



THE CORPORATION OF THE CITY OF VERNON

A G E N D A

REGULAR OPEN MEETING OF COUNCIL

CITY HALL COUNCIL CHAMBER

MONDAY, JANUARY 22, 2018

AT 1:30 PM

*"To deliver effective
and efficient local
government services
that benefit our
citizens, our
businesses, our
environment and our
future"*

1. **CALL REGULAR MEETING TO ORDER AND MOVE TO COMMITTEE OF THE WHOLE**
2. **RESOLUTION TO CLOSE MEETING**
 - A. BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90 of the *Community Charter* as follows:
 - a) *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
 - c) *the security of the property of the municipality;*
 - d) *the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;*
 - k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public*
3. **ADJOURN TO OPEN COUNCIL AT 1:30 PM**
 - A. THAT the Agenda for the January 22, 2018 Regular Open Meeting of Council be adopted as circulated.
4. **ADOPTION OF MINUTES AND RECEIPT OF COMMITTEE OF THE WHOLE**

AGENDA

MINUTES

- A. THAT the minutes of the Regular Meeting of Council held January 8, 2018, be adopted; **(P. 9)**

AND FURTHER, that the minutes of the Public Hearing held January 8, 2018, be adopted. **(P. 20)**

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held January 8, 2018, be received

5. BUSINESS ARISING FROM THE MINUTES

6. GENERAL MATTERS

**BC CONSTRUCTION
ASSOCIATION -
COMMUNITY
EXCELLENCE
AWARDS**

- A. Mr. Chris Atchison, President, BC Construction Association, re: Presentation to City of Vernon Financial Services, Procurement Department and Recreation Services of the 2017 Best of Procurement Award.

**DELEGATION –
SCHUSWAP NORTH
OKANAGAN DIVISION
OF FAMILY PRACTICE
(P. 22)**

- B. Ms. Kristine Larsen, Raising the Profile Project Lead, Shuswap North Okanagan Division of Family Practice, re: Update on the *Raising the Profile for Senior's Services* initiative and support from City of Vernon.

**DEVELOPMENT
VARIANCE PERMIT
#00412 FOR 3100 –
32nd AVENUE (P. 25)**

- C. THAT Council **not support** the development variance permit application to vary Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 32nd Avenue from 25.0m to 18.20m in order to expand the existing North Okanagan Youth & Family Services Society (NOYFSS) building on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that Council **support** a variance to Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 32nd Avenue from 25.0m to 21.0m in order to expand the existing North Okanagan Youth & Family Services Society (NOYFSS) building on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that Council **support** a variance to Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 31st Street from 18.5m to 15.24m on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that Council **support** a variance to Subdivision and Development Servicing Bylaw #3843, Schedule A, to waive the requirement for offsite road works in 32nd Avenue and 31st Street

adjacent to Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that Council **support** of DVP00412 is subject to the following:

- a) The owner is to dedicate road right-of-way widening of approximately 1.35m on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD along the 32nd Avenue;
- b) The owner is to dedicate a 2.0m by 2.0m corner cut-off at the northeast corner of the property at 32nd Avenue and 31st Street;
- c) The owner is to remove the existing access off 31st Street;
- d) That Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD be consolidated prior to the issuance of the occupancy permit; and
- e) That the site, floor and elevation plans noted as Attachments 1 to 4 inclusive in the report titled “Development Variance Permit Application for 3100 – 32nd Avenue” and dated January 10, 2018 by the Economic Development Planner be revised per Council’s conditions and attached to and form part of DVP00412 as Schedule ‘A’.

**Public Input – DVP
#00412**

- (i) Public Input on Development Variance Permit #00412 to **not support** the development variance permit application to vary Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 32nd Avenue from 25.0m to 18.20m, **support to** vary Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 32nd Avenue from 25.0m to 21.0m; to reduce the required right of way for 31st Street from 18.5m to 15.24m; and to vary Subdivision and Development Servicing Bylaw #3843, Schedule A, to waive the requirement for offsite road works in 32nd Avenue and 31st Street, Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue).
 - (a) Email dated January 11, 2018, from Keystone Rentals Inc. **(P. 35)**
 - (b) Letter dated January 16, 2018, from Art Schmidt Optical. **(P. 36)**
 - (c) Letter dated January 16, 2018, from Evolve Beyond Educational Services. **(P. 37)**
 - (d) Letter dated January 16, 2018, from Nolan’s Drugs. **(P. 38)**

- (e) Letter dated January 16, 2018, from Silver Rock Land Corporation. (P. 39)
- (f) Letter dated January 16, 2018, from North Okanagan Bookeeping. (P. 40)

Issuance of Permit #00412

- (ii) THAT the Corporate Officer be authorized to issue Development Variance Permit #00412 to vary Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 32nd Avenue from 25.0m to 21.0m; to reduce the required right of way for 31st Street from 18.5m to 15.24m; and to vary Subdivision and Development Servicing Bylaw #3843, Schedule A, to waive the requirement for offsite road works in 32nd Avenue and 31st Street, Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue) once all conditions of Council are satisfied.

7. COUNCIL INQUIRIES

8. ADMINISTRATION UPDATES

- A. THAT Council receive the Administration Updates dated January 22, 2018. (P. 41)

9. UNFINISHED BUSINESS

LAKE ACCESS PLAN UPDATE (P. 45)

- A. THAT Council direct Administration to undertake amendments to the draft Lake Access Plan based on the report titled “Lake Access Plan Update” and dated January 8, 2018 from the Manager, Long Range Planning and Sustainability, with the following approach:
 - a. Focus on retaining ownership of the majority of existing lake access sites, improving those sites and acquiring new sites in gap areas identified in the draft Lake Access Plan;
 - b. Refine the evaluation matrix to take into consideration slope and width of lake access sites; and
 - c. Focus on removal of encroachments, at the property owner’s expense, prior to lake access improvements being undertaken.

LAKE ACCESS IMPROVEMENT COSTS, SITE #22 DRAINAGE AND ADDITIONAL PARKING (P.104)

- B. THAT Council direct Administration to transfer \$142,000 from 2018 Lake Access Improvements to Hurlburt Park Improvements in the 2018 budget.

**CLIMATE ACTION
TASK FORCE TERMS
OF REFERENCE
(P.105)**

- C. THAT Council endorse the Terms of Reference for the Climate Action Task Force, included as Attachment 1 in the report titled “Climate Action Task Force Terms of Reference” and dated January 3, 2018 from the Manager, Long Range Planning and Sustainability;

AND FURTHER, that Council direct Administration to proceed with recruitment for membership on the Climate Action Task Force;

AND FURTHER, that Council appoint _____ to represent Council on the Climate Action Task Force and _____ as a designated alternate.

10. MATTERS REFERRED: COMMITTEE OF THE WHOLE AND IN-CAMERA

11. NEW BUSINESS

B. Correspondence:

**RDNO REQUEST –
GRANT TO
KWANTLEN
POLYTECHNIC
UNIVERSITY’S FOOD
SYSTEM DESIGN
STUDY PROJECT (P.
112)**

- (i) THAT Council receive the Internal Memorandum titled Regional District North Okanagan request to consider a grant to Kwantlen Polytechnic University’s Food System Design Study Project, dated January 11, 2018 from the Deputy CAO.

**2018 MUNICIPAL
ELECTIONS
APPOINTMENTS**

- (ii) THAT Council appoints Ms. Sue Blakely, Manager Legislative Services, as the Chief Elections Officer for the 2018 Municipal Elections;

AND FURTHER, that Ms. Patti Bridal, Deputy CAO, be appointed Deputy Chief Elections Officer for the 2018 Municipal Elections.

**LAKESHORE PARK
PRELIMINARY
DESIGN (P. 125)**

- (iii) THAT Council receive the memorandum titled Lakeshore Park Preliminary Design, dated January , 2018 from the Parks Planner, for information;

AND FURTHER, that Council supports, in principle, the Preliminary Design for Lakeshore Park public consultation and directs Administration to report back to Council for final design approval following public consultation.

**COLUMBIA INSTITUTE
– HIGH GROUND:
CENTRE FOR CIVIC**

- (iv) THAT Council approves Councillor Juliette Cunningham attending the Columbia Institute – High Ground: Centre for Civic Governance Forum - Communications for All,

GOVERNANCE
FORUM,
COMMUNICATIONS
FOR ALL (P. 129)

March 23 – 24, 2018, in Vancouver, BC

C. Reports:

BIKEBC GRANT
APPLCIAITON
APPROVAL REQUEST
(P. 133)

- (i) THAT Council support the submission of an application to the Ministry of Transportation and Infrastructure for BikeBC grant funding in 2018 for the eligible elements of the sixth phase of the 29th / 30th Street Transportation and Utility Corridor (34th Avenue to 37th Avenue);

AND FURTHER, that Council support the submission of an application to the Ministry of Transportation and Infrastructure for BikeBC grant funding in 2018 for the eligible elements of the 35th Avenue project (27th Street to 30th Street)

AMENDMENT TO SOIL
REMOVAL AND
DEPOSITION BYLAW
#5259 (P. 137)

- (i) THAT Council support the proposed amendments to Soil Removal and Deposition Bylaw #5259 as shown in red in Attachment 1 in the report dated January 8, 2018 by the Municipal Technician III and the Manager, Engineering Development Services;

AND FURTHER, that Council support amending Fees and Charges Bylaw #3909, Section 2 by replacing the existing header of “Planning, Development and Engineering Services” with “**Community Infrastructure and Development**”;

AND FURTHER, that Council support amending Fees and Charges Bylaw #3909, Section 2 subsections as follows:

- R. Pre-Blast Surveys – Collection Fee by replacing the text “site preparation permit” with “**Soil Removal and Deposition Permit**”;
- AA. Site Preparation Permit by deleting this subsection entirely and adjusting numbering of all following sections to reflect this deletion; and
- S. Soil Removal and Deposition Permit Application Fee by adding: “**Type A**” and “**Type B**” and replacing the existing \$75 fee with “**\$100**” for “**Type A**” and “**\$100 plus \$50 per drawing sheet provided for review**” for “**Type B**”.

12. LEGISLATIVE MATTERS**ADOPTION**Bylaws:

- **5666** (i) THAT Bylaw #5666 – “**City of Vernon 2018 Financial Plan Bylaw Number 5666, 2018**” – a bylaw to adopt the Financial Plan for the Years 2018 – 2022, be **adopted. (P. 167)**
- **5669** (ii) THAT Bylaw # 5669 - “**Municipal Ticketing Information (No Business Licence Penalty Increase) Amendment Bylaw Number 5669, 2018**” - a bylaw to amend the Municipal Ticketing Information (M.T.I) Bylaw, be **adopted. (P. 170)**

13. COUNCIL INFORMATION UPDATES

D. Mayor and Councillors Reports.

14. INFORMATION ITEMS

- A. Letter dated January 10, 2018 from Regional District of North Okanagan, re: Funding Sunday Hours at Okanagan Regional Library – Vernon Branch. **(P. 172)**
- B. Southern Interior Local Government Association Community Excellence Awards. **(P. 176)**
- C. Letter dated December 19, 2017 from the City of Dawson Creek, re: Prevention of Quagga and Zebra Mussels. **(P. 178)**
- D. Letter dated January 17, 2018 from the City of New Westminister, re: Prevention of Quagga and Zebra Mussels. **(P. 180)**
- E. Minutes from the following Committees of Council:
 - (i) Affordable Housing Advisory Committee – September 12, 2017. **(P. 182)**
 - (ii) Advisory Planning Committee – December 12, 2017. **(P. 186)**

RECESS**15. RECESS MEETING**

NOTES:

Public Hearing scheduled for at **5:30 pm at City Hall:**

1. **"ZONING TEXT (Cannabis/Marihuana Dispensaries) Amendment Bylaw Number 5671, 2018."**

RECONVENE

16. RECONVENE MEETING

THIRD READING

- **5671**

E. THAT Bylaw #5671, "Zoning Text (Cannabis/Marihuana Dispensaries) Amendment Bylaw Number 5671, 2018" – a bylaw to amend the City of Vernon's Zoning Bylaw #5000 to prohibit the retailing of marihuana and marihuana products within the City of Vernon, be **read a third time.**

CLOSE

17. CLOSE OF MEETING