Association

December 1, 2018

To: All SILGA Members

Re: SILGA Convention – Call for Nominations 2019



As per the Constitution of the Southern Interior Local Government Association (amended 2017), the “Call for Nominations” is now going out to all member Mayors, Councillors, Regional Chairs and Directors who wish to seek a position on the SILGA Executive for the 2019/2020 term. Elections are to be held at the SILGA Convention in Penticton on May 2, 2019.

Offices to be filled are President, 1st Vice President, 2nd Vice President and seven Directors. One member of the SILGA board must be an Electoral Area Director of a member Regional District. All positions are for one year. Those presently serving may run for another term if they so wish.

Excerpt from the SILGA constitution regarding new voting procedures:

7.10 The election of Officers to the Executive shall be held at the Annual General Meeting on a first ballot and that of the Directors at Large subsequently on a second ballot. Any candidate that is unsuccessful in obtaining an Officer position on the first ballot may become a candidate for a Director at Large position on the second ballot.

7.11 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is elected, the Director at Large positions will then be filled by the candidates with the most votes.

7.12 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is not elected, then in the election of the Directors at Large, the candidate - of those candidates that are Electoral Area Directors of a regional district - with the most votes will be elected as a Director at Large and the balance of the Director at Large positions will be filled by the remaining candidates with the most votes. If only one Electoral

Area Director of a regional district candidate runs for a Director at Large position, that candidate will be acclaimed.

Deadline for nominations is Friday, March 1, 2019. You will be asked to complete a biography and submit a photo for the printing of the official Nominating Committee Report to be contained in the Convention Package.

The SILGA nomination committee is chaired by Past President Chad Eliason, City of Salmon Arm.

All those interested in serving are asked to contact Councillor Eliason at 250-804-9874 or by email at chadeliason@gmail.com or the SILGA office at 250-851-6653. All information should be forwarded to both Councillor Eliason and the SILGA office (yoursilga@gmail.com).

Alison Slater
SILGA Executive Director



THE CORPORATION OF THE CITY OF VERNON

MINUTES OF TRANSPORTATION ADVISORY COMMITTEE MEETING HELD THURSDAY, SEPTEMBER 6, 2018 OKANAGAN LAKE ROOM

PRESENT: VOTING:

Councillor Scott Anderson
Councillor Dalvir Nahal
Terry Dyck, Sustainable Environment Network Society
David Frost, Community at Large (background in disability/mobility impaired)
Susan Novecoski, Senior's Representative
David Jenkins, Cycling Community
Dione Chambers, Greater Vernon Chamber of Commerce
Susan Lehman, Downtown Vernon Association (4:11 p.m.)
Janelle Rimell, Interior Health Authority
Kimberly Fuller, Community at Large
Levi Megenbir, BC Transit (via telephone)

ABSENT: Kyla Kongsdorf, Independent Living Vernon

STAFF: Ellen Morrison, Transportation Planner and Staff Liaison
Amanda Watson, Manager, Transportation
Roy Nuriel, Planner, Economic Development
Janice Nicol, Legislative Committee Clerk

ORDER The meeting was called to order at 4:04 p.m.

ADOPTION OF AGENDA Moved by Terry Dyck, seconded by Dione Chambers:

THAT the agenda for the Thursday, September 6, 2018
Transportation Advisory Committee meeting be adopted.

CARRIED.

ADOPTION OF THE MINUTES Moved by Kimberly Fuller, seconded by Janelle Rimell:

THAT the minutes for the April 5, 2018 Transportation Advisory
Committee meeting be adopted.

CARRIED.

Susan Lehman entered the meeting at 4:11 p.m.

NEW BUSINESS:

REVIEW AND DISCUSSION OF PROPOSED PARKING REQUIREMENT REVISIONS

The Staff Liaison provided an update on Transportation Bylaw #5600 – it has received first, second and third readings. If you have any questions regarding the bylaw, please contact Ellen Croy at ecroy@vernon.ca or 250-550-3676.

An overview of the proposed amendments to Zoning Bylaw #5000 parking requirements, details of the proposed Cash In Lieu Parking Program and the proposed Parking Reserve Fund was provided. The Committee provided the following feedback:

- Concern that parking standards are being reviewed only in the C7 and C8 Zones, would like parking standards considered and relaxed in other zones;
- Suggestion to consider social housing parking guidelines for multi-family zones similar to other jurisdictions;
- The concept simply looks like a method to raise funds for parking in the C7 and C8 zones;
- Suggestion that the rest of the Zoning Bylaw #5000 gets reviewed in regards to parking;
- Suggestion to have a focus group to consider how vehicles move throughout the valley;
- Need to consider what happens if there are funds in the Parking Reserve Fund but no land for potential parking lots;
- Consideration needs to be given to employee parking, especially in winter when it is dark;
- Should also be a plan for proposed location of parking;
- The reduction of parking stalls encourages smaller vehicles and is a positive as well as the 'no maximum for bicycle parking';
- Parking on Lakeshore Road would be better on the east side;
- Suggestion of change to bicycle parking, don't waive requirement for parking but take funds for an Alternate Transportation Plan for active transportation modes;
- Suggestion to implement a Parking Reserve Fund in the immediate future;
- Suggestion to address calculations for On-site Bicycle Parking as shown in 7.4 On-site Bicycle Parking as it seems that bicycle parking can be waived;
- **On behalf of Greater Vernon Chamber of Commerce and Downtown Vernon Association Members:**

- Very little support was received from stakeholders – would like to know how many parking spots there are currently in the C7 and C8 Zones and what is the occupancy rate?
- Questions if this is the right direction right now?
- Would like to see timeline for Cash in Lieu Program.
- Concern that any restaurant expansion would trigger costs to owner/developer;
- Would like a provision for existing properties to be grandfathered from the parking requirements;
- Would like to see that the new cultural facility provides parking, either underground or surface
- Reducing parking for multi-family – it will be increasing the cost savings, may make it more affordable and enable the excess savings to be channeled towards education, etc. – this is a positive;
- The changes will reduce the conflict between pedestrians and vehicles;
- There was supports for the parking reserve fund and the 50% approach, will bring Vernon in line with other jurisdictions;
- Suggestion to have focus group with downtown businesses to brainstorm ideas for parking;
- Suggest adding a full-time attendant at the Parkade;
- Concern for the lack of accessible spots and concern that there will not be enough spots for those with accessibility issues once these changes are implemented;
- Methodology of study statistics was questioned - other cities used as comparisons are not a similar size to Vernon. Concern we are looking at areas where it is felt there is little correlation and that we are forcing behavior, would like to see a deeper statistical analysis.
- Although the Alternative Transportation Reserve Fund is not being pursued at this time, it should be revisited in the future as there are economic co-benefits of investing in active transportation/alternative transportation and that has a connection to health. More walkable communities mean that people in the downtown core one day would not rely heavily on a vehicle and could therefore spend less on transportation which in turn could be invested in the local economy (i.e. downtown retail store). Please see the Kelowna Healthy Housing Strategy attached.

DATE AND TIME OF NEXT MEETING The next regular meeting of the Transportation Advisory Committee is to be announced pending agenda items.

ADJOURNMENT The Transportation Advisory Committee meeting adjourned at 5:12pm p.m.

CERTIFIED CORRECT:



Chair

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5728

A bylaw to amend the City of Vernon
Zoning Bylaw Number 5000

WHEREAS the Council of The Corporation of the City of Vernon has determined to amend the City of Vernon Zoning Bylaw Number 5000;

AND WHEREAS all persons who might be affected by this amendment bylaw have, before the passage thereof, been afforded an opportunity to be heard on the matters herein before the said Council, in accordance with the provisions of Section 464 of the *Local Government Act*, and all amendments thereto;

NOW THEREFORE the Council of The Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the **"7250 Hitchcock Road Rezoning Amendment Bylaw Number 5728, 2018"**.
2. Pursuant to the Official Zoning Map, Schedule "A" attached to and forming part of Bylaw Number 5000, is hereby amended as follows:

That the following legally described lands be rezoned from **'NU (NORD)'** to **'HR1 (Hillside Residential Single and Two Family)'**, **'HR2 (Hillside Residential Multi-Family)'**, and **'P1 (Parks and Open Space)'**.

Legal Description:

**the S ½ of the S ½ of the SW ¼ of Sec 19 Twp 5 ODYD
(7250 Hitchcock Road)**

BYLAW NUMBER 5728

and by changing the Zoning Map accordingly, all in accordance with the colour coded areas as shown on Schedule "A" attached to and forming part of this bylaw.

3. Zoning Bylaw Number 5000 is hereby ratified and confirmed in every other respect.

READ A FIRST TIME this 9th day of October, 2018

READ A SECOND TIME this 9th day of October, 2018

PUBLIC HEARING held this 10th day of December, 2018

READ A THIRD TIME this day of , 2018

ADOPTED this day of , 2018.

Mayor:

Corporate Officer:

SCHEDULE 'A'

Attached to and Forming Part of Bylaw 5728
"7250 Hitchcock Road Rezoning Amendment Bylaw Number 5728, 2018"

