


C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION (E.G. MUNICIPALITY, REGIONAL DISTRICT) CITY OF VERNON		ELECTION AREA (E.G. MUNICIPALITY, REGIONAL DISTRICT ELECTORAL AREA) CITY OF VERNON	
We, the following electors of the above named jurisdiction, hereby nominate:			
NOMINEE'S LAST NAME ANDERSON		FIRST NAME SCOTT	MIDDLE NAME(S) STUART
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT N/A			
RESIDENTIAL ADDRESS (STREET ADDRESS) 7291 LONGACRE DR		CITY/TOWN VERNON	POSTAL CODE V1H 1H7
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER) N/A		CITY/TOWN VERNON	POSTAL CODE
As a Candidate for the office of:			
POSITION (E.G. MAYOR, COUNCILLOR, DIRECTOR) MAYOR		JURISDICTION (E.G. MUNICIPALITY, REGIONAL DISTRICT) CITY OF VERNON	

Each of us affirms that to the best of our knowledge, the above named person nominated for office:

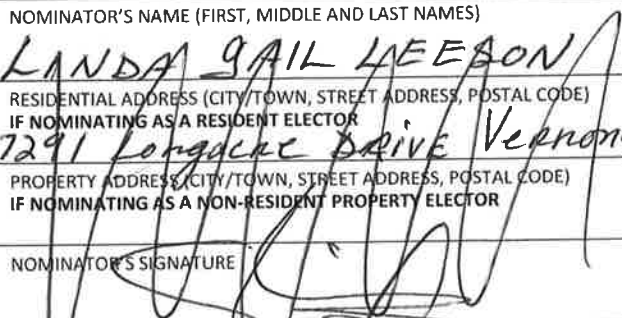
1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from being nominated for, being elected to or holding the office, or is not otherwise disqualified by law.
5. The minimum number of qualified nominators required shall be **10 (ten)** as authorized in section 86 of the *Local Government Act* AND by Section 5 of City of Vernon Election Procedure Bylaw #3971.

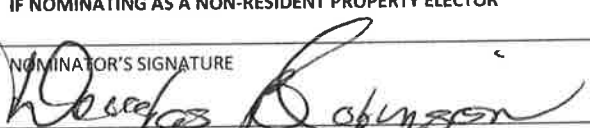

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) Linda GAIL Leeson	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR 7291 Longacre Drive Vernon	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE 	NOMINATOR'S SIGNATURE



Please see over for additional space when more than two nominators are required.

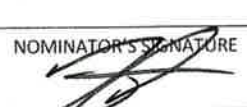
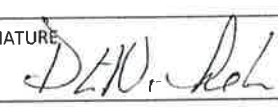
I consent to the above nomination for office:	
NOMINEE'S SIGNATURE 	DATE: (YYYY / MM / DD) 2022/09/07

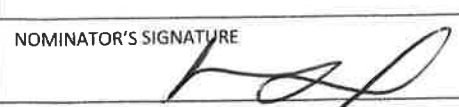

CANDIDATE NOMINATION PACKAGE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) Landa Gail Heeson	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) Marcy Dawn Kennedy
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR 7291 Longlake Drive Vernon	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR 7017 Amber Dr V1H 1P2
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE 	NOMINATOR'S SIGNATURE M. Kennedy

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) Douglas Bernard Robinson	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) Gaige Audrey Hule
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR 3605 - 17th Avenue Vernon	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR 3607- 23 street Vernon V1H 1K2
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE 	NOMINATOR'S SIGNATURE 

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) Deborah Maureen Krause	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) Cendy Blatny
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR 3016-30 Ave., Vernon, BC	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR 1513 39th ave Vernon BC
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE 	NOMINATOR'S SIGNATURE 

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) Fiona Mary Margaret Anderson	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) David Edward Nicholson
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR #17 3800 40th Ave, Vernon. V1H 6S3	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR 405-3300 Centennial Dr Vernon
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE 	NOMINATOR'S SIGNATURE 

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) SHERILee JOYCE FRAUkS	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) ROBERT BRUCE FAIR
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR 7084 APPALOOSA WAY, VERNON BC, V1H 1B9	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR 379 CORDON PLACE
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE 	NOMINATOR'S SIGNATURE 

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CANDIDATE NOMINATION PACKAGE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
Denise Lynn Saumer

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
#302 3611-27 AVE

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
CINCY KRUSEL

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
6-4210 ALBERTS Pk DR VIT 643

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
VERNON

NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
ADRIAN MICHAEL PRAJKE

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
#39 2504 43 ST VIT 611

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
MAUREEN SYDNEY

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
309-3802 27 AVE VIT 156

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
VERNON

NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
Robert Michael Bolek

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
6030 Okanagan Landing RD

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
VIT 113

NOMINATOR'S SIGNATURE
Bobby B

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
CINDY JEAN FAIR

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
339 COPPIN PLACE

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
VERNON

NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
Liz Peterson

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
6349 Bella Vista Rd Vernon VIT 185

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
DEBBIE KOWALCZYK

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
6609 SCOTT RD

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
VIT 113

NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
KLAUS TRIBES

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
4210 - A.P. DRIVE

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
Juvonne Hayden

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
#12 6900 MARSHALL RD

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR


NOMINATOR'S SIGNATURE

CANDIDATE NOMINATION PACKAGE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
ART HAYDEN

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
#126900 MARSHALL RD


PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE


NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
MARILYN SCHOEENBERGER

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
#2-2710 ALLENBY WAY

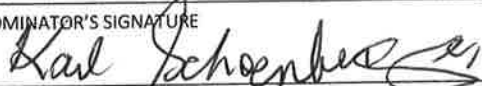
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE


NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
Karl Schoenberger

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
#2-2710 Allenby Way

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE


NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR

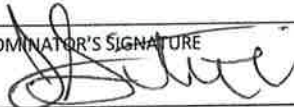
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
Fakri Fitri

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
2309 Teal Pl Vernon

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE


NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR


PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
Luke Alexander William Cruickshank

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
#8-4801 27th Ave Vernon BC V1T 6L2

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE


NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR

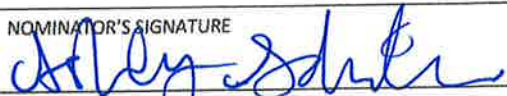
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
Ashley Rae Schreiber

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR
8-4801 27th Ave, Vernon, BC V1T 6L2

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE


NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)

RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A RESIDENT ELECTOR

PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)
 IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR

NOMINATOR'S SIGNATURE



Statement of Disclosure Financial Disclosure Act

You must complete a Statement of Disclosure form if you are:

- a nominee for election to provincial or local government office*, as a school trustee or as a director of a francophone education authority
- an elected local government official
- an elected school trustee, or a director of a francophone education authority
- an employee designated by a local government, a francophone education authority or the board of a school district
- a public employee designated by the Lieutenant Governor in Council

*("local government" includes municipalities, regional districts and the Islands Trust)

Who has access to the information on this form?

The *Financial Disclosure Act* requires you to disclose assets, liabilities and sources of income. Under section 6 (1) of *the Act*, statements of disclosure filed by nominees or municipal officials are available for public inspection during normal business hours. Statements filed by designated employees are not routinely available for public inspection. If you have questions about this form, please contact your solicitor or your political party's legal counsel.

What is a trustee? – s. 5 (2)

In the following questions the term "trustee" does not mean school trustee or Islands Trust trustee. Under the *Financial Disclosure Act* a trustee:

- holds a share in a corporation or an interest in land for your benefit, or is liable under the *Income Tax Act* (Canada) to pay income tax on income received on the share or land interest
- has an agreement entitling him or her to acquire an interest in land for your benefit

Person making disclosure:	ANDERSON <small>last name</small>	SCOTT STUART <small>first & middle name(s)</small>
Street, rural route, post office box:	7291 LONGACRE DR	
City:	VERNOV	Province: BC
		Postal Code: V1H1H7
Level of government that applies to you:	<input type="radio"/> provincial <input checked="" type="radio"/> local government <input type="radio"/> school board/francophone education authority	

If sections do not provide enough space, attach a separate sheet to continue.

Assets – s. 3 (a)

List the name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf:

ADR ENVIRONMENTAL
SOON - DUMP RUNZ

Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

creditor's name(s)

creditor's address(es)

Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

your capacity

OWNER/CEO
CITY OF VANCOUVER SA
COUNCILLOR (TILL OCT 15/22)

name(s) of business(es)/organization(s)

AOR ENVIRONMENTAL
CITY OF VANCOUVER

Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

legal description(s)

address(es)

Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

no yes

If yes, please list the following information below & continue on a separate sheet as necessary:

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

ADR ENVIRONMENTAL
- RECYCLING
- NO LAND
- NO DEBT
DUMP RUNZ AS ABOVE


signature of person making disclosure

9 Sept. 2022
date

Where to send this completed disclosure form:

Local government officials:

- ... **to your local chief election officer**
 - with your nomination papers, and
- ... **to the officer responsible for corporate administration**
 - between the 1st and 15th of January of each year you hold office, and
 - by the 15th of the month after you leave office

School board trustees/Francophone Education Authority directors:

- ... **to the secretary treasurer or chief executive officer of the authority**
 - with your nomination papers, and
 - between the 1st and 15th of January of each year you hold office, and
 - by the 15th of the month after you leave office

Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

Designated Employees:

- ... **to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)**
 - by the 15th of the month you become a designated employee, and
 - between the 1st and 15th of January of each year you are employed, and
 - by the 15th of the month after you leave your position