

THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF A REGULAR OPEN MEETING OF COUNCIL
HELD MONDAY, MARCH 9, 2020**

PRESENT: Mayor V. Cumming

Councillors: A. Mund, S. Anderson, K. Fehr,
B. Quiring, D. Nahal, K. Gares

Staff: W. Pearce, CAO
P. Bridal, DCAO, Director, Corporate Services
S. Blakely, Manager, Legislative Services
D. Law, Director Financial Services
K. Flick, Director, Community Infrastructure & Development
S. Koenig, Director, Operations
C. Poirier, Manager, Communications & Grants
B. Bandy, Manager, Real Estate*
E. Stranks, Manager, Engineering Development Services*
A. Stuart, Manager, Financial Planning & Reporting*

**Attended at Required*

Others: Media and Members of the Public

Mayor Cumming called the Regular Open meeting to order at 8:40 am and requested a motion to move to Committee of the Whole.

Mayor Cumming reconvened the Regular Open meeting and requested a motion to move to In Camera.

**RESOLUTION TO CLOSE
MEETING**

Moved by Councillor Fehr, seconded by Councillor Quiring:

BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90(1) of the *Community Charter*

- a. *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- e. *the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;*
- g. *litigation or potential litigation affecting the municipality;*
- k. *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably*

be expected to harm the interests of the municipality if they were held in public;

CARRIED.

Mayor Cumming called the Regular Open meeting back to order at 1:30 pm.

PRESENT: Mayor V. Cumming

Councillors: A. Mund, , B. Quiring, K. Fehr, S. Anderson, D. Nahal, K. Gares

Staff: W. Pearce, Chief Administrative Officer
P. Bridal, DCAO, Director, Corporate Services
S. Blakely, Manager, Legislative Services
C. Poirier, Manager, Communications & Grants
D. Law, Director, Financial Services
S. Koenig, Director, Operation Services
A. Watson, Manager, Transportation
L. Cordell, Manager, Long Range Planning & Sust.*
K. Dhillon, Manager, Infrastructure*
K. Kryszak, Manager, Parks & Public Spaces Maintenance*
K. Flick, Director, Community Infrastructure & Development
S. Wright, Manager, Recreation Programs*
D. Ross, Director, Recreation*
T. Martens, Manager, Financial Operations*
L. Walker, Manager, Recreation Administration*
G. Lefebvre, Manager, Aquatics*
C. Broderick, Manager, Current Planning*
K. Chamberlain, Planning Assistant*

*Attended, as required

Others: Media and Members of the Public

ADOPTION OF THE AGENDA:

APPROVAL OF ITEMS LISTED ON THE AGENDA

Moved by Councillor Fehr, seconded by Councillor Gares:

THAT the agenda for the March 9, 2020, Regular Open meeting of the Council of The Corporation of The City of Vernon be adopted.

CARRIED.

ADOPTION OF MINUTES:

COUNCIL MEETINGS

Moved by Councillor Fehr, seconded by Councillor Mund:

THAT the minutes of the Regular Meeting of Council held February 24, 2020, be adopted;

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held February 24, 2020 be received.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:**GENERAL MATTERS:**

**PRESENTATION –
CHILDCARE SPACE
NEEDS ASSESSMENT
RESULTS
(8000-06-CHILDCARE)**

Shayne Wright, Manager, Recreation Programs and Gabi Haas, President, GDH Solutions provided a Review of Childcare Space Needs Assessment Results.

The following points were noted:

- Study commenced mid-October, over at end of February
- Study Methodology reviewed
- Demographic Information reviewed
- Inventory of Child Care Spaces reviewed
 - Only 112 spaces for children under 3
- Survey Results reviewed
- Clear indication that there is a need for more childcare spaces with greatest need in the youngest categories
- Before and After School care also noted as a significant issue
- Shift workers noted as being very difficult to find childcare
- Barriers in accessing child care reviewed in order of importance
 - Availability
 - Cost
 - Hours of Care
 - Scheduling child care to match work schedule
 - Quality of care
 - Location of care
 - Transportation to and from care
 - Finding care for children with special needs
- Areas of greatest need in Vernon (reviewed by neighbourhoods) based on survey responses received only
 - East Hill
 - South Vernon
 - Mission Hill
 - Okanagan Landing North & East
 - City Centre
 - Foothills
 - Harwood

- Survey Comments by Participants reviewed
- Stakeholder Input reviewed (staffing, government support, lack of spaces, lack of care to suit family work schedules)
- Summary of Findings
 - Affordability and Availability
 - Waitlists
 - Quality of Care
 - Special Needs
 - Before and After School Care
 - Provider Challenges
 - Impact on Community
 - School District Child Care
- Recommendations reviewed
 - Expedite
 - Implementation of \$10 a day child care plan
 - Examine
 - Licensing Recommendations to reduce barriers to space creation and innovation partnerships
 - Balance
 - Investments between capital funding to create spaces and operating costs to sustain spaces
 - Attract
 - Early Childhood educators to the field, maintain quality and reduce costs associated with turnover
 - Move
 - Move 2 years plus into early learning framework as part of the Education System
- Recommendations to COV
 - Request
 - BC and Federal Governments to increase funding
 - Support
 - The creation of a child care action team
 - Access
 - Access Community Child Care Action Fund to build new spaces
 - Consider
 - City-owned lands for new child care facilities
 - Develop
 - A plan to encourage and support non-profit organizations to build additional child care spaces in high need areas
 - Work
 - With School District 22 to identify areas of greatest need for more child care spaces on school lands

- Encourage
 - Large employers to provide onsite childcare services and work with Chamber of Commerce toward this

Councillor Nahal left the meeting at 2:43 pm and returned at 2:46 pm.

Moved by Councillor Gares, seconded by Councillor Nahal:

THAT Council receives the Child Care Space Action Plan as attached to the memorandum titled "Update – Community Child Care Planning Assessment", dated February 19, 2020 from the Manager, Recreation Programs;

AND FURTHER, that Council authorize the Mayor to write letters on behalf of Council, to the Provincial and Federal Governments requesting increases in funding for early childhood care providers and early childhood educator training, further supporting this essential service;

AND FURTHER, that Council, through Administration, invite Child Care Resource and Referral to investigate forming a Child Care Action Team, which would explore ways to mitigate the Early Childhood Educator and Child Care space shortage;

AND FURTHER, that Council direct Administration to share the Child Care Space Action Plan with School District 22;

AND FURTHER, that Council authorize the Mayor to draft a letter on behalf of Council, requesting the Chamber of Commerce to consider encouraging large employers to provide child care spaces at the workplace

AND FURTHER, that Council directs Administration to provide a copy of the Child Care Space Action Plan to the Chamber of Commerce for their review and information.

CARRIED, with Councillor Anderson opposed.

COUNCIL INQUIRIES

Council inquired as to how the sidewalk contribution reimbursements are progressing? **A. Admin:** Staff continue to process the refunds, working backwards from newest to oldest. A number of refunds have been approved and work continues.

**SIDEWALK
CONTRIBUTIONS -
REFUNDS**

**DAY PASSES FOR
PARKING LOTS**

Council inquired regarding the purchase of day pass parking. If no parking is available it forces pass holders to park elsewhere and pay for parking. **A. Admin:** Parking lots do not have the ability to park/pay by spot number, (they are not paved or marked).

**MARSHALL FIELDS -
LIGHTING**

Council inquired regarding installation of additional pathway lighting in Marshall Fields as security concern expressed by constituent. An Admin Update will be provided.

**DEVELOPMENT
PROCESSES**

Council inquired regarding progress to improve Development Processes. **A. Admin:** Consultant will be hired to assist with overall of Development Process – report will be coming to Council in April 2020.

LIGHTING IN COMMUNITY

Council advised that an email will be sent to Council in regard to lack of lighting in the Community in order to enable consideration of installations.

COMPOSTING BINS

Council inquired as to when Community composting bins will be put in place. **A. Admin:** Currently in the process of assessing locations – waiting for snow piles to decrease. Goal is to place bins by end of March.

ADMINISTRATION UPDATES**ADMINISTRATION
UPDATES
(0550-05)**

Moved by Councillor Nahal, seconded by Councillor Quiring:

THAT Council receives the Administration Updates dated March 9, 2020.

CARRIED.

**PUBLIC WASHROOMS –
OPERATING HOURS**

Moved by Councillor Anderson, seconded by Councillor Quiring:

THAT Council directs Administration to provide a report to Council regarding costs and recommended source of funds to allow for the 24 hour operation of two public washroom facilities, on a trial basis.

CARRIED.

UNFINISHED BUSINESS:**PROGRAMS AT CAPACITY
AND FACILITIES USE
GRAPHS
(8000-12)**

Moved by Councillor Mund, seconded by Councillor Anderson:

THAT Council receives the memorandum dated March 2, 2020 from the Director, Recreation Services titled *Programs at Capacity and Facilities Use Graphs* for information.

CARRIED.

Councillor Quiring declared a conflict of interest in the following matter as the School District is a client of his firm. Councillor Quiring left the meeting at 2:21pm.

**BX ELEMENTARY SCHOOL
– OCP AMENDMENT
(3370-20)**

Moved by Councillor Mund, seconded by Councillor Fehr:

THAT Council support waiving the open house for the proposed Official Community Plan Amendment as per the corporate OCP Amendment Applications Policy and proceed directly to First and Second Readings and scheduling of a Public Hearing;

AND FURTHER, that Council consider the discussions to date with the Regional District of North Okanagan and School District #22 to satisfy the conditions of Section 475 of the Local Government Act – Consultation during development of Official Community Plan (OCP);

AND FURTHER, that the draft OCP amendment be referred to the Advisory Planning Committee for consideration at its Regular Meeting of March 10, 2020, with any comment being provided as public input at the Public Hearing for Council’s consideration;

AND FURTHER, that Council support, in principle, the amendment to Section 24 Boundary Extensions of the Official Community Plan as outlined in the memo titled BX Elementary School – OCP Amendment dated March 4, 2020 and respectfully submitted by the Director, Community Infrastructure and Development Services.

CARRIED.

Councillor Quiring returned to the meeting at 2:22 pm.

MATTERS REFERRED FROM THE COMMITTEE OF THE WHOLE MEETING – MARCH 9, 2020

Moved by Councillor Mund, seconded by Councillor Fehr:

THAT Council **ratifies and confirms** the following resolutions adopted at the **February 10, 2020**, Committee of the Whole meeting of Council:

**DOWNTOWN VERNON
ASSOCIATION 2020
BUDGET PRESENTATION
(0230-26)**

‘THAT Council receives the 2020 Downtown Vernon Association Budget as presented at the March 9, 2020 Committee of the Whole meeting of Council.’

CARRIED.

MATTERS REFERRED FROM THE IN-CAMERA MEETING –
MARCH 9, 2020

THAT Council brings forward, as public information, the following motions **declassified** from confidential to non-confidential at the **March 9, 2020**, In Camera meeting:

**CONTRACT INCREASES
(6100-14)**

'THAT Council approve the additional expenditure of \$240,000.00 to be distributed in the Parks Landscape Maintenance, Boulevard, Landscape Contract, Parks Washroom and Cemetery accounts with the source of funds being an amended 2020 budget and subsequent tax rate.'

**TOURISM COMMISSION
MEMBERSHIP
(0540-20)**

'THAT Council appoint Ian Jenkins to the Tourism Commission as the non-voting representative for Silver Star Mountain Resort from March 2020 until January 2022.'

**SECOND RENEWAL
LEASE – RDNO/VERNON
PUBLIC ART GALLERY
(0912-02)**

'THAT Council direct Administration to enter into a second renewal lease with the Regional District of the North Okanagan, for the use by the Vernon Public Art Gallery, for a term of five years commencing on March 1, 2020 and ending February 28, 2025, for an approximately 5,879 square foot portion of the Parkade Building at 3208 31st Avenue, Vernon, B.C., with the basic rent payable for year one of the second renewal term of \$12.20 per square foot per year, year two \$12.40, year three \$12.60, year four \$12.80, year five \$13.00 and include an option for a third renewal term of five years at the then fair market rent.'

**LAKE ACCESS SITE 28 -
7915 OKANAGAN LANDING
ROAD – CLOSE AND SELL
(8700-02-28)**

THAT Council direct Administration to proceed with the road closure bylaw required to close the dedicated road area referred to as Lake Access Site 28 at 7915 Okanagan Landing Road, Vernon, B.C., for sale to the Vernon Yacht Club for the price of \$54,500 as determined by appraisal, to be consolidated with civic address: 7909 and/or 7919 Okanagan Landing Road, Vernon, B.C., Legal: Lot 9 Plan 3932 District Lot 6 & 4709 and/or Lot A Plan EPP48114 District Lot 6 & 4709 both of O.D.Y.D.;

AND FURTHER, that Council direct Administration to register a Statutory Right of Way (SRW) on the closed road for the use of utilities and include the requirement that if the SRW is extinguished at a future date, the owner of the property will be required to pay to the City 50% of the value of land covered by the SRW as determined by appraisal;

AND FURTHER, that Council resolves that the Vernon Yacht Club shall pay the costs associated with the road

closure, sale, SRW and consolidation including: surveys, advertising and legal;

AND FURTHER, that Council resolves that the proceeds of sale shall be deposited in the Highway Access to Water Reserve, as required by the Community Charter.'

NEW BUSINESS

CORRESPONDENCE:

**INTERIM BUSINESS
PROPERTY TAX RELIEF
PROGRAM
(1970-01)**

Moved by Councillor Anderson, seconded by Councillor Quiring:

THAT Council directs Administration to implement the Provincial program for Interim Business Property Tax Relief in 2021.

WITHDRAWN.

Moved by Councillor Quiring, seconded by Councillor Fehr:

THAT Council receive the Interim Business Property Tax Relief Memorandum dated February 26, 2020 from the Manager, Financial Operations.

CARRIED.

Mayor Cumming declared a conflict of interest in the following matter as his wife is Chair of the Okanagan Landing and District Community Association. Mayor Cumming left the meeting at 2:30 pm.

Acting Mayor Gares assumed the Chair.

**SUPPORT LETTER FOR
OKANAGAN LANDING AND
DISTRICT COMMUNITY
ASSOCIATION
(6100-14)**

Moved by Councillor Fehr, seconded by Councillor Mund:

THAT Council endorse the grant application of the Okanagan Landing and District Community Association to the Water Conservation and Quality Improvement Program, as attached to the memorandum titled "Support Letter for Okanagan Landing and District Community Association" dated March 1, 2020 respectfully submitted by the Manager, Parks and Public Spaces;

AND FURTHER, that Council authorize the Mayor to execute the letter of endorsement to the Okanagan Basin Water Board as attached to memorandum dated March 1, 2020

CARRIED.

Mayor Cumming returned to the meeting and assumed the Chair at 2:30 pm.

REPORTS:

CANADIAN MENTAL HEALTH ASSOCIATION – HOUSING AGREEMENT FOR LOT AMD2, PLAN 9095, DISTRICT LOT 71, ODYD EXCEPT PLAN M8066 & 20058, SEE DD272719F (3610 25TH AVENUE) (03826.001,Z0N00335, DVP00455)

Moved by Councillor Fehr, seconded by Councillor Quiring:

THAT Council support entering into a housing agreement pursuant to Section 4.9 of Zoning Bylaw #5000 with the Canadian Mental Health Association for a 48 unit rental housing project on Lot AMD2, Plan 9095, District Lot 71, ODYD Except Plan M8066 & 20058, See DD272719F (3610 25th Avenue), subject to the following condition:

1. That the terms and conditions of the housing agreement are those outlined in Attachment 4 contained in the report dated February 25, 2020, and titled "Canadian Mental Health Association – Housing Agreement for Lot AMD2, Plan 9095, District Lot 71, ODYD Except Plan M89066 & 20058, See DD272719F (3610 25th Avenue)" prepared by the Planning Assistant;

AND FURTHER, that Council directs Administration to bring forward a Housing Agreement Bylaw for consideration.

CARRIED.

2019 HERITAGE RETENTION INCENTIVE GRANT APPLICATIONS (6800-01, HRI00007, HRI00006, HRI00004)

Moved by Councillor Mund, seconded by Councillor Anderson:

THAT Council approve a grant for \$500.00 to the owner of the property at 4704 20th Street (HRI00007) for eligible expenses undertaken during 2019 as per the Heritage Retention Incentive Grant Program;

AND FURTHER, that Council approve a grant for \$500.00 to the owner of the property at 3001 25th Street (HRI00006) for eligible expenses undertaken during 2019 as per the Heritage Retention Incentive Grant Program;

AND FURTHER, that Council approve a grant for \$500.00 to the owner of the property at 2802 26th Street (HRI00004) for eligible expenses undertaken during 2019 as per the Heritage Retention Incentive Grant Program.

CARRIED.

CITY OF VERNON
STRATEGIC
COMMUNICATIONS PLAN
2020 – 2022
(1470-09)

Moved by Councillor Anderson, seconded by Councillor Gares:

THAT Council receives the report dated February 27, 2020, titled "City of Vernon Strategic Communications Plan 2020 – 2022", respectfully submitted by the Manager, Communications & Grants;

AND FURTHER, that Council endorse the City of Vernon Strategic Communications Plan 2020-2022, as presented.

CARRIED.

UNION OF BC
MUNICIPALITIES (UBCM)
2020 COMMUNITY
EMERGENCY
PREPAREDNESS FUND
(CEPF) – EMERGENCY
SUPPORT SERVICES
(1855-20)

Moved by Councillor Fehr, seconded by Councillor Mund:

THAT Council authorize the \$25,000 UBCM CEPF grant funding application as attached to the report titled Union of BC Municipalities (UBCM) 2020 Community Emergency Preparedness Fund (CEPF) – Emergency Support Services, dated February 27, 2020, respectfully submitted by the Emergency Program Coordinator.

CARRIED.

LEGISLATIVE MATTERS:

BYLAWS:

RECONSIDERATION

Moved by Councillor Anderson, seconded by Councillor Nahal:

THAT Council **reconsiders** the following motion considered at the February 24, 2020 meeting:

*'THAT Council approve the amendments to the Fees and Charges Bylaw #3909, and as shown in Attachment A **as amended**, included in the report titled "Amendment to Fees and Charges Bylaw #3909 – Parking and Fire Pot Fees" dated February 13, 2020 from the Manager, Parks and Public Spaces.'*

CARRIED, with Councillors Fehr, Mund and Mayor Cumming opposed.

Moved by Councillor Anderson, seconded by Councillor Nahal:

THAT Council amends the motion to add the following proposed change:

2. College Way parking is increased from \$10 to \$15 per month

CARRIED, with Councillor Mund opposed.

FIRST, SECOND & THIRD READINGS

- 5804

Moved by Councillor Anderson, seconded by Councillor Gares:

THAT Council amends bylaw #5804, "**Fees and Charges (Annual Updates) Amendment Bylaw Number 5804, 2020**" as follows:

A. College Way Lot <i>(Bylaw 5804)</i>	\$30.00 \$15.00 per month
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AND FURTHER, that Bylaw #5804, "**Fees and Charges (Annual Updates) Amendment Bylaw Number 5804, 2020**" – a bylaw to Amend Fees & Charges Bylaw #3909, as amended, be read a first, second and third time.

CARRIED, with Councillor Mund opposed.

- 5805

Moved by Councillor Gares, seconded by Councillor Anderson:

THAT Bylaw #5805, "**Recreation Services Fees and Charges (Aquatic Fees) Amendment Bylaw Number 5805, 2020**" – a bylaw to amend Recreation Services Fees and Charges Bylaw Number 5472, be read a first, second and third time.

CARRIED, with Mayor Cumming opposed.

Councillor Quiring declared a conflict of interest in the following matter as School District 22 is a client of his firm. Councillor Quiring left the meeting at 3:06 pm.

FIRST AND SECOND READINGS AND PUBLIC HEARING DATE

- 5807

Moved by Councillor Anderson, seconded by Councillor Gares:

THAT Bylaw #5807, "**Official Community Plan (Boundary Extensions) Text Amendment Bylaw Number 5807, 2020**" – a bylaw to amend the City of Vernon's Official Community Plan Bylaw Number 5470, be read a first and second time;

AND FURTHER, that the Public Hearing for Bylaw #5807 be scheduled for **Monday, March 23, 2020**, at **5:30 pm**, in Council Chambers.

CARRIED.

Councillor Quiring returned to the meeting at 3:06 pm.

COUNCIL INFORMATION UPDATES:

COUNCILLOR AKBAL MUND

Councillor Akbal Mund provided a verbal report on the following matters:

**MEETING/EVENT
ATTENDANCE**

Attended:

- Mission Hill Heritage Fair
- Inquired as to SILGA registrations and invitations (hosted in Vernon this year)

COUNCILLOR KARI GARES

Councillor Kari Gares provided a verbal report on the following matters:

**MEETING/EVENT
ATTENDANCE**

Attended:

- Conference – Including aspects on Economic Development, Affordable Housing
- Regional Agricultural Committee Meeting
- Maven Lane meeting rescheduled to discuss Childcare
- Friends of Library meeting attended to receive substantial donation

COUNCILLOR KELLY FEHR

Councillor Kelly Fehr provided a verbal report on the following matters:

**MEETING/EVENT
ATTENDANCE**

Attended:

- Post Disaster Recovery Workshop
- Regional Advisory Committee
- Multicultural Community Champion Recognition Ceremony
- End of March – one of temporary shelters closing (25 beds)

COUNCILLOR BRIAN QUIRING

Councillor Brian Quiring provided a verbal report on the following matters:

**• MEETING/EVENT
ATTENDANCE**

Attended:

- Downtown Vernon Association Meeting

MAYOR VICTOR CUMMING

Mayor Cumming provided a verbal report on the following matters:

• MEETING/EVENT ATTENDANCE

- **Attended several events including:**
 - Advisory Planning Committee meeting
 - RCMP Stakeholders meeting
 - FCM President telephone meeting to discuss fee increases
 - Okanagan Basin Water Board Meeting in Penticton
 - Presented to Royal LePage Realtors at Awards Event
 - COV Staff Appreciation Breakfast
 - Multi-Cultural Committee Championship
 - 'Roll Out of First Ball' at Lincoln Lanes Bowling Championship event

INFORMATION ITEMS:

- A. Minutes from the following Committees of Council:
 - (i) Advisory Planning, January 28, 2020

RECESS

Mayor Cumming recessed the Regular Open Meeting of the Council of the Corporation of the City of Vernon at 3:15 pm.

RECONVENE

Mayor Cumming reconvened the Regular Open meeting of the Council of the Corporation of the City of Vernon at 5:40 pm.

PRESENT:

Mayor V. Cumming

Councillors:

A. Mund, K. Gares, D. Nahal, B. Quiring, K. Fehr, (S. Anderson, absent)

Staff:

W. Pearce, Chief Administrative Officer
P. Bridal, Director, Corporate Services
S. Blakely, Manager, Legislative Services
C. Broderick, Manager, Current Planning
A. Watson, Manager, Transportation

Others:

Members of the Public

THIRD READING

- 5801

Moved by Councillor Mund, seconded by Councillor Gares:

THAT Bylaw #5801, "**1405 25th Avenue Rezoning Amendment Bylaw Number 5801, 2020**" – a bylaw to rezone the subject property from "R2 – Large Lot Residential" to "R4 – Small Lot Residential, **be read a third time and adopted;**

AND FURTHER, that Council authorizes the Corporate Officer to issue Development Variance Permit #00470, once all conditions are met.

CARRIED.

ADJOURNMENT

Mayor Cumming adjourned the Regular Open Meeting at 5:42 pm.

CERTIFIED CORRECT:

A handwritten signature in blue ink, appearing to read "Victor J. Cumming", written over a horizontal line.

Mayor

A handwritten signature in black ink, appearing to read "B. Edel", written over a horizontal line.

Corporate Officer