

THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF A REGULAR OPEN MEETING OF COUNCIL  
HELD MONDAY, AUGUST 13, 2018**

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PRESENT: Mayor A. Mund

Councillors: J. Cunningham, S. Anderson,  
B. Quiring, D. Nahal, C. Lord

Staff: W. Pearce, CAO  
P. Bridal, DCAO, Director, Corporate Services  
S. Blakely, Mgr. Legislative Services  
J. Rice, Manager, Public Works  
A. Stuart, Manager, Financial Planning & Reporting  
N. Nilsen, Communications Officer & Grants Coordinator  
A. Watson, Manager, Transportation  
K. Poole, Manager, Economic Development & Tourism

Mayor Mund called the Regular Open meeting to order at 8:40 am and requested a motion to move to Committee of the Whole.

Mayor Mund reconvened the Regular Open meeting and requested a motion to move to In Camera.

**RESOLUTION TO  
CLOSE MEETING**

Moved by Councillor Cunningham, seconded by Councillor Anderson:

BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90 of the *Community Charter as follows:*

- (c) labour relations or other employee relations;*
- (g) litigation or potential litigation affecting the municipality;*
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;*
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public*

**CARRIED.**

Mayor Mund called the Regular Open meeting back to order at 1:30 pm.

PRESENT: Mayor A. Mund

Councillors: J. Cunningham, S. Anderson,  
D. Nahal, C. Lord, B. Quiring

Staff: W. Pearce, Chief Administrative Officer  
P. Bridal, DCAO/Director, Corporate Services  
S. Blakely, Manager, Legislative Services  
J. Rice, Manager, Public Works\*  
A. Stuart, Manager, Financial Planning & Reporting  
C. Broderick, Manager, Current Planning\*  
E. Stranks, Manager, Engineering Development Services\*  
R. Zubick, CPO Coordinator\*  
G. Gaucher, Manager, Protective Services  
N. Nilsen, Communications Officer & Grants Coordinator  
A. Watson, Manager, Transportation  
E. Croy, Transportation Planner\*  
M. Keast, Municipal Technician III\*  
R. Nuriel, Planner, Economic Development\*  
S. Knuhtsen, Manager, Building & Licencing\*  
A. Broadbent, Active Transportation Coordinator\*  
C. Liefke, Planning Asst.\*  
D. Ross, Director, Recreation Services\*  
K. Poole, Manager, Economic Development & Tourism\*  
Supt. S. Baher, OIC, RCMP  
Insp. G. Stewart, RCMP, Operations Officer  
M. Dowhaniuk, Manager, Infrastructure & Development\*  
J. Niu, Environmental Planning Asst.\*

\*Attended, as required

Others: Media and Members of the Public

**ADOPTION OF THE AGENDA:**

**APPROVAL OF ITEMS LISTED ON THE AGENDA**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT the agenda for the August 13, 2018, Regular Open meeting of the Council of The Corporation of The City of Vernon be amended as follows:

1. **WITHDRAW NEW ITEM 9.H. (P.3) – Unfinished Business** – Letter dated August 9, 2018, from Paddy Juniper, Corporate Officer, Regional District of North Okanagan, re: Greater Vernon Cultural Service Establishment Bylaw No. 2785, 2018;
2. **ADD NEW ITEM 9.I. (P.7) – Unfinished Business** – Memo dated August 9, 2018, from Will Pearce, CAO re: Greater Vernon Recreation Facilities and Programming Service Agreement (Operations)'

3. **SEE ITEM 11.A.(vii) – New Business (P. 22)** – Correspondence – Attachment 1 to Memo dated August 3, 2018, from Debra Law, Director of Finance, re: 2019 Budget Challenges.
4. **ADD NEW ITEM 11.A.(ix) (P.23) – New Business** – correspondence – Letter dated August 9, 2018, from Deputy Chief Hemstad, re: Fire Training Centre 2018 – 2019 Facility Improvements.
5. **ADD NEW ITEM 11.A.(x)(P. 40) – New Business** – Correspondence – Memo dated August 13, 2018, from the Director, Corporate Services / Deputy CAO, re: 2018 UBCM Attendance.

AND FURTHER, that the agenda be adopted as amended.

**CARRIED.**

**ADOPTION OF MINUTES:**

**COUNCIL MEETINGS**

Moved by Councillor Anderson, seconded by Councillor Cunningham:

THAT the minutes of the Regular Meeting of Council held July 23, 2018, be adopted,

AND FURTHER, that the minutes of the Public Hearing held on July 23, 2018, be adopted;

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held July 23, 2018, be received.

**CARRIED.**

**BUSINESS ARISING FROM THE MINUTES:**

**GENERAL MATTERS:**

**DELEGATION –  
KAMLOOPS NEEDLE  
BUYBACK PROGRAM  
(P)**

Ms. Caroline King, and Mr. Dennis Giesbrecht, Volunteers, representing the 'Kamloops Needle Buyback Program' provided an overview of the needle buyback program recently implemented in the City of Kamloops by Volunteers.

**The following points were reviewed:**

- Volunteering in Kamloops for 20 years+
- Noticed increase in problems on streets starting in 2012
- In 2017 presented idea through media for buy-back program (similar to bottles)
- March 2018 problem significantly escalated with 100s of needles on

ground

- Largest container provided for used needles holds 50, Small container holds 20
- Volunteers believe that handing out new needles for free sends message that the users do not matter and are 'disposable'
- Two volunteers decided to setup with buckets to do a needle exchange for \$ .05 per needle
- To measure success they receive feedback from neighbourhoods and service organizations doing cleanup (positive)
- Project has proven this can work
- One homeless person brought 400 needles to exchange the second day of the program through significant effort at cleanup of local park
- 'Ask Wellness' reported huge influx of users looking for free needle disposal containers
- \$.05 not a lot of money, but \$2.50 will allow them to purchase an ice coffee beverage
- Empowers users to clean up after themselves
- Can add consequence as users return full number of needles they have been issued
- Safety measures are in place and it has been very positive in the community
- Unexpected result – users realize how many needles they are using – opportunity to encourage treatment
- Ministry of Health in Kamloops now interested in liaising with group due to positive impact in community
- Ministry of Health in Vernon not open to liaising at this point
- Started program with their own funds \$500 estimated and now receive some donations to keep it going
- Volunteers purchase drinks to distribute to encourage interaction and participation
- Just started in June 2018
- Sustainability: Customers are returning regularly, volunteers are now looking for winter headquarters, hoping donations increase, may be able to hand off to other non-profit established agencies
- Set up for two hour blocks of time - Initially people come and ask for an empty container then they return in two hours with needles to exchange for \$.05 each
- Public pressure for action encourages established agencies to liaise and consider the program
- One occasion where attempt to exchange new needles and user was called on it, but this is an issue for Interior Health to consider as well due to the number of free needles they hand out
- Huge increases in drug use once safe injection sites were introduced
- Demographics in Kamloops may be different than Vernon – there are 60-70 hard core addicts in Kamloops
- Have collected approximately 7000 needles since June start date – some would have been returned properly through use of containers

- in the community, but many would have been improperly discarded
- Not a perfect solution, but when nothing is done, nothing gets better
  - Would like to see Interior Health stop handing out free needles and drug use implements
  - Would like to see needle exchange setup through agencies who are distributing needles, and feels that will increase opportunities to provide intervention/treatment
  - Volunteers do not physically touch the needles, those bringing them in count them out for exchange

Moved by Councillor Quiring, seconded by Councillor Anderson:

THAT Council receives the information provided by Ms. Caroline King, and Mr. Dennis Giesbrecht, Volunteers, representing the Kamloops Needle Buyback Program regarding an overview of the Needle Buyback Program recently implemented in the City of Kamloops by Volunteers.

**CARRIED.**

**DELEGATION – RCMP  
DAY  
(0230-01)**

Mr. Martin von Holst, Chair, and Guy Bailey, Board Member, RCMP Day Committee, provided a presentation and requested support for an RCMP Day Committee Petition to Propose February 1<sup>st</sup> as 'RCMP Appreciation Day in BC'.

**The following points were reviewed:**

- Reviewed historic date of the creation of RCMP (February 1, 1920)
- Would like to see February 1<sup>st</sup> declared as RCMP Appreciation Day on an annual basis in Canada in order to honour and recognize the men and women of the RCMP
- **Requesting** letter of support from the City of Vernon in order to move forward with a petition signed by Canadian citizens that will be directed to the Province of British Columbia and the Government of Canada to ultimately acknowledge February 1<sup>st</sup> as 'Royal Canadian Mounted Police Day'
- No related costs to the City of Vernon

Moved by Councillor Anderson, seconded by Councillor Quiring:

THAT pursuant to Council Procedure Bylaw 4840, Section 12 (c), that Council considers the request from the RCMP Day Committee at the August 23, 2018 meeting. (*requires 2/3 majority vote of Council*).

**CARRIED, with Councillors Cunningham & Lord opposed.**

Moved by Councillor Anderson, seconded by Councillor Quiring:

THAT Council authorize the Mayor, on behalf of Council to provide a letter of support to the RCMP Day Committee for their efforts to move forward with a petition signed by Canadian citizens that will be directed to the Province of British Columbia and the Government of Canada to ultimately acknowledge February 1<sup>st</sup> as 'Royal Canadian Mounted Police Day'

**CARRIED, with Councillor Lord opposed**

**PRESENTATION –  
COUNCIL  
REMUNERATION  
(0570-06)**

Mr. Rob Sawatzky presented the report from the Council Remuneration Committee.

**The following points were reviewed:**

- Thanks to business community members Glen Benischek, and Wee Yee for services on this Committee
- Report is self-explanatory and he is open to any questions from Council
- One surprising note – in some communities it was found that Administration provided the recommendation to Council with regard to Council remuneration – Committee felt that the City of Vernon has a much better process in place for review and recommendation in this regard.

Moved by Councillor Quiring, seconded by Councillor Anderson:

THAT Council receive the report titled "Council Remuneration Committee – Recommendations to Mayor and Council, City of Vernon, July 2018", attached to the report recommendation titled "Council Remuneration" dated August 3, 2018, respectfully submitted by the CAO;

AND FURTHER, Council endorse the Council Remuneration Committee recommendations as presented;

AND FURTHER, Council endorse the Council Remuneration Committee recommendation to set the Mayor's remuneration (base) rate at \$1.90 per capita effective November 1, 2018; \$2.20 per capita effective November 1, 2019; \$2.31 per capita effective November 1, 2020; \$2.44 per capita effective November 1, 2021. City of Vernon population as determined by the current Statistics Canada, Census Profile, City of Vernon (Census subdivision) total population;

AND FURTHER, Council endorse the Council Remuneration Committee recommendation to set Councillor remuneration (base rate) at 37% of the current Mayor's salary, effective November 1, 2018;

AND FURTHER, that remuneration for Mayor and Councillors be adjusted by the Consumer Price Index for BC, not seasonally adjusted, August over August, all products in and that such adjustment be made as at November 1 of each year of the 2018-2022 term of Council, commencing November 1, 2018 through to and including November 1, 2021;

AND FURTHER, that Council direct Administration to increase Mayor and Councillor base remuneration rates by 11% effective January 1, 2019 to offset the Federal Government policy change to eliminate the non-taxable portion of local government elected officials compensation;

AND FURTHER, Council endorse the Council Remuneration Committee recommendation that committee meeting pay rates remain unchanged from the current Council Remuneration Policy;

AND FURTHER, Council endorse the Council Remuneration Committee recommendation that the Council benefits package continue as per current practice;

AND FURTHER, Council direct Administration to amend the Council Remuneration Policy in accordance with Council's direction arising, including appropriate "housekeeping" changes and present the amended policy to Council at the regular meeting of September 4, 2018;

AND FURTHER, Council authorize an honorarium in the form of a \$200 gift certificate for each Council Remuneration Committee member as appreciation for the committee members' time, thorough review and thoughtful recommendations.

**CARRIED.**

### COUNCIL INQUIRIES

#### **BOAT INSPECTION – ZEBRA AND QUAGGA MUSSELS**

Council noted that the boat inspection site (to prevent the spread of zebra and quagga mussels) near Hope is no longer operating? **A. Councillor Cunningham:** Found they were not getting boats coming in as inspection sites are located at the Border where most were stopping. Contaminated boats are coming from the south as opposed to elsewhere in the Province.

*Councillor Quiring left the meeting at 2:20 pm and returned at 2:21 pm*

#### **COUNCIL VIDEO RECORDINGS – ABILITY TO EXCERPT**

Council inquired the ability to take snips and excerpts of Council Videos on the City website. It appears the ability exists, but it is not currently operational? An Admin Update will be provided.

**39<sup>TH</sup> AVENUE AND  
PLEASANT VALLEY  
ROAD INTERSECTION**

Council inquired as to whether the Traffic Study conducted for the McMechan Reservoir Development included an examination of the impact at 39<sup>th</sup> Avenue and Pleasant Valley Road? **A. Admin:** The intersection was analyzed as part of the Traffic Impact Study and indicated roundabout construction is recommended in 2022 at that location.

**ADMINISTRATION UPDATES**

**ADMINISTRATION  
UPDATES  
(0550-05)**

Moved by Councillor Quiring, seconded by Councillor Cunningham:

THAT Council receives the Administration Updates dated August 13, 2018.

**CARRIED.**

**UNFINISHED BUSINESS**

**PRIEST VALLEY  
ARENA SAFETY  
UPGRADES  
COMPLETE  
(7800-09)**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council receives the memo titled 'Priest Valley Arena Safety Upgrades Complete' dated August 3, 2018 from Doug Ross, Director, Recreation Services, for information.

**CARRIED.**

*Councillor Quiring declared a perceived conflict of interest in the following matter as his firm is conducting work at Kal Tire Place. Councillor Quiring left the meeting at 2:26 pm*

**KAL TIRE PLACE  
ARENA EXPANSION  
PROGRESS –  
AUGUST  
(7840-06)**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council receive the memorandum titled Kal Tire Place Arena Expansion Progress – August, dated August 3, 2018 from Doug Ross, Director, Recreation Services for information purposes.

**CARRIED.**

*Councillor Quiring returned to the meeting at 2:33 pm*

**PROPOSED PARKADE  
SIGNAGE  
(8300-08-02)**

Moved by Councillor Anderson, seconded by Councillor Cunningham:

THAT Council support replacing the Parkade signage located on the north east corner of the Parkade as outlined in the memo titled "Proposed Parkade Signage" dated July 31, 2018 from the Active Transportation Coordinator, and not proceed with replacing the Parkade signage located on the southwest corner of the Parkade.

**CARRIED.**

**BC ENERGY STEP  
CODE PROPOSED  
TIMELINE AND  
STAKEHOLDER  
ENGAGEMENT  
(5280-03)**

Moved by Councillor Lord, seconded by Councillor Cunningham:

THAT Council support the proposed timeline and stakeholder engagement strategy for the BC Energy Step Code as described in the memorandum titled "BC Energy Step Code Proposed Timeline and Stakeholder Engagement" and dated July 31, 2018 from the Environmental Planning Assistant and the Manager of Building and Licensing.

**CARRIED.**

**FIRE RISK –  
COMMUNITY  
WARNING SIGNS  
(5400-22)**

Moved by Councillor Lord, seconded by Councillor Quiring:

THAT Council receive the report titled "Fire Risk – Community Warning Signs", dated August 8, 2018 and respectfully submitted by the General Manager, Public Works;

AND FURTHER, that Council accepts the recently installed permanent Fire Hazard Rating signs as satisfactory and withdraws the request to place additional temporary Fire Hazard signs.

**CARRIED.**

**PROPOSED  
AMENDMENTS TO  
THE PARKS AND  
PUBLIC PLACES  
BYLAW 5057, THE  
BYLAW NOTICE  
ENFORCEMENT  
BYLAW 5250 AND THE  
MUNICIPAL  
TICKETING BYLAW  
5300 (4000-01-10)**

Moved by Councillor Quiring, seconded by Councillor Lord:

THAT Council approve Bylaw amendments to:

1. "The Parks and Public Places Bylaw #5057"
2. "The Bylaw Notice Enforcement Bylaw #5250"
3. "The Municipal Ticketing Bylaw #5300"

as presented in the memorandum titled "Proposed Amendments To The Parks And Public Places Bylaw" dated July 28, 2018 from the Manager, Protective Services.

**CARRIED.**

**ACTIVATE SAFETY  
TASK FORCE  
RECOMMENDATIONS  
– ACTION TAKEN  
(6460-20)**

Moved by Councillor Lord, seconded by Councillor Cunningham:

THAT Council receives the memorandum dated August 2, 2018 from the Manager, Legislative Services regarding 'Activate Safety Task Force Recommendations – Action Taken'.

**CARRIED.**

**GREATER VERNON RECREATION FACILITIES AND PROGRAMMING SERVICE AGREEMENT (OPERATIONS) (7700-00-01)**

Moved by Councillor Cunningham, seconded by Councillor Nahal:

THAT Council authorize Mayor and Corporate Officer to execute the Greater Vernon Recreation Facilities and Programming Service Agreement (Operations), dated January 1, 2019 for reference, and as substantially presented in the internal Memorandum of the same title, dated August 9, 2018 and respectfully submitted by the CAO.

**CARRIED.**

**MATTERS REFERRED FROM THE IN-CAMERA MEETING – August 13, 2018:**

THAT Council brings forward, as public information, the following motions **declassified** from confidential to non-confidential at the **August 13, 2018**, In Camera meeting:

**VERNON FIRE RESCUE SERVICES – DISPATCH CONVERSION REQUEST FOR FUNDING (7010-0000)**

*‘THAT Council approve the one-time funding request, in the amount of \$284,568, as presented in the August 13, 2018 Report to Council titled Vernon Fire Rescue Services – Dispatch Conversion Request for Funding, and respectfully submitted by the Acting Director Fire Rescue Services, source of funds 2017 prior year unexpended uncommitted balance.’*

**SHARED FUNDING AGREEMENT – INTEGRATED SUPPORT SERVICES VERNON NORTH OKANAGAN RCMP DETACHMENT (7400-30)**

*‘THAT Council receive, for information, the Report, titled Shared Funding Agreement – Integrated Support Services Vernon North Okanagan RCMP Detachment, dated August 7, 2018 and respectfully submitted by Mr. W. Pearce, CAO;*

*AND FURTHER, that Council receive the letter titled “Vernon North Okanagan Detachment Support Services”, dated July 30, 2018 and signed by Chief Superintendent Brad Haugli, which states “it should be underscored that both of these options (as attached to the subject letter) will not compromise policing operations”;*

*AND FURTHER, that Council endorse Appendix B, Option 2: Decentralization of Support Services, as attached to the subject letter signed by Chief Superintendent Brad Haugli, understanding the City of Vernon will not provide the centralized support services as summarized in Appendix A, Option 1: Centralized Support Services, as has been provided to partner municipalities within the integrated detachment of Vernon North Okanagan including Armstrong, Spallumcheen, Falkland, Enderby, Lumby (and rural areas) for many years;*

*AND FURTHER, that Council direct Administration to scale back the current City of Vernon funded Municipal Employee support services team such that the team provides support services to the Vernon funded regular RCMP members, the re-scaled team realizes an*

*annual budget reduction of \$300,000 (beginning in 2019), and the City of Vernon Municipal Employees cease providing the integrated support services, summarized in Appendix A, Option 1: Centralized Support Services effective September 4, 2018 except on a negotiated fee for service basis, such fees to be no less than actual loaded staff costs incurred plus 60% overhead and only where Vernon funded resources are available;*

**AND FURTHER, that Council *declassify the resolution, and Attachment 1 attached to the report dated August 7, 2018.***

*'THAT Council appoint Jenelle Brewer as the representative for the Okanagan Indian Band to the Tourism Commission from August 13, 2018 until January 1, 2020.'*

**TOURISM  
COMMISSION  
MEMBERSHIP –  
OKANAGAN INDIAN  
BAND MEMBERSHIP  
(0540-20)**

**NEW BUSINESS**

**CORRESPONDENCE:**

**RURAL DIVIDEND  
FUND – LETTER OF  
SUPPORT FOR THE  
OKANAGAN INDIAN  
BAND  
(6750-20)**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council authorize the Mayor, on behalf of Council, to sign and issue the attached letter of support to the Okanagan Indian Band, in support of their funding application to the Rural Dividend Fund, as attached to the memorandum titled "Rural Dividend Fund – Letter of Support for the Okanagan Indian Band" dated August 1, 2018 from the Manager of Economic Development and Tourism.

**CARRIED.**

**2018 PLANNING AND  
BUILDING SECOND  
QUARTER  
STATISTICS  
SUMMARY  
(6970-20)**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council receive the memorandum titled "2018 Planning and Building Second Quarter Statistics Summary" dated July 30, 2018 from the Manager, Economic Development and Tourism and Current Planning Assistant, for information.

**CARRIED.**

**RENEWAL OF  
DVP00265 FOR 4602  
20<sup>TH</sup> STREET  
(DVP00265)**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council renew the approval of Development Variance Permit Application #DVP00265 to vary Zoning Bylaw #5000 Section 9.12.5 by reducing the minimum side yard setbacks from 4.5m to 3.0m on the South 120' Lot 38 Section 2 Township 8 ODYD Plan 474 Except Plan 23718 (4602 20<sup>th</sup> Street), subject to the following condition:

- a) The revised site plan and elevation plans shall be attached to the Development Variance Permit as "Schedule A".

**CARRIED.**

**COMMUNITY  
ECONOMIC  
DEVELOPMENT  
INITIATIVE –  
WORKING GROUP  
TERMS OF  
REFERENCE  
(6750-20)**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council endorse the *Community Economic Development Initiative – Working Group Terms of Reference* as attached to the memorandum titled "Community Economic Development Initiative Working Group Terms of Reference" dated July 31, 2018 from the Manager of Economic Development and Tourism.

**CARRIED.**

**KAL TIRE PLACE  
TRANSPORTATION  
REVIEW  
(8300-08-10)**

Moved by Councillor Cunningham, seconded by Councillor Nahal:

THAT Council receive the memorandum titled "Kal Tire Place Transportation Review" dated July 31, 2018 from the Transportation Planner, for information.

**CARRIED.**

**2019 BUDGET  
CHALLENGES  
(1700-02)**

Moved by Councillor Quiring, seconded by Councillor Anderson:

THAT Council receive the memo from the Director of Finance titled "2019 Budget Challenges" dated August 3, 2018;

AND FURTHER, Council direct Administration to transfer the net unexpended, uncommitted year-end balance of the RCMP annual budget to the Prior Year Unexpended Uncommitted Balance for 2018 and future years until directed otherwise by Council resolution.

**CARRIED.**

**RECESS**

Mayor Mund recessed the meeting at 3:31 p.m.

**RECONVENE**

Mayor Mund reconvened the Regular Open Meeting of the Council of the Corporation of the City of Vernon at 3:37 pm.

**PRESENT:** Mayor Mund

**Councillors:** S. Anderson, D. Nahal  
B. Quiring, C. Lord, S. Anderson

**Staff:** W. Pearce, CAO  
P. Bridal, DCAO/Corporate Officer  
S. Blakely, Manager, Legislative Services  
A. Stuart, Manager, Financial Planning & Reporting  
K. Poole, Manager, Economic Development & Tourism  
E. Croy, Transportation Planner\*  
M. Dowhaniuk, Manager, Infrastructure & Development\*  
G. Mulligan, Infrastructure Management Technician\*  
A. Watson, Manager, Transportation  
R. Nuriel, Planner, Economic Development\*  
C. Broderick, Manager, Current Planning  
C. Corbett, Long Range Planner\*  
E. Stranks, Manager, Engineering Development Services\*  
Supt. S. Baher, OIC, RCMP  
Insp. G. Stewart, RCMP, Operations Officer  
M. Keast, Municipal Technician III\*

**Others:** Members of the Public

**BANKING SERVICES  
(1690-01)**

Moved by Councillor Lord, seconded by Councillor Cunningham:

THAT Council receive the memo from the Director of Finance titled "Banking Services" dated August 3, 2018.

**CARRIED.**

**DOWNTOWN VERNON  
ASSOCIATION –  
ANNUAL SERVICE  
FEE: LANDSCAPE &  
STREET  
MAINTENANCE  
(0230-26)**

Moved by Councillor Quiring, seconded by Councillor Cunningham:

THAT Council receives the letter dated July 31, 2018 from the Downtown Vernon Association (DVA) regarding Annual Service Fee: Landscape & Street Maintenance;

AND FURTHER, that Council directs Administration to refer the request for an additional \$13,000 in grants to the 2019 budget deliberations.

**CARRIED.**

**FIRE TRAINING  
CENTRE – 2018 AND  
2019 FACILITY  
IMPROVEMENTS  
(7125-2018)**

Moved by Councillor Lord, seconded by Cunningham:

THAT Council endorses the recommendation of the Fire Training Centre Policy Board and approves the 2018 and 2019 facility improvement plan for the Fire Training Centre, as provided in the letter dated August 9, 2018, respectfully submitted by Deputy Chief Hemstad.

**CARRIED.**

**2018 UBCM  
ATTENDANCE  
(0360-20-27)**

Moved by Councillor Quiring, seconded by Councillor Cunningham:

THAT Council approves Mayor Mund, and Councillor Anderson, attending the 2018 Union of B.C. Municipalities Convention – ‘Communication Collaboration Cooperation’ – in Whistler, B.C. from September 10 to 14, 2018.

**CARRIED.**

**REPORTS:**

**DOWNTOWN VERNON  
ASSOCIATION 2017  
FINANCIAL  
STATEMENTS & 2018  
BUDGETS  
(0230-26)**

Moved by Councillor Quiring, seconded by Councillor Lord:

THAT Council receive the Downtown Vernon Association Audited 2017 Financial Statements as presented in the report dated July 25, 2018 as submitted by the Director of Financial Services;

AND FURTHER, that Council receive the Downtown Vernon Association 2018 Approved Budgets as presented in the report dated July 25, 2018 as submitted by the Director of Financial Services;

AND FURTHER, that Council approve payment of the second and final instalment of the 2018 BIA tax levies for the total amount of \$189,134.

**CARRIED.**

**REZONING AND  
DEVELOPMENT  
VARIANCE PERMIT  
APPLICATIONS FOR  
3607 – 27<sup>TH</sup> STREET  
(ZON00299 /  
DVP00427)**

Moved by Councillor Quiring, seconded by Councillor Cunningham:

THAT Council support the application to rezone Lot 1-2, Block 28, Plan 327E, Sec 3, Twp 8, ODYD (3607 – 27<sup>th</sup> Street) from R1 – Estate Lot Residential to C4 – Street Oriented Commercial, subject to the following conditions:

- a) That the owner registers a Section 219 Restrictive Covenant on title of 3607 – 27<sup>th</sup> Street that would guarantee access to 3603 – 27<sup>th</sup> Street by way of a 6.0m wide private access easement if direct access onto 27<sup>th</sup> Street is not granted in conjunction with a commercial rezoning application for 3603 – 27<sup>th</sup> Street; and

- b) That the owner registers a Section 219 Restrictive Covenant on title of 3607 – 27<sup>th</sup> Street to prohibit food primary establishments, liquor primary establishments, licensee retail store, food preparation and beverage, food and liquor sales uses on the lands;

AND FURTHER, that Council support Development Variance Permit application #DVP00427 to vary the following sections of Zoning Bylaw #5000 to allow for a two storey commercial development to be constructed on Lot 1-2, Block 28, Plan 327E, Sec 3, Twp 8, ODYD (3607 – 27<sup>th</sup> Street):

- a) to vary the minimum front yard setback from 3.0m to 2.13m (Section 10.4.5);
- b) to vary the minimum south side yard setback from 3.0m to 2.97m (Section 10.4.5);
- c) to vary the minimum landscape buffer on the south side yard from 2.0m to 1.6m and on the rear side from 2.0m to 1.0m (Section 6.6.2, Table 6.1); and
- d) to vary the minimum number of required off-street parking spaces from 21 spaces to 16 spaces (Section 7, Table 7.1);

AND FURTHER, that Council support Development Variance Permit Application #DVP00427 to vary the following section of Subdivision and Development Servicing Bylaw #3843 on the property described as Lot 1-2, Block 28, Plan 327E, Sec 3, Twp 8, ODYD (3607 – 27<sup>th</sup> Street):

- a) to vary the off-site works along 37<sup>th</sup> Avenue and reduce asphalt width requirement of 12.0m to existing as per Schedule A – Level of Service;

AND FURTHER, that Council support of DVP00427 is subject to the following:

- a) the owner is to dedicate road right-of-way widening of approximately 0.31m adjacent to 27<sup>th</sup> Street and approximately 0.105m adjacent to 37<sup>th</sup> Avenue on Lot 1-2, Block 28, Plan 327E, Sec 3, Twp 8, ODYD (3607 – 27<sup>th</sup> Street);
- b) the owner is to dedicate a 3.0m by 3.0m corner cut-off at the northwest corner of the property at 37<sup>th</sup> Avenue and 27<sup>th</sup> Street;
- c) the owner is to enter into a Works Contribution Agreement for off-site works along 27<sup>th</sup> Street and 37<sup>th</sup> Avenue adjacent to the subject property;

- d) that Lots 1 and 2, Block 28, Plan 327E, Sec 3, Twp 8, ODYD be consolidated prior to the issuance of the occupancy permit;
- e) the owner is to sign a License Agreement for proposed improvements to the right-of-way adjacent to the subject property; and
- f) that the site, floor, elevation and landscaping plans, generally shown as Attachments 1 to 6 inclusive in the report titled "Rezoning and Development Variance Permit Applications for 3607 – 27<sup>th</sup> Street" and dated July 31, 2018 by the Economic Development Planner be attached to and form part of DVP00427 as Schedule 'A'.

**CARRIED, with Councillor Anderson opposed.**

**SUBDIVISION  
APPLICATION FOR  
2504 – 39<sup>th</sup> AVENUE  
(STRATA  
CONVERSION)  
(SUB00729)**

Moved by Councillor Lord, seconded by Councillor Quiring:

THAT Council approve the strata conversion application for Lot 7, Blk 26, Sec 3, Twp 8, ODYD, Plan 327E (2504 – 39<sup>th</sup> Avenue), subject to the following conditions:

- a) That all applicable conditions within Council's policy entitled "Strata Conversion Application" be satisfied;
- b) That a report be provided by a registered professional certifying that the existing residential structure meets all the requirements of the BC Building Code; and
- c) That Council's approval period is to expire one year from the date of Council consideration.

**CARRIED.**

**PROPOSED TEXT  
AMENDMENTS (A3 –  
RURAL SMALL  
HOLDINGS AND R4 –  
SMALL LOT  
RESIDENTIAL)  
(6450)**

Moved by Councillor Anderson, seconded by Councillor Lord:

THAT Council support the preparation of a text amendment to zoning district A3 – Rural Small Holdings to add secondary suites as a Secondary Use;

AND FURTHER, that Council support the preparation of a text amendment to zoning district R4 – Small Lot Residential to add semi-detached housing as a Primary Use.

**CARRIED.**

**LAND USE  
CONTRACT  
DISCHARGE  
APPLICATION FOR  
8000 BENCH ROW  
ROAD  
(LUC00014)**

Moved by Councillor Cunningham, seconded by Councillor Quiring:

THAT Council support the application to discharge Bylaws #287 and #288, being Land Use Contract (LTO #P2374) from the title of Lot 1, DL 6, ODYD, Plan 6067 exc. Plan 31460 (8000 Bench Row Road), to allow the property to be governed by Zoning Bylaw #5000 (A1 Agriculture within the ALR), subject to registration of a no build, no disturb covenant intended to protect the existing vegetation on-site.

**CARRIED.**

**IMPACT OF  
CONSTRUCTION  
COST ESCALATION  
ON  
INFRASTRUCTURE  
REPLACEMENT  
(5700-01)**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council receive the results of the 2017 annual construction escalation comparisons, as presented in the report titled "Impact of Construction Cost Escalation on Infrastructure Replacement" as submitted by the Infrastructure Management Technician and dated August 3, 2018, for information;

AND FURTHER, that Council direct Administration to continue to monitor the year to year change in construction costs and report to Council on an annual basis.

**CARRIED.**

**AMENDMENT OF THE  
SUBDIVISION AND  
DEVELOPMENT  
SERVICING BYLAW  
#3843 SCHEDULES F –  
DRAINAGE SYSTEMS  
(6455-F)**

Moved by Councillor Lord, seconded by Councillor Nahal:

THAT Council support the proposed amendments to Subdivision and Development Servicing Bylaw #3843, Schedule F and Schedule O as outlined in the report titled: "Amendment of the Subdivision and Development Servicing Bylaw #3843 Schedules F – Drainage Systems", dated August 3, 2018 and respectfully submitted by the Municipal Technician III and the Manager, Engineering Development Services.

**CARRIED.**

**AMENDMENT OF  
SUBDIVISION AND  
DEVELOPMENT  
SERVICING BYLAW  
#3843 SCHEDULES A  
AND B  
(6455-A,B)**

Moved by Councillor Lord, seconded by Councillor Nahal:

THAT Council support the proposed amendment to Subdivision and Development Servicing Bylaw #3843, Schedule A and B as outlined in the report titled "Amendment of the Subdivision and Development Servicing Bylaw #3843 Schedules A and B", dated August 2, 2018 and respectfully submitted by the Manager, Engineering Development Services.

**CARRIED.**

LEGISLATIVE MATTERS:

**ADOPTION**

- 5691

Moved by Councillor Lord, seconded by Councillor Cunningham:

THAT Bylaw #5691, “**7818 Okanagan Landing Bench Road Rezoning Amendment Bylaw Number 5692, 2018**” – a bylaw to rezone the subject property from A3 – Rural Small Holdings” to “R1 – Estate Lot Residential”, **be adopted.**

**CARRIED.**

**FIRST, SECOND &  
THIRD READINGS**

- 5690

Moved by Councillor Quiring, seconded by Councillor Cunningham:

THAT Bylaw #5690, “**Subdivision and Development Servicing (Schedule A) Amendment Bylaw Number 5680, 2018**” – a bylaw to amend the City of Vernon Subdivision and Development Servicing Bylaw #3843, 1992”, **be read a first, second and third time.**

**CARRIED.**

- 5710

Moved by Councillor Quiring, seconded by Councillor Cunningham:

THAT Bylaw #5710, “**Parks and Public Places (Prohibit Smoking at Lake Access Sites) Amendment Bylaw 5710, 2018**” – a bylaw to amend “City of Vernon Parks and Public Places Bylaw 5057, 2007”, **be read a first, second and third time.**

**CARRIED.**

- 5711, 5712

Moved by Councillor Lord, seconded by Councillor Quiring:

THAT Bylaw #5711, “**Bylaw Notice Enforcement (Penalties for Smoking at Lake Access Sites) Amendment Bylaw Number 5711, 2018**” – a bylaw to amend the Bylaw Notice Enforcement Bylaw, **be read a first, second and third time;**

AND FURTHER, that Bylaw #5712, “**Municipal Ticketing Information (Penalties for Smoking at Lake Access Sites) Amendment Bylaw Number 5712, 2018**” - a bylaw to amend the Municipal Ticketing Information (M.T.I.) Bylaw, **be read a first, second and third time.**

**CARRIED.**

FIRST & SECOND  
READINGS AND  
PUBLIC HEARING  
DATE

- 5703

Moved by Councillor Anderson, seconded by Councillor Lord:

THAT Bylaw #5703, "**Official Community Plan (CD6 – Comprehensive Development Area 6) Text and Land Use Designation Amendment Bylaw Number 5703, 2018**" – a bylaw to amend Official Community Plan Bylaw Number 5470 and redesignate the subject property from "Residential Small Lot – Single and Two Family Dwelling" and from "Residential Small Lot – Single and Two Family Dwelling" to "Public Institutional" be **read a first and second time**;

AND FURTHER, that the Public Hearing for Bylaw #5703 be scheduled for **Tuesday, September 4, 2018, at 5:30 pm**, in Council Chambers.

**CARRIED.**

- 5704

Moved by Councillor Cunningham, seconded by Councillor Quiring:

THAT Bylaw #5704, "**Zoning Text (CD6 – Comprehensive Development Area 6) Amendment AND 901 39<sup>th</sup> Avenue Rezoning Amendment Bylaw Number 5704, 2018**" – a bylaw to amend Zoning Bylaw 5000 and to rezone the subject property from "P4 – Utilities" to "CD6 – Comprehensive Development Area 6" be **read a first and second time**;

AND FURTHER, that the Public Hearing for Bylaw #5704, together with Public Input for DVP00438 be scheduled for **Tuesday, September 4, 2018, at 5:30 pm**, in Council Chambers.

**CARRIED.**

- 5705

Moved by Councillor Anderson, seconded by Councillor Lord:

THAT Bylaw #5705, "**City of Vernon Phased Development Agreement (McMechan) Bylaw No. 5705, 2018**" – a bylaw to enter into a phased development agreement, be **read a first and second time**;

AND FURTHER, that the Public Hearing for Bylaw #5705, be scheduled for **Tuesday, September 4, 2018, at 5:30 pm**, in Council Chambers.

**CARRIED.**

- 5714

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Bylaw #5714, "**3607 27<sup>th</sup> Street Rezoning Amendment Bylaw Number 5714, 2018**" – a bylaw to rezone the subject property from "R1 – Estate Lot Residential" to "C4 – Street Oriented Commercial", be **read a first and second time**;

AND FURTHER, that the Public Hearing for Bylaw #5714, together with Public Input for DVP00427, be scheduled for **Monday, September 24, 2018**, at **5:30 pm**, in Council Chambers.

**CARRIED.**

- 5715

Moved by Councillor Cunningham, seconded by Councillor Quiring:

THAT Bylaw #5715, "**Zoning Text (Secondary Suites / Semi-Detached Housing) Amendment Bylaw Number 5715, 2018**" – a bylaw to amend Zoning Bylaw Number 5000, be **read a first and second time**;

AND FURTHER, that the Public Hearing for Bylaw #5715, be scheduled for **Monday, September 24, 2018**, at **5:30 pm**, in Council Chambers.

**CARRIED.**

- 5716

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Bylaw #5716, "**8000 Bench Row Road Land Use Contract Number 287, 1978 (P2374) Discharge Bylaw Number 5716, 2018**" – a bylaw to authorize the discharge of Land Use Contract Bylaw Number 287, 1978 (P2374) be **read a first and second time**;

AND FURTHER, that the Public Hearing for Bylaw #5716, be scheduled for **Monday, September 24, 2018**, at **5:30 pm**, in Council Chambers.

**CARRIED.**

**COUNCIL INFORMATION UPDATES:**

**COUNCILLOR JULIETTE CUNNINGHAM**

Councillor Cunningham provided a verbal report on the following matters:

**MEETING/EVENT  
ATTENDANCE**

**Attended:**

- AGM for the Okanagan Basin Water Board

**MAYOR AKBAL MUND**

Mayor Mund provided a verbal report on the following matters:

**MEETING/EVENT  
ATTENDANCE**

**Attended:**

- 13U Provincial Pee Wee Baseball Championships
- Attended Grand Opening for Nor Val Rentals new building opening in West Kelowna as an expansion to their Vernon business

**INFORMATION ITEMS:**

Council received the following information items:

- A. City of Vernon letter to 1 Canadian Air Division Headquarters, National Defence, re: Flyby by RCAF Aircraft, September 7, 8 and 9, 2018 at Spallumcheen Golf & Country Club.

**RECESS**

Mayor Mund recessed the meeting at 4:30 p.m.

**RECONVENE**

Mayor Mund reconvened the Regular Open Meeting of the Council of the Corporation of the City of Vernon at 5:43 pm.

**PRESENT:** Mayor Mund

**Councillors:** S. Anderson, D. Nahal  
B. Quiring, C. Lord, J. Cunningham

**Staff:** W. Pearce, CAO  
P. Bridal, DCAO/Corporate Officer  
S. Blakely, Manager, Legislative Services  
C. Broderick, Manager, Current Planning  
C. Corbett, Long Range Planner

**Others:** Members of the Public

**THIRD READING &  
ADOPT**

- 5693

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Bylaw #5693, “**Lakeshore Properties Rezoning Amendment Bylaw Number 5693, 2018**” – a bylaw to rezone the subject properties from “R1 – Estate Lot Residential” to “P1 – Parks and Open Space”, **be read a third time and adopted.**

**CARRIED.**

- 5694

Moved by Councillor Quiring, seconded by Councillor Lord:

THAT Bylaw #5694, “**9657 Eastside Road (Camp Hurlburt) Official Community Plan Amendment Bylaw Number 5694, 2018**” – a bylaw to redesignate the subject property from “Public & Institutional” to “Parks & Open Space”, **be a third time and adopted.**

**CARRIED.**

- 5695

Moved by Councillor Cunningham, seconded by Councillor Quiring:

THAT Bylaw #5695, “**9657 Eastside Road (Camp Hurlburt) Rezoning Amendment Bylaw Number 5695, 2018**” – a bylaw to rezone the subject property from “R6 – Lakeshore Residential” to “P1 – Parks and Open Space”, **be read a third time and adopted.**

**CARRIED.**

- 5696

Moved by Councillor Lord, seconded by Councillor Nahal:

THAT Bylaw #5696, “**2807, 2901, and 2903 39th Street (West Vernon Future Park) Rezoning Amendment Bylaw Number 5696, 2018**” – a bylaw to rezone the subject properties from “RH2 – Stacked Row Housing Residential” to “P1 – Parks and Open Space”, **be read a third time and adopted. (P. 440)**

**CARRIED.**

- 5697

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Bylaw #5697, “**9192 Tronson Road (Deer Park) Rezoning Amendment Bylaw Number 5697, 2018**” – a bylaw to rezone the subject property from “C6 – Village Commercial” to “P1 – Parks and Open Space”, **be read a third time and adopted.**

**CARRIED.**

**THIRD READING**

- 5698

Moved by Councillor Quiring, seconded by Councillor Anderson:

THAT Bylaw #5698, “**3305, 3307, 3309 and 3311 35th Avenue (Recreation Centre) Official Community Plan Amendment Bylaw Number 5698, 2018**” – a bylaw to redesignate the subject properties from “Public & Institutional” to “Parks & Open Space”, **be read a third time.**

**CARRIED.**

- 5699

Moved by Councillor Lord, seconded by Councillor Cunningham:


THAT Bylaw #5699, “**3305, 3307, 3309 and 3311 35th Avenue (Recreation Centre) Rezoning Amendment Bylaw Number 5699, 2018**” – a bylaw to rezone the subject properties from “R2 – Large Lot Residential” to ‘P1 – Parks and Open Space”, **be read a third time.**


**CARRIED.**

**CLOSE OF REGULAR  
OPEN MEETING**

Mayor Mund closed the Regular Meeting at 5:44 pm.

CERTIFIED CORRECT:

  
\_\_\_\_\_  
Akbal Mund  
Mayor

  
\_\_\_\_\_  
Patti Bridal  
Corporate Officer