

THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF A REGULAR OPEN MEETING OF COUNCIL
HELD MONDAY, JANUARY 22, 2018**

PRESENT: Mayor A. Mund

Councillors: C. Lord, B. Spiers, J. Cunningham, S. Anderson,
D. Nahal, B. Quiring

Staff: W. Pearce, CAO
P. Bridal, Deputy CAO/Director, Corporate Services
K. Flick, Director, Community Infrastructure & Dev.
J. Rice, Manager, Public Works, Parks and Airport
B. Bandy, Real Estate Manager
D. Law, Director of Financial Services
A. Stuart, Manager, financial Planning & Reporting
R. Miles, Manager, Long Range Planning & Sustainability
E. Stranks, Manager, Engineering Development Services*
E. Morrison, Transportation Planner*
C. Corbett, Long Range Planner

Others: Media and Members of the Public

Mayor Mund called the Regular Open meeting to order at 8:40 am and requested a motion to move to Committee of the Whole.

Mayor Mund reconvened the Regular Open meeting and requested a motion to move to In Camera.

**RESOLUTION TO
CLOSE MEETING**

Moved by Councillor Lord, seconded by Councillor Cunningham:

BE IT RESOLVED that the meeting be closed to the public in accordance with Section 90(1) of the *Community Charter as follows:*

- a) *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- c) *the security of the property of the municipality;*
- d) *the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;*
- k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public*

CARRIED.

Mayor Mund called the Regular Open meeting back to order at 1:30 pm.

PRESENT: Mayor A. Mund

Councillors: C. Lord, B. Spiers, S. Anderson, J. Cunningham,
D. Nahal, B. Quiring

Staff: W. Pearce, Chief Administrative Officer
P. Bridal, Deputy CAO/Director, Corporate Services
J. Nicol, Legislative Committee Clerk
D. Law, Director, Financial Services
D. Ross, Director, Recreation Services
K. Flick, Director, Community Infrastructure & Development
D. Lind, Interim Fire Chief*
R. Marshall, Buyer*
J. Rice, Manager, Public Works
C. Sheel, Manager, Procurement Services*
C. Barker, Manager, Revenue Services*
T. Martens, Financial Analyst*
A. Watson, Manager, Transportation*
R. Miles, Manager, Long Range Planning & Sustainability*
A. Stuart, Manager, Financial Planning & Reporting*
B. Bandy, Real Estate Manager*
S. Mitchell, Manager, Arenas*
K. Kryszak, Parks Planner*
S. Abbott, Parks Planner*
R. Nuriel, Planner, Economic Development*
C. Broderick, Manager, Current Planning*
E. Stranks, Manager, Engineering Development Services*
M. Keast, Municipal Technician – Subdivision*
*Attended, as required

Others: Media and Members of the Public

ADOPTION OF THE AGENDA:

APPROVAL OF ITEMS LISTED ON THE AGENDA

Moved by Councillor Lord, seconded by Councillor Anderson:

THAT the agenda for the January 22, 2018, Regular Open meeting of the Council of The Corporation of The City of Vernon be adopted.

CARRIED.

ADOPTION OF MINUTES:

COUNCIL MEETINGS

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT the minutes of the Regular Meeting of Council held January 8,

be adopted;

AND FURTHER, that the minutes of the Public Hearing held January 8, 2018 be adopted;

AND FURTHER, that the minutes of the Committee of the Whole Meeting of Council held January 8, 2018, be received.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

GENERAL MATTERS:

BC CONSTRUCTION ASSOCIATION - COMMUNITY EXCELLENCE AWARDS

Mr. Chris Atchison, President, BC Construction Association, and Mr. Jason Henderson, President, Southern Interior Construction Association presented the City of Vernon Financial Services, Procurement Department and Recreation Services with the 2017 Best of Procurement Award.

DELEGATION – SHUSWAP NORTH OKANAGAN DIVISION OF FAMILY PRACTICE (0230-01)

Kristine Larsen, Raising the Profile Project Lead, Shuswap North Okanagan Division of Family Practice, provided an update on the Raising the Profile for Seniors' Services initiative.

The following points were made:

- Background -
 - Purpose is to engage local government
 - Program will be part of a division structured to allow family physicians to engage with local governments regarding senior services.
 - Program is supported by Ministry of Health and United Way as a tool to recognize senior support service at the provincial level.
- Raising the Profile – the Vernon Project
 - Consulted with key stakeholders in seven core areas
 - As a result of the Vernon Community Consultations
 - Will be moving forward to establish a pilot project
 - 'Partners in Action' structure will be used under the name of 'Vernon Seniors Action Network'
 - Have received the Terms of Reference and Framework, ready to create 'Coalition'
 - Financial support has been confirmed until March 2019
 - City of Vernon as partner is critical to Coalition success
- **Requests:** One Council Member and one Staff Liaison to sit on the Vernon Coalition.

DEVELOPMENT VARIANCE PERMIT #00412 FOR 3100 – 32nd AVENUE (DVP00412)

Moved by Councillor Quiring, seconded by Councillor Cunningham:

THAT Council support a variance to Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 32nd Avenue from 25.0m to 18.2m in order to expand the existing North Okanagan Youth & Family Services

Society (NOYFSS) building on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that Council support a variance to Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 31st Street from 18.5m to 15.24m on Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that Council support a variance to Subdivision and Development Servicing Bylaw #3843, Schedule A, to waive the requirement for offsite road works in 32nd Avenue and 31st Street adjacent to Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD (3100 – 32nd Avenue);

AND FURTHER, that Council support of DVP00412 is subject to the following:

- a) That a restrictive covenant be registered on title dedicating road right-of-way widening of approximately 1.4m on Lots 15 - 20, Blk 59, Plan 327, Sec 34, Twp 9, ODYD along the 32nd Avenue prior the issuance of an occupancy permit;
- b) The owner is to dedicate a 2.0m by 2.0m corner cut-off at the northeast corner of the property at 32nd Avenue and 31st Street;
- c) The owner is to remove the existing access off 31st Street;
- d) That Lots 15 and part of 16, Blk 59, Plan 327, Sec 34, Twp 9, ODYD be consolidated prior to the issuance of the occupancy permit; and
- e) That the site, floor and elevation plans noted as Attachments 1 to 4 inclusive in the report titled "Development Variance Permit Application for 3100 – 32nd Avenue" and dated January 10, 2018 by the Economic Development Planner be revised per Council's conditions and attached to and form part of DVP00412 as Schedule 'A'.

CARRIED.

***Public Input – DVP
#00412***

The Corporate Officer advised that six written submissions had been received and distributed as follows:

- Email dated January 11, 2018, from Keystone Rentals Inc.
- Letter dated January 16, 2018, from Art Schmidt Optical.
- Letter dated January 16, 2018, from Evolve Beyond Educational Services.
- Letter dated January 16, 2018, from Nolan's Drugs.
- Letter dated January 16, 2018, from Silver Rock Land Corporation.
- Letter dated January 16, 2018, from North Okanagan Bookkeeping.

Mayor Mund called a first time for representation from the public in attendance who believe their interest in property is affected by Development Variance Permit #00412 for 3100 32nd Avenue to vary Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 32nd Avenue from 25.0m to 18.2m; to reduce the required right of way for 31st Street from 18.5m to 15.24m; and to vary Subdivision and Development Servicing Bylaw #3843, Schedule A, to waive the requirement for offsite road works in 32nd Avenue and 31st Street.

1. John Maguire

- On Board of Directors for the North Okanagan Youth and Family Services Society
- Thought they would not take any compensation
- Should be a restrictive covenant on entire property not one that dedicates land
- Uncertain about road dedication
- Prepared to accommodate any future road widening
- Concerned about giving up land for dedication eventually as it impacts their ability to sell
- Proposed dedicated land represents eight parking spaces.

Mayor Mund called a second and third time for representation from the public. There being none Mayor Mund closed the Public Input session for DVP00412.

THE QUESTION WAS CALLED ON THE MAIN MOTION AND DECLARED CARRIED.

Moved by Councillor Quiring, seconded by Councillor Lord:

THAT the Corporate Officer be authorized to issue Development Variance Permit #00412 for 3100 32nd Avenue to vary Zoning Bylaw #5000, Schedule B, to reduce the required right of way for 32nd Avenue from 25.0m to 18.2m; to reduce the required right of way for 31st Street from 18.5m to 15.24m; and to vary Subdivision and Development Servicing Bylaw #3843, Schedule A, to waive the requirement for offsite road works in 32nd Avenue and 31st Street, once all conditions of Council are satisfied.

CARRIED.

COUNCIL INQUIRIES:

**PARKING OF
RECREATIONAL
VEHICLES
(6450 – Zoning Bylaw
Updates)**

Council inquired as to the enforcement of recreational vehicles (RV) parked on residential lots. Clarification is needed on whether the tongue/hitch of the RV is included in the measurement. Complaints are also being received from individuals that do not live in the area of the infraction and are not impacted.

These issues will be addressed as part of the overall review of Zoning Bylaw #5000.

Moved by Councillor Cunningham, seconded by Councillor Anderson;

THAT Council directs Administration to only address complaints regarding recreational vehicle lengths parked in residential areas from complainants residing within one city block or 500 metres from the subject property wherein the infraction occurred.

CARRIED.

**SNOW REMOVAL –
PRIVATE PROPERTY
(3900-02 Good
Neighbour)**

Council inquired as to the grant program to ‘Snow Buddies’ and if it is still in effect. An Administration updated will be provided

ADMINISTRATION UPDATES

**ADMINISTRATION
UPDATES
(0550-05)**

Moved by Councillor Lord, seconded by Councillor Cunningham:

THAT Council receives the Administration Updates dated January 22, 2018.

CARRIED.

UNFINISHED BUSINESS:

**LAKE ACCESS PLAN
UPDATE (8700-02-01)**

Moved by Councillor Quiring, seconded by Councillor Cunningham:

THAT Council direct Administration to undertake amendments to the draft Lake Access Plan based on the report titled “Lake Access Plan Update” and dated January 8, 2018 from the Manager, Long Range Planning and Sustainability, with the following approach:

- a. Focus on retaining ownership of the majority of existing lake access sites, improving those sites and acquiring new sites in gap areas identified in the draft Lake Access Plan;
- b. Refine the evaluation matrix to take into consideration slope and width of lake access sites; and
- c. Focus on removal of encroachments, at the property owner’s expense, prior to lake access improvements being undertaken.

CARRIED.

**LAKE ACCESS
IMPROVEMENT
COSTS, SITE #22
DRAINAGE AND**

Moved by Councillor Lord, seconded by Councillor Quiring:

**ADDITIONAL
PARKING (6135-03)**

THAT Council direct Administration to transfer \$142,000 from 2018 Lake Access Improvements to Hurlburt Park Improvements in the 2018 budget.

CARRIED.

**CLIMATE ACTION
TASK FORCE TERMS
OF REFERENCE
(5280-03)**

Moved by Councillor Cunningham, seconded by Councillor Nahal:

THAT Council endorse the Terms of Reference for the Climate Action Task Force, included as Attachment 1 in the report titled "Climate Action Task Force Terms of Reference" and dated January 3, 2018 from the Manager, Long Range Planning and Sustainability;

AND FURTHER, that Council direct Administration to proceed with recruitment for membership on the Climate Action Task Force;

AND FURTHER, that Council appoint Councillor Quiring to represent Council on the Climate Action Task Force and Councillor Nahal as a designated alternate

CARRIED.

**MATTERS REFERRED FROM COMMITTEE OF THE WHOLE –
January 22, 2018**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council **ratifies and confirms** the following resolutions adopted at the **January 22, 2018**, Committee of the Whole and In-Camera meetings of Council:

**MCMECHAN LANDS
DEVELOPMENT
CONCEPTS AND
PUBLIC
PARTICIPATION**

THAT Council support presenting the proposed development concepts, as outlined in the memorandum titled "McMechan Lands Development Concepts and Public Participation" dated January 11, 2018 from the Long Range Planner, on engagevernon.ca and at an open house to inform the public and gain feedback for Zoning Amendment Application ZON00294.

**MATTERS REFERRED FROM THE IN-CAMERA MEETING –
December 11, 2017:**

THAT Council brings forward, as public information, the following motions **declassified** from confidential to non-confidential at the **December 11, 2017**, In Camera meeting:

**ECONOMIC
DEVELOPMENT**

**ADVISORY
COMMITTEE – TERMS
OF REFERENCE
(0540-01)**

'THAT Council approve the revised Terms of Reference for the Economic Development Advisory Committee as presented in Attachment 1 of the report dated November 28, 2017 from the Manager of Economic Development and Tourism.'

MATTERS REFERRED FROM THE IN-CAMERA MEETING – January 22, 2018:

THAT Council brings forward, as public information, the following motions **declassified** from confidential to non-confidential at the **January 22, 2018**, In Camera meeting:

**ACTIVATE SAFETY
TASK FORCE –
MEMBERSHIP
APPOINTMENTS
(0540)**

*'THAT Council **declassifies** and removes from In Camera the following resolution from its In Camera meeting of January 22, 2018 regarding representatives to the Activate Safety Task Force;:*

'THAT Council appoints the following representatives to the Activate Safety Task Force for a one year period, expiring January 2019:

1. *THAT Council appoint **Vicki Eide** as a community at large representative*
2. *THAT Council appoint **Rick Lavin** as a community at large representative*
3. *THAT Council appoint **Susan Lehman** as the Downtown Vernon Association representative*
4. *THAT Council appoint **Darrin Taylor** as the Greater Vernon Chamber of Commerce representative*
5. *THAT Council appoint **Wayne Schmuck** as the BC Housing representative*
6. *THAT Council appoint **Janelle Rimell** as the Interior Health representative*
7. *THAT Council appoint **Annette Sharkey** as the Social Planning Council for the North Okanagan representative*
8. *THAT Council appoint **Kevin Korol** as the Bylaw Compliance representative*
9. *THAT Council appoint **Constable Kerri Parish** as the RCMP/Community Policing representative*
10. *THAT Council appoint **Kari Wilton** as the Tourism Advisory Committee representative*

*AND FURTHER, that Council **declassify** and remove from In Camera the list of appointed members to the Activate Safety Task Force.'*

**ECONOMIC
DEVELOPMENT
ADVISORY
COMMITTEE –
MEMBERSHIP
APPOINTMENTS
(0540-45)**

'THAT Council appoints the following representatives to the Economic Development Advisory Committee for a two year term expiring January 2020:

1. *THAT Council appoint **Alex Reid**, Community Manager, as the Accelerate Okanagan representative.*
2. *THAT Council appoint **Leigha Horsfield**, General Manager, as the Community Futures North Okanagan representative.*
3. *THAT Council appoint **Susan Lehman**, Executive Director, as the Downtown Vernon Association representative.*
4. *THAT Council appoint **Dionne Chambers**, General Manager, as the Greater Vernon Chamber of Commerce representative.*
5. *THAT Council appoint **Jane Lister**, Regional Dean, as the Okanagan College representative.*
6. *THAT Council appoint **Tannis Nelson**, Manager Community Services, as the Regional District of North Okanagan representative.*
7. *THAT Council appoint **Richard Toperczer**, Regional Manager, as the Province of BC – Regional Economic Development Branch representative.*
8. *THAT Council appoint **Annette Sharkey**, Executive Director, as the Social Planning Council representative.*

AND FURTHER, that these appointments to the Economic Development Advisory Committee be declassified from and removed from In Camera.'

NEW BUSINESS

CORRESPONDENCE:

**RDNO REQUEST –
GRANT TO
KWANTLEN
POLYTECHNIC
UNIVERSITY'S FOOD
SYSTEM DESIGN
STUDY PROJECT
(0482-01)**

Moved by Councillor Lord, seconded by Councillor Quiring:

THAT Council receive the Internal Memorandum titled Regional District North Okanagan request to consider a grant to Kwantlen Polytechnic University's Food System Design Study Project, dated January 11, 2018 from the Deputy CAO.

CARRIED.

**2018 MUNICIPAL
ELECTIONS
APPOINTMENTS
(4200-08)**

Moved by Councillor Nahal, seconded by Councillor Anderson:

THAT Council appoints Ms. Sue Blakely, Manager Legislative Services, as the Chief Elections Officer for the 2018 Municipal Elections;

AND FURTHER, that Ms. Patti Bridal, Deputy CAO, be appointed Deputy Chief Elections Officer for the 2018 Municipal Elections.

CARRIED.

**LAKESHORE PARK
PRELIMINARY
DESIGN
(6135-03)**

Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT Council receive the memorandum titled Lakeshore Park Preliminary Design, dated January , 2018 from the Parks Planner, for information;

AND FURTHER, that Council supports, in principle, the Preliminary Design for Lakeshore Park public consultation and directs Administration to report back to Council for final design approval following public consultation.

CARRIED.

**COLUMBIA INSTITUTE
– HIGH GROUND:
CENTRE FOR CIVIC
GOVERNANCE
FORUM,
COMMUNICATIONS
FOR ALL
(0530-10)**

Moved by Councillor Quiring, seconded by Councillor Spiers:

THAT Council approves Councillor Juliette Cunningham attending the Columbia Institute – High Ground: Centre for Civic Governance Forum - Communications for All, March 23 – 24, 2018, in Vancouver, B.C.

CARRIED.

REPORTS:

**BIKEBC GRANT
APPLICATION
APPROVAL REQUEST
(1855-20)**

Moved by Councillor Lord, seconded by Councillor Cunningham:

THAT Council support the submission of an application to the Ministry of Transportation and Infrastructure for BikeBC grant funding in 2018 for the eligible elements of the sixth phase of the 29th / 30th Street Transportation and Utility Corridor (34th Avenue to 37th Avenue);

AND FURTHER, that Council support the submission of an application to the Ministry of Transportation and Infrastructure for BikeBC grant funding in 2018 for the eligible elements of the 35th Avenue project (27th Street to 30th Street).

CARRIED.

**AMENDMENT TO SOIL
REMOVAL AND
DEPOSITION BYLAW
#5259
(3900-02 Soil Removal)**

Moved by Councillor Lord, seconded by Councillor Nahal:

THAT Council support the proposed amendments to Soil Removal and Deposition Bylaw #5259 as shown in red in Attachment 1 in the report dated January 8, 2018 by the Municipal Technician III and the Manager, Engineering Development Services;

AND FURTHER, that Council support amending Fees and Charges Bylaw #3909, Section 2 by replacing the existing header of "Planning, Development and Engineering Services" with "Community Infrastructure and Development";

AND FURTHER, that Council support amending Fees and Charges Bylaw #3909, Section 2 subsections as follows:

- R. Pre-Blast Surveys – Collection Fee by replacing the text "site preparation permit" with "Soil Removal and Deposition Permit";
- AA. Site Preparation Permit by deleting this subsection entirely and adjusting numbering of all following sections to reflect this deletion; and
- S. Soil Removal and Deposition Permit Application Fee by adding: "Type A" and "Type B" and replacing the existing \$75 fee with "\$100" for "Type A" and "\$100 plus \$50 per drawing sheet provided for review" for "Type B".

CARRIED.

LEGISLATIVE MATTERS:

ADOPTION
• 5666

Moved by Councillor Cunningham, seconded by Councillor Nahal:

THAT Bylaw #5666 – "**City of Vernon 2018 Financial Plan Bylaw Number 5666, 2018**" – a bylaw to adopt the Financial Plan for the Years 2018 – 2022, be **adopted**.

CARRIED.

ADOPTION
• 5669

Moved by Councillor Cunningham, seconded by Councillor Spiers:

THAT Bylaw # 5669 - "**Municipal Ticketing Information (No Business Licence Penalty Increase) Amendment Bylaw Number 5669, 2018**" - a bylaw to amend the Municipal Ticketing Information (M.T.I) Bylaw, be **adopted**.

CARRIED.

COUNCIL INFORMATION UPDATES:

COUNCILLOR BOB SPIERS

Councillor Spiers provided a verbal report on the following matters:

• **MEETING/EVENT ATTENDANCE**

- Financial Plan 2018 - would like updates on the Reserve Continuity Schedule A. An updated Schedule will be presented following the year end process.

COUNCILLOR CATHERINE LORD

Councillor Lord provided a verbal report on the following matters:

• **MEETING/EVENT ATTENDANCE**

- Attended Tourism Open House on January 18.

COUNCILLOR JULIETTE CUNNINGHAM

Councillor Cunningham provided a verbal report on the following matters:

• **MEETING/EVENT ATTENDANCE**

- Attended Tourism Open House on January 18.
- Attended *The Hamlets* Grand Opening.

MAYOR AKBAL MUND

Mayor Mund provided a verbal report on the following matters:

Attended:

- Tourism Open House on January 18
- Winter Carnival Media Night
- Business After 5 at the Museum
- JCI Citizen of the Year - Congratulations to Cindy Masters
- Special Olympics Meeting
- The Hamlets Grand Opening

INFORMATION ITEMS:

Council received the following information items:

- A. Letter dated January 10, 2018 from Regional District of North Okanagan, re: Funding Sunday Hours at Okanagan Regional Library – Vernon Branch.
- B. Southern Interior Local Government Association Community Excellence Awards.
- C. Letter dated December 19, 2017 from the City of Dawson Creek, re: Prevention of Quagga and Zebra Mussels.
- D. Letter dated January 17, 2018 from the City of New Westminster, re: Prevention of Quagga and Zebra Mussels.

- E. Minutes from the following Committees of Council:
 - (i) Affordable Housing Advisory Committee – September 12, 2017.
 - (ii) Advisory Planning Committee – December 12, 2017

RECESS Mayor Mund recessed the Regular Open Meeting of the Council of the Corporation of the City of Vernon at 2:45 pm.

RECONVENE Mayor Mund reconvened the Regular Open Meeting of the Council of the Corporation of the City of Vernon at 7:00 pm.

PRESENT: Mayor Mund

Councillors: B. Spiers, J. Cunningham, C. Lord, S. Anderson, D. Nahal, B. Quiring

Staff: W. Pearce, Chief Administrative Officer
P. Bridal, Deputy CAO/ Director Corporate Services
J. Nicol, Legislative Committee Clerk
C. Broderick, Manager, Current Planning
K. Flick, Director, Community Development & Infrastructure

Others: Members of the Public

THIRD READING & ADOPTION Moved by Councillor Quiring, seconded by Councillor Anderson:

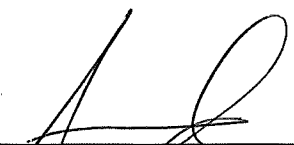
- 5671

THAT Bylaw #5671, **“Zoning Text (Cannabis/Marihuana Dispensaries) Amendment Bylaw Number 5671, 2018”** – a bylaw to amend the City of Vernon’s Zoning Bylaw #5000 to prohibit the retailing of marihuana and marihuana products within the City of Vernon, be **read a third time**.


CARRIED.

CLOSE OF REGULAR OPEN MEETING Mayor Mund closed the Regular Meeting at 7:10 pm.

CERTIFIED CORRECT:



Akbal Mund
Mayor



Patricia Bridal Susan Bridal, Acting
Corporate Officer