



City of Vernon

Bylaw Notice Enforcement Bylaw #5250

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5250

AMENDMENTS

BYLAW NO.	ADOPTION	AMENDMENT
5312	April 26, 2011	<p>(a) Amend Fire Prevention Bylaw and BC Fire Code Regulations section to remove sections 3.1.2, 3.1.8d), 3.1.8d)2, 3.3.1, 3.5.1.1, 3.5.1.2, and 3.5.1.3 and to shorten violation wording for section 3.1.9, and to correct the Late Penalty fine amount for section 3.4.2..</p> <p>(b) Amend B.C. Fire Code Regulations Pursuant to Bylaw #5263 section to shorten violation wording for sections 3.0.1, 3.0.6VIII, 3.0.6.IX, 3.0.6, 3.0.3, 3.02 – 3.07, and 3.0.6.III and to remove section 2.7.1.3 (3).</p> <p>(c) Amend Sanitation Bylaw Section to reduce penalty amounts for section 700.</p> <p>(d) Amend Soil Removal and Deposition Bylaw Section to shorten violation wording for sections 4.1, 4.4, 4.6, 6.4(a), 6.4(b), 6.4(d), 6.4(e), 6.4(f), 6.4(g) and 7.4.</p> <p>(e) Amend Subdivision and Development Servicing Bylaw Section to reduce penalty amounts for sections 4.12, and 4.09.</p>
5335	October 11, 2011	<ul style="list-style-type: none"> ▪ Amend Parks and Public Places Schedule
5412	February 25, 2013	<p>(a) Amend Fire Prevention Bylaw Section by adding Section 3.1.2.1 – Burn in non-compliance with permit</p> <p>(b) Amend Parking Facility Bylaw Section by increasing early payment penalty fees for Sections 301, 605A, and 605B</p>
5461	September 23, 2013	<p>Amend Schedule "A" by adding:</p> <ul style="list-style-type: none"> ▪ 'No Individual Trip – Extraordinary Permit' ▪ 'No Frequent Trip – Extraordinary Permit'
5477	February 11, 2014	<p>Amend Schedule "A" by adding:</p> <ul style="list-style-type: none"> ▪ 6(a)(iii) More Than Four Dogs

BYLAW NUMBER 5250

		<ul style="list-style-type: none"> ▪ 6(a)(iv) Dog Illegally Off Leash ▪ 6(a)(v) Dog Without Approval ▪ 15(o) Interfere with Event
5503	July 14, 2014	Amend Schedule "A" by replacing the Business Licence Bylaw #3272 Section with a new Business Licence Bylaw #5480 Section.
5517	September 8, 2014	Amend Schedule "A" to ADD NEW Mixed Martial Arts Bylaw #5505 Section
5593	May 9, 2016	Amend Schedule "B" to include new participating municipalities (Regional District of Central Okanagan, District of Coldstream and City of Enderby) AND extend the Agreement to December 31, 2020.
5614	January 9, 2017	Amend Schedule "A", Animal Regulation and Animal Pound Bylaw to include charges related to the keeping of Urban Hens and Mini Pigs; Update Schedule "A", references to the Fire Works Bylaw; and Update Schedule "A", references to the Traffic Bylaw.
5619	January 23, 2017	Amend Schedule "A", Traffic Bylaw to include charges relating to Resident Exempt Parking Areas.
5639	August 14, 2017	Amend Schedule "A", Parks and Public Places Bylaw to include penalties related to Temporary Shelters and update section numbers.
5642	October 10, 2017	Replace the section referring to "Fire Prevention Bylaw #5263" with NEW "Fire Services Bylaw #5635" Amend section referring to "Good Neighbour Bylaw #4980", 6.3 to 6.15 Remove , in its entirety, the section referring to 'B.C. Fire Code Regulations Pursuant to Bylaw #5263" Remove , in its entirety, the section referring to "Fire Works Bylaw 5264"
5654	October 23, 2017	Amend Schedule "A" to include penalties related to when Temporary Shelters can be erected
5657	November 14, 2017	Remove reference to Bylaw 4980 6.13 'Failure to extinguish fire by 11:00 p.m.'
5673	February 26, 2018	Amend Schedule "B" to reflect regulatory changes for Soil Removal and Disposition

BYLAW NUMBER 5250

5701	July 23, 2018	Amend Schedule “B” to include penalties for smoking in non-designated areas
5711	September 4, 2018	Amend Schedule “B” to include penalties for smoking at lake access sites.
5708	September 24, 2018	Remove “Horse Drawn Carriage Bylaw” from Schedule “A” Remove “Parking Facility Bylaw” from Schedule “A” Amend section referring to “Traffic Bylaw” on Schedule “A”.
5740	April 8, 2019	To include penalties for failing to comply with urban beekeeping regulations: Amending Schedule “A” - Animal Regulation and Animal Control and Bylaw Penalties
5750	May 27, 2019	Amend Schedule “A” – Animal Regulation and Animal Control and Bylaw Penalties (Updates)
5772	September 16, 2019	Amend Schedule “A” – add penalties for failing to comply with Cemetery Management Bylaw
5810	April 27, 2020	Amend Schedule “A” – add penalties for feeding wildlife or waterfowl in a park or public place
5855	May 10, 2021	Amend Schedule “A” – renumber Section 20 to 21 and remove Section 24 – ‘In Public Place while Prohibited’
5864	August 16, 2021	Amend Schedule “A” – update penalties to align with housekeeping amendments made to Traffic Bylaw #5600
5880	January 10, 2022	Amend Schedule “A” – updated penalties to align with housekeeping amendment made to Traffic Bylaw #5600 - RV Parking
5921	September 26, 2022	Update sections associated with Building Bylaw 5900
5923	September 26, 2022	Add penalties associated with prohibitions against the feeding of wildlife
5950	March 13, 2023	Add penalties associated with Outdoor Commercial Use
5944	June 12, 2023	Add penalties associated with Solid Waste Management Bylaw 5911

THE CORPORATION OF THE CITY OF VERNON

BYLAW NUMBER 5250

A bylaw respecting the enforcement of bylaw
notices in conjunction with the Southern Interior
Bylaw Notice Dispute Adjudication Registry

WHEREAS it is the intention of the Council of The Corporation of the City of Vernon to participate in the Southern Interior Bylaw Notice Dispute Adjudication Registry with respect to bylaw notices;

NOW THEREFORE the Council of The Corporation of the City of Vernon, enacts as follows:

1. This bylaw may be cited as “**Bylaw Notice Enforcement Bylaw Number 5250, 2011**”.

DEFINITIONS

2. In this Bylaw:
“**Act**” means the *Local Government Bylaw Notice Enforcement Act*;
“**City**” means the City of Vernon;
“**Registry**” means the Southern Interior Bylaw Notice Dispute Adjudication Registry established pursuant to this bylaw

TERMS

3. The terms in this bylaw have the same meaning as the terms defined in the *Act*.

BYLAW CONTRAVENTIONS

4. The bylaws and bylaw contraventions designated in Schedule “A” attached hereto and forming part of this Bylaw, may be dealt with by bylaw notice.

BYLAW NUMBER 5250

OFFENCE AND PENALTY

5. The penalty for a contravention referred to in Section 4 is as follows:
- (a) Subject to Subsection 5(b) and 5(c), is the Penalty amount set out in Column A1 of Schedule “A”;
 - (b) If received by the City within 14 days of the person receiving or being presumed to have received the notice, is the Early Payment Penalty set out in Column A2 of Schedule “A”;
 - (c) If more than 28 days after the person received or is presumed to have received the bylaw notice, is subject to a late payment surcharge in addition to the penalty under Subsection 5(a), and is the Late Penalty set out in Column A3 of Schedule “A”

PERIOD FOR PAYING A DISPUTED TICKET

6. A person who receives a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:
- (a) Pay the penalty, or
 - (b) Request dispute adjudication by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, either in person during regular office hours, or by mail, to the City.
7. A person may pay the indicated penalty after 14 days of receiving the notice, subject to the applicable surcharge for late payment in accordance with Subsection 5(c), but no person may dispute the notice after 14 days of receiving the bylaw notice.

BYLAW NUMBER 5250

8. Where a person was not served personally with a bylaw notice and advises the City, in accordance with the requirements of Section 25 of the *Act*, that they did not receive a copy of the original notice, the time limits for responding to a bylaw notice under Section 5 and Section 7 of this Bylaw do not begin to run until a copy of the bylaw notice is redelivered to them in accordance with the *Act*.

BYLAW NOTICE DISPUTE ADJUDICATION REGISTRY

9. The Registry is established as a bylaw notice dispute adjudication system in accordance with the *Act* to resolve disputes in relation to bylaw notices.

10. The civic address of the Registry is **1435 Water Street, Kelowna BC V1Y 1J4**.

11. The City is authorized to enter into, and the Mayor and Corporate Officer are authorized to execute, the dispute adjudication system agreement in the form and with the content of the agreement attached as Schedule "B".

12. Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the adjudication system.

SCREENING OFFICERS

13. The position of Screening Officer is established.

14. The following are designated classes of persons that may be appointed as screening officers:

- (a) Officers and Employees of the City of Vernon
and Council may appoint screening officers from these classes of persons by name of office, or otherwise.

BYLAW NUMBER 5250

POWERS, DUTIES AND FUNCTIONS OF SCREENING OFFICERS

15. The powers, duties, and functions of Screening Officers are as set out in the *Act*, and include the following powers:

- (a) Where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention, the opportunity to enter into a compliance agreement, the opportunity to proceed to the bylaw notice dispute adjudication system and the fee or fees payable in relation to the bylaw notice enforcement process;
- (b) To communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the *Act*:
 - (i.)the person against whom a contravention is alleged or their representative;
 - (ii.)the officer issuing the notice;
 - (iii.)the complainant or their representative;
 - (iv.)the City's staff and records regarding the disputant's history of bylaw compliance.
- (c) To prepare and enter into compliance agreements under the *Act* with persons who dispute bylaw notices, including to establish terms and conditions for compliance that the Screening Officer considers necessary or advisable, including time periods for payment of penalties and compliance with the Bylaw.
- (d) To provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in Column A4 of Schedule "A", and
- (e) To cancel bylaw notices in accordance with the *Act* or City policies and guidelines,

BYLAW NUMBER 5250

16. The bylaw contraventions in relation to which a Screening Officer may enter into a compliance agreement are indicated in Column A4 of Schedule “A”.

17. The maximum duration of a compliance agreement is one year.

BYLAW ENFORCEMENT OFFICERS

18. Persons acting as any of the following are designated as Bylaw Enforcement Officers for the purposes of this Bylaw and the Act:

- (a) Special Constables, Officers, Members or Constables of:
 - (i.) The provincial police force as defined in Section 1 of the *Police Act*, or
 - (ii.) A municipal police force;
- (b) Bylaw Enforcement Officers appointed pursuant to the *Police Act* and *Community Charter*;
- (c) Local Assistants to the Fire Commissioner under Section 6 of the *Fire Services Act*;
- (d) Bylaw Enforcement Officers, Licensing Inspectors, Building Inspectors, Animal Control Officers, or other persons acting in another capacity on behalf of a municipality, regional district or local trust committee for the purpose of enforcement of one or more of its bylaws.

19. The City may from time to time provide for the form or forms of the bylaw notice, provided the bylaw notice complies with Section 4 of the Act.

BYLAW NUMBER 5250

SEVERABILITY

20. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

READ A FIRST TIME this 10th day of January, 2011.

READ A SECOND TIME this 10th day of, 2011.

READ A THIRD TIME this 10th day of, 2011.

ADOPTED this 24th day of January, 2011.

“W. Lippert”

Mayor

“P. Bridal”

Corporate Officer

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Animal Regulation and Animal Pound Bylaw						
5252	2(a)	Obstruct Officer – Inspection	\$500.00	\$500.00	\$500.00	NO
5252	2(b)	Obstruct Officer – Identification	\$500.00	\$500.00	\$500.00	NO
5252	3(a)	Illegal Keeping of Animals	\$100.00	\$75.00	\$110.00	YES
5252	3(b)	To many companion animals	\$ 50.00	\$25.00	\$60.00	YES
5252	3(c)	To many agricultural animals	\$100.00	\$75.00	\$110.00	YES
5252	3(f)	Unenclosed Animals	\$200.00	\$175.00	\$225.00	YES
5252	3(h)	Keeping of non-Farm Swine	\$100.00	\$75.00	\$110.00	YES
5252	3(j)	Unconfined Rabbit	\$ 50.00	\$25.00	\$60.00	YES
5252	3(k)	Sell or Give Unaltered Rabbits	\$100.00	\$90.00	\$110.00	YES
5252	3(l)	Failure to remove Rabbit Warren	\$150.00	\$125.00	\$175.00	YES
5252	3(m)	Animal at Large – Public Property	\$200.00	\$175.00	\$225.00	YES
5252	3(n)	Animal at Large – Private Property	\$200.00	\$175.00	\$225.00	YES
5252	4(a)(i)	Fail to provide potable drinking water	\$100.00	\$90.00	\$110.00	YES
5252	4(a)(ii)	Fail to provide appropriate food	\$100.00	\$90.00	\$110.00	YES
5252	4(a)(iii)	Fail to provide clean food and water receptacles	\$100.00	\$90.00	\$110.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5252	4(a)(iv)	Fail to provide regularly cleaned and sanitized shelter	\$100.00	\$90.00	\$110.00	YES
5252	4(a)(v)	Fail to provide sufficient exercise	\$100.00	\$90.00	\$110.00	YES
5252	4(a)(vi)	Fail to provide veterinarian care – pain, suffer, disease	\$200.00	\$175.00	\$225.00	YES
5252	4(b)	Confined animal – Heat	\$200.00	\$175.00	\$225.00	YES
5252	4(c)	Confined animal – Cold	\$200.00	\$175.00	\$225.00	YES
5252	4(d)	Abandon animal	\$250.00	\$225.00	\$275.00	NO
5252	4(e)	Fail to provide adequate tether	\$100.00	\$90.00	\$110.00	YES
5252	4(f)	Tethered excess 4 hours	\$100.00	\$90.00	\$110.00	YES
5252	11(b)	Obstruct Poundkeeper	\$500.00	\$500.00	\$500.00	NO
5252	Schedule A(1)	Urban Hen at Large	\$ 50.00	\$25.00	\$60.00	YES
5252	Schedule A(2)	Illegal Keeping of Rooster	\$100.00	\$75.00	\$110.00	YES
5252	Schedule A(2)	Keeping of more than 4 Hens	\$ 75.00	\$50.00	\$85.00	YES
5252	Schedule A(7)	Improper Coop	\$100.00	\$75.00	\$110.00	YES
5252	Schedule A(9)	Illegal Slaughter	\$100.00	\$75.00	\$110.00	YES
5252	Schedule A(10)	Unhygienic Storage or Accumulation	\$ 50.00	\$25.00	\$60.00	YES
5252	Schedule A(12)	No Urban Hen Licence	\$ 50.00	\$25.00	\$60.00	YES
5252	Schedule B(1)	No Pigeon Keeping Permit	\$ 50.00	\$25.00	\$60.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5252	Schedule B(4c)	Illegally Sited Loft	\$50.00	\$25.00	\$60.00	YES
5252	Schedule C(1)	Mini Pig At Large	\$50.00	\$35.00	\$60.00	YES
5252	Schedule C(2)	Failure to Register	\$50.00	\$35.00	\$60.00	YES
5252	Schedule C(3)	Failure to Spay or Neuter	\$50.00	\$35.00	\$60.00	YES
5252	Schedule C(4)	Over limit of 2 Mini Pigs	\$50.00	\$35.00	\$60.00	YES
5252	Schedule C(5)	Property unable to accommodate	\$50.00	\$35.00	\$60.00	YES
5252	Schedule C(6)	Illegal Pen or Shelter	\$50.00	\$35.00	\$60.00	YES
5252	Schedule C(7)	Unsanitary Yard/Premise	\$50.00	\$35.00	\$60.00	YES
5252	Schedule C(9)	Uncontrolled Noise from Mini Pig	\$50.00	\$35.00	\$60.00	YES
5252	Schedule F	Failure to comply with Urban Beekeeping Regulations	\$50.00	\$35.00	\$60.00	YES
5252	Schedule G(1)(a)	Purposely Feed Wildlife or Feral Animal <i>(Bylaw 5923)</i>	\$375.00	\$350.00	\$400.00	NO
5252	Schedule G(1)(b)	Purposely Place or Leave Attractant <i>(Bylaw 5923)</i>	\$375.00	\$350.00	\$400.00	NO
5252	Schedule G(1)(c)	Fail to Manage Attractant <i>(Bylaw 5923)</i>	\$100.00	\$80.00	\$110.00	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Building & Plumbing Bylaw						
5900	4.1	No Permit - Building	\$300.00	\$250.00	\$325.00	YES
5900	4.1	No Permit – Plumbing	\$300.00	\$250.00	\$325.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5900	4.1	No Permit – Demolition	\$300.00	\$250.00	\$325.00	YES
5900	10.41	Fail to Cease Work	\$500.00	\$500.00	\$500.00	YES
5900	4.2	Occupy without Permit	\$100.00	\$80.00	\$110.00	YES
5900	10.42	Tamper With Notice or Permit	\$100.00	\$80.00	\$110.00	NO
5900	4.7	Obstruct Entry to Land, Building or Premises	\$500.00	\$500.00	\$500.00	NO
5900	12.1	Move Building Without Permit	\$100.00	\$90.00	\$110.00	YES
5900	14.2	Failure to Secure Pool	\$100.00	\$90.00	\$110.00	YES
5900	11.1	No Permit - Retaining Wall	\$100.00	\$90.00	\$110.00	YES
5900	4.6	Build at Variance to Permit	\$100.00	\$90.00	\$110.00	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Business Licence Bylaw						
5480	3.1	No Business Licence	\$100.00	\$85.00	\$115.00	YES
5480	4.1	Failure to Pay Fee	\$75.00	\$50.00	\$90.00	YES
5480	4.12	Failure to Notify of Change	\$75.00	\$50.00	\$90.00	NO
5480	5.11	Non-Compliance with Busking Policy	\$50.00	\$40.00	\$60.00	YES
5480	5.12	Unlicensed Street Vending	\$100.00	\$85.00	\$115.00	NO
5480	9.2	Obstruct Officer/Inspector	\$500.00	\$500.00	\$500.00	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment	A3 Late Payment	A4 Compliance Agreement
------------------	----------------	--------------------	-------------------	-------------------------	------------------------	--------------------------------

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

				Penalty	Penalty	Available
Cemetery Management Bylaw						
5767	14.1	Fail to Comply with Bylaw Provisions	\$100.00	\$90.00	\$110.00	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Commercial Vehicle Licencing Bylaw						
3223	5.0	No Commercial Vehicle Decal (Roadway)	\$35.00	\$15.00	\$50.00	YES
3223	6.0	No Commercial Vehicle Decal (Private)	\$35.00	\$15.00	\$50.00	YES
3223	12.0	Decal Not Displayed Correctly	\$35.00	\$15.00	\$50.00	YES
3223	15.(b)	Decal Illegally In Use	\$100.00	\$75.00	\$125.00	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Fire Services Bylaw						
5635	4.1	Obstruction of a Member	\$500.00	\$500.00	\$500.00	NO
5635	4.2(a)	Unauthorized entry to Incident building	\$75.00	\$50.00	\$90.00	NO
5635	4.2(b)	Unauthorized entry to Incident boundary	\$75.00	\$50.00	\$90.00	NO
5635	4.2(c)	Refusal to move from Incident boundary when directed	\$75.00	\$50.00	\$90.00	NO
5635	4.3	Failure to obey traffic control	\$50.00	\$40.00	\$60.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5635	4.4	False representation	\$100.00	\$85.00	\$115.00	NO
5635	4.5	Driving over equipment	\$125.00	\$100.00	\$150.00	NO
5635	4.6(a)	Failure to secure premise	\$100.00	\$85.00	\$115.00	NO
5635	5.1(a)	Burning where prohibited	\$ 500.00	\$ 500.00	\$ 500.00	NO
5635	5.2	Discarding burning substances	\$500.00	\$500.00	\$500.00	NO
5635	5.3	Accumulation of combustibles	\$100.00	\$85.00	\$115.00	YES
5635	5.4	Burning in open air	\$ 200.00	\$175.00	\$ 225.00	NO
5635	5.4	Burning without Permit	\$ 200.00	\$175.00	\$ 225.00	NO
5635	5.6(b)(iii)	Burning too close to residence, businesses or other facilities	\$75.00	\$50.00	\$90.00	NO
5635	5.6(b)(iv)	Failure to control a Land Clearing Debris fire	\$250.00	\$225.00	\$275.00	NO
5635	5.6(b)(v)	Burning during improper burning index	\$50.00	\$40.00	\$60.00	NO
5635	5.6(b)(vii i)	Adding material to land clearing Debris after prescribed time	\$50.00	\$40.00	\$60.00	NO
5635	5.7	Commercial, industrial or construction waste burning	\$250.00	\$225.00	\$275.00	NO
5635	6.1	Refusing entry to inspect	\$50.00	\$40.00	\$60.00	YES
5635	6.2	Failure to provide information	\$50.00	\$40.00	\$60.00	YES
5635	6.3	Providing false information	\$75.00	\$50.00	\$90.00	NO
5635	6.4	Obstruction of an inspection	\$500.00	\$500.00	\$500.00	NO
5635	7.1(a)	Failure to provide smoke alarm in conformity with CAN/ULC-S531 in each Dwelling Unit	\$150.00	\$125.00	\$175.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5635	7.1(a)	Failure to provide smoke alarm in each sleeping room not within a dwelling	\$150.00	\$125.00	\$175.00	NO
5635	7.1(b)	Failure to provide smoke alarms in requisite locations	\$150.00	\$125.00	\$175.00	NO
5635	7.2(a)	Failure to provide smoke alarms in requisite locations	\$150.00	\$125.00	\$175.00	NO
5635	7.2(b)	Failure to test and inspect fire alarm	\$150.00	\$125.00	\$175.00	NO
5635	7.3(a)	Misuse or failure to maintain electrical installations	\$150.00	\$125.00	\$175.00	NO
5635	7.4(a)	Failure to provide portable fire extinguisher	\$100.00	\$ 85.00	\$115.00	NO
5635	7.4(b)	Failure to maintain portable fire extinguisher	\$100.00	\$ 85.00	\$115.00	NO
5635	7.5	Failure to maintain integrity of fire separation	\$200.00	\$175.00	\$225.00	NO
5635	7.6	Failure to maintain integrity of fire closures	\$200.00	\$175.00	\$225.00	NO
5635	7.7	Blocked or wedged closure in fire separation	\$150.00	\$125.00	\$175.00	NO
5635	7.9(b)	Parking in fire lane	\$100.00	\$ 85.00	\$115.00	NO
5635	7.10	Improper clearances of refuse or garbage containers	\$100.00	\$ 85.00	\$115.00	YES
5635	7.11(a)	Failure to provide alternate measures for interruption of fire protection systems	\$250.00	\$225.00	\$275.00	NO
5635	7.11(b)	Failure to notify fire department of fire alarm shut down	\$150.00	\$125.00	\$175.00	NO
5635	7.12	Failure to maintain exit aisles clean of obstructions	\$150.00	\$125.00	\$175.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5635	7.13(a)	Improper outdoor storage – Contribute to the spread of fire	\$200.00	\$175.00	\$225.00	YES
5635	7.13(b)	Improper outdoor storage – obstructs fire fighting	\$200.00	\$175.00	\$225.00	YES
5635	7.14(a)	Improper indoor storage – Creates a Fire Hazard	\$100.00	\$85.00	\$115.00	YES
5635	7.14(b)	Improper indoor storage – Obstructs fire fighting	\$100.00	\$85.00	\$115.00	YES
5635	7.15	Failure to address occupancy	\$100.00	\$85.00	\$115.00	YES
5635	7.18	Excessive storage of flammable/combustible liquids	\$50.00	\$40.00	\$60.00	NO
5635	7.19	Excessive storage of flammable/combustible liquids in garages or sheds	\$75.00	\$50.00	\$90.00	NO
5635	7.20	Causation of a False Alarm	\$200.00	\$175.00	\$225.00	YES
5635	8.1	Failure to maintain hydrant clearances	\$50.00	\$40.00	\$60.00	YES
5635	8.3	Unauthorized use of a fire hydrant	\$50.00	\$50.00	\$60.00	NO
5635	8.5(a)	Failure to provide clear access to a private hydrant	\$100.00	\$85.00	\$115.00	YES
5635	8.5(c)	Failure to inspect and maintain private hydrant	\$150.00	\$125.00	\$175.00	YES
5635	9.1	Possession or discharge of Fireworks	\$150.00	\$125.00	\$175.00	NO
5635	9.2(a)	Possession or set off of Display Fireworks	\$150.00	\$125.00	\$175.00	NO
5635	9.5	Storage of Fireworks without Permit	\$100.00	\$75.00	\$90.00	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
----------------------	----------------	--------------------	-----------------------	---	--	--

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

Good Neighbour Bylaw						
4980	2.1	Obstruct an Officer	\$500.00	\$500.00	\$500.00	NO
4980	2.2	Obstruct Entry to Property	\$250.00	\$225.00	\$275.00	NO
4980	3.2(a)	Panhandle Within 10 Meters of Financial Institution	\$25.00	\$20.00	\$30.00	NO
4980	3.2(b)	Panhandle Within 10 Meters of automated teller	\$25.00	\$20.00	\$30.00	NO
4980	3.2(c)	Panhandle Within 10 Meters of a bus stop	\$25.00	\$20.00	\$30.00	NO
4980	3.2(d)	Panhandle Within 10 Meters a bus shelter	\$25.00	\$20.00	\$30.00	NO
4980	3.2(e)	Panhandle Within 10 Meters of entrance to Liquor Store	\$25.00	\$20.00	\$30.00	NO
4980	3.3	Panhandle from an occupant of a motor vehicle	\$25.00	\$20.00	\$30.00	NO
4980	3.4	Panhandle after sunset	\$25.00	\$20.00	\$30.00	NO
4980	3.5	Panhandle - sit or lie on a street	\$25.00	\$20.00	\$30.00	NO
4980	3.6	Continue to panhandle	\$25.00	\$20.00	\$30.00	NO
4980	4.3(b)	Operate public address System without permit	\$100.00	\$90.00	\$120.00	YES
4980	4.4(a)	Disturb Peace - Highway or Pub Property	\$250.00	\$225.00	\$275.00	NO
4980	4.4(b)	Disturb Peace - Private Property	\$100.00	\$90.00	\$120.00	NO
4980	4.5(a)	Vehicle Stereo Disturb peace	\$100.00	\$90.00	\$120.00	NO
4980	4.5(b)	Stereo Noise Disturb Peace	\$100.00	\$90.00	\$120.00	NO
4980	4.5(e)	Construction Noise Outside Permitted Hours	\$250.00	\$225.00	\$275.00	NO
4980	4.5(g)	Fight or confrontation	\$250.00	\$225.00	\$275.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

4980	4.6(a)	Unmuffled boat launched	\$125.00	\$110.00	\$135.00	NO
4980	4.6(f)	Disturb Peace – Boat Noise	\$100.00	\$90.00	\$120.00	NO
4980	5.3(a)	Allow Rubbish/Matter to accumulate	\$100.00	\$90.00	\$120.00	YES
4980	5.3(b)	Allow Rubbish to Overflow	\$100.00	\$90.00	\$120.00	YES
4980	5.3(c)	Allow Property to become or remain Unsightly	\$50.00	\$40.00	\$60.00	YES
4980	5.3(d)	Allow accumulation of growth to occur or remain	\$50.00	\$40.00	\$60.00	YES
4980	5.3(e)	Allow construction waste to accumulate	\$100.00	\$90.00	\$120.00	YES
4980	5.4	Failure to Maintain Boulevard or lane	\$50.00	\$40.00	\$60.00	YES
4980	5.5	Failure to Maintain Property within one meter of lane	\$50.00	\$40.00	\$60.00	YES
4980	5.6	Deposit vegetation waste	\$50.00	\$40.00	\$60.00	YES
4980	5.7	Failure to Clear Sidewalk	\$50.00	\$40.00	\$60.00	YES
4980	6.3	Situate campfire or outdoor fireplace less than 3 meters from a combustible – Interface Zone 1	\$100.00	\$90.00	\$120.00	YES
4980	6.4	Situate campfire or outdoor fireplace less than 5 meters from a combustible – Interface Zone 2 or 3	\$100.00	\$90.00	\$120.00	YES
4980	6.5	Failure to enclose fire	\$50.00	\$40.00	\$60.00	YES
4980	6.6	No spark guard – Zone 2 and 3	\$50.00	\$40.00	\$60.00	YES
4980	6.7(a)	Burn when air quality health index is greater than 3	\$50.00	\$40.00	\$60.00	YES
4980	6.7(b)	Burn when venting index is less than 55	\$50.00	\$40.00	\$60.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

4980	6.7(c)	Burn when conditions are hazardous	\$250.00	\$225.00	\$275.00	NO
4980	6.7(d)	Burn in contravention of fire ban	\$500.00	\$500.00	\$500.00	NO
4980	6.8 (a)	Burn when conditions are hazardous	\$250.00	\$250.00	\$275.00	NO
4980	6.8 (b)	Burn in contravention of fire ban	\$500.00	\$500.00	\$500.00	NO
4980	6.9	Burn prohibited material	\$100.00	\$90.00	\$120.00	NO
4980	6.10	Allow fire to burn outside of fire enclosure	\$50.00	\$40.00	\$60.00	NO
4980	6.11	Fire emitting smoke or odour	\$100.00	\$90.00	\$120.00	NO
4980	6.12	Allow campfire or fire appliance to burn unattended	\$100.00	\$90.00	\$120.00	NO
4980	6.15	Failure to extinguish fire immediately	\$250.00	\$225.00	\$275.00	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Graffiti Bylaw						
5010	3.01	Place Graffiti – Public	\$250.00	\$225.00	\$275.00	NO
5010	3.02	Place Graffiti – Private	\$250.00	\$225.00	\$275.00	YES
5010	3.03	Permit Graffiti to be placed	\$50.00	\$40.00	\$60.00	YES
5010	3.04	Failure to maintain property free of graffiti	\$100.00	\$90.00	\$120.00	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
------------------	----------------	--------------------	-------------------	---------------------------------	--------------------------------	--

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

Mixed Marital Arts Bylaw						
5505	3	Engage in Professional Contest	\$200.00	\$150.00	\$225.00	YES
5505	5	Act as Promoter, Matchmaker, Second	\$300.00	\$250.00	\$350.00	YES
5505	7(c)	Obstruct Officer	\$500.00	\$450.00	\$500.00	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Parks And Public Places Bylaw						
5057	4(a)	Park in Non-Designated Area	\$25.00	\$15.00	\$35.00	NO
5057	4(b)	Park in Reserved Area	\$25.00	\$15.00	\$35.00	NO
5057	4(c)	Park on Grass	\$50.00	\$15.00	\$75.00	NO
5057	4(d)	Obstruct Traffic	\$35.00	\$20.00	\$45.00	NO
5057	4(e)	Park Within 5 Meters of Fire Hydrant	\$50.00	\$40.00	\$60.00	NO
5057	4(f)	Park on Yellow Line	\$35.00	\$15.00	\$50.00	NO
5057	4(g)	Improper or Invalid Number Plate	\$35.00	\$15.00	\$50.00	NO
5057	4(k)	Illegally Remove Ticket	\$50.00	\$25.00	\$75.00	NO
5057	4(l)	Motorized Vehicle in Park Where Prohibited	\$50.00	\$25.00	\$75.00	NO
5057	5	Cause Damage	\$250.00	\$225.00	\$275.00	NO
5057	6(a)(i)	Dog in Park Illegally	\$50.00	\$40.00	\$60.00	NO
5057	6(a)(ii)	Dog in Public Place Illegally	\$50.00	\$40.00	\$60.00	NO
5057	6(a)(iii)	More Than Four Dogs	\$50.00	\$40.00	\$60.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

		(Bylaw 5477, February 11, 2014)				
5057	6(a)(iv)	Dog Illegally Off Leash (Bylaw 5477, February 11, 2014)	\$50.00	\$40.00	\$60.00	YES
5057	6(a)(v)	Dog Without Approval (Bylaw 5477, February 11, 2014)	\$50.00	\$40.00	\$60.00	NO
5057	6(b)	Horse in Public Place	\$50.00	\$40.00	\$60.00	NO
5057	6(c)	Feed wildlife or waterfowl in a park or public place (Bylaw 5810, April 27, 2020)	\$50.00	\$40.00	\$60.00	NO
5057	7(a)	Improper Disposal of Rubbish	\$50.00	\$40.00	\$60.00	NO
5057	7(b)	Discard Hazardous Material	\$150.00	\$140.00	\$160.00	NO
5057	8	Fire in Public Place	\$100.00	\$90.00	\$120.00	NO
5057	9(a)	Unsafe or Improper Conduct	\$100.00	\$90.00	\$120.00	NO
5057	9(b)	Dive or Jump from Pier	\$50.00	\$40.00	\$60.00	NO
5057	9(c)	Bicycle/Vehicle on Pier	\$50.00	\$40.00	\$60.00	NO
5057	9(d)	Carry or Discharge Firearm	\$500.00	\$475.00	\$500.00	NO
5057	9(e)	Watercraft in Swimming Area	\$200.00	\$190.00	\$225.00	NO
5057	9(f)	Improper Operation of Watercraft	\$100.00	\$90.00	\$120.00	NO
5057	9(g)(i)	Open Alcohol in Public Place	\$100.00	\$90.00	\$120.00	NO
5057	9(g)(ii)	Alcohol in Park	\$100.00	\$90.00	\$120.00	NO
5057	9(h)	No Helmet	\$35.00	\$25.00	\$45.00	NO
5057	10	Use Obscene Language	\$35.00	\$25.00	\$45.00	NO
5057	11	Disturb Peace	\$100.00	\$90.00	\$120.00	NO
5057	12	Amplified Sound Disturb Peace	\$100.00	\$90.00	\$120.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5057	13	Set Up Temporary Shelter in Public Place <i>(Bylaw 5639)</i>	\$100.00	\$90.00	\$120.00	NO
5057	14(a)	Erect Event Structure Without Permission <i>(Bylaw 5639)</i>	\$100.00	\$90.00	\$120.00	YES
5057	14(b)(i)	Erect Temporary Shelter Before Dusk <i>(Bylaw 5654)</i>	\$50.00	\$40.00	\$60.00	NO
5057	14(b)(ii)	Fail to remove Temporary Shelter prior to 9:00 a.m. <i>(Bylaw 5639)</i>	\$50.00	\$40.00	\$60.00	NO
5057	14(b)(iv)	Erect Temporary Shelter within 15 Meters Prohibited Area <i>(Bylaw 5639)</i>	\$100.00	\$90.00	\$120.00	NO
5057	14(b)(v)	Erect Temporary Shelter on Pathway or Trail <i>(Bylaw 5639)</i>	\$50.00	\$40.00	\$60.00	NO
5057	15	Urine or Defecate in Public Place	\$100.00	\$90.00	\$120.00	NO
5057	16(a)	Place or Construct Structure	\$100.00	\$90.00	\$120.00	NO
5057	16(b)	Conduct Business	\$100.00	\$90.00	\$120.00	NO
5057	16(c)	Place Advertising	\$100.00	\$90.00	\$120.00	NO
5057	16(e)	Improper Parking	\$50.00	\$40.00	\$60.00	NO
5057	16(g)	Play or Practice Golf	\$50.00	\$40.00	\$60.00	NO
5057	16(h)	Hazardous Activity	\$100.00	\$90.00	\$120.00	NO
5057	16(i)	Damage Tree/Shrub/Property	\$100.00	\$90.00	\$120.00	NO
5057	16(j)	Damage/Cover Sign	\$50.00	\$40.00	\$60.00	NO
5057	16(l)	Animal at Large	\$50.00	\$40.00	\$60.00	NO
5057	16(m)	Possess Paraphernalia	\$100.00	\$90.00	\$120.00	NO
5057	16(n)	Interfere with Event <i>(Bylaw 5477, February 11, 2014)</i>	\$50.00	\$40.00	\$60.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5057	17(a)	Smoke in Public Place (Bylaw 5701)	\$50.00	\$40.00	\$60.00	NO
5057	17(b)	Smoke within 7.5m Transit Stop (Bylaw 5701)	\$50.00	\$40.00	\$60.00	NO
5057	17(c)	Smoke in a Park (Bylaw 5701)	\$50.00	\$40.00	\$60.00	NO
5057	17(d)	Smoke at Lake Access Site (Bylaw 5710)	\$50.00	\$40.00	\$60.00	NO
5057	21	In Public Place After Hours	\$100.00	\$90.00	\$120.00	NO
5057	22	Refuse Order to Leave Public Place	\$250.00	\$225.00	\$275.00	NO
5057	24	Possess Controlled Substance	\$125.00	\$100.00	\$150.00	NO
5057	25	Obstruct Officer	\$500.00	\$500.00	\$500.00	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Solid Waste Management Bylaw (Bylaw 5944)						
5911	1.6	Obstruct Bylaw Officer or Director	\$500.00	\$500.00	\$500.00	NO
5911	3.2	Failure to Use System – Residential	\$200.00	\$175.00	\$225.00	YES
5911	3.7	Place Municipal Solid Waste for Collection in an Inappropriate Container	\$100.00	\$90.00	\$120.00	YES
5911	3.9 (a)	Fail to maintain cart in a clean and sanitary condition	\$100.00	\$90.00	\$120.00	YES
5911	3.9 (c)	Allow Municipal Solid Waste to Accumulate and Attract Wildlife	\$250.00	\$225.00	\$275.00	YES
5911	3.9 (d)	Fill a Cart to a Gross Weight Greater Than Maximum Allowed	\$100.00	\$90.00	\$120.00	YES
5911	3.9 (e)	Excessive Garbage Not Allowing Cart Lid to Closed	\$100.00	\$90.00	\$120.00	YES
5911	3.9 (g)	Cart Contents Overflowing	\$100.00	\$90.00	\$120.00	YES
5911	3.9 (h)	Fail to Surrender Cart to City Upon Request	\$100.00	\$90.00	\$120.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5911	3.9 (i)	Place garbage without owner's permission	\$100.00	\$90.00	\$110.00	YES
5911	3.13	Fail To Return Cart to Property	\$100.00	\$90.00	\$120.00	YES
5911	3.14	Cart Incorrectly Placed or Stored	\$100.00	\$90.00	\$120.00	YES
5911	3.16	Fail To Leave Cart at Vacated Property	\$100.00	\$90.00	\$120.00	YES
5911	3.29	Fail to use an Extra Garbage Sticker	\$100.00	\$90.00	\$120.00	YES
5911	3.29 a-f	Inappropriate Extra Garbage Bags and/or Their Use	\$100.00	\$90.00	\$120.00	YES
5911	3.30	Inappropriate Materials Loose in Cart	\$100.00	\$90.00	\$120.00	YES
5911	3.32	Ashes not Cooled and Separated from Other Waste	\$100.00	\$90.00	\$120.00	YES
5911	3.33	Unpermitted Items in Cart	\$100.00	\$90.00	\$120.00	YES
5911	3.40	Unpermitted Items in Residential Organics Cart	\$100.00	\$90.00	\$120.00	YES
5911	5.1	Chipping Material Placed After Service Implementation	\$100.00	\$90.00	\$120.00	YES
5911	5.2	Chipping Material Contrary to Requirements	\$100.00	\$90.00	\$120.00	YES
5911	6.1	Leaves Placed After Service Implementation	\$100.00	\$90.00	\$120.00	YES
5911	7.1	Christmas Trees Contain Decorations or Supports	\$100.00	\$90.00	\$120.00	YES
5911	8.1 (b)	Lane Bin Incorrectly Placed	\$100.00	\$90.00	\$120.00	YES
5911	8.3	Collection Container on Right-Of-Way Without Insurance	\$100.00	\$90.00	\$120.00	YES
5911	8.4	Unacceptable Bin	\$100.00	\$90.00	\$120.00	YES
5911	8.6	Use of Collection Containers Contrary to Requirements	\$100.00	\$90.00	\$120.00	YES
5911	9.2	Failure to Use Commercial Collection Service	\$250.00	\$225.00	\$275.00	YES
5911	9.7	Improper Containers for Collection	\$100.00	\$90.00	\$120.00	YES
5911	9.8(a)	Fail to maintain collection cart	\$100.00	\$90.00	\$120.00	YES
5911	9.8(b)	Collection Cart Not Closed	\$100.00	\$90.00	\$120.00	YES
5911	9.8(d)	Collection Cart Overflowing	\$100.00	\$90.00	\$120.00	YES
5911	9.8 (e)	Place garbage without owner's permission	\$100.00	\$90.00	\$110.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5911	9.9	Collection Container Located at Collection Points Outside Designated Times and Date	\$100.00	\$90.00	\$120.00	YES
5911	9.11	Improperly Placed Collection Container	\$100.00	\$90.00	\$120.00	YES
5911	9.18	Use and Type of Collection Container Contrary	\$100.00	\$90.00	\$120.00	YES
5911	9.19	Loose Material Not Bagged	\$100.00	\$90.00	\$120.00	YES
5911	9.23	Garbage Stored or Placed Incorrectly	\$100.00	\$90.00	\$120.00	YES
5911	9.26	Unbundled Cardboard	\$100.00	\$90.00	\$120.00	YES
5911	9.27	Shredded Material Not in a Transparent Bag	\$100.00	\$90.00	\$120.00	YES
5911	9.28	Recyclable Material Attracts Wildlife	\$100.00	\$90.00	\$120.00	YES
5911	9.29	Recyclable Material Stored or Placed Incorrectly	\$100.00	\$90.00	\$120.00	YES
5911	10.1	Litter refuse	\$100.00	\$90.00	\$110.00	YES
5911	10.5	Unlawful Disposal of Hazardous Waste	\$200.00	\$175.00	\$225.00	YES
5911	10.6	Fail to Store, Remove, or Dispose of Hazardous Waste Appropriately	\$200.00	\$175.00	\$225.00	YES
5911	10.8	Banned or Prohibited Material Placed in Cart	\$200.00	\$175.00	\$225.00	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Rental Unit Standards of Maintenance Bylaw						
5120	6.1	Allow Use of Non-conforming Rental Unit	\$250.00	\$225.00	\$275.00	YES
5120	6.4	Obstruct Inspector	\$500.00	\$500.00	\$500.00	NO
5120	6.5	Refuse Entry to Inspector	\$500.00	\$475.00	\$500.00	NO
5120	7.1.1	Non-Maintenance of Plumbing System	\$100.00	\$90.00	\$110.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5120	7.1.3	Inadequate Water Supply	\$50.00	\$40.00	\$60.00	YES
5120	7.1.4	Inadequate Hot Water	\$50.00	\$40.00	\$60.00	YES
5120	7.2.1	Inadequate Supply of Heat	\$100.00	\$90.00	\$110.00	YES
5120	7.2.2	Failure to Provide Heat	\$250.00	\$240.00	\$260.00	YES
5120	7.3.1	Failure to Provide Light	\$100.00	\$90.00	\$110.00	YES
5120	7.3.3	Non-Maintenance of Electrical Access Points	\$100.00	\$90.00	\$110.00	YES
5120	7.4.1	Egress Obstructed	\$450.00	\$425.00	\$475.00	YES
5120	7.5.1	Non-Secured Unit	\$100.00	\$90.00	\$110.00	YES
5120	8.1	Non-Provision of Utilities	\$450.00	\$425.00	\$475.00	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Safe Premises Bylaw						
5178	4.1	Occupy - Disconnected	\$250.00	\$225.00	\$275.00	NO
5178	4.2	Occupy – Exhaust Vents	\$250.00	\$225.00	\$275.00	NO
5178	4.3	Occupy – Hazardous Substance	\$250.00	\$225.00	\$275.00	NO
5178	4.4 a	Occupy – Exit Blocked	\$250.00	\$225.00	\$275.00	NO
5178	4.4 b	Occupy – Fire Stopping	\$250.00	\$225.00	\$275.00	NO
5178	4.4 c	Occupy – Electrical Hazard	\$250.00	\$225.00	\$275.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5178	4.5	Occupy – Mould	\$250.00	\$225.00	\$275.00	NO
5178	4.6	Occupy – Unauthorised Alteration	\$250.00	\$225.00	\$275.00	NO
5178	5.1 g	Occupy – Occupancy Permit	\$500.00	\$500.00	\$500.00	NO
5178	6.3 a	Obstruct Officer – Posting	\$500.00	\$500.00	\$500.00	NO
5178	6.3 b	Remove/Alter Notice	\$250.00	\$225.00	\$275.00	NO
5178	6.3 c	Occupy – Without Permission	\$500.00	\$500.00	\$500.00	NO
5178	7.1 a	Failure to Notify of Contravention	\$200.00	\$190.00	\$220.00	NO
5178	7.1 b	Failure to Take Action	\$200.00	\$190.00	\$220.00	NO
5178	8.1	Use City Water	\$250.00	\$225.00	\$275.00	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Sanitation Bylaw						

1914	700	Failure to Maintain Sanitary Yard	\$100.00	\$ 90.00	\$110.00	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Second Hand Dealers Bylaw						
4878	3.2	Supply False Information	\$250.00	\$225.00	\$275.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

4878	2.3(a)	Failure to Record Name	\$100.00	\$90.00	\$120.00	NO
4878	2.3(c)	Failure to Record Property	\$250.00	\$225.00	\$275.00	NO
4878	2.13	Take in Pawn from Underage Person	\$50.00	\$40.00	\$60.00	NO
4878	2.16	Failure to Tag and Separate Item	\$50.00	\$40.00	\$60.00	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Sign Bylaw						
4489	Part II – A.1.	No Sign Permit	\$100.00	\$90.00	\$110.00	YES
4489	Part I – E.2.	Fail to remove illegal sign	\$100.00	\$90.00	\$110.00	YES
4489	Part III – G. 4. a), b), and c)	Improper siting of sandwich board sign	\$50.00	\$40.00	\$60.00	YES
4489	Part I – C. 8.	Sign Impede Corner Visibility	\$100.00	\$90.00	\$110.00	YES
4489	Part III – I. 3.	Improper Siting - Portable Sign	\$100.00	\$90.00	\$110.00	YES
4489	Part I – E.1	Obstruct an Officer	\$500.00	\$500.00	\$500.00	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Soil Removal and Deposition Bylaw						

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5259	4.1	Deposit/Remove Soil - No Permit	\$250.00	\$150.00	\$300.00	YES
5259	4.4	Deposit /Remove Soil - Riparian No Permit	\$250.00	\$150.00	\$300.00	YES
5259	4.5	Deposit Waste	\$250.00	\$150.00	\$300.00	YES
5259	4.6	Deposit /Remove Soil – No Approval ALR	\$250.00	\$150.00	\$300.00	YES
5259	6.6(b)	Cause damage without repair	\$250.00	\$150.00	\$300.00	YES
5259	6.6(c)	Obstruct drainage facility/ natural watercourse	\$250.00	\$150.00	\$300.00	YES
5259	6.6(d)	Encroach upon, undermine or physically damage property	\$250.00	\$150.00	\$300.00	YES
5259	6.6(e)	Alter/divert Natural Watercourse	\$250.00	\$150.00	\$300.00	YES
5259	6.6(f)	Deposit/Remove Soil - Slope exceeding 3:1	\$250.00	\$150.00	\$300.00	YES
5259	6.6(g)	Change elevation more than 1.2 metres – Adjacent Property	\$250.00	\$150.00	\$300.00	YES
5259	8.2	Obstruct Director or Designate	\$500.00	\$500.00	\$500.00	NO
5259	8.4	Failure to Cease Activities	\$250.00	\$150.00	\$300.00	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Subdivision and Development Servicing Bylaw						
3843	4.12	Site Preparation without approval	\$250.00	\$200.00	\$275.00	YES
3843	4.09	No Slope Stability Report	\$250.00	\$200.00	\$275.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

3843	8.03	Obstruct City Officer	\$500.00	\$500.00	\$500.00	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Traffic Bylaw						
5600	3.1	Disobey Traffic Control Device	\$35.00	\$15.00	\$50.00	NO
5600	3.2	Interfere with Traffic Control Device	\$500.00	\$450.00	\$500.00	NO
5600	3.3	Disobey direction of Fire Chief/Peace or Bylaw Officer/Traffic Control Person	\$500.00	\$450.00	\$500.00	NO
5600	3.4	Obstruct Bylaw Officer	\$500.00	\$450.00	\$500.00	NO
5600	3.7	Loud or Unnecessary Noise from Vehicle	\$35.00	\$15.00	\$50.00	NO
5600	3.8	Plants Extending 2.75 m over Highway	\$50.00	\$40.00	\$60.00	YES
5600	3.9	Obstructing Sight Triangle	\$100.00	\$90.00	\$110.00	YES
5600	3.10	Failure to clear Sidewalk of snow or ice within 24 hrs	\$50.00	\$40.00	\$60.00	YES
5600	3.12(a)	Deposit snow / ice from property onto Travelled Portion of a Highway <i>(Bylaw 5864)</i>	\$50.00	\$40.00	\$60.00	YES
5600	3.12(b)	Deposit snow / ice from property onto Boulevard not adjacent <i>(Bylaw 5864)</i>	\$50.00	\$40.00	\$60.00	YES
5600	3.14	Deposit snow or ice between portions of a Highway <i>(Bylaw 5864)</i>	\$50.00	\$40.00	\$60.00	YES
5600	4.1 (a)	Stop or Park contrary to Traffic Control Device	\$35.00	\$15.00	\$50.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5600	4.1 (b)	Obstruct visibility of a Traffic Control Device	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (c)	Improper or invalid licence plates	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (d)	Obstruct flow of Traffic	\$50.00	\$40.00	\$60.00	NO
5600	4.1 (e)	Stop or Park non-parallel to Roadway	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (f)	Stop or Park on Active Transportation Corridor	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (g)	Stop or Park against yellow curb	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (h)	Double parked	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (i)	Stop or Park for primary purpose of maintaining/selling Vehicle	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (j)	Stop or Park against Red Curb	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (k)	Stop or Park in Laneway without actively loading/unloading	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (l)	Stop or Park against white curb without actively loading/unloading	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (m)	Stop or Park other than right side of Roadway	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (n)	Stop or Park more than 0.3 m from Curb	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (o)	Stop or Park within 1 m of Active Transportation Corridor ramp	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (p)	Stop or Park within 1 m of an Access	\$35.00	\$15.00	\$50.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5600	4.1 (q)	Stop or Park on a Boulevard	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (r)	Stop or Park on a Shoulder without leaving 1.5 m	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (s)	Stop or Park on a Street within 3 m of Laneway	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (t)	Stop or Park within 5 m of fire hydrant	\$50.00	\$40.00	\$60.00	NO
5600	4.1 (u)	Stop or Park within 6 m of the approach to a Point of Intersection	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (v)	Stop or Park within 6 m of the approach of signal or stop sign	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (w)	Stop or Park on paved portion of a Roadway less than 6 m wide	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (x)	Stop or Park within 20 m of the approach or 10 m beyond a bus stop	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (y)	Stop or Park within 15 m of a Dead-End Street	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (z)	Stop or Park within 15 m of the approach or 10 m beyond a crosswalk	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (aa)	Stop or Park within 15 m of a railway crossing	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (bb)	Stop or Park longer than 5 mins within 5 m of a mailbox	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (cc)	Stop or Park on Highway longer than 48 hrs	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (dd)	Stop or Park in loading zone longer than needed	\$35.00	\$15.00	\$50.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5600	4.1 (ee)	Stop or Park Vehicle greater than 5,500 kg GVW in Residential Zone (excluding RVs)	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (ff)	Stop or Park RV greater than 5,500 kg GVW in Residential Zone longer than 24 hrs	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (gg)	Stop or Park at Hoarded Metered Space	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (hh)	Stop or Park > 0.6m from Parking Meter <i>(Bylaw 5864)</i>	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (ii)	Parked without valid Parking Pass	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (jj)	Parked with incorrectly displayed Parking Pass	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (kk)	Parked at expired Parking Meter	\$35.00	\$15.00	\$50.00	NO
5600	4.1 (mm)	RV parked with stabilization <i>(Bylaw 5880)</i>	\$100.00	\$90.00	\$110.00	NO
5600	4.1 (nn)	RV parked with parts extended <i>(Bylaw 5880)</i>	\$100.00	\$90.00	\$110.00	NO
5600	4.1 (ll)	Stop or Park in > 1 On-Street Pay Parking space without Deposit <i>(Bylaw 5864)</i>	\$35.00	\$15.00	\$50.00	NO
5600	4.2	Stop or Park longer than posted time restriction	\$35.00	\$15.00	\$50.00	NO
5600	4.3	Stop or Park on Highway under Snow Removal Program	\$35.00	\$15.00	\$50.00	NO
5600	4.5 (a)	No Resident REPA Permit	\$35.00	\$15.00	\$50.00	NO
5600	4.5 (b)	No Local Business REPA Permit	\$35.00	\$15.00	\$50.00	NO
5600	4.5 (c)	No Commercial Vehicle REPA Permit	\$35.00	\$15.00	\$50.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5600	4.7	No Accessible Parking Permit	\$75.00	\$15.00	\$150.00	NO
5600	4.9	Failed to pay required Deposit for parking	\$35.00	\$15.00	\$50.00	NO
5600	4.10	Additional Deposit paid to park beyond maximum time allowed	\$35.00	\$15.00	\$50.00	NO
5600	4.13	Taxicab at Metered Space longer than 2 mins	\$35.00	\$15.00	\$50.00	NO
5600	4.16 (a)	Commercial Vehicle Parking Meter Permit Stopped/Parked longer than 20 mins	\$35.00	\$15.00	\$50.00	NO
5600	4.16 (b)	Accessible Parking Meter Permit Stopped/Parked longer than 3 hrs	\$35.00	\$15.00	\$50.00	NO
5600	4.23	Damage Parking Meter	\$500.00	\$450.00	\$500.00	NO
5600	5.1 (a)	Pedestrian cross Highway in contravention of Traffic Control Device	\$25.00	\$10.00	\$40.00	NO
5600	5.1 (b)	Pedestrian not on Pedestrian Facility	\$25.00	\$10.00	\$40.00	NO
5600	5.1 (c)	Pedestrian soliciting ride	\$25.00	\$10.00	\$40.00	NO
5600	5.1 (d)	Pedestrian without due care or attention	\$25.00	\$10.00	\$40.00	NO
5600	5.2	Pedestrian not facing oncoming Traffic	\$25.00	\$10.00	\$40.00	NO
5600	5.3 (a)	Cyclist not dismounted on Sidewalk	\$25.00	\$10.00	\$40.00	NO
5600	5.3 (b)	Cyclist not dismounted on Crosswalk	\$25.00	\$10.00	\$40.00	NO
5600	5.3 (c)	Cyclist on Roadway against the flow of traffic	\$25.00	\$10.00	\$40.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5600	5.3 (d)	Cyclist perform acrobatic or stunt on Highway	\$25.00	\$10.00	\$40.00	NO
5600	5.3 (e)	Cyclist improperly riding Bicycle	\$25.00	\$10.00	\$40.00	NO
5600	5.3 (f)	Excess people on Bicycle	\$25.00	\$10.00	\$40.00	NO
5600	5.5 (a)	SWT User not dismounted on Crosswalk	\$25.00	\$10.00	\$40.00	NO
5600	5.5 (b)	SWT User on Roadway against the flow of traffic	\$25.00	\$10.00	\$40.00	NO
5600	5.5 (c)	SWT User travelling at excessive speed on Highway	\$25.00	\$10.00	\$40.00	NO
5600	5.5 (d)	SWT User performed acrobatic or stunt on Highway	\$25.00	\$10.00	\$40.00	NO
5600	5.5 (e)	SWT User in position other than standing	\$25.00	\$10.00	\$40.00	NO
5600	5.7 (a)	Cyclist / SWT User with headphones over both ears	\$25.00	\$10.00	\$40.00	NO
5600	5.7 (b)	Cyclist / SWT User with insufficient visibility equipment at night	\$25.00	\$10.00	\$40.00	NO
5600	5.7 (c)	Cyclist / SWT User using Highway without due care or attention	\$25.00	\$10.00	\$40.00	NO
5600	5.8	Cyclist / SWT User without helmet	\$25.00	\$10.00	\$40.00	NO
5600	5.11 (a)	Cyclist / SWT User on MUP in contravention of Traffic Control Device	\$25.00	\$10.00	\$40.00	NO
5600	5.11 (b)	Cyclist / SWT User on MUP fail to yield to Pedestrian	\$25.00	\$10.00	\$40.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5600	5.11 (c)	Cyclist / SWT User not travelling on righthand side of MUP	\$25.00	\$10.00	\$40.00	NO
5600	5.11 (d)	Cyclist / SWT User not giving audible warning when passing on MUP	\$25.00	\$10.00	\$40.00	NO
5600	5.11 (e)	Cyclist / SWT User travelling at excessive speed on MUP	\$25.00	\$10.00	\$40.00	NO
5600	5.12	Bicycle/SWT device parked obstructing Traffic	\$25.00	\$10.00	\$40.00	NO
5600	6.1	No Access Permit	\$500.00	\$450.00	\$500.00	YES
5600	6.5	Place Rubbish or Chattel on Highway	\$100.00	\$90.00	\$110.00	NO
5600	6.6	Drainage system causing water damage to Highway	\$500.00	\$450.00	\$500.00	YES
5600	6.7	No Outdoor Commercial Use Permit (Bylaw 5950)	\$100.00	\$90.00	\$110.00	YES
5600	6.7	Failure to remove Outdoor Commercial Use outside of permitted dates (Bylaw 5950)	\$250.00	\$225.00	\$275.00	YES
5600	6.11	Outdoor Commercial Use not constructed in compliance (Bylaw 5950)	\$100.00	\$90.00	\$110.00	YES
5600	6.12	No Horse Drawn Carriage Permit	\$100.00	\$90.00	\$110.00	YES
5600	6.15 (a)	Horse Drawn Carriage Operator failure to remove excrement	\$50.00	\$40.00	\$60.00	NO
5600	6.15 (b)	Horse Drawn Carriage Operator leaving horses unattended	\$50.00	\$40.00	\$60.00	NO
5600	6.15 (c)	Horse Drawn Carriage without Slow Moving Vehicle Warning Device	\$50.00	\$40.00	\$60.00	NO

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5600	6.15 (d)	Horse Drawn Carriage with insufficient visibility equipment at night	\$50.00	\$40.00	\$60.00	NO
5600	6.18	Heavy Truck on Highway contrary to Traffic Control Device	\$50.00	\$40.00	\$60.00	NO
5600	6.19	Heavy Truck deviated from Truck Route not on most direct route	\$50.00	\$40.00	\$60.00	NO
5600	6.20	Operated Heavy Truck in Residential Zone between 7pm and 7am	\$50.00	\$40.00	\$60.00	NO
5600	6.21	No Individual Trip or Frequent Trips Extraordinary Traffic Permit	\$500.00	\$450.00	\$500.00	NO
5600	6.25	Not carrying Individual Trip or Frequent Trips Extraordinary Traffic Permit	\$50.00	\$40.00	\$60.00	NO
5600	6.27	Failure to comply with Seasonal Load Restrictions	\$500.00	\$450.00	\$500.00	NO
5600	6.28 (a)	Failure to Stop vehicle at direction of Bylaw Officer	\$100.00	\$90.00	\$110.00	NO
5600	6.28 (b)	Failure to produce certificate showing maximum weight of Vehicle	\$100.00	\$90.00	\$110.00	NO
5600	6.30	No Road Usage Permit	\$100.00	\$90.00	\$110.00	YES
5600	6.34	Road Usage Permit - work does not conform to plans/specs	\$100.00	\$90.00	\$110.00	YES
5600	6.35	Road Usage Permit - failure to provide as-built drawings	\$100.00	\$90.00	\$110.00	YES
5600	6.36	No Hoarding Permit	\$100.00	\$90.00	\$110.00	YES
5600	6.40	Hoarding Permit - no minimum 1.5 m Pedestrian access	\$100.00	\$90.00	\$110.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Zoning Bylaw						
5000	3.3.2	Unlawful land use	\$250.00	\$225.00	\$275.00	YES
5000	3.3.3	Unlawful construction, addition, alteration	\$250.00	\$225.00	\$275.00	YES
5000	5.8.2	Boarding Room - Unlawful sign	\$50.00	\$40.00	\$60.00	YES
5000	3.3.7	Unlawful Fuel Storage Tank	\$100.00	\$90.00	\$120.00	YES
5000	3.3.7	Parking - Unlawful Commercial Vehicle	\$100.00	\$90.00	\$120.00	YES
5000	3.3.7	Parking – Unlawful Recreational Vehicle	\$100.00	\$90.00	\$120.00	YES
5000	4.8.1	Lighting - Failure to Deflect	\$50.00	\$40.00	\$60.00	YES
5000	4.8.2	Lighting - Unlawful exterior	\$50.00	\$40.00	\$60.00	YES
5000	4.8.3	Lighting - Unlawful Neon	\$50.00	\$40.00	\$60.00	YES
5000	4.8.4	Lighting - Unshielded residential	\$50.00	\$40.00	\$60.00	YES
5000	5.5.1	Suite -Unlawful Suite	\$250.00	\$225.00	\$275.00	YES
5000	5.5.2	Suite - Multiple Suites	\$250.00	\$225.00	\$275.00	YES
5000	5.5.4	Suite - Unlawful Occupancy	\$250.00	\$225.00	\$275.00	YES
5000	5.5.8	Suite – Unlawful Parking	\$100.00	\$90.00	\$120.00	YES
5000	5.5.5	Suite – Exceed Max. Floor area	\$100.00	\$90.00	\$120.00	YES

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

5000	5.6.1	Bed & Breakfast – Unlawful	\$100.00	\$90.00	\$120.00	YES
5000	5.6.2	Bed & Breakfast – Unlawful Sign	\$50.00	\$40.00	\$60.00	YES
5000	5.7.1	Rooming House – Unlawful	\$100.00	\$90.00	\$120.00	YES
5000	5.7.2	Rooming House – Unlawful Sign	\$50.00	\$40.00	\$60.00	YES
5000	5.7.3	Rooming House – Unlawful Parking	\$100.00	\$90.00	\$120.00	YES
5000	5.2.1	Unlawful Minor Home Based Bus.	\$100.00	\$90.00	\$120.00	YES
5000	5.3.1	Unlawful Major Home Based Bus.	\$100.00	\$90.00	\$120.00	YES
5000	5.4.1	Unlawful Rural Home Based Bus.	\$100.00	\$90.00	\$120.00	YES
5000	6.5.1	Fences – Residential - Unlawful Height	\$50.00	\$40.00	\$60.00	YES
5000	6.5.8	Fences – Commercial/Industrial Unlawful Height	\$50.00	\$40.00	\$60.00	YES
5000	6.5.10	Fences – Unlawful Barbed Wire	\$50.00	\$40.00	\$60.00	YES
5000	6.5.5	Fences – Unlawful Construction	\$50.00	\$40.00	\$60.00	YES
5000	3.2.2	Obstruct Licence Inspector	\$500.00	\$500.00	\$500.00	NO
5000	3.2.1	Refusal of Entry to Property	\$250.00	\$225.00	\$275.00	NO

**SOUTHERN INTERIOR BYLAW NOTICE DISPUTE ADJUDICATION
REGISTRY AGREEMENT BYLAW**

This Agreement, dated ____ day of _____, 2016

BETWEEN:

CITY OF KELOWNA, 1435 Water Street, Kelowna, British Columbia V1Y 1J4
("Kelowna")

AND:

CITY OF PENTICTON, 171 Main Street, Penticton, British Columbia V2A 5A9
("Penticton")

AND:

CITY OF VERNON, 3400 30th Street, Vernon, British Columbia V1T 5E6
("Vernon")

AND:

DISTRICT OF WEST KELOWNA, 2760 Cameron Road, West Kelowna, British Columbia V1Z 2T6
("West Kelowna")

AND:

DISTRICT OF LAKE COUNTRY, 10150 Bottom Wood Lake Road, Lake Country, British Columbia
V4V 2M1
("Lake Country")

AND:

DISTRICT OF SUMMERLAND, 13211 Henry Avenue, Summerland, British Columbia V0H 1Z0
("Summerland")

AND:

DISTRICT OF PEACHLAND, 5806 Beach Avenue, Peachland, British Columbia V0H 1X7
("Peachland")

AND:

REGIONAL DISTRICT OF OKANAGAN SIMILKAMEEN, 101 Martin Street, Penticton, British Columbia
V2A 5J9
("RDOS")

AND:

TOWN OF OLIVER, 35016 97th Street, Oliver, British Columbia V0H 1T0
("Oliver")

AND:

REGIONAL DISTRICT OF CENTRAL OKANAGAN, 1450 KLO Road, Kelowna, British Columbia V1W 3Z4
("RDCO")

AND:

DISTRICT OF COLDSTREAM, 9901 Kalamalka Road, Coldstream, British Columbia, V1B 1L6
("Coldstream")

AND:

CITY OF ENDERBY, 619 Cliff Avenue, Enderby, British Columbia V0E 1V0
("Enderby")

WHEREAS:

- A. The *Local Government Bylaw Enforcement Act* permits local governments to create a bylaw designating certain bylaw contraventions that can be enforced by way of bylaw notice as an alternative to traditional bylaw enforcement mechanisms;
- B. The Act also permits two or more local governments to enter into an agreement, adopted by a bylaw of each local government that is party to it, to provide for the joint administration of a local government bylaw notice dispute adjudication system:
- C. Kelowna, Penticton, Vernon, West Kelowna, Lake Country, Summerland, Peachland, RDOS, Oliver, RDCO, Coldstream and Enderby wish to:
 - a. share the costs and administration of such a system; and
 - b. enter such an agreement to establish such a system, to be called the Southern Interior Bylaw Notice Dispute Adjudication Registry, and to provide for the joint administration of the Registry.

NOW THEREFORE in consideration of the mutual promises contained herein, the Parties agree as follows:

PART I - INTRODUCTORY PROVISIONS

Definitions

- 1. In this Agreement, the following definitions apply:
 - a. "Act" means the Local Government Bylaw Notice Enforcement Act;
 - b. "Adjudication" the process where the disputant and the local government are provided opportunity to present evidence to the adjudicator who will decide whether he or she is satisfied that the contravention occurred as alleged;
 - c. "Adjudication Fee" means the sum of \$25.00 payable to each Party for each adjudication scheduled to be conducted by the Registry;
 - d. "Agreement" means this Agreement;

- e. **"Authorizing Bylaws"** means the bylaws adopted by the Councils/Boards of each the parties authorizing this Agreement;
- f. **"By Law Enforcement Officer"** means a person in a class prescribed under section 273 (c) of the *Community Charter* who is designated by a local government as a bylaw enforcement officer;
- g. **"Committee"** means the Southern Interior Bylaw Notice Dispute Adjudication Registry's Administrative Committee;
- h. **"Contribution Adjustment Amount"** means, for each Party, the amount calculated in accordance with Section 22 herein in any year of the Term;
- i. **"Contributing Parties"** means all of Penticton, Vernon, West Kelowna, Lake Country, Summerland, Peachland, RDOS, Oliver, RDCO, Coldstream and Endberby, except Kelowna;
- j. **"Parties"** means all of Kelowna, Penticton, Vernon, West Kelowna, Lake Country, Summerland, Peachland, RDOS, Oliver, RDCO, Coldstream and Enderby;
- k. **"Party"** means any one of Kelowna, Penticton, Vernon, West Kelowna, Lake Country, Summerland, Peachland, RDOS, Oliver, RDCO, Coldstream and Enderby;
- l. **"Registry"** means the Sothern Interior Bylaw Notice Dispute Adjudication Registry established by this Agreement;
- m. **"Revenues"** means any revenue actually received or estimated to be received, as the case may be, by the Registry, excluding Initial Contributions, Contribution Amounts, or Contribution Adjustment Amounts;
- n. **"Terms"** means the term of this Agreement as set out herein;

Establishment of the Registry

- 2. Subject to the Act and to the adoption of the Authorizing Bylaws, the Parties agree that the Registry is hereby established.

PART II - ADMINISTRATION

- 3. The Parties agree to establish the Committee to implement and administer the Registry.
- 4. The Parties agree that authority of the Committee will include but not be limited to:
 - a. preparing operational budgets; and
 - b. setting policy as authorized under this Agreement and the Act.

Representation

- 5. Each of the Parties will appoint one representative to serve on the Committee. The Parties agree that representatives will be paid employees of their respective local governments and will not be remunerated by the Registry.

PART III - ADJUDICATION

Screening Officers

6. The Parties agree that screening of notices prior to proceeding to adjudication will be established as a function of each Party. Screening officers will be appointed by the individual Party administrative committee.

Bylaw Notice Dispute Adjudication Registry

7. The Parties agree that a dispute adjudication system will be established as a function of the Registry, and that disputes will be heard by a bylaw notice dispute adjudicator in the circumstances prescribed in the Act and Authorizing Bylaws.
8. The Parties agree that the Committee will select a roster of adjudicators who may hear and determine disputes from the provincial roster of adjudicators to be established by the Attorney General of the Province of British Columbia.
9. Adjudicators will be assigned to individual disputes in the manner prescribed by any applicable regulation and policy established by the Committee.

PART IV - OPERATIONS

Location

10. The location of the Registry will be the municipal offices of the City of Kelowna, 1435 Water Street, Kelowna, British Columbia V1Y 1J4.

Administrative Services

11. Kelowna will provide and supervise all administrative services required by the Registry, subject to the following:
 - i. the collection of any fees, fines or penalties levied against an unsuccessful party in the dispute adjudication process will be the responsibility of the relevant municipality if not collected by the Registry immediately following the adjudication; and
 - ii. any penalty arising directly out of the bylaw notice itself may be paid to the relevant Party or to the Registry,and any amounts collected by or paid to the Registry pursuant to 11.i and 11.ii will be credited to the relevant Party's Contribution Adjustment Amount.

Financial Reporting

12. Kelowna will ensure that it's Director of Financial Services or the designate will conduct and oversee the financial reporting and record keeping of the Registry based on normal procedure, subject to the requirements outlined herein.

PART V - FINANCIAL PLANNING

Start-up Costs

13. Each Party will be responsible for its own start-up costs.

Budget Year

14. The budget year of the Registry is December 1st to November 30th of each year.

Operating Budget

15. The Parties agree that, no later than September 30th of each year, the Committee will prepare a draft operating budget for the following budget year, setting out in detail the operational funds required by the Registry for the carrying out of its mandate and responsibilities, including
- a. the estimated operational expenditures for
 - i. office and administration including financial reporting and administrative services;
 - ii. Registry administration travel costs;
 - iii. bylaw dispute adjudicators; and
 - iv. other functions of the Registry;
 - b. the anticipated revenues (if any) of the Registry;
 - c. the difference between estimated revenues and operational expenditures for the Registry; and
 - d. the Contribution Amount required from each of the Parties.

Budget Submissions

16. The Committee will prepare the operating budget in a manner satisfactory to, and in such detail as requested by, the Directors of Finance of each of the Parties, and submit the draft operating budget to the Directors of Finance of each of the Parties each year where required.

Budget Approval and Adjustments

17. The Parties will consider and approve, or recommend amendments to, the Registry's operating budget.
18. The Parties agree that all recommendations by them for adjustments to the Registry's draft operating budget will
- a. be reasonable and made in good faith; and
 - b. ensure that a reasonable level of service quality can be maintained by the Registry.

Use of Funds

19. The Committee and Kelowna may make only those expenditures during the budget year for the purposes and up to the amounts authorized in the approved operating budget. The Registry (or the Committee or Kelowna on behalf of the Registry) will not incur any other indebtedness or liability, or make any further expenditure, except that:
- a. Kelowna may make a further reasonable expenditure or contract a further indebtedness or liability that it deems necessary or prudent, subject to a \$1,000 limit; and
 - b. the Committee may
 - i. make a further reasonable expenditure or contract a further indebtedness or liability that it deems necessary or prudent, subject to a \$5,000 limit.
 - ii. re-allocate funds within categories of the operating budget as reasonably required; and
 - iii. make a further expenditure or contract a further indebtedness or liability without limitation if approved in advance by all Parties.

PART VI - COST ALLOCATION

Funding Contributions and Adjustments

20. The Parties agree that costs relating to legal counsel, witnesses, screening officers and bylaw enforcement officers as they pertain to the dispute adjudication process, and to the activities of the Registry more generally, will be borne by the relevant Party which issued the bylaw notice in question and will not be borne by the Registry or by Kelowna on behalf of the Registry.
21. Kelowna will, as soon following the end of a budget year as practical, invoice the parties for their respective Actual Expenditures Contribution where the proportion is calculated on the basis of each Party's population for the budget year in relation to the population of each of the other Parties except the calculation for RDOS and RDCO will exclude incorporated areas.
22. Each of the Contributing Parties will, within 30 days of receipt of its respective Contribution invoice, pay to Kelowna its respective Contribution Amount.

Maintenance of Records

23. The Director of Financial Services of Kelowna will
- a. exercise the duties and powers of the officer responsible for financial administration as provided in the Community Charter, in maintaining the financial records for the Registry on behalf of the Parties;
 - b. ensure that accounting and payroll records of the Registry are properly prepared and maintained, such records to include payroll, accounts payable, cash receipts and disbursements, accounts receivable, general ledger, subsidiary cost ledger, financial statements and reports and supporting documents to the foregoing;

- c. provide, when possible, any additional financial systems that have been requested by the Committee;
- d. direct employees and officers of the Registry to the extent necessary to ensure that the systems and procedures established for financial controls are in effect and are in accordance with the Community Charter.

Examination of Records

24. The Director of Finance of any of the Contributing Parties may, acting reasonably with regard to minimizing the administrative burden on the Kelowna, and no more frequently than once in each year of the Term, conduct audits or examinations to obtain information or determine that adequate financial controls are being maintained for the Registry. Kelowna will cooperate with any reasonable request by any of the Contributing Parties or the Contributing Parties' Director of Finance for access to financial records, user statistics and other information of the Registry.

PART VII - GENERAL PROVISIONS

Insurance

25. Kelowna will ensure that the Registry and its activities are covered under Kelowna's general liability policy, and will provide copies of all relevant insurance policies and changes thereto to the Directors of Finance of the Contributing Parties upon request.

Amendments

26. The Parties will, in good faith, negotiate any proposed amendment to this Agreement upon request of any Party, all amendments to be in writing and executed by the Parties.

Dispute Resolution

27. The Parties will submit any dispute arising out of the interpretation or application of this Agreement:
- a. first, to the Committee to resolve the dispute;
 - b. second, if the Committee is unable to resolve the dispute within 60 days, to the Chief Administrative Officers of the Parties; and
 - c. third, if the Chief Administrative Officers are unable to resolve the dispute within 60 days, to the Inspector of Municipalities, or at the election of the Parties, to a commercial arbitrator appointed by agreement or, failing agreement, appointed pursuant to the *Commercial Arbitration Act*, for final determination, and the determination of the Inspector or arbitrator as applicable will be final and binding upon the Parties.

Term

28. This Agreement comes into effect on January 1, 2016 and continues in effect until December 31, 2020. Any Party may withdraw from this Agreement upon six months' written notice to the other Parties.

IN WITNESS WHEREOF all Parties have executed this Agreement on the date first above written.

THE CITY OF KELOWNA

(Mayor)

(City Clerk)

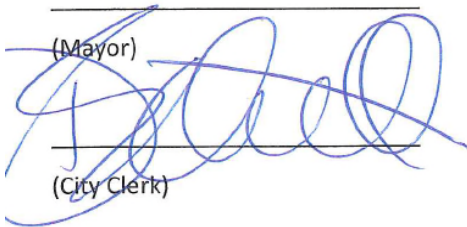
THE DISTRICT OF SUMMERLAND

(Mayor)

(City Clerk)

THE CITY OF PENTICTON


(Mayor)



(City Clerk)

THE CITY OF VERNON

(Mayor)



(City Clerk)

THE DISTRICT OF WEST KELOWNA

(Mayor)

(City Clerk)

THE DISTRICT OF LAKE COUNTRY

(Mayor)

(City Clerk)

THE DISTRICT OF PEACHLAND

(Mayor)

(City Clerk)

**THE REGIONAL DISTRICT OF OKANAGAN
SIMILKAMEEEN**

(Mayor)

(City Clerk)

THE TOWN OF OLIVER

(Mayor)

(City Clerk)

THE DISTRICT OF COLDSTREAM

(Mayor)

(City Clerk)

THE REGIONAL DISTRICT OF CENTRAL OKANAGAN

(Mayor)

(City Clerk)

THE CITY OF ENDERBY

(Mayor)

(City Clerk)