



THE CORPORATION OF THE CITY OF VERNON

AGENDA

REGULAR OPEN MEETING OF COUNCIL

COUNCIL CHAMBERS
CITY HALL
TUESDAY
FEBRUARY 13, 2018
At 1:30 p.m.

Council

Mayor A. Mund

Councillor S. Anderson
Councillor C. Lord
Councillor B. Quiring

Councillor J. Cunningham
Councillor D. Nahal
Councillor B. Spiers

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THE CORPORATION OF THE CITY OF VERNON

A G E N D A

REGULAR OPEN MEETING OF COUNCIL

CITY HALL COUNCIL CHAMBER

TUESDAY, FEBRUARY 13, 2018

AT 1:30 PM

*"To deliver effective
and efficient local
government services
that benefit our
citizens, our
businesses, our
environment and our
future"*

1. CALL REGULAR MEETING TO ORDER AND MOVE TO COMMITTEE OF THE WHOLE

2. RESOLUTION TO CLOSE MEETING

A. BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90 of the *Community Charter* as follows:

- a) *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- c) *the security of the property of the municipality;*
- d) *the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;*
- k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public*

3. ADJOURN TO OPEN COUNCIL AT 1:30 PM

A. THAT the Agenda for the February 13, 2018 Regular Open Meeting of Council be adopted as circulated.

4. ADOPTION OF MINUTES AND RECEIPT OF COMMITTEE OF THE WHOLE

AGENDA

MINUTES

- A. THAT the minutes of the Regular Meeting of Council held January 22, 2018, be adopted; **(P. 11)**

AND FURTHER, that the minutes of the Public Hearing held January 22, 2018, be adopted. **(P. 25)**

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held January 22, 2018, be received

5. BUSINESS ARISING FROM THE MINUTES

6. GENERAL MATTERS

**DELEGATION –
KAMLOOPS
OKANAGAN
DAIRYMEN'S
ASSOCIATION (P. 30)**

- A. Mr. Henry Bremer, President, Kamloops Okanagan Dairymen's Association re: Review of the Function of the Association and Invitation to Attend a Farm Tour and Meeting.

**DELEGATION – FIRST
TRANSIT, JOINT
HEALTH & SAFETY
COMMITTEE (P. 31)**

- B. Ms. Jenna Sealey and Mr. David Hancock (JOHSC Members) and Ms. Doreen Stanton, Location General Manager, First Transit, Joint Health & Safety Committee (JOHSC) re: Presentation Regarding the Dangers of Smoking and Request for Consideration to Adopt Bylaw similar to Lake Country.

**PRESENTATION –
RCMP QUARTERLY
REPORT (P. 34)**

- C. Supt. Jim McNamara, OIC, RCMP will present the 4th Quarter report for 2017.
- Report to Council October to December 2017 **(P. 34)**
 - North Okanagan RCMP Victims Assistance Quarterly Activity Report **(P. 50)**

THAT Council receives the RCMP 4th Quarter Report (October to December 2017) and the North Okanagan RCMP Victims Assistance Quarterly Activity Report as provided by Supt. Jim McNamara, OIC, RCMP at the February 13, 2018 Regular Council Meeting.

**PRESENTATION –
2017 PLANNING AND
BUILDING FOURTH
QUARTER AND YEAR
END STATISTICS
SUMMARY (P. 53)**

- D. Mr. Kevin Poole, Manager, Economic Development & Tourism, will present the 2017 Planning and Building Fourth Quarter and Year End Statistics Summary Report.

THAT Council receive the memorandum titled "2017 Planning and Building Fourth Quarter and Year End Statistics Summary" dated January 12, 2018 from the Manager, Economic Development and Tourism, for information.

**DEVELOPMENT
VARIANCE PERMIT
#00419 FOR 3908 –
32nd STREET (P. 57)**

E. THAT Council support the development variance permit application to vary the following sections of Zoning Bylaw #5000 to allow for the construction of a seasonal patio at a restaurant on Lot A, Plan 32682, Sec 3, Twp 8, ODYD (3908 – 32nd Street):

- a) To vary the minimum front yard setback from 6.0m to 1.4m (Sec.10.10.5); and
- b) To vary the minimum required parking spaces from 52 spaces to 43 spaces (Sec.7, Table 7.1);

AND FURTHER, that Council’s support of DVP00419 is subject to the following:

a) That the site, floor and elevation plans shown as Attachments 2, 3 and 5 in the report titled “Development Variance Permit Application for 3908 – 32nd Street” dated January 24, 2018 by the Economic Development Planner are to be attached to and form part of Development Variance Permit #DVP00419 as Schedule ‘A’.

**Public Input – DVP
#00419**

(i) Public Input on Development Variance Permit #00419 to vary sections of Zoning Bylaw #5000 to allow for the construction of a seasonal patio at a restaurant on Lot A, Plan 32682, Sec 3, Twp 8, ODYD (3908 – 32nd Street).

**Issuance of Permit
#00419**

(ii) THAT the Corporate Officer be authorized to issue Development Variance Permit #00419 to vary sections of Zoning Bylaw #5000 to allow for the construction of a seasonal patio at a restaurant on Lot A, Plan 32682, Sec 3, Twp 8, ODYD (3908 – 32nd Street), once all conditions of Council are satisfied.

7. COUNCIL INQUIRIES

8. ADMINISTRATION UPDATES

A. THAT Council receive the Administration Updates dated February 13, 2018. (P. 71)

9. UNFINISHED BUSINESS

A. THAT Council endorse the Vernon Emergency Program Subcommittee (VEPS), to support the City of Vernon Emergency Program and to include representatives of neighbourhood groups, non-government organizations, business and industry stakeholders, government agencies and subject matter experts as circumstances warrant.

**DELEGATION
RESPONSE –
PREDATOR RIDGE
EMERGENCY
MANAGEMENT
COMMITTEE (PREMC)
(JUNE 26, 2017)(P. 74)**

**ADMINISTRATIVE
SUPPORT TO
ACTIVATE SAFETY
TASK FORCE (P. 75)**

B. THAT Council receive for information, the Internal Memorandum titled Administrative Support to Activate Safety Task Force, dated February 6, 2018 and respectfully submitted by the CAO.

**DELEGATION –
SHUSWAP NORTH
OKANAGAN DIVISION
OF FAMILY PRACTICE
(P. 77)**

C. THAT Council identifies the following representatives to represent the City of Vernon on the Vernon Seniors' Action Network:

1. THAT Council appoint (*to be cited by Council*) as the Council representative to the Vernon Seniors' Action Network; and
2. THAT Council appoint Annette Sharkey of the Social Planning Council for the North Okanagan to represent the City of Vernon for a period of up to one year;

AND FURTHER, that Council review the staff liaison position for the Vernon Seniors' Action Network in January 2019.

**KAL TIRE PLACE
ARENA EXPANSION
PROGRESS –
FEBRUARY (P. 79)**

D. THAT Council receive the memo titled Kal Tire Place Arena Expansion Progress – February, dated February 2, 2018 from Doug Ross, Director, Recreation Services for information purposes.

10. MATTERS REFERRED: COMMITTEE OF THE WHOLE AND IN-CAMERA

11. NEW BUSINESS

B. Correspondence:

**2018 ACTIVE
TRANSPORTATION
EVENTS (P. 81)**

(i) THAT Council endorse the 2018 Active Transportation event program to include Bike to Work and School Week (May 28 – June 3, 2018), the Commuter Challenge (June 3 – 9, 2018), International Walk and Wheel to School Month (October 1 – 31, 2018), and Okanagan Regional Carpool Week (dates to be determined).

**VERNON & AREA 2017
55+ GAMES SOCIETY
FUNDING (P. 83)**

(ii) THAT Council approve a 'Cooperative Marketing Funds Grant to Vernon & Area 2017 55+ Games Society in the amount of \$15,000, not \$25,000, to be allocated from the Hotel Tax Reserve.

AND FURTHER, that Council direct Administration to prepare an update of the Cooperative Marketing Policy and Guidelines for Council's consideration.

**SILGA RESOLUTION –
RCMP – LOCAL
POLICE SERVICES
(P. 93)**

- (iii) THAT Council endorse the “RCMP – Local Police Services – Amendments to Service” resolution as provided in the Memorandum dated February 7, 2018, from the CAO, and direct Administration to submit the resolution to SILGA for consideration at the Annual General Meeting and Convention, April 2018.

C. Reports:

**COMMUNITIES ON
THE MOVE INITIATIVE
(P. 95)**

- (i) THAT Council endorse the Communities on the Move declaration published on the BC Alliance for Healthy Living’s website and as shown in Attachment 2 of the report titled “Communities on the Move Initiative” and dated February 2, 2018 from the Active Transportation Coordinator;

AND FURTHER, that Council permit the City of Vernon’s name to be added to the list of endorsers on the Communities on the Move website;

AND FURTHER, that Council direct Administration to submit the following resolutions to the 2018 Southern Interior Local Government Association Annual General Meeting and Convention asking the Provincial Government to implement the following recommendations from the Communities on the Move declaration:

Resolution #1: Transportation Equity

WHEREAS a range of transportation options should be available to all British Columbians– including those who live in smaller communities, as well as children, older adults, people of diverse abilities, non-drivers, and people with low incomes;

AND WHEREAS providing world class transit and active transportation options throughout BC will greatly facilitate access to education, employment, shopping, health services, recreation, culture and social connections by a diversity of British Columbians:

THEREFORE BE IT RESOLVED THAT the Southern Interior Local Government Association urge the Province of British Columbia to ensure transportation funding is allocated more equitably across the province, recognizing the infrastructure deficits for pedestrian, cycling and transit modes as well as recognizing limitations faced by rural, remote, geographically isolated and small communities, as outlined in the Communities on the Move Declaration.

Resolution #2: Commitment to Road Safety

WHEREAS the design and rules of the road should ensure that all British Columbians can arrive at their destination safely and recognizing that traffic fatalities and serious injuries are preventable;

AND WHEREAS the Province of BC has the goal of having the safest roads in North America by 2020:

THEREFORE BE IT RESOLVED THAT the Southern Interior Local Government Association urge the Province of British Columbia to prioritize safety measures for vulnerable road users such as pedestrians, cyclists and those in wheelchairs and mobility devices as outlined in the Communities on the Move Declaration.

**PRINCIPLES FOR A
POLICY TO GUIDE
THE CARBON TAX
RESERVE FUND
(P. 102)**

(ii) THAT Council support and direct Administration to develop a guiding policy to govern the carbon tax reserve funds designated for climate action commitments based on the proposed principles described in the report titled “Principles for a Policy to Guide the Carbon Tax Reserve Fund” and dated January 30, 2018 from the Environmental Planning Assistant, Director of Operation Services and the Manager of Long Range Planning and Sustainability.

**UNION OF BC
MUNICIPALITIES
(UBCM) COMMUNITY
EMERGENCY
PREPAREDNESS
FUND (CEPF)
EMERGENCY
OPERATIONS
CENTRE (EOC)
GRANT FUNDING
APPLICATION (P. 115)**

(iii) THAT Council authorize the \$ 25,000 Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) Emergency Operations Centre (EOC) grant funding application as attached to the Report/Recommendation of the same title, dated January 31, 2018, and respectfully submitted by the EP/ESS Coordinator;

AND FURTHER, that Council support the proposed activities as outlined in the subject grant funding application;

AND FURTHER, that Council authorize, the EP/ESS Coordinator and the Acting Director, Fire Services to provide overall grant management.

**AMENDMENT OF
BYLAW NOTICE
ENFORCEMENT
BYLAW #5250 AND
MUNICIPAL
TICKETING
INFORMATION
SYSTEM BYLAW
#5300 (P. 123)**

- (iv) THAT Council support the proposed amendments to Bylaw Notice Enforcement Bylaw #5250 and Municipal Ticketing Information System Bylaw #5300 as shown in red in the report titled "Amendment of Bylaw Notice Enforcement Bylaw #5250 and Municipal Ticketing Information System Bylaw #5300" dated February 1, 2018 by the Municipal Technician III and the Manager, Engineering Development Services.

**OFFICIAL
COMMUNITY PLAN
AMENDMENT
APPLICATION FOR
5902 PLEASANT
VALLEY ROAD
(P. 128)**

- (v) THAT Council NOT support the application to amend the Official Community Plan land use designation for Lot 4, Section 11, Township 8, ODYD, Plan 4165 (5902 Pleasant Valley Road) from the Residential – Regional District of North Okanagan Electoral Areas B & C Official Community Plan land use designation to Residential – Medium Density;

AND FURTHER that Council support amending the Official Community Plan land use designation for Lot 4, Section 11, Township 8, ODYD, Plan 4165 (5902 Pleasant Valley Road) from the Residential – Regional District of North Okanagan Electoral Areas B & C Official Community Plan land use designation to Residential – Low Density and to include the subject property within Development District #2 – Neighbourhood District and Development Permit Area #2 subject to:

1. Dedication of a 3 metre road right of way along the southern most boundary of the property for emergency access, a walkway connection and drainage works; and
2. That prior to any construction on the site, an Archeological Impact Assessment be conducted on the lower south east half of the property as outlined in Figure 2 in the report titled "Official Community Plan Amendment Application for 5902 Pleasant Valley Road" and dated January 31, 2018 from the Long Range Planner.

12. LEGISLATIVE MATTERS

Bylaws:

ADOPTION

- 5651

- (i) THAT Bylaw #5651, “**4010 31st Street Rezoning Amendment Bylaw Number 5651, 2017**” – a bylaw to rezone the subject property from “R2 – Large Lot Residential” to “RH1 – Low Rise Apartment Residential”, be **adopted**;

AND FURTHER, that Council authorizes Administration to issue Development Variance Permit #DVP00408. (P. 138)

- Memo dated February 5, 2018 from R. Nuriel, Economic Development Planner, re: 4010 – 31st Street Rezoning Amendment Bylaw #5651, 2017 and Development Variance Permit Application #DVP00408. (P. 141)

- 5667

- (ii) THAT Bylaw #5667, “**Official Community Plan (Floor Space Ratio) Text Amendment Bylaw Number 5667, 2017**” – a bylaw to amend the City of Vernon’s Official Community Plan Bylaw Number 5470, be **adopted**. (P. 143)

- 5661

- (iii) THAT Bylaw #5661, “**Zoning Text (RH1 Floor Space Ratio) Amendment Bylaw Number 5661, 2017**” – a bylaw to amend the City of Vernon’s Zoning Bylaw Number 5000, be **adopted**. (P. 146)

- 5655

- (iv) THAT Bylaw #5655, “**Zoning Text (Temporary Use Permits) Amendment Bylaw Number 5655, 2017**” – a bylaw to amend Zoning Bylaw Number 5000, be **adopted**. (P. 150)

FIRST, SECOND & THIRD READINGS

- 5670

- (v) THAT Bylaw #5670, “**Soil Removal and Deposition (Regulatory Updates) Amendment Bylaw Number 5670, 2018**” – a bylaw to amend the Soil Removal and Deposition Bylaw Number 5249, be **read a first, second and third time**. (P. 153)

- 5672

- (vi) THAT Bylaw #5672, “**Fees and Charges (Soil Removal and Deposition Permits) Amendment Bylaw Number 5672**” – a bylaw to amend Fees and Charges Bylaw Number 3909, be **read a first, second and third time**. (P. 167)

- 5673

- (vii) THAT Bylaw #5673, “**Bylaw Notice Enforcement (Soil Removal and Deposition) Amendment Bylaw Number 5673, 2018**” – a bylaw to amend the Bylaw Notice Enforcement Bylaw Number 5250, be **read a first, second and third time**. (P. 177)

- 5674

(viii) THAT Bylaw #5674, "**Municipal Ticketing Information (Soil Removal and Deposition) Amendment Bylaw Number 5674, 2018**" – a bylaw to amend Municipal Ticketing Information (M.T.I.) Bylaw 5300, be **read a first, second and third time. (P. 179)**

FIRST & SECOND READINGS & PUBLIC HEARING DATE

- 5675

(ix) THAT Bylaw #5675, "**5902 Pleasant Valley Road Official Community Plan Amendment Bylaw Number 5675, 2018**", a bylaw to redesignate the subject property from 'Residential Regional District of North Okanagan Electoral Areas B & C Community Land Use' to 'Residential – Low Density', be **read a first and second time;**

AND FURTHER, that the Public Hearing for Bylaw #5675, be scheduled for **Monday, March 12, 2018, at 5:30 pm**, in Council Chambers. **(P. 181)**

13. COUNCIL INFORMATION UPDATES

A. Mayor and Councillors Reports.

14. INFORMATION ITEMS

A. Letter dated January 16, 2018 from Mayor Janice Brown, Township of Spallumcheen, re: Letter of Support for the Adoption of a Flexible Ride-Sharing Regulation in the Province of BC. **(P. 184)**

B. Letter dated January 17, 2018 from Mayor Jonathan X. Cote, City of New Westminster, re: Prevention of Quagga and Zebra Mussels **(P. 185)**

C. Letter dated January 26, 2018 from Brock Macdonald, Chief Executive Director, Recycling Council of BC re: Recycling Council of BC Annual Zero Waste Conference 2018. **(P. 187)**

D. Minutes from the following Committees of Council:
 (i) Advisory Planning, January 9, 2018 **(P. 188)**

CLOSE

15. CLOSE OF MEETING

THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF A REGULAR OPEN MEETING OF COUNCIL
HELD MONDAY, JANUARY 22, 2018**

PRESENT: Mayor A. Mund

Councillors: C. Lord, B. Spiers, J. Cunningham, S. Anderson,
D. Nahal, B. Quiring

Staff: W. Pearce, CAO
P. Bridal, Deputy CAO/Director, Corporate Services
K. Flick, Director, Community Infrastructure & Dev.
J. Rice, Manager, Public Works, Parks and Airport
B. Bandy, Real Estate Manager
D. Law, Director of Financial Services
A. Stuart, Manager, financial Planning & Reporting
R. Miles, Manager, Long Range Planning & Sustainability
E. Stranks, Manager, Engineering Development Services*
E. Morrison, Transportation Planner*
C. Corbett, Long Range Planner

Others: Media and Members of the Public

Mayor Mund called the Regular Open meeting to order at 8:40 am and requested a motion to move to Committee of the Whole.

Mayor Mund reconvened the Regular Open meeting and requested a motion to move to In Camera.

**RESOLUTION TO
CLOSE MEETING**

Moved by Councillor Lord, seconded by Councillor Cunningham:

BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90(1) of the *Community Charter as follows:*

- a) *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- c) *the security of the property of the municipality;*
- d) *the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;*
- k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public*

CARRIED.

Mayor Mund called the Regular Open meeting back to order at 1:30 pm.

PRESENT: Mayor A. Mund

Councillors: C. Lord, B. Spiers, S. Anderson, J. Cunningham,
D. Nahal, B. Quiring

Staff: W. Pearce, Chief Administrative Officer
P. Bridal, Deputy CAO/Director, Corporate Services
J. Nicol, Legislative Committee Clerk
D. Law, Director, Financial Services
D. Ross, Director, Recreation Services
K. Flick, Director, Community Infrastructure & Development
D. Lind, Interim Fire Chief*
R. Marshall, Buyer*
J. Rice, Manager, Public Works
C. Sheel, Manager, Procurement Services*
C. Barker, Manager, Revenue Services*
T. Martens, Financial Analyst*
A. Watson, Manager, Transportation*
R. Miles, Manager, Long Range Planning & Sustainability*
A. Stuart, Manager, Financial Planning & Reporting*
B. Bandy, Real Estate Manager*
S. Mitchell, Manager, Arenas*
K. Kryszak, Parks Planner*
S. Abbott, Parks Planner*
R. Nuriel, Planner, Economic Development*
C. Broderick, Manager, Current Planning*
E. Stranks, Manager, Engineering Development Services*
M. Keast, Municipal Technician – Subdivision*
*Attended, as required

Others: Media and Members of the Public

ADOPTION OF THE AGENDA:

APPROVAL OF ITEMS LISTED ON THE AGENDA

Moved by Councillor Lord, seconded by Councillor Anderson:

THAT the agenda for the January 22, 2018, Regular Open meeting of the Council of The Corporation of The City of Vernon be adopted.

CARRIED.

ADOPTION OF MINUTES:

COUNCIL MEETINGS

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT the minutes of the Regular Meeting of Council held January 8,

be adopted;

AND FURTHER, that the minutes of the Public Hearing held January 8, 2018 be adopted;

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held January 8, 2018, be received.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

GENERAL MATTERS:

**BC CONSTRUCTION
ASSOCIATION -
COMMUNITY
EXCELLENCE
AWARDS**

Mr. Chris Atchison, President, BC Construction Association, and Mr. Jason Henderson, President, Southern Interior Construction Association presented the City of Vernon Financial Services, Procurement Department and Recreation Services with the 2017 Best of Procurement Award.

**DELEGATION –
SHUSWAP NORTH
OKANAGAN DIVISION
OF FAMILY PRACTICE
(0230-01)**

Kristine Larsen, Raising the Profile Project Lead, Shuswap North Okanagan Division of Family Practice, provided an update on the Raising the Profile for Seniors' Services initiative.

The following points were made:

- Background -
 - Purpose is to engage local government
 - Program will be part of a division structured to allow family physicians to engage with local governments regarding senior services.
 - Program is supported by Ministry of Health and United Way as a tool to recognize senior support service at the provincial level.
- Raising the Profile – the Vernon Project
 - Consulted with key stakeholders in seven core areas
 - As a result of the Vernon Community Consultations
 - Will be moving forward to establish a pilot project
 - 'Partners in Action' structure will be used under the name of 'Vernon Seniors Action Network'
 - Have received the Terms of Reference and Framework, ready to create 'Coalition'
 - Financial support has been confirmed until March 2019
 - City of Vernon as partner is critical to Coalition success
- **Requests:** One Council Member and one Staff Liaison to sit on the Vernon Coalition.

**DEVELOPMENT
VARIANCE PERMIT
#00412 FOR 3100 –
32nd AVENUE
(DVP00412)**

Moved by Councillor Quiring, seconded by Councillor Cunningham:

THAT Council support a variance to Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 32nd Avenue from 25.0m to 18.2m in order to expand the existing North Okanagan Youth & Family Services

Society (NOYFSS) building on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that Council support a variance to Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 31st Street from 18.5m to 15.24m on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that Council support a variance to Subdivision and Development Servicing Bylaw #3843, Schedule A, to waive the requirement for offsite road works in 32nd Avenue and 31st Street adjacent to Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that Council support of DVP00412 is subject to the following:

- a) That a restrictive covenant be registered on title dedicating road right-of-way widening of approximately 1.4m on Lots 15 - 20, Blk 59, Plan 327, Sec 34, Twp 9, ODYD along the 32nd Avenue prior the issuance of an occupancy permit;
- b) The owner is to dedicate a 2.0m by 2.0m corner cut-off at the northeast corner of the property at 32nd Avenue and 31st Street;
- c) The owner is to remove the existing access off 31st Street;
- d) That Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD be consolidated prior to the issuance of the occupancy permit; and
- e) That the site, floor and elevation plans noted as Attachments 1 to 4 inclusive in the report titled "Development Variance Permit Application for 3100 – 32nd Avenue" and dated January 10, 2018 by the Economic Development Planner be revised per Council's conditions and attached to and form part of DVP00412 as Schedule 'A'.

CARRIED.

**Public Input – DVP
#00412**

The Corporate Officer advised that six written submissions had been received and distributed as follows:

- Email dated January 11, 2018, from Keystone Rentals Inc.
- Letter dated January 16, 2018, from Art Schmidt Optical.
- Letter dated January 16, 2018, from Evolve Beyond Educational Services.
- Letter dated January 16, 2018, from Nolan's Drugs.
- Letter dated January 16, 2018, from Silver Rock Land Corporation.
- Letter dated January 16, 2018, from North Okanagan Bookkeeping.

Mayor Mund called a first time for representation from the public in attendance who believe their interest in property is affected by Development Variance Permit #00412 for 3100 32nd Avenue to vary Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 32nd Avenue from 25.0m to 18.2m; to reduce the required right of way for 31st Street from 18.5m to 15.24m; and to vary Subdivision and Development Servicing Bylaw #3843, Schedule A, to waive the requirement for offsite road works in 32nd Avenue and 31st Street.

1. John MacQuire

- On Board of Directors for the North Okanagan Youth and Family Services Society
- Thought they would not take any compensation
- Should be a restrictive covenant on entire property not one that dedicates land
- Uncertain about road dedication
- Prepared to accommodate any future road widening
- Concerned about giving up land for dedication eventually as it impacts their ability to sell
- Proposed dedicated land represents eight parking spaces.

Mayor Mund called a second and third time for representation from the public. There being none Mayor Mund closed the Public Input session for DVP00412.

THE QUESTION WAS CALLED ON THE MAIN MOTION AND DECLARED CARRIED.

Moved by Councillor Quring, seconded by Councillor Lord:

THAT the Corporate Officer be authorized to issue Development Variance Permit #00412 for 3100 32nd Avenue to vary Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 32nd Avenue from 25.0m to 18.2m; to reduce the required right of way for 31st Street from 18.5m to 15.24m; and to vary Subdivision and Development Servicing Bylaw #3843, Schedule A, to waive the requirement for offsite road works in 32nd Avenue and 31st Street, once all conditions of Council are satisfied.

CARRIED.

COUNCIL INQUIRIES:

**PARKING OF
RECREATIONAL
VEHICLES
(6450 – Zoning Bylaw
Updates)**

Council inquired as to the enforcement of recreational vehicles (RV) parked on residential lots. Clarification is needed on whether the tongue/hitch of the RV is included in the measurement. Complaints are also being received from individuals that do not live in the area of the infraction and are not impacted.

These issues will be addressed as part of the overall review of Zoning Bylaw #5000.

Moved by Councillor Cunningham, seconded by Councillor Anderson;

THAT Council directs Administration to only address complaints regarding recreational vehicle lengths parked in residential areas from complainants residing within one city block or 500 metres from the subject property wherein the infraction occurred.

CARRIED.

**SNOW REMOVAL –
PRIVATE PROPERTY
(390002 Good
Neighbour)**

Council inquired as to the grant program to 'Snow Buddies' and if it is still in effect. An Administration updated will be provided

ADMINISTRATION UPDATES

**ADMINISTRATION
UPDATES
(0550-05)**

Moved by Councillor Lord, seconded by Councillor Cunningham:

THAT Council receives the Administration Updates dated January 22, 2018.

CARRIED.

UNFINISHED BUSINESS:

**LAKE ACCESS PLAN
UPDATE (8700-02-01)**

Moved by Councillor Quiring, seconded by Councillor Cunningham:

THAT Council direct Administration to undertake amendments to the draft Lake Access Plan based on the report titled "Lake Access Plan Update" and dated January 8, 2018 from the Manager, Long Range Planning and Sustainability, with the following approach:

- a. Focus on retaining ownership of the majority of existing lake access sites, improving those sites and acquiring new sites in gap areas identified in the draft Lake Access Plan;
- b. Refine the evaluation matrix to take into consideration slope and width of lake access sites; and
- c. Focus on removal of encroachments, at the property owner's expense, prior to lake access improvements being undertaken.

CARRIED.

**LAKE ACCESS
IMPROVEMENT
COSTS, SITE #22**

Moved by Councillor Lord, seconded by Councillor Quiring:

**DRAINAGE AND
ADDITIONAL
PARKING (6135-03)**

THAT Council direct Administration to transfer \$142,000 from 2018 Lake Access Improvements to Hurlburt Park Improvements in the 2018 budget.

CARRIED.

**CLIMATE ACTION
TASK FORCE TERMS
OF REFERENCE
(5280-03)**

Moved by Councillor Cunningham, seconded by Councillor Nahal:

THAT Council endorse the Terms of Reference for the Climate Action Task Force, included as Attachment 1 in the report titled "Climate Action Task Force Terms of Reference" and dated January 3, 2018 from the Manager, Long Range Planning and Sustainability;

AND FURTHER, that Council direct Administration to proceed with recruitment for membership on the Climate Action Task Force;

AND FURTHER, that Council appoint Councillor Quiring to represent Council on the Climate Action Task Force and Councillor Nahal as a designated alternate

CARRIED.

**MATTERS REFERRED FROM COMMITTEE OF THE WHOLE –
January 22, 2018**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council **ratifies and confirms** the following resolutions adopted at the **January 22, 2018**, Committee of the Whole and In-Camera meetings of Council:

**MCMECHAN LANDS
DEVELOPMENT
CONCEPTS AND
PUBLIC
PARTICIPATION**

‘THAT Council support presenting the proposed development concepts, as outlined in the memorandum titled “McMechan Lands Development Concepts and Public Participation” dated January 11, 2018 from the Long Range Planner, on engagevernon.ca and at an open house to inform the public and gain feedback for Zoning Amendment Application ZON00294.

**MATTERS REFERRED FROM THE IN-CAMERA MEETING –
December 11, 2017:**

THAT Council brings forward, as public information, the following motions **declassified** from confidential to non-confidential at the **December 11, 2017**, In Camera meeting:

**ECONOMIC
DEVELOPMENT**

**ADVISORY
COMMITTEE – TERMS
OF REFERENCE
(0540-01)**

'THAT Council approve the revised Terms of Reference for the Economic Development Advisory Committee as presented in Attachment 1 of the report dated November 28, 2017 from the Manager of Economic Development and Tourism.'

MATTERS REFERRED FROM THE IN-CAMERA MEETING – January 22, 2018:

THAT Council brings forward, as public information, the following motions **declassified** from confidential to non-confidential at the **January 22, 2018**, In Camera meeting:

**ACTIVATE SAFETY
TASK FORCE –
MEMBERSHIP
APPOINTMENTS
(0540)**

*'THAT Council **declassifies** and removes from In Camera the following resolution from its In Camera meeting of January 22, 2018 regarding representatives to the Activate Safety Task Force;:*

'THAT Council appoints the following representatives to the Activate Safety Task Force for a one year period, expiring January 2019:

1. *THAT Council appoint **Vicki Eide** as a community at large representative*
2. *THAT Council appoint **Rick Lavin** as a community at large representative*
3. *THAT Council appoint **Susan Lehman** as the Downtown Vernon Association representative*
4. *THAT Council appoint **Darrin Taylor** as the Greater Vernon Chamber of Commerce representative*
5. *THAT Council appoint **Wayne Schmuck** as the BC Housing representative*
6. *THAT Council appoint **Janelle Rimell** as the Interior Health representative*
7. *THAT Council appoint **Annette Sharkey** as the Social Planning Council for the North Okanagan representative*
8. *THAT Council appoint **Kevin Korol** as the Bylaw Compliance representative*
9. *THAT Council appoint **Constable Kerri Parish** as the RCMP/Community Policing representative*
10. *THAT Council appoint **Kari Wilton** as the Tourism Advisory Committee representative*

*AND FURTHER, that Council **declassify** and remove from In Camera the list of appointed members to the Activate Safety Task Force.'*

**ECONOMIC
DEVELOPMENT
ADVISORY
COMMITTEE –
MEMBERSHIP
APPOINTMENTS
(0540-45)**

'THAT Council appoints the following representatives to the Economic Development Advisory Committee for a two year term expiring January 2020:

1. *THAT Council appoint **Alex Reid**, Community Manager, as the Accelerate Okanagan representative.*
2. *THAT Council appoint **Leigha Horsfield**, General Manager, as the Community Futures North Okanagan representative.*
3. *THAT Council appoint **Susan Lehman**, Executive Director, as the Downtown Vernon Association representative.*
4. *THAT Council appoint **Dionne Chambers**, General Manager, as the Greater Vernon Chamber of Commerce representative.*
5. *THAT Council appoint **Jane Lister**, Regional Dean, as the Okanagan College representative.*
6. *THAT Council appoint **Tannis Nelson**, Manager Community Services, as the Regional District of North Okanagan representative.*
7. *THAT Council appoint **Richard Toperczer**, Regional Manager, as the Province of BC – Regional Economic Development Branch representative.*
8. *THAT Council appoint **Annette Sharkey**, Executive Director, as the Social Planning Council representative.*

AND FURTHER, that these appointments to the Economic Development Advisory Committee be declassified from and removed from In Camera.'

NEW BUSINESS

CORRESPONDENCE:

**RDNO REQUEST –
GRANT TO
KWANTLEN
POLYTECHNIC
UNIVERSITY'S FOOD
SYSTEM DESIGN
STUDY PROJECT
(0482-01)**

Moved by Councillor Lord, seconded by Councillor Quiring:

THAT Council receive the Internal Memorandum titled Regional District North Okanagan request to consider a grant to Kwantlen Polytechnic University's Food System Design Study Project, dated January 11, 2018 from the Deputy CAO.

CARRIED.

**2018 MUNICIPAL
ELECTIONS
APPOINTMENTS
(4200-08)**

Moved by Councillor Nahal, seconded by Councillor Anderson:

THAT Council appoints Ms. Sue Blakely, Manager Legislative Services, as the Chief Elections Officer for the 2018 Municipal Elections;

AND FURTHER, that Ms. Patti Bridal, Deputy CAO, be appointed Deputy Chief Elections Officer for the 2018 Municipal Elections.

CARRIED.

**LAKESHORE PARK
PRELIMINARY
DESIGN
(6135-03)**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council receive the memorandum titled Lakeshore Park Preliminary Design, dated January , 2018 from the Parks Planner, for information;

AND FURTHER, that Council supports, in principle, the Preliminary Design for Lakeshore Park public consultation and directs Administration to report back to Council for final design approval following public consultation.

CARRIED.

**COLUMBIA INSTITUTE
– HIGH GROUND:
CENTRE FOR CIVIC
GOVERNANCE
FORUM,
COMMUNICATIONS
FOR ALL
(0530-10)**

Moved by Councillor Quiring, seconded by Councillor Spiers:

THAT Council approves Councillor Juliette Cunningham attending the Columbia Institute – High Ground: Centre for Civic Governance Forum - Communications for All, March 23 – 24, 2018, in Vancouver, B.C.

CARRIED.

REPORTS:

**BIKEBC GRANT
APPLCAITON
APPROVAL REQUEST
(1855-20)**

Moved by Councillor Lord, seconded by Councillor Cunningham:

THAT Council support the submission of an application to the Ministry of Transportation and Infrastructure for BikeBC grant funding in 2018 for the eligible elements of the sixth phase of the 29th / 30th Street Transportation and Utility Corridor (34th Avenue to 37th Avenue);

AND FURTHER, that Council support the submission of an application to the Ministry of Transportation and Infrastructure for BikeBC grant funding in 2018 for the eligible elements of the 35th Avenue project (27th Street to 30th Street).

CARRIED.

**AMENDMENT TO SOIL
REMOVAL AND
DEPOSITION BYLAW
#5259
(3900-02 Soil Removal)**

Moved by Councillor Lord, seconded by Councillor Nahal:

THAT Council support the proposed amendments to Soil Removal and Deposition Bylaw #5259 as shown in red in Attachment 1 in the report dated January 8, 2018 by the Municipal Technician III and the Manager, Engineering Development Services;

AND FURTHER, that Council support amending Fees and Charges Bylaw #3909, Section 2 by replacing the existing header of "Planning, Development and Engineering Services" with "**Community Infrastructure and Development**";

AND FURTHER, that Council support amending Fees and Charges Bylaw #3909, Section 2 subsections as follows:

- R. Pre-Blast Surveys – Collection Fee by replacing the text "site preparation permit" with "**Soil Removal and Deposition Permit**";
- AA. Site Preparation Permit by deleting this subsection entirely and adjusting numbering of all following sections to reflect this deletion; and
- S. Soil Removal and Deposition Permit Application Fee by adding: "**Type A**" and "**Type B**" and replacing the existing \$75 fee with "**\$100**" for "Type A" and "**\$100 plus \$50 per drawing sheet provided for review**" for "Type B".

CARRIED.

LEGISLATIVE MATTERS:

ADOPTION

- 5666

Moved by Councillor Cunningham, seconded by Councillor Nahal:

THAT Bylaw #5666 – "**City of Vernon 2018 Financial Plan Bylaw Number 5666, 2018**" – a bylaw to adopt the Financial Plan for the Years 2018 – 2022, be **adopted**.

CARRIED.

ADOPTION

- 5669

Moved by Councillor Cunningham, seconded by Councillor Spiers:

THAT Bylaw # 5669 - "**Municipal Ticketing Information (No Business Licence Penalty Increase) Amendment Bylaw Number 5669, 2018**" - a bylaw to amend the Municipal Ticketing Information (M.T.I) Bylaw, be **adopted**.

CARRIED.

COUNCIL INFORMATION UPDATES:**COUNCILLOR BOB SPIERS**

Councillor Spiers provided a verbal report on the following matters:

- **MEETING/EVENT ATTENDANCE**
- Financial Plan 2018 - would like updates on the Reserve Continuity Schedule A. An updated Schedule will be presented following the year end process.

COUNCILLOR CATHERINE LORD

Councillor Lord provided a verbal report on the following matters:

- **MEETING/EVENT ATTENDANCE**
- Attended Tourism Open House on January 18.

COUNCILLOR JULIETTE CUNNINGHAM

Councillor Cunningham provided a verbal report on the following matters:

- **MEETING/EVENT ATTENDANCE**
- Attended Tourism Open House on January 18.
- Attended *The Hamlets* Grand Opening.

MAYOR AKBAL MUND

Mayor Mund provided a verbal report on the following matters:

Attended:

- Tourism Open House on January 18
- Winter Carnival Media Night
- Business After 5 at the Museum
- JCI Citizen of the Year - Congratulations to Cindy Masters
- Special Olympics Meeting
- The Hamlets Grand Opening

INFORMATION ITEMS:

Council received the following information items:

- A. Letter dated January 10, 2018 from Regional District of North Okanagan, re: Funding Sunday Hours at Okanagan Regional Library – Vernon Branch.
- B. Southern Interior Local Government Association Community Excellence Awards.
- C. Letter dated December 19, 2017 from the City of Dawson Creek, re: Prevention of Quagga and Zebra Mussels.
- D. Letter dated January 17, 2018 from the City of New Westminister, re: Prevention of Quagga and Zebra Mussels.
- E. Minutes from the following Committees of Council:
 - (i) Affordable Housing Advisory Committee – September 12, 2017.
 - (ii) Advisory Planning Committee – December 12, 2017

RECESS

Mayor Mund recessed the Regular Open Meeting of the Council of the Corporation of the City of Vernon at 2:45 pm.

RECONVENE

Mayor Mund reconvened the Regular Open Meeting of the Council of the Corporation of the City of Vernon at 7:00 pm.

PRESENT:

Mayor Mund

Councillors:

B. Spiers, J. Cunningham, C. Lord, S. Anderson,
D. Nahal, B. Quiring

Staff:

W. Pearce, Chief Administrative Officer
P. Bridal, Deputy CAO/ Director Corporate Services
J. Nicol, Legislative Committee Clerk
C. Broderick, Manager, Current Planning
K. Flick, Director, Community Development & Infrastructure

Others: Members of the Public

THIRD READING & ADOPTION

- 5671

Moved by Councillor Quiring, seconded by Councillor Anderson:

THAT Bylaw #5671, “**Zoning Text (Cannabis/Marihuana Dispensaries) Amendment Bylaw Number 5671, 2018**” – a bylaw to amend the City of Vernon’s Zoning Bylaw #5000 to prohibit the retailing of marihuana and marihuana products within the City of Vernon, be **read a third time.**

CARRIED.

CLOSE OF REGULAR OPEN MEETING

Mayor Mund closed the Regular Meeting at 7:10 pm.

CERTIFIED CORRECT:

Akbal Mund
Mayor

Patricia Bridal
Corporate Officer

THE CORPORATION OF THE CITY OF VERNON
RECORD OF A PUBLIC HEARING OF COUNCIL
HELD MONDAY, JANUARY 22, 2018 COUNCIL CHAMBERS
3400 – 30 STREET, VERNON, B.C.

PRESENT: Mayor Mund

Councillors: B. Spiers, J. Cunningham, C. Lord
S. Anderson, D. Nahal, B. Quiring

Staff: W. Pearce, CAO
P. Bridal, Deputy CAO/Director, Corporate Services
J. Nicol, Legislative Committee Clerk
C. Broderick, Manager, Current Planning
K. Flick, Director, Community Development & Infrastructure
A. Harrison, Bylaw Compliance Officer

Others: Members of the Public

Mayor Mund called the Public Hearing to order at 5:30 p.m.

Mayor Mund outlined the procedures to be followed.

Corporate Officer, Patricia Bridal advised that Notice of the Public Hearing was published in the **Sunday, January 14, 2018, and Wednesday, January 17, 2018** issues of the Morning Star Newspaper, as required by the *Local Government Act*.

Administration reviewed the rezoning application for:

"Zoning Text (Cannabis / Marihuana Dispensaries) Amendment Bylaw Number 5671, 2018"

A Bylaw to:

1. Amend Zoning Bylaw #5000 to prohibit the retailing of marihuana and marihuana products within the City of Vernon.

Prior to Public Hearing one written submissions was received and distributed as follows:

Date	Name
January 22, 2018	Sharon Schnurr

Mayor Mund called a first time for representation from the public in attendance with regard to **"Zoning Text (Cannabis / Marihuana Dispensaries) Amendment Bylaw Number 5671, 2018"**.

SPEAKER NAME	COMMENTS
Robert Larsen	<ul style="list-style-type: none"> • Drugs do not improve anything • Has lived here for 55 years • Is a taxpayer.
Mr. Kelly	<ul style="list-style-type: none"> • Wonders when the dispensaries will receive the covenant. • Tired of being told what to do • Smoking marihuana is his right.
Zelina Wong	<ul style="list-style-type: none"> • Operates Flower of Life Dispensary • Medicinal marihuana needed as Health Canada does not provide useful medications • Need quality access to quality medicines • Would like Council to consider the rules and regulations that need to be followed to run a marihuana dispensary • Would like Council to consider only lab-tested medicines and regulate the contaminants • Implores Council to visit the dispensaries • Dispensaries provide education • Consider who is operating the dispensaries and their intention.
Norman Belanger	<ul style="list-style-type: none"> • Need to consider that some dispensaries are not providing correct information • Will there be as many dispensaries as liquor stores?
Wayne Lippert	<ul style="list-style-type: none"> • Issue was dealt with a number of years ago • Better to regulate through zoning for RCMP enforcement • Previously run through Partners in Action • Federal Government is controlling licensing for growing, Province will have the ability to regulate which will determine how municipalities will deal with legalization • Legal if you have a prescription • Suggest to have it operated on a prescription only and regulate for licensing.
Steven Simons	<ul style="list-style-type: none"> • Understands rationale, scope and scale of proposed amendment • Follows UBCM Resolution • Understands that municipality is preparing for eventual legalization • Would like the patients considered • Propose that the City starts a dialogue with citizen group • Federal scope of licensing is not in line with the Province • Encourages limiting the scope and scale of existing dispensaries.

Don Klapco	<ul style="list-style-type: none"> • Adults should be able to make a choice on their own and should not be told by Council that they can't smoke marihuana • Won't frequent dispensaries but does go to liquor store • Recreational marihuana will be legal in July.
Kevin Adams	<ul style="list-style-type: none"> • Runs Monashee Mountain Medicine dispensary (since July 2016) • There are many regulations that businesses must follow • Had an opportunity to speak with past Solicitor General and current Solicitor General through Chem-CD. • Has met Dr. Perry Kendall, Provincial Health Officer • Federal government interested in having craft growers • Praise to Council for their efforts • He goes to his suppliers' growing facilities • Need to have products tested and in proper packaging • Operates four dispensaries throughout Valley • Has heard there will be a public and private businesses • Would like to give Council a tour • Recommends consulting businesses and ensure that staff are paid properly.
Delphine Burylo	<ul style="list-style-type: none"> • Concerned about use of marihuana and the rights of people who don't use the products • Has had children coming to preschool and daycare smelling strongly of marihuana • Lived in the Okanagan since 1994 • Offended by pot smokers in places where she has her children and grandchildren • Need to consider how smoking will affect citizens • Would like Council to consider those that are not using marihuana.
Bryce Kennedy	<ul style="list-style-type: none"> • Moved from Winnipeg • Has not been offered any drugs at school compared to being offered many in Winnipeg • Thinks it's because of dispensaries that there isn't so many drugs being pushed • Dispensaries allow his father who is sick with bone cancer to treat his pain and function daily • Not a good idea to mix alcohol and marihuana • Dispensaries will provide revenue through taxes.
Colin Kennedy	<ul style="list-style-type: none"> • Is ill with cancer, diagnosed in 1999 • Thinks legalization will go in a positive direction but with growing pains • Each dispensary should have an Industry Standards Number

	<ul style="list-style-type: none"> • Knows few locations that abide by regulations • Adults need to make sure that tobacco is also not exposed to children as it is a health issue • Has been on medical marihuana for 19 years • There hasn't been a single death associated with marihuana • Need to make sure that marihuana is well regulated and transparent • Need infrastructure to support the marihuana • Need to take logical steps over expediency.
Tania Robinson	<ul style="list-style-type: none"> • Would like a 1km bylaw instituted similar to liquor stores • Needs to be limited as to how many dispensaries are located in a certain area.
Becky Jones	<ul style="list-style-type: none"> • Overwhelming to see so many dispensaries • Some should not be open and regulations are needed.
Russ Stevenson	<ul style="list-style-type: none"> • Applaud this move • Owner of dispensary and did have a licence with prior businesses • Dispensaries in town run under different models • Makes no sense to be able to purchase then be arrested outside store • It should be just medicinal marihuana available.
Dawn Belanger	<ul style="list-style-type: none"> • Comes from the health industry as a care aide • Medical marihuana users should be respectful and take responsibility for their actions • Encourages regulations that are holistic.
Dane Webster	<ul style="list-style-type: none"> • Would like product inspection and regulation.
Zelina Wong	<ul style="list-style-type: none"> • Consider safe medication sites • Many users do not have a place to medicate due to stigma associated with marihuana • Encourages more public discussion as many need medicinal marihuana to function.
Mr. Boyd	<ul style="list-style-type: none"> • Uses marihuana to function • Also works in the industry • There is a need for regulations.
Steven Simons	<ul style="list-style-type: none"> • Opposed to increase in business license fee.
Susan Lehman – Downtown Vernon Association (DVA)	<ul style="list-style-type: none"> • Thanks to City for confronting this issue • Market will correct to limit number of dispensaries • DVA agrees with bridging being proposed

	<ul style="list-style-type: none">• Vernon proving itself a leader across the country.
Donna Johansson	<ul style="list-style-type: none">• Is a patient, consumer of cannabis and cannabis consultant• Frequents dispensaries• Interested in seeing a safe and regulated businesses• Need discussion and education for public to make informed choices.

Mayor Mund called a second, third and final time for representation from the public. There being none, Mayor Mund closed the Public Hearing for "**Zoning Text (Cannabis / Marihuana Dispensaries) Amendment Bylaw Number 5671, 2018**".

CLOSE:

The Public Hearing closed at 7:00 pm.

CERTIFIED CORRECT:

Akbal Mund
Mayor

Patti Bridal
Corporate Officer

January 19, 2018

Kamloops Okanagan Dairymen's Association, (KODA), represents the eighty dairy farms in the North Okanagan, Shuswap region. Encompassing an area stretching from Wallacheen to Edgewood with the bulk of our members living and operating their farms in the Salmon Arm, Enderby, and Armstrong area. We provide representation for our members to the provincial and federal governments with a number of our members serving on select committees at the request of the ministries of these two levels of government.

With local and regional government now being expected to do more of the legwork of the two senior levels of government. KODA feels it's time for our organization to renew our relationship with local government, and demonstrate our considerable contributions to the region's economy to the elected officials and senior staff of our region. Because our membership base farms in four regional districts, one municipality, four cities and two villages we would like to offer a day of learning for our elected officials. Starting with a farm tour showing the growth and structural changes of our farm sector, the responsibility our members take to the environment, to the social expectations of our businesses, and how we care for our animals, for our soils, and the people who work with and for us. Followed by a sit down lunch with farmers, elected officials and support businesses and a presentation of how interactive our farm sector is with local businesses within all of the political boundaries in our area.

We are inviting all the elected officials, their staff from local and regional government, our two MLA's, our federal MP and we have extended an invitation to our Minister of Agriculture Ms. Lana Popham to attend. It is our intention to provide bus transportation starting from Salmon Arm and from Vernon to collect those wishing to attend, several of our members will be on the buses for one on one discussions of question that should arise from the day's topics.

We are aiming for a date in the first week of April, not yet finalized, so the weather will be gentler for the on farm tours and our MP, MLA's and the Minister are not sitting in legislature. We will be looking for numbers of who will be attending by March 15 so we can arrange transportation and lunches.

Respectfully submitted

Henry Bremer

President KODA

We are here today seeking the creation of a bylaw mimicking Lake Country's Smoking Bylaw #954. Which regulates and prohibits smoking in the area. We also suggest Vaping, E-Cigs and Marijuana, plus any other source of harmful smoke be included in the proposed bylaw.

We would like the proposed bylaw to expand on Provincial Law in regards to the buffer zone, which is 3 meters. We would also like it to expand on areas covered to include public spaces, common areas, transit stops, etc.

With marijuana legalization right around the corner, it's a perfect time to put a bylaw in place. People should be free to enjoy community spaces and events without being exposed to harmful smoke and/or substances.

Secondhand Smoke is a Class A Carcinogen. There is no safe level of exposure even in an outdoor setting. E-Cigs and Vaping may be slightly less harmful, but they are not harmless.

Holly Flinkman, who wrote Bylaw #954 for Lake Country, stated that the only extra costs associated were hours writing the bylaw and signage. Lake Country has found no need for increased bylaw officers to implement the bylaw, as it is complaint based. Overall, they have found it to be very successful, quiet and self driven.

We chose Lake Country's bylaw as an example simply because they are our closest neighbor in which the most recent smoking bylaw already exists. The bylaw officer to population ratio is also very similar, so we are hoping Vernon would see the same success.

A poll was created on a popular Facebook forum in which members were asked if they would support a smoking bylaw within the city. The poll was in no way scientific or meant to be, it was simply done to gauge support. Out of the nearly 500 people who took part, only 20% voted against introducing a smoking bylaw within the city. Original options included a simple yes or no answer, but late in the poll grew to include other options, which garnered further support but with skewed results for those options.

Enforcement was mentioned as a concern. The thought of making it complaint based puts the responsibility on the public to report offences, creating a joint effort with Bylaw Enforcement. Public education will also be important, with signage playing a large role in order to make the bylaw successful.

We feel that the creation of a smoking bylaw would be very beneficial for the health and welfare of our community as a whole. Thank you.

Links and Resources:

Lake Country Smoking Bylaw

<https://lakecountry.civicweb.net/filepro/document/57380/Smoking%20Regulation%20Bylaw%20954,%202016.pdf>




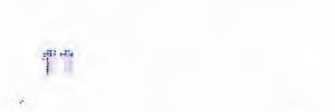

Interior Health: *Benefits of Smoke Free Bylaws*

<https://www.interiorhealth.ca/sites/Partners/TobaccoResources/Documents/Smoke%20Free%20Bylaws%20Factsheet.pdf>

List of Smoke Free Bylaws in BC

https://www.cleanaircoalitionbc.com/files/event-materials/5851ac672c8e8/2016BCBylaws_cancer.pdf

Would you support a smoking bylaw in the City of Vernon that reflects the provincial standard to limit smoking in public areas and create clean air buffer zones for parks, bus stops/shelters etc?

- Yes  290
- No  100
- Yes including vaping  76
- Yes including vaping and marijuana  11
- yes not including vaping but only if you are vaping distillate and not wax  1

[Add a poll option...](#)

 Like

 Comment

Quarterly Policing Report

4th Quarter – October to December 2017



Vernon North Okanagan Detachment

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities

Superintendent Jim McNamara
Officer in Charge
Vernon North Okanagan Detachment
3402 - 30th Street
Vernon, BC V1T 5E5

Date: January 15, 2018

Re: Vernon North Okanagan Detachment Policing Activity Report – 4th Quarter 2017

All crime statistics for specific areas are featured at the end of this report. Statistics reflect monthly totals for October to December 2017 and comparisons of the previous year, 2016.

The fourth quarter of 2017 was very busy in the Vernon North Okanagan as police officers worked hard to achieve a 22.5% decrease in Criminal Code offences and an amazing 30.54% decrease in Property Crime. Our officers are dedicated to our road safety initiatives, reporting a 4.55% increase in Road Safety check-stops conducted throughout the area.

As communication is a vital aspect of our strategic plan, we are pleased to announce the arrival of our Media Relations Officer, Cst. Kelly Brett, who assumed the position in November. Cst. Brett was raised in the Vernon area, has 10 years of policing experience with the RCMP and has already proved a great addition.



During this quarter, our police officers and employees participated in many fundraising activities, including the hugely successful United Way Breakfast campaign which raised \$12,765 for the community. As well, the Vernon Detachment collected \$1200 from our employees as a Christmas gift for a special group of senior citizens. Despite our police officers ability to 'duck and dive', in December the students of Seaton Secondary School defeated our police officers for the second year in a dodge ball match which raised donations for the local food bank.

Most important, our police officers ensured a safe Christmas holiday for everyone with the successful apprehension of the notorious Grinch at the Village Green Mall.

This report reflects a representative sampling of our policing activities for the 4th quarter of 2017.

GENERAL INVESTIGATION SECTION (GIS)

Serious Crimes Unit:

The following report is a synopsis of some of the most recent investigations the Vernon Serious Crimes Unit (SCU) have conducted. This report does not reflect all investigations officers are working on and does not include information which could impact ongoing police investigations or those which are of interest to, or under investigation by, other agencies. SCU investigators continue to work on numerous historical major cases which were initiated outside of this reporting period.

- In October, Vernon SCU provided assistance to General Duty officers in two separate investigations. The SCU Sex Crimes investigator conducted a challenging child interview regarding an assault (File 2017-22837). As well, Vernon SCU assisted with a sudden death investigation by following up on numerous investigative avenues. It was determined there were no criminal offences committed (File 2017-24946).

- In December, Vernon SCU Stepwise investigator assisted General Duty with a child interview (File 2017-27468). As well, Vernon SCU commenced an investigation of a reported historical sexual assault. Neither the alleged suspect nor the victim currently reside in the area. The investigation continues (File 2017-28433).

Domestic Violence Unit (DVU):

During this reporting period, the Domestic Violence Unit received one Integrated Case Assessment Team (ICAT) referral and three previous closed ICAT referrals were re-opened for monitoring. The DVU investigator attended a joint meeting with the Kelowna DVU investigator, as well as social workers from the Ministry of Children and Family Development (MCFD) to discuss more efficient approaches for police to report to MCFD. In October, the DVU investigator participated in a five day workshop hosted by the Canadian Association of Threat Assessment Professionals. In November, she attended a half-day session with the Violence Against Women in Relationships (VAWIR) committee to review the team's strategic priorities.

TARGETED POLICING:

Targeted Policing provided assistance to a number of General Duty, Serious Crimes and Provincial GIS investigations. In an effort to continue working closely with partner agencies and stakeholders, the Targeted Policing Unit met regularly with numerous partner agencies including:

- Interagency meetings which are held monthly between RCMP, Parole, Adult and Youth Probation, and Ministry of Children and Families to discuss the status, activities, monitoring and enforcement of persons deemed a high risk to reoffend. Our police officers also attend a similar meeting hosted in Salmon Arm as offenders in Enderby area fall under supervision of Salmon Arm Justice system;
- Outreach meetings which are held weekly between RCMP, Probation, Ministry of Housing and Social Development, Interior Health, Vernon Jubilee Hospital (VJH), ACSS Team, Mental Health and Addictions, and Mental Health Forensic Services to discuss the status and risk factors related to persons in the community who suffer from mental illness, and are currently in the Justice System, or have a likelihood to be in the Justice System in the future;
- Mentally Disordered Offenders meetings which are held quarterly between RCMP, Crown Counsel, Forensic Psychiatric Services, Probation, VJH and Interior Health to discuss the status and risk factors related to high risk offenders with a mental disorder.

Task Force (TF):

- In December, Task Force police officers investigated a dial-a-dope drug trafficking operation which resulted in the arrest of the accused. The subsequent search of a vehicle located a quantity of cocaine, methamphetamine, heroin and fentanyl packaged for street level sale (File 2017-28891).

Crime Reduction Unit (Downtown Enforcement Unit & Prolific Offenders):

- Prolific Offenders: There are 23 prolific offenders identified for monitoring in our area. Of those, there are currently 11 in custody and 12 not in custody.

- The Prolific Offender Unit reopened a break and enter investigation. Through DNA evidence, a prolific offender was arrested and is currently in custody (File 2016-21536).
- The Crime Reduction Unit assumed conduct of the investigation of a series of armed robberies in Vernon which resulted in the arrest of a male who remains in custody (File 2017-21452).
- The Downtown Enforcement Unit interacted with many individuals at the street level and executed warrants of arrest, as well as submitted charges for breach of court conditions which included breach of curfew.

Provincial Tactical Enforcement Priority (PTEP):

Targeted Policing continues to participate in the policing priority of identifying, profiling, selecting and targeting individuals and/or groups involved in criminal activity and, because of their association to gangs/organized crime, pose a safety risk to the community. With prior enforcement action and relocation of certain targets, there were five (down from nine) such persons/groups identified from the Vernon North Okanagan area.

- Targeted Policing conducted a lengthy investigation of a drug trafficking group, believed to be operated by a PTEP Target, which resulted in the arrest of two persons associated to the group and the seizure of cocaine, methamphetamine and a heroin/fentanyl mix packaged for street level sale (File 2017-25425). As well, a third person associated to the group was arrested and search warrants were executed at residences in the Okanagan, resulting in the seizure of bulk quantities of cocaine, methamphetamine, and a heroin/fentanyl mix packaged for street level sale from a residence in Lake Country. Drug trafficking paraphernalia and a quantity of cash was seized from a residence in Kelowna (File 2017-22448).

NORTH OKANAGAN RURAL GENERAL INVESTIGATION SECTION (GIS):

The following report is a synopsis of some of the most recent investigations that the Provincial Rural General Investigation Section (GIS) have received and investigated, however does not reflect all investigations that officers are working on.

- Rural GIS continue to investigate the uttering of threats against a female escort (File 2017-20142).
- On November 23, Rural GIS assisted Rural General Duty with the investigation of the sexual exploitation of a young female, resulting in the execution of a search warrant on a residence in Armstrong. The male resident was arrested and released on bail pending his next court appearance (File 2017-27401).
- On December 12, Rural GIS assisted Rural General Duty with the interview of the victim of an assault with a weapon and break and enter in Lumby (File 2017-28800).

NORTH OKANAGAN RURAL GENERAL DUTY (GD):

- On October 6, police conducted a road check on Pleasant Valley Road in Armstrong when an approaching vehicle was recorded driving at 104 km/hr in the posted 50 km/hr zone. The vehicle accelerated past the road check; however, police were able to obtain the license plate number and a description of the driver. Both were later located by police and the driver was issued multiple violation tickets, the vehicle was impounded and the driver was released pending a court appearance (File 2017-23821).
- On October 8, police responded to a report of a break and enter to a business in Enderby where numerous items were stolen, including a small case containing E-cigarettes. No suspects were identified (File 2017-23997).
- On October 11, police attended Highway 97A in Enderby to a roll-over of a commercial vehicle loaded with apples. The driver was charged with speed related offences under the Motor Vehicle Act and the vehicle towed (File 2017-24137).
- On October 13, a police officer's attention was drawn to a vehicle spinning tires on the roadway. The subsequent check of the vehicle determined the driver was impaired by alcohol and was issued a 90 day driving prohibition and a 30 day vehicle impoundment (File 2017-24269).
- On October 13, police attended a single vehicle roll-over on Highway 97A in Mara. The investigation led to the driver providing a breath sample into an Approved Screening Device. The driver was issued a 3 day driving prohibition and the vehicle was impounded (File 2017-24334).
- On October 15, police responded to a domestic assault in Enderby where the suspect had departed on foot. Our police dog section attended and tracked the suspect to a nearby residence. The suspect male was arrested for uttering threats and assault (File 2017-24498).
- On October 18, police received numerous reports of postal boxes having been pried open and the mail stolen, in the Armstrong and Enderby areas. No suspects have been identified (Files 2017-24717, 2017-24706, 2017-24697, & 2017-24726).
- On November 1, police were dispatched to a single motor vehicle incident on Westside Road where the female driver was impaired by alcohol. A blood demand was made to the driver and samples obtained. The incident is under investigation (File 2017-25866).
- On November 10, police responded to a robbery at a hotel in Enderby where the victim was struck on the head with a baton and cash and cigarettes were stolen. A suspect was identified and the incident is under investigation (File 2017-26587).
- On November 22, police responded to a robbery at a residence in Enderby where one of the suspects was alleged to have had a firearm. Police located one suspect shortly after the incident

and a second suspect was arrested the following day, however no firearm was located. Crown Counsel declined to proceed with charges (File 2017-27359).

- On November 22, the BC Integrated Child Exploitation Unit advised of an email address in Armstrong which had downloaded child pornography. A male suspect was arrested for possession and distribution of child pornography and the investigation continues (File 2017-27401).
- On November 29, a residence in Spallumcheen was broken into while the owners were on holidays. Numerous items were stolen, including video surveillance equipment. No suspects were identified and the investigation remains open (File 2017-27897).
- On December 18, a business in Armstrong was broken into and several cartons of cigarettes were stolen. The investigation determined the suspect(s) hid in the store at closing, attempted to breach the store safe, and caused considerable damage. No suspects were identified (File 2017-29262).
- On December 19, a female arrived at the Shuswap General hospital with non-life threatening stab wounds to her stomach and neck. The investigation determined the suspect was at the victim's residence in Enderby where the incident occurred. The police dog section tracked the suspect who was arrested without incident in a building on the property (File 2017-29328).
- On December 31, two brothers, aged 5 and 7, were reported missing from an outdoor family gathering on Westside Road. Police officers from the Rural offices, Police Dog Section as well as members of Vernon Search & Rescue and the OKIB Fire Department responded to the scene. After an extensive search the boys were located, suffering from hypothermia and frostbite, but are expected to make a full recovery. It was determined the boys became lost after they wandered off in search of marshmallow roasting sticks (File 2017-30254).

TRAFFIC ENFORCEMENT:

North Okanagan Rural:

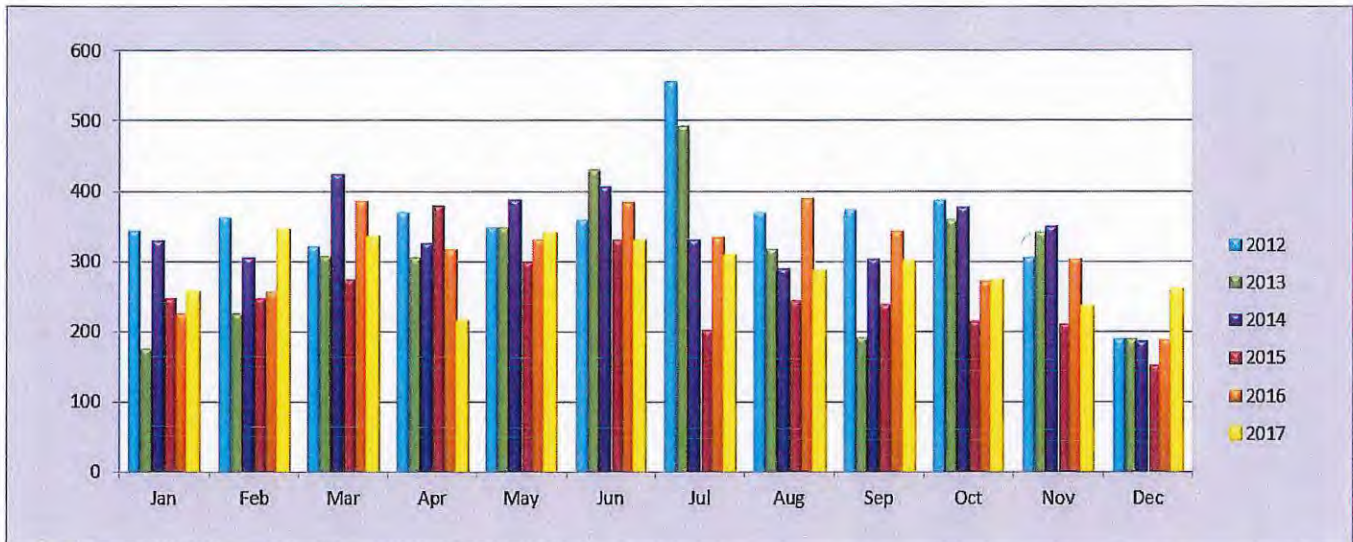
- Road Check Stops - 12
- Impaired Drivers taken off road by way of suspension or charge - 16
- Distracted Driver charge - 4

Area	Violation Ticket	Warning
Armstrong	18	35
Enderby	46	26
Falkland	38	19
Lumby	126	11
Spallumcheen	25	28
Westside	13	13

Vernon/Coldstream:

- Road Check Stops - 11
- Impaired Drivers taken off road by way of suspension or charge – 74
- Distracted Driver charge – 8

Area	Violation Ticket	Warning
Vernon	410	213
Coldstream	76	32
Vernon Rural	5	0



This graph depicts the total traffic enforcement (Tickets & Warnings) results for Vernon, Coldstream & Vernon Rural areas

FORENSIC IDENTIFICATION SECTION (FIS):

Our FIS operated with two regular members in rotation and has one reserve member dedicated to the Vernon/North Okanagan Detachment policing jurisdiction. During this quarter, a total of 12 individuals were identified on 9 files through fingerprints or other types of physical evidence. FIS members assisted Kamloops with a robbery investigation and Revelstoke with a possession of stolen property over \$5000.

FIS Calls for Service:

Offence	Vernon	Rural
Break & Enter	9	2
Theft Vehicle	7	6
Theft	4	1
Mischief	1	0
Homicide	0	1
Drugs	3	0
Assault	1	1
Arson	1	1
Armed Robbery	2	1
Miscellaneous	6	0

Note: "Vernon" FIS Calls for Service encompass Vernon, Coldstream and Vernon Rural. The "Rural" calls for service include Armstrong, Enderby, Falkland, Lumby & Westside.

POLICE DOG SERVICES (PDS):

The Vernon/North Okanagan PDS had two operational members during this quarter. Our third police dog suffered a medical issue and is unable to continue with duties.

RESERVISTS:

The Vernon North Okanagan reservists conduct targeted traffic enforcement in our communities. The reservists assist General Duty officers as required and conduct crime scene security, in-house training and liaise with Search & Rescue when necessary.

Detachment	Patrols	V.T.	Warnings
Vernon	8	26	8
Coldstream	13	55	33
Armstrong	0	0	0
Enderby	1	5	0
Falkland	4	20	3
Lumby	1	5	0
Spallumcheen	2	4	0
Westside Road	1	4	0
Total	21	119	44

SCHOOL RESOURCE OFFICER (SRO):

The Vernon School Resource Officer conducted presentations on anti-bullying, digital citizenship, respectful schools and Law 12 to the secondary schools. At the elementary level, Cst. Cocks provided lectures on police officer equipment and duties as well as general safety tips. There were six lock-down drills conducted at various schools within the School District. Cst. Cocks participated in three suspension hearings, graduation exit interviews at Kalamalka Secondary and attended to the Youth Hub to interact with high risk youth.

COMMUNITY POLICING:

Vernon RCMP Volunteers currently have 58 persons active with the Program. In response to a spike in theft from vehicles, volunteers conducted twelve (12) daytime patrols of parking lots in "Lock out Auto Crime" operations. "Speed Watch" volunteers participated in seven (7) operations, slowing down 1267 vehicles. In support of our Road Safety initiatives, volunteers conducted 18 hours of "Cell Watch" and issued warning letters to 39 motorists for distracted driving offences.

The Community Policing Office moved to its new location on November 23rd and was renamed the Community Safety Office. Volunteers and staff are pleased with the higher profile location as they have seen an increase in contacts with the public. This quarter, the 17 volunteers have donated 660.5 hours and forwarded 20 complaints to the RCMP for follow up. As well, they handled 238 phone calls and had 575 people attend the office.

AUXILIARY CONSTABLES:

The Vernon North Okanagan Detachment Auxiliary Constable Program remains the same and will await further direction from National Headquarters with regards to the implementation of a training standard and uniform requirement for a Tier 3 Program.

HUMAN RESOURCES:

- Established Levels: Vernon North Okanagan Detachment is currently at 100 Regular Members: 56 City of Vernon; 33 Provincial; 7 Coldstream; 3 Spallumcheen and 1 Splants'in First Nation.
- Funded Levels: As of the December 31st, 2017, the Vernon North Okanagan Detachment billed 49.53 City of Vernon; 30.53 Provincial, 5.43 Coldstream; 2.67 Spallumcheen and 1 Splants'in First Nations.

4th Quarter Statistics – City of Vernon

ACTIVITY TYPE	Oct 2016	Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
Total Files	1304	1241	1345	1278	1135	1238
Robbery	2	6	1	6	-	3
Assault (Includes DV)	32	18	26	28	30	44
Domestic Violence	9	3	5	7	9	17
Sex Offence	5	6	4	2	1	3
B&E Residence	16	2	20	6	22	6
B&E Commercial	15	7	17	5	10	12
Theft of Vehicle	16	9	26	6	6	8
Theft From Vehicle	90	46	73	32	37	34
Theft Over \$5000	-	1	2	3	1	1
Theft Under \$5000	96	75	69	92	66	51
Drug Offence	23	26	44	26	16	21
Liquor Offences	26	36	29	40	30	35
Impaired Driving	4	12	6	21	2	10
24 Hour Driving Suspension	3	10	1	9	6	10
Motor Vehicle Accidents	37	36	57	46	62	61

4th Quarter Statistics – Vernon Rural

ACTIVITY TYPE	Oct 2016	Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
Total Files	183	130	171	154	141	148
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	1	-	2	4	5
Domestic Violence	1	1	-	2	3	4
Sex Offence	1	-	-	-	-	-
B&E Residence	2	1	6	-	-	1
B&E Commercial	3	2	3	2	-	-
Theft of Vehicle	2	-	1	2	4	1
Theft From Vehicle	20	5	19	5	4	2
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	4	1	5	3	6	3
Drug Offence	1	1	1	1	2	1
Liquor Offences	-	-	1	-	1	5
Impaired Driving	3	2	1	1	5	2
24 Hour Driving Suspension	-	-	1	-	-	2
Motor Vehicle Accidents	11	13	5	19	31	23

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

Stream

4 th Quarter Statistics - District of Columbia			Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
ACTIVITY TYPE	Oct 2016	Oct 2017	113	90	105	73	
Total Files	136	111	1	1	2	2	
Robbery	-	-	-	-	1	1	
Assault (Includes DV)	5	-	1	-	-	-	
Domestic Violence	3	-	2	2	5	1	
Sex Offence	-	-	1	-	3	-	
B&E Residence	1	-	-	-	-	1	
B&E Commercial	-	4	11	2	4	4	
Theft of Vehicle	2	-	-	1	-	-	
Theft From Vehicle	34	3	4	-	4	2	
Theft Over \$5000	-	-	1	2	-	1	
Theft Under \$5000	1	2	1	-	-	1	
Drug Offence	2	-	1	-	-	1	
Liquor Offences	2	-	-	-	-	-	
Impaired Driving	1	7	6	2	11	10	
24 Hour Driving Suspension	-	-	-	-	-	-	
Motor Vehicle Accidents	4	-	-	-	-	-	

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4 th Quarter Statistics - City of Armstrong			Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
ACTIVITY TYPE	Oct 2016	Oct 2017	83	72	72	67	
Total Files	103	115	1	2	2	3	
Robbery	-	2	-	-	1	1	
Assault (includes DV)	3	-	-	2	-	-	
Domestic Violence	1	1	-	1	-	-	
Sex Offence	1	-	-	-	-	1	
B&E Residence	-	2	-	1	1	-	
B&E Commercial	-	9	15	-	4	5	
Theft of Vehicle	-	-	-	-	-	-	
Theft From Vehicle	13	2	2	1	2	1	
Theft Over \$5000	-	-	-	-	-	-	
Theft Under \$5000	3	2	1	2	5	-	
Drug Offence	-	1	-	1	-	-	
Liquor Offences	4	-	-	1	1	2	
Impaired Driving	1	1	3	-	6	2	
24 Hour Driving Suspension	-	-	-	-	-	-	
Motor Vehicle Accidents	-	-	-	-	-	-	

commonly reported Crime Codes which have the greatest impact on crime activities and trends. Currently, there are over 700 Crime/Survey of crime to the Canadian Centre for Justice in Ottawa."

"The quarter crime statistics are a sampling of the 15 most communities and provide police with valuable insight into crime. Codes utilized by Canadian policing agencies in the reporting c

4th Quarter Statistics – Spallumcheen

ACTIVITY TYPE	Oct 2016	Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
Total Files	98	93	92	83	65	83
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	2	2	2	-	2
Domestic Violence	-	-	1	2	-	2
Sex Offence	-	-	-	-	-	-
B&E Residence	2	1	2	3	-	-
B&E Commercial	1	1	-	-	-	-
Theft of Vehicle	2	-	1	-	-	-
Theft From Vehicle	4	-	5	2	2	3
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	4	1	-	2
Drug Offence	2	1	-	-	1	1
Liquor Offences	3	1	-	-	-	-
Impaired Driving	1	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	1	-
Motor Vehicle Accidents	7	6	7	11	13	13

4th Quarter Statistics – City of Enderby

ACTIVITY TYPE	Oct 2016	Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
Total Files	95	121	115	99	82	74
Robbery	-	-	-	2	-	-
Assault (Includes DV)	-	3	1	1	3	2
Domestic Violence	-	2	1	-	1	-
Sex Offence	-	-	1	-	1	-
B&E Residence	-	-	-	1	2	-
B&E Commercial	1	2	1	1	2	-
Theft of Vehicle	2	3	2	3	6	-
Theft From Vehicle	2	1	1	2	-	2
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	3	7	8	4	2	8
Drug Offence	2	1	1	1	-	-
Liquor Offences	3	6	-	4	1	2
Impaired Driving	-	1	-	-	-	-
24 Hour Driving Suspension	-	-	-	1	-	-
Motor Vehicle Accidents	1	1	-	2	3	1

"The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa."

4th Quarter Statistics – Enderby Rural

ACTIVITY TYPE	Oct 2016	Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
Total Files	52	76	54	56	36	71
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	1	-	2	1	2
Domestic Violence	-	-	-	1	-	2
Sex Offence	-	-	-	-	-	-
B&E Residence	-	1	2	1	-	1
B&E Commercial	-	-	1	-	-	-
Theft of Vehicle	2	-	2	-	-	1
Theft From Vehicle	-	1	1	-	-	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	2	1	2	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	1	-	-	-	-
Motor Vehicle Accidents	7	8	2	4	5	17

4th Quarter Statistics – Village of Falkland

ACTIVITY TYPE	Oct 2016	Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
Total Files	18	17	11	12	10	9
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	-	1	1	2	-
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	1	-	-	-
Theft From Vehicle	-	-	1	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	-	-	-	1	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	1
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	1	1	1	1	-	1

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4th Quarter Statistics – Falkland Rural

ACTIVITY TYPE	Oct 2016	Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
Total Files	35	62	49	45	36	30
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	1	3	1	2	1
Domestic Violence	1	1	2	1	1	1
Sex Offence	-	-	-	-	-	1
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	-	-	-	-	1
Theft From Vehicle	1	1	-	1	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	2	1	2	-
Drug Offence	-	-	1	-	-	-
Liquor Offences	1	-	-	1	-	-
Impaired Driving	-	1	-	-	-	-
24 Hour Driving Suspension	1	-	-	-	-	-
Motor Vehicle Accidents	3	6	3	6	6	7

4th Quarter Statistics – Village of Lumby

ACTIVITY TYPE	Oct 2016	Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
Total Files	44	40	52	33	35	29
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	3	2	1	1	-
Domestic Violence	-	2	-	1	1	-
Sex Offence	-	-	-	1	-	-
B&E Residence	-	-	1	-	-	-
B&E Commercial	1	-	-	-	-	-
Theft of Vehicle	-	-	1	-	-	-
Theft From Vehicle	2	2	-	-	1	-
Theft Over \$5000	-	-	1	-	-	-
Theft Under \$5000	1	-	1	1	-	-
Drug Offence	1	-	1	-	-	-
Liquor Offences	3	1	2	3	2	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	1	1	-	-	2
Motor Vehicle Accidents	2	1	2	2	1	3

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4th Quarter Statistics – Lumby Rural

ACTIVITY TYPE	Oct 2016	Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
Total Files	64	55	52	31	47	34
Robbery	-	1	-	-	-	-
Assault (Includes DV)	-	1	1	-	1	2
Domestic Violence	-	-	-	-	1	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	1
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	1	-	-	-	-
Theft From Vehicle	3	-	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	2	2	-	-	1
Drug Offence	-	-	-	-	1	-
Liquor Offences	1	-	-	-	-	-
Impaired Driving	1	1	-	2	1	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	7	4	5	4	6	5

4th Quarter Statistics – OKIB

ACTIVITY TYPE	Oct 2016	Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
Total Files	26	45	24	26	26	42
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	2	1	2	1	1
Domestic Violence	-	2	1	-	1	-
Sex Offence	1	-	-	-	-	-
B&E Residence	-	-	1	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	1	-	-	-	-
Theft From Vehicle	1	1	3	1	2	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	2	1	-	-	1
Drug Offence	-	-	1	-	-	-
Liquor Offences	-	1	-	-	-	-
Impaired Driving	-	-	-	2	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	3	3	3	4	5	3

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4th Quarter Statistics – Splatsin

ACTIVITY TYPE	Oct 2016	Oct 2017	Nov 2016	Nov 2017	Dec 2016	Dec 2017
Total Files	19	19	19	20	21	21
Robbery	-	1	-	-	-	-
Assault (Includes DV)	-	1	-	-	1	2
Domestic Violence	-	1	-	-	-	2
Sex Offence	-	-	-	-	-	-
B&E Residence	1	-	1	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	2	-	-	-	1	-
Theft From Vehicle	-	-	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	1	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	1	-	-	-
Impaired Driving	1	-	1	-	1	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	2	5	3	1	4	3

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NORTH OKANAGAN RCMP VICTIMS ASSISTANCE

4th QUARTER ACTIVITY REPORT

October 1 to December 31 2017

CASELOAD:

- Number of new files: 161
- Client type: Female: 121 Male: 40
- Adult: 115 Child: 10 Youth: 10 Senior: 17 Unknown: 9
- Number of new clients from family violence: 25
- Number of hours out on call, after hours (staff and volunteers): 45 hours
- Number of volunteer in-office service hours: 458 hours
- Number of volunteer stand-by on-call hours: 2981 hours
- Number of staff stand by on call hours: 3816 hours
- Number of volunteers: 15
- Number of staff: Full time: 2 Part time: 1 Casual: 1

HIGHEST NUMBER OF INCIDENT TYPES:

- Sudden death
- Domestic
- Suicide
- Sexual assault
- Homicide

AREA OF COVERAGE:

- Vernon 113
- Coldstream 0
- Armstrong 5
- Spallumcheen 3
- OKIB 4
- Enderby 15
- Splatsin 3
- Lumby/Cherryville 5
- Cherryville 7
- Falkland 5
- Other Jurisdiction 6

CLIENT CONTACT/SUPPORT:

- Daily in office client support
- Out of office client meetings
- Court support, orientation, and court tours
- Assistance with completion of Crime Victims Assistance Applications and Victim Impact Statements
- After hour call-out

NORTH OKANAGAN RCMP VICTIMS ASSISTANCE
4th QUARTER ACTIVITY REPORT
October 1 to December 31 2017

VOLUNTEER/STAFF TRAINING/PROGRAM DEVELOPMENT:

- Volunteer monthly training meetings
- Ongoing daily training for each volunteer shift
- Annual volunteer appreciation banquet
- 8 Volunteers attended one day training in Kamloops BC: From Arrest to Parole – Victim Notification
- VAU Manager attended 5 day Canadian Association of Threat Assessment Professionals (CATAP) conference in La Malbaie Quebec
- All Staff attended Violence Prevention Training put on by RDNO
- Annual Victim Services Christmas Social

COMMUNITY MEETINGS:

- Integrated Case Assessment Team (ICAT) meetings
- Violence Against Women in Relationships (VAWIR) committee meeting
- Suicide Prevention committee meetings
- Oak Centre Leadership and Case Management meetings
- Sexual Assault Services meeting (SAS)

OPERATIONAL MEETINGS:

- Detachment liaison meetings
- RDNO employee/liaison/staff meetings
- Program Manager and RDNO Administrator meetings
- Health and Safety meetings
- Police Victim Services of BC board meetings
- Writer attended Police Victim Services of BC (PVSBC) in person Board meeting in Surrey BC

SUMMARY:

RDNO RCMP Victim Services is an integral part of policing services and a key resource in assisting some of our most traumatized citizens, whether the victim, family members, witnesses, and the community during an acute crisis, crime, or sudden death. Our program is a small but busy program that makes every reasonable effort to support those that may be affected by a crime or trauma so the police are able to focus on their duties during and after a crisis call for service. Our unit is able to provide ongoing support dependent on our client's needs, whether it be crisis response, ongoing emotional support, referrals, or court support.

Program statistics from 2014-current demonstrate an increasing trend in referrals to our program.

2014, 467 new files

NORTH OKANAGAN RCMP VICTIMS ASSISTANCE

4th QUARTER ACTIVITY REPORT

October 1 to December 31 2017

2015, 516 new files

2016, 719 new files

2017, 629 new files

Even though our referrals were less in 2017 than 2016, we have more and more ongoing clients with an increasing complexity of needs.

These STATS do not include brief contact with people calling in or walk-ins requesting information or support services information.

This is challenging for a program that has not expanded significantly in size, while also managing a volunteer program.

Completed by: Anita EILANDER
Program Manager



THE CORPORATION OF THE CITY OF VERNON

INTERNAL MEMORANDUM

TO: Will Pearce, CAO **FILE:** 6970-20
PC: Kim Flick, Director, Community Infrastructure and Development **DATE:** January 12, 2018
FROM: Kevin Poole, Manager, Economic Development and Tourism
SUBJECT: 2017 PLANNING AND BUILDING FOURTH QUARTER AND YEAR END STATISTICS SUMMARY

The following provides Council with a summary of the planning and building applications processed by the Community Infrastructure and Development Services Division for the fourth quarter (Q4) of 2017 and 2017 year end. The figures highlight building permits by type and value, applications by type and volume, a summary of Development Cost Charges (DCCs), revenue received to November 2017 from the Municipal Regional District Tax (MRDT) and customer feedback surveys received during the year.

Figure 1 provides an overview of the values and types of building permits issued in 2017. Total building permit values reached \$130.1m, up 3.2% over 2016. The five year average (2013 – 2017) of building permit values issued in the city is \$102.0m. The 2017 increase is due in large part to continued growth in residential development. New single family development remains strong, accounting for \$64.7m in building permit value. This accounts for almost half of the total building permit value and is up over 42% from 2016.

Figure 1: Year End Building Permit Issuance Summary (2014 – 2017)

Type of Application	2014		2015		2016		2017	
	#	Value	#	Value	#	Value	#	Value
Single Family Dwelling								
New	109	\$41,078,947.80	124	\$49,022,674.05	117	\$45,438,721.65	159	\$64,732,313.84
Addition/Reno/Upgrade/Suite	58	\$2,547,391.79	79	\$3,835,092.43	90	\$4,184,437.31	83	\$4,558,309.37
Multi-Family Dwelling								
New	25	\$20,645,407.43	31	\$16,164,188.65	28	\$25,169,457.04	45	\$35,664,098.46
Addition/Reno/Upgrade	8	\$1,505,451.88	8	\$109,180.00	4	\$1,243,185.68	4	\$362,000.00
Commercial								
New	2	\$850,957.00	9	\$31,846,664.00	3	\$19,387,000.00	2	\$798,000.00
Addition/Reno/Upgrade	43	\$6,397,293.95	50	\$7,258,100.00	62	\$7,057,633.61	52	\$10,733,348.00
Industrial								
New	0	\$0.00	0	\$0.00	1	\$160,000.00	0	\$0.00
Addition/Reno/Upgrade	3	\$250,000.00	1	\$60,000.00	2	\$180,000.00	0	\$0.00
Institutional								
New	2	\$608,500.00	1	\$1,000.00	2	\$19,300,000.00	1	\$11,500,000.00
Addition/Reno/Upgrade	6	\$18,023,950.00	5	\$1,477,000.00	7	\$578,000.00	3	\$75,000.00
Other								
Total Other	73	\$1,104,404.43	73	\$361,129.30	78	\$3,420,248.95	84	\$1,689,777.62
Total # of BPs	329		381		394		433	
Total Value of BPs		\$93,012,304.28		\$110,367,820.41		\$126,118,684.24		\$130,112,847.29

In terms of building permits issued, a total of 433 were issued in 2017 which is up 9.9% over 2016. New single family development accounted for 36.7% of permits issued, while

single family additions and renovations accounted for an additional 19.2% of permits. The five year average (2013 – 2017) for the number of building permits is 371.

Figure 2 provides an overview of the values and types of building permits issued during Q4 only. 2017 Q4 remained busy with strong building permit activity, especially new multi-family development, with \$21.1m in building permits issued along with new single family development, with \$15.2m in building permits issued.

Figure 2: Building Permit Issuance Summary – Q4 Only

	2013		2014		2015		2016		2017	
	Q4 #	Q4 Value	Q4 #	Q4 Value	Q4 #	Q4 Value	Q4 #	Q4 Value	Q4 #	Q4 Value
Single Family Dwelling										
New	24	\$12,533,265.77	40	\$16,589,607.64	25	\$10,414,163.65	31	\$12,506,988.14	41	\$15,244,633.30
Addition/Reno/Upgrade/Suite	13	\$318,277.45	10	\$459,347.72	14	\$1,208,034.62	26	\$1,612,595.72	14	\$689,437.39
Multi-Family Dwelling										
New	2	\$863,000.00	18	\$7,319,609.30	11	\$7,365,248.61	6	\$3,940,000.00	21	\$21,145,500.00
Addition/Reno/Upgrade	1	\$9,000.00	3	\$1,201,203.50	1	\$40,000.00	1	\$97,500.00	0	\$0.00
Commercial										
New	2	\$1,765,000.00	2	\$850,957.00	1	\$750,000.00	0	\$0.00	0	\$0.00
Addition/Reno/Upgrade	8	\$1,036,000.00	6	\$357,700.00	15	\$5,078,300.00	6	\$308,000.00	11	\$1,745,250.00
Industrial										
New	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Addition/Reno/Upgrade	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Institutional										
New	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Addition/Reno/Upgrade	6	\$70,000.00	1	\$156,450.00	0	\$0.00	1	\$500,000.00	0	\$0.00
Other										
Total Other	19	\$97,408.04	21	\$398,000.00	0	\$232,791.98	18	\$394,866.57	19	\$419,400.00
Total # of BPs	75		101		85		89		106	
Total Value of BPs		\$16,691,951.26		\$27,332,875.16		\$25,088,538.86		\$19,359,950.43		\$39,244,220.69

Figure 3 highlights the number of applications received in Q4 and by year end. 2017 has been the busiest of the previous five years, with 1070 application received, up 5.7% over 2016.

Figure 3: Application Summary – Q4 and Year End

	2013		2014		2015		2016		2017	
	Q4	Year End	Q4	Year End	Q4	Year End	Q4	Year End	Q4	Year End
Land Use Applications	31	150	39	146	37	149	42	177	37	193
Building Permits	75	316	101	329	85	381	89	394	106	433
Miscellaneous Applications	94	319	76	344	85	344	103	441	81	444
TOTAL	200	785	216	819	207	874	234	1012	224	1070

Figure 4 provides a breakdown of the types of land use applications received for Q4 and by year end. Applications are up 9.0%, with a significant increase in development permit applications compared to previous years.

Figure 4: Land Use Application Summary – Q4 and Year End

Type of Application	2013		2014		2015		2016		2017	
	Q4	Year End	Q4	Year End	Q4	Year End	Q4	Year End	Q4	Year End
Boundary Extension	1	3	0	1	0	0	0	0	0	0
ALR Exclusion	0	0	0	0	0	1	0	0	1	3
Board of Variance	2	6	0	1	0	0	0	4	1	6
Development Permit	11	62	10	43	9	37	13	48	11	64
Development Variance Permit	4	20	9	27	6	28	14	47	4	28
Heritage Revitalization / Alteration	0	0	1	2	0	0	0	0	2	4
Liquor Licensing	0	1	1	8	2	3	0	2	2	9
LUC Amendment / Discharge	0	0	0	1	0	1	1	1	1	1
OCP Amendment	1	1	2	2	1	4	1	5	0	1
Revitalization Tax Exemption	0	2	3	7	1	2	0	3	1	1
Rezoning	4	23	5	14	3	16	3	17	3	14
Subdivision	7	29	4	26	11	38	5	30	5	37
Tree Removal Permit	1	3	4	14	4	19	5	20	6	25
Total Applications	31	150	39	146	37	149	42	177	37	193

Figure 5 provides a breakdown of the miscellaneous applications received in Q4 and by year end. Miscellaneous applications have increased slightly (0.7%) compared to 2016.

Figure 5: Miscellaneous Application Summary – Q4 and Year End

Type of Application	2013		2014		2015		2016		2017	
	Q4	Year End	Q4	Year End	Q4	Year End	Q4	Year End	Q4	Year End
External Referrals	0	0	0	0	1	2	2	5	0	6
Hoarding	22	67	17	70	20	82	20	99	25	105
Property Info Request	19	65	16	84	19	79	31	115	23	158
Sidewalk / Blvd Area use	2	7	0	1	0	2	0	3	0	1
Sign Permit	51	180	43	189	45	179	50	219	33	174
TOTAL Applications	94	319	76	344	85	344	103	441	81	444

Figure 6 provides a summary of the DCCs received in 2017. Note, Coldstream Sewer DCCs are included in the figures below.

Figure 6: Development Cost Charges – Q4 and Year End

Type of DCC	2017	
	Q4	Year End
Sanitary Disposal	\$ 133,274	\$ 240,502
Sanitary Collection	\$ 44,879	\$ 162,421
Sanitary Treatment	\$ 66,422	\$ 160,199
Water Facilities	\$ 160,021	\$ 380,106
Transportation	\$ 1,099,684	\$ 1,935,161
Stormwater	\$ 27,098	\$ 112,197
Parks and Open Space	\$ 639,886	\$ 1,222,682
Total Value of DCCs	\$ 2,171,266	\$ 4,213,268

Room Revenue for the accommodators located in the city continues to set records since enacted in March 2010. Room revenue and the corresponding hotel tax to November 2017 is up 6.7% over 2017, with six of the eleven months setting records for the highest revenue to date.

Figure 7: Municipal Regional District Tax

Month	Room Revenue	2% MRDT	% Change
January	\$ 1.13 M	\$ 22,673.79	28.9%
February	\$ 1.70 M	\$ 34,065.95	-19.0%
March	\$ 2.01 M	\$ 41,568.22	10.8%
April	\$ 2.45 M	\$ 49,031.11	- 8.6%
May	\$ 3.28 M	\$ 65,502.09	30.1%
June	\$ 4.45 M	\$ 88,915.85	25.7%
July	\$ 5.63 M	\$112,682.35	1.8%
August	\$ 4.85 M	\$ 97,088.02	-16.6%
September	\$ 4.42 M	\$ 88,380.56	23.4%
October	\$ 2.64 M	\$ 52,740.41	7.8%
November	\$ 2.11 M	\$ 42,124.24	32.6%
December	N/A	N/A	N/A
	\$34.74 M	\$694,772.59	6.7%

Two customer satisfaction surveys were received in 2017. One was for a Development Permit and indicated strong satisfaction with all aspects of the process and noted several positive comments. The other survey did not indicate a permit type or any details, aside from noting “disagree” or “strongly disagree” on all questions.

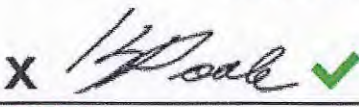

The Community Infrastructure and Development Services Division plans to bring forward the quarterly and year end data for 2018 at the following Council meeting dates:

- Quarter 1 → April 23, 2018
- Quarter 2 → August 13, 2018
- Quarter 3 → November 13, 2018
- Quarter 4 and Year End → February 12, 2019

Recommendation:

THAT Council receive the memorandum titled “2017 Planning and Building Fourth Quarter and Year End Statistics Summary” dated January 12, 2018 from the Manager, Economic Development and Tourism, for information.

Respectfully submitted by:
Feb 5 2018 1:04 PM

X  ✓
Kevin Poole 

Kevin Poole

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THE CORPORATION OF THE CITY OF VERNON REPORT TO COUNCIL

ORIGINAL

SUBMITTED BY: Roy Nuriel
Economic Development Planner

COUNCIL MEETING: REG COW I/C
COUNCIL MEETING DATE: February 13, 2018
REPORT DATE: January 24, 2018
FILE: DVP00419

SUBJECT: DEVELOPMENT VARIANCE PERMIT APPLICATION FOR 3908 – 32nd STREET

PURPOSE:

To review the development variance permit application for 3908 – 32nd Street to vary the front yard setback and parking requirements in Zoning Bylaw #5000 in order to develop a seasonal patio at a restaurant.

RECOMMENDATION:

THAT Council support the development variance permit application to vary the following sections of Zoning Bylaw #5000 to allow for the construction of a seasonal patio at a restaurant on Lot A, Plan 32682, Sec 3, Twp 8, ODYD (3908 – 32nd Street):

- a) To vary the minimum front yard setback from 6.0m to 1.4m (Sec.10.10.5); and
- b) To vary the minimum required parking spaces from 52 spaces to 43 spaces (Sec.7, Table 7.1);

AND FURTHER, that Council's support of DVP00419 is subject to the following:

- a) That the site, floor and elevation plans shown as Attachments 2, 3 and 5 in the report titled "Development Variance Permit Application for 3908 – 32nd Street" dated January 24, 2018 by the Economic Development Planner are to be attached to and form part of Development Variance Permit #DVP00419 as Schedule 'A'.

ALTERNATIVES & IMPLICATIONS:

1. THAT Council support the development variance permit application to vary the following sections of Zoning Bylaw #5000 to allow for the construction of a seasonal patio at a restaurant on Lot A, Plan 32682, Sec 3, Twp 8, ODYD (3908 – 32nd Street):

- a) To vary the minimum front yard setback from 6.0m to 1.4m (Sec.10.10.5); and
- b) To vary the minimum required parking spaces from 52 spaces to 43 spaces (Sec.7, Table 7.1);

AND FURTHER, that Council's support of DVP00419 is subject to the following:

- a) *(To be cited by Council); and*
- b) That the site, floor and elevation plans shown as Attachments 2, 3 and 5 in the report titled "Development Variance Permit Application for 3908 – 32nd Street dated January 24, 2018 by the Economic Development Planner are to be attached to and form part of Development Variance Permit #DVP00419 as Schedule 'A'.

Note: This alternative supports the development variance application as requested by the applicant, subject to any other conditions cited by Council.

2. THAT Council not support the development variance permit application to vary the following sections of Zoning Bylaw #5000 to allow for the construction of a seasonal patio at a restaurant on Lot A, Plan 32682, Sec 3, Twp 8, ODYD (3908 – 32nd Street):

- a) To vary the minimum front yard setback from 6.0m to 1.4m (Sec.10.10.5); and
- b) To vary the minimum required parking spaces from 52 spaces to 43 spaces (Sec.7, Table 7.1).

Note: This alternative does not support the development variance application. The owner would have to develop the property in accordance with the bylaw.

ANALYSIS:

A. Committee Recommendations:

At its meeting of January 23, 2018, the Advisory Planning Committee adopted the following resolution:

“THAT Council support the development variance permit application to vary the following sections of Zoning Bylaw #5000 to allow for the construction of a seasonal patio restaurant on Lot A, Plan 32682, Sec 3, Twp 8, ODYD (3908 – 32nd Street):

- a) To vary the minimum front yard setback from 6.0m to 1.4m (Sec.10.10.5); and
- b) To vary the minimum required parking spaces from 52 spaces to 43 spaces (Sec.7, Table 7.1);

AND FURTHER, that Council’s support of DVP00419 is subject to the following:

- a) That the site, floor and elevation plans shown as Attachments 2, 3 and 5 in the report titled “Development Variance Permit Application for 3908 – 32nd Street” dated January 15, 2018 by the Economic Development Planner are to be attached to and form part of Development Variance Permit #DVP00419 as Schedule ‘A’”.

B. Rationale:

1. The subject property at 3908 – 32nd Street, as shown on Figures 1 and 2, is designated Community Commercial in the Official Community Plan (OCP). The property, which is zoned C10 – Tourist Commercial as per Zoning Bylaw #5000, allows for a range of uses including a food primary establishment. The site is 0.57 ac in size, with frontage on Highway 97 (32nd Street) and 33rd Street.
2. The subject application is to vary the following sections of Zoning Bylaw #5000 in order to construct a seasonal patio for a new steakhouse restaurant:
 - a) To vary the minimum front yard setback from 6.0m to 1.4m (Sec.10.10.5); and

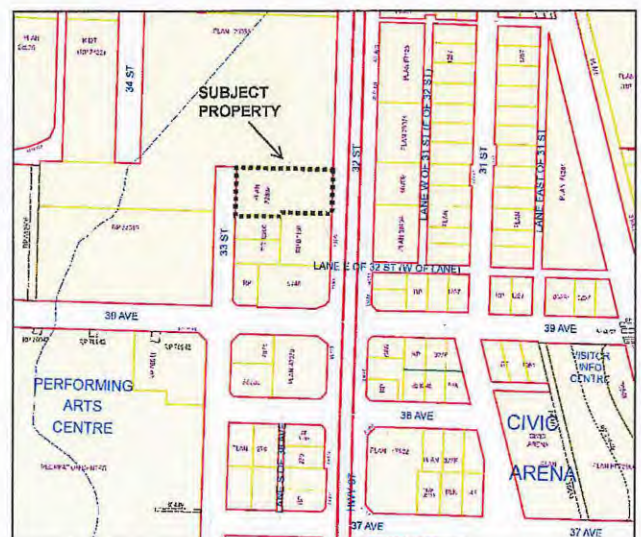


Figure 1 – Property Location Map

- b) To vary the minimum required parking spaces from 52 spaces to 43 spaces (Sec.7, Table 7.1).

The applicant has submitted a letter dated November 21, 2017 which outlines and provides their rationale in support of the variance application (Attachment 1).

3. The proposed variance to reduce the front yard setback from 6.0m to 1.4m would allow for the seasonal patio to be located in the front of the restaurant, adjacent to Highway 97. As illustrated in Attachments 2 and 3, the 52 seat patio will be setback by 4.4m from the edge of sidewalk and 1.4m from the front property line. The addition of the outdoor patio in the front of the new restaurant would contribute to the aesthetics of the building and provide an attractive street presentation on the highway corridor.

4. The Ministry of Transportation and Infrastructure (MOTI) requires that any development within the special 4.5m setback from the highway right-of-way submit a setback permit for their approval. In a letter dated January 5, 2018, MOTI has indicated it will approve the proposed patio location (Attachment 4).



Figure 2 – Aerial Photo of the property

5. The applicant is also requesting to vary the minimum number of parking spaces for the restaurant and the seasonal patio from 52 spaces to 43 spaces. As illustrated in Attachment 5, the interior of the restaurant will include 156 seats and the outdoor patio 52 seats, totalling 208 seats. As per Section 7 of Zoning Bylaw #5000, food primary establishments must provide one parking space per four seats. As such, the total required number of parking spaces for the site is 52. As illustrated in Attachment 2, the number of provided parking spaces on the subject property is 43. The deficiency of nine parking spaces is a result of the additional seating proposed for the new patio space. The nature of outdoor patio activity in the Okanagan is mostly seasonal, between May and September, with the peak during the summer. Typically patrons prefer the outdoor patio area over the interior restaurant during clear weather conditions. Therefore, more seats inside the restaurant would be vacant, which reduces the demand for parking. Also, it is anticipated that many of the restaurant's clientele would walk from the adjacent hotels.

6. In support of the proposed parking variance, the applicant has retained CTQ Consultants to conduct a parking review. As per Attachment 6, the review supports the proposed parking reduction based on proximity to hotels and the seasonal nature of the patio.

7. Administration supports the subject development variance permit application for the following reasons:

- a) The proposed seasonal outdoor patio provides an attractive street presentation and contributes to Highway 97 beautification efforts.
- b) The reduction of the front yard setback for the patio was approved by MOTI and has no effect on the safety for motorists and pedestrians.
- c) The use of the outdoor patio space is seasonal between May and September. During that time it is anticipated that the patio would be the preferred seating area instead of inside the restaurant (which means the restaurant would not be at full capacity), therefore the full number of parking

spaces would not be required. Also, it is anticipated that many of the restaurant's clientele would be tourists staying in the adjacent hotels, and would walk to/from the restaurant.

8. Should Council support DVP00419, Administration recommends that the site, floor and elevation plans generally shown as Attachments 2, 3 and 5 in the report titled "Development Variance Permit Application for 3908 – 32nd Street" dated January 24, 2018 by the Economic Development Planner are to be attached to and form part of Development Variance Permit #DVP00419 as Schedule 'A'.

C. Attachments:

- Attachment 1 – Applicant letter
- Attachment 2 – Site plan
- Attachment 3 – Patio site and elevation plan
- Attachment 4 – MOTI approval letter
- Attachment 5 – Restaurant seating plan
- Attachment 6 - Parking Review

D. Council's Strategic Plan 2015 – 2018 Goals/Deliverables:

The subject application involves the following deliverable in Council's Strategic Plan 2015 – 2018:

- Support sustainable neighbourhoods by implementing neighbourhood plans and the OCP

E. Relevant Policy/Bylaws/Resolutions:

1. The subject property is designated Community Commercial in the OCP.
2. The property is zoned C10 – Tourist Commercial in accordance with Zoning Bylaw #5000. The minimum front yard building setback in the C10 zoning district is 6.0m.
3. As per Section 4.10.1 in Zoning Bylaw #5000, all buildings, structures and landscaping, excluding perimeter fencing (garden walls and fences), on lots abutting Provincial Highways shall not be closer to the highway than the required Provincial Highway setbacks (Bylaw #5339).
4. The Local Government Act provides Council with the authority to vary local bylaws based on site specific considerations. The granting of such variances does not set a precedent within the community for future variances to be based upon, as each variance application must be evaluated on its own merit and potential implications to the whole community and the specific neighbourhood.

BUDGET/RESOURCE IMPLICATIONS:

N/A

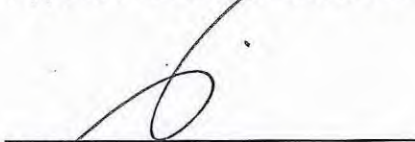
Prepared by:

Approved for submission to Council:



Roy Nuriel
Jan 31 2018 9:51 AM DocuSign

Roy Nuriel
Economic Development Planner



Will Pearce, CAO

Date: 05.02.2018



Kim Flick
Feb 1 2018 7:43 AM DocuSign

Kim Flick
Director, Community Infrastructure and Development

REVIEWED WITH

- | | | |
|--|---|--|
| <input type="checkbox"/> Corporate Services | <input type="checkbox"/> Operations | <input checked="" type="checkbox"/> Current Planning |
| <input type="checkbox"/> Bylaw Compliance | <input type="checkbox"/> Public Works/Airport | <input type="checkbox"/> Long Range Planning & Sustainability |
| <input type="checkbox"/> Real Estate | <input type="checkbox"/> Facilities | <input type="checkbox"/> Building & Licensing |
| <input type="checkbox"/> RCMP | <input type="checkbox"/> Utilities | <input type="checkbox"/> Engineering Development Services |
| <input type="checkbox"/> Fire & Rescue Services | <input type="checkbox"/> Recreation Services | <input type="checkbox"/> Infrastructure Management |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> Parks | <input checked="" type="checkbox"/> Transportation |
| <input type="checkbox"/> Financial Services | | <input checked="" type="checkbox"/> Economic Development & Tourism |
| <input checked="" type="checkbox"/> COMMITTEE: APC (Jan.23/18) | | |
| <input type="checkbox"/> OTHER: | | |



November 21, 2017

City of Vernon
3001-32nd Ave.
Vernon, BC
V1T 2L8

Attention:

Building Counter

Re: Mr. Mikes Patio DP Variance Application

Please find attached:

- DP Variance Application
- Patio Plan
- Site Plan(s)
- Application Fee
- Letter of Agency Schedule "3"

We are submitting a DP Variance Application for the approval of a patio for the Mr. Mikes restaurant location currently under construction/renovation. The variances required are for a setback variance for the distance of the patio from Highway 97 and a parking variance for the additional proposed 52 seats on the patio.

Setback

As per the attached site plan showing the patio size and location the proposed patio will be setback 14 ft & 4.5 inches from the inside edge of the existing sidewalk on Highway 97 and 4 feet 7 inches from the property line.

Parking

The current site plan attached provides for a total of 43 parking stalls or a total of 172 seats. The restaurant seating as per the attached plan is 156 seats, which represents 16 seats less than the parking provided in accordance to the zoning bylaw.

The patio provides an additional 52 seats, which would equal 36 seats over the provided parking or a deficiency of 9 parking stalls. It is our position in making this application that the additional seats on the patio are seasonal with reasonable activity between May and September of each year with a more intense patio focus June thru August of each year.

It is also our position that during the peak season of June –August that the patio seating will be the preferred seating over interior seating due to the weather on sunny days therefore on most occasion's when the patio is fully occupied there will still be vacant seating in the interior of the restaurant. There will be very limited occasion's when both the patio and the interior seating will be fully occupied.



It is imperative to a healthy business model that the restaurant can optimize its sales revenue throughout the year by having a seasonal patio offering to its clients and therefore the rationale behind this application.

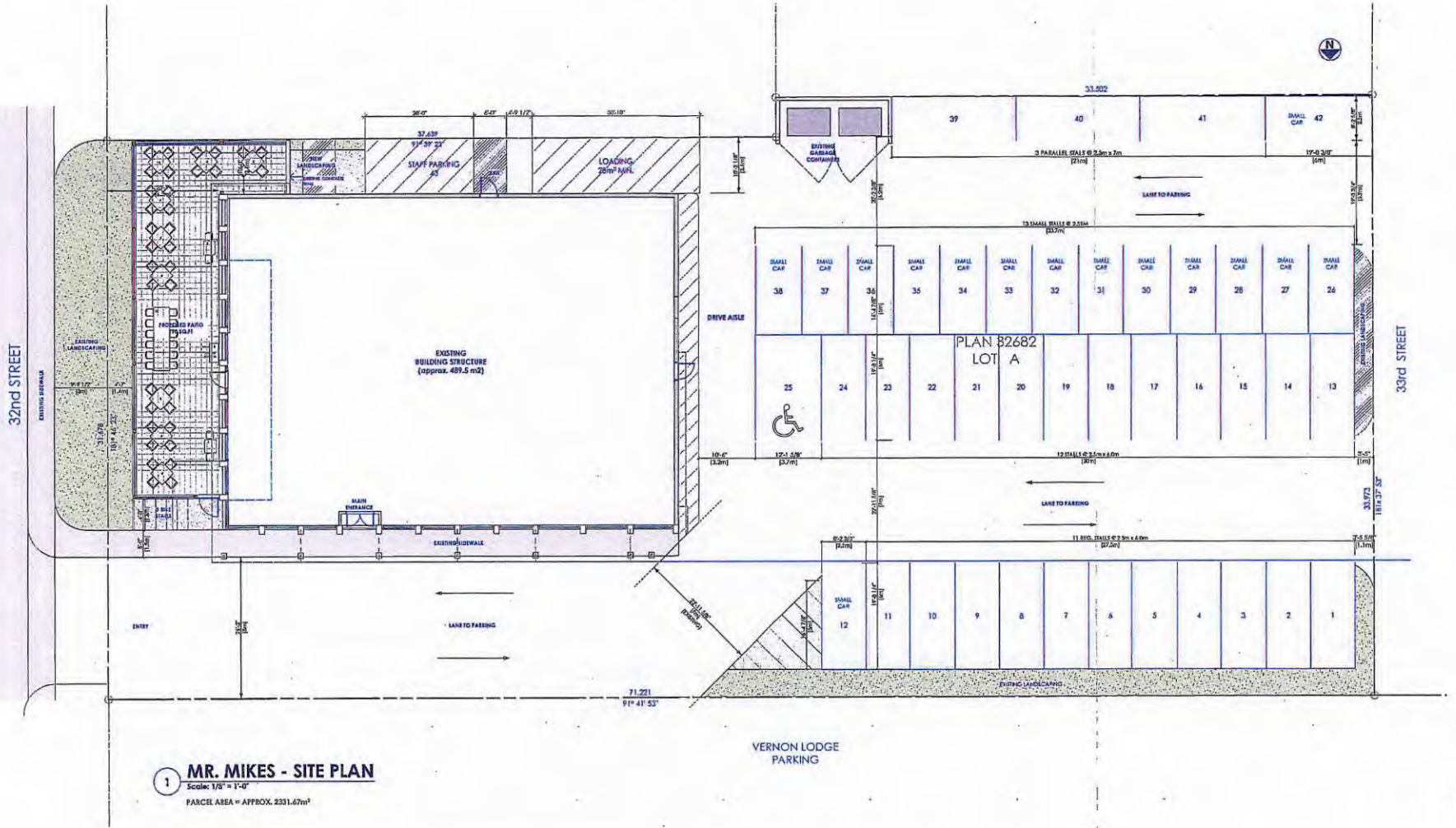
In addition to this we feel that a number of the clients who will eat at Mr. Mikes will come from the adjacent Vernon Lodge hotel and will be pedestrian clients who will not require a car or parking. There will not be vehicle access between the two properties but there will be pedestrian access.

I trust this meets with your requirements and request the support of council on this variance application.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary Tebbutt", is written over the word "Sincerely,".

Gary Tebbutt

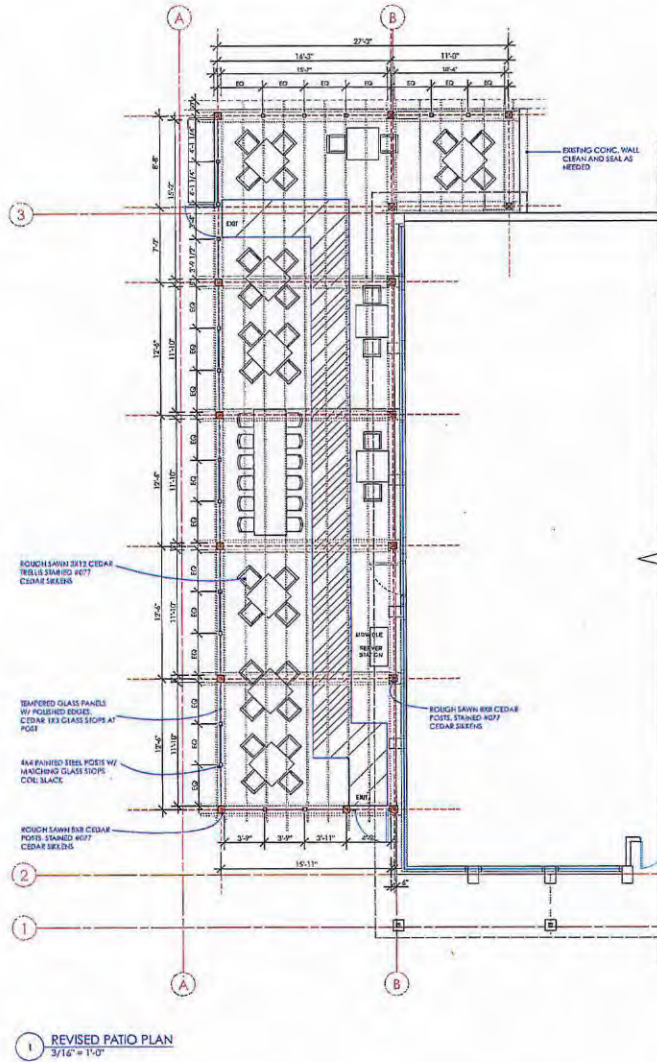


Mr. Mike's
Steak House - Casual

SITE PLAN / PARKING
VARIANCE PROPOSAL - PATIO

Scale: 1/8" = 1'-0"
DATE: 10/18/11
PROJECT: MR. MIKE'S RESTAURANT
SHEET: 01

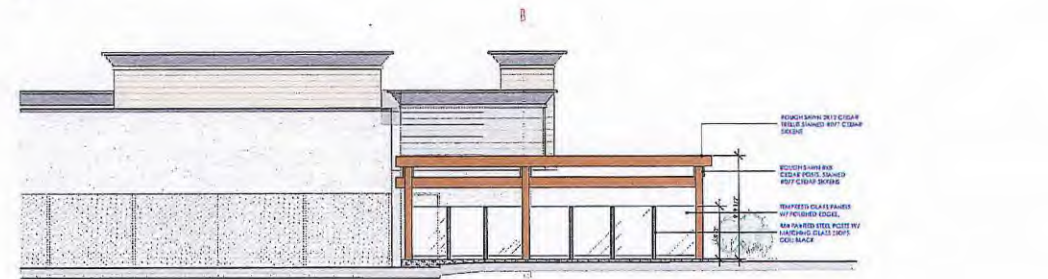
AWI



1 REVISED PATIO PLAN
3/16" = 1'-0"



A FRONT ELEVATION
3/16" = 1'-0"



B SIDE ELEVATION
3/16" = 1'-0"



C SIDE ELEVATION
3/16" = 1'-0"



BLUEGREEN ARCHITECTURE INC.
 332 - 118 HWY 33, Edinboro SCVXK DK7
 P 17782913659 F 77829313468
 3 - 1000 Spring Garden St. #4000114 142,722,722 7977
 F 22463711112 F 1258,691327

Mr. Mike's
Sneak House - Casual

SITE PLAN - PATIO ADDITION
VARIANCE APPLICATION

DATE: 10/11/2011
 TIME: 10:11 AM
 DRAWN BY: J. B. BROWN
 CHECKED BY: J. B. BROWN
 APPROVED BY: J. B. BROWN
 R-A-I

BRITISH
COLUMBIAMinistry of Transportation
and Infrastructure**DEVELOPMENT APPROVALS
COMMUNICATION**

1068455 BC LTD;
c/o City of Vernon
3400-30th Street
Vernon, British Columbia V1T 5E6
Canada

Your File #: DVP00419
eDAS File #: 2018-00100
Date: Jan/05/2018

Attention: Roy Nuriel

Re: Proposed DVP Application for:

PID: 003-329-631, Lot A, Sec 3, Twp 8, ODYD Plan 32682

3908 32nd St, Vernon

Thank you for the opportunity to comment on the above noted proposal. Although the Ministry of Transportation and Infrastructure has no legislated authority to comment on this DVP, this proposal does affect our interests. A setback permit will be required.

I have performed a review of this proposal and determined that I am willing to provide a setback permit for the addition of an outdoor patio. Please have the landowner apply at our Vernon office and I will provide the approval as soon as I can.

If you have any questions please feel free to call Desiree Lantenhammer at (250) 503-8963.

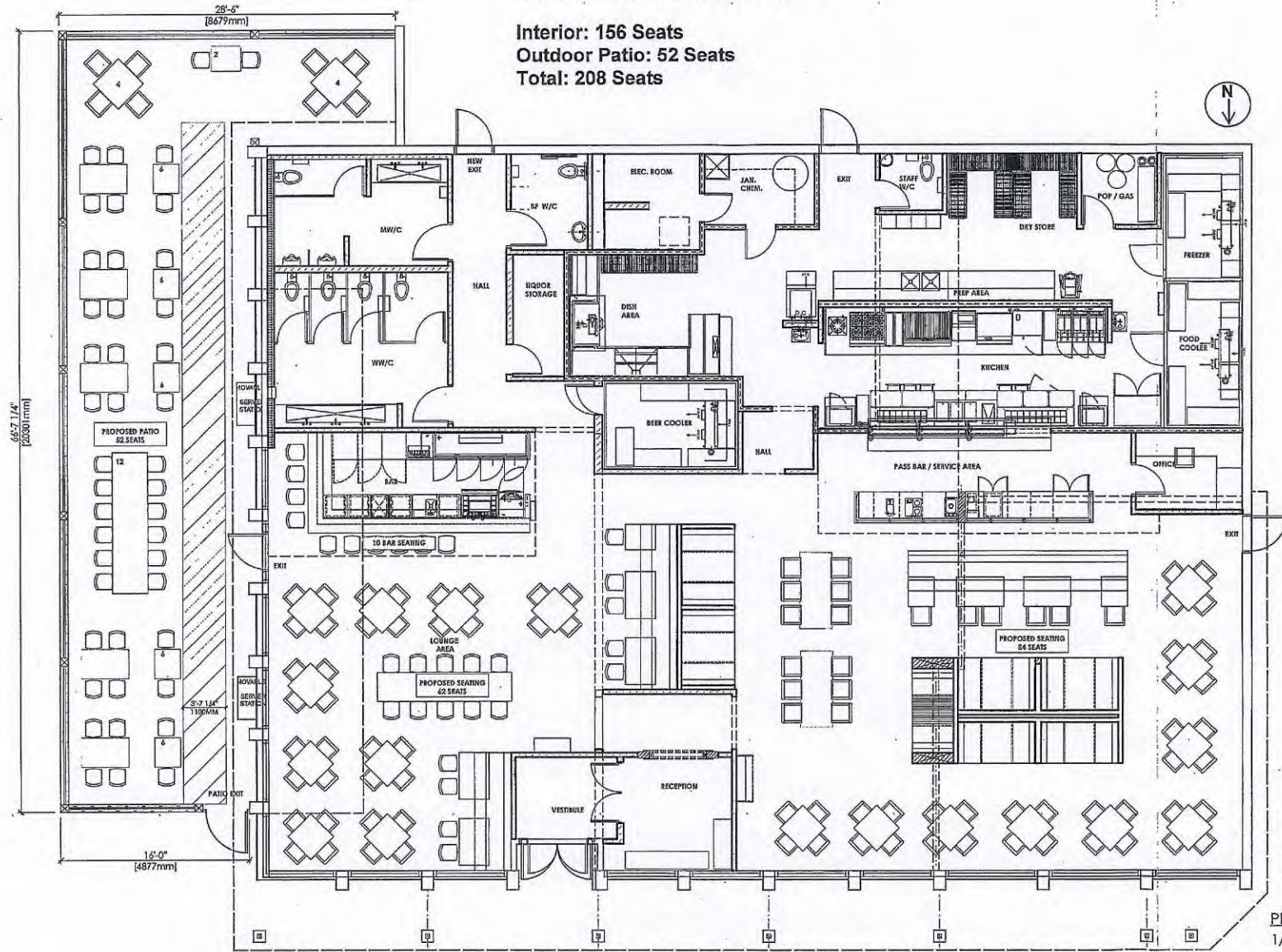
Yours truly,

Desiree Lantenhammer, BSc
Development Approvals Technician

Local District Address
Vernon Area Office 4791 23rd Street Vernon, BC V1T 4K9 Canada Phone: (250) 503-3664 Fax: (250) 503-3631

Mr. Mikes Restaurant Seating Plan

Interior: 156 Seats
Outdoor Patio: 52 Seats
Total: 208 Seats



RECEIVED NOV 21 2017
3908 32 ST.
Mr. Mike's Steakhouse

PROPOSED PATIO LAYOUT
1/8" = 1'-0"
DVP419 LL00045



COST

January 18, 2018

Project No.: 13103

File No.: 5-Correspondence

TIME

Compass Real Estate Developments Ltd.

Attention: Gary Tebbutt

QUALITY

Re: Mr. Mikes Patio DP Variance Application
Vernon, BC
Parking Review

We are pleased to provide the following review of the proposed parking layout of the proposed Development Variance Application for the patio as part of the building located at 3908 32nd Street in Vernon.

A) SITE CONTEXT

The 2,300m² site is currently zoned C10 with a 535m² building (23% site coverage) and 43 onsite parking stalls at the back of the building. There is an entry to the site off 32nd Street (Highway 97) and an entry to the parking off of the adjacent lane (33rd Street) to the west of the building. 33rd Street has a 15m wide RoW and does not have any parking restrictions adjacent to the site, and parallel parking is allowed where there is no interference with access to adjacent commercial buildings. The adjacent street parking on 33rd Street is 7 stalls, with an additional 11 street parking spots between the site and 39th Avenue to the south. The Vernon Lodge Hotel is to the north of the site, with additional hotel parking on the west side of 33rd Street across from the site.

The overall area is shown on **Figure 1** on the following page.



Figure 1 – Site Location

B) BACKGROUND INFORMATION

The City of Vernon parking requirements for the food primary - C10 zoning is 1 stall per 4 seats. This would work out to 52 stalls for the 208 seats (including the patio with 52 seats). This equates to a shortfall of 9 stall from the current 43 stalls provided on the site.

Parking requirements for adjacent Municipalities were reviewed with the following results for food primary service facilities.

- City of Kelowna Zoning Bylaw - for the food primary - 1 stall per 4 seats;
- City of Penticton – 1 stall per 50 m² of net floor area;
- City of West Kelowna – for the food primary - 1 stall per 4 seats;

With the close proximity of the 124-guest room Vernon Lodge Hotel, it is anticipated there will be a percentage of the restaurant clientele coming directly from guests of the hotel.

C) RECOMMENDATION

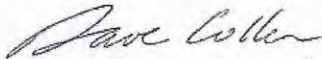
With the combination of the flow of restaurant clientele from the adjacent hotel, the seasonal use of the patio, and the available on street parking on 33rd Street, the addition of the patio to the existing restaurant will not adversely impact the parking supply for the site. We recommend the City of Vernon allow for the parking variance in support of the patio addition to the restaurant.

If you have any further questions or require any additional information please contact our office.

Sincerely,

CTQ CONSULTANTS LTD.

Per:



Mr. David D. Cullen, P.Eng.
Transportation Engineer
DDC: ddc

ADMINISTRATION UPDATES
February 13, 2018 REGULAR COUNCIL MEETING

File: 0550-05

CORPORATE SERVICES

Salvation Army Church, 3302 32nd Avenue

Bylaw Compliance attended Salvation Army Church on January 23 at approximately 11:25 AM as per Council inquiry as to snow and ice on sidewalk and garbage concerns. The sidewalks surrounding the property were walked and photos taken at that time are attached to capture the sidewalk condition at the time of attendance.

There was a small amount of garbage located in the snow pile near the driveway along 33rd Ave on the north side. Two Tim Hortons cups and some paper were located partially buried in the snow, which appears to have been buried by snow clearing operations.

The sidewalks were maintained, clear and free of ice. There were two areas where the cleared area was narrower than the sidewalk width, but this appears to be the result of snow spilling down from a pile, again as a result of snow clearing from the parking lot.



COMMUNITY INFRASTRUCTURE AND DEVELOPMENT SERVICES

29th Avenue (30th Street to 32nd Street) Construction

Construction, planned to start the week of February 5, 2018, has been delayed due to thick frost in the ground. The contractor is liaising with the local businesses and informed them that the new start date will be weather dependent. The road will be re-opened until such time as construction can commence.

Dallas Willow Sewer Local Area Service

Council-initiated petitioning to establish the Dallas/Willow sewer local area service is planned to start in February 2018. The estimate cost of service is \$19,900 per parcel. If less than 50% of the property owners petition against the proposed service, Council could then adopt the service area bylaw, and construction could proceed as early as the spring of 2018. All affected owners will be invited to a public meeting that will be hosted during the petitioning process.

Allenby Way Transit Stop (Downhill) Reinstatement

As the ground is currently frozen, a temporary bus stop was installed on January 23, 2018 at Prospect Drive. When temperatures permit, a permanent bus stop will be installed.

Moving to Vernon Website

At its Committee of the Whole Meeting of January 22, 2018 Council received a presentation from the Social Planning Council. One of the topics covered in the update was the launch of the Moving to Vernon website (www.movingtovernon.ca), which is housed within the City of Vernon website. Council requested that the new content be highlighted in other locations throughout the City website to ensure those that do not go directly to the URL can find the information. Administration is discussing options on how best to provide additional exposure to this content and will report back once complete.

Short Term Parking Downtown

Parking changes downtown have and will continue to occur as a result of the demolition of the buildings on 32nd Avenue (the Vernon Block) and 29th Street (New Delhi site) and the following capital projects: 29th Street / 30th Street Utility and Transportation Project; 28th Avenue and 29th Avenue (30th Street to 29th Street); and 32nd Avenue (Railway to 30th Street). Administration has reviewed each capital project to monitor the changes to parking to ensure that there is an overall increase in the number of short term and long term parking stalls. Administration is continuing to implement the City Centre Neighbourhood Parking Strategy by identifying locations that would be suitable to become future parking facilities when required and available.

Capital Projects from Highway 6 to 37th Avenue (2017-2019)

Wherever possible, the short term metered parking stalls from 30th Street are being relocated to adjacent side streets. With the conversion of 11 two hour stalls in 33rd Avenue and 34th Avenue and a loading zone to short term metered stalls as a result of 2018 and 2019 capital projects, there will be an overall reduction of 21 two hour stalls on-street and 10 metered stalls on-street, both offset by the addition of 60 short term stalls in off-street parking lots (see below).

Vernon Block

Following the demolition of the City-owned building on the Vernon Block parking lot, an additional 36 short term (daily and hourly) stalls will be available. As an additional improvement to this parking lot, an area of the lot will be reserved for monthly pass holders only.

New Delhi Site

After the 29th Street parking lot (New Delhi site) is paved this spring, 24 new short term (daily and hourly) stalls will be created and the loading zone in 29th Street will be converted to a metered stall. The remainder of the 29th Street parking lot will be allocated for monthly pass holders.

OPERATIONS**Request for Co-op position**

Staff representing the Okanagan Training and Development Council (OTDC) and Westbank First Nations have requested that the City participate in a paid practicum for students that have completed the class room portion of a Public Works Technician certificate program provided by Applied Science Technologists & Technicians of BC (ASTTBC). Program representatives are requesting that the City employ 2-3 graduates of the program from our area for a period of 6 months or 600 hours. A subsidy in the amount of \$11.45/hour would be offered by OTDC. City staff are currently reviewing the request and will provide further information to Council when the review has been completed.

Snow Buddy Program

At the Regular meeting of January 22, 2018, Council inquired as to the status of the "Snow Buddy" program and how it would be accessed.

The "Snow Buddy" program is administered by NexusBC which evolved, in part, from the Seniors Information and Resource Bureau. Council has earmarked \$500 for the "Snow Buddy" program for a number of years. The "Snow Buddy" program is intended to be a modest goodwill snow removal program which recognizes individuals who voluntarily remove snow from the sidewalks and driveways of neighbors. Folks who receive the voluntary snow removal assistance as a gesture of neighborliness may nominate their "Snow Buddy" for consideration of a \$100 cash award. Nominations are submitted to NexusBC.

NexusBC coordinates volunteer opportunities within the community. In past years NexusBC would coordinate volunteers to assist residents, primarily seniors and those with disabilities, with snow shoveling. The service was offered free of charge. Due to a lack of volunteers willing to provide snow shoveling assistance, the program is no longer provided. NexusBC reports that it does provide a similar service for a fee of approximately \$20 per visit. NexusBC indicates that they may reduce the cost of this service on a case by case basis depending on individual circumstances.



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: Will Pearce, CAO **FILE:** 7130-01
PC: **DATE:** January 25, 2018
FROM: David Lind, Acting Director of Fire Rescue Services
SUBJECT: Delegation Response: Predator Ridge Emergency Management Committee (PREMC) (June 26, 2017)

Council, at its Regular Open meeting of June 26, 2017 received a presentation from PREMC. As part of the presentation PREMC requested recognition as a subcommittee of the City of Vernon Emergency Program.

During their presentation PREMC identified the need to better include the community stakeholders within the COV Emergency Program. Since the presentation VFRS has established a working subcommittee of the Emergency Program titled Vernon Emergency Program Sub-committee (VEPS). VEPS role is to support the Emergency Program and facilitate two-way communication between City staff and community stakeholders. VEPS provides for a reasonable number of stakeholder representatives who liaise with their groups, committees and organizations. VEPS consists of neighbourhood groups, non-government organizations, business and industry stakeholders, government agencies, and subject matter experts. PREMC is represented within VEPS.

Vernon Fire Rescue Services acknowledges and is appreciative of the value which is added to the community by PREMC and other neighbourhood groups, however, at this time there is no requirement or clear benefit for Council to recognize sub-committees of the Emergency Program which would not otherwise be part of, and work through VEPS. In discussion with high level representatives of Emergency Management British Columbia (EMBC) liability issues are not decreased to volunteers or the City through Council's recognition. During an active event in which volunteers have been registered and EMBC has provided a task number there is a level of WorkSafe BC and liability coverage, however, this does not extend to activities such as Fire Smart, etc.

RECOMMENDATION:

THAT Council endorse the Vernon Emergency Program Sub-committee (VEPS), to support the City of Vernon Emergency Program and to include representatives of neighbourhood groups, non-government organizations, business and industry stakeholders, government agencies and subject matter experts as circumstances warrant.

Respectfully submitted:



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: Mayor and Members of Council. **FILE:** 6460-20
PC: Patti Bridal, Deputy CAO, Director, Corporate Services **DATE:** February 6, 2018
FROM: Will Pearce, CAO
SUBJECT: **Administrative Support to Activate Safety Task Force**

Council, at its In Camera meeting of January 22, 2018, appointed representatives to the Activate Safety Task Force, in accordance with the Task Force Terms of Reference previously endorsed by Council. Council had previously appointed Councillors Quiring and Anderson to the Task Force.

Appointments are for a one year term. In accordance with the Terms of Reference and on the direction of Council, the Task Force is responsible for three clear deliverables:

- Identify issues related to homelessness, addictions, safety and criminal behaviour *and their impacts on the business community.*
- Identify actions and/or strategies to address the identified issues.
- Make recommendations to Council (“that would summarize the issues raised by the business community”).

The recommendation report to Council is the final deliverable, at which point the work of the Task Force would be considered complete.

The Task Force is responsible for establishing its own process and acts with considerable independence.

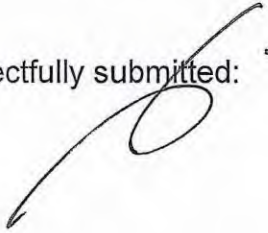
The Task Force is not a Standing Policy Committee of Council.

Administration, through the Executive Assistant to the Mayor, will assist the Task Force to organize its first meeting at which the Task Force will select a Chair and set, for itself, the meeting schedule. The Administration will assist in booking meeting rooms and will assist in the production (typing, printing, distribution) of the final report recommendations.

RECOMMENDATION:

THAT Council receive for information, the Internal Memorandum titled Administrative Support to the Activate Safety Task Force, dated February 6, 2018 and respectfully submitted by the CAO.

Respectfully submitted:

A handwritten signature in black ink, consisting of a large, stylized loop followed by a long, sweeping stroke that extends downwards and to the left.



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: Will Pearce, CAO **FILE:** 6460-20
PC: Kim Flick, Director, Community Infrastructure and Development **DATE:** January 26, 2018
FROM: Rob Miles, Manager, Long Range Planning and Sustainability
SUBJECT: Delegation: Shuswap North Okanagan Division of Family Practice

At its Regular Meeting of January 22, 2018, Council heard a presentation from Ms. Kristine Larsen, Project Lead with the Shuswap North Okanagan Division of Family Practice (SNO). In her presentation, Ms. Larsen spoke to the "Raising the Profile for Seniors' Services Initiative", a province-wide initiative which aims to promote more engagement between family physicians and local governments regarding senior services and issues. The initiative is funded by the Ministry of Health, the United Way and the Union of BC Municipalities (UBCM). SNO has been successful in obtaining a grant using this funding to support a local Raising the Profile initiative in Vernon.

This initiative would consist of the creation of a new "Vernon Seniors Action Network" (VSAN), modelled after the Partners in Action approach utilized by the Social Planning Council for the North Okanagan (SPCNO). This group would be made up of key stakeholders in the community who would work together to enhance the health and well-being of Vernon seniors. SNO has been successful in a grant application to fund a coordinator position to manage VSAN for 15 months.

As the City of Vernon has been identified by SNO as a key stakeholder in this process, Ms. Larson made a request to Council to identify one Council member and one staff liaison to represent the City of Vernon on VSAN.

SNO has been working closely with SPCNO in the development of this initiative. As such, it is recommended that Annette Sharkey, Executive Director for SPCNO, be identified as the staff liaison to represent the City of Vernon for a period up to one year, while VSAN is being established. However, it is recommended that, once VSAN has been established, that Council identify a new approach to staff representation. This approach could involve the identification of a new staff liaison or sending staff to attend VSAN meetings based on the topics being discussed and/or projects that are underway.

RECOMMENDATION:

THAT Council identifies the following representatives to represent the City of Vernon on the Vernon Seniors' Action Network:

1. THAT Council appoint _____ as the Council representative to the Vernon Seniors' Action Network; and

2. THAT Council appoint Annette Sharkey of the Social Planning Council for the North Okanagan to represent the City of Vernon for a period of up to one year;

AND FURTHER, that Council review the staff liaison position for the Vernon Seniors' Action Network in January 2019.

Respectfully submitted:



Rob Miles
Manager, Long Range Planning and Sustainability

G:\6400-6999 PLANNING AND DEVELOPMENT\6460 COMMUNITY PLANNING - SOCIAL-HUMAN ISSUES\20 Studies, filed alphabetically\Vernon Seniors Action Network\180126_memo_vsan_reps.doc



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: Will Pearce, CAO **FILE:** 7820-05
PC: Patti Bridal, Director, Corporate Services **DATE:** February 2, 2018
FROM: Doug Ross, Director, Recreation Services
SUBJECT: *Kal Tire Place Arena Expansion Progress - February*

The purpose of this memo is to provide Council with a high level report on the progress of the Kal Tire Place Arena Expansion Project. As per the Design, Build, Operate and Maintain Agreement with the Regional District of North Okanagan, the City is solely responsible for the project and is required to provide a monthly progress report.

Nine months into the construction phase, the project is moving forward, on time and on budget. Although the recent snowy weather has slowed progress, the Q deck roof is now fully installed and work is now being done to install the vapour barrier and acoustic insulation.

Inside, work is being done to install the sprinkler systems throughout the building and backing is being installed to prepare for the installation of fixtures, dispensers and equipment on the interior walls.

The Kingspan insulated siding is now being installed and the building is starting to look like the artist's conception drawings. With the siding going on, interior spaces are now beginning to be closed in on the upper level.

With the progress of the facility reaching this stage, the City of Vernon and Kal Tire have renewed discussions about the installation of signage and are considering options for the eventual name of the new facility.

The project is still maintaining a construction contingency of 3% which was recommended by the Quantity Surveyor.

RECOMMENDATION:

THAT Council receive the memo titled Kal Tire Place Arena Expansion Progress – February, dated February 2, 2018 from Doug Ross, Director, Recreation Services for information purposes.

Respectfully submitted:


Doug Ross
Director, Recreation Services



Kingspan Siding – Kingspan Siding is installed on the east side of the facility.



Transition Area – The transition area between the two buildings is now framed and being roofed.



Siding Framing – the frames are being put in place for the Kingspan siding on the north end.



Kingspan Panels – Kingspan panels now installed on exterior provide some closure on the interior.



Arena Roof – Q decking now fully installed on main arena roof and sprinkler system being installed.



Backing – Backing for fixtures, dispensers and equipment being installed in all spaces.



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: Will Pearce, Chief Administrative Officer **FILE:** 8300-10
PC: Kim Flick, Director, Community Infrastructure and Development **DATE:** February 13, 2018
FROM: Angela Broadbent, Active Transportation Coordinator
SUBJECT: 2018 Active Transportation Events

Administration is seeking Council's support of the proposed events to continue Vernon's successful Active Transportation event program in 2018.

The City of Vernon's annual Active Transportation outreach and educational events support the goals of the Official Community Plan and the Master Transportation Plan. This includes promoting transportation choice to encourage more transit use, walking, cycling and carpooling for everyday trips in order to achieve a 37% active transportation mode share by 2040. This shift will reduce greenhouse gas emissions, promote healthier living and help manage infrastructure costs, all key elements of the Official Community Plan.

Active Transportation events foster collaboration between the City, employers, regional and provincial agencies, and local businesses to promote sustainable transportation. Further, these events provide a catalyst for behavioural change. Participants become change-makers who mobilize their workplaces, friends, and families to try active transportation. These events are 'soft' promotions that go hand-in-hand with 'hard' infrastructure to motivate change. They provide an opportunity to celebrate and raise awareness of ongoing infrastructure improvements through fun, inclusive activities.

2017 Event Highlights

Bike to Work and School Week

- 1,265 riders participated, including 513 children, a 24% increase in total ridership from 2016.
- There were 337 new riders, an 18.5% increase from 2016. This increase was due in part to excellent participation by schools.
- A total of 16,158 km were cycled, saving 3,841 kgs of GHGs.

International Walk and Wheel to School Month

- Four schools held celebration stations: Ellison Elementary, Harwood Elementary, Okanagan Landing Elementary, and Beairsto Elementary.
- 547 students participated.
- 47% of students at Okanagan Landing Elementary participated.

Okanagan Regional Carpool Week

- 22% increase in participation across the Okanagan compared to 2016.

Proposed Events for 2018

Administration is seeking Council's support for four events in order to begin advertising, applying for grants, and identifying potential partnerships. Funding for all events is included in the approved 2018 budget.

The City of Vernon has participated in all of these events in the past, however the City has not participated in the Commuter Challenge since 2010 when Vernon won first place in the population category of 25,000 to 49,999. The Commuter Challenge is a Canada-wide program that encourages people to "do whatever moves you" and use any mode of transportation other than driving alone, including walking, cycling, transit, telecommuting, and carpooling. The Commuter Challenge is structured similar to Bike to Work and School Week: participants register online through the national site and report their kilometres for a chance to win prizes. In 2017, Canadians reported over 1.6 million kilometres and saved 250,681 kgs of GHGs. It is an inclusive, light-hearted event with broad appeal and almost anyone can find a way to participate.

BC's Commuter Challenge is supported by a regional coordinator based in Vancouver who is responsible for promoting the event across the province. The regional coordinator can provide the City of Vernon with customized marketing materials, prizes, and promotional support, while the national team provides the website and data collection. The City of Vernon needs only supplement these resources by arranging local promotions and two or three local prizes. Because of the national and regional support for the Commuter Challenge, it is relatively simple and inexpensive to organize and can be supported through the existing Active Transportation budget with existing staff resources.

Proposed 2018 Active Transportation Events include:

- Bike to Work and School Week (May 28 – June 3, 2018)
- The Commuter Challenge (June 3 – 9, 2018)
- International Walk and Wheel to School Month (October 1 – 31, 2018)
- Okanagan Regional Carpool Week (dates are to be determined and are usually confirmed with Carpool.ca in August)

RECOMMENDATION:

THAT Council endorse the 2018 Active Transportation event program to include Bike to Work and School Week (May 28 – June 3, 2018), the Commuter Challenge (June 3 – 9, 2018), International Walk and Wheel to School Month (October 1 – 31, 2018), and Okanagan Regional Carpool Week (dates to be determined).

Respectfully submitted:



Angela Broadbent
Active Transportation Coordinator



THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: W. Pearce, CAO **FILE:** 0540-20|

PC: K. Flick, Director, Community Infrastructure and Development **DATE:** January 26, 2018

FROM: K. Poole, Manager, Economic Development and Tourism

SUBJECT: **Vernon & Area 2017 55+ Games Society Funding**

At its Regular Meeting of February 6, 2017, Council passed the following motion based on a recommendation from the Tourism Advisory Committee (TAC):

THAT Council approve a 'Cooperative Marketing Funds Grant' to the Vernon & Area 2017 55+ Games Society in the amount of \$25,000 to be allocated from the Hotel Tax Reserve for promotion of the 55+ BC Games to be held in Vernon September 12-16, 2017;

AND FURTHER, that the Vernon & Area 2017 55+ Games Society be encouraged to come back to the Tourism Advisory Committee four months prior to the Games, to provide an update on sponsorship, detailed budget figures and to investigate the need for further grant money from the Tourism Advisory Committee;

AND FURTHER, that Claus Larsen and Alex Reed represent the Tourism Advisory Committee to participate and support the 'Taste of the Okanagan' event.

The Vernon and Area 2017 55+ Games were held from September 11-15, 2017 and attracted over 3,600 athletes. Although the economic impact analysis has not been completed, many tourism stakeholders (hotels, restaurants, etc.) have stated that they were extremely busy during the event. From a Municipal Regional District Tax (MRDT) perspective, September 2017 was a record September with \$88,380 collected in MRDT revenue, up 23.4% over September 2016. This equates to \$4.4 million in room revenue collected by accommodators in Vernon that month, up \$838,638 from September 2016.

The Cooperative Marketing Policy and Guidelines (Attachment 1) provide the framework for those that are accessing the funding to ensure expenditures are done in accordance with the intent of the program. For example, that funds are matching (up to 50%) and are targeted towards promotional programs that are attracting visitors from outside the Okanagan. Administration notes that some of the wording within the policy requires updating to reflect new terminology and to reference the updated Tourism Strategy. This will be addressed as time and resources permit.

In January 2018, Administration met with the Chair of the Vernon & Area 2017 55+ Games Society to discuss the expenditures that were submitted by the organization. Although the organization submitted \$55,777.86 in expenses, a large portion of these did not meet the Cooperative Marketing Policy. Based on these discussions, the item was brought forward to the January 17, 2018 TAC for discussion and recommended next steps. TAC passed the following motion:

THAT the Tourism Advisory Committee recommends that Council approve a 'Cooperative Marketing Funds Grant to Vernon & Area 2017 55+ Games Society in the amount of \$15,000, not \$25,000, to be allocated from the Hotel Tax Reserve.


Administration has discussed the TAC recommendation with the Chair of the Vernon & Area 2017 55+ Games Society who is appreciative of the recommended contribution. Any recommendations from the Tourism Advisory Committee are brought forward to Council for final approval. Administration is supportive of TAC's recommendation.

RECOMMENDATION:

THAT Council approve a 'Cooperative Marketing Funds Grant to Vernon & Area 2017 55+ Games Society in the amount of \$15,000, not \$25,000, to be allocated from the Hotel Tax Reserve.

AND FURTHER, that Council direct Administration to prepare an update of the Cooperative Marketing Policy and Guidelines for Council's consideration.

Respectfully submitted by,



Kevin Poole
Manager, Economic Development and Tourism

Attach:

Attachment 1 - Cooperative Marketing Policy and Guidelines

Attachment 2 - Vernon & Area 2017 55+ Games Society Funding Request



THE CORPORATION OF THE CITY OF VERNON
 3400 – 30th Street, Vernon, B.C. V1T 5E6
 Telephone: (250) 545-1361 Fax: (250) 545-4048
 Website: www.vernon.ca

Corporate Policy

Section:	Community Development	
Sub-Section:		
Title:	AHRT Funds - Cooperative Marketing Policy and Guidelines	

RELATED POLICIES

Number	Title
	AHRT Small Accommodators' Marketing Incentive Policy and Guidelines

APPROVALS

POLICY APPROVAL:	AMENDMENT APPROVAL:	SECTION AMENDED
Approved by: <i>"Wayne Lippert"</i>	Amendment Approved by:	
Mayor	Mayor	
Date: November 22, 2010	Date:	

GOAL:

To leverage marketing funds from the AHRT with the private sector to maximize our ability to position Vernon competitively as a tourist destination.

GUIDELINES:

- Projects must support the goals and objectives of the Vernon Strategic Plan (2010 – 2015) and promote to our target markets.
- Matching funding provided to the marketing project will be up to a maximum of 50% with a minimum leverage of 1 to 1 (in-kind matching will be leveraged at 25%). HST amounts are not leveraged or funded.
- Projects must attract visitors from outside of the Okanagan region and increase tourism visitation and spending.
- Projects should feature direct to consumer initiatives and promote niche products or feature the experiences available in the Vernon area.
- All projects supported must feature the visual identity of Tourism Vernon and acknowledge the funding support of Tourism Vernon.

Eligible Costs:

- Promotional materials (including production, publishing and distribution costs)
- Advertising campaigns (radio, TV, magazine, newspaper, billboard, online/web, etc)
- Direct mail campaigns
- Participation at an event/consumer/tradeshaw (except those shows that Tourism Vernon is attending)

Ineligible Costs:

- Capital and operating costs (wages, phone, fax, office equipment and supplies)
- Display booths, posters, business cards, per diems
- Development of marketing/business plans
- Membership or registration fees
- Video or capital equipment
- Website maintenance, design and/or hosting
- Promotional items (trinkets, t-shirts, banners, flags, floats, etc)
- Projects that have already accessed City of Vernon funding

FUNDING

Cooperative marketing funds are available in two categories: "Campaigns" and "Matching Dollars". The "Campaigns" or Consortium category will be the principal cooperative marketing vehicle and would require a number of partners that are working together on a marketing campaign based around a specific theme. "Matching Dollars" programs will be the second tier of AHRT co-operative advertising activity. These funds would be used to support individual marketing initiatives that meet the guidelines and include the Tourism Vernon branding message.

Funding is available for all sizes of tourism stakeholder businesses.

Funding will be provided upon completion of the contribution agreement requirements and based on actual receipted expenses.

To qualify for the program operators must:

- Be a tourism operator with a valid business license in the Greater Vernon area OR be a non-profit organization based in the North Okanagan area
- Direct the marketing to a destination market
- Include an overnight stay in Vernon in any packaging marketing content
- Include the Tourism Vernon logo and website in marketing content
- Track and report results of the marketing initiative(s)

Application Process:

A written proposal is required and must include:

- A description of the project including target market/segment and implementation dates.
- The project's goal, objectives and performance measurements to be used.
- Anticipated cost breakdown and estimated overall marketing budget.
- Information on partners (for "Campaign" funding) including contact names and addresses.
- Funding amount requested, type ("Campaign" or "Matching Dollars") not including HST.
- Applications for \$5000 or less can be approved by the Manager, Tourism Services.
- Applications for \$5001 or more will require approval by the Tourism Advisory Committee and Council. Due to meeting schedule, please allow for an 8 week approval cycle.

Applications should be forwarded to:

Manager of Tourism Services
City of Vernon
3001 – 32nd Avenue
Vernon BC V1T 2L8
Phone: 250-550-3634

Appendix B (1) - Application Form - Campaigns



CO OPERATIVE MARKETING PROGRAM

Projects funded under this program are evaluated and must meet certain criteria as outlined in approved policy. Evaluation, tracking, reporting and the use of the Tourism Vernon logo for print/online/visual applications and the words "Vernon – make it yours" for audio applications, is required. Please print off and complete the

following:

APPLICATION FORM - CAMPAIGNS

Campaigns require an overarching theme and are open to consortiums/collaborative participation of more than one tourism business. (i.e.: a hotel, a transportation company and an activity working together)

Name of Lead Organization: _____

Address: _____

City/Town: _____ Postal Code: _____

Contact Person: _____ Title: _____

Phone: _____ Email: _____

Website Address: _____

Type of Tourism Business:

Accommodation _____ Service Provider _____ Attraction _____ Event _____ Adventure _____

Tour Operator _____ Other: _____

Describe the marketing project for which you are seeking support: _____

What other tourism partners are involved: please list and identify contributions:

What media is being used:

Radio/TV _____ Newspaper _____ Travel Guides _____ Magazines _____ Other (please describe):
Brochure _____ Online _____

Please provide detailed information on the media type, advertisement, its content, costs (not including taxes), deadlines and length of advertising campaign.

Why have you chosen this type of media? (outline previous success, performance measurements)

Applicant Statement and Signature:

I confirm that I am authorized to sign on behalf of the named organization, that we are responsible for fulfilling all financial reporting, supplying proof of initiative in either print or digital format, and reporting outcomes/responses. Information contained within this application is a true representation of the proposed initiative.

Signature Organization

Print Name Date

Applications should be forwarded to:

Manager of Tourism Services
City of Vernon
3001 – 32nd Avenue
Vernon BC V1T 2L8
Phone: 250-550-3634

Appendix B (2) - Application Form - Matching Dollars



CO OPERATIVE MARKETING PROGRAM

Projects funded under this program are evaluated and must meet certain criteria as outlined in approved policy. Evaluation, tracking, and the use of the Tourism Vernon logo for print/online/visual applications and the words "Vernon – make it yours" for audio applications, is required. Please print off and complete the following:

APPLICATION FORM - MATCHING DOLLARS

Matching Dollars are used for individual business marketing initiatives.

Name of Organization: _____

Address: _____

City/Town: _____ Postal Code: _____

Contact Person: _____ Title: _____

Phone: _____ Email: _____

Website Address: _____

Type of Tourism Business:

Accommodation _____ Service Provider _____ Attraction _____ Event _____ Adventure _____

Tour Operator _____ Other: _____

Describe the marketing project for which you are seeking support: _____

What media is being used:

Radio/TV _____ Newspaper _____ Travel Guides _____ Magazines _____ Other (please describe):

Brochure _____ Online _____

Please provide detailed information on the media type, advertisement, its content, costs (not including taxes), deadlines and length of advertising initiative.

Why have you chosen this type of media? (outline previous success, performance measurements)

Applicant Statement and Signature:

I confirm that I am authorized to sign on behalf of the named organization, that we are responsible for fulfilling all financial reporting, supplying proof of initiative in either print or digital format, and reporting outcomes/responses. Information contained within this application is a true representation of the proposed initiative.

Signature	Organization
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Print Name	Date
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Applications should be forwarded to:

Michelle Jefferson, Manager – Tourism Services
City of Vernon
3001 – 32nd Avenue
Vernon BC V1T 2L8

Phone: 250.550.3649
Email: mjefferson@vernon.ca

Vernon & Area 55+ Games - Detailed items for TAC Grant

Attachment 2

Taste of the Okanagan

Portable Toilets	\$	624.75
1&2 Electric - temp permit	\$	832.65
Tape for parking meters	\$	16.74
Business permit	\$	100.00
OK Traffic Control	\$	426.30
Evolution AV - stage & sound	\$	1,050.00
Avalon - tent & stage 2	\$	822.85
Fermco Generators & Gas	\$	108.29
12 Entertainers	\$	3,650.00
Printing of Passports	\$	729.00
	\$	8,360.58

Games Village

Entertainers	\$	250.00
Chair rental (Avalon)	\$	676.09
Table cloths (Avalon)	\$	525.97
	\$	1,452.06

Opening Ceremony

Music, entertainer	\$	2,625.00
Sound, light	\$	5,544.00
Generator	\$	224.00
Tents	\$	679.00
	\$	9,072.00

Protocol

Reception pre-ceremony KTP	\$	1,260.00
VIP reception host hotel	\$	920.33
Digital Dean - books for VIP bags	\$	283.50
	\$	2,463.83

Special Events

Security	\$	462.00
Photo booth	\$	1,220.80
Food for Friday dance	\$	5,000.00
Band	\$	2,400.00
Sound, light	\$	2,118.38
Decorations	\$	278.89
	\$	11,480.07

Promotions

Sun FM - promoting games	\$	2,625.00
Kiss FM - promoting games	\$	2,231.25
Black Press - Sovenir Program	\$	5,047.84
Wayside Volunteer Posters	\$	221.76
Leisure Guide - ad for volunteers	\$	194.25
Military Tattoo - ad for volunteers	\$	437.85
	\$	10,757.95

Accreditation

Dynamic Gift - Lanyards	\$	3,934.35
Hi-Pro Participant/Volunteer Bags	\$	5,593.42
Wayside - accreditation tags	\$	532.00
Oregon Laminations - laminating sheets	\$	502.10
	\$	10,561.87

Transportation

Shuttle to Track (College)	\$	607.60
Shuttle to Taste of Okanagan	\$	1,021.90
	\$	1,629.50

Total for TAC Grant	\$ 55,777.86
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THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: *Mayor and Council* **FILE:** 0360-20-25
PC: Patti Bridal, Deputy CAO **DATE:** February 7, 2018
FROM: Will Pearce, CAO
SUBJECT: SILGA RESOLUTION

The Southern Interior Local Government Association ("SILGA") Annual General Meeting and Convention is scheduled to be held in Revelstoke from April 24 to April 28, 2018. SILGA has invited local governments to submit resolutions to be considered at the Annual Meeting. Deadline for submission is February 23, 2018. Resolutions must be endorsed by the sponsoring municipal council.

The largest service budget item, by far, within the City of Vernon Financial Plan is consistently RCMP services. "E" Division often makes unilateral decisions on changes to the means and cost of police service provisions which are not included in the city budget. These directives are typically received by the City through the Officer in Charge. There is little or no consultation. Budget impact is substantial.

At the time of executing the Municipal Police Unit Agreement ("MPUA") (the contract under which RCMP provide police services to local municipalities), UBCM created the Local Government Contract Management Committee ("LGCMC"). On the floor of the UBCM Annual Convention, with well over 1,000 delegates, the UBCM representative in presenting the proposed MPUA assured delegates that there would no longer be surprises from the RCMP regarding costs and changes to services.

The LGCMC needs to be consulted by the RCMP, not ignored.

A proposed resolution is attached for Council's consideration. Should a resolution be endorsed at the SILGA Annual General Meeting and Convention, the resolution is submitted to UBCM for consideration at their Annual Convention.

RECOMMENDATION:

THAT Council endorse the "RCMP – Local Police Services – Amendments to Service" resolution and direct Administration to submit the resolution to SILGA for consideration at the Annual General Meeting and Convention, April 2018.

Respectfully submitted:



RCMP – LOCAL POLICE SERVICES – AMENDMENTS TO SERVICE

WHEREAS, the Local Government Contract Management Committee (“LGCMC”) is intended to be a “forum for consultation, analysis and communication between local government and the Province regarding the management of the Municipal Police Unit Agreement”;

WHEREAS, the LGCMC is to “receive and disseminate information to local governments about issues that may impact the cost, quality, governance or capacity of the RCMP to deliver local police services”;

WHEREAS, the LGCMC is to “consider changes proposed by the Province, the Federal government and/or the RCMP in relation to **any aspect of the delivery of local government police services**”;

WHEREAS, the RCMP British Columbia (“E”) Division consistently makes unilateral changes to the costs and delivery means of police services for local governments, with little or no consultation and clearly without advising the LGCMC:

THEREFORE, be it resolved that UBCM appeal to the Solicitor General to require the RCMP “E” Division to provide one calendar year notice to local municipalities when there will be a change in means of service delivery that will have a substantial budget impact (\$10,000+) to the local municipality beyond historical costs.

BACKGROUND

Since the execution and implementation of the Municipal Police Unit Agreement and the creation of the LGCMC, the RCMP BC (“E”) Division has made numerous unilateral decisions which have altered historical police service provision and significantly increased costs to local government. Those changes have often been made with little or no prior notice, and no consultation. Notice to local governments is generally received through the local Officer in Charge. It appears the LGCMC is not advised and there is no opportunity for local government input to the cost, quality, governance or capacity of the RCMP to deliver local police services.



THE CORPORATION OF THE CITY OF VERNON REPORT TO COUNCIL

ORIGINAL

SUBMITTED BY: Angela Broadbent
Active Transportation Coordinator

COUNCIL MEETING: REG COW I/C
COUNCIL MEETING DATE: February 13, 2018
REPORT DATE: February 2, 2018
FILE: 8300-10

SUBJECT: COMMUNITIES ON THE MOVE INITIATIVE

PURPOSE:

To inform Council about the Communities on the Move Initiative led by the BC Healthy Living Alliance and seek Council's endorsement of the Communities on the Move declaration.

RECOMMENDATION:

THAT Council endorse the Communities on the Move declaration published on the BC Alliance for Healthy Living's website and as shown in Attachment 2 of the report titled "Communities on the Move Initiative" and dated February 2, 2018 from the Active Transportation Coordinator;

AND FURTHER, that Council permit the City of Vernon's name to be added to the list of endorsers on the Communities on the Move website;

AND FURTHER, that Council direct Administration to submit the following resolutions to the 2018 Southern Interior Local Government Association Annual General Meeting and Convention asking the Provincial Government to implement the following recommendations from the Communities on the Move declaration:

Resolution #1: Transportation Equity

WHEREAS a range of transportation options should be available to all British Columbians— including those who live in smaller communities, as well as children, older adults, people of diverse abilities, non-drivers, and people with low incomes;

AND WHEREAS providing world class transit and active transportation options throughout BC will greatly facilitate access to education, employment, shopping, health services, recreation, culture and social connections by a diversity of British Columbians:

THEREFORE BE IT RESOLVED THAT the Southern Interior Local Government Association urge the Province of British Columbia to ensure transportation funding is allocated more equitably across the province, recognizing the infrastructure deficits for pedestrian, cycling and transit modes as well as recognizing limitations faced by rural, remote, geographically isolated and small communities, as outlined in the Communities on the Move Declaration.

Resolution #2: Commitment to Road Safety

WHEREAS the design and rules of the road should ensure that all British Columbians can arrive at their destination safely and recognizing that traffic fatalities and serious injuries are preventable;

AND WHEREAS the Province of BC has the goal of having the safest roads in North America by 2020:

THEREFORE BE IT RESOLVED THAT the Southern Interior Local Government Association urge the Province of British Columbia to prioritize safety measures for vulnerable road users such as pedestrians, cyclists and those in wheelchairs and mobility devices as outlined in the Communities on the Move Declaration.

ALTERNATIVES & IMPLICATIONS:

1. THAT Council endorse the Communities on the Move declaration and permit the City of Vernon's name to be added to list of endorsers on the Communities on the Move website.

Note: This would diminish the impact of Vernon's declaration as submitting resolutions in support of the Communities on the Move declaration is key to presenting the Province with a clear, unified, and broadly supported direction to enhance transportation options in BC communities.

2. THAT Council receive the report titled "Communities on the Move Initiative," and dated February 2, 2018, from the Active Transportation Coordinator, for information.

Note: Support from cities and communities across the province will increase the likelihood that the recommendations outlined in the Communities on the Move declaration would be adopted by the Province. If successful, the recommendations outlined in the declaration could help to provide funding to accelerate implementation of elements of the City of Vernon's Master Transportation Plan.

ANALYSIS:

A. Committee Recommendations:

N/A

B. Rationale:

1. Communities on the Move is an initiative led by the BC Healthy Living Alliance and supported by the Heart and Stroke Foundation. Its goal is to accelerate the development of world class transportation systems in communities throughout BC by bringing forward a comprehensive and cohesive set of recommendations to the Provincial Government. It outlines the need for increased provincial investments and public policies to support active, connected, and healthy communities.
2. The recommendations put forward in the Communities on the Move declaration address multiple issues related to community livability. These recommendations are:
 - Investment in a Provincial Active Transportation Strategy to support the development of local cycling and walking infrastructure.
 - Investment in innovative transportation systems for rural communities.
 - Increased support and long term funding for public transit.
 - Development of Winter City Guidelines to encourage year round active transportation.
 - Commitment to equitable transportation for all.
 - Commitment to road safety.
3. There are two ways the City of Vernon can become part of the Communities on the Move initiative:
 - By endorsing the Communities on the Move Declaration (Attachment 2).
 - By submitting resolutions in support of Communities on the Move to the Southern Interior Local Government Association (SILGA) for consideration at the 2018 SILGA Annual General Meeting and Convention held April 24 to 27, 2018, in Revelstoke, British Columbia.

Resolution #1: Transportation Equity

WHEREAS a range of transportation options should be available to all British Columbians including those who live in smaller communities, as well as children, older adults, people of diverse abilities, non-drivers, and people with low incomes;

AND WHEREAS providing world class transit and active transportation options throughout BC will greatly facilitate access to education, employment, shopping, health services, recreation, culture and social connections by a diversity of British Columbians:

THEREFORE BE IT RESOLVED THAT the Southern Interior Local Government Association urge the Province of British Columbia to ensure transportation funding is allocated more equitably across the province, recognizing the infrastructure deficits for pedestrian, cycling and transit modes as well as recognizing limitations faced by rural, remote, geographically isolated and small communities, as outlined in the Communities on the Move Declaration.

Resolution #2: Commitment to Road Safety

WHEREAS the design and rules of the road should ensure that all British Columbians can arrive at their destination safely and recognizing that traffic fatalities and serious injuries are preventable;

AND WHEREAS the Province of BC has the goal of having the safest roads in North America by 2020:

THEREFORE BE IT RESOLVED THAT or the Southern Interior Local Government Association urge the Province of British Columbia to prioritize safety measures for vulnerable road users such as pedestrians, cyclists and those in wheelchairs and mobility devices as outlined in the Communities on the Move Declaration.

4. By endorsing this initiative and by submitting a resolution to SILGA, the City of Vernon would join 84 BC organizations, municipalities, and individuals in providing the Province with a clear, unified, and broadly supported direction to enhance transportation options in BC communities (Attachment 1). There are no additional requests or resulting obligations on the part of the City arising from support of this initiative and the SILGA resolutions.
5. Implementation of the recommendations outlined in the Communities on the Move declaration could help provide funding to accelerate implementation of elements of the City of Vernon's Master Transportation Plan. For example, if the Provincial Government implements the recommendations outlined in the Transportation Equity and Commitment to Road Safety resolutions, there could be an increase in funding for pedestrian, cycling, and transit infrastructure and traffic safety improvements that support vulnerable road users. It could also result in funding for cycling tourism infrastructure in the Okanagan, and facilitate achievement of the City of Vernon's objectives related to promoting safe and active routes to school; building a safer and age-friendly community; reducing greenhouse gas emissions, and creating diverse recreation options for residents and visitors of Vernon.
6. Resolutions must be submitted by February 22, 2018 in order to be considered at the 2018 SILGA Annual General Meeting and Convention.

C. Attachments:

Attachment 1: List of Endorsers

Attachment 2: Communities on the Move declaration

D. Council's Strategic Plan 2015 – 2018 Goals/Deliverables:

The Communities on the Move involves the following objectives in Council's Strategic Plan 2015 – 2018:

- Create a safe, efficient and sustainable transportation network
- Be a leader in economic development
- Foster community development through social planning
- Create vibrant parks and recreation system

E. Relevant Policy/Bylaws/Resolutions:

N/A

BUDGET/RESOURCE IMPLICATIONS:

- The staff time required to participate in this initiative would be limited to the time required to submit the SILGA resolutions.

Prepared by:

Angela Broadbent

Angela Broadbent
Feb 2 2018 10:26 AM DocuSign

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Click here to enter text.

Kim Flick

Kim Flick
Feb 2 2018 12:08 PM DocuSign

Division Director

Approved for submission to Council:

[Signature]

Will Pearce, CAO

Date: 05.02.2018

REVIEWED WITH

- | | | |
|---|---|--|
| <input type="checkbox"/> Corporate Services | <input type="checkbox"/> Operations | <input type="checkbox"/> Current Planning |
| <input type="checkbox"/> Bylaw Compliance | <input type="checkbox"/> Public Works/Airport | <input checked="" type="checkbox"/> Long Range Planning & Sustainability |
| <input type="checkbox"/> Real Estate | <input type="checkbox"/> Facilities | <input type="checkbox"/> Building & Licensing |
| <input type="checkbox"/> RCMP | <input type="checkbox"/> Utilities | <input type="checkbox"/> Engineering Development Services |
| <input type="checkbox"/> Fire & Rescue Services | <input type="checkbox"/> Recreation Services | <input type="checkbox"/> Infrastructure Management |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> Parks | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Financial Services | | <input type="checkbox"/> Economic Development & Tourism |
| <input type="checkbox"/> COMMITTEE: | | |
| <input type="checkbox"/> OTHER: | | |

Attachment 1: List of Endorsers

The following communities, organizations, and individuals have endorsed the Communities on the Move Declaration:

1. Alberni-Clayoquot Regional District
2. AMS Bike-Co-op
3. Anne-Marie Friesen, BEST
4. BC Healthy Communities Society (BCHC)
5. BC Lung Association
6. BCIT Green Team
7. BCIT Bicycling Committee
8. BC Recreation and Parks Association
9. Better Environmentally Sound Transportation (BEST)
10. Better Transit Alliance of Greater Victoria
11. Bike Doctor
12. BikeMaps.org
13. Biko
14. Bowen Island Municipality
15. British Columbia Chiropractic Association
16. British Columbia Cycling Coalition
17. Camosun Cycling Club Partnership
18. Canadian Cancer Society, BC and Yukon Division
19. Cardea Health Consulting Inc.
20. Cascadia Collaborative
21. Capilano Students' Union
22. car2go
23. City of Dawson Creek
24. City of North Vancouver
25. City of Parksville
26. City of Penticton
27. COSCO (Council of Senior Citizens' Organizations of BC)
28. DASH BC
29. David Suzuki Foundation
30. Delta Seniors Planning Team
31. Diabetes Canada BC and Yukon
32. Disability Alliance BC
33. District of Tofino
34. District of Ucluelet
35. Dr. Sandra Allison, Prince George BC
36. Ecopath Planning
37. Exercise is Medicine on Campus, University of Victoria
38. Greater Nanaimo Cycling Coalition
39. Greater Victoria Cycling Coalition
40. Handy Dart Riders' Alliance
41. Hastings Crossing Business Improvement Association
42. HCMA Architecture & Design
43. Human Data Commons Foundation
44. Health Officers Council of BC
45. Heart and Stroke Foundation, BC and Yukon
46. HUB Cycling
47. HUB North Shore Committee
48. HUB Cycling, Maple Ridge / Pitt Meadows Chapter
49. IBI Group
50. Modacity
51. Modo
52. Mountain Equipment Co-op
53. Multiple Sclerosis Society of Canada, BC & Yukon Division
54. North Okanagan Coalition for Active Transportation (NOCAT)
55. Pacific Blue Cross
56. Parksville and District Chamber of Commerce
57. Perkins + Will
58. Public Health Association of BC (PHABC)
59. Reckless Bike Stores
60. Renewal Funds
61. Resort Municipality of Whistler
62. Rethink Urban
63. Sajida Afridi, Public Health Preventative Medicine Physician
64. Sechelt Downtown Business Association
65. Sik-E-Dakh Band Administration
66. Society Promoting Environmental Conservation (SPEC)
67. Squamish-Lillooet Regional District
68. Surrey Board of Trade
69. The Bike Kitchen
70. Third Wave Cycling Group Inc.
71. Town of Creston
72. Town of Gibsons
73. Town of Golden
74. Trails Society of British Columbia (Trails BC)
75. TRU Bike Club
76. viaSport BC
77. Village of Burns Lake
78. Village of Cumberland
79. Village of Keremos
80. Village of Tahsis
81. Village of Queen Charlotte
82. Walk on Victoria
83. Wesgroup
84. Wilderness Committee



COMMUNITIES ON THE MOVE DECLARATION: CREATING SMART, FAIR AND HEALTHY TRANSPORTATION OPTIONS FOR ALL BC COMMUNITIES

VISION

We envision that in 10 years, across BC - in communities small and large, it will be easy, safe and enjoyable to get around, whether by walking, biking, ride-sharing, by public transit or in a wheelchair. We want to see the provincial government making progressive investments that support active, connected and healthy communities.

This vision is guided by the following VALUES:

- Healthy Communities: Safe biking and walking routes, good street design and regular transit should be available to all British Columbians so that it's easy to be active and healthy. This can also make it easier for people to be socially connected which is important for good mental health.
- Mobility for All: A range of transportation options should be available to all British Columbians – including those who live in smaller communities, and vulnerable groups such as children, older adults and those with disabilities or low incomes, as well as non-drivers – so that everyone can have access to education, employment, shopping, healthcare, recreation, cultural events and social connections.
- Clean Air and Environment: Public transit and active modes of transportation should be available to all British Columbians as these can reduce local air pollution and carbon emissions that contribute to climate change.
- Economic Opportunities and Cost Savings: Active and public transportation facilities are smart investments as they can stimulate local business and tourism in communities of all sizes. These investments can also control rising healthcare costs because regular physical activity keeps people healthier and out of the healthcare system.
- Consideration of Community Needs: All BC communities should have a range of convenient, affordable transportation options that are tailored to their context – whether urban or remote, dense or dispersed, small or suburban.
- Safety for All Road Users: The design and rules of the road should ensure that all British Columbians can arrive at their destination safely.

How do we get there?

- **A Provincial Active Transportation Strategy**
 - Invest \$100M per year over the next 10 years to support the development of local cycling and walking infrastructure within a larger provincial network. Prioritize the completion of connected cycling and walking transportation networks.
 - Develop an Active Transportation unit within the Ministry of Transportation and Infrastructure to provide professional planning and policy expertise at the provincial level.
 - Invest in Active School Travel Planning and standardized cycling education for healthy, active children.

- **Investment in Transit**
 - Invest in the full implementation of the BC Transit Strategic Plan 2030 and local governments' 'Transit Future Plans' to grow transit service and meet local needs.
 - Ensure a fair share of capital funding and secure, predictable revenue tools for the full implementation of the TransLink Mayors' Council 10-Year Vision.
 - Continue and expand the universal bus pass (UPASS) program to students and employees of post-secondary institutions.
 - Invest in public transportation systems that serve small, rural, remote and isolated communities such as the use of school buses and bus services that feed into regional centres.

- **Commitment to Equity**
 - Ensure transit accessibility for people on disability assistance by increasing the affordability of transit passes.
 - Improve handyDART service to meet demand and to expand accessibility to evenings, Sundays and holidays.
 - Ensure funding is allocated geographically and equitably across the province. Recognize infrastructure deficits for pedestrian, cycling and transit modes as well as limitations faced by rural, remote, geographically isolated and small communities as part of funding criteria.

- **Consideration of Regional Needs**
 - Work with local governments to establish a Rural Transportation Strategy. Develop and invest in innovative community transportation systems, ride-sharing, tele-services and telecommuting options that can serve rural and remote British Columbians.
 - Develop and support the implementation of Winter City Guidelines that give residents the opportunity to be active all year long. This should include operational measures such as snow-clearing for active transportation networks and improved winter road maintenance.
 - Support the Metro Vancouver Mayor's Council to pursue alternative funding mechanisms.

- **Commitment to Safety**
 - Support the BC Road Safety Strategy Vision Zero: work with partners to create safer streets and to eliminate fatalities and serious injuries on the roads of BC. Speed limits should be reduced and strictly enforced, including through the use of cameras and other proven safety measures.
 - Prioritize safety measures for vulnerable road users such as pedestrians, cyclists and those in wheelchairs and mobility devices.



THE CORPORATION OF THE CITY OF VERNON REPORT TO COUNCIL

ORIGINAL

SUBMITTED BY: Jing Niu, Environmental Planning
Assistant
Shirley Koenig, Director,
Operation Services
Rob Miles, Manager, Long Range
Planning & Sustainability

COUNCIL MEETING: REG COW I/C
COUNCIL MEETING DATE: February 13, 2018
REPORT DATE: January 30, 2018
FILE: 5280-03

SUBJECT: PRINCIPLES FOR A POLICY TO GUIDE THE CARBON TAX RESERVE FUND

PURPOSE:

For Council to consider establishing a policy to provide guidance on use of the carbon tax reserve funds designated for climate action commitments.

RECOMMENDATION:

THAT Council support and direct Administration to develop a guiding policy to govern the carbon tax reserve funds designated for climate action commitments based on the proposed principles described in the report titled "Principles for a Policy to Guide the Carbon Tax Reserve Fund" and dated January 30, 2018 from the Environmental Planning Assistant, Director of Operation Services, and the Manager of Long Range Planning and Sustainability.

ALTERNATIVES & IMPLICATIONS:

1. THAT Council support and direct Administration to develop a guiding policy to govern the carbon tax reserve funds designated for climate action commitments based on the proposed approach described in the report titled "Principles for a Policy to Guide the Carbon Tax Reserve Fund" and dated January 30, 2018 from the Environmental Planning Assistant, Director of Operation Services, and the Manager of Long Range Planning and Sustainability, with the following amendments: *(to be cited by Council)*.

Note: The carbon tax reserve fund includes Provincial Climate Action Revenue Incentive Program grant contributions designated towards addressing Climate Action Charter commitments. Deviations from program requirements may put the City at risk of losing grant funding and future grant opportunities. Should Council identify amendments, Administration may have to report back on the implications. This may delay the implementation of the proposed energy and emissions reduction projects.

ANALYSIS:

A. Committee Recommendations:

N/A

B. Rationale:

1. **Climate Action Charter Commitments and Grants**

As a participant of the BC Climate Action Charter (Attachment 1), the City is eligible for and has successfully received grant funding through the **Climate Action Revenue Incentive Program** (CARIP) since 2010. CARIP is a conditional grant program that reimburses the carbon tax paid by local

governments when municipalities measure corporate carbon emissions and annually report on their corporate and community wide sustainability actions. The provincial CARIP grant is provided to municipalities to *support local governments in their effort to reduce greenhouse gas (GHG) emissions and move forward on achieving their charter goals.*

The City has set aside the CARIP grants received to date (~\$439,500) along with corporate contributions (~\$523,000) in a carbon tax reserve fund to ensure that the City can responsibly finance our Climate Action Charter commitments. The reserve set aside is intended to be used to leverage meaningful initiatives that directly support the City's efforts to reduce GHG emissions, become carbon neutral and achieve our charter goals.

2. Proposed Principles for a Policy to Guide the Carbon Tax Reserve Fund

As per the memorandum from the Director of Operation Services presented at Council's Regular Meeting of November 27, 2017, it is understood that the City is eager to take action on implementing projects that would address charter commitments. The memorandum also noted that parameters and criteria are necessary to ensure the City is able to meet its responsibility to the Climate Action Charter. Administration is proposing to develop a Council Policy based on the following guiding principles to serve this purpose. The policy would guide the use of the City's carbon tax reserve funds to provide direct benefits to Vernon through GHG emissions reduction, taxpayer cost savings and reinvestment in the reserve fund for further emissions reduction through a revolving fund structure (Figure 1).

Management of the carbon tax reserve fund as a revolving fund would support projects that provide measurable savings, generate additional emissions reduction opportunities, and engage corporate and community members with tangible financial incentives. The resulting fund would provide benefits beyond one time investments, enhancing the City's leadership in sustainability and directly providing taxpayer savings through climate action initiatives.

Guiding Principles:

- The existing carbon tax reserve would provide the funding necessary to initiate applicable projects. Where feasible, the fund would be used to top up the budget required to reach additional efficiency opportunities. For example, when a facility has already designated funds for the lifecycle replacement of industry standard light fixtures, it may access the fund to cover the additional costs associated with upgrading the fixtures to higher efficiency standards such as LED lighting.
- The fund would finance projects that can clearly demonstrate measurable corporate or community GHG emissions reduction. Corporate projects should provide positive return of investment based on a sound business case for the proposal.
- A portion of monetary savings generated by the project would be returned to the City's operating budget, thereby directly providing cost savings to current taxpayers. Other portions of the savings (up to fifty percent) would be reinvested into the fund towards future qualifying projects, until such time the original budget draw of the project is paid for. This would create a revolving fund that provides the community with long term climate action opportunities and direct cost savings to current and future taxpayers (Figure 1).
- The fund would also be replenished with additional grant funding opportunities, including future CARIP grants. It is important to note that many external climate action grant programs require matching contributions from interested organizations. The proposed funding policy would enhance the City's ability to readily qualify for these opportunities and leverage additional resources by demonstrating defined commitments to climate action initiatives. Potential examples of these resources include the Billion Dollar Green Challenge and various Federation of Canadian Municipalities' Green Municipal Funds.

- Proposed projects would be evaluated by Council based on the proposed Council Policy should it be adopted and, where applicable, reviewed and recommended by the newly established Climate Action Task Force.

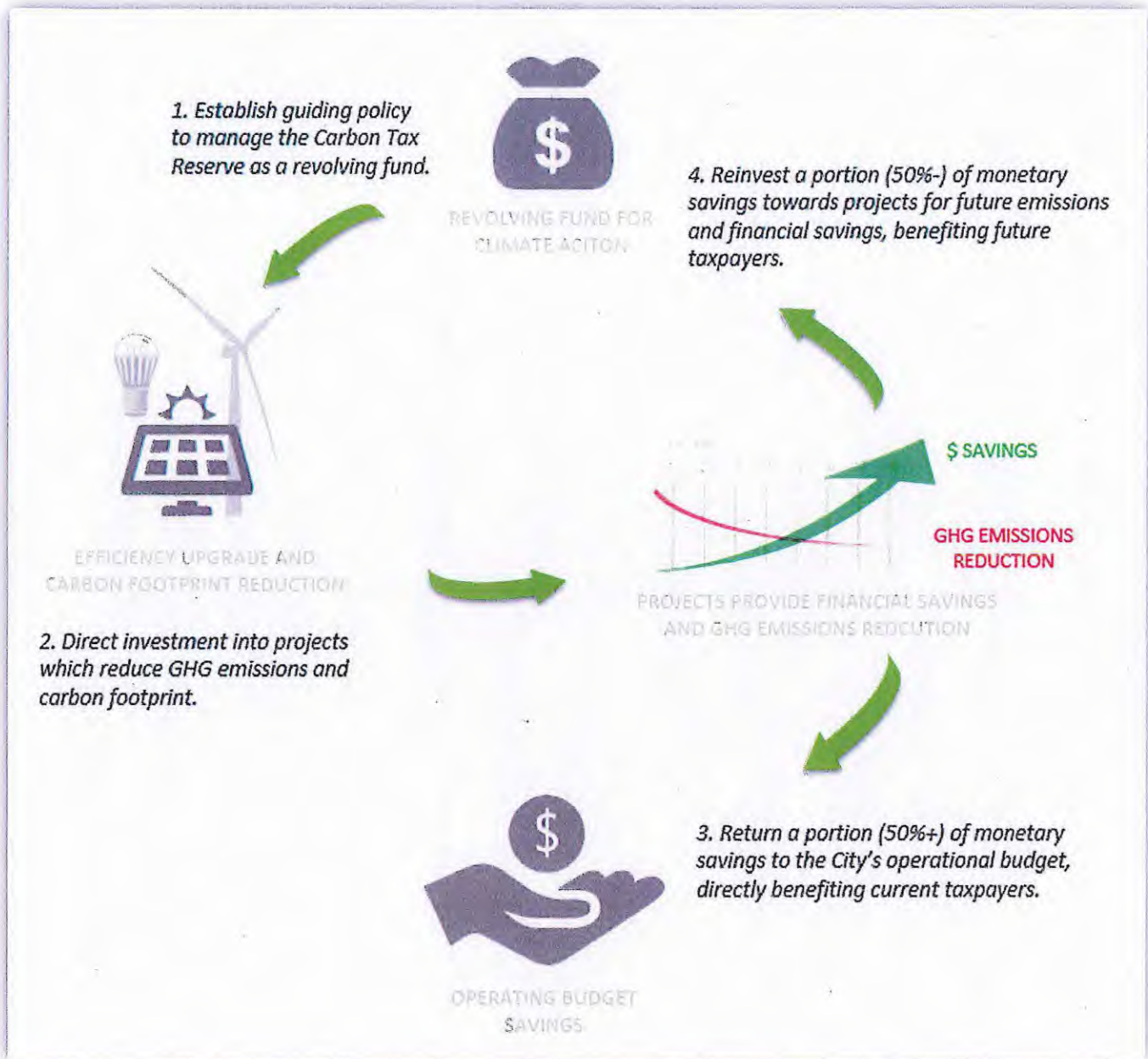


Figure 1. Example of Revolving Fund Framework

3. Future Projects and Next Steps

Administration reviewed a number of qualifying projects that would both demonstrate a viable business case and align with the principles of the revolving fund. These projects include LED streetlight replacements, LED lighting upgrades, fuel efficiency and conversion upgrades, window and insulation upgrades, a pilot organics diversion program, and additional solar walls and efficiency improvements to the Vernon Water Reclamation Centre and Recreation Centre.

Should these principles be endorsed, Administration would develop a Council Policy as a guiding mechanism for Council to evaluate project proposals to ensure that they meet the qualifications of the provincial CARIP funding and work towards the City's climate action commitments. The policy and initial qualifying project proposals would be brought forward for Council considerations in March 2018.

C. Attachments:

Attachment 1 – Vernon's Signatory to the Climate Action Charter

D. Council's Strategic Plan 2015 – 2018 Goals/Deliverables:

The proposed Council Policy would align with the following goals and deliverables in Council's Strategic Plan 2015 – 2018:

- Be a leader in Economic Development;
- Develop a strategic infrastructure plan for buildings, including lifecycle replacement strategy and budget implications;
- Continue to research and implement energy reduction initiatives; and
- Increase resources to grants program to increase City's access to grants.

E. Relevant Policy/Bylaws/Resolutions:

1. Vernon became a signatory of the British Columbia Climate Action Charter in 2008 (Attachment 1), through which the City committed to:
 - lowering greenhouse gas emissions,
 - taking actions that demonstrate leadership on sustainable development,
 - achieving carbon neutrality in corporate emissions, and
 - reporting annually on the City's progress towards these goals.
2. Vernon's Official Community Plan (OCP) outlines sustainability goals to "foster integrated decision making on all issues to ensure that environmental protection, economic development and social equity are addressed, for current and future residents alike." Specific supporting policies include:
 - Encourage the integration of policy initiatives and capital projects across City departments and community organizations to promote the inclusion of all interest, issues and impacts;
 - Include discussion of sustainable decision making in Council and Committees of Council to encourage consideration of social, economic and environmental factors in all discussions and resolutions; and
 - Encourage and facilitate the introduction of low cost, achievable sustainability actions in all City, community and development projects to provide opportunities for the whole community to contribute to Vernon's resilient future.

The OCP also outlines a number of goals and supporting policies for energy conservation including:

- Encourage and promote innovation in energy use and demand management in City facilities and new development;
- Achieve carbon neutrality in City facilities and operations;
- Facilitate and promote energy conservation and carbon neutrality throughout the community;
- Encourage innovation in building design and raise awareness of green building options, materials, sourcing, energy alternatives and consideration of the needs of future property owners for energy efficient options balanced with the cost of construction;
- Promote energy conservation and community awareness of energy use and its alternatives;

- Publicize City initiatives to reduce energy consumption to raise awareness of energy efficiency in the community;
 - Undertake a City Corporate Energy Audit and implement measures to decrease City energy demand and unnecessary use. Develop a strategy to achieve carbon neutrality; and
 - Support the continued greening of the BC Building Code by promoting energy efficiency in future review processes.
3. The City's Corporate Purchasing Policy also provides guidance on "Environmental Considerations and Sustainable Purchasing" to support locally made and environmentally responsible goods or services. This includes taking environmental and social factors into account in purchasing decisions in an effort to reduce the environmental impact of the purchases made.

BUDGET/RESOURCE IMPLICATIONS:


The existing carbon tax reserve would provide the funding necessary to initiate applicable projects. Where applicable, the fund would be used to top up the budget required to reach additional efficiency opportunities. Should Council endorse the policy, the reserve would be replenished by future CARIP grant funding, any additional grant funding opportunities that fit the scope of the fund, and a portion of the cost savings generated by the projects. The proposed policy would also enhance the City's ability to readily qualify for additional grant opportunities and leverage external resources by demonstrating defined and concrete commitments to climate action initiatives.

Prepared by:

Approved for submission to Council:



Jing Niu
Environmental Planning Assistant

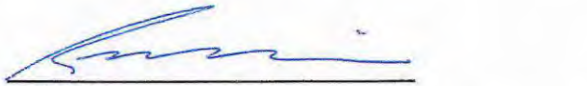


Will Pearce, CAO




Shirley Koenig
Director, Operation Services

Date: 06.02.2018



Rob Miles
Manager, Long Range Planning & Sustainability

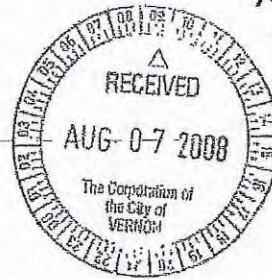


Kim Flick
Director, Community Infrastructure & Development

REVIEWED WITH

- | | | |
|--|--|--|
| <input type="checkbox"/> Corporate Services | <input checked="" type="checkbox"/> Operation Services | <input type="checkbox"/> Current Planning |
| <input type="checkbox"/> Bylaw Compliance | <input type="checkbox"/> Public Works/Airport | <input checked="" type="checkbox"/> Long Range Planning & Sustainability |
| <input type="checkbox"/> Real Estate | <input type="checkbox"/> Facilities | <input type="checkbox"/> Building & Licensing |
| <input type="checkbox"/> RCMP | <input type="checkbox"/> Utilities | <input type="checkbox"/> Engineering Development Services |
| <input type="checkbox"/> Fire & Rescue Services | <input type="checkbox"/> Recreation Services | <input type="checkbox"/> Infrastructure Management |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> Parks | <input type="checkbox"/> Transportation |
| <input checked="" type="checkbox"/> Financial Services | | <input type="checkbox"/> Economic Development & Tourism |
| <input type="checkbox"/> COMMITTEE: | | |
| <input type="checkbox"/> OTHER: | | |

*ptc Coun. Riv
Kim
Patti
Aug 07/08
alt.*



August 5, 2008

His Worship Mayor Wayne Lippert
City of Vernon
3400 30th Street
Vernon, BC V1T 5E6

0360.27.

Dear Mayor Lippert:

Thank you for signing the British Columbia Climate Action Charter. You have demonstrated your commitment to work with the Province of British Columbia so that all levels of government lead the way in becoming carbon neutral in our operations. This commitment will assist in achieving our larger provincial objective – to reduce greenhouse gas emissions by 33 per cent by 2020.

The Province recently introduced the first phase of the provincial Climate Action Plan. British Columbia's Plan outlines comprehensive strategies and initiatives that will take British Columbia approximately 73 per cent toward meeting our emissions reduction target, and toward creating a new, prosperous, green economy. The Plan also outlines how the Province's Climate Action Team will recommend strategies to bridge the remaining gap to reach the Province's emissions reduction target by 2020.

Meeting the target will be a challenge, but the Province believes that by working collaboratively with all sectors and all levels of government, the challenge can be met. All of us must be part of the climate change solution.

Thank you, again, for showing your leadership by signing the Charter.

Sincerely,

Gordon Campbell
Gordon Campbell
Premier

Blair Lekstrom
Blair Lekstrom
Minister

THE BRITISH COLUMBIA CLIMATE ACTION CHARTER
BETWEEN
THE PROVINCE OF BRITISH COLUMBIA (THE PROVINCE)
AND
THE UNION OF BRITISH COLUMBIA MUNICIPALITIES (UBCM)
AND
SIGNATORY LOCAL GOVERNMENTS
(THE PARTIES)

- (1) **The Parties share the common understanding that:**
- (a) Scientific consensus has developed that increasing emissions of human caused greenhouse gases (GHG), including carbon dioxide, methane and other GHG emissions, that are released into the atmosphere are affecting the Earth's climate;
 - (b) the evidence of global warming is unequivocal and the effects of climate change are evident across British Columbia;
 - (c) reducing GHG emissions will generate environmental and health benefits for individuals, families, and communities;
 - (d) climate change and reducing GHG emissions are issues of importance to British Columbians;
 - (e) governments urgently need to implement effective measures to reduce GHG emissions and anticipate and prepare for climate change impacts;
 - (f) protecting the environment can be done in ways that promote economic prosperity; and
 - (g) it is important to take action and to work together to share best practices, to reduce GHG emissions and address the impacts of climate change.
- (2) **The Parties acknowledge that each has an important role in addressing climate change and that:**
- (a) The Province has taken action on climate change, including commitments made in the 2007 Speech from the Throne, the BC Energy Plan, and the Western Climate Initiative on climate change;
 - (b) Local Governments have taken action on climate change, including planning livable, sustainable communities, encouraging green developments and transit oriented developments, and implementing innovative infrastructure technologies including landfill gas recapture and production of clean energy; and

(c) these actions create the foundation for the Parties to be leaders in affecting climate change.

(3) This Charter acknowledges that:

- (a) The interrelationship between each Order of Government's respective jurisdictions and accountabilities with respect to communities, and activities related to and within communities, creates both a need and an opportunity to work collaboratively on climate change initiatives;
- (b) both Orders of Government have recognized a need for action, both see that the circumstances represent a Climate for Change in British Columbia, and both are responding; and
- (c) the actions of each of the Parties towards climate change will be more successful if undertaken jointly with other Parties.

(4) The Parties share the common goals of:

- (a) Fostering co-operative inter-governmental relations;
- (b) aiming to reduce GHG emissions, including both their own and those created by others;
- (c) removing legislative, regulatory, policy, or other barriers to taking action on climate change;
- (d) implementing programs, policies, or legislative actions, within their respective jurisdictions, that facilitate reduced GHG emissions, where appropriate;
- (e) encouraging communities that are complete and compact and socially responsive; and
- (f) encouraging infrastructure and a built environment that supports the economic and social needs of the community while minimizing its environmental impact.

(5) In order to contribute to reducing GHG emissions:

- (a) Signatory Local Governments agree to develop strategies and take actions to achieve the following goals:
 - (i) being carbon neutral in respect of their operations by 2012, recognizing that solid waste facilities regulated under *the Environmental Management Act* are not included in operations for the purposes of this Charter.
 - (ii) measuring and reporting on their community's GHG emissions profile; and
 - (iii) creating complete, compact, more energy efficient rural and urban communities (e.g. foster a built environment that supports a reduction in car dependency and

energy use, establish policies and processes that support fast tracking of green development projects, adopt zoning practices that encourage land use patterns that increase density and reduce sprawl.)

(b) The Province and the UBCM will support local governments in pursuing these goals, including developing options and actions for local governments to be carbon neutral in respect of their operations by 2012.

(6) The Parties agree that this commitment to working together towards reducing GHG emissions will be implemented through establishing a Joint Provincial-UBCM Green Communities Committee and Green Communities Working Groups that support that Committee, with the following purposes:

(a) To develop a range of actions that can affect climate change, including initiatives such as: assessment, taxation, zoning or other regulatory reforms or incentives to encourage land use patterns that promote increased density, smaller lot sizes, encourage mixed uses and reduced GHG emissions; development of GHG reduction targets and strategies, alternative transportation opportunities, policies and processes that support fast-tracking of green development projects, community gardens and urban forestry; and integrated transportation and land use planning;

(b) to build local government capacity to plan and implement climate change initiatives;

(c) to support local government in taking actions on becoming carbon neutral in respect of their operations by 2012, including developing a common approach to determine carbon neutrality for the purposes of this Charter, identifying carbon neutral strategies and actions appropriate for the range of communities in British Columbia and becoming reporting entities under the Climate Registry; and,

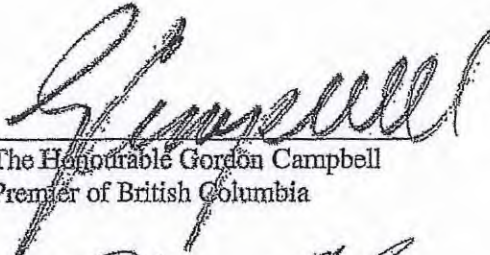
(d) to share information and explore additional opportunities to support climate change activities, through enhanced collaboration amongst the Parties, and through encouraging and promoting climate change initiatives of individuals and businesses within communities.

(7) Once a common approach to carbon neutrality is developed under section (6)(c), Signatory Local Governments will implement their commitment in 5 (a) (i).

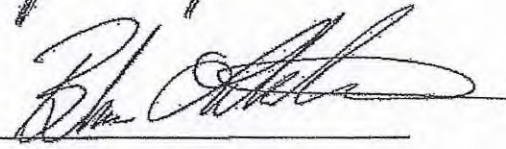
(8) To recognize and support the GHG emission reduction initiatives and the climate change goals outlined in this Charter, Signatory Local Governments are invited by the other Parties to include a statement of their initiatives and commitments as an appendix to this Charter.

(9) This Charter is not intended to be legally binding or impose legal obligations on any Party and will have no legal effect.

SIGNED on behalf of the PROVINCE OF BRITISH COLUMBIA by:


The Honourable Gordon Campbell
Premier of British Columbia

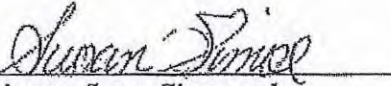
Date: September 26, 2007


Honourable Blair Lekstrom
Minister of Community Development

Date: ~~September 26, 2007~~

August 5, 2008

SIGNED on behalf of the UNION OF BRITISH COLUMBIA MUNICIPALITIES by:


Director Susan Gimse and
President of the Union of British
Columbia Municipalities

Date: September 26, 2007

SIGNED on behalf of the SIGNATORY LOCAL GOVERNMENT:

The CORPORATION OF THE CITY OF VERNON
(NAME OF LOCAL GOVERNMENT)

by:


Mayor/Chair

Date Feb 14, 2008

Appendix
GHG reduction initiatives or commitments of Signatory Local Government

Note: Local Governments that choose to become Signatories may also choose to provide a statement of their individual commitments in a customized addendum to the main body of the Charter. Below is a sample version of the proposed addendum

SAMPLE

Addendum to
The British Columbia Climate Change Action Charter

For

[Name of Local Government]

is committed to

1. Implementing existing plans

Local Governments could list here plans they have developed and are in the process of implementing; for example:

- Community energy plan
- Greenhouse gas emissions inventory
- Official Community Plan – Smart Growth
- Community Action on Energy Efficiency Initiative (CAEE)
- Partners for Climate Protection, Federation of Canadian Municipalities
- District Energy System
- Eco-Industrial Project
- Transit Oriented Development Plan
- Landfill Gas Utilization

2. Continue to pursue activities

Local Governments could list here recent projects they have implemented; for example:

- Bio-diesel fleet vehicle conversion
- E3 Fleet Program
- Greenhouse Gas Reduction Strategy
- Carbon Neutral Municipal Operations
- Organics Recovery
- Recycling and waste management plan

- Greenhouse gas local action plan
- Energy Efficient Municipal Operations
- Employee car-pooling
- Air quality planning

3. Preparing new plans, bylaws, policies, etc.

Local Governments could list here plans, bylaws, policies they are committed to develop; for example:

- Plan for being carbon neutral in respect of their operations by 2012
- Anti-idling bylaw
- Green Buildings BC for Local Governments
- Smart Growth Development Checklist
- Green Building Program – Built Green and LEED standards
- Micro-generation projects (hydro, wind power, etc)
- Sustainable Community Servicing Plan
- Green Roof Policy
- Greywater recycling policy and standards
- Pedestrian and transit friendly community design
- Local Purchasing Policy
- Streamlined Green Building Application Process



REPORT/RECOMMENDATION TO COUNCIL

SUBMITTED BY: Luana Kaleikini, EP / ESS Coordinator **DATE:** January 31, 2018

FILE: 7130-07

SUBJECT: Union of BC Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) Emergency Operations Centre (EOC) grant funding application

PURPOSE:

To receive Council authorization and support of the City of Vernon's Emergency Management Program application for UBCM CEPF EOC grant funding.

RECOMMENDATION:

THAT Council authorize the \$ 25,000 Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) Emergency Operations Centre (EOC) grant funding application as attached to the Report/Recommendation of the same title, dated January 31, 2018, and respectfully submitted by the EP/ESS Coordinator;

AND FURTHER, that Council support the proposed activities as outlined in the subject grant funding application;

AND FURTHER, that Council authorize, the EP/ESS Coordinator and the Acting Director, Fire Services to provide overall grant management.

ALTERNATIVES & IMPLICATIONS:

1. THAT Council not support the grant funding application and the proposed projects not be undertaken or purchased in 2018.

Note: This funding is one-time in nature and requires Council resolution to receive grant funding.

ANALYSIS:

A. Committee/Board Recommendations:

N/A

B. Rationale:

1. Grant funding, if approved, will augment the current EOC plans for equipment, training, validation exercises and supplies. The comprehensive four part application will address areas for improvement identified in the review of the 2017 local flooding and host community activations in Vernon.

C. Attachments:

1. UBCM CEPF EOC 2018 completed application, budget and project timeline.

D. Strategic Plan Objectives: N/A

The recommendation meets the following objectives in Council's Strategic Plan:

- *Effective Protective Services*

E. Policy (Existing/Relevance/None):

1. N/A

F. Relevant History:

1. UBCM announced funding from the Ministry of Transportation and Infrastructure in September 2017.
2. The EOC is the physical location where representatives come together during an emergency to coordinate response and recovery actions and resources, support emergency response personnel in the field, and coordinate all official communications regarding the emergency. The Province is providing \$3.8 million to purchase of equipment, and to improve training, EOC information technology infrastructure and operational functionality. This funding support will help to build local government capacity to respond to larger or catastrophic events.

G. Applicants Response:

N/A

H. Reasons for Bylaw:

N/A

I. Resources:

N/A

BUDGET IMPLICATIONS:

Prepared by:

Luana Kaleikini
Luana Kaleikini, EP / ESS Coordinator

Approved for submission to Council:

Will Pearce
Will Pearce, CAO

Date: 05.02.2018

APPROVALS		DATE	COUNCIL AGENDA INFORMATION:			
Supervisor	_____	_____	<input type="checkbox"/> Regular	Date: _____	Item # _____	
Division Manager	_____	_____	<input type="checkbox"/> In-Camera/COW	Date: _____	Item # _____	
			<input type="checkbox"/> Information Item	Date: _____	Item # _____	
			<input type="checkbox"/> Agenda Addenda	Date: _____	Item # _____	

<u>REVIEWED WITH</u>	<u>REVIEWED WITH</u>	<u>REVIEWED WITH</u>	<u>REVIEWED WITH</u> Committees
<input type="checkbox"/> Bylaw Services	<input type="checkbox"/> Environment	<input type="checkbox"/> Public Works	<input type="checkbox"/> _____
<input type="checkbox"/> Clerk	<input type="checkbox"/> Facilities	<input type="checkbox"/> Planning	<input type="checkbox"/> _____
<input type="checkbox"/> Economic Dev.	<input type="checkbox"/> Finance	<input type="checkbox"/> Engineering	<input type="checkbox"/> _____
<input type="checkbox"/> RCMP	<input type="checkbox"/> Fire	<input type="checkbox"/> Operations	<input type="checkbox"/> _____
<input type="checkbox"/> Building & Licensing	<input type="checkbox"/> GVS – Parks	<input type="checkbox"/> GVS - Water	
<input type="checkbox"/> Human Relations	<input type="checkbox"/> Utilities	<input type="checkbox"/> Recreation Services	
		<input type="checkbox"/> Other _____	

NOTE: City Administrator's comments will be provided if required as an addendum to the report

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Community Emergency Preparedness Fund
Emergency Operations Centres & Training

Phone: 250 387-4470 E-mail: cepf@ubcm.ca
 Mail: 525 Government Street, Victoria, BC, V8V 0A8

2018 APPLICATION FORM

Please complete and return this form by **February 2, 2018**. All questions are required to be answered by typing directly in this form. For detailed instructions regarding application requirements, please refer to the *2018 Emergency Operations Centres & Training Program & Application Guide*.

SECTION 1: APPLICANT INFORMATION

Applicant: City of Vernon

Date of Application: 2018-01-31

Contact Person*: Luana Kaleikini

Title: Emergency Program / ESS Coordinator

Phone: 250.550.7832

E-mail: lkaleikini@vernon.ca

* Contact person must be an authorized representative of the applying local authority or Treaty First Nation.

SECTION 2: PROJECT INFORMATION

1. NAME OF PROJECT.

Vernon EOC capacity building

2. EMERGENCY PLAN. Please describe the extent to which the proposed project will support recommendations or requirements identified in the local Emergency Plan.

Challenges gleaned from our 2017 activations and responses indicate the following:

- gaps in trained EOC team members;
- need for additional depth and subject matter experts in the EOC for extended, prolonged and multiple concurrent events;
- need for permanent location for EOC activations.

3. MASS CARE. Please describe the extent to which the proposed project will consider mass care scenarios.

The capacity building projects identified will increase the abilities of the EOC to support mass care efforts such as those supported by the City of Vernon EOC activations as a host community

in 2017 providing 2 group lodging facilities and a Reception Centre processing more than 1,000 evacuees, over 1,000 renewals and providing 500 group lodging cots in 2 facilities. The ability of the EOC to support mass care responses is key to responding to local events.

4. TRANSFERABILITY. Please describe the extent to which the proposed project will demonstrate transferability to other local governments and/or Treaty First Nations.

It is the intention of the City of Vernon Emergency Program to continue to develop become a leader in continuous practical and sustainable Emergency Management. Currently under construction and scheduled for completion in September 2018 is a dedicated EOC area at the new twinning of our arena at Kal Tire Place. With this grant funding this facility will be equipped and prepared to activate. Supported training, exercises, information and supplies will support focused and informed responses to events at any level. The intent is to advance both technology and knowledge. The best practices and challenges arising from the use of technology, training and exercises will be shared widely throughout the Province.

5. PARTNERSHIPS. Please identify any other authorities you will collaborate with on the proposed project and outline how you intend to work together.

We will continue to collaborate with other municipalities, First Nations communities and regional districts and will offer participation in any grant funded trainings and exercises with the intention of building local and regional EOC capacity. Grant funded training will permit us to extend these opportunities to EOC stakeholders, support organizations and subject matter experts.

How will a collaborative approach leverage efficiencies and be a cost effective approach to maintaining or improving EOC operations.

The ability to collectively participate in training and exercises will build a broader base for each area in the region to draw from , particularly when required to build capacity quickly. With time, as skills, training and experience develop, efficiencies will develop regionally in both program understanding and geographically accessible personnel. A well equipped EOC facility will provide training and activations available to the region.

6. PROPOSED ACTIVITIES. What specific activities will be undertaken as part of the proposed project. Please refer to Section 4 of the Program & Application Guide. *A detailed list of equipment purchases is required in your budget.*

1. Training - Two JIBC provided training sessions in addition to the EMBC sponsored training sessions provided in the region. The first is EOC Operations to further train and cross train EOC teams. The second is EOC Applied to review EOC Essentials and for participants to apply their knowledge and experience while working as a team.

2. Equipment - Purchase of one commercial 58" NEC commercial display computer to be used as electronic situation board display equipment with internet, skype and display capabilities; Purchase of three 55" - 60" LED televisions to be used for presentations, information gathering and display (cable enabled) and mapping updates and presentations; two 12.9" ipads (wifi enabled) for use in conjunction with the commercial display and television displays, or as stand alone, as required. All equipment items for permanent use in the dedicated EOC facility;

3. Supplies - Six wheeled, collapsible 60" workstation tables and thirty work station stacking chairs to enable the EOC space to remain versatile and sectionable.

4. Exercises - Three Part, one year exercise program to consist of one drill (EOC activation), one tabletop exercise (EOC activation, hazard specific). The cost of planning, design, exercises, AAR/IP related office expenses and exercise specific advertising and media are included in the costing.

7. CAPACITY BUILDING. Describe how the proposed project will increase emergency response capacity in your community.

Having a static EOC with the necessary equipment, cross trained and exercised staff, will facilitate enhanced and efficient responses. Capacity will be enhanced through training (expanding knowledge), exercises (applying the knowledge and working as a team) supplies (having the right tools) and information systems / technology (timely and effective communication and information).

8. EVALUATION. How will the project be evaluated?

Survey feedback, feedback through exercise participant and observer evaluations, documentation of best practices and challenges in meeting objectives, and after action reviews and the resulting improvement plans.

SECTION 3: REQUIRED APPLICATION MATERIALS

Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application:

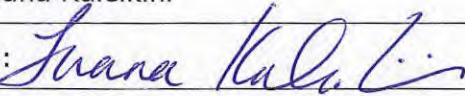
- Local government Council or Board resolution, or First Nation Band Council resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
- Detailed budget for the proposed project. Include a breakdown of desired equipment to be purchased, work activities, training activities, and other considerations or comments. The budget must also clearly identify the Community Emergency Preparedness Fund funding request, applicant contribution, and/or other grant funding.

SECTION 4: SIGNATURE (To be signed by Local Government or First Nation Applicant)

I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the proposed project is within our local authority's jurisdiction (or appropriate approvals are in place).

Name: Luana Kaleikini

Title: Emergency Program / ESS Coordinator

Signature: 

Date: 2018-01-31

All applications should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

City of Vernon EOC Program

January 31, 2018

UBCM Community Emergency Preparedness Fund EOC grant funding application budget

Below is a detailed budget for the proposed project associated with the accompanying EOC application.

PLEASE NOTE: The requested Local Government resolution indicating support for the current proposed activities and willingness to provide overall grant management will go before council in February 2018. This resolution will be forwarded to UBCM to cepf@ubcm.ca immediately upon receipt.

PROJECT EXPENSES

TRAINING	AMOUNT
EOC Applied (24 participants)	\$3,080.00
EOC Operations (24 participants)	\$3,080.00
Total	\$6,160.00

EQUIPMENT	AMOUNT
NEC 58" commercial display including articulating mounts, power bar, HDMI	\$2,341.00
Three 55"- 60" television displays including articulating mounts, power bars and HDMI cables	\$3,789.00
Two 12.9" ipads (wifi enabled) including otter boxes and bluetooth keyboards	\$2,860.00
Total	\$8,990.00

SUPPLIES	AMOUNT
Wheeled and collapsible workstation tables (6)	\$1,500.00
Work station stacking chairs (30)	\$2,550.00
Total	\$4,050.00

EXERCISES	AMOUNT
Table top and functional exercise planning and design	\$2,000.00
Conduct exercises, after action reviews	\$2,000.00
Collate results, assemble and distribute After Action Review and Improvement Plan	\$800.00
Miscellaneous office expenses (photocopying, supplies)	\$750.00
Advertising and media	\$250.00
Total	\$5,800.00

PROJECT EXPENSES SUMMARY	TOTALS
TRAINING	\$6,160.00

EQUIPMENT	\$8,990.00
SUPPLIES	\$4,050.00
EXERCISES	\$5,800.00
Total UBCM CEPF EOC grant funding request	\$25,000.00

Vernon EOC Capacity building

Project Timeline

February 2018

- UBCM CEPF EOC application deadline

April 2018

- Award of grant funding

September 2018

- Purchase of ipads and display equipment for newly built EOC
- Purchase of tables and chairs for newly built EOC

October 2018

- EOC drill

November 2018

- EOC Operations training

January 2019

- EOC Applied training
- Functional exercise planning group meeting

February 2019

- Tabletop Exercise, AAR/IP
- Functional exercise planning group meeting

March 2019

- Functional exercise planning group meeting

April 2019

- Functional Exercise



THE CORPORATION OF THE CITY OF VERNON REPORT TO COUNCIL

ORIGINAL

SUBMITTED BY: Mathew Keast
Municipal Technician III &
Ed Stranks, Manager, Engineering
Development Services

COUNCIL MEETING: REG COW I/C
COUNCIL MEETING DATE: February 13, 2018
REPORT DATE: February 1, 2018
FILE: 3900-02

SUBJECT: **AMENDMENT OF BYLAW NOTICE ENFORCEMENT BYLAW #5250 AND MUNICIPAL TICKETING INFORMATION SYSTEM BYLAW #5300**

PURPOSE:

To propose amendments to Bylaw Notice Enforcement Bylaw #5250 and Municipal Ticketing Information System Bylaw #5300 to be consistent with pending amendments to Soil Removal and Deposition Bylaw #5259.

RECOMMENDATION:

THAT Council support the proposed amendments to Bylaw Notice Enforcement Bylaw #5250 and Municipal Ticketing Information System Bylaw #5300 as shown in red in the report titled "Amendment of Bylaw Notice Enforcement Bylaw #5250 and Municipal Ticketing Information System Bylaw #5300" dated February 1, 2018 by the Municipal Technician III and the Manager, Engineering Development Services.

ALTERNATIVES & IMPLICATIONS:

1. THAT Council not support the proposed amendments to Bylaw Notice Enforcement Bylaw #5250 and Municipal Ticketing Information System Bylaw #5300.

Note: This would result in limiting the ability to ticket specific offences consistent with the pending amendments to Soil Removal and Deposition Bylaw #5259.

ANALYSIS:

A. Committee Recommendations:

N/A

B. Rationale:

1. At its Regular Meeting of January 22, 2018, Council supported proposed amendments to Soil Removal and Deposition Bylaw #5259. Amendments, including renumbering of sections of Bylaw #5259, result in some of the specific ticketing items in Bylaw Notice Enforcement Bylaw #5250 and Municipal Ticketing Information System Bylaw #5300 not correctly referencing Bylaw #5259. Amendments proposed in this report address this and provide consistency with amended Bylaw #5259 once adopted. Reference to the Bylaw Officer was changed to Director or designate to be consistent with Bylaw #5259.

2. Proposed amendments to Bylaw Notice Enforcement Bylaw #5250 are shown in red below:

Soil Removal and Deposition Bylaw						
5259	4.1	Deposit/Remove Soil - No Permit	\$250.00	\$150.00	\$300.00	YES
5259	4.4	Deposit /Remove Soil - Riparian No Permit	\$250.00	\$150.00	\$300.00	YES
5259	4.5	Deposit Waste	\$250.00	\$150.00	\$300.00	YES
5259	4.6	Deposit /Remove Soil – No Approval ALR	\$250.00	\$150.00	\$300.00	YES
5259	6.4(a) 6.6(b)	Cause damage without repair	\$250.00	\$150.00	\$300.00	YES
5259	6.4(b) 6.6(c)	Obstruct drainage facility/ natural watercourse	\$250.00	\$150.00	\$300.00	YES
5259	6.4(e) 6.6(d)	Encroach upon, undermine or physically damage property	\$250.00	\$150.00	\$300.00	YES
5259	6.4(d) 6.6(e)	Alter/divert Natural Watercourse	\$250.00	\$150.00	\$300.00	YES
5259	6.4(e) 6.6(f)	Deposit/Remove Soil - Slope exceeding 3:1	\$250.00	\$150.00	\$300.00	YES
5259	6.4(f)	Adversely Affect/Alter Appearance Adjacent Property /Surrounding area	\$250.00	\$150.00	\$300.00	YES
5259	6.4(g) 6.6(g)	Change elevation more than 1.2 metres – Adjacent Property	\$250.00	\$150.00	\$300.00	YES
5259	7.2 8.2	Obstruct Director or Designate Bylaw Enforcement Officer	\$500.00	\$500.00	\$500.00	NO
5259	7.4 8.4	Failure to Cease Activities	\$250.00	\$150.00	\$300.00	NO

3. Proposed amendments to Municipal Ticketing Information Bylaw #5300 are shown in red below:

Soil Removal and Deposition Bylaw				
5259	4.1	Deposit /Remove Soil – No Permit	\$500.00	\$475.00
5259	4.4	Deposit /Remove Soil - Riparian No Permit	\$500.00	\$475.00
5259	4.5	Deposit Waste	\$500.00	\$475.00
5259	4.6	Deposit /Remove Soil – No Approval ALR	\$500.00	\$475.00
5259	6.4(a) 6.6(b)	Cause damage without repair	\$500.00	\$475.00
5259	6.4(b) 6.6(c)	Obstruct drainage facility /natural watercourse	\$500.00	\$475.00
5259	6.4(e) 6.6(d)	Encroach upon, undermine or physically damage property	\$500.00	\$475.00
5259	6.4(d) 6.6(e)	Alter/Divert Natural Watercourse	\$500.00	\$475.00
5259	6.4(e) 6.6(f)	Deposit/Remove Soil - Slope exceeding 3:1	\$500.00	\$475.00
5259	6.4(f)	Adversely Affect/Alter Appearance Adjacent Property /Surrounding Area	\$500.00	\$475.00
5259	6.4(g) 6.6(g)	Change elevation more than 1.2 metres – Adjacent Property	\$500.00	\$475.00
5259	7.2 8.2	Obstruct Director or Designate Bylaw Enforcement Officer	\$1000.00	\$1000.00
5259	7.4 8.4	Failure to Cease Activities	\$500.00	\$475.00

C. Attachments:

N/A

D. Council's Strategic Plan 2015 – 2018 Goals/Deliverables:

The subject amendment of Bylaw Notice Enforcement Bylaw #5250 and Municipal Ticketing Information System Bylaw #5300 involves the following deliverable in Council's Strategic Plan 2015 – 2018:

- Report to Council with proposed amendments for the Soil Removal and Deposition Bylaw

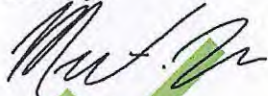
E. Relevant Policy/Bylaws/Resolutions:

1. Bylaw Notice Enforcement Bylaw #5250 and Municipal Ticketing Information System Bylaw #5300 define specific offences relative to several bylaws including Soil Removal and Deposition Bylaw #5259 and the associated penalties and fines for each type of offence.

BUDGET/RESOURCE IMPLICATIONS:

N/A

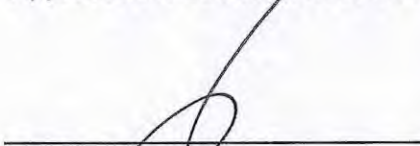
Prepared by:



Mathew Keast
Municipal Technician III
Feb 5 2018 10:08 AM DocuSign

Mathew Keast, Municipal Technician III

Approved for submission to Council:



Will Pearce, CAO

Date: 05.02.2018



Ed Stranks
Manager Engineering Development Services
Feb 5 2018 1:58 PM DocuSign

Ed Stranks, Manager Engineering Development Services



Kim Flick
Director, Community Infrastructure and Development
Feb 5 2018 2:14 PM DocuSign

Kim Flick,
Director, Community Infrastructure and Development

REVIEWED WITH

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| <input checked="" type="checkbox"/> Bylaw Compliance | <input type="checkbox"/> Public Works/Airport | <input type="checkbox"/> Long Range Planning & Sustainability |
| <input type="checkbox"/> Real Estate | <input type="checkbox"/> Facilities | <input type="checkbox"/> Building & Licensing |

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<input type="checkbox"/> Human Resources	<input type="checkbox"/> Parks	<input type="checkbox"/> Transportation
<input type="checkbox"/> Financial Services		<input type="checkbox"/> Economic Development & Tourism
<input type="checkbox"/> COMMITTEE:		
<input type="checkbox"/> OTHER: Legal Review		

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THE CORPORATION OF THE CITY OF VERNON REPORT TO COUNCIL

SUBMITTED BY: Cleo Corbett,
Long Range Planner

COUNCIL MEETING: REG COW I/C
COUNCIL MEETING DATE: February 13, 2018
REPORT DATE: January 31, 2018
FILE: OCP00072

SUBJECT: OFFICIAL COMMUNITY PLAN AMENDMENT APPLICATION FOR 5902 PLEASANT VALLEY ROAD

PURPOSE:

To present the application to amend the Official Community Plan land use designation for the property located at 5902 Pleasant Valley Road from the Residential – Regional District of North Okanagan Electoral Areas B & C Official Community Plan land use designation to Residential – Medium Density.

RECOMMENDATION:

THAT Council NOT support the application to amend the Official Community Plan land use designation for Lot 4, Section 11, Township 8, ODYD, Plan 4165 (5902 Pleasant Valley Road) from the Residential – Regional District of North Okanagan Electoral Areas B & C Official Community Plan land use designation to Residential – Medium Density;

AND FURTHER that Council support amending the Official Community Plan land use designation for Lot 4, Section 11, Township 8, ODYD, Plan 4165 (5902 Pleasant Valley Road) from the Residential – Regional District of North Okanagan Electoral Areas B & C Official Community Plan land use designation to Residential – Low Density and to include the subject property within Development District #2 – Neighbourhood District and Development Permit Area #2 subject to:

1. Dedication of a 3 metre road right of way along the southern most boundary of the property for emergency access, a walkway connection and drainage works; and
2. That prior to any construction on the site, an Archeological Impact Assessment be conducted on the lower south east half of the property as outlined in Figure 2 in the report titled "Official Community Plan Amendment Application for 5902 Pleasant Valley Road" and dated January 31, 2018 from the Long Range Planner.

ALTERNATIVES & IMPLICATIONS:

1. THAT Council NOT support the application to amend the OCP land use designation for Lot 4, Section 11, Township 8, ODYD, Plan 4165 (5902 Pleasant Valley Road) from the Residential – Regional District of North Okanagan Electoral Areas B & C Official Community Plan land use designation to Residential – Medium Density;

AND FURTHER, that Council support amending the OCP land use designation for Lot 4, Section 11, Township 8, ODYD, Plan 4165 (5902 Pleasant Valley Road) from the Residential – Regional District of North Okanagan Electoral Areas B & C Official Community Plan land use designation to Residential – Low Density and to include the subject property within Development District #2 – Neighbourhood District and Development Permit Area #2 subject to:

1. Dedication of a 3 metre road right of way along the southern most boundary of the property for emergency access, a walkway connection and drainage works;

2. That prior to any construction on the site, an Archeological Impact Assessment be conducted on the lower south east half of the property as outlined in Figure 2 in the report titled "Official Community Plan Amendment Application for 5902 Pleasant Valley Road" and dated January 31, 2018 from the Long Range Planner; and
3. *Conditions as cited by Council.*

Note: The implications are dependent on the conditions as may be cited by Council.

2. THAT Council NOT support the application to amend the OCP land use designation for Lot 4, Section 11, Township 8, ODYD, Plan 4165 (5902 Pleasant Valley Road) from the Residential – Regional District of North Okanagan Electoral Areas B & C Official Community Plan land use designation to Residential – Medium Density.

Note: Council may choose to reject the application as presented. The property would then retain the existing OCP Land Use designation and zoning.

ANALYSIS:

A. Committee Recommendations:

At its meeting of January 23, 2018, the Advisory Planning Committee passed the following resolution:

"THAT the Advisory Planning Committee recommends that Council NOT support the application to amend the OCP land use designation for Lot 4, Section 11, Township 8, ODYD, Plan 4165 (5902 Pleasant Valley Road) from the Residential – Regional District of North Okanagan Electoral Areas B & C Official Community Plan land use designation to Residential – Medium Density;

AND FURTHER that the Advisory Planning Committee recommends that Council support amending the OCP land use designation for Lot 4, Section 11, Township 8, ODYD, Plan 4165 (5902 Pleasant Valley Road) from the Residential – Regional District of North Okanagan Electoral Areas B & C Official Community Plan land use designation to Residential – Low Density and to include the subject property within Development District #2 – Neighbourhood District and Development Permit Area #2 subject to:

1. Dedication of a 3 metre road right of way along the southern most boundary of the property for emergency access, a walkway connection and for drainage works;
2. That prior to any construction on the site, an Archeological Impact Assessment be conducted on the lower south east half of the property as outlined in Figure 3."

Rationale:

1. The subject property, located at 5902 Pleasant Valley Road (Figure 1 and Attachment 1), is 0.778 ha (1.9 acres) and was brought into the City through a boundary extension process in 2014. As such, the subject property is designated Residential in the Electoral Areas B & C Official Community Plan and has the R1 – Residential Single Family zoning district from RDNO Zoning Bylaw #1888.



Figure 1 – Subject Property Location

2. The subject Official Community Plan (OCP) Amendment Application #00072 provides a development concept for a 25 unit multiple family development (Attachment 2). The proposal consists of duplex and four-plex buildings and one single family dwelling unit. The proposed density equates to 32 units per hectare (13 units per acre) which falls within the policy provisions of the Residential – Medium Density designation. Following the review of the application, Administration recommends a Residential – Low Density land use designation, subject to conditions, because of the access and drainage considerations outlined below.

3. The subject property has an existing physical and legal access from Pleasant Valley Road. Currently, adequate access is not provided to the site from 58th Avenue to the west, either physically or legally, where the recently improved 58th Avenue cul-de-sac is. Adequate safe access to the subject property is required to facilitate any moderate increase in density due to the slope and projected grade of the existing access from Pleasant Valley Road. Development on the site would integrate with and be more complementary to the recent and expected development on the surrounding properties if access was provided from the west. This approach would also be more consistent with the vision identified for the area in the North Vernon Neighbourhood Plan.

4. Stormwater management considerations in the area, cited in a 1991 UMA Silver Star Storm Drainage Study and observed in recent storm events, have identified existing drainage routes through and adjacent to the subject property. Examination of estimated flows, drainage works and required statutory rights of way would need to be provided to support any increased density on the property. Additional measures are anticipated in the area as development proceeds to manage runoff from the BX area and Pleasant Valley Road drainage catchment area to BX Creek. Overland drainage improvements and construction of a walkway are planned in 2018 in the existing right of way along the southern property boundary as a development condition on the neighbouring Parkwood development at 1800 58th Avenue. To ensure adequate width for storm and walkway improvements, additional right of way dedication is recommended.

5. The grade of the panhandle portion of the lot extending up to Pleasant Valley Road and the stormwater management considerations form the basis of the recommended OCP Amendment condition for a road right of way dedication to be granted along the south property line. There is an existing 4.88 metre road right of way along the southern property boundary in between the subject property and the new Regency development at 1800 58th Avenue. An emergency access, walkway connection and storm works are planned for the right of way. Additional land is desired to widen the right of way to address the slope of the planned emergency access and walkway connection to Pleasant Valley Road and to increase the capacity of the drainage improvements.

6. During the application review and referral process, the subject property was identified as having a high archeological potential. An Archeological Overview Assessment was requested as part of the OCP amendment process. Results from the AOA recommend that an Archeological Impact Assessment be conducted prior to any construction on the western portion of the property as identified in Figure 2



Figure 2 – High Archeological Potential

7. As per Council's OCP Amendment Applications Policy, public consultation was conducted on the proposed application at a public open house and on Engage Vernon (engagevernon.ca). Two comments were received and can be found on Attachment 3. One comment received was generally in support of the proposed application and one was opposed. Given the public feedback, and that the site is close to commercial development and community amenities, the Residential – Low Density designation recommended is a compromise that allows for development that addresses some of the existing site constraints.
8. The property is currently subject to the provisions in the R1 – Residential Single Family zoning district in Regional District of North Okanagan Zoning Bylaw No.1888, 2003. Any change in density and use on the subject property would need to be supported through a rezoning application process. Development on the subject property may be subject to latecomer fees related to services and access depending on the timing of development, access location and servicing required. The land owner has been encouraged to coordinate options with neighbouring property owners. Should any development applications be received on adjacent lands, access and servicing considerations for the subject property, as necessary, would be explored at that time.

B. Attachments:

- Attachment 1 – Subject Property Location Map
- Attachment 2 – Conceptual Site Plan
- Attachment 3 – Public Consultation Feedback
- Attachment 4 – OCP Land Use Map

C. Council's Strategic Plan 2015 – 2018 Goals/Deliverables:

The subject application involves the following objectives in Council's Strategic Plan 2015 – 2018:

- Support sustainable neighbourhoods by implementing neighbourhood plans and the OCP
- Develop public engagement protocols to increase public (and youth) engagement (webtools, surveys, social media, resident feedback, etc.)

D. Relevant Policy/Bylaws/Resolutions:

1. The Local Government Act specifies that Council should provide one or more opportunities it considers appropriate for consultation during the review of an OCP amendment. Should the proposed Bylaw Amendment be supported, and following a possible First Reading, consideration must be given to the City of Vernon Financial Plan and the RDNO Waste Management Plan. The proposed OCP amendment, as recommended, is not expected to have any impacts on the aforementioned plans.

2. At its Regular Meeting of May 23, 2017, Council passed the following resolution:

“THAT Council authorize Administration to consult the public in accordance with the Official Community Plan (OCP) Amendment Applications Policy regarding OCP Amendment Application 00072: an application to amend the OCP land use designation for Lot 4, Section 11, Township 8, ODYD, Plan 4165 (5902 Pleasant Valley Road) from the Residential – Regional District of North Okanagan Electoral Areas B & C Official Community Plan land use designation to Residential – Medium Density and to include the subject property within Development District #2 – Neighbourhood District and Development Permit Area #2 as outlined in the report titled “Public Consultation regarding OCP Amendment Application for 5902 Pleasant Valley Road” and dated May 11, 2017 from the Long Range Planner.”

3. The subject property is adjacent to the North Vernon Neighbourhood Plan area. The Plan references surrounding properties that were previously outside the city boundary and has been referenced in the application review.

4. The OCP has the following applicable policies related to the subject application:

7.3 Support the development of the City Centre District, neighbourhood centres and designated multiple family areas to the densities outlined in the OCP to build compact, complete neighbourhood areas within the community and to achieve the maximum use of municipal infrastructure.

10.5 Require development to design and construct all offsite infrastructure including roads, water, wastewater and storm systems with consideration for life cycle costs, sustainability and maintenance.

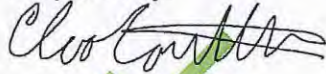
The OCP also identifies the following **maximum** densities and associated housing forms for the Low and Medium Density Residential land use designations:

- Low Density Residential: 30 units per hectare (12 units per acre) – includes single family, semi detached and rowhouses
- Medium Density Residential: 110 units per hectare (44.5 units per acre) – includes townhouses and low rise apartments

BUDGET/RESOURCE IMPLICATIONS:

Staff resources for the coordination of the public consultation and public hearing, and associated advertising costs, all of which are provided for in the development application fees and the City's Financial Plan.

Prepared by:



Cleo Corbett
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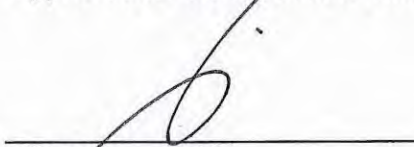
Cleo Corbett
Long Range Planner



Kim Flick
Feb 2 2018 8:22 AM DocuSign

Kim Flick
Director, Community Infrastructure and Development

Approved for submission to Council:

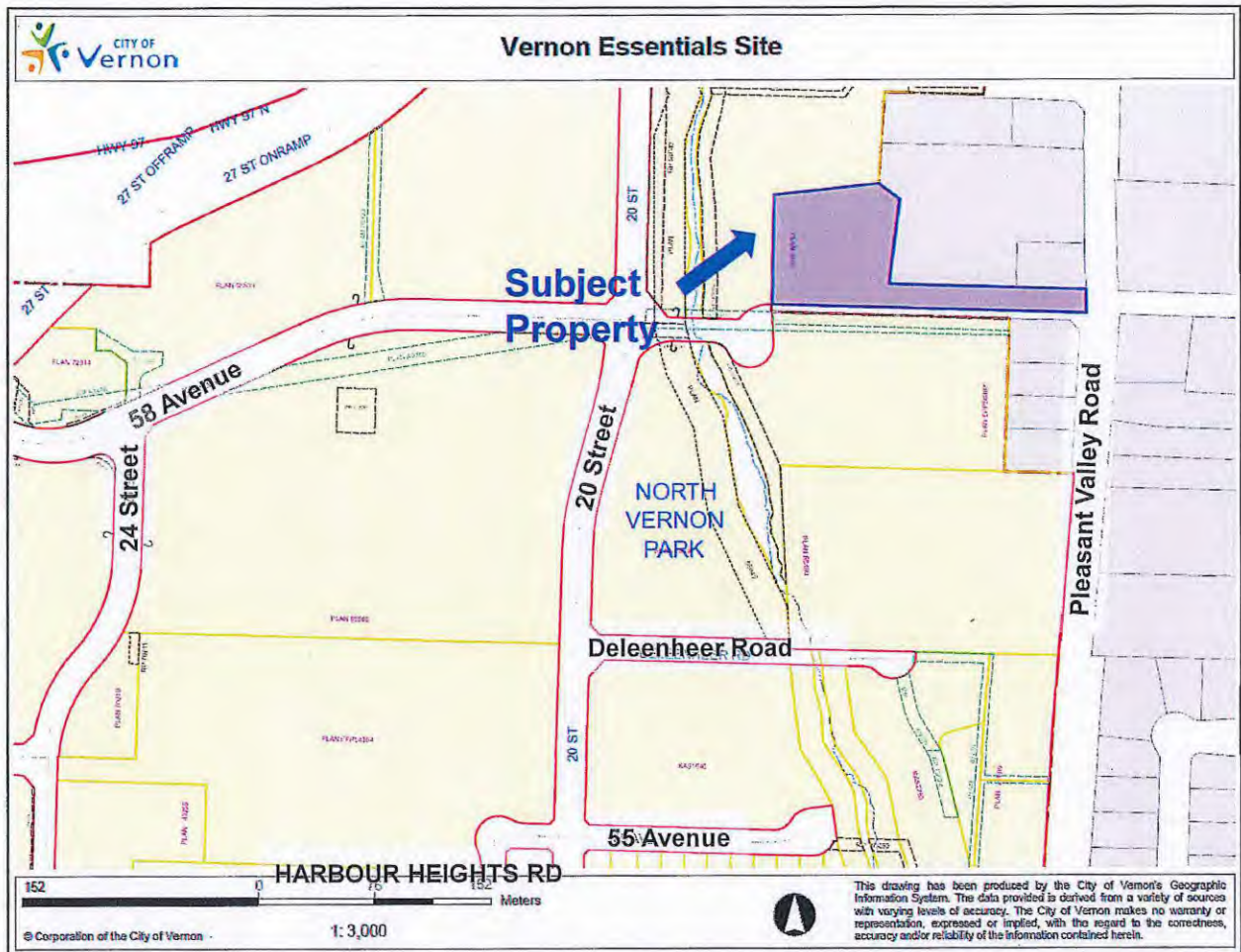


Will Pearce, CAO

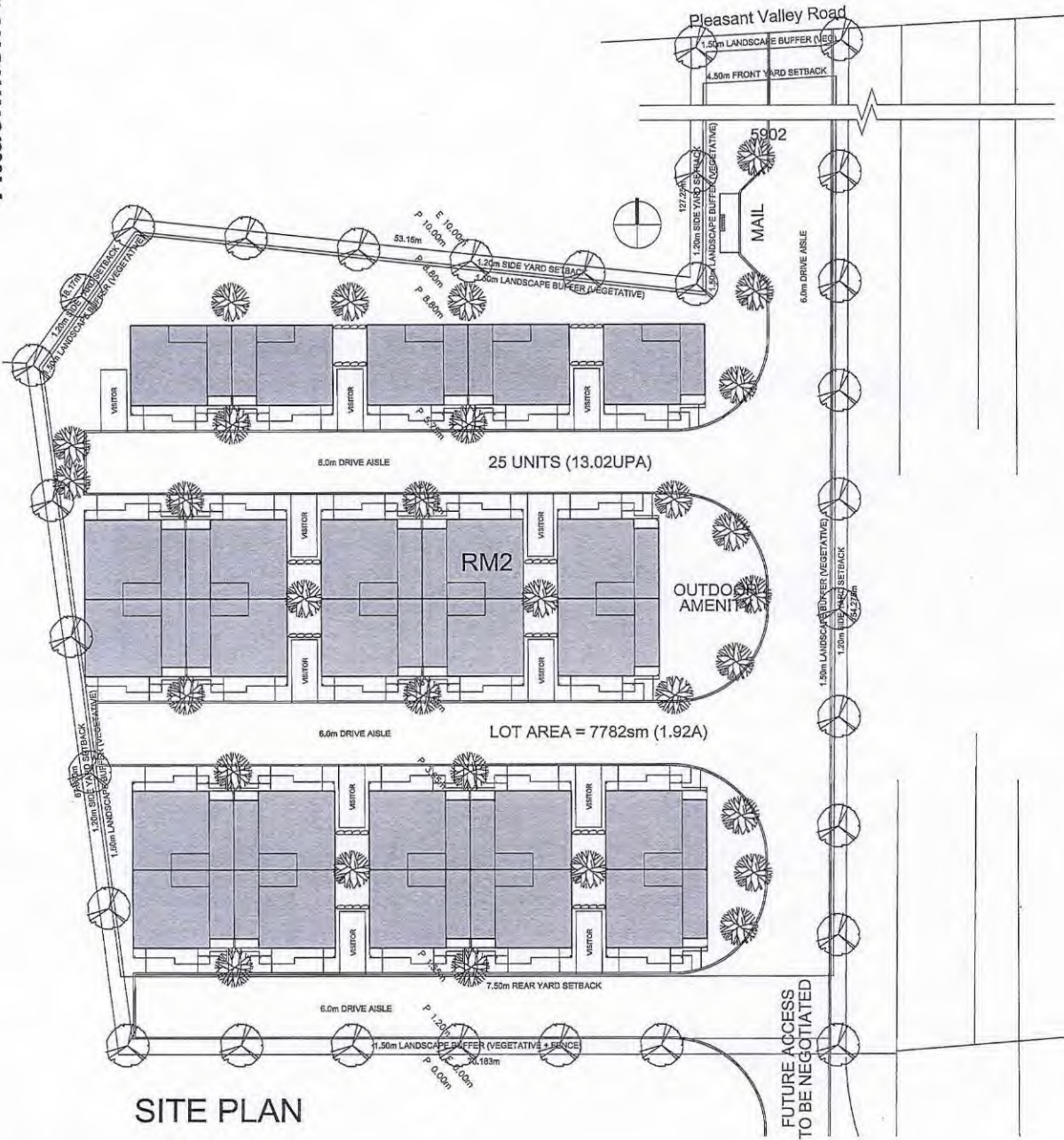
Date: 05.02.2018

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| <input type="checkbox"/> Human Resources | <input type="checkbox"/> Parks | <input checked="" type="checkbox"/> Transportation |
| <input type="checkbox"/> Financial Services | | <input type="checkbox"/> Economic Development & Tourism |
| <input checked="" type="checkbox"/> COMMITTEE: APC (Jan.23/18) | | |
| <input type="checkbox"/> OTHER: | | |



Location Map



SITE PLAN

LEGAL DESCRIPTION

Lot 4, Sec 11, TWP 8, ODYD, Plan KAP4165

CIVIC ADDRESSES

5902 Pleasant Valley Road, Vernon, B.C.

ZONING

Existing Zoning: R1 NORD
 Proposed Zoning: RM2 - Multiple Housing Residential
 Existing OCP Designation: NORD-Res
 Proposed OCP Designation: RMD - Residential Medium Density

PRIMARY USES

Allowable Use: Apartment Housing, Care Centre (major), Duplex Housing, Four-plex Housing, Group Home (major), Row Housing, Semi-detached Housing, Seniors Assisted Housing, Seniors Housing, Seniors Supportive Housing, Single Detached Housing, Three-plex Housing
 Proposed Use: Detached, Duplex, Four-plex Housing

ITEM	PERMITTED	PROVIDED
HEIGHT	10.0m or 2.5 Storeys	10.0m max (2.5 Storeys)
LOT AREA (net)	900sm (min) - Subdivision	7782sm (1.92A)
LOT FRONTAGE (net)	18.0m (min) - Subdivision	—
DENSITY	30.50 Units/Gross Acre	13.02 Units/Gross Acre
SITE COVERAGE	50%	27%
SITE COVERAGE IMPERMEABLE	55%	66% *
SETBACKS		
FRONT YARD	4.5m	131.7m
SIDE YARD	1.2m	1.6m
SIDE YARD	1.2m	13.3m
REAR YARD	7.5m	8.7m
LANDSCAPE BUFFERS		
FRONTSIDE YARD	1.5m (Vegetative)	1.5m (Vegetative)
REAR YARD	1.5m (Vegetative + Fence)	1.5m (Vag + Fence)
UNIT WIDTH (MIN)		
	6.50m	9.75m
PRIVATE OPEN SPACE (MIN)		
	15.0sm/Unit = 375sm	375sm (MIN)

SITE COVERAGE

TOTAL BUILDING COVERAGE	2120sm
LOT AREA (net):	7782sm
SITE COVERAGE RATIO: (2120sm/7782sm)	27%

SITE COVERAGE IMPERMEABLE

TOTAL BUILDING AND PAVING COVERAGE	5120sm
LOT AREA (net):	7782sm
SITE COVERAGE RATIO: (5120sm/7782sm)	66% *
* PERMEABLE PAVING (840sm) TO MEET 55% MAX COVERAGE	

PARKING

TYPE OF UNIT	STALLS REQUIRED	STALLS PROVIDED
THREE BEDROOM RESIDENTIAL UNIT	2.0/Unit = 50 Stalls	50 Stalls
VISITOR	1/7 Units = 4 Stalls	11 Stalls
TOTAL PARKING	54 Stalls	61 Stalls

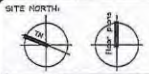
PARKING - BICYCLE

TYPE OF UNIT	STALLS REQUIRED	STALLS PROVIDED
CLASS II UNIT	0.5/Unit = 13 Stalls	1.0/Unit = 25 Stalls
CLASS III UNIT	0.25/Unit = 6 Stalls	(Garage Parking)
TOTAL PARKING	19 Stalls	25 Stalls



p. 250.593.6776
 d.dwell@shaw.ca

email:
 Dwell Design Studio
 6537 Canoe Drive
 Vernon, BC, V1H 1W6



GENERAL CONDITIONS:
 Check and verify all critical details and dimensions prior to the start of construction and confirm the office of any clarification or request. Vertical dimensions will always take precedence over related dimensions.
 This drawing must be read in conjunction with all drawings & specifications for this project including, but not limited to, engineering, geotechnical, and other related drawings. Costs to rework items which are not completed before implementation are the sole responsibility of the Contractor.

DATE:	ISSUED FOR:

PROJECT TITLE:

**Montgomery/
 James
 OCP
 Amendment**
 5902 Pleasant Valley Road
 Vernon, BC

SHEET TITLE:

**Site Plan
 Zoning Chart**

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Job No: 2017-101
 Date: Mar 29, 2017
 Scale: 1/8" = 1'-0"
 Drawn: DC
 Checked: DC
 SHEET NUMBER:

A-101
 OF

Comment from June 15, 2017 Public Open House:

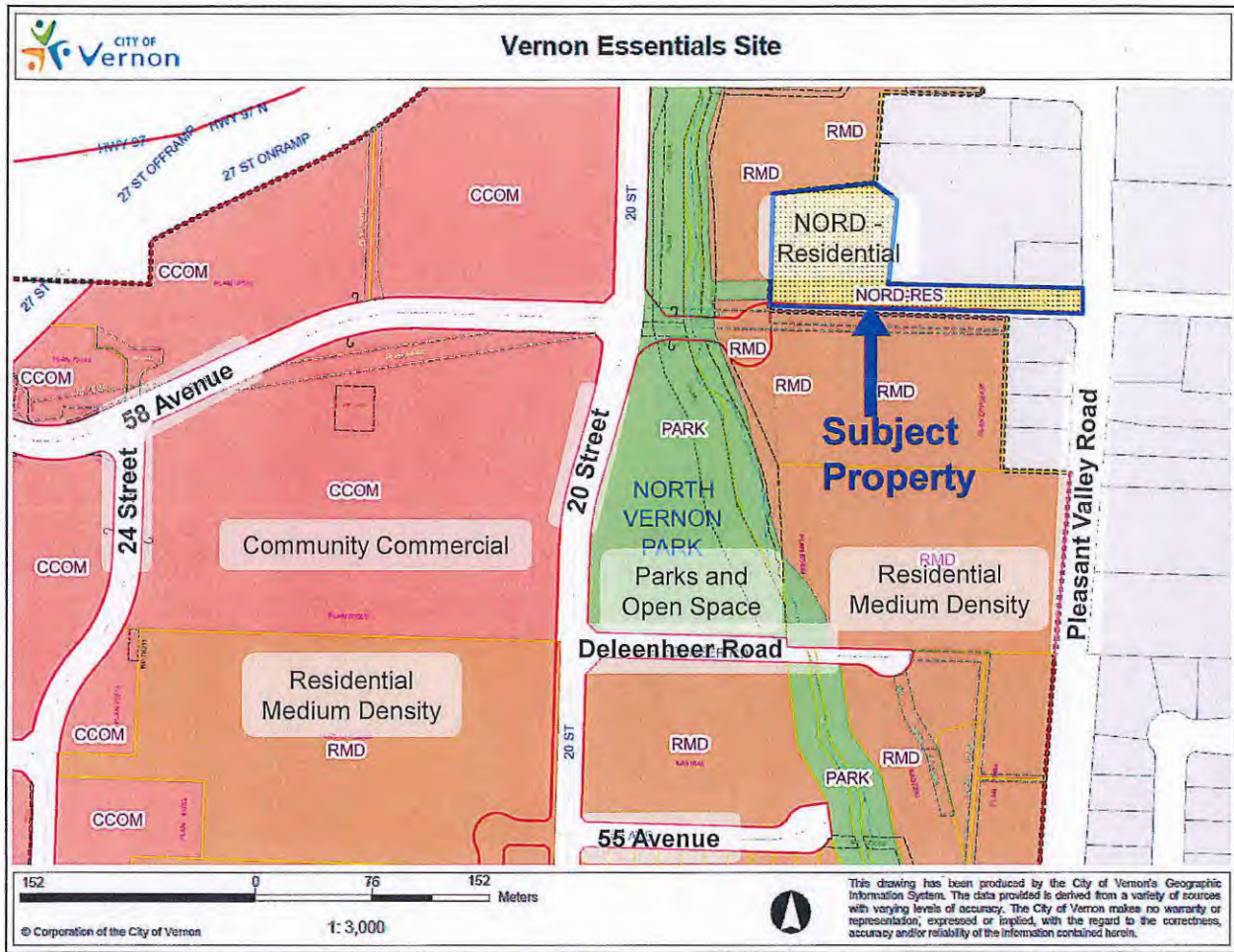
What do you think of the proposed OCP Amendment to change the land use designation from low density residential to medium density residential on the property located at 5902 Pleasant Valley Road?

Comments:

This project seems agreeable in all aspects incl. smart growth strategy. Future public transit and River Road access should create positive impact for many people in the area.

Comment from Engage Vernon:

I am opposed this idea for several reasons. The first is that there is BX creek running down in this area and there has already been new growth in apartments. I think time must be taken to see what affect the development now is going to have on the area, as this is sensitive area and a walking area used by many. The second is that many just want to build in this area because 20th street is going to go through to Stickle road and ease and convenience of having living in this area. The third is that I do not see anything in the plan to ensure that affordable and /or low cost housing will included and deemed for the length of the building. What is the developer willing to do long term (not give money to) but take on and support to ensure the use and lifestyle of the area is guaranteed for those that want a natural area to live and walk in.



OCP Designation

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5651

A bylaw to amend the City of Vernon
Zoning Bylaw Number 5000

WHEREAS the Council of The Corporation of the City of Vernon has determined to amend the City of Vernon Zoning Bylaw Number 5000;

AND WHEREAS all persons who might be affected by this amendment bylaw have, before the passage thereof, been afforded an opportunity to be heard on the matters herein before the said Council, in accordance with the provisions of Section 464 of the *Local Government Act*, and all amendments thereto;

NOW THEREFORE the Council of The Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the **"4010 31st Street Rezoning Amendment Bylaw Number 5651, 2017"**.
2. Pursuant to the Official Zoning Map, Schedule "A" attached to and forming part of Bylaw Number 5000, is hereby amended as follows:

That the following legally described lands be rezoned from **"R2 – Large Lot Residential"** to **"RH1 – Low Rise Apartment Residential"**.

Legal Description:

**LOT 13, PLAN 1257, SECTION 3, TOWNSHIP 8, ODYD
4010 31st Street**

and by changing the Zoning Map accordingly, all in accordance with the bolded area as shown on Schedule "A" attached to and forming part of this bylaw.

BYLAW NUMBER 5651

3. Zoning Bylaw Number 5000 is hereby ratified and confirmed in every other respect.

READ A FIRST TIME this 10th day of October, 2017

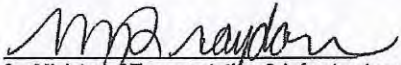
READ A SECOND TIME this 10th day of October, 2017

PUBLIC HEARING held this 14th day of November, 2017

READ A THIRD TIME this 14th day of November, 2017

Approved pursuant to section 52(3)(a) of the *Transportation Act* this

20 day of November, 2017



for Minister of Transportation & Infrastructure
BYLAW 5651

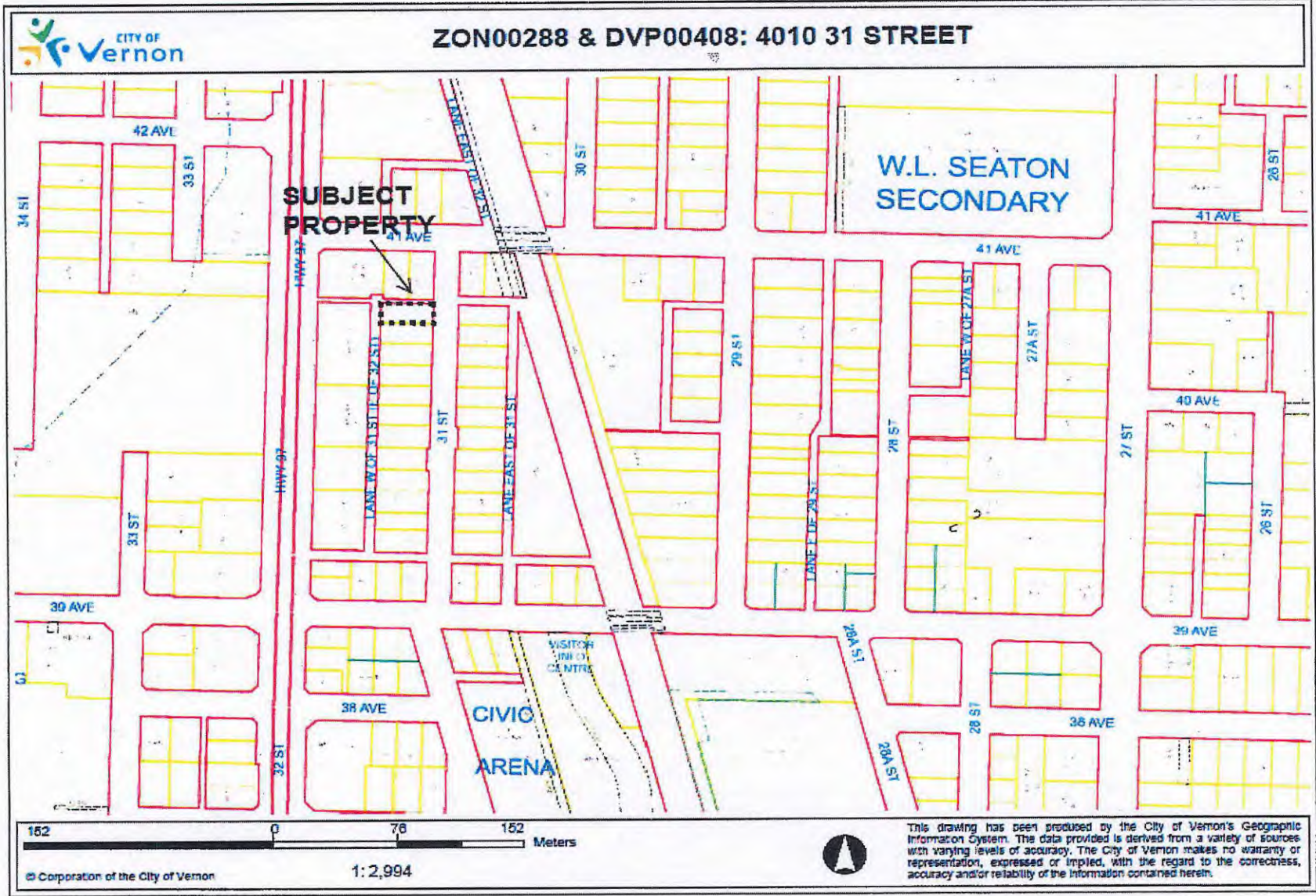
ADOPTED this day of , 2017.

Mayor:

Corporate Officer:

SCHEDULE 'A'

Attached to and Forming Part of Bylaw 5651
"4010 31st Street Rezoning Amendment Bylaw Number 5651, 2017"





THE CORPORATION OF THE CITY OF VERNON

INTERNAL M E M O R A N D U M

TO: W. Pearce, CAO **FILE:** ZON00288
DVP00408

PC: K. Flick, Director, Community Infrastructure and Development **DATE:** February 5, 2018
P. Bridal, Director, Corporate Services

FROM: R. Nuriel, Economic Development Planner

SUBJECT: **4010 – 31st Street Rezoning Amendment Bylaw #5651, 2017 and Development Variance Permit Application #DVP00408**

At its Regular Meeting of October 10, 2017, Council passed the following resolution:

“THAT Council **support** the application to rezone Lot 13, Plan 1257, Sec 3, Tp 8, ODYD (4010 – 31st Street) from R2 – Large Lot Residential to RH1 – Low Rise Apartment Residential, in order to construct a 2.5 storey tri-plex building, subject to the following:

- a) The owner is to dedicate road right-of-way widening of approximately 1.63m along the 31st Street frontage and a 3.0m by 3.0m corner cut-off at the northwest corner of the property; and
- b) The owner is to enter into a Works Contribution Agreement for off-site works fronting the subject property.

AND FURTHER, that Council **support** Development Variance Permit Application #DVP00408 to vary the following section of Zoning Bylaw #5000 in order to construct a 2.5 storey tri-plex building on the property described as Lot 13, Plan 1257, Sec 3, Tp 8, ODYD (4010 – 31st Street):

- a) To vary the minimum side yard setback on the south property line from 4.5m to 1.5m (Sec. 9.12.5); and
- b) To vary the minimum side yard setback on the north property line from 4.5m to 2.5m (Sec. 9.12.5).

AND FURTHER, that Council **support** Development Variance Permit Application #DVP00408 to vary the following sections of Subdivision and Development Servicing Bylaw #3843 on the property described as Lot 13, Plan 1257, Sec 3, Tp 8, ODYD (4010 – 31st Street):

- a) To vary the off-site works (Schedule A – Level of Service) standards to Integrated Transportation Framework (ITF – Section 3-1) standards; and
- a) To vary the requirement to provide underground electrical and telecommunication services (Schedule A, Table A.1).

AND FURTHER, that Council **support** of DVP00408 is subject to the following:

- a) That the site, elevation and floor plans noted as Attachments 4 to 9 inclusive in the report titled "Rezoning and Development Variance Permit Applications for 4010 – 31st Street" and dated September 26, 2017 by the Planning Assistant be attached to and form part of DVP00408 as Schedule 'A'.

AND FURTHER, that Council **requires** the developer to prepare the proposed building (including the underground conduit from the building to the roadway) for the eventual underground wiring of 31st Street with the understanding that the owners of 4010 – 31st Street will use overhead servicing until such time that the 31st Street overhead servicing is brought underground".

At its Regular Open Meeting of November 14, 2017, Council gave third reading to **"4010 31st Street Rezoning Amendment Bylaw Number 5651, 2017"** – a bylaw to rezone the subject property from "R2 – Large Lot Residential" to "RH1 – Low Rise Apartment Residential".

The first condition (Condition "a") related to Rezoning Bylaw #5651 was completed and registered on February 2, 2018. The second condition (i.e. entering into Works Contribution Agreement) will be completed prior the issuance of a building permit.

RECOMMENDATION:

THAT Council Adopt "4010 31st Street Rezoning Amendment Bylaw Number 5651, 2017", as the associated first condition was completed and the second condition will be completed at the building permit stage;

AND FURTHER, that Council authorize Administration to issue Development Variance Permit #DVP00408.

Respectfully submitted:



Roy Nuriel
Economic Development Planner

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5667

A bylaw to amend the City of Vernon's Official
Community Plan Bylaw Number 5470

WHEREAS the Council of The Corporation of the City of Vernon has determined to amend the "Official Community Plan Bylaw Number 5470, 2013";

AND WHEREAS all persons who might be affected by this amending bylaw have, before the passage thereof, been afforded an opportunity to be heard on the matters herein before the said Council, in accordance with the provisions of Section 464 of the *Local Government Act*, and all amendments thereto;

NOW THEREFORE the Council of The Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "**Official Community Plan (Floor Space Ratio) Text Amendment Bylaw Number 5667, 2017**".
2. That Official Community Plan Bylaw Number 5470 is hereby amended as follows:

Amend Section 7.0, **Residential, Supporting Policies** 7.5 to include provisions for floor space ratio calculations as shown in red on attached **Schedule "A"** attached to and forming part of this bylaw;
3. Official Community Plan Bylaw Number 5470 is hereby ratified and confirmed in every other respect.

READ A FIRST TIME this 11th day of December, 2017.

READ A SECOND TIME this 11th day of December, 2017.

PUBLIC HEARING held this 8th day of January, 2018.

READ A THIRD TIME this 8th day of January, 2018.

ADOPTED this day of , 2018.

Mayor

Corporate Officer

Supporting Policies

- 7.1 Explore innovative ways of supporting attainable housing, including:
 - a. Review parking requirements
 - b. Increase/expand permitted types of housing
 - c. Consider inclusionary zoning
 - d. Support mixed-use developments and promotion of the revitalization tax program
- 7.2 Support the Affordable Housing Committee in its role of monitoring progress towards providing attainable and affordable housing.
- 7.3 Support the development of the City Centre District, neighbourhood centres and designated multiple family areas to the densities outlined in the OCP to build compact, complete neighbourhood areas within the community and to achieve the maximum use of municipal infrastructure.
- 7.4 No new low density residential zones are to be created or permitted in areas designated as high density residential.
- 7.5 The following housing forms and maximum densities are associated with each density classification:

	Form	Maximum Density
Low Density	Single family detached Semi detached Duplex Row housing	30 units/ha (12 units/acre)
Medium Density	Townhouse Apartments (up to 16.5 metres in height) Mixed use	110 units/ha (44.5 units/acre)
High Density	Apartments Mixed use	170 units/ha (69 units/acre)
Rural Residential	Single family detached	1 unit/2 ha (1 unit/5 acres)
Residential Small Lot Single and Two Family Dwelling	Single family detached Semi detached	87 units/ha (35.2 units/acre)
Hillside Residential	Single family detached Semi detached Duplex Row housing Townhouse Apartments (up to 16.5 metres in height)	25 units/ha (10 units/acre) 55 units/ha (22 units/acre) 110 units/ha (44.5 units/acre)

*More detail on associated housing forms and densities for the Hillside Residential designation can be found in applicable neighbourhood plans.

Attached to and forming Part of Bylaw 5667
"Official Community Plan (Floor Space Ratio) Text Amendment Bylaw Number 5667,
2017"

It is noted that these are maximums, and are not necessarily appropriate or achievable in all areas. Consideration is given to the density of surrounding development, designation of the land and optimizing infrastructure provision. **In zoning districts where Floor Space Ratio is used as a measure of density, the maximum unit per hectare (acre) limit shall not apply. The form and character of the development will be determined by the housing form identified within each density classification in the table contained within this section.**

- 7.6 Ground oriented multiple family developments are strongly encouraged in designated areas in the City Centre and Neighbourhood Districts. Higher density development should strive to incorporate ground orientation with at grade, private entrances and pedestrian scale detailing and forms.
- 7.7 Utilize density bonusing in the City Centre, neighbourhood centres and designated multiple family areas for the provision of rental units.
- 7.8 Continue efforts to accommodate secondary suites.
- 7.9 Where redevelopment of a property will displace existing residents that fall under the low income cut off, as defined by Statistics Canada, the applicant will be informed of the *Developer's Compensation for Displaced Low Income Rental Housing Tenants Policy* and be required to follow the necessary procedures outlined in that policy.
- 7.10 Identify opportunities for appropriate housing options for seniors, including within the City Centre District, and opportunities to age in place throughout residential neighbourhoods in the community. These options include projects that employ SAFERhome standards that provide greater safety and comfort in homes for seniors. 55+ complexes should not be discouraged, but designed with due consideration for adjacent uses and the streetscape.
- 7.11 Mobile home parks are recognized as an attainable housing form, and the rezoning of existing mobile home parks will be considered in light of the Council adopted policy *Rezoning Applications – Existing Mobile Home Parks*.
- 7.12 Undertake a review of residential zoning districts to determine measures to be incorporated to ensure the scale of new development is compatible with existing dwellings.
- 7.13 Undertake development of policies with regard to carriage houses, with due consideration of the issues faced in neighbouring jurisdictions with this housing form.
- 7.14 Future lakeview and/or resort-oriented development will be identified through the Hillside Residential – Reserve designation, subject to policies 5.9, 5.10 and 5.11 of this plan.

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5661

A bylaw to amend the City of Vernon
Zoning Bylaw Number 5000

WHEREAS the Council of The Corporation of the City of Vernon has determined to amend the City of Vernon Zoning Bylaw Number 5000 to convert the unit per acre density calculation of the RH1: Low-Rise Apartment Residential zoning district to a floor area ratio calculation;

AND WHEREAS all persons who might be affected by this amendment bylaw have, before the passage thereof, been afforded an opportunity to be heard on the matters herein before the said Council, in accordance with the provisions of Section 464 of the Local Government Act, and all amendments thereto;

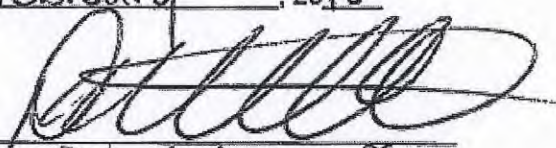
NOW THEREFORE the Council of The Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the **"Zoning Text (RH1 Floor Space Ratio) Amendment Bylaw Number 5661, 2017"**.
2. The City of Vernon Zoning Bylaw Number 5000 be, and is hereby amended, as follows:
 - (i) **DELETE** Section 9.12 RH1 : Low-Rise Apartment Residential, Subsection 9.12.5 - Development Regulations and **ADD NEW** Subsection 9.12.5 – Development Regulations, as shown in **red** on attached Schedule 'A', attached to and forming part of this bylaw.

3. Zoning Bylaw Number 5000 is hereby ratified and confirmed in every other respect.

READ A FIRST TIME this 27th day of November, 2017.
READ A SECOND TIME this 27th day of November, 2017.
PUBLIC HEARING held this 8th day of January, 2018
READ A THIRD TIME this 8th day of January, 2018.

Approved pursuant to section 52(3)(a) of the *Transportation Act* this 6 day of February, 2018



D. Lanterhammer, B.Sc.
for Minister of Transportation & Infrastructure

BYLAW 5661

ADOPTED this day of , 2018.

Mayor

Corporate Officer

RH1

9.12 RH1: Low-Rise Apartment Residential

9.12.1 Purpose

The purpose is to provide a **zone** primarily for medium **density** apartments on urban services.

9.12.2 Primary Uses

- apartment housing
- care centres, major
- group home, major
- seniors assisted housing
- seniors housing
- seniors supportive housing
- stacked row housing

9.12.3 Secondary Uses

- home based businesses, minor
- real estate sales centres (in apartment housing only)

9.12.4 Subdivision Regulations

- Minimum lot width is 30.0m.
- Minimum lot area is 1400m², or 10,000m² if not serviced by a **community sewer system**.

9.12.5 Development Regulations

- ~~With a housing agreement pursuant to Section 4.9, the maximum **density** shall be 110.0 units per gross hectare (44.5 units/gross acre).~~
- ~~Where **parking spaces** are provided completely beneath habitable space of a primary **building** or beneath useable common amenity areas, providing that in all cases the **parking spaces** are screened from view, the maximum **density** shall be 125.0 units per gross hectare (51 units/gross acre). Where all the required parking is not accommodated completely beneath the habitable space of a primary **building** or useable common amenity areas, the additional density permitted shall be determined through multiplying the additional 25.0 units per gross hectare (10 units/gross acre) by the percentage of parking proposed to be provided beneath habitable space of a primary **building** or useable common amenity areas.~~

(a) Density:

The maximum Floor Space Ratio (FSR) is 1.50, except that:

- With a housing agreement pursuant to Section 4.9, the maximum **density** shall be increased by FSR 0.25; and
- Where **parking spaces** are provided completely beneath habitable space of a primary **building** or beneath useable common amenity areas, providing that in all cases the parking spaces are screened from view, the maximum **density** shall be increased by FSR 0.25; or
- Where all the required parking is not accommodated completely beneath the habitable space of a primary **building** or useable common amenity areas, the additional density permitted shall be determined through multiplying the FSR 0.25 by the percentage of parking proposed to be provided beneath habitable space of a primary **building** or useable common amenity areas;

Provided that the maximum Floor Area Ratio with all bonuses shall not exceed FSR 2.00.

(b) Building Regulations

- Maximum **site coverage** is 65% and together with driveways, parking areas and **impermeable surfaces** shall not exceed 85%.
- Maximum **height** is the lesser of 16.5m or 4.5 **storeys**, except it is 4.5m for **secondary buildings** and **secondary structures**.
- Minimum **front yard** is 4.5m.
- Minimum **side yard** is 4.5m, except it is 4.5m from a **flanking street**.
- Minimum **rear yard** is 9.0m, except it is 1.0m for **secondary buildings**.
- ~~Maximum density is 100.0 units per gross hectare (40.5 units/gross acre).~~

9.12.6 Other Regulations

- A minimum area of 5.0m² of private open space shall be provided per **bachelor dwelling, congregate housing bedroom** or group home **bedroom**, 10.0m² of private open space shall be provided per 1 **bedroom dwelling**, and 15.0m² of private open space shall be provided per **dwelling** with more than 1 **bedroom**.
- No continuous **building frontage** shall exceed 40.0m for a 3 to 4.5 **storey building**, or 65.0m for a 2 **storey building**. If the frontage is interrupted by an open courtyard equivalent in depth and width to the **building height**, the maximum continuous 4.5 **storey building frontage** may be 80.0m provided that no **building** section exceeds 40.0m.
- For multi-unit residential housing, one **office** may be operated for the sole purpose of the management and operation of the multi-unit residential **development**.
- For **seniors assisted housing, seniors housing and seniors supportive housing**, a safe drop-off area for patrons shall be provided on the **site**.
- In addition to the regulations listed above, other regulations may apply. These include the general **development** regulations of Section 4 (secondary **development, yards**, projections into **yards**, lighting, agricultural setbacks, etc.); the specific use regulations of Section 5; the **landscaping** and fencing provisions of Section 6; and, the parking and loading regulations of Section 7. As per Section 4.10.2 - All **buildings and structures, excluding perimeter fencing (garden walls and fences)** on **lots abutting** City Roads as identified on Schedule "B" shall not be sited closer to the City Road than the setback as per the appropriate zone measured from the offset Rights of Way as illustrated on Schedule "B".

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5655

A bylaw to amend the City of Vernon
Zoning Bylaw Number 5000

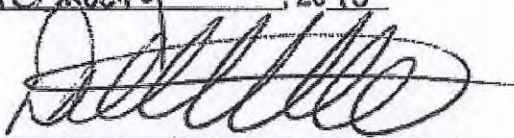
WHEREAS the Council of The Corporation of the City of Vernon has determined to add a new section in regard to Temporary Use Permits in the City of Vernon Zoning Bylaw #5000;

AND WHEREAS all persons who might be affected by this amendment bylaw have, before the passage thereof, been afforded an opportunity to be heard on the matters herein before the said Council, in accordance with the provisions of Section 464 of the Local Government Act, and all amendments thereto;

NOW THEREFORE the Council of The Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "**Zoning Text (Temporary Use Permits) Amendment Bylaw Number 5655, 2017**".
2. The City of Vernon Zoning Bylaw Number 5000 be, and is hereby amended to **ADD Temporary Use Permits** to Section 5.0 - Specific Use Regulations, NEW Subsection 5.16 Temporary Use Permit as shown in **red** on attached **Schedule "A"**.
3. Zoning Bylaw Number 5000 is hereby ratified and confirmed in every other respect.

READ A FIRST TIME this 23rd day of October, 2017.
READ A SECOND TIME this 23rd day of October, 2017.
PUBLIC HEARING held this 27th day of November, 2017
READ A THIRD TIME this 27th day of November, 2017.

Approved pursuant to section 52(3)(a) of the *Transportation Act* this 6 day of
February, 2018

D. Lantzenhammer, BSc.
for Minister of Transportation & Infrastructure
BYLAW 5655

ADOPTED this day of , 2017.

Mayor

Corporate Officer

SCHEDULE 'A'
Attached to and Forming Part of Bylaw 5655
"Zoning Text (Temporary Use Permits) Amendment Bylaw Number 5655, 2017"

5.15.2 Employee housing dormitory development shall comply with the following regulations:

- Maximum of 25 sleeping units per building
 - Minimum sleeping unit size: 10m² (107.6sqft); maximum unit size 28m² (300sqft).
 - Maximum of 2 employees per sleeping unit.
- Employee housing dormitory shall include common cooking, laundry, lounge and storage facilities for the use and enjoyment of employees.
- Each and every employee housing dormitory shall contain a minimum of 1 common kitchen. (*Bylaw 5493, June 9, 2014*)

5.16 Temporary Use Permits

5.16.1 Designated Areas:

Subject to Council approval and issuance of a Temporary Use Permit, Temporary Use Permits are permitted in the following areas only:

- All properties within an agricultural zoning district outside of the Agricultural Land Reserve, and in any commercial, industrial and public and institutional zoning district within the City, are designated a Temporary Use Permit Area.

5.16.2 Conditions:

Temporary Use Permits will be subject to conditions regarding the use of the land and a termination date of the permit. In considering the issuance of a Temporary Use Permit, Council will use criteria it deems reasonable which may include:

- That the Temporary Use will operate at an intensity of use suitable to the surrounding area;
- That the Temporary Use will be compatible with regard to use, design and operation with other surrounding land uses;
- That the Temporary Use will operate on a temporary basis only and include plans, or a letter of undertaking, to terminate the use prior to the expiry date of the permit.
- A financial security to ensure the Temporary Use is removed and the site is appropriately restored.

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5670

A bylaw to amend the Soil Removal and Deposition Bylaw
Number 5259

WHEREAS the Council of The Corporation of the City of Vernon has determined to amend "Soil Removal and Deposition Bylaw Number 5259, 2010" to reflect powers granted to local governments through the *Community Charter* and address the limitations encountered with the application of the existing bylaw;

NOW THEREFORE the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "**Soil Removal and Deposition (Regulatory Updates) Amendment Bylaw Number 5670, 2018**"

2. "Soil Removal and Deposition (Regulatory Updates) Amendment Bylaw Number 5670, 2018" is hereby amended as follows:

1. ADD:

- (i) **NEW** Section 7. **FEES AND SECURITIES** as shown in **RED** on attached Schedule 1;

2. AMEND:

- (i) Sections 3 through 6 as shown in **RED** on attached Schedule 1;
- (ii) Sections 8 through 10 as shown in **RED** on attached Schedule 1;

3. REMOVE:

- (i) **Schedule A** Soil Removal/Deposit Permit and **Schedule B** Soil Removal/Deposit Permit Application.

3. Bylaw Number 5259 is hereby ratified and confirmed in all other respects.

BYLAW NUMBER 5670

READ A FIRST TIME this day of , 2018.

READ A SECOND TIME this day of , 2018.

READ A THIRD TIME this day of , 2018.

ADOPTED this day of , 2018.

Mayor

Corporate Officer

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5259

A bylaw to regulate the removal and deposition of soil within the City of Vernon

The Municipal Council of the City of Vernon hereby enacts as follows:

1. ADMINISTRATION

- 1.1 This Bylaw may be cited for all purposes as “**Soil Removal and Deposition** Bylaw Number 5259, 2017”.

2. APPLICABILITY

- 2.1 This Bylaw applies to all **land** within the City of Vernon.
- 2.2 Nothing in this Bylaw shall preclude anyone from complying with the provisions of any other local, provincial, or federal regulations or enactment.
- 2.3 An enactment referred to in this Bylaw is a reference to an enactment of British Columbia, and the regulations thereto, and any bylaw referred to herein is a reference to an enactment of the Council of the City of Vernon, as amended, revised, consolidated, or replaced from time to time.

3. DEFINITIONS

- 3.1 In this Bylaw:

“**Agriculture**” as defined in the **City Zoning Bylaw #5000**, as amended from time to time;

“**Agricultural Land Reserve (ALR)**” as defined in the **City Zoning Bylaw**, as amended from time to time;

“**Blasting**” means the use of explosives to fragment rock or hard soil as regulated by **Worksafe BC**;

“**Bylaw Enforcement Compliance Officer**” means the person appointed by the **City** as the Manager, ~~Bylaw Enforcement Protective Services~~, and includes any person designated to act in their place;

“**City**” means the *City of Vernon*;

“**Deposit**” or “**Deposition**” means to place, store, **stockpile**, spill, or release directly or indirectly, **soil** on any **land** where that **soil** did not previously exist or stand;

~~“**City Engineer**” means the person appointed by the City as the City Engineer, and includes any person designated by Council to act in his or her place;~~

"Soil Removal and Deposition (Regulatory Updates) Amendment Bylaw Number 5670, 2018"

"Director of Community Infrastructure and Development" means the person appointed by the City as the **Director of Community Infrastructure and Development**, and includes any person designated to act in their place;

"Director of Finance" means the person appointed by the City as the **Director of Finance**, and includes any person designated to act in their place;

"Environmentally Sensitive Area" means **land** having medium or high conservation values as designated within the Environmental Management Areas Strategy of the Official Community Plan, as amended;

"Farm Land" means **land** used for a qualifying **agriculture** activity that also has obtained Farm Classification designation from British Columbia Assessment in accordance to the *Classification of Land as a Farm Regulation, B.C.*, as amended;

"Highway" means any public street, road, lane, bridge, or walkway but does not include a private right-of-way on private property;

"Land" means any **land** within the boundaries of the City including **land** covered by lakes, streams, wetlands or other such **watercourses**;

"Negative Impact" means any **Deposit of Removal of Soil** that results in a change of existing drainage routing, slope instability, erosion, sediment discharge or any damage to an **Environmentally Sensitive Area**;

"Parcel" means any lot, block, or other area in which **land** is held or into which **land** is subdivided but does not include a **highway**;

"Permit" means an approval for works issued by the **City-Engineer Director of Community Infrastructure and Development** in accordance with **Section 6** of this Bylaw, ~~the form of which is attached to this Bylaw as Schedule "A"~~;

~~**"Private Service Corridor"** means **land** accommodating the servicing of a building or facility with a water, sewer, energy, or communications system, which connects directly to or from any highway, municipal or other right-of-way, or municipal property;~~

~~**"Public Service Corridor"** means **land** accommodating the collection or distribution of any water, sewer, energy, or communication system, but excludes private service corridors;~~

"Qualified Professional" means a person registered with the Association of Professional Engineers and Geoscientists of BC or the Corporation of the Province of British Columbia Land Surveyors, or a person who has the knowledge, training and experience to organize, supervise and perform the duties required under this Bylaw;

"Qualified Environmental Professional (QEP)" means a professional Biologist, Agrologist, Forester, Geoscientist, Engineer, or Technologist who is registered and in good standing with an appropriate B.C. professional organization constituted under an Act. The QEP must be acting under that association's code of ethics, and subject to the organization's disciplinary action;

"Soil Removal and Deposition (Regulatory Updates) Amendment Bylaw Number 5670, 2018"

"Remove" or **"Removal"** means a form of development involving the excavation, transfer, relocation, movement or extraction of **soil** from any **land** where that **soil** previously existed or stood;

"Riparian Assessment Area" is defined by the *Riparian Areas Regulation (British Columbia)*, as amended, in areas adjacent to any **watercourse**;

"Soil" means topsoil, sand, gravel, rock, silt, clay, peat, or any other substance of which land is naturally composed, or any combination of them;

"Statutory Right-of-Way (SROW)" means any **land** classified as or dedicated as road ROW or statutory ROW which accommodates any public utility, including but not limited to water, sewer, storm, energy, trail, access, or communication systems.

"Stockpile" means an accumulation of **soil** held in reserve for future use, distribution or **removal**; and

"Watercourse" as defined in the **City Zoning Bylaw**, as amended.

4 RESTRICTIONS

- 4.1 Except as otherwise permitted in this Bylaw, no person shall **remove soil, deposit soil**, or undertake any action which results in the **removal or deposition of soil**, on any **land** within the City, unless the person seeking to **remove or deposit the soil** has first applied for and has obtained a **Permit** for such **removal or deposition**, approved by the **City Engineer Director of Community Infrastructure and Development** under the provisions of this Bylaw.
- 4.2 Every application for a **Permit** shall ~~be in writing on the approved City application form, attached to~~ include all required information as specified in this Bylaw as **Schedule "B"**, and ~~shall be signed by the owner of the parcel in respect of which the soil is being removed or deposited, or by the owner's agent, who the owner has authorized in writing~~ as identified on the Soil Removal and Deposition Permit application form.
- 4.3 Upon filing of a complete application for a **Permit** under section 4.2, including all plans, data and specifications required by this Bylaw, the **City Engineer Director of Community Infrastructure and Development** shall ~~issue that person review to confirm if complete and acceptable for a Permit to be issued to remove and/or deposit soil.~~
- 4.4 No person shall **remove or deposit soil**, or undertake any action which results in the **removal or deposition of soil**, on any **land** within the City ~~that is in within 30m of a watercourse~~ a **Riparian Assessment Area** or an **Environmentally Sensitive Area** unless that person has obtained a **Permit** under this Bylaw ~~and completed a Riparian areas Regulation assessment to the satisfaction of the Ministry of Environment and~~ has obtained the necessary development approvals for the proposed works.
- 4.5 No person shall **deposit**, or cause or permit the **deposition** of any "waste", as that term is defined in the *Environmental Management Act* (British Columbia), on any

"Soil Removal and Deposition (Regulatory Updates) Amendment Bylaw Number 5670, 2018"

land, except as permitted under the City Refuse Collection Bylaw No. 3148, ~~1982, as amended~~ or Sanitation Bylaw No. 1914, ~~1970, as amended~~.

- 4.6 No person shall **deposit** or **remove soil**, or undertake any action that results in the **removal** or **deposition** of **soil**, on any **land** in the ~~Agricultural Land Reserve~~ **Agricultural Land Reserve** unless approval in writing, ~~where applicable~~, is first obtained from the Agricultural Land Commission in accordance with the *Agricultural Land Commission Act* (British Columbia), and a **Permit** is issued under the terms and conditions of this Bylaw.

5. EXEMPTIONS FROM PERMIT REQUIREMENT

- 5.1 Despite Section 4, a **Permit** is not required where the **removal** or **deposit** of **soil** ~~on land~~:

- (a) ~~is by a florist, grower, nurseryman, or horticulturist on lands owned by that person, and is required and used on those lands in connection with such trade or business;~~

~~involves less than 50 cubic meters of soil per parcel of land per calendar year, except where this work:~~

- i. ~~requires **blasting**,~~
- ii. ~~imposes **negative impacts** to adjoining land and parcel, or~~
- iii. ~~is within an identified **Environmentally Sensitive Area**~~

~~or;~~

- (b) ~~is required for the erection of a building or structure, provided that a valid Building Permit or Site Preparation Permit has been issued by the City for that building or structure is in accordance with an approved subdivision which has been provided a letter of Preliminary Layout Review, as issued by the City's Approving Officer and has accepted design plans for the works or;~~

- (c) ~~is in accordance with a valid Development Permit or Site Preparation Permit as issued conditions identified by the City in a valid Building Permit and has accepted design plans for the works or,~~

- (d) ~~is required for the regular operation and maintenance of a golf course~~ **agriculture** purposes on **Farm Land** which does not involve blasting, change drainage routing, is not within an **Environmentally Sensitive Area** or **negatively impact** adjacent land or;

- (e) ~~occurs on a highway right of way, future highway, or forest service road and is required for construction, maintenance or repair of the highway and is in accordance with a valid Road Right-Of-Way Use Permit as issued by the City is required for the regular operation and maintenance of a golf course or;~~

- (f) occurs on a ~~public service corridor~~ **highway** right-of-way, and is required for its ~~creation~~ construction, maintenance or repair of the **highway** and is in accordance with a valid Road Right-Of-Way Use Permit as issued by the City or;

- (g) ~~involves less than 10 cubic metres of soil per parcel of land per calendar year~~ occurs on a **Statutory Right of Way (SROW)** and is required for City or Regional District of North Okanagan works including installation or maintenance within that SROW or;

"Soil Removal and Deposition (Regulatory Updates) Amendment Bylaw Number 5670, 2018"

- ~~(h) is in accordance with a letter of Preliminary Layout Review, as issued by the City's Subdivision Approving Officer, and a Site Preparation Permit as issued by is performed by an employee or agent of the City in the creation or maintenance of a public trail, park or recreation facility, in the reclamation of a disturbed area, or in association with any other public works function;~~
- ~~(i) involves **stockpiles on land** where such use is permitted under Zoning Bylaw No. 5000, and where a valid business license for that use exists is required as part of a solid waste processing and disposal operation, including composting facilities, which has been approved pursuant to federal, provincial or municipal regulations or bylaws or;~~
- ~~(j) is performed by an employee or agent of the City in the creation or maintenance of a public trail, park or recreation facility, in the reclamation of a disturbed area, or in association with any other public works function required as part of a concrete and asphalt plant operation where such use is permitted under Zoning Bylaw #5000, and where a valid business license for that use exists or;~~
- ~~(k) is required as part of a solid waste processing and disposal operation, including composting facilities, which has been approved pursuant to federal, provincial or municipal regulations or bylaws for the construction, maintenance or repair of a private sewage disposal system for which a sewage disposal permit pursuant to the *Health Act* (British Columbia) has been issued; or~~
- ~~(l) consists of removal of soil from a preload site (subject to verification of where the removed material is being deposited; a Soil Removal and Deposition Permit for the deposited soil location may be required).~~
- ~~(m) is required as part of a concrete and asphalt plant operation where such use is permitted under City Zoning Bylaw No. 5000, and where a valid business license for that use exists;~~
- ~~(o) is in accordance with a site grading plan approved by the City;~~
- ~~(p) is required for the construction, maintenance or repair of a private sewage disposal system for which a sewage disposal permit pursuant to the *Health Act* (British Columbia) has been issued; or~~
- ~~(q) involves the open storage of **soils** which are intended to be processed and **removed** in connection with a present lawful use of the **land** on which they are stored, the storage of which is approved by the **City Engineer**.~~

6. PERMIT REQUIREMENTS

6.1 Every application for a **Permit** shall include detailed plans, data and specifications prepared in a satisfactory form by a registered Professional Engineer or Geoscientist of the Province of British Columbia, or any other **qualified professional**, and the application shall contain information with respect to the following matters pursuant to this bylaw shall be made in writing to the **Director of Community Infrastructure and Development** on the application form provided and shall specify the type of permit requested, either:

- ~~(a) the legal description of the property, including the name and address of the registered owner or owners-Type "A"
Soil quantity between 50 cubic meters and 99 cubic meters~~

"Soil Removal and Deposition (Regulatory Updates) Amendment Bylaw Number 5670, 2018"

- (b) ~~all pertinent topographic features, including existing buildings, structures, watercourses and tree cover Type "B"~~
 - a. Soil quantity greater than 99 cubic meters and/or;
 - b. Within an Environmentally Sensitive Area and/or;
 - c. Requires blasting and/or;
 - d. Alters or affects overland drainage routes or a watercourse.
- (c) ~~the proposed slopes which will be maintained on completion of the soil removal or deposition;~~
- (d) ~~the methods proposed to control the erosion of the banks formed by the removal or deposition;~~
- (e) ~~the proposed methods of drainage control for the site during and after the removal or deposit operation;~~
- (f) ~~the proposed methods of access to the site during the removal or deposit operation, including the routing of truck and vehicular traffic necessary for removing or supplying the soil;~~
- (g) ~~the proposed methods of noise, dust, and silt control during the removal or deposit operation;~~
- (h) ~~the proposed progressive stages of removal or deposition, depicting contours at no greater than 1 metre intervals, grades and slopes, on separate plans for each stage including specific completion dates for each stage; and~~
- (i) ~~the proposed contour of the ground in its final state upon completion of the removal or deposition, with contours at no greater than 1 metre intervals, showing the methods of access and positive methods of permanent drainage on a separate plan.~~

6.2 A-Every application for a Type A Permit shall ~~allow the holder thereof to remove soil from or deposit soil on land described in the Permit for a period of time, subject to the conditions outlined in the Permit. Every application for a Permit shall be accompanied by a non-refundable application fee in the amount set out in the City's Fees and Charges Bylaw No. 3909, as amended from time to time contain information with respect to the following matters:~~

- (a) ~~the legal description of the property, including the name and address of the registered owner or owners;~~
- (b) ~~the proposed use of the lands intended after the completion of the soil removal or deposit of soil;~~
- (c) ~~location of source material, proposed stockpiles or material placement sites (onsite or offsite). Where soils are being removed from a site, the haul route must be defined and if outside of City limits, confirmation of notification to the Regional District of North Okanagan or the appropriate governing body provided;~~
- (d) ~~detailed plans drawn to a scale of 1:1000 or larger, covering the proposed soil removal/deposit site and all adjacent lands, showing all pertinent topographic features, including existing buildings, structures, wells, drainage paths, environmentally sensitive areas and significant trees as defined in the Tree Protection bylaw prior to start of works;~~

"Soil Removal and Deposition (Regulatory Updates) Amendment Bylaw Number 5670, 2018"

- (e) the proposed methods of drainage, erosion and sediment controls for the site during and after the **removal** or **deposit** operation;
- (f) volume of soil (cubic meters and truck loads) to be removed, relocated or deposited.

6.3 ~~Application for a Permit shall be made to the City Engineer, and the City Engineer shall refuse to issue a Permit if~~ In addition to the requirements set out in Section 6.2, every application for a Type "B" permit shall include detailed plans, data and specifications prepared in a satisfactory form by a registered Professional Engineer or Geoscientist of the Province of British Columbia, or any other **qualified professional** (including a QEP for **Environmentally Sensitive Areas**), and the application shall contain all information required by the **Director of Community Infrastructure and Development** with respect to the following matters:

- (a) a report by a **Qualified Professional** including recommendations, restrictions and mitigation works relative to proposed works in **Environmentally Sensitive Areas**;
- (b) detailed calculations, cross-sections and other engineering data used in calculating the estimated volume of soil (cubic meters) to be removed, relocated or deposited;
- (c) detailed plans providing Erosion and Sedimentation Control (ESC) measures (temporary and permanent), including a description of the type of soil(s) or other material;
- (d) detailed plans of the proposed grading of site in its final state upon completion of the **removal** or **deposition**, showing areas and depth of fill and the correlation with the grades and vegetation cover of all adjacent lands; with contours at no greater than 1 meter intervals, showing the methods of access and positive methods of permanent drainage on a separate plan;
- (e) report from a **Qualified Professional** confirming structural stability of fill areas for their proposed future use;
- (f) where blasting is proposed: a plan of the area to be blasted (including separation distances from any adjacent developed lands and buildings) and provision of the blaster's contact information and proof of certification. Blasting activities shall be done in a professional manner, adhere to all Worksafe BC regulations and requirements and follow the recommendations regarding community notification and monitoring contained within the Best Practices Guide for Urban Blasting Operations produced by the Western Canada Chapter of the International Society of Explosives Engineers. Copies of proposed notifications are to be provided to the **Director of Community Infrastructure and Development** in advance of being sent to the public.
- (g) As constructed drawings and a completion certificate prepared by a registered Professional Engineer or Geoscientist of the Province of British Columbia are required where the works involve more than 200 cubic meters of **soil** per **parcel** of **land** per calendar year, changes major storm event overland routing or is within an identified **Environmentally Sensitive Area**.

"Soil Removal and Deposition (Regulatory Updates) Amendment Bylaw Number 5670, 2018"

- 6.4 ~~A Permit issued pursuant to this Bylaw shall be subject to the following conditions:~~
- ~~(a) no person shall remove or deposit soil or perform any activity directly related to the removal or deposition of soil so as to cause damage to municipally or privately owned drainage facilities, highways, or lands, or other municipally or privately owned property, unless such damage is repaired by the permit holder to the satisfaction of the City;~~
 - ~~(b) no person shall remove or deposit soil so as to obstruct any drainage facility or natural watercourse with silt, clay, sand, rubble, debris, gravel or any other matter or thing originating from any removal or deposition and causing obstruction to such drainage facility or natural watercourse;~~
 - ~~(c) no person shall remove or deposit soil so as to encroach upon, undermine or physically damage any property;~~
 - ~~(d) no person shall remove or deposit soil so as to alter or divert any natural watercourse, except with the approval of the Ministry of Environment as provided for under Section 9 of the Water Act (British Columbia) or as authorized by the federal Department of Fisheries and Oceans under the Fisheries Act (Canada);~~
 - ~~(e) no person shall remove or deposit soil such that the finished slope of the removal or deposit exceeds a maximum slope of 3:1, or three (3) metres of run in one (1) metre of rise, unless otherwise authorized by the City Engineer; any finished slope greater than 1.5:1 shall require a Building Permit as per the British Columbia Building Code;~~
 - ~~(f) no person shall remove or deposit soil such that the size and configuration of the removal or deposit adversely affects the air, light or view of adjoining or adjacent properties, or substantially alters the appearance and nature of the surrounding area; and~~
 - ~~(g) no person shall remove or deposit soil so as to lower or raise the elevation of a legal parcel more than 1.2 metres above the natural grade of an abutting property, except as required by the Ministry of Environment for flood protection or as approved by the City Engineer~~

~~Unless an expiry date of a different term is specified in the permit, the permit shall expire 12 months following the date on which it was issued, after which time all removal or deposit of soil shall cease.~~

- 6.5 ~~As a condition of Application for a Permit for the removal or deposition of soil, the City Engineer may require as-built drawings and a completion certificate prepared by a Registered Professional Engineer or Geoscientist of the Province of British Columbia shall be made to the Director of Community Infrastructure and Development, who shall refuse to issue a Permit if the plans, data and specifications do not satisfactorily meet the requirements of this Bylaw.~~

- 6.6 ~~Unless waived by the City Engineer, prior to the issuance of a Permit the applicant is required to provide security in the form of cash, or an unconditional, irrevocable letter of credit drawn on a Canadian chartered bank at a Vernon branch in a form acceptable to the City Engineer in an amount equal to 30% of the estimated cost of~~

~~the work to be performed under the Permit to a maximum of \$10,000, to ensure full and proper compliance with the provisions of this Bylaw and all terms and conditions of the Permit. A Permit issued pursuant to this Bylaw shall be subject to the following conditions:~~

- (a) a **Permit** applies only to the **removal or deposition** area(s) as specifically set out and described in the **Permit**;
- (b) no person shall **remove or deposit soil** or perform any activity directly related to the **removal or deposit of soil** so as to cause damage to municipally or privately-owned drainage facilities, **highways**, or **lands**, or other municipally or privately-owned property, unless such damage is repaired by the permit holder to the satisfaction of the City;
- (c) no person shall **remove or deposit soil** so as to obstruct or re-direct any drainage facility or natural **watercourse** with silt, clay, sand, rubble, debris, gravel or any other matter or thing originating from any **removal or deposit of soil** and causing obstruction to such drainage facility or natural **watercourse**;
- (d) no person shall **remove or deposit soil** so as to encroach upon, undermine or physically damage any property;
- (e) no person shall **remove or deposit soil** so as to alter or divert any natural **watercourse**, except with the approval of the Ministry of Environment as provided for under Section 9 of the *Water Act* (British Columbia) or as authorized by the federal Department of Fisheries and Oceans under the *Fisheries Act* (Canada);
- (f) no person shall **remove or deposit** soil such that the finished slope of the **removal or deposit** exceeds that defined by a qualified professional or a maximum slope of 3:1, (three (3) meters of run in one (1) meter of rise), unless otherwise authorized by the **Director of Community Infrastructure and Development**;
- (g) no person shall **remove or deposit soil** so as to lower or raise the elevation of a legal **parcel** more than 1.2 meters above the natural grade of an abutting property (subject to 6.6 (e)), except as required by the Ministry of Environment for flood protection or as authorized by the **Director of Community Infrastructure and Development**.

6.7 ~~A No Permit applies only to the removal or deposition area(s) as specifically set out and described in the Permit or interest in a Permit may be transferred or assigned. Where there is a change of ownership in the land for which a Permit has been issued, the Permit shall immediately become void and the deposit or removal operation shall immediately cease.~~

6.8 ~~No Permit or interest in a Permit may be transferred or assigned. Where there is a change of ownership in the land for which a Permit has been issued, the Permit shall immediately become void and the deposit or removal operation shall immediately cease. If the deposit or removal operation authorized by a Permit is not completed before the Permit expires, or it becomes necessary to alter or deviate~~

from the particulars of the original **Permit** application, the **Director of Community Infrastructure and Development** may agree to a renewal or modification of the **Permit** upon written request of the **Permit** holder, subject to the following:

- (a) an application to renew a **Permit** shall be made in the same manner and upon payment of the same fees and confirmation of security as identified in this Bylaw for the original **Permit**;
- (b) the **Director of Community Infrastructure and Development** may require that the **Permit** holder provide additional information as a pre-condition to the consideration of an application for **Permit** renewal or modification; and
- (c) the terms and conditions set out in the original **Permit** shall apply to each renewal or modification of the **Permit** except where the terms and conditions are expressly amended or modified by the renewal or modification.

~~6.9 If the deposit or removal operation authorized by a **Permit** is not completed before the **Permit** expires, or it becomes necessary to alter or deviate from the particulars of the original **Permit** application, the **City Engineer** may renew or modify the **Permit** upon written request of the **Permit** holder, subject to the following:~~

- ~~(a) an application to renew a **Permit** shall be made in the same manner and upon payment of the same fees and deposit of the same security as provided in this Bylaw for the original **Permit**;~~
- ~~(b) the **City Engineer** may require that the **Permit** holder provide additional information as a pre-condition to the consideration of an application for **Permit** renewal or modification; and~~

~~the terms and conditions set out in the original **Permit** shall apply to each renewal or modification of the **Permit** except where the terms and conditions are expressly amended or modified by the renewal or modification~~

7. FEES AND SECURITIES

7.1 Every application for a **Permit** shall be accompanied by a non-refundable application fee payment in the amount set out in the City's Fees and Charges Bylaw No. 3909, as amended.

7.2 Prior to the issuance of a **Permit**, the applicant is required to enter into a Development Agreement as set out in Schedule J of the Subdivision and Development Servicing Bylaw #3843 and provide security in the form of cash, or an unconditional, irrevocable letter of credit drawn on a Canadian chartered bank in a form acceptable to the **Director of Finance** in an amount equal to:

125% of a sealed registered Professional Engineer's estimate to place 200mm of topsoil over the entire site and re-vegetate to match surrounding area or \$30 per cubic meter of soil that is to be removed or deposited for Type A permits or;

125% of a sealed registered Professional Engineer's estimate to restore the site or to place 200mm of topsoil over the entire site and re-vegetate to match surrounding area for Type B permits.

8. ENFORCEMENT

- 8.1 Any person who does not comply with this Bylaw or the conditions of a **Permit** shall, in addition to any penalties levied by this Bylaw, pay compensation for any resultant damage to City drainage facilities, **highways**, or other City ~~or Provincial~~ property or facility.
- 8.2 The ~~City Engineer~~ **Director of Community Infrastructure and Development** may at all reasonable times enter upon and inspect any **lands** to determine whether the provisions of this Bylaw or the conditions of a **Permit** are being observed, and no person shall obstruct such entry.
- 8.3 The ~~City Engineer~~ **Director of Community Infrastructure and Development** may give notice to any person, including but not limited to the holder of a **Permit**, the owner or occupier of **lands** upon which there has been a **deposition** or **removal** of soil, or any person engaged in a **deposit** or **removal** operation, of a breach of, or non-compliance with, the provisions of this Bylaw, or the conditions of a **Permit**.
- 8.4 Any person receiving a notice under Section ~~7.3~~ **8.3** of this Bylaw shall immediately cease all **deposition** or **removal** activities until such breach or non-compliance is remedied to the satisfaction of the ~~City Engineer~~ **Director of Community Infrastructure and Development**, and every owner of **land** shall refuse to allow the further **removal** of soil from or **deposition** of soil upon the **land** until such time as the breach or non-compliance is remedied to the satisfaction of the ~~City Engineer~~ **Director of Community Infrastructure and Development**.
- 8.5 If a person having received notice under Section ~~7.3~~ **8.3** of this Bylaw does not remedy the breach or non-compliance within the time period specified in the notice, the City, its agents, or its contractors may enter upon the **lands** where the breach or non-compliance has occurred and carry out any works required to remedy such breach or non-compliance, or repair any resultant damage, and the expense of doing so shall be paid by the person in breach or non-compliance within 30 days of receiving the City's invoice.

9. OFFENCE

- 9.1 Every person who violates any provision of this Bylaw or fails to comply with the terms and conditions of a **Permit** or an order issued under this Bylaw commits an offence punishable on summary conviction and
 - (a) is liable to a fine ~~of not less than up to~~ \$10,000 **but not less than \$500** and,
 - (b) if the offence is a continuing offence, each day that offence is continued will constitute a separate offence, and the person is liable for an additional fine ~~of not less than up to~~ \$10,000 **but not less than \$500** in respect of each day.
- 9.2 Every person who violates the provisions of this Bylaw or fails to comply with the terms and conditions of a **Permit** as outlined in "Schedule ~~A S~~ **of Bylaw Notice Enforcement Bylaw #5250, as amended, and or "Schedule B"** of the Municipal Ticketing Information System Bylaw ~~#5050~~ **#5300, as amended**, may be subject to penalties and fines as outlined in ~~that~~ **Schedule A of Bylaw #5250 and Schedule B of Bylaw #5300 to a maximum of \$500.**

10. TICKETING

10.1 This Bylaw is designated under Section 264 of the *Community Charter*, S.B.C. 2003, c.26 as a bylaw that may be enforced by means of a Municipal Ticket Information.

~~10. RECONSIDERATION~~

~~10.1 Where an applicant or owner of property subject to a decision made by the **City Engineer** pursuant to Section 4 or Section 6 of this Bylaw is dissatisfied with the decision, the applicant or owner may apply to Council for reconsideration of the matter within 30 days of the decision being communicated to them.~~

~~10.2 An application for reconsideration must be delivered in writing to the City Clerk and must set out the grounds upon which the applicant considers the requirement or decision of the **City Engineer** to be inappropriate and what, if any, requirement or decision the applicant considers Council ought to substitute.~~

~~10.3 The City Clerk must place each application for reconsideration on the agenda of a regular meeting of Council to be held not earlier than two weeks from the date the application for reconsideration was delivered, and must notify the applicant and any other party who the City Clerk reasonably considers may be affected by the reconsideration, of the date of the meeting at which the reconsideration will occur.~~

~~10.4 At the meeting, Council may hear from the applicant and any other person interested in the matter under reconsideration who wishes to be heard, and may either confirm the requirement or decision of the **City Engineer** or substitute its own requirement or decision.~~

11. SEVERABILITY

11.1 If any section or lesser portion of this Bylaw is held invalid, it shall be severed and the validity of the remaining provisions shall not be affected.

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5672

A bylaw to amend Fees and Charges
Bylaw 3909

WHEREAS the Council of the City of Vernon has determined to amend the “City of Vernon Fees and Charges Bylaw Number 3909, 1993” to update wording and add fees and charges for **Type ‘A’ and Type ‘B’ Soil removal and Deposition Permits**.

NOW THEREFORE the Council of the Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “**Fees and Charges (Soil Removal and Deposition Permits) Amendment Bylaw Number 5672, 2018**”.
2. That Schedule “A” – Fee Schedule of Fees and Charges Bylaw Number 3909, 1993 be amended as follows;
 - a. **AMEND** wording in Section 2 – PLANNING, DEVELOPMENT AND ENGINEERING SERVICES, Subsections R. and AA. as shown in **Red** on attached **Schedule ‘1’**.
 - b. **ADD NEW** charges to Subsection S. – Soil Removal and Deposition Permit Application, as shown in **Red** on attached **Schedule ‘1’**;
3. If any section, subsection, paragraph, clause or phrase, of this Bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this bylaw.
4. The Fees and Charges Bylaw Number 3909 is hereby ratified and confirmed in every other respect.

Bylaw 5672

READ A FIRST TIME this day of , 2018.

READ A SECOND TIME this day of , 2018.

READ A THIRD TIME this day of , 2018.

ADOPTED this day of , 2018.

Mayor

Corporate Officer

SCHEDULE '1'

**Attached to and forming Part of Bylaw #5672
"Fees and Charges (Soil Removal and Deposition Permits) Amendment Bylaw
Number 5672, 2018"**

2. PLANNING, DEVELOPMENT AND ENGINEERING SERVICES COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEEES
A. The fee to accompany an application for amendments to:	
(i) Official Community Plan <ul style="list-style-type: none">• \$500.00 application fee• \$600.00 processing fee• \$600.00 advertising fee (<i>Bylaw 5626</i>) (ii) Zoning Bylaw <ul style="list-style-type: none">• \$500.00 application fee (except between January 28, 2013 and April 30, 2013, during which time the application fee will be \$300.00 for those applications utilizing the permitting pilot project) (<i>Bylaw 5407</i>)• \$600.00 processing fee• \$300.00 advertising fee (iii) Land Use Contracts <ul style="list-style-type: none">• \$500.00 application fee• \$600.00 processing fee• \$300.00 advertising fee	\$1,400.00
B. Discharge of:	
(i) Land Use Contracts <ul style="list-style-type: none">• \$500.00 application fee• \$600.00 processing fee• \$300.00 advertising fee (ii) Notice on Title negative (<i>Bylaw 5410</i>)	\$1,400.00 \$ 500.00
C. Issuance of:	
(i) Development Variance Permits <ul style="list-style-type: none">• \$500.00 application fee (except between January 28, 2013 and April 30, 2013, during which time the application fee will be \$300.00 for those applications utilizing the permitting pilot project) (<i>Bylaw 5407</i>)• \$600.00 processing fee	\$1,100.00

2. PLANNING, DEVELOPMENT AND ENGINEERING SERVICES COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEEES
(ii) Major Development Permits <ul style="list-style-type: none"> • \$500.00 application fee (except between January 28, 2013 and April 30, 2013, during which time the application fee will be \$300.00 for those applications utilizing the permitting pilot project) (Bylaw 5407) • \$600.00 processing fee 	
(iii) Minor Development Permits <ul style="list-style-type: none"> • \$125.00 application and processing fee 	\$125.00
(iv) Heritage Revitalization Agreements <ul style="list-style-type: none"> • \$500.00 application fee • \$600.00 processing fee • \$300.00 advertising fee 	\$1,400.00
(v) Heritage Alteration Permits <ul style="list-style-type: none"> • \$200.00 application and processing fee (Bylaw 5509) 	\$200.00
(vi) Temporary Commercial or Industrial Use Permits <ul style="list-style-type: none"> \$500.00 application fee \$600.00 processing fee \$300.00 advertising fee 	\$1,400.00
D. Application Fee for Renewal or Extension of a:	
(i) Development Variance Permit <ul style="list-style-type: none"> i. first one year approval extension ii. second one year approval extension iii. third one year approval extension iv. a subsequent approval extension (Bylaw 5626) 	\$ 500.00 \$1,000.00 \$1,500.00 \$3,000.00
(ii) Development Permit <ul style="list-style-type: none"> a) first one year approval extension b) second one year approval extension c) third one year approval extension d) a subsequent approval extension (Bylaw 5626) 	\$ 200.00 \$ 500.00 \$1,000.00 \$3,000.00
(iii) Rezoning Bylaw <ul style="list-style-type: none"> a) first one year extension to bylaw processing timeline after Third Reading b) second one year extension to bylaw processing timeline after Third Reading c) third one year extension to bylaw processing timeline after Third Reading 	\$ 500.00 \$1,000.00 \$2,000.00

2. PLANNING, DEVELOPMENT AND ENGINEERING SERVICES COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEES
d) a subsequent extension to bylaw processing timeline after Third Reading <i>(Bylaw 5626)</i>	\$4,000.00
(iv) Land Use Contract Bylaw	
a) first one year extension to bylaw processing timeline after Third Reading	\$ 500.00
b) second one year extension to bylaw processing timeline after Third Reading	\$1,000.00
c) third one year extension to bylaw processing timeline after Third Reading	\$2,000.00
d) a subsequent extension to bylaw processing timeline after Third Reading <i>(Bylaw 5626)</i>	\$4,000.00
(v) Heritage Alteration Permit	\$ 200.00
a) first one year approval extension	\$ 400.00
b) second one year approval extension	\$ 500.00
c) a subsequent approval extension <i>(Bylaw 5626)</i>	
(vi) Heritage Revitalization Agreement Bylaw	
a) first one year extension to bylaw processing timeline after Third Reading	\$ 200.00
b) second one year extension to bylaw processing timeline after Third Reading	\$ 400.00
c) a subsequent approval extension <i>(Bylaw 5626)</i>	\$ 500.00
(vii) Renewal of Building Permit Approval <i>(Bylaw 5626)</i>	\$ 125.00
(viii) Renewal of Plumbing Permit Approval <i>(Bylaw 5626)</i>	\$ 125.00
(ix) Renewal of Moving Permit Approval <i>(Bylaw 5626)</i>	\$ 125.00
(x) Renewal of Demolition Permit Approval	
1. non heritage building	\$ 50.00
2. heritage building (listed in Vernon Heritage Register) <i>(Bylaw 5626)</i>	\$ 75.00
3.	
(xi) Subdivision Preliminary Layout Review (PLR)	
a. first one year extension	\$ 100.00
b. second one year extension	\$ 250.00
4. no further extension to be granted – new application	
5. required <i>(Bylaw 5626)</i>	
E. Building Permit Fees:	
(i) Non-refundable application fees:	
a) Projects valued at less than \$100,000	\$ 50.00

2. PLANNING, DEVELOPMENT AND ENGINEERING SERVICES COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEES
<ul style="list-style-type: none"> b) Non-complex buildings c) Complex buildings (ii) Commercial, industrial, residential, and miscellaneous Building Permit fees: <ul style="list-style-type: none"> a) for each \$1000 of permit value or part thereof up to \$500,000 b) for each \$1000 of permit value or part thereof from \$500,001 to \$1,000,000 c) for each \$1000 of permit value or part thereof exceeding \$1,000,000 (iii) Building Permit Fees issued in accordance with the City of Vernon Building and Plumbing Bylaw shall be reduced by 20% of the total building permit fee payable. (iv) Re-inspection fees levied in accordance with the City of Vernon Building and Plumbing Bylaw. (v) After hours inspection fees levied in accordance with the City of Vernon Building and Plumbing Bylaw. (vi) Voluntary inspection fees levied in accordance with the City of Vernon Building and Plumbing Bylaw. <p>The above fees do not include the Plumbing Permit Fees and Hoarding Fees set out below. (Bylaw 5415)</p>	<ul style="list-style-type: none"> \$100.00 \$250.00 \$ 10.00 \$ 9.00 \$ 8.00 \$150.00 <i>(Bylaw 5626)</i> \$175.00 \$ 90.00
F. Plumbing Permit Fees:	
<ul style="list-style-type: none"> (i) New construction, alterations, remodelling, and repair <ul style="list-style-type: none"> a) Connection to sewer fee b) Per fixture fee c) Minimum fee d) Re-inspection fee <i>(Bylaw 5415)</i> 	<ul style="list-style-type: none"> \$ 90.00 \$ 10.00 \$ 90.00 \$150.00 <i>(Bylaw 5626)</i>

2. PLANNING, DEVELOPMENT AND ENGINEERING SERVICES COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEEES
G. Hoarding Fees:	
(i) For hoarding areas not affecting parking meters, the fee shall be \$1.10 per linear foot of hoarding adjacent to a road right of way; however, the minimum hoarding fee shall be \$55.00. (ii) For hoarding areas adjacent to and including parking meter spaces, the fee shall be: <ul style="list-style-type: none"> a) per meter per day b) per meter closed for 4 hours or less c) plus a parking meter closure service fee per permit (Bylaw 5415) 	\$ 1.10 per linear foot, \$ 55.00 minimum fee \$ 10.00 \$ 5.00 \$ 25.00
H. Moving Permit Fee:	
(i) Fee payable at time of application (Bylaw 5415)	\$250.00
I. Demolition Permit Fees:	
(i) Non-Heritage Buildings	\$150.00 (Bylaw 5626)
(ii) Heritage Buildings (Bylaw 5415)	\$250.00 (Bylaw 5626)
J. Board of Variance Application	\$450.00
K. Agricultural Land Reserve (ALR) Exclusion Application (*Note: \$750.00 of the application fee is forwarded to the Agricultural Land Commission and \$750.00 is retained by the City) (Bylaw 5626)	\$1,500.00 *see note
L. Subdivision Application Fee (i) Number of Lots Proposed (Including a Remainder) (Bylaw 5626):	
2 lots	\$330.00
3 to 10 lots	\$330.00 + \$300.00 per lot in excess of 2
11 to 20 lots	\$2,730.00 + \$220.00 per lot

2. PLANNING, DEVELOPMENT AND ENGINEERING SERVICES COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEES
	in excess of 10
21 to 30 lots	\$4,930.00 + \$190.00 per lot in excess of 20
31 to 40 lots	\$6,830.00 + \$165.00 per lot in excess of 30
Over 40 lots	\$8,480.00 + \$110 per lot in excess of 40
(ii) Strata Plan Form P Approval Fee	\$ 50.00
(iii) Strata Conversion Application Fee	\$500.00
(iv) Strata Plan Form P Reallocation of Phases Fee	\$500.00
(v) Strata Plan Form P Amendment to Commencement and Completion Dates Fee	\$100.00
M. Road Name Change Bylaw Fee <ul style="list-style-type: none"> • \$500 application fee • \$900 processing, advertising and notification fee 	\$1,400 plus new sign costs
N. Change of Civic Address Fee	\$100.00
O. Neighbourhood Plan Application Fee (for a new NP) Neighbourhood Plans AMENDMENT Application <ul style="list-style-type: none"> • \$500 application fee • \$900 processing and advertising fee 	\$5,000.00 \$1,400.00
P. Access Permit Fee	\$300.00 per permit (Bylaw 5626)
Q. Engineering Development Review and Inspection Fees *Note: Fee rates shall be applied to the total estimated cost of constructing the works and services, based on a Professional Engineer's estimate, and as accepted by the Director of Community Infrastructure and Development or designate. (Bylaw 5626)	
On the first \$750,000.00	3.0% *see note
On the second \$750,000.00	2.0% *see note
On the balance of over \$1,500,000.00	1.0% *see note
Engineering Plan Resubmission Fees	\$250.00 per sheet reviewed

2. PLANNING, DEVELOPMENT AND ENGINEERING SERVICES COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEES
<i>(Bylaw 5550 & 5626)</i>	after the second submission
<p>R. Pre-Blast Surveys – Collection Fee (A collection fee in the amount of \$90.00 will be levied at the earlier of subdivision application, road usage permit application, site preparation permit Soil Removal and Deposition Permit application or building permit application for all properties that involve blasting.</p> <p>A subdivision approval, road usage permit, Soil Removal and Deposition permit or building permit will not be issued until the collection fee and pre-blast survey are provided to the City. Irrespective of issuance of approvals and permits, in no event shall blasting occur prior to acceptance by the City of the collection fee and pre-blast survey.) <i>(Bylaw 5626)</i></p>	\$90.00
<p>S. Soil Removal and Deposition Permit Application Fee Type A Type B</p>	<p>\$75 \$100 \$100 plus \$50 per drawing sheet provided for review</p>
<p>T. Boundary Extension Application Fee <i>(Bylaw 5550)</i></p>	<p>\$500.00 Application Fee \$900.00 Processing and Advertising Fee \$300.00 Annexation consent covenant review and signing fee (if applicable).</p>
<p>U. Liquor License Application Fee (i) Occupant Load Calculation <i>(Bylaw 5626)</i></p>	<p>\$350.00 \$ 75.00</p>
<p>V. Property Information Requests</p>	\$75.00 per property, per request
<p>W. Road Right of Way Usage Permits</p>	\$75.00
<p>X. Hydrant Flow Testing - Flow Test</p>	\$125.00 each
<p>Y. Landscape/Irrigation Re-inspection Fee</p>	\$50.00
<p>Z. Easement Application Fee</p>	\$150.00
<p>AA. Site Preparation Permit</p>	\$100.00
<p>BB. Contaminated Sites Regulation Site Profile Submission</p>	\$100.00

2. PLANNING, DEVELOPMENT AND ENGINEERING SERVICES COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEES
CC. Revitalization Tax Exemption Program Application Fee (Bylaw 5373)	\$100.00 per property, per request
DD. Secondary Suite, In Law annual declaration processing fee	\$30.00
EE. Latecomer Administration Fee (for other than one day terms) (Bylaw 5460)	\$2,000.00

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5673

A bylaw to amend the Bylaw Notice Enforcement Bylaw

WHEREAS the Council of The Corporation of the City of Vernon has determined to amend "Bylaw Notice Enforcement Bylaw Number 5250, 2011" to update Sections referring to Soil Removal and Deposition Bylaw Number 5259;

NOW THEREFORE the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as **"Bylaw Notice Enforcement (Soil Removal and Deposition) Amendment Bylaw Number 5673, 2018"**
2. "Bylaw Notice Enforcement Bylaw Number 5250, 2011" is hereby amended as follows:
 - (i) By **amending** Schedule "B" - Soil Removal and Deposition Sections as shown in **RED** on attached Schedule A.
3. Bylaw Number 5250 is hereby ratified and confirmed in all other respects.

READ A FIRST TIME this day of , 2018.

READ A SECOND TIME this day of , 2018.

READ A THIRD TIME this day of , 2018.

ADOPTED this day of , 2018.

Mayor

Corporate Officer

SCHEDULE 'A'**Attached to and Forming Part of
"Bylaw Notice Enforcement (Soil Removal and Deposition) Amendment Bylaw Number
5673, 2018"**

Soil Removal and Deposition Bylaw						
5259	4.1	Deposit/Remove Soil - No Permit	\$250.00	\$150.00	\$300.00	YES
5259	4.4	Deposit /Remove Soil - Riparian No Permit	\$250.00	\$150.00	\$300.00	YES
5259	4.5	Deposit Waste	\$250.00	\$150.00	\$300.00	YES
5259	4.6	Deposit /Remove Soil – No Approval ALR	\$250.00	\$150.00	\$300.00	YES
5259	6.4(a) 6.6(b)	Cause damage without repair	\$250.00	\$150.00	\$300.00	YES
5259	6.4(b) 6.6(c)	Obstruct drainage facility/ natural watercourse	\$250.00	\$150.00	\$300.00	YES
5259	6.4(e) 6.6(d)	Encroach upon, undermine or physically damage property	\$250.00	\$150.00	\$300.00	YES
5259	6.4(d) 6.6(e)	Alter/divert Natural Watercourse	\$250.00	\$150.00	\$300.00	YES
5259	6.4(e) 6.6(f)	Deposit/Remove Soil - Slope exceeding 3:1	\$250.00	\$150.00	\$300.00	YES
5259	6.4(f)	Adversely Affect/Alter Appearance Adjacent Property /Surrounding area	\$250.00	\$150.00	\$300.00	YES
5259	6.4(g) 6.6(g)	Change elevation more than 1.2 metres – Adjacent Property	\$250.00	\$150.00	\$300.00	YES
5259	7.2 8.2	Obstruct Director or Designate Bylaw Enforcement Officer	\$500.00	\$500.00	\$500.00	NO
5259	7.4 8.4	Failure to Cease Activities	\$250.00	\$150.00	\$300.00	NO

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5674

A bylaw to amend the Municipal Ticketing
Information (M.T.I.) Bylaw

WHEREAS the Council of The Corporation of the City of Vernon has determined to amend "Municipal Ticketing Information System Bylaw Number 5300, 2011" to update Sections referring to Soil Removal and Deposition Bylaw Number 5259;

NOW THEREFORE the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "**Municipal Ticketing Information (Soil Removal and Deposition) Amendment Bylaw Number 5674, 2018**"
2. "Municipal Ticketing Information System Bylaw Number 5300, 2011" is hereby amended as follows:
 - (i) By **amending** Schedule "B" – Soil Removal and Deposition Bylaw Sections as shown in **RED** on attached Schedule A.
3. Bylaw Number 5300 is hereby ratified and confirmed in all other respects.

READ A FIRST TIME this day of , 2018.

READ A SECOND TIME this day of , 2018.

READ A THIRD TIME this day of , 2018.

ADOPTED this day of , 2018.

Mayor

Corporate Officer

SCHEDULE 'A'

**Attached to and Forming Part of
"Municipal Ticketing Information (No Business Licence Fee Fine Increase) Amendment
Bylaw Number 5669, 2018"**

Soil Removal and Deposition Bylaw				
5259	4.1	Deposit /Remove Soil – No Permit	\$500.00	\$475.00
5259	4.4	Deposit /Remove Soil - Riparian No Permit	\$500.00	\$475.00
5259	4.5	Deposit Waste	\$500.00	\$475.00
5259	4.6	Deposit /Remove Soil – No Approval ALR	\$500.00	\$475.00
5259	6.4(a) 6.6(b)	Cause damage without repair	\$500.00	\$475.00
5259	6.4(b) 6.6(c)	Obstruct drainage facility /natural watercourse	\$500.00	\$475.00
5259	6.4(e) 6.6(d)	Encroach upon, undermine or physically damage property	\$500.00	\$475.00
5259	6.4(d) 6.6(e)	Alter/Divert Natural Watercourse	\$500.00	\$475.00
5259	6.4(e) 6.6(f)	Deposit/Remove Soil - Slope exceeding 3:1	\$500.00	\$475.00
5259	6.4(f)	Adversely Affect/Alter Appearance Adjacent Property /Surrounding Area	\$500.00	\$475.00
5259	6.4(g) 6.6(g)	Change elevation more than 1.2 metres – Adjacent Property	\$500.00	\$475.00
5259	7.2 8.2	Obstruct Director or Designate Bylaw Enforcement Officer	\$1000.00	\$1000.00
5259	7.4 8.4	Failure to Cease Activities	\$500.00	\$475.00

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5675

A bylaw to amend the City of Vernon's Official
Community Plan Bylaw Number 5470

WHEREAS the Council of The Corporation of the City of Vernon has determined to amend the "Official Community Plan Bylaw Number 5470, 2013";

AND WHEREAS all persons who might be affected by this amending bylaw have, before the passage thereof, been afforded an opportunity to be heard on the matters herein before the said Council, in accordance with the provisions of Section 464 of the *Local Government Act*, and all amendments thereto;

NOW THEREFORE the Council of The Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as **"5902 Pleasant Valley Road Official Community Plan Amendment Bylaw Number 5675, 2018"**.
2. That Schedule "A" of Official Community Plan Bylaw Number 5470 is hereby amended as follows:

That the following legally described lands be redesignated from the **"Residential Regional District of North Okanagan Electoral Areas B & C Community Land Use"** to **"Residential – Low Density"**:

Legal Description:

**Lot 4, Section 11, Township 8, ODYD, Plan 4165
5902 Pleasant Valley Road**

as shown on **Schedule "A"** attached hereto and forming part of this bylaw.

BYLAW NUMBER 5675

3. That Schedule "A" of Official Community Plan Bylaw Number 5470 is hereby amended as follows:

To Include the subject property, **Lot 4, Section 11, Township 8, ODYD, Plan 4165 5902 Pleasant Valley Road** within 'Development District #2 – Neighbourhood District' and 'Development Permit Area #2', and **amend** all map references within Official Community Plan Bylaw Number 5470 to indicate this addition.

4. Official Community Plan Bylaw Number 5470 is hereby ratified and confirmed in every other respect.

READ A FIRST TIME this day of , 2018.

READ A SECOND TIME this day of , 2018.

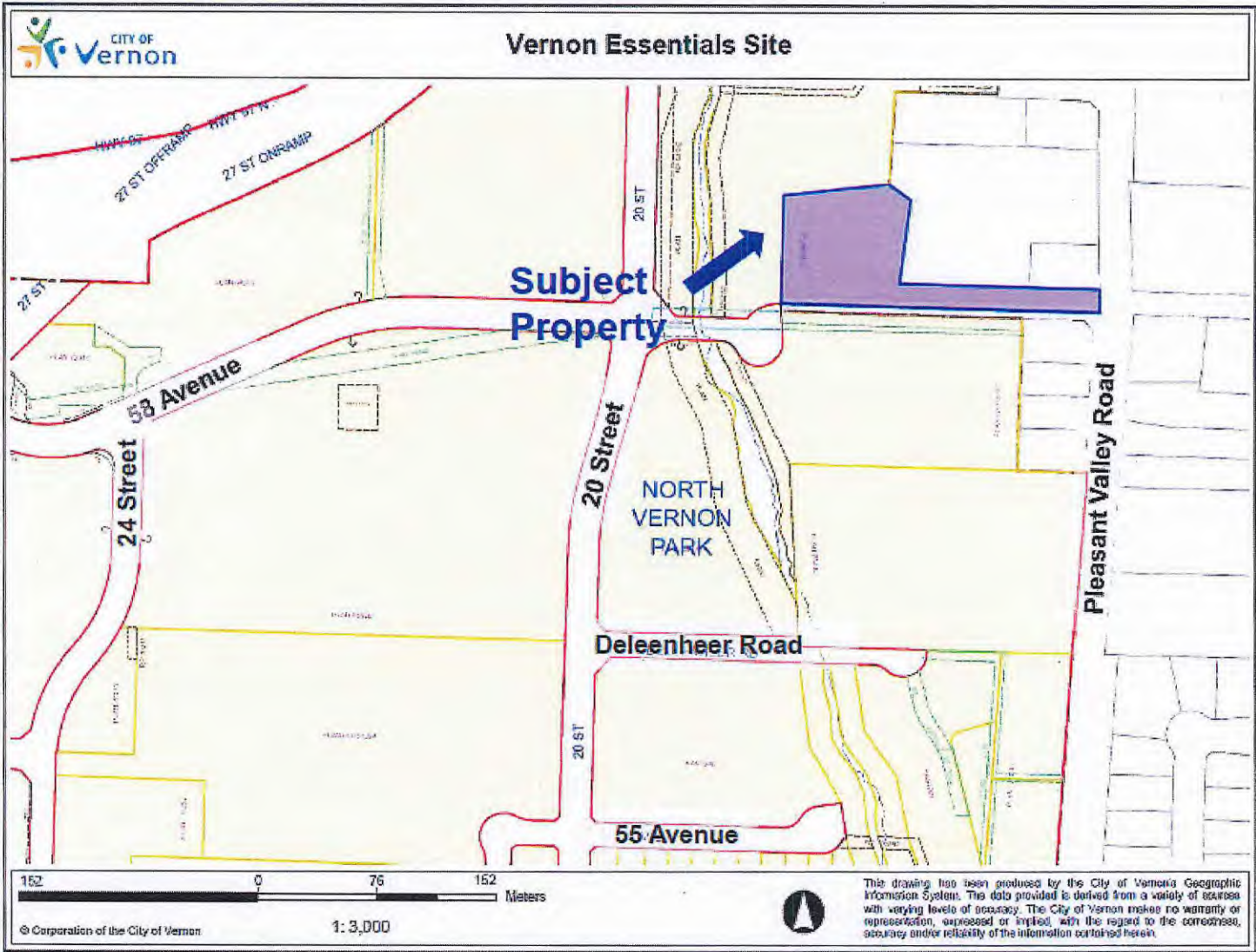
PUBLIC HEARING held this day of , 2018.

READ A THIRD TIME this day of , 2018.

ADOPTED this day of , 2018.

Mayor

Corporate Officer



Location Map

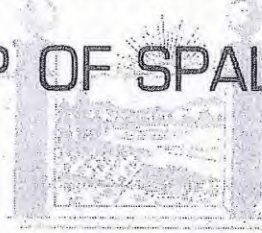
SCHEDULE 'A'
Attached To and Forming Part of Bylaw 5675
"5902 Pleasant Valley Road Official Community Plan Amendment Bylaw Number 5675, 2018"



THE CORPORATION OF THE
TOWNSHIP OF SPALLUMCHEEN

Feb 13
INFO
Council 23
agenda

TEL. (250) 546-3013
FAX. (250) 546-8878
OUR FILE NO.



www.spallumcheentwp.bc.ca

4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

January 16th, 2018

OFFICE OF THE MAYOR

Mayor Greg McCune
City of Enderby
PO Box 400
Enderby, BC V0E 1V0



Dear Mayor McCune:

Re: Letter of Support for the Adoption of a Flexible Ride-Sharing Regulation in the Province of BC

At the Monday, January 15th, 2018 Regular meeting of Spallumcheen Council the following resolution of Council was passed:

"...THAT the Township of Spallumcheen Council direct staff to provide a letter of support to the City of Enderby regarding their initiatives introduced at the 2017 UBCM for the province to implement legislation for a regulatory framework that provides flexibility for programs such as ride-sharing programs to support small, rural and remote communities where public transportation is limited."

The Township of Spallumcheen Council agrees there is a need for solving passenger transportation challenges in rural communities where public transit cannot accommodate the needs of residents within our rural communities. There is a great opportunity for increasing jobs related to casual part-time transportation services, like Uber as an example. These types of services allow job expansion for our residents, while supporting transportation for our residents.

As you have noted, ride-sharing programs could enhance our communities so long as there is a provincial regulatory regime that is attainable. Providing regulations and licensing for a safe and reliable service that promotes licensed individuals within the community supporting the community could vastly improve our transportation limitations. Residents could have much needed access for rides to medical and other related appointments as well as reduce impaired driving. This is a great opportunity to also reduce alcohol related impaired driving potential and with the planned legalization of cannabis provides support for better decision making for all British Columbians when operating a motor vehicle.

Thank you for your leadership with regards to bringing this matter forward to the provincial level. Please accept this letter of support for these proactive initiatives that have great potential to improve lives within our area. If you have any questions in this regard please contact the undersigned.

Respectfully,

Janice Brown
Mayor

cc. UBCM Member Municipalities



Jonathan X. Côté
Mayor

0410-28 INFO
Feb 13
Council
Agenda



January 17, 2018

The Honourable George Heyman
Minister of Environment and Climate Change Strategy
PO Box 9047 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Heyman,

Re: Prevention of Quagga and Zebra Mussels

At a meeting on Monday, January 8, 2018 New Westminster City Council passed the following resolution:

THAT Council endorse the concerns expressed by the District of Sicamous regarding the threat of Quagga and Zebra mussels; and

THAT a letter of support be sent to the Minister of Environment and Climate Change Strategy with copies to the Deputy Minister, the President of the UBCM, and UBCM members (via email).

At the 2017 UBCM Annual Convention, the District of Sicamous submitted the following resolution, which was endorsed by the UBCM:

Whereas British Columbia's lakes generate international tourism business totaling millions of dollars each and every year;

And whereas the Zebra and Quagga mussel infestation poses a serious threat to the economic welfare of British Columbia's tourism industry:

Therefore be it resolved that the provincial government provide increased educational funding and increased monitoring efforts to combat the invasive mussel infestation threatening the pristine lakes of British Columbia's tourism areas.

Office of the Mayor
Corporation of the City of New Westminster
510 Royal Avenue, New Westminster, BC • Canada V3L 1H6 T (604) 527 4520 F (604) 527 4594
www.newwestcity.ca

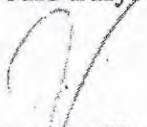
The resolution requests more funding from the provincial government to increase awareness and education regarding this issue. Quagga and zebra mussels are highly invasive; only one mussel can produce one million mussels per year. Should BC become infested with these mussels, the impact will not ever be reversible. All BC lakes would be contaminated and there is currently no solution to destroy the mussel population.

It is our belief that the effects of these mussels would be devastating to BC freshwater eco-systems. Zebra and quagga mussels filter water to the point where food sources such as plankton are removed, altering food webs. This also causes clearer water, allowing sunlight to penetrate deeper, increasing growth of aquatic vegetation. Toxic algal blooms may negatively impact native fish and wildlife. Large mussel colonies affect spawning areas, impacting the survival of fish eggs.

With the eco-system compromised, beaches will be destroyed. Water intakes may become clogged with mussel colonies and there is no research on how these mussel populations may affect water quality. Recreational users may no longer wish to access lakes due to the environmental changes, which would negatively impact the vital tourism industry in BC. The cost to British Columbia government, taxpayers and businesses will be billions if these mussels manage to infiltrate our ecosystem.

Fortunately, there is still time to prevent this disaster. The District of Sicamous submitted a comprehensive list of preventative measure to keep these mussels out of BC waterways, including stricter border patrols, increased conservation staffing, inter-governmental collaboration and improved boater education. It is our hope that the Government of BC will heed this warning and implement some of these suggestions before it is too late.

Yours truly,



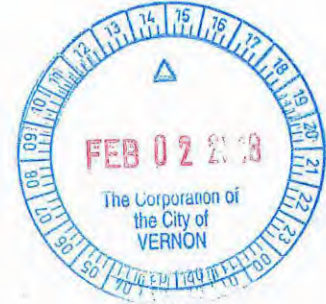
Jonathan X. Cote
Mayor

Cc: Mark Zacharias, Deputy Minister (via email: DM.ENV@gov.bc.ca)
Wendy Booth, UBCM President (via email: wndbooth@gmail.com)
District of Sicamous (via email)
UBCM members (via email)

January 26, 2018



Mayor Akbal Mund and Council
City of Vernon
3400 - 30th Street
Vernon, BC V1T 5E6
Canada



Dear Mayor Akbal Mund and Council:

Re: Recycling Council of British Columbia Annual Zero Waste Conference 2018

Established in 1974, the Recycling Council of British Columbia (RCBC) is Canada's first non-profit waste prevention organization. Since that time, the Council has worked side-by-side with local governments to eliminate waste in B.C. and develop a sustainable circular economy.

We invite you to attend **RCBC 2018 "Rethink: A World Without Waste" from May 30 to June 1, 2018 in Whistler, B.C.**, featuring a variety of topics relevant to local governments in B.C. Programming for RCBC 2018 (www.rcbcconference.ca) will include:

- extended producer responsibility
- illegal dumping
- reuse and repair
- waste prevention
- communications and engagement

As well, we plan to address a variety of waste, recycling, and diversion-related issues your council may be facing now or in the near future. We provide a three-day experience of workshops, presentations, and opportunities to network with professionals and area experts to become better informed. B.C.'s industry stewardship agencies, such as RecycleBC, Regeneration, and Encorp Pacific will be in attendance, as well as the BC Ministry of Environment.

RCBC provides comprehensive public education to support recycling and waste-related programs and services through the BC Recycling Hotline, the online Recyclepedia and the free BC Recyclepedia phone app. Last year alone, we answered more than 280,000 questions from people in communities just like yours.

In our public policy work, we engage a variety of stakeholders to collaboratively develop and recommend progressive waste prevention initiatives and legislation. RCBC also facilitates the sharing of knowledge, good practices, and professional development. All of those elements are included as part of Canada's longest running waste prevention event, the annual RCBC Zero Waste Conference, now in its 44th year.

Thank you for your continued support. Let us keep working together to make a waste-free province through the application of sustainable circular economy principles. If you have any questions, you can reach me at 604-683-6009 ext. 307 or at brock@rcbc.ca.

Sincerely,

Brock Macdonald
Chief Executive Officer

Suite 10
119 West Pender St
Vancouver, BC
V6B 1S5
Canada

phone:
(604) 683-6009

fax:
(604) 683-7255

email:
rcbc@rcbc.ca

web:
www.rcbc.ca



THE CORPORATION OF THE CITY OF VERNON

MINUTES OF ADVISORY PLANNING COMMITTEE MEETING

HELD

TUESDAY, JANUARY 9, 2018

PRESENT: VOTING

Jamie Paterson
Barry Beardsell
Doug Neden
Don Schuster
Monique Hubbs-Michiel
Mark Longworth
Ian Murphy

NON VOTING

Councillor Cunningham
Councillor Spiers
Corbin Kelley, Youth Member

Guests: David Young, Project Manager, PRIMA Engineering Inc.
Xenia Semeniuk, BENCH Site Design Inc.
Kevin Ryan, BlueGreen Architecture Inc.

ABSENT: Joanne Georgeson
Vicki Topping
Natalie Lussin
Lisa Kongsdorf

STAFF: Craig Broderick, Manager Current Planning
Kim Flick, Director, Community Infrastructure and Development Services
Roy Nuriel, Planner, Economic Development
Cleo Corbett, Long Range Planner
Ellen Morrison, Transportation Planner
Ed Stranks, Manager, Engineering Development
Janice Nicol, Legislative Committee Clerk

ORDER

The Legislative Committee Clerk called the meeting to order at 4:00 p.m. and called a three times for nominations for the positions of Committee Chair for 2018.

ELECTION OF CHAIR

Moved by Doug Neden, seconded by Don Schuster:

THAT Mark Longworth elected Chair of the Advisory Planning Committee for 2018.

CARRIED.

Nominations were called for the position of Vice-Chair. Doug Neden and Ian Murphy were nominated. Ian Murphy respectfully declined the nomination.

ELECTION OF VICE-CHAIR

Moved by Don Schuster, seconded by Jamie Paterson:

THAT Doug Neden be elected Vice-Chair of the Advisory Planning Committee for 2018.

CARRIED.

REVIEW – TERMS OF REFERENCE AND BULLYING AND HARASSMENT POLICY

The Committee reviewed the Advisory Planning Terms of Reference and the Bullying and Harassment Policy.

ADOPTION OF AGENDA

Moved by Don Schuster, seconded by Monique Hubbs-Michiel:

THAT the agenda of the Advisory Planning Committee meeting for Tuesday, January 9, 2018 be adopted.

CARRIED.

ADOPTION OF MINUTES

Moved by Jamie Paterson, seconded by Monique Hubbs-Michiel;

THAT the minutes for the Advisory Planning Committee meeting of Tuesday, December 12, 2017 be adopted.

CARRIED.

NEW BUSINESS:

DEVELOPMENT VARIANCE PERMIT – 3100 32 AVENUE

The Advisory Planning Committee reviewed Development Variance Permit application DVP00412 located at 3100 32 Avenue The Planner, Economic Development provided an overview of the presentation. The following points were noted:

- If approved, all access would be from the lane rather than from 31 Street.
- Concern that access should be dealt with from 32 Street down to 30 Street, rather than on an individual application basis.
- Recommend that the Advisory Planning Committee deny the staff recommendation as the City should support this organization.
- It was questioned whether there are plans for intersection improvement.

Moved by Monique Hubbs-Michiel, seconded by Doug Neden;

THAT the Advisory Planning Committee recommends that Council not support the development variance permit application to vary Zoning Bylaw #5000, Schedule B, to reduce required right of way for 32nd Avenue from 25.0m to 18.20m in order to expand the existing North Okanagan Youth & Family Services Society (NOYFSS) building on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that the Advisory Planning Committee recommends that Council support a variance to the Zoning Bylaw #5000, Schedule B, to reduce required right of way for 32nd Avenue from 25.0m to 21.0m in order to expand the existing North Okanagan Youth & Family Services Society (NOYFSS) building on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that the Advisory Planning Committee recommends that Council support a variance to the Zoning Bylaw #5000, Schedule B, to reduce required right of way for 31st Street from 18.5m to 15.24m on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that the Advisory Planning Committee recommends that Council support a variance to the Subdivision and Development Servicing Bylaw #3843, Schedule A, to waive the requirement for offsite road works in 32nd Avenue and 31st Street adjacent to Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that the Advisory Planning Committee recommends that Council support of DVP00412 is subject to the following:

- a) The owner is to dedicate road right-of-way widening of approximately 1.35m on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD along the 32nd Avenue;
- b) The owner is to dedicate a 2.0m by 2.0m corner cut-off at the northeast corner of the property;
- c) The owner is to remove the existing access off 31st Street;
- d) That Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD be consolidated prior to the issuance of the occupancy permit; and

That the site, floor and elevation plans noted as Attachments 1 to 4 inclusive in the report titled "Development Variance Permit Application for 3100 – 32nd Avenue" dated January 3, 2018 by the Economic Development Planner be revised per Council's conditions and attached to and form part of DVP00412 as Schedule 'A'.

CARRIED.

**MCMECHAN LANDS
NEIGHBOURHOOD
PLANNING WORKSHOP**

The Advisory Planning Committee was provided with an overview of McMechan Land Planning concepts. Cleo Corbett, Long Range Planner, Kevin Ryan, BlueGreen Architecture Inc. and Xenia Semeniuk, BENCH Site Design Inc. outlined the proposed neighbourhood design, planning principles, access points, identity, pedestrian movement and connectivity, active laneways, lots sizes and housing types and typography. A Traffic Impact Assessment has been submitted.

The following Committee feedback was noted:

- Suggestion to have on-site stormwater detention.
- Important to maintain landscaping once installed.
- Concerns about the safety of proposed active laneways – cars sharing areas with pedestrians.
- Need to establish who maintains the proposed public areas to ensure upkeep and maintenance.
- Concern regarding affordability if these are new builds.

Next step – Public Open House is planned in January or February to gain feedback. As the application is finalized, it will be referred to the Committee for input and recommendations.

INFORMATION ITEMS:

The Staff Liaison provided an update of APC related items discussed at the January 8, 2018 Council meetings as follows:

- The Public Hearing was held on the Floor Space Ratio (FSR) Zoning/OCP Bylaw amendments. As per the recommendation from APC, graphic examples of a variety of FSR calculations were presented at the PH and circulated at this meeting for the Committee's reference. The Zoning Bylaw amendment needs Ministry of Transportation and Infrastructure prior to bylaw adoption (along with the OCP Bylaw amendment).

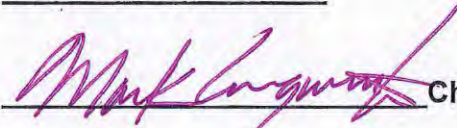
NEXT MEETING

The next regular meeting of the Advisory Planning Committee is scheduled for Tuesday, January 23, 2018.

ADJOURNMENT

The meeting of the Advisory Planning Committee adjourned at 5:24 p.m.

CERTIFIED CORRECT:


Chair