



City of Vernon

***FEES AND  
CHARGES BYLAW***

**#3909**

*Consolidated for Convenience*

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THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 3909

**AMENDMENTS**

<b>BYLAW NO.</b>	<b>ADOPTION</b>	<b>AMENDMENT</b>
4597	Sept. 11, 2000	<ul style="list-style-type: none"> <li>▪ Addition of “Hydrant Flow Test – Flow Test \$125.00 each” be added to the Fee Schedule.</li> </ul>
4872	Sept. 22, 2004	<ul style="list-style-type: none"> <li>▪ Adding Schedule “A” Fee Schedule, Section 2. - Development Applications</li> </ul>
4893	January 10, 2005	<ul style="list-style-type: none"> <li>▪ Adding to Schedule ‘A’ Fee Schedule, Section 1 – Liquor License applications \$300</li> </ul>
4913	May 9, 2005	<ul style="list-style-type: none"> <li>▪ Adding to Schedule “A” Fee Schedule, Section 3 – Irrigation Water Supply</li> </ul>
4937	June 27, 2005	<ul style="list-style-type: none"> <li>▪ Adding to Schedule “A” Fee Schedule, Section 4 – City of Vernon Athletic Commission Fees</li> </ul>
4945	August 15, 2005	<ul style="list-style-type: none"> <li>▪ Adding to Schedule “A: Fee Schedule, Section 5 - Public Works/Yards; Section 6 – Environmental Services; Section 7 – Fire Rescue Services; Section 8 – GIS/IS and Digital Data and Section 9 – Finance</li> <li>▪ Amending Section 2 – Development Applications by changing to title to <i>Planning, Development and Engineering Services</i> and including fees identified as 7.F to 7.L</li> </ul>
4971	September 26, 2005	<ul style="list-style-type: none"> <li>▪ Amending Section 2 to include a fee for Environmental Development Permits</li> </ul>
5021	July 24, 2006	<ul style="list-style-type: none"> <li>▪ Amending Schedule “A” Fee Schedule, Section 4 - the City of Vernon Athletic Commission Fees to comply with a legal opinion</li> </ul>
5030	July 24, 2006	<ul style="list-style-type: none"> <li>▪ Amending Schedule “A” Fee Schedule, Section 2 to add a \$90 collection fee for a pre-blast survey</li> </ul>
5045	October 23, 2006	<ul style="list-style-type: none"> <li>• Amending Schedule “A” Fee Schedule, Section to add wording to Section 1 title and addition gate fee</li> </ul>
5054	January 22, 2007	<ul style="list-style-type: none"> <li>• Amending Schedule “A” Fee Schedule, by adding new Section 10 - Airport</li> </ul>
5063	March 26, 2007	<ul style="list-style-type: none"> <li>• Amending Section 3 – Irrigation Water Rates, Subsection A, B, C, D, and E, be amended to reflect new rates;</li> </ul>

		<ul style="list-style-type: none"> <li>• Section 6 – Environmental Services, that the heading be amended to “<i>Sanitary Sewer Use Bylaw Surcharges</i>”; Subsection A, be amended to reflect new rates; and subsection B and C, relating to Trucked Waste, be deleted;</li> <li>• Section 7 – Fire and Rescue Services, Subsection A, H, and I, be amended to reflect updated information; and Subsection D be deleted as ICBC does not accept invoices;</li> <li>• New <i>Section 11 – Bylaw Enforcement</i>, be added to Schedule A of Bylaw 3909.</li> </ul>
5071	May 14, 2007	<ul style="list-style-type: none"> <li>• Section 2 - Planning, Development and Engineering Services: addition of item N - Soil Removal and Deposition Permit Application Fee.</li> </ul>
5085	July 9, 2007	<ul style="list-style-type: none"> <li>▪ Section 2 – Planning, Development and Engineering Services: addition of item 2.-O – Secondary Use Development Permits – Care Centre, Minor application, advertising &amp; processing fee.</li> <li>▪ Section 4 – City of Vernon Athletic Commission: addition to item 2. Licence – Inaugural boxing licence without passport fee.</li> <li>▪ Section 4 – City of Vernon Athletic Commission: addition to item 3. Officials: medical doctor fee.</li> </ul>
5131	April 28, 2008	<ul style="list-style-type: none"> <li>▪ Section 1-Type of Photocopying/Service, add fee for Road Right of Way Usage Permits;</li> <li>▪ Section 3 – Irrigation Water Rates, Subsection A, C, D and E to reflect new rates;</li> <li>▪ Section 10 – Airport, to include new subsections E, F, G, H, I, J and K;</li> <li>▪ New Section 12 – Service Connections</li> </ul>
5145	June 23, 2008	<ul style="list-style-type: none"> <li>• Schedule A, Section 6.A. amendments to rates for high strength wastes discharged to COV sanitary system.</li> </ul>
5148	July 14, 2008	<ul style="list-style-type: none"> <li>• Amendment to Schedule 3 – Irrigation Water Rates, Subsection A, C, D and E to reflect new rates.</li> </ul>
5173	February 9, 2009	<ul style="list-style-type: none"> <li>• Add new Section 13 – Tourism Services</li> </ul>
5181	April 14, 2009	<ul style="list-style-type: none"> <li>• Amend Table of Contents to Add word ‘Services’</li> <li>• Section 1 Photocopying Service – delete ‘Tax and Utility Information Request’ and Move ‘Property Info Requests’, Road ROW Usage Permits, Hydrant Flow Test and Liquor Licencing’ Fees to Section 2</li> <li>• Section 2 Amend fees for 2009 Rates, Add new</li> </ul>

		<p>Fee for Secondary Use Dev. Permit and Care Centre Minor, Amend Definition for Agricultural Land Res. Exclusion App., Amend Definition &amp; Fees for Subdivision Application Fees, Add fees for Annexation and Liquor Licence Applications</p> <ul style="list-style-type: none"> <li>• Section 3 Amend fees for 2009 Rates, Add Commercial Metered fee</li> <li>• Section 9 Amend fees for 2009 Rates, Add New Fees – Part E. through Part I.</li> <li>• Section 7 Amend fees for 2009 Rates, Delete Portable Fire Extinguisher Maintenance, Amend definitions for C. Hose Repair and Sales and F. Fire Protection at Movie/TV Productions for Pyrotechnics, Add new Part I</li> </ul>
5216	August 10, 2009	<ul style="list-style-type: none"> <li>• To add fees and charges for a Temporary Commercial or Industrial Use Permit and Amend Airport Fuel Charges</li> </ul>
5244	April 12, 2010	<p><b>Section 2 – PLANNING, DEVELOPMENT AND ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>• Amend Fee for Heritage Alteration Permits</li> <li>• Delete Fee for Environmental Development Permits</li> <li>• Amend Renewal Fee for Development Permits</li> <li>• Add Fee for Renewal of Conditional Approval Fee</li> <li>• Add Strata Conversion Application Fee</li> <li>• Delete duplicate Liquor Licence Application Fee</li> <li>• Add Landscape Irrigation Re-inspection Fee</li> <li>• Add Easement Application Fee</li> </ul> <p><b>Section 3 – IRRIGATION WATER RATES</b></p> <ul style="list-style-type: none"> <li>• Amend All Irrigation Water Rate Fees</li> </ul> <p><b>Section 5 – PUBLIC WORKS / YARDS</b></p> <ul style="list-style-type: none"> <li>• Add Fee for Building Construction Causing Damage to Curb, Gutter and/or Side walk</li> </ul> <p><b>Section 10 – AIRPORT SERVICES</b></p> <ul style="list-style-type: none"> <li>• Add applicable hours to Discount Rates</li> <li>• Add applicable hours to Truck Callout</li> </ul>
5269	July 26, 2010	<ul style="list-style-type: none"> <li>• to accommodate charging applicable taxes, and amending parking rates</li> </ul>
5288	Nov 22, 2010	<ul style="list-style-type: none"> <li>• to add fees and charges related to new Animal Regulation and Animal Pound Bylaw 5252</li> </ul>
5292	December 13, 2010	<ul style="list-style-type: none"> <li>• to add fees and charges related to 'Repeat Nuisance Fees' to Section 11, Bylaw Enforcement Services</li> </ul>
5304	March 28, 2011	<b>Section 2 – PLANNING, DEVELOPMENT AND</b>

		<p><b>ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>• Add fee for Strata Plan Form P Reallocation of Phases</li> <li>• Add fee for Strata Plan Amendment to Commencement and Completion Dates</li> <li>• Amend to increase fee for Property Information Requests</li> <li>• Add fee for Site Preparation Permit</li> </ul> <p><b>Section 3 – IRRIGATION WATER RATES</b></p> <ul style="list-style-type: none"> <li>• Amend All Irrigation Water Rate Fees</li> </ul> <p><b>Section 5 – PUBLIC WORKS / YARDS</b></p> <ul style="list-style-type: none"> <li>• Add fee for Building Construction Causing Damage to Curb, Gutter, and/or Side walk</li> </ul> <p><b>Section 10 – AIRPORT SERVICES</b></p> <ul style="list-style-type: none"> <li>• Add applicable hours for Discount fuel rates</li> <li>• Add applicable hours for Fuel Truck Callout rates</li> </ul>
5313	April 26, 2011	<p><b>Section 3 – IRRIGATION WATER RATES</b></p> <ul style="list-style-type: none"> <li>• Amend All Irrigation Water Rate Fees</li> </ul> <p><b>Section 10 – AIRPORT SERVICES</b></p> <ul style="list-style-type: none"> <li>• Add applicable hours for Discount fuel rates</li> <li>• Add applicable hours for Fuel Truck Callout rates</li> </ul> <p><b>Section 12 – SERVICE CONNECTIONS</b></p> <ul style="list-style-type: none"> <li>• Amend Service Connection Fees for Single and Two Family Dwelling Lot</li> </ul>
5356	April 10, 2012	<p><b>Section 2 - PLANNING, DEVELOPMENT AND ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>• Add Contaminated Sites Regulation Site profile Submission Fees</li> </ul> <p><b>Section 3 - IRRIGATION WATER RATES</b></p> <ul style="list-style-type: none"> <li>• Amend All Irrigation Water Rate Fees</li> </ul> <p><b>Section 7 - FIRE RESCUE SERVICES</b></p> <ul style="list-style-type: none"> <li>• Amend Hose Repair and Disposal of Non-compliant hose Fees</li> <li>• Amend File Search for Fire Deficiencies Fees</li> <li>• Amend Inspection / Re-Inspections and Requests for Custom Inspections mileage reimbursement</li> </ul> <p><b>Section 10 - Airport Services</b></p> <ul style="list-style-type: none"> <li>• Amend Fuel - Truck Callout Fees</li> </ul>
5373	May 14, 2012	<p><b>Section 2 - PLANNING, DEVELOPMENT AND ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>• Add Revitalization Tax Exemption Program Application Fee</li> </ul>
5407	January 28, 2013	<p><b>Section 2 – PLANNING, DEVELOPMENT AND ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>• Between January 28, 2013 and April 30, 2013, the application fee for Zoning Bylaw Amendments, Development Variance Permits,</li> </ul>

		and Major Developments Permits will be \$300 for those applications utilizing the permitting pilot project
5410	February 25, 2013	<p><b>Section 2 – PLANNING, DEVELOPMENT AND ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>• Add Discharge of Notice on Title Fee</li> <li>• Add Renewal for Building Permits Fee</li> </ul> <p><b>Section 3 – IRRIGATION WATER RATES</b></p> <ul style="list-style-type: none"> <li>• Amend All Irrigation Water Rate Fees</li> </ul> <p><b>Section 7 – FIRE RESCUE SERVICES</b></p> <ul style="list-style-type: none"> <li>• Add Special Burning Permit Fee</li> <li>• Add Attendance at Non-Compliant Burn Permit Fee</li> <li>• Add Underground Tank Installation Permit Fee</li> <li>• Add Fireworks Permit Fee</li> <li>• Add False Alarm Fees (escalating)</li> <li>• Add Fire Safety Plan Review Fee</li> <li>• Add Re-Inspections for Compliance Fees (escalating)</li> <li>• Add Mobile Vendor License Inspection Fee</li> <li>• Add Day Care License Inspection Fee</li> <li>• Add Lock Box Lid Installs and Change Outs Fee</li> </ul> <p><b>Section 9 – FINANCE SERVICES</b></p> <ul style="list-style-type: none"> <li>• Amend Criminal Records Check for Volunteer Agencies Fee</li> </ul> <p><b>Section 11 – BYLAW ENFORCEMENT SERVICES</b></p> <ul style="list-style-type: none"> <li>• Remove Roadway Public Area Rental Fee</li> <li>• Add Boulevard Public Area Rental Fee</li> <li>• Amend Metered Parking – Parking Facilities Bylaw Fee</li> <li>• Amend Parking Lots – Parking Facilities Bylaw Fees</li> <li>• Add Medical Clinic and Vernon Flower Shop Parking Lot Fee</li> </ul>
5415	March 11, 2013	<p><b>Section 2 – PLANNING, DEVELOPMENT AND ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>• Add sub-section numbering to Section B</li> <li>• Add Building Permit Fees</li> <li>• Add Plumbing Permit Fees</li> <li>• Add Hoarding Fees</li> <li>• Add Moving Permit Fees</li> <li>• Add Demolition Permit Fees</li> </ul> <p><b>Section 7 – FIRE RESCUE SERVICES</b></p> <ul style="list-style-type: none"> <li>• Add Fire Services Training</li> </ul>
5427	April 8, 2013	<p><b>Section 9 – FINANCE SERVICES</b></p> <ul style="list-style-type: none"> <li>• Amend Tax Information for Mortgage</li> </ul>

		<p>Companies Fee</p> <ul style="list-style-type: none"> <li>• Amend Tax and Utility Information Fees</li> <li>• Add Property Tax Refunds Fee</li> </ul>
5436	May 27, 2013	<p><b>Section 11 - BYLAW ENFORCEMENT SERVICES</b></p> <p>K. Parking Meter Permits L. Taxi Cab Reserved Space M. Business Loading Zone</p>
5446	June 24, 2013	<p><b>Section 11 – BYLAW ENFORCEMENT SERVICES</b></p> <p>N. Bicycle Locker Rental Fees</p>
5460	September 23, 2013	<p><b>Section 2 – PLANNING, DEVELOPMENT AND ENGINEERING SERVICES</b></p> <p>DD. Latecomer Administration Fee (for other than one day terms)</p> <p><b>Section 11 – BYLAW ENFORCEMENT SERVICES</b></p> <p>O. Individual Trip Extraordinary Permit Frequent Trips Extraordinary Permit</p>
5483	March 24, 2014	<p><b>Section 3 – IRRIGATION WATER RATES</b></p> <ul style="list-style-type: none"> <li>• Amend All Irrigation Water Rate Fees</li> </ul> <p><b>Section 5 – PUBLIC WORKS / YARDS</b></p> <ul style="list-style-type: none"> <li>• Add Tipping Fee for Clean Fill at Hesperia Landfill</li> </ul> <p><b>Section 9 – FINANCE SERVICES</b></p> <ul style="list-style-type: none"> <li>• Amend Criminal Records Check for Volunteer Agencies</li> <li>• Amend Property Tax and Utility Refunds</li> </ul> <p><b>Section 10 - Airport Services</b></p> <ul style="list-style-type: none"> <li>• Amend Fuel Discount hours</li> </ul> <p>Add new <b>Section 14 – Police Services</b></p>
5487	May 12, 2014	<p><b>Table of Contents</b></p> <ul style="list-style-type: none"> <li>• Add reference to new Section 15</li> </ul> <p><b>Section 15 - BUSINESS LICENCES - TYPES OF BUSINESSES</b></p> <ul style="list-style-type: none"> <li>• Add new Section</li> </ul>
5494	May 12, 2014	<p><b>Section 11 - BYLAW ENFORCEMENT SERVICES</b></p> <ul style="list-style-type: none"> <li>• Amend Fees for Parkade</li> <li>• Amend Fees for 29th Avenue Parking Lot</li> <li>• Delete 28th Avenue (Bertleson) Lot</li> </ul>
5496	June 9, 2014	<p><b>Section 2 – PLANNING, DEVELOPMENT AND ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>• Amend Annexation Application Fee</li> </ul>
5509	September 8, 2014	<p><b>Section 2 – PLANNING, DEVELOPMENT AND</b></p>



		<p><b>ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>Remove Secondary Use Development Permits</li> </ul>
5469	November 10, 2014	<p><b>Section 2 – PLANNING, DEVELOPMENT, AND ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>Remove reference to Secondary Use Development Permits</li> <li>Add Secondary Suite, In Law annual declaration processing fee.</li> </ul>
5547	February 10, 2015	<p><b>Section 11 – BYLAW ENFORCEMENT SERVICES</b></p> <ul style="list-style-type: none"> <li>Amend Section K. Parking Meter Permits, e. Handicapped clientele – to remove ‘and are unable to insert coins in the meter’</li> <li>Amend Fee</li> </ul>
5550	March 23, 2015	<p><b>Section 1 – TYPE OF PHOTOCOPY/SERVICE</b></p> <ul style="list-style-type: none"> <li>Delete Voters List</li> </ul> <p><b>Section 2 – PLANNING, DEVELOPMENT AND ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>Replace Section Q. with Engineering Development Review and Inspection Fees</li> </ul> <p><b>Section 4 – CITY OF VERNON ATHLETIC COMMISSION FEES</b></p> <ul style="list-style-type: none"> <li>Delete Section 4 in its entirety</li> </ul>
5591	April 25, 2016	<p><b>Section 11 – BYLAW ENFORCEMENT SERVICES</b></p> <ul style="list-style-type: none"> <li>Amend fees and descriptions - Parking Lots – Parking Facilities Bylaw</li> </ul>
5599	June 27, 2016	<p><b>Section 11 – BYLAW ENFORCEMENT SERVICES</b></p> <ul style="list-style-type: none"> <li>Amendments to address Parkade Bulk Parking Rentals</li> </ul>
5618	January 23, 2017	<p><b>Section 11 – BYLAW ENFORCEMENT SERVICES</b></p> <ul style="list-style-type: none"> <li>Add fees for Resident Permit, Local Business Permit and Service Vehicle Permit</li> </ul>
5626	April 10, 2017	<p><b>Schedules A, B and C –</b></p> <ul style="list-style-type: none"> <li>General formatting and text amendments</li> </ul> <p><b>Section 2 – PLANNING, DEVELOPMENT AND ENGINEERING SERVICES</b></p> <ul style="list-style-type: none"> <li>Amend various fees to reflect the cost of providing services</li> <li>Add Application Fees for Renewal or Extension to various applications</li> <li>Add fee for Occupant Load Calculation</li> </ul>
5630	April 24, 2017	<p><b>Section 3 – IRRIGATION WATER RATES</b></p> <ul style="list-style-type: none"> <li>Amend All Irrigation Water Rate Fees</li> </ul>

		<ul style="list-style-type: none"> <li>• Amend fees in Sub-sections C, D and E</li> <li>• Amend charge terms</li> </ul>
5646	October 10, 2017	<b>Schedule A – FIRE RESCUE SERVICES</b> <ul style="list-style-type: none"> <li>• Amend fees associated with the NEW Fire Services Bylaw #5635</li> </ul>
5664	December 11, 2017	<b>Table of Contents</b> <ul style="list-style-type: none"> <li>• Add NEW Refuse Collection and Recycling</li> <li>• Add NEW <b>Section 16 – REFUSE COLLECTION AND RECYCLING</b> fees</li> </ul>
5672	February 26, 2018	<b>Section 2 – PLANNING, DEVELOPMENT AND ENGINEERING SERVICES – Subsections R., S. and AA.</b> <ul style="list-style-type: none"> <li>• Update wording and add fees and charges for Type ‘A’ and ‘B’ Soil Removal and Deposition Permits.</li> </ul>
5677	March 26, 2018	<b>Amend various fees to reflect the cost of providing services as follows:</b> <ul style="list-style-type: none"> <li>• Section 2 COMMUNITY INFRASTRUCTURE AND DEVELOPMENT</li> <li>• Section 5 – PUBLIC WORKS/YARDS</li> <li>• Section 10 – AIRPORT SERVICES</li> </ul> <b>Add the following fees to Section 5 – PUBLIC WORKS/YARDS:</b> <ul style="list-style-type: none"> <li>• Tipping Fee for Clean Fill at City Yards</li> <li>• Delivery and collection of community fire pot</li> </ul> <b>Add the following fees to Section 10 AIRPORT SERVICES:</b> <ul style="list-style-type: none"> <li>• Processing fee for overnight parking not paid at time of departure</li> <li>• Skydive turbine/turbo-prop fixed wing aircraft</li> <li>• Advertising Fee – Exterior of Air Terminal Building</li> </ul>
5685	May 14, 2018	<b>Amend Section 11 – BYLAW ENFORCEMENT SERVICES</b> <ul style="list-style-type: none"> <li>• Add new Sections S. and T. Boat Launch Passes – Daily and Seasonal</li> </ul>
5687	June 25, 2018	<b>Add NEW charge and category to Section 15 – BUSINESS LICENCES – TYPES OF BUSINESSES,</b> a. Application Fee and u. CR – Cannabis Retail
5707	September 24, 2018	<b>Amend various fees to reflect adoption of new Traffic Bylaw #5600 as follows:</b> <ul style="list-style-type: none"> <li>• Section 2 COMMUNITY INFRASTRUCTURE AND DEVELOPMENT</li> <li>• Section 11 BYLAW ENFORCEMENT SERVICES</li> </ul>
5742	March 25, 2019	<b>Amend various fees to reflect the cost of providing services as follows:</b> <ul style="list-style-type: none"> <li>• Section 1 TYPE OF PHOTOCOPYING / SCANNING SERVICE</li> </ul>

		<ul style="list-style-type: none"> <li>• Section 5 PUBLIC WORKS / YARDS</li> <li>• Section 11 BYLAW ENFORCEMENT SERVICES</li> <li>• Section 16 REFUSE COLLECTION AND RECYCLING</li> </ul> <p><b>Remove</b> Section 4 CITY OF VERNON ATHLETIC COMMISSION FEES in its entirety.</p>
5764	July 29, 2019	<b>Add NEW Section 16 – SEPTIC AND HOLDING TANK DISPOSAL</b>
5765	July 29, 2019	<b>Amend</b> Section 14 – BUSINESS LICENCES – TYPES OF BUSINESSES to add charges for Mobile Vending

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 3909

A bylaw to establish fees and charges  
for various City services

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WHEREAS the Municipal Act, R.S.B.C. 1979, provides that Council may by bylaw establish fees and charges for various City services;

NOW THEREFORE the Council of The Corporation of the City of Vernon, in Open Meeting assembled, enacts as follows:

1. This bylaw may be cited as "City of Vernon Fees & Charges Bylaw Number 3909, 1993".
2. There is hereby established fees and charges for the City services as set out in Schedule "A", attached hereto and forming part of this bylaw. All fees within this Schedule will be charged the applicable taxes.

READ A FIRST TIME THIS 1<sup>st</sup> day of March, 1993.

READ A SECOND TIME this 1<sup>st</sup> day of March, 1993.

READ A THIRD TIME this 1<sup>st</sup> day of March, 1993.

RECONSIDERED, FINALLY PASSED AND ADOPTED this 8<sup>th</sup> day of March, 1993.

"W. McGrath"  
Mayor:

"M.J. Bailey"  
City Clerk:

## FEE SCHEDULE

Schedule A  
Attached to and forming  
part of Bylaw 3909

<b>1. TYPE OF PHOTOCOPYING / SCANNING SERVICE</b>	<b>FEES</b>
A. Fax machine (outside users – Museum, Art Gallery, etc.)  To receive only	\$1.00 per page +\$1.00 charge  \$2.00 total transmission
B. Major tender documents	\$50.00
C. OCP with background information	\$25.00
D. Zoning Bylaw and Map	\$25.00
E. Subdivision & Development Servicing Bylaw	\$55.00
F. Black and White 8.5 x 11” single sided copies or scan	\$.30 per page
G. Black and White 8.5 x 11” double sided copies or scan	\$.50 per page
H. Black and White 8.5 x 14” single sided copies or scan,	\$.50 per page
I. Black and White 8.5 x 14” double sided copies or scan,	\$.75 per page
J. Colour copies or scan, all sizes, single sided	\$1.00 per page
K. Colour copies or scan, all sizes, double sided	\$2.00 per page
L. For Large Format copies or scan (maps & plans) (sent to an external contractor)	Charged at City of Vernon Cost + \$15.00 handling fee
M. 16 GB USB	Charged at City of Vernon Cost + \$5.00 handling fee
N. 16 GB USB Encrypted	Charged at City of Vernon Cost + \$5.00 handling fee
O. Requests for information requiring research into the City of Vernon’s records (archival and/or filed), or for information dating back over two (2) years, or for information requiring more than 15 minutes to locate <i>(Bylaw 5742)</i>	\$60.00 per hour, or \$15.00 per 15 minutes after the first 15 minutes

## FEE SCHEDULE

Schedule A  
Attached to and forming  
part of Bylaw 3909

<b>2. COMMUNITY INFRASTRUCTURE AND DEVELOPMENT</b>	<b>FEES</b>
<b>A. The fee to accompany an application for amendments to:</b>	
(i) Official Community Plan <ul style="list-style-type: none"> <li>• \$500.00 application fee</li> <li>• \$600.00 processing fee</li> <li>• \$600.00 advertising fee <i>(Bylaw 5626)</i></li> </ul>	\$1,700.00 <i>(Bylaw 5677)</i>
(ii) Zoning Bylaw <ul style="list-style-type: none"> <li>• \$500.00 application fee</li> <li>• \$600.00 processing fee</li> <li>• \$300.00 advertising fee</li> </ul>	\$1,400.00 <i>(Bylaw 5677)</i>
(iii) Land Use Contracts <ul style="list-style-type: none"> <li>• \$500.00 application fee</li> <li>• \$600.00 processing fee</li> <li>• \$300.00 advertising fee</li> </ul>	\$1,400.00 <i>(Bylaw 5677)</i>
<b>B. Discharge of:</b>	
(i) Land Use Contracts <ul style="list-style-type: none"> <li>• \$500.00 application fee</li> <li>• \$600.00 processing fee</li> <li>• \$300.00 advertising fee</li> </ul>	\$1,400.00
(ii) Notice on Title <i>(Bylaw 5410)</i>	\$ 500.00
<b>C. Issuance of:</b>	
(i) Development Variance Permits <ul style="list-style-type: none"> <li>• \$500.00 application fee</li> <li>• \$600.00 processing fee</li> </ul>	\$1,100.00
(ii) Major Development Permits <ul style="list-style-type: none"> <li>• \$500.00 application fee</li> <li>• \$600.00 processing fee</li> </ul>	
(iii) Minor Development Permits <ul style="list-style-type: none"> <li>• \$125.00 application and processing fee</li> </ul>	\$125.00
(iv) Heritage Revitalization Agreements <ul style="list-style-type: none"> <li>• \$500.00 application fee</li> <li>• \$600.00 processing fee</li> <li>• \$300.00 advertising fee</li> </ul>	\$1,400.00

**FEE SCHEDULE**

Schedule A  
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2. COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEES
(v) Heritage Alteration Permits <ul style="list-style-type: none"> <li>• \$200.00 application and processing fee (<i>Bylaw 5509</i>)</li> </ul>	\$200.00
(vi) Temporary Commercial or Industrial Use Permits \$500.00 application fee \$600.00 processing fee \$300.00 advertising fee	\$1,400.00
<b>D. Application Fee for Renewal or Extension of a:</b>	
(i) Development Variance Permit <ul style="list-style-type: none"> <li>a) first one year approval extension</li> <li>b) second one year approval extension</li> <li>c) third one year approval extension</li> <li>d) a subsequent approval extension (<i>Bylaw 5626</i>)</li> </ul>	\$ 500.00 \$1,000.00 \$1,500.00 \$3,000.00
(ii) Development Permit <ul style="list-style-type: none"> <li>a) first one year approval extension</li> <li>b) second one year approval extension</li> <li>c) third one year approval extension</li> <li>d) a subsequent approval extension (<i>Bylaw 5626</i>)</li> </ul>	\$ 200.00 \$ 500.00 \$1,000.00 \$3,000.00
(iii) Rezoning Bylaw <ul style="list-style-type: none"> <li>a) first one year extension to bylaw processing timeline after Third Reading</li> <li>b) second one year extension to bylaw processing timeline after Third Reading</li> <li>c) third one year extension to bylaw processing timeline after Third Reading</li> <li>d) a subsequent extension to bylaw processing timeline after Third Reading (<i>Bylaw 5626</i>)</li> </ul>	\$ 500.00 \$1,000.00 \$2,000.00 \$4,000.00
(iv) Land Use Contract Bylaw <ul style="list-style-type: none"> <li>a) first one year extension to bylaw processing timeline after Third Reading</li> <li>b) second one year extension to bylaw processing timeline after Third Reading</li> <li>c) third one year extension to bylaw processing timeline after Third Reading</li> <li>d) a subsequent extension to bylaw processing timeline after Third Reading (<i>Bylaw 5626</i>)</li> </ul>	\$ 500.00 \$1,000.00 \$2,000.00 \$4,000.00
(v) Heritage Alteration Permit <ul style="list-style-type: none"> <li>a) first one year approval extension</li> <li>b) second one year approval extension</li> </ul>	\$ 200.00 \$ 400.00 \$ 500.00

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2. COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEES
<ul style="list-style-type: none"> <li>c) a subsequent approval extension <i>(Bylaw 5626)</i></li> <li>(vi) Heritage Revitalization Agreement Bylaw               <ul style="list-style-type: none"> <li>a) first one year extension to bylaw processing timeline after Third Reading</li> <li>b) second one year extension to bylaw processing timeline after Third Reading</li> <li>c) a subsequent approval extension <i>(Bylaw 5626)</i></li> </ul> </li> <li>(vii) Renewal of Building Permit Approval <i>(Bylaw 5626)</i></li> <li>(viii) Renewal of Plumbing Permit Approval <i>(Bylaw 5626)</i></li> <li>(ix) Renewal of Moving Permit Approval <i>(Bylaw 5626)</i></li> <li>(x) Renewal of Demolition Permit Approval               <ul style="list-style-type: none"> <li>- non heritage building</li> <li>- heritage building (listed in Vernon Heritage Register) <i>(Bylaw 5626)</i></li> <li>-</li> </ul> </li> <li>(xi) Subdivision Preliminary Layout Review (PLR)               <ul style="list-style-type: none"> <li>(a) first one year extension</li> <li>(b) second one year extension</li> <li>- no further extension to be granted – new application</li> <li>- required <i>(Bylaw 5626)</i></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li></li> <li>\$ 200.00</li> <li>\$ 400.00</li> <li>\$ 500.00</li> <li>\$ 125.00</li> <li>\$ 125.00</li> <li>\$ 125.00</li> <li>\$ 50.00</li> <li>\$ 75.00</li> <li></li> <li>\$ 100.00</li> <li>\$ 250.00</li> </ul>
E. Building Permit Fees:	
<ul style="list-style-type: none"> <li>(i) Non-refundable application fees:           <ul style="list-style-type: none"> <li>a) Projects valued at less than \$100,000</li> <li>b) Non-complex buildings</li> <li>c) Complex buildings</li> </ul> </li> <li>(ii) Commercial, industrial, residential, and miscellaneous Building Permit fees:           <ul style="list-style-type: none"> <li>a) for each \$1000 of permit value or part thereof up to \$500,000</li> <li>b) for each \$1000 of permit value or part thereof from \$500,001 to \$1,000,000</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li></li> <li>\$ 50.00</li> <li>\$100.00</li> <li>\$250.00</li> <li></li> <li>\$ 10.00</li> <li>\$ 9.00</li> </ul>



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2. COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEES
<p>c) for each \$1000 of permit value or part thereof exceeding \$1,000,000</p> <p>(iii) Building Permit Fees issued in accordance with the City of Vernon Building and Plumbing Bylaw shall be reduced by 20% of the total building permit fee payable.</p> <p>(iv) Re-inspection fees levied in accordance with the City of Vernon Building and Plumbing Bylaw.</p> <p>(v) After hours inspection fees levied in accordance with the City of Vernon Building and Plumbing Bylaw.</p> <p>(vi) Voluntary inspection fees levied in accordance with the City of Vernon Building and Plumbing Bylaw.</p> <p>The above fees do not include the Plumbing Permit Fees and Hoarding Fees set out below. <i>(Bylaw 5415)</i></p>	<p>\$ 8.00</p> <p>\$150.00 <i>(Bylaw 5626)</i></p> <p>\$175.00</p> <p>\$150.00 <i>(Bylaw 5677)</i></p>
<p>F. Plumbing Permit Fees:</p>	
<p>(i) New construction, alterations, remodelling, and repair</p> <p>a) Connection to sewer fee</p> <p>b) Per fixture fee</p> <p>c) Minimum fee</p> <p>d) Re-inspection fee <i>(Bylaw 5415)</i></p>	<p>\$ 90.00</p> <p>\$ 10.00</p> <p>\$ 90.00</p> <p>\$150.00 <i>(Bylaw 5626)</i></p>
<p>G. Hoarding Fees:</p>	
<p>(i) Hoarding Permit – Street / Sidewalk For hoarding areas not affecting parking meters, the fee shall be \$1.10 per linear foot of hoarding however, the minimum hoarding fee shall be \$55.00.</p> <p>(ii) Hoarding Permit – Parking Meters For hoarding areas adjacent to and including parking meter spaces, the fee shall be:</p> <p>a) per meter per day</p>	<p>\$ 1.10 per linear foot, \$ 55.00 minimum fee</p> <p>\$ 10.00</p>

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2. COMMUNITY INFRASTRUCTURE AND DEVELOPMENT	FEES
b) per meter closed for 4 hours or less  c) plus a parking meter closure service fee per permit <i>(Bylaw 5415)</i>	\$ 5.00  \$ 25.00
H. Moving Permit Fee:	
(i) Fee payable at time of application (Bylaw 5415)	\$250.00
I. Demolition Permit Fees:	
(i) Non-Heritage Buildings	\$150.00 <i>(Bylaw 5626)</i>
(ii) Heritage Buildings <i>(Bylaw 5415)</i>	\$250.00 <i>(Bylaw 5626)</i>
J. Board of Variance Application	\$450.00
K. Agricultural Land Reserve (ALR) Exclusion Application (*Note: \$1,200.00 of the application fee is forwarded to the Agricultural Land Commission and \$300.00 is retained by the City) <i>(Bylaw 5626/5677)</i>	\$1,500.00 *see note
L. Subdivision Application Fee  (i) Number of Lots Proposed (Including a Remainder) <i>(Bylaw 5626):</i>	
2 lots	\$330.00
3 to 10 lots	\$330.00 + \$300.00 per lot in excess of 2
11 to 20 lots	\$2,730.00 + \$220.00 per lot in excess of 10
21 to 30 lots	\$4,930.00 + \$190.00 per lot in excess of 20
31 to 40 lots	\$6,830.00 + \$165.00 per lot in excess of 30
Over 40 lots	\$8,480.00 + \$110 per lot in excess of 40
(ii) Strata Plan Form P Approval Fee	\$ 50.00

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Schedule A  
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<b>2. COMMUNITY INFRASTRUCTURE AND DEVELOPMENT</b>	<b>FEES</b>
(iii) Strata Conversion Application Fee	\$500.00
(iv) Strata Plan Form P Reallocation of Phases Fee	\$500.00
(v) Strata Plan Form P Amendment to Commencement and Completion Dates Fee	\$100.00
M. Road Name Change Bylaw Fee <ul style="list-style-type: none"> <li>• \$500 application fee</li> <li>• \$900 processing, advertising and notification fee</li> </ul>	\$1,400 plus new sign costs
N. Change of Civic Address Fee	\$100.00
O. Neighbourhood Plan Application Fee (for a new NP)	\$5,000.00
Neighbourhood Plans AMENDMENT Application <ul style="list-style-type: none"> <li>• \$500 application fee</li> <li>• \$900 processing and advertising fee</li> </ul>	\$1,400.00
P. Access Permit Fee	\$300.00 per permit <i>(Bylaw 5626)</i>
Q. Engineering Development Review and Inspection Fees	
<p>*Note: Fee rates shall be applied to the total estimated cost of constructing the works and services, based on a Professional Engineer's estimate, and as accepted by the Director of Community Infrastructure and Development or designate. <i>(Bylaw 5626)</i></p>	
On the first \$750,000.00	3.0% *see note
\$750,000.00	2.0% *see note
Engineering Plan Resubmission Fees <i>(Bylaw 5550 &amp; 5626)</i>	\$250.00 per sheet reviewed after the second submission
R. Pre-Blast Surveys – Collection Fee (A collection fee in the amount of \$90.00 will be levied at the earlier of subdivision application, road usage permit application, Soil Removal and Deposition Permit application or building permit application for all properties that involve blasting.	\$90.00

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<b>2. COMMUNITY INFRASTRUCTURE AND DEVELOPMENT</b>	<b>FEES</b>
A subdivision approval, road usage permit, Soil Removal and Deposition permit or building permit will not be issued until the collection fee and pre-blast survey are provided to the City. Irrespective of issuance of approvals and permits, in no event shall blasting occur prior to acceptance by the City of the collection fee and pre-blast survey.) <i>(Bylaw 5626)</i>	
S. Soil Removal and Deposition Permit Application Fee Type A Type B	\$100.00 \$100.00 plus \$50 per drawing sheet provided for review <i>(Bylaw 5672)</i>
T. Boundary Extension Application Fee <i>(Bylaw 5550)</i>	\$500.00 Application Fee \$900.00 Processing and Advertising Fee \$300.00 Annexation consent covenant review and signing fee (if applicable).
U. Liquor Licence Application Fee (i) Occupant Load Calculation <i>(Bylaw 5626)</i>	\$350.00 \$ 75.00
V. Property Information Requests	\$75.00 per property, per request
W. Road Usage Permits	\$75.00
X. Hydrant Flow Testing - Flow Test	\$125.00 each
Y. Landscape/Irrigation Re-inspection Fee	\$50.00
Z. Easement Application Fee	\$150.00
<del>AA. Site Preparation Permit</del> <i>(Bylaw 5672)</i>	<del>\$100.00</del>
BB. Contaminated Sites Regulation Site Profile Submission	\$100.00
CC. Revitalization Tax Exemption Program Application Fee <i>(Bylaw 5373)</i>	\$100.00 per property, per request
DD. Secondary Suite, In Law annual declaration processing fee	\$30.00
EE. Latecomer Administration Fee (for other than one day terms) <i>(Bylaw 5460)</i>	\$2,000.00

**FEE SCHEDULE**

Schedule A  
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3. IRRIGATION WATER RATES	FEES
A. Allocation Fees: Allocation fee classes are as defined in City of Vernon Irrigation Water Supply Bylaw Number 4899	
a. Agricultural	\$158.75 per hectare per annum (Bylaw 5630)
b. Commercial	\$1,173.57 per hectare per annum (Bylaw 5630)
c. Landscape	\$1,173.57 per hectare per annum (Bylaw 5630)
d. Public Recreational	\$1,173.57 per hectare per annum (Bylaw 5630)
e. Residential	\$1,173.57 per hectare per annum (Bylaw 5630)
f. Silvicultural	\$158.75 per hectare per annum (Bylaw 5630)
g. Agricultural/ Silvicultural Trickle	\$ 31.75 per hectare per annum (Bylaw 5630)
h. Commercial, Metered	\$0.22 per cubic metre per annum (Bylaw 5630)
B. Irrigation Water Service Connection Fee	At actual City of Vernon cost
C. A minimum charge of \$1,173.57 per annum will be applied to Section A classes (b), (c), (d), and (e) lands regardless of the area irrigated. (Bylaw 5630)	
D. A minimum charge of \$158.75 per annum will be applied to Section A classes (a) and (f) lands regardless of area irrigated. (Bylaw 5630)	
E. A minimum charge of \$31.75 per annum will be applied to all Section A class (g) lands regardless of area irrigated. (Bylaw 5630)	
F. All charges shown shall become <b><i>due and payable annually by the 15<sup>th</sup> day of July for a five year term beginning in 2017 and ending in 2021</i></b> and payment shall be so made or affected. (Bylaw 5630)	
G. An interest charge of 12% per annum will be levied on any account not paid within 30 day of the billing being rendered.	

## FEE SCHEDULE

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4. PUBLIC WORKS / YARDS	FEES
A. Boat Launch Passes – Daily (Paddlewheel and Kalavista Boat Launches)	\$ 5.00 per day
B. Boat Launch Passes – Seasonal (Paddlewheel and Kalavista Boat Launches)	\$ 50.00 per season <i>(Bylaw 5685)</i>
C. 3204 31 Avenue – Folio 01111.005 (Parkade)	\$60.00 per month (\$35.00 on roof with waiver) \$17.00 per week \$4.00 per day \$.50 per hour
D. Discount on Bulk Parking Space Rental: Reference: Traffic Bylaw for required terms and conditions.	
12 month rental	15% Discount
24 month rental	20% Discount
36 month rental <i>(Bylaw 5599)</i>	25% Discount
E. 2910 32 Avenue – Folio 01010.000 2917 31 Avenue – Folio 01018.000 2901 31 Avenue – Folio 01023.000 2900 32 Avenue - Folio 01002.000	\$60.00 per month \$17.00 per week \$4.00 per day \$.50 per hour
F. 25th Avenue Road Right of Way Parking Lot	\$60.00 per month
G. 3400 30 Street Public Pay Parking Lot – Folio 00649.000	\$1.00 per hour
H. 2901 33 Avenue – Folio 01626.005 (Bertlesons & Railway Lot)	\$60.00 per month
I. 3007 31 Avenue – Folio 00992.000 3011 31 Avenue – Folio 00990.000 3004 32 Avenue – Folio 00957.000	\$60.00 per month
J. 2905 29 Street – Folio 00447.001 & 00447.002 2901 29 Street – Folio 00448.002 RP 42744 Lot 1	\$60.00 per month \$17.00 per week \$4.00 per day \$.50 per hour
K. College Way Lot	\$10.00 per month
L. Repeat Nuisance Calls	\$114.00 per hour
M. Lateral Cameras – Service Inspection Fees	Actual Costs
N. Repair Damaged Infrastructure	Actual Costs

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O. Sale of Bulk Liquid Anti-Icing Material	Cost of product plus 30% mark up for storage, handling and administration
P. Sale of Bulk Winter Road Salt	Current cost of salt plus 30% mark up for storage, handling and administration
Q. Flushing Private Parking Lots and Roads	Actual labour costs plus 20% Administration fee
R. Provide Anti-icing Winter Maintenance to Neighbouring Municipalities and the Private Sector	Current labour costs plus 20% Administration fee
S. Hired City of Vernon Equipment	Current labour costs plus 20% Administration fee
T. Sale of Crushed Recycled Asphalt and Concrete	Current cost of production or product plus 20% mark up for storage, handling and administration
U. Tipping Fee for Waste Asphalt and Concrete <i>(Bylaw 5677)</i>	\$200.00 per truck load
V. Building Construction Causing Damage to Curb, Gutter and/or Side walk	Fixed Fee as estimated by City of Vernon based on assessment of damage.
W. Tipping Fee for Clean Fill at Hesperia Landfill <i>(Bylaw 5677)</i>	\$300.00 per truck load
X. Tipping Fee for Clean Fill at City Yards <i>(Bylaw 5677)</i>	\$400.00 per truck load
Y. Delivery and collection of community fire pot <i>(Bylaw 5677 &amp; 5742))</i>	\$350 per event

**FEE SCHEDULE**

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5. <b>SANITARY SEWER USE BYLAW SURCHARGES</b>	<b>FEES</b>
<p>A. Surcharge for High Strength Wastes discharged to the City of Vernon sanitary system.</p>	<p><u>Biological Oxygen Demand</u></p> <p>\$0.50 per kg of 500 mg/l to 1000 mg/l of Biochemical Oxygen Demand</p> <p>\$0.90 per kg of 1001 mg/l to 2000 mg/l of Biological Oxygen Demand</p> <p>\$1.19 per kg in excess of 2001 mg/l of Biological Oxygen Demand</p> <p><u>Total Suspended Solids</u></p> <p>\$0.50 per kg of 500 mg/l to 1000 mg/l of Total Suspended Solids</p> <p>\$0.90 per kg of 1001 mg/l to 2000 mg/l of Total Suspended Solids</p> <p>\$1.19 per kg in excess of 2001 mg/l of Total Suspended Solids</p>
<p>B. Temporary Sewer Use Application Fee</p>	<p>\$100.00</p>



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<b>6. FIRE RESCUE SERVICES</b>	<b>FEES</b>
A. Self Contained Breathing Apparatus – Filling and Maintenance	2216 and 4500 PSI – flat fee \$7.50 per tank Cascade System – flat Fee \$30.00 per system Maintenance - \$35.00 per hour minimum 30 minute shop charge
B. Hose Repair and Disposal of Non-compliant hose	Repair – flat fee \$35.00 per hour, materials at cost, minimum 30 minute shop charge Disposal of non-compliant hose as per City of Vernon Purchasing Dept.
C. Fire Investigation Fee	As per standard Service Agreement
D. Failure of contact person to arrive at scene within 30 minutes	\$400.00 per hour – minimum 1 hour
E. Special Events/Pyrotechnics Fire Protection Stand By	Cost recovery for labour and \$150.00 per hour for apparatus and equipment
F. Contamination and Replacement of Equipment, and Resource costs, as a result of attendance to Hazardous Materials incidents	Cost recovery
G. File Search for Fire Deficiencies	\$35.00 for each fire file searched excluding file searches for the Property Information Request process in PDES
H. Inspection / Re-Inspections and Requests for Custom Inspections	\$65.00 per hour + \$ .52 per km mileage reimbursement
I. Outdoor Burning Permit <i>(Bylaw 5646)</i>	\$75.00 each
J. Display Fireworks Permit <i>(Bylaw 5646)</i>	\$100.00 each
K. False Alarms: (escalating rates) <ul style="list-style-type: none"> <li>a. Second False Alarm Attendance</li> <li>b. Third False Alarm Attendance</li> <li>c. Four or more False Alarm Attendances</li> </ul>	<ul style="list-style-type: none"> <li>\$100.00</li> <li>\$200.00</li> <li>\$300.00 each</li> </ul>

## FEE SCHEDULE

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L. Fire Safety Plan Reviews	\$100.00 each
M. Re-Inspections for Compliance Fees (escalating) a. Second Re-Inspection b. Third Re-Inspection c. Four or More Re-Inspections	\$100.00 \$200.00 \$400.00 each
N. Day Care License Inspections	\$100.00 each
R. FIRE SERVICES TRAINING  a. Fire Extinguisher Training  b. Boot Camp Maintenance for Career Firefighting Preparation (NFPA 1001)  c. First aid Courses (for public) i. Save-A-Life ii. CPR, Level A iii. CPR, Level C iv. CPR Re-certification v. Occupational First Aid - Level 1 vi. Emergency First Aid vii. Standard First Aid viii. First Medical Responder (Bylaw 5415)	\$20.00 per student  \$300.00 per student  \$20.00 per student \$50.00 per student \$65.00 per student \$30.00 per student \$90.00 per student \$100.00 per student \$150.00 per student \$800.00 per student

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<b>7. GIS / IS AND DIGITAL DATA SERVICES</b>	<b>FEES</b>
A. Digital Orthophoto, Digital Elevation Models (DEM) and contours	\$85.00 per hour + \$10.00 per DVD, minimum of charge of \$52.50 per request.
B. Cadastral and other City owned Digital property information	\$100.00 per Kbyte, non-refundable fee of \$25 to process the request. Processing fee is deducted from the total bill
C. Custom Map Creation	\$85.00 per hour + \$15.00 per map
D. GIS Analysis and Map creation	\$95.00/hr + \$15.00 per map
E. GIS Analysis and Digital copy	\$95.00/hr + 100/Kbyte (not to count Orthophoto's, DEM or contours)
F. GIS / IS consulting work	\$95.00 per hour

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<b>8. FINANCE SERVICES</b>	<b>FEES</b>
A. Tax Information for Mortgage Companies	\$20.00 per folio
B. Tax and Utility information requests – Lawyer, Banks, etc.	\$30.00 per folio for manual request \$20.00 per folio for web request \$40.00 per folio rush manual request
C. Cemetery Enquiries in excess of two names	\$20.00 per name
D. Historical Utility and Tax Information Requests	\$30.00 per hour
E. Dishonoured Payment Items	\$25.00 per dishonoured item
F. Electronic Payment Transfers	\$25.00 per transfer after customer notification
G. Special Meter Reading	\$25.00 per special request
H. Tax and Utility Information	\$25.00 per page bill reprints \$10.00 per page account printouts
I. Criminal records checks	\$40.00
<ul style="list-style-type: none"> <li>• Volunteer agencies *</li> </ul>	\$25.00
<ul style="list-style-type: none"> <li>• General requests</li> </ul>	\$25.00
<ul style="list-style-type: none"> <li>• Fingerprints require addition</li> </ul>	\$25.00
* A 75% discount will be afforded to individuals experiencing financial hardship	
J. Property Tax and Utility Refunds	\$25.00 per account / folio (Bylaw 5483)

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9. AIRPORT SERVICES	FEES
<p><b>A. Overnight Parking:</b></p> <ul style="list-style-type: none"> <li>• Aircraft weighing up to 5,000 kg</li> <li>• Aircraft weighing over 5,000 kg</li> <li>• Processing fee for overnight parking not paid at time of departure **does not apply to jet/turbine aircraft that will be invoiced for landing fees (Bylaw 5677)</li> </ul>	<p>\$ 12.00 / night \$ 25.00 / week \$ 20.00 / night \$ 40.00 / week \$ 25.00</p>
<p><b>B. Landing:</b></p> <ul style="list-style-type: none"> <li>• Turbine/turbo-prop fixed wing aircraft</li> <li>• Skydive turbine/turbo-prop fixed wing aircraft (Bylaw 5677)</li> </ul>	<p>\$ 25.00 / landing \$ 25.00/landing or \$1,000 annual</p>
<p><b>C. Fuel:</b></p> <ul style="list-style-type: none"> <li>• Avgas 100LL markup</li> <li>• Avgas 100LL special markup for non-profit organizations (with CAO approval)</li> <li>• Jet A markup</li> <li>• Jet A special markup for non-profit organizations (with CAO approval)</li> <li>• Discount (Jet A customers who purchase over 100,000 liter per year). <b>Applies only during regular fueling hours, weekdays 7:30 am-7:30pm, and weekends, 7:30am-4:00pm</b></li> <li>• Truck Callout after hours call out charge. <b>Applies</b> <ul style="list-style-type: none"> <li>• <b>Weekdays before 7:30 am and after 7:30 pm</b></li> <li>• <b>Weekends before 7:30 am and after 4:00 pm</b></li> <li>• <b>Stat holidays</b> (Bylaw 5677)</li> </ul> </li> </ul>	<p>\$ 0.27/ liter \$ 0.05/ liter  \$ 0.40/ liter \$ 0.05/ liter  \$ 0.15/ liter  \$100.00</p>
<p><b>D. Aircraft Tie downs:</b></p> <ul style="list-style-type: none"> <li>• Grass Tie-downs annual</li> <li>• Grass Tie-downs monthly</li> <li>• Grass Tie-downs weekly</li> </ul>	<p>\$475.00 /year 50.00 /month 25.00 /week</p>

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<ul style="list-style-type: none"> <li>Asphalt Tie-downs annual</li> <li>Asphalt Tie-downs monthly</li> <li>Asphalt Tie-downs weekly</li> </ul> <p align="center"><i>(Bylaw 5677)</i></p>	<p>\$575.00 /year 75.00 /month 35.00 /week</p>
<p><b>E. Gate Cards:</b></p> <ul style="list-style-type: none"> <li>Airside Vehicle Operating Permit (AVOP)</li> <li>New or Replacement Electronic Gate Card</li> <li>Fees do not apply to emergency service vehicles, ambulance, police and Okanagan Landing Fire Department</li> </ul>	<p>\$25.00 \$25.00</p>
<p><b>F. Aircraft Towing:</b></p> <ul style="list-style-type: none"> <li>Relocate unauthorized aircraft to aircraft tie down area</li> <li>Assist parking of an aircraft to tie down area</li> <li>Assist disabled aircraft to maintenance building</li> </ul>	<p>\$60.00 \$60.00 \$60.00</p>
<p><b>G. Hangar Sale Fee (to seller):</b></p> <ul style="list-style-type: none"> <li>Administration fee to inform agencies of new hangar ownership; lease commitment release, and lease assignment letter</li> </ul>	<p>\$100.00</p>
<p><b>H. Air Terminal Building (ATB):</b></p> <ul style="list-style-type: none"> <li>Advertising Fee – Interior ATB advertising signs</li> <li>Advertising Fee - Exterior of ATB</li> <li>ATB Common Area rental</li> </ul> <p align="center"><i>(Bylaw 5677)</i></p>	<p>\$ 80.00/year \$ 20.00/month \$100.00/year \$ 25.00/month \$ 50.00/day</p>
<p><b>I. Rental Car Drop Box</b></p>	<p>n/c</p>
<p><b>J. Commonage Repeater Site:</b></p> <ul style="list-style-type: none"> <li>Provide power to radio repeater building</li> </ul>	<p>\$600/year</p>

**FEE SCHEDULE**

Schedule A  
Attached to and forming  
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10. BYLAW ENFORCEMENT SERVICES	FEES
A. Sidewalk and Boulevard Area Use Permit – Business Licence/Traffic Bylaws	
a. Application Fee	\$100.00
b. Renewal Fee	\$50.00
c. Sidewalk Public Area Rental Fee	\$3.00 per square foot
d. Newspaper Distribution Box	\$3.00 per box
e. Boulevard Public Area Rental Fee (Bylaw 5410)	\$3.00 per square foot
B. Metered Parking – Traffic Bylaw	\$1.00 per hour
C. Administration Fee for Direct Bylaw Enforcement Action	\$50.00 in addition to actual costs <i>(Bylaw 5742)</i>
D. Replacement of Parking Permits	\$10.00 per permit
E. Administration Fee for Direct Bylaw Enforcement Action for sidewalk Snow Clearing	\$50.00 in addition to actual costs <i>(Bylaw 5742)</i>
F. Licencing fee for the keeping of Urban hens (As per the current Animal Regulation and Animal Pound Bylaw)	\$5.00 per hen - per year
G. Pigeon Keeping Permit (As per the current Animal Regulation and Animal Pound Bylaw)	\$25.00
H. Impound and Care fees (As per the current Animal Regulation and Animal Pound Bylaw)	<ol style="list-style-type: none"> <li><b>1. For seizing, rounding up and loading animals</b> Vehicle/Truck - \$85.00 Per man hour - \$25.00</li> <li><b>2. Poultry or Rabbit</b> Impound Fees - \$5.00 each Boarding Fees - \$2.00 per day</li> <li><b>3. Sheep, Goats, Pigs</b> Impound Fees - \$10.00 each Boarding Fees - \$10.00 per day</li> <li><b>4. Stud Horses, Bulls and Rams of Service Age</b> Impound Fees - \$100.00 each Boarding Fees - \$35.00 per day</li> <li><b>5. Cattle, Horses, Llamas, and other</b></li> </ol>

**FEE SCHEDULE**

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	<p><b>Large Livestock</b> Impound Fees - \$25.00 first head, \$15.00 additional head Boarding Fees - \$10.00 per day per head</p> <p><b>6. Service Charge for Milking</b> Impounded Cow or Goat - \$10.00 per milking</p> <p><b>7. Veterinary Services</b> – Actual Cost</p> <p><b>8. Euthanization</b> – Actual Cost</p>
<p>J. Good Neighbour Bylaw Excessive Nuisance Abatement Fees</p> <p>a) RCMP Service Response</p> <p>b) Vernon Fire-Rescue Service Response</p> <p>c) Bylaw Enforcement or other City of Vernon Staff Service Response</p>	<p>\$125.00</p> <p>Actual Cost</p> <p>\$100.00</p>
<b>10. BYLAW ENFORCEMENT SERVICES</b>	<b>FEES</b>
<p>K. Parking Meter Permits</p> <p>a. Commercial Vehicles</p> <p>b. Accessible Parking</p>	<p>\$60.00 per year or \$6.00 per month per vehicle</p> <p>\$48.00 per year, per vehicle</p>
L. Bicycle Locker Rental Fees (Bylaw 5446)	\$12 per calendar month with a \$50 key and/or repair deposit
<p>M. Individual Trip Extraordinary Permit</p> <p>Frequent Trips Extraordinary Permit (Bylaw 5460)</p>	<p>\$150.00 each trip</p> <p>\$15.00 for each single trip <u>OR</u></p> <p>\$30.00 for each term not exceeding one calendar month</p>
<p>N. REPA Permits</p> <p>a) Resident REPA Permit (a maximum of</p>	\$ 12.50 per permit per year



**FEE SCHEDULE**

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two per dwelling)	
b) Local Business REPA Permit (a maximum of three per business)	\$120.00 per permit per year
c) Commercial Vehicle REPA Permit (a maximum of two per business)	\$120.00 per permit per year

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<b>11. SERVICE CONNECTIONS</b>	<b>FEES</b>
a. Single and Two Family Dwelling Lot (from an existing main)  i. One Service (either sanitary or storm) ii. Two Services in one trench (sanitary and storm)	\$3850/per connection \$4950/for both
b. All Other Connections other than Single and Two Family Dwelling Lot	Fixed Fee as estimated by City of Vernon based on design drawings
c. Manholes as required by Single and Two Family Dwelling Lot	Fixed Fee as estimated by City of Vernon based on design drawings

**FEE SCHEDULE**

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<b>12. TOURISM SERVICES</b>	<b>FEES</b>
a. Tourism businesses located within the City of Vernon.	<p><b>\$55</b> per year for <b>standard</b> size brochures</p> <p><b>\$65</b> per year for <b>double</b> size brochures</p>
b. 'Not for Profit' tourism businesses or organizations located within the City of Vernon.	<b>NO CHARGE</b>
c. Tourism businesses located within the North Okanagan.	<p><b>\$80</b> per year for <b>standard</b> size brochures</p> <p><b>\$95</b> per year for <b>double</b> size brochures</p>
d. Tourism businesses located outside of the North Okanagan.	<p><b>\$100</b> per year for <b>standard</b> size brochures</p> <p><b>\$120</b> per year for <b>double</b> size brochures</p>
<p><b><u>NOTES:</u></b></p> <p>a. Brochures defined as "standard" pocket sized brochures are measured up to 5" wide X 9" high.</p> <p>b. Brochures defined as "double" pocket sized brochures include any brochure measured above standard size up to 8 ½ " wide X 11" high.</p> <p>c. The Manager, Tourism Services is permitted to make decisions on whether a business can rack at the Vernon Visitor Centre based on its suitability and appropriateness to serve the interests of the City's visitors.</p>	

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<b>13. POLICE SERVICES</b>	<b>FEEES</b>
A. Police Reports	\$35.00 per incident
B. Accident Reports	\$35.00 per incident
C. Traffic Analyst Reports (Booklet)	\$60.00 per incident
D. Traffic Analyst Reports (Summary 1 page)	\$15.00 per incident
E. Mechanical Inspection Reports	\$10.00 per vehicle inspection
F. Statement Fees	\$10.00 up to 40 pages, additional pages \$0.50 per side
G. CD of Photos	\$10.00 per special CD
H. Photographs	\$0.75 each
I. Photocopy fees	\$0.50 per side (Black & White) \$1.00 per side (Colour)
J. Administration Fee (Shipping costs for courier and postage other than regular mail)	\$15.00 per shipment  (Bylaw 5483)

## FEE SCHEDULE

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14. BUSINESS LICENCES - TYPES OF BUSINESSES	FEES
<b>a. Application Fee</b> - Resident Business Home Occupation Non Resident Cannabis Retail	<b>\$ 100</b> per application <b>\$ 50</b> per application <b>\$ 25</b> per application <b>\$5000</b> per application (Bylaw 5687)
<b>b. Amendment Fee</b> (includes but is not limited to transfer of location, change of ownership)	<b>\$ 25</b> per application
<b>c. CON</b> - Contractors - Resident or Non Resident	<b>\$125</b> per year
<b>d. MAR</b> - Market (indoor or outdoor)	<b>\$525</b> per year
<b>e. HBO</b> - Home Occupation	<b>\$ 90</b> per year
<b>f. NR</b> - Non Resident	<b>\$125</b> per year
<b>g. RB1</b> - Resident Business (0 -100 sq meters)	<b>\$115</b> per year
<b>h. RB2</b> - Resident Business (101- 300 sq meters)	<b>\$135</b> per year
<b>i. RB3</b> - Resident Business (301- 600 sq meters)	<b>\$275</b> per year
<b>j. RB4</b> - Resident Business (601- 2500 sq meters)	<b>\$350</b> per year
<b>k. RB5</b> - Resident Business (over 2500 sq meters)	<b>\$800</b> per year
<b>l. RR</b> - Room Rentals up to 10 units	<b>\$ 90</b> per year
<b>m. SS</b> - Secondary Suites	<b>\$ 60</b> per year
<b>n. SE</b> - Special Events	<b>\$ 50</b> per day
<b>o. SL</b> - Seasonal Licence (6 months)	<b>\$ 1/2</b> of base fee
<b>p. SP</b> - Street Performance and Busking	<b>\$ 10</b> for 6 months
<b>q. TL</b> - Temporary Licence	<b>\$ 50</b> for 1 to 30 days
<b>r. UN</b> - Unclassified	<b>\$115</b> per year
<b>s. CAS</b> - Casino	<b>\$20</b> per table/slot to max of <b>\$2,000</b> per year
<b>t. VS</b> - Variable Surcharges (additional to base fee) <ul style="list-style-type: none"> <li><b>i) Liquor Primary/Food Primary with Liquor:</b> <ul style="list-style-type: none"> <li><b>VSLL1</b>- 100 sq meters <b>\$ 25</b></li> <li><b>VSLL2</b>- 101-300 sq meters <b>\$ 50</b></li> <li><b>VSLL3</b>- 301-600 sq meters <b>\$100</b></li> <li><b>VSLL4</b>- 601-2500 sq meters <b>\$150</b></li> <li><b>VSLL5</b>- Over 2500 sq meters <b>\$175</b></li> </ul> </li> <li><b>ii) Room Rentals</b> <ul style="list-style-type: none"> <li><b>VSRR1</b>- 11 to 25 units <b>\$ 25</b></li> <li><b>VSRR2</b>- 26 to 50 units <b>\$ 50</b></li> <li><b>VSRR3</b>- 51 to 100 units <b>\$150</b></li> <li><b>VSRR4</b>- over 100 units <b>\$200</b></li> </ul> </li> </ul>	
<b>u. CR</b> – Cannabis Retail	<b>\$2000</b> per year
<b>v. Mobile Vending</b> (Retailer, Food Truck, Trailer)	<b>\$ 350</b> per year

**FEE SCHEDULE**

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<b>w. Mobile Vending</b> (Retailer, Food Truck, Trailer) <b>with local food and merchandise</b>	<b>\$ 300 per year</b>
<b>x. Mobile Vending</b> (Food Cart)	<b>\$ 115 per year</b>
<b>y. Mobile Vending</b> (Food Cart) <b>with local food and merchandise</b>	<b>\$ 90 per year</b>

## FEE SCHEDULE

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<b>15. REFUSE COLLECTION AND RECYCLING</b>	<b>FEES (Quarterly) As At April 1, 2019</b>
Residential Garbage Collection	\$29.39
Residential Garbage Collection - Extended Service	\$34.15
Residential Garbage Collection - Tags for Additional Bags	\$1.50 per tag
Commercial and Industrial Blue Bag (excluding Blue Jay, Predator Ridge, Foothills, Turtle Mountain and Okanagan Landing past the Yacht Club)	\$38.51
Commercial Garbage Collection (one pick-up per week)	\$108.48
Commercial Garbage (each additional pick-up)	\$240.30
Commercial Garbage (excess volume)	\$49.48
Yard Recycling	\$4.11

**FEE SCHEDULE**

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<b>16. SEPTIC AND HOLDING TANK DISPOSAL</b>	<b>FEES</b>
<b>During Regular Operating Hours</b>	
Truck Load Charge (to be charged regardless of volume, material type or source)	\$ 29.00 per Truck Load
Septage Waste Tipping Fee	\$ 34.00 per m <sup>3</sup>
Holding Tank Waste Tipping Fee	\$ 7.50 per m <sup>3</sup>
<b>Emergency Disposal Outside Regular Operating Hours</b>	
Truck Load Charge (to be charged regardless of volume, material type and source)	\$235.00 per Truck Load
Septage Waste Tipping Fee	\$ 34.00 per m <sup>3</sup>
Holding Tank Waste Tipping Fee	\$ 7.50 per m <sup>3</sup>