



THE CORPORATION OF THE CITY OF VERNON

MINUTES OF THE FINANCE COMMITTEE HELD THURSDAY, JUNE 28, 2018

PRESENT: VOTING
Mayor Mund
Councillor Lord
Councillor Cunningham

ABSENT: Will Pearce, CAO

STAFF: Debra Law, Director, Financial Services
Aaron Stuart, Manager, Financial Planning & Reporting
Cindy Barker, Manager, Revenue Services
Janice Nicol, Legislative Committee Clerk

ORDER

The meeting was called to order at 1:32 p.m.

ADOPTION OF AGENDA

Moved by Councillor Cunningham, seconded by Mayor Mund:

THAT the agenda for the Thursday, June 28, 2018 meeting of the Finance Committee be amended to consider the Paddlewheel Park and Boat Launch Agreement prior to the Reserve Policy discussion;

AND FURTHER that the agenda be adopted as amended..

CARRIED.

ADOPTION OF MINUTES

Moved by Mayor Mund, seconded by Councillor Cunningham;

THAT the minutes of the Finance Committee meeting held May 17, 2018 be adopted.

CARRIED.

ELECTION OF VICE- CHAIR

Moved by Councillor Lord, seconded by Councillor Cunningham;

THAT Mayor Mund be elected as Vice-Chair of the Finance Committee for the remainder of meetings for 2018.

CARRIED.

NEW BUSINESS**PADDLEWHEEL
COMMUNITY HALL –
AGREEMENT AND
TAX EXEMPTION**

Council, at their Regular meeting held on Monday June 25, 2018, passed the following resolution:

“THAT Council refers consideration to facilitate a 2019 permissive tax exemption application with the Okanagan Landing and District Association to the Finance Committee.

CARRIED.”

The Finance Committee reviewed the Paddlewheel Park & Boat Launch Agreement between the Okanagan Landing and District Community Association and the Regional District of North Okanagan. The following points were noted:

- The City is paying 50% of the taxes for the Paddlewheel Park Hall
- Needs to be clarification on which category the Hall falls into
- Historically this was one property but the foreshore was separated of by B.C. Assessment
- Foreshore is the actual Paddlewheel Park and is exempted 100%
- Building is 50% as it is leased
- Caretakers trailer is its own folio and is separate from this Paddlewheel property
- When ownership changes, a new tax exemption needs to be made
- Lease doesn't expire for twenty years
- New tax exemption applications will be reviewed in August.

**RESERVE
DISCUSSION**

The Director, Finance distributed the Reserve Account 2018, Interim Reserve Policy and Asset Management Policy. The following points were noted:

- Affordable Housing reserve - \$347,942 – need to know how many of the developments that are underway are eligible for grants.
- Native Housing development – bylaw to be changed for Parks and Sewer DCCs for affordable housing – would be much cleaner to have the DCC's waived rather than have it paid and refunded through a grant. **ACTION ITEM:** Need information for next meeting – Parks and Sewer DCCs- timing of changes for DCC Bylaw for exemptions for affordable housing.

- **ACTION ITEM:** Staff to confirm how many of the developments in progress comply with SAFERhomes standards requirements
- Need to ensure there is money for each development.
- Ensure that this is included in the Parks DCC Bylaw under affordable housing.
- Suggestion to have Parks DCC bylaw combined with other DCC Bylaw as one document.
- **Reserve Policy:**
- This item considered at past meetings and some reserves have been combined
- Is it documented what amount will be transferred into each account?
- Mural maintenance – ½ of reserve is from the Downtown Vernon Association
- Asset Management Policy includes many funding aspects which would be included in Reserve Policy
- Reserve Policy should include capital items with capped items
- Best practices suggest that we should separate out capital reserves, how to handle surplus reserves
- Reserve Policy to be brought to Council in September
- Suggestion to link funding to anticipated transactions
- Good to have a fund ready for anticipated affordable housing projects
- Suggestion to use the sale of city owned lands to purchase other locations where affordability would be desirable
- Need a policy to deal with reserves that have been held for a long time, limitations on amount of time it is held and a requirement to re-purpose under another category.
- Suggestion to have a Casino Grant Reserve in policy
- Suggestion to have cap on RCMP Reserve
- RCMP building reserve is not necessary anymore as it is included in the Asset Management Policy
- Need to determine how much of a RCMP contingency is needed and should it be capped.
- Parks Reserve – brought over from RDNO
- Sewer Reserve – RDNO sewer dump site and septage facility – possibility to re-purpose
- Snow Removal Reserve is at \$13,370 – needs to have a minimum given past years' snow events.
- Election reserve has been increased to \$25,000 per year contribution


**DATE AND TIME OF
NEXT MEETING**

The next Finance Committee meeting is to be announced.

ADJOURNMENT

The Finance Committee meeting adjourned at 2:43 p.m.

CERTIFIED CORRECT:


_____ Chair