



# THE CORPORATION OF THE CITY OF VERNON

## A G E N D A

COMMITTEE OF THE WHOLE

CITY HALL COUNCIL CHAMBER

MONDAY, FEBRUARY 26, 2018

AT 8:40 AM

*"To deliver effective  
and efficient, local  
government services  
that benefit our  
citizens, our  
businesses, our  
environment and our  
future"*

### AGENDA

#### 1. CALL TO ORDER

- A. THAT the Agenda for the February 26, 2018, Committee of the Whole meeting be adopted as presented.

#### 2. ADOPTION OF MINUTES

- A. THAT the minutes of the Committee of the Whole meeting of Council held February 13, 2018, be adopted. (P. 3)

### MINUTES

#### 3. BUSINESS ARISING FROM THE MINUTES

#### 4. GENERAL MATTERS

### INTRODUCTION – COMMUNICATIONS OFFICER

- A. Ms. Patti Bridal, Director, Corporate Services will introduce Mr. Nick Nilsen, Communications Officer & Grants Coordinator to Mayor & Council.

### COUNCIL MEETING VIDEO SYSTEM – DEMONSTRATION (60 MINUTES) (P. 7)

- B. Mr. Wayne Ikesaka, Manager, Information Systems will provide a preview of the new online video system in order to acquire Council input prior to full installation.

#### 5. UNFINISHED BUSINESS

### PROPOSED TRAFFIC BYLAW #5600 (P. 8)

- A. Ms. Amanda Watson, Manager, Transportation, will review the questions received from Mayor and Council on the Proposed Traffic Bylaw #5600.

*THAT Council approve, in principle, the proposed Traffic Bylaw #5600, shown as Attachment 1 and Attachment 2 of the internal memorandum titled "Proposed Traffic Bylaw #5600", dated February 1, 2018 from the Transportation Planner with the following changes: (to be cited by Council);*

AND FURTHER, that Council direct Administration to bring the proposed Traffic Bylaw #5600 and any changes cited by Council forward to the Transportation Advisory Committee for its review and comment;

AND FURTHER, that Council direct Administration to bring a final Traffic Bylaw #5600 forward for Council's consideration of First, Second, and Third Readings by July 2018.

***\*Please reference the document previously distributed, on Page 17 of the February 13, 2018 Committee of the Whole Agenda Package.***

6. NEW BUSINESS
7. LEGISLATIVE MATTERS
8. COUNCIL INFORMATION UPDATES
9. G.V.A.C. / R.D.N.O REGULAR MEETINGS
10. INFORMATION ITEMS
11. CLOSE OF MEETING

THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING  
HELD TUESDAY, FEBRUARY 13, 2018**

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PRESENT: Mayor A. Mund

Councillors: B. Spiers, J. Cunningham, S. Anderson,  
C. Lord, D. Nahal, B. Quiring

Staff: W. Pearce, CAO  
S. Blakely, Manager, Legislative Services  
K. Flick, Director, Community Infrastructure & Dev.  
J. Rice, Manager, Public Works, Parks and Airport  
B. Bandy, Real Estate Manager  
D. Law, Director of Financial Services  
R. Miles, Manager, Long Range Planning & Sustainability  
E. Morrison, Transportation Planner\*  
A. Watson, Manager, Transportation\*  
K. Kryszak, Parks Planner\*  
K. Poole, Manager, Economic Development & Tourism  
A. Chew, Manager, Tourism  
D. Lees, Senior Bylaw Compliance Officer\*  
*\*Attended as required*

Others: Media  
Member of the Public  
Representative from the Okanagan Indian Band\*

**CALL TO ORDER** Mayor Akbal Mund called the meeting to order at 8:40 am.

**AGENDA ADOPTION** Moved by Councillor Cunningham, seconded by Councillor Spiers:  
  
THAT the Agenda for the February 13, 2018, Committee of the Whole meeting be adopted.  
**CARRIED.**

**ADOPTION OF THE MINUTES** Moved by Councillor Lord, seconded by Councillor Cunningham:  
  
THAT the minutes of the Committee of the Whole meeting of Council held January 22, 2018, be adopted, as presented.  
**CARRIED.**

**BUSINESS ARISING FROM THE MINUTES**

**GENERAL MATTERS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**VERNON TRAIL  
NETWORK AND RAIL  
TRAIL INTEGRATION  
(6135-17)**

Rob Miles, Manager, Long Range Planning & Sustainability lead a review of the report entitled '*Vernon Trail Network and Rail Trail Integration*'.

**The following points were noted:**

- Review of existing Trail Network Plans
- Summary of recent Rail Trail acquisitions
  - Opportunities for the City of Vernon
- Summary of various considerations when developing a Trail Network Plan
  - Economic Development & Tourism
  - Wayfinding
  - Regional Collaboration
- Review Next Steps
  - Interjurisdictional Teams

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council direct Administration to identify a staff representative from the Transportation Department, from the Economic Development and Tourism Department, and from the Long Range Planning and Sustainability Department to participate in the development of a strategy for integration of the City's trail network and the Okanagan Rail Trail at such time as a new interjurisdictional development group is established to address further implementation of the Okanagan Rail Trail initiative;

AND FURTHER, that Council direct Administration to forward the report titled "Vernon Trail Network and Rail Trail Integration" dated January 31, 2018 from the Manager, Long Range Planning and Sustainability to the Regional District of North Okanagan, for its information.

**CARRIED.**

**PROPOSED TRAFFIC  
BYLAW #5600  
(8300-07)**

Ms. Ellen Morrison, Transportation Planner reviewed changes proposed with Traffic Bylaw #5600.

**The following points were noted:**

- Administration prepared the proposed Traffic Bylaw #5600 based on:
  - The City's existing bylaws;
  - A review of other communities;
  - Internal review; and,
  - Public participation held for updated Small Wheeled Transport provisions.

- In terms of existing bylaws, Administration incorporated the existing Traffic Bylaw, Parking Facility Bylaw, and components of the Horse Drawn Carriage Bylaw.
- Administration also reviewed bylaws from a variety of other communities, but the main communities included the City of Kelowna, City of West Kelowna, City of Surrey, and City of Kamloops.
- The bylaw underwent an internal review between a variety of departments, including Bylaw Compliance, Operations, and Engineering and Development.
- Through public participation events for the Small Wheeled Transport bylaw update, Administration found that the public supports allowing Small Wheeled Transport on pedestrian facilities, bicycle facilities, and roadways assuming all users practice due diligence. The City would implement an educational campaign to coincide with the bylaw implementation, and would monitor safety data to determine whether adjustments may be needed in the future.
- Based on all data reviewed, Administration prepared the proposed Traffic Bylaw #5600.
- Council was provided with attachments including a large table showing the existing bylaw provision, proposed bylaw provision, and reason for change (if any).
- Administration recommends Council receive the proposed Traffic Bylaw #5600, and defers consideration of the proposed Traffic Bylaw #5600 to the Committee of the Whole Meeting of February 26, 2018.

Moved by Councillor Lord, seconded by Councillor Nahal:

THAT Council receive the internal memorandum titled "Proposed Traffic Bylaw #5600", dated February 1, 2018 from the Transportation Planner, for information;

AND FURTHER, that Council defer consideration of the proposed Traffic Bylaw #5600 to the Committee of the Whole Meeting of February 26, 2018.

**CARRIED.**

### LEGISLATIVE MATTERS

### COUNCIL INFORMATION UPDATES

### G.V.A.C./R.D.N.O. REGULAR MEETINGS

INFORMATION ITEMS

CLOSE

Mayor Akbal Mund closed the meeting at 9:28 am.

CERTIFIED CORRECT:

\_\_\_\_\_  
Mayor:

\_\_\_\_\_  
Corporate Officer:



THE CORPORATION OF THE CITY OF VERNON

**INTERNAL M E M O R A N D U M**

**TO:** Will Pearce, CAO **FILE:** 1310-01  
**PC:** Patti Bridal, Director, Corporate Services **DATE:** February 16, 2018  
**FROM:** Wayne Ikesaka, Manager, Information Services  
**SUBJECT: VIDEO RECORDING OF PUBLIC COUNCIL MEETINGS**

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As per "Change Request 2564 – Council meeting online distribution" As directed by Council consider Option 2- Contracted Streaming Solution, wholly provided by a third party as outlined in the report titled "Video Recording and online distribution of public Council meetings", dated July 10, 2017.

Status:

- 1) The City has purchased a high quality video capture camera
- 2) Signed an agreement with Sliq media to provide the video encoder and streaming service to the City's website
- 3) Internet upgrades are underway for the delivery of the streamed meeting to Sliq servers.

As identified in the original report, this is a single camera solution that would provide a fixed high quality viewing of public Council meetings, the product will be streamed to a third party host, and then displayed on the City's website for public viewing. The Video will be available on the City's website until the next public session of Council.

The presentation is to provide Council an opportunity to view the product as the public would see it on the Vernon website, prior to final installation within Council Chambers.

**RECOMMENDATION:**

THAT Council approve the video product for recording Council Meetings as presented at the February 26, 2018 meeting, and authorize City Staff to complete the project as identified.

Respectfully submitted:

Wayne C. Ikesaka  
Feb 16 2018 7:24 PM DocuSign



THE CORPORATION OF THE CITY OF VERNON

**INTERNAL M E M O R A N D U M**

**TO:** Will Pearce, CAO **FILE:** 8300-07  
**PC:** Kim Flick, Director, Community Infrastructure and Development **DATE:** February 21, 2018  
Patti Bridal, Director, Corporate Services  
**FROM:** Ellen Morrison, Transportation Planner  
**SUBJECT: Proposed Traffic Bylaw #5600**

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At its Committee of the Whole (COW) Meeting of February 13, 2018, Council received the internal memorandum titled "Proposed Traffic Bylaw #5600", dated February 1, 2018 from the Transportation Planner, for its review and direction. That internal memorandum included two attachments forming the proposed Traffic Bylaw #5600, as follows:

1. A table showing all proposed changes to the existing Traffic Bylaw #2747, Parking Facility Bylaw #2746, and Horse Drawn Carriage Bylaw #4819; and
2. The four proposed schedules, including Sight Triangle Requirements (Schedule A), Truck and Commercial Vehicle Specifications (Schedule B), Insurance Requirements (Schedule C), and Road Usage Permit Requirements (Schedule D).

On Administration's recommendation, Council deferred consideration of the proposed Traffic Bylaw #5600 to the COW Meeting of February 26, 2018 to provide more time for their review and comment. Council was requested to provide questions to the Transportation Planner by February 20, 2018 so Administration could clarify any components of the proposed Traffic Bylaw #5600 in advance. No questions were received.

Should Council direct Administration to make changes to the proposed Traffic Bylaw #5600, Administration would conduct a review of the requested changes for legality and best practices. If necessary, Administration would report back to Council in early spring 2018. After Council's consideration and direction, Administration would bring the proposed Traffic Bylaw #5600 to the Transportation Advisory Committee for its review and comment prior to bringing the bylaw forward to Council for readings (anticipated in summer 2018). Updates to other associated bylaws would also be brought forward to Council in summer 2018, including the Municipal Ticket Information Bylaw #5300, Bylaw Notice Enforcement Bylaw #5250, and the Fees and Charges Bylaw #3909.

**RECOMMENDATION:**

THAT Council approve, in principle, the proposed Traffic Bylaw #5600, shown as Attachment 1 and Attachment 2 of the internal memorandum titled "Proposed Traffic Bylaw #5600", dated February 1, 2018 from the Transportation Planner with the following changes: *(to be cited by Council)*;

AND FURTHER, that Council direct Administration to bring the proposed Traffic Bylaw #5600 and any changes cited by Council forward to the Transportation Advisory Committee for its review and comment;

AND FURTHER, that Council direct Administration to bring a final Traffic Bylaw #5600 forward for Council's consideration of First, Second, and Third Readings by July 2018.

Respectfully submitted:

A handwritten signature in cursive script that reads "Ellen Morrison". The signature is written in black ink and is positioned above the typed name and date.

Ellen Morrison  
Feb 21 2018 11:28 AM 

Ellen Morrison, Transportation Planner

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