1. CALL TO ORDER

AGENDA
A. THAT the Agenda for the July 13, 2015, Committee of the Whole meeting be adopted as presented.

2. ADOPTION OF MINUTES

MINUTES
A. THAT the minutes of the Committee of the Whole meeting of Council held June 22, 2015, be adopted. (P. 2)

3. BUSINESS ARISING FROM THE MINUTES

4. GENERAL MATTERS

PRESENTATION - MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE (MOTI) – UPDATE ON STICKLE ROAD
A. Mr. Rampaul Dulay, Project Director, Okanagan Valley Corridor, MoTi, will attend to provide an update regarding plans for highway improvements at the Stickle Road Intersection.

*Information to be distributed

PRESENTATION - SOCIAL PLANNING COUNCIL, PARTNERS IN ACTION QUARTERLY REPORT (P. 6)

5. UNFINISHED BUSINESS

6. NEW BUSINESS

7. LEGISLATIVE MATTERS

8. COUNCIL INFORMATION UPDATES

9. G.V.A.C. / R.D.N.O. REGULAR MEETINGS

10. INFORMATION ITEMS

11. CLOSE OF MEETING
CALL TO ORDER
Mayor Akbal Mund called the meeting to order at 8:41 am.

AGENDA ADOPTION
Moved by Councillor Lord, seconded by Councillor Nahal:

THAT the Agenda for the June 22, 2015, Committee of the Whole meeting be adopted.
CARRIED.

ADOPTION OF THE MINUTES
Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT the minutes of the Committee of the Whole meeting of Council held June 8, 2015, be adopted, as presented.
CARRIED.

GENERAL MATTERS

PRESENTATION - AUDITORS REVIEW OF THE 2014 AUDITED FINANCIAL STATEMENTS
Mr. Dan Healey, CA, and Mr. Murray Smith, CA of KPMG provided a review of the 2014 Audited Financial Statements.
The following points were reviewed:

**Mr. Murray Smith**
- Role is to provide an opinion on the COV Financial Statements
- Congratulations on a positive fiscal year
- This year COV ‘flipped’ to a net positive situation
- Parks and Rec changeover was a significant transition
- Technical accounting rules that were needed to get that right
- Re-investment into infrastructure noted, and is important
- Thanks to staff for positive working relationship

**Mr. Dan Healey**
- Executive Summary reviewed
- Scope of Audit reviewed
- Selected Financial Information reviewed
- Revenue by Category — large ‘bump’ due to land transfers related to Parks/Rec restructure
- Expenses by Nature reviewed
- Expenses by Function better representation of where COV is going
- If you take Parks and Rec out, expenses have only increased by 1.4%
- Tangible Capital Assets (TCA) Reinvestment reviewed
- Net Financial Assets (Debt) reviewed
- Audit Reviewed
  - Federal Gas Tax Revenues
  - Parks and Recreation Agreement (impact)
  - Accounts Receivables Balances
  - Accounting Policies and Policies — no significant changes
  - Uncorrected Misstatements Reviewed — no concerns
  - Understatement of Amortization on asphalt overlays — no concerns
  - Performance Improvement Opportunities

Moved by Councillor Lord, seconded by Councillor Cunningham:

THAT Council refers the 2014 Audited Financial Statements and Audit Findings Report to the Audit Committee for review.
CARRIED.

Moved by Councillor Lord, seconded by Councillor Spiers:

THAT Council receives and approves the 2014 Financial Statements as presented by representatives of KPMG at the June 22, 2015 Committee of the Whole meeting.
CARRIED.
Moved by Councillor Lord, seconded by Councillor Spiers:

THAT Council directs Administration to add an addendum note to the 2014 Financial Statements referencing the approximate $2 million in City of Vernon Parks DCC’s, being held within the Regional District of North Okanagan Budget, which resulted from the parks transfer to the City of Vernon.

CARRIED.

NEW BUSINESS

Mr. Brent Watson, EP/ESS Coordinator will provide a presentation regarding the Intermunicipal Emergency Program.

The following points were reviewed:

- Role of Emergency Management BC (EMBC)
- Local Authority is responsible for emergency management within its jurisdiction
- Legislative Requirements
- What is Emergency Management
- Intermunicipal Emergency Program (IEP)
- IEP Concept of Operations
- Provide Emergency Management Services under a Regional program & governance structure that:
  - maximizes intermunicipal synergies & cooperation
  - eliminates duplication and competition for scarce resources
  - leverages economies of scale
- IEP Administration and Finances
- Intermunicipal Emergency Program Organizational Structure
- What Does the IEP Do?
  - EOC Operations
  - ESS Response
  - Emergency Planning
  - Training
- Emergency Program Coordination
  - Emergency Preparedness
  - Public Safety
  - Site Support on-call
  - Liaison with other Agencies and Levels of Government
- EOC Operations
  - Level 3 EOC Facility
  - Maintained at a permanent “.5” activation
  - Six other Level 1 local authority EOCs
- Emergency Operations Centre Structure
- ESS Response
  - Required by Provincial legislation
  - Growing demand
• 3 Regional teams and a mobile support team
  - Averages 30 – 35 responses per year
  - Level 1 up to Level 3
  - Over 50 trained volunteers, but increasingly difficult to sustain

• Emergency Planning
  - Regional Emergency Plan required under Provincial Legislation

• Training
  - Regional-wide Emergency Management/Incident Response training

• Major Incident Support

• Provincial through Municipal organization structure reviewed

• History over past six years reviewed

• Why Does the Regional Have So Many Emergency Incidents?
  - Climate Change
  - Relatively high number of waterways and creeks
  - Downloading from other levels of government
  - Infrastructure
  - Demographics
  - Regional Fire Service Model

• What Roles do Elected Officials Play in Emergency Management?
  - Community Leadership
  - Provide policy direction
  - Support public information initiatives

CLOSE

Mayor Akbal Mund closed the meeting at 9:51 am.

CERTIFIED CORRECT:

_________________________  _______________________
Mayor:  Corporate Officer:
VISION STATEMENT: A safe, healthy and inclusive community in which to live, work and grow

MISSION STATEMENT: To identify and implement manageable solutions in our community by coordinating and mobilizing community based action teams

COMMITTEE COORDINATOR: Social Planning Council for the North Okanagan

FUNDING SOURCES: City of Vernon


STRATEGIC GOALS:
- Build awareness and understanding of social issues
- Work collaboratively to problem-solve areas of concern
- Develop resources/policies to address gaps
- Monitor and evaluate the Partners in Action model
- Ensure sustainability of the Partners in Action Committee

<table>
<thead>
<tr>
<th>Action Team</th>
<th>Open/ Closed</th>
<th>Updates</th>
<th>Outputs</th>
<th>Direct Outcomes</th>
<th>Evaluation Notes/Follow Up</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homelessness/Housing</td>
<td>Ongoing</td>
<td>Partners in Action will continue to implement, monitor and evaluate the homelessness strategy for the City of Vernon. An evaluation team has been formed to meet once a year to ensure the implementation of the homelessness strategy is on track.</td>
<td>One community strategy: Updated Homelessness Strategy Two annual meetings of the action team members</td>
<td>Ongoing implementation of the strategy Evaluation results of the strategy are available upon request</td>
<td>A draft update of the strategy has been developed by the Social Planning Council. Once the action team meets to review the document, the final updated version will be launched to the wider community.</td>
</tr>
<tr>
<td>COOL Team Update</td>
<td>Ongoing</td>
<td>The COOL team is a partnership between by-law officers and outreach workers for a collaborative approach to addressing homeless camps. Each Spring and Fall, the COOL team audits public spaces, counts the number of camps and provides information packages to campers. During the year, the COOL team follows a protocol where by-law officers and outreach workers work together to contact homeless camps and connect campers to services such as the Gateway Shelter and Upper Room Mission.</td>
<td>Bi-annual homeless census to capture trends in the number of homeless camps. Protocol for communication between by-law officers and outreach workers.</td>
<td>Significant reduction in number of homeless camps since 2009:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>DATE:</td>
<td>CAMPS:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Jun 2009</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Nov 2009</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Apr 2010</td>
<td>13</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Oct 2010</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Jun 2011</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Sep 2011</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>May 2012</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Sep 2012</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Jun 2013</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Nov 2013</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Jun 2014</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Nov 2014</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>May 2015</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>There are still people camping in public places in our community but we are not seeing the same extent of issues as in 2009/10. Most of the campers are known to members of the COOL team and are aware of services available to them.</td>
<td></td>
</tr>
<tr>
<td>Women's Housing Action Team</td>
<td>Open</td>
<td>Lack of supported housing for women with addictions is one of the biggest gaps in our community. There is very little government funding to support this kind of project but Partners in Action continues to pursue this goal.</td>
<td>Three business plans have been developed but were unsuccessful in securing funding.</td>
<td>John Howard Society has expressed an interest to lead this action team and Partners in Action will continue support as needed.</td>
<td></td>
</tr>
<tr>
<td>Green Valley Motel</td>
<td>Open</td>
<td>This action team has met annually since 2012 due to complaints regarding the criminal activity being observed and reported at the hotel. Service providers have been concerned for the safety of other tenants and local businesses are concerned with the impact on their customers. The community stakeholders created an emergency plan in case the motel were to close suddenly. This plan is currently being implemented as the owner has provided eviction notices to all tenants.</td>
<td>Four meetings with action team members. One draft proposal. One emergency plan in the case of sudden closure of the motel.</td>
<td>Increase in safety of tenants. Decrease in crime/nuisance to neighbouring businesses. Preventing homelessness.</td>
<td>Please see attached report.</td>
</tr>
</tbody>
</table>
### Housing Hub

Closed

Social Planning Council facilitated a process for the donation of a piece of commercial property by a local businessman. As part of the requirement for the donation, the owner asked that the space be used for community collaboration. A group of non-profits met to develop a model that would meet the donor's wishes and also provide the most benefit to the community. It was decided that the property would be owned and managed by the John Howard Society and become a Centre for Community Collaboration for registered charities in the region.

- Three meetings with the action team/property owner
- Development of the Centre for Collaboration
- Increased collaboration between housing related non-profits
- Better access to information/referrals to affordable housing in the community

The North Okanagan Centre for Community Collaboration includes shared meeting and office space to support local projects, programs and activities. The Center also hosts an information hub for individuals, families and seniors seeking affordable housing.

### Harm Reduction

The Harm Reduction Evaluation Team

Ongoing

The Harm Reduction Evaluation team meets twice a year to monitor progress and initiate new action teams.

- One community strategy: Harm Reduction Strategy
- Five meetings of the action team
- Ongoing implementation of the strategy
- More detailed evaluation results of the strategy are available upon request

A draft update of the strategy has been developed by the Social Planning Council. Once the action team meets to review the document, the final updated version will be launched to the wider community.

### Safety Downtown

Review of Safety Issues in the Downtown

Open

The Centreville Neighbourhood Council meets quarterly and regularly reviews stakeholders' statistics to see if there has been a spike in nuisance/criminal activity in downtown Vernon. Outreach programs, Community Policing, By-law Department, RCMP, and the DVA take part in these meetings.

- Stakeholder review conducted at the quarterly meeting of the Centreville Neighbourhood Council.
- Ongoing communication and collaboration between diverse stakeholders

As the weather gets warmer, service providers are seeing an increase in the transient population. This is to be expected for this time of year.
<table>
<thead>
<tr>
<th>Sex Trade Workers and Centreville</th>
<th>Closed</th>
<th>Partners in Action agreed to create an action team that would work with neighbours in Centreville as well as look at the services available to women in the sex trade. The team has applied jointly with the RCMP for federal funding to set up a drop-in centre to support women in the sex trade.</th>
<th>Seven meetings of action team members</th>
<th>Increased access to support and services for women involved with the sex trade</th>
<th>A joint application from NOYFSS and the RCMP to set up a drop-in centre for women was submitted on January 30, 2015. Unfortunately, the application was unsuccessful.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collection/ Access to Harm Reduction Supplies</td>
<td>The action team first met in May to discuss ways to increase access to harm reduction supplies for people in need of these safety items as well as increase the community capacity to collect used harm reduction supplies. The two main goals of the action team are to prevent the spread of communicable diseases and to ensure harm reduction supplies don’t end up in public spaces.</td>
<td>One meeting of the action team</td>
<td>Increase access to harm reduction supplies for people in need of these safety items</td>
<td>The Street Clinic is working with community partners to identify ways to increase collection of used harm reduction supplies and educate the wider community on how to safely dispose of items they may encounter in public spaces.</td>
<td></td>
</tr>
<tr>
<td>Accessibility/Inclusiveness</td>
<td>As of April 1, 2014, the federal government provided funding to create a Local Immigration Partnership (LIP) Council to provide oversight into the development of an Immigration and Settlement Strategy for Vernon. Two workshops were held this quarter and a broad range of stakeholders were invited to provide input. One workshop focused on labour market and investment opportunities for new immigrants. The other workshop provided insight into the experience of local immigrants (based on focus group and survey results) and the successes and challenges of settling in Vernon.</td>
<td>Council Members recruited and terms of reference approved</td>
<td>Newcomers choose to immigrate to Vernon and remain in the community</td>
<td>An overview of the project, the terms of reference and the work plan are available upon request. Research reports and minutes of the meetings are available at <a href="http://www.socialplanning.ca">www.socialplanning.ca</a></td>
<td>Council Members recruited and terms of reference approved</td>
</tr>
</tbody>
</table>
### "Respect Lives Here" Public Art Project

| Open | Embrace BC provided funding to host an event in Vernon that celebrates diversity and promotes multiculturalism. A local artist was hired to create "I am" alphabets with various groups in town. A launch was held on March 21, 2015 at the Vernon Art Gallery and a permanent downtown location has been secured. | Seven art workshops with local non-profits  
A community launch of the project at the Vernon Public Art Gallery  
One permanent public art piece | Increased understanding and appreciation of diversity and multiculturalism  
A vibrant downtown with interesting art and cultural displays | The action team has identified a location for the public art project. They are currently working with the owners of the buildings to arrange for the installation of the pieces. Plaques will accompany each grouping of the pieces and invite feedback from the wider community. |

### Food Security

| Open | The action team has developed the concept for a Community Food Centre in Vernon. The first step was to conduct a feasibility study to see if a Community Food Centre could be run as a social enterprise. The results of the study show that a stand-alone social enterprise is not financially viable. In order to balance the social and commercial aspects, other ventures, resources or partnerships would need to be added to the financial model. | Three meetings of the action team  
Three grant applications  
Community Information Session  
Feasibility Study | Increased community capacity to address local food security  
Increased collaboration amongst local organizations supporting food security | A visioning session was held with stakeholders in June to see how the concept of a Community Food Centre could be expanded to include elements of arts, culture and multiculturalism. A working group will oversee development and planning for this new expanded concept. |

### Community Awareness of Partners in Action

| Ongoing | In order to solicit feedback from some of our more marginalized populations, the Partners Committee is piloting a "Speakers Corner" model where participating agencies use a variety of methods to collect opinions, ideas, and suggestions on addressing social issues. Participating agencies include: NOYFSS, JHS, Kindale, Seniors Services, URM, Community Policing, and IH | Development of a model for a community Speakers Corner within participating agencies | Increased participation by marginalized populations in identifying social issues and providing their perspectives on potential solutions | The first community question was regarding public washrooms and how to keep them safe and clean. An active user suggested including signage/pictures that indicate the washroom is a "family" space. The City of Vernon has agreed to follow up. |
Promotion Updates  | Ongoing  | As part of the evaluation process, the Partners in Action Committee will be brainstorming ways to better promote the work of the Committee and “tell the stories”.

Promotions to local high school and Okanagan College classes  |  | Increased community awareness of: social issues; what is required to create change; and the results of the Partners in Action Committee  |  | More presentations are planned for the Fall of 2015.

Evaluation of Partners in Action Committee

| Evaluation Framework for Partners in Action | Ongoing  | In the Spring of 2013, Masters student, Heather Todd approached the Social Planning Council to see if she could focus her Master’s Thesis on evaluation and the Partners in Action Committee. Annette Sharkey and members of the Partners in Action Committee agreed to participate in the project and provide resources towards developing an evaluation framework. The Master’s Thesis was completed in June 2015 and Ms. Todd will defend her thesis in July 2015 at the University of Victoria.  | Monthly consultation with the Coordinating Committee to share learning and develop evaluation resources  | Increased evaluation capacity of the Coordinator and the Coordinating Committee members  | An evaluation framework is in place. Social Planning Council continues to collect more evaluation data to bring forward to the Partners in Action Committee. The group will continue to develop tools and incorporate evaluation into ongoing processes of the Committee.

Vital Signs Data Base  | Open  | Partners in Action are working with the Community Foundation to expand Vital Signs beyond a “community snapshot” to create a larger data base of community indicators that would be tracked/updated every two years. This database could then be accessed by stakeholders, such as the Partners in Action Committee. This will assist with our evaluation process.  | Two meetings with the Community Foundation  | Database of community indicators that are tracked on an ongoing basis. Partners in Action can better assess trends and potential gaps based on quantitative community research.  | Social Planning Council will continue to work the Community Foundation on the development of the database. A framework will be developed in August 2015. |