



City of Vernon

***ELECTION  
PROCEDURE  
BYLAW***

**#3971**

*Consolidated for Convenience*

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 3971

**AMENDMENTS**

<b>BYLAW NO.</b>	<b>ADOPTION</b>	<b>AMENDMENT</b>
4171	August 23, 1993	<ul style="list-style-type: none"> <li>▪ Amending time from 8:00 am to 9:00 am in Section 4a(i)</li> <li>▪ Replacing Section 4a(iii) - Vernon Jubilee Hospital</li> <li>▪ Replacing Section 5a(ii) and (iii) with 5a(ii) - Old City</li> <li>▪ Replacing Schedule "A"</li> </ul>
4265	July 22, 1996	<ul style="list-style-type: none"> <li>▪ Amending Section 4(a)(ii) from 4:00 pm to 2:00 pm</li> <li>▪ Amending Section 4(a)(i) and (ii) by replacing Monday with Tuesday</li> <li>▪ Renumbering subsection of Section 4</li> <li>▪ Addition of new subsection (iii) under Section 4(a) - Vernon Restholm</li> <li>▪ Deleting subsections (i) and (ii) of Section 5 and replacing with (i) Okanagan Landing, (ii) Central City, and (iii) East Block</li> <li>▪ Replacing Schedule "A"</li> </ul>
4538	August 5, 1999	<ul style="list-style-type: none"> <li>▪ Replacing "prepare" in the preamble with "provide"</li> <li>▪ Replacing "various" in second line of second paragraph with "voting"</li> <li>▪ Replacing Section 1 <u>Definitions</u> – in accordance with the <u>Local Government Act</u></li> <li>▪ Replacing number 57 in Section 2 with 56</li> <li>▪ Replacing (a) in Section 4</li> <li>▪ Replacing the word "work" in first line of Section 4(b) with "a" and the words "above location" with "Special Voting Opportunity"</li> <li>▪ Replace all of Section 5 – Municipal Voting Division with "Nomination Deposit"</li> </ul>

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BYLAW NO.	ADOPTION	AMENDMENT
4939	June 13, 2005	<ul style="list-style-type: none"> <li>▪ Delete all references to Municipal Act and replace with Local Government Act</li> <li>▪ Delete Section 2 – Use of Provincial List of Voter to Update the Register of electors and replace with Section 2 – Voter Day Registration</li> <li>▪ Amend Section 3 – Additional Advance Voting opportunities by deleting subsection (i), (ii) and (iii) and replacing with (i)</li> </ul>
5112	November 26, 2007	<ul style="list-style-type: none"> <li>▪ <b>Addition</b> of new Section 6 as follows: <b>Ballots:</b> <ul style="list-style-type: none"> <li>- Pursuant to Section 104 of the <i>Local Government Act</i>, the Chief Election Officer shall establish the form of ballots to be used in the general local election or other voting. Such determination includes the utilization of the Automated Ballots, for Voting Machines or Printed Ballot as follows: <ul style="list-style-type: none"> <li>i. Printed Ballots shall be in the form prescribed in Section 104 and 105 of the <i>Local Government Act</i>;</li> <li>ii. Use of Voting Machines shall be in accordance with Section 101 of the <i>Local Government Act</i> as outlined in the City of Vernon’s current “Automated Voting Machines Authorization Bylaw Number 4539, 1999”</li> </ul> </li> </ul> </li> </ul>
5684	May 14, 2018	<ul style="list-style-type: none"> <li>▪ <b>Addition</b> of new Section 5 as follows: <ul style="list-style-type: none"> <li>- 5. <u>Minimum Number of Nominators</u> The minimum number of qualified nominators required to make a nomination for office as a member of Council shall be 10 (ten) as authorized in section 86 of the <i>Local Government Act</i>.</li> <li>- Update all <i>Local Government Act</i> section references throughout bylaw.</li> </ul> </li> </ul>

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<b>BYLAW NO.</b>	<b>ADOPTION</b>	<b>AMENDMENT</b>
5892	March 14, 2022	<ul style="list-style-type: none"><li>▪ <b>Adding</b> new Section 3. Required Advance Voting Opportunities</li><li>▪ <b>Removing</b> Section 4. (a)</li><li>▪ <b>Adding</b> Section 8. Public Access to Nomination Documents</li><li>▪ <b>Adding</b> Section 10. Order of Names on Ballot Determined by Lot</li><li>▪ <b>Updating</b> <i>Local Government Act</i> section references</li><li>▪ <b>Renumbering</b> as required.</li></ul>

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THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 3971

A bylaw to provide for the determination  
of various procedures for the conduct of  
Local Government Elections and other voting

WHEREAS under the *Local Government Act* the Council may, by bylaw, determine various procedures and requirements to be applied in the conduct of local government elections and other voting;

AND WHEREAS the Council of The Corporation of the City of Vernon wishes to establish voting procedures and requirements under that authority;

NOW THEREFORE the Council of The Corporation of the City of Vernon, in open meeting assembled, enacts as follows:

1. Definitions – all definitions shall be in accordance with the *Local Government Act*.
2. Voter Day Registration (*Bylaw 4939, June, 2005*)
  - (a) For the purposes of all elections and other voting under Part 3 and Part 4 of the *Local Government Act*, a person may register as an elector only at the time of voting.
  - (b) Registration as an elector under Section 2(a) of this bylaw is effective only for the voting or other matters on which the opinion of the electors is being sought at the time of voting.
3. Required Advance Voting Opportunities
  - (a) As required by the *Local Government Act*, the following advance voting opportunities are established for each election, to be held in advance of general voting day for each election. Advance voting opportunities will be held during the hours of 8:00 am to 8:00 pm on:

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- (i) the tenth (10<sup>th</sup>) day before general voting day; and
- (ii) the third (3<sup>rd</sup>) day before general voting day. (*Bylaw 5892*)

4. Additional Advance Voting Opportunities:

As authorized under Section 108 of the Local Government Act, the council authorizes the chief election officer to establish additional advance voting opportunities for each election or other voting to be held in advance of general voting day and to designate the voting places, establish the date and the voting hours for these voting opportunities. (*Bylaw #4939, June, 2005*)

5. Special Voting Opportunities:

(a) To give electors who may otherwise be unable to vote an opportunity to do so, the Council will provide a Special Voting Opportunity as authorized under Section 109 of the *Local Government Act* for each election, and authorizes the Chief Election Officer to establish a Special Voting Opportunity for each election, and to designate the location, the date and the voting hours within the limits set out in Section 109 of the *Local Government Act* for the Special Voting Opportunity.

(b) The following restriction apply to persons who may vote at a Special Voting Opportunity:

The only electors who may vote at the Special Voting Opportunity on the date when the Special Voting Opportunity is held are those voters who are residents of the facilities or those who have been admitted as patients to the Hospital.

(c) The number of candidates' representatives who may be present at the Special Voting Opportunity is limited to the following:

- (i) one representative from candidates running for the office of Councillor;
- (ii) one representative from candidates running for the office of Mayor;

with the candidates' representatives to be chosen by agreement of the candidates for the Election or, failing such agreement, by the Chief Election Officer.

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6. Minimum Number of Nominators (*Bylaw #5684, May, 2018*):

The minimum number of qualified nominators required to make a nomination for office as a member of Council shall be 10 (ten) as authorized in section 86 of the *Local Government Act*.

7. Nomination Deposit:

(a) A nomination for Mayor must be accompanied by a deposit of One Hundred Dollars (\$100.00).

(b) A nomination for Councillor must be accompanied by a deposit of One Hundred Dollars (\$100.00).

All nomination deposits shall be held by the Chief Election Officer and dealt with in accordance with the *Local Government Act*.

8. Public Access to Nomination Documents

Nomination documents will be available for public inspection in City Hall during regular office hours and available on the City's website from the time of delivery until 30 days after the declaration of the election results. (*Bylaw 5892*)

9. Ballots:

Pursuant to Section 114 of the *Local Government Act*, the Chief Election Officer shall establish the form of ballots to be used in the general local election or other voting. Such determination includes the utilization of the Automated Ballots, for Voting Machines or Printed Ballot as follows:

i. Printed Ballots shall be in the form prescribed in Section 114 and 115 of the *Local Government Act*;

ii. Use of Voting Machines shall be in accordance with Section 111 of the *Local Government Act* as outlined in the City of Vernon's current "Automated Voting Machines Authorization Bylaw Number 4539, 1999".

(*Bylaw 5112, Nov. 2007*)

10. Order of Names of Ballot Determined by Lot

Candidate names will appear on the ballot as determined by lot in accordance with the procedures set out in section 117 of the *Local Government Act*. (*Bylaw 5892*)

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11. City of Vernon Municipal Election Bylaw Number 3256, 1984 and Advance Poll Bylaw Number 2620, 1977 are hereby repealed.
12. This bylaw may be cited as "Election Procedure Bylaw Number 3971, 1993".