

SUBDIVISION APPLICATION

DATE OF APPLICATION	CITY'S FILE NUMBER
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APPLICANT INFORMATION			
APPLICANT	NAME:		PHONE:
	ADDRESS:		FAX:
	POSTAL CODE:	E-MAIL:	CELL:
REGISTERED OWNER	NAME:		PHONE:
	ADDRESS:		FAX:
	POSTAL CODE:	E-MAIL:	CELL:

PROPERTY INFORMATION			
CIVIC ADDRESS			
LEGAL DESCRIPTION			
OFFICIAL COMMUNITY PLAN DESIGNATION		ZONING DESIGNATION	
NO. OF EXISTING LOTS		NO. OF PROPOSED LOTS	

PROPOSED LOT USE	

ENSURE ALL THE FOLLOWING ARE INCLUDED (AS APPLICABLE)

APPLICATION CHECKLIST			
PROPOSED SUBDIVISION PLAN	<input type="checkbox"/> Yes	PROPOSED SUBDIVISION CONFORMS TO OFFICIAL COMMUNITY PLAN	<input type="checkbox"/> Yes <input type="checkbox"/> No
LOT SIZES SHOWN ON PLANS	<input type="checkbox"/> Yes	PROPOSED SUBDIVISION CONFORMS TO ZONING BYLAW	<input type="checkbox"/> Yes <input type="checkbox"/> No
APPLICATION FEE (SEE FEE SCHEDULE BELOW)	<input type="checkbox"/> Yes	PROPERTY SUBJECT TO FLOOD PLAIN REGULATIONS	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
TITLE SEARCH (<30 DAYS OLD) WITH NON-FINANCIAL CHARGES	<input type="checkbox"/> Yes	PROPERTY ADJACENT TO RESIDENTIAL PROPERTIES	Yes <input type="checkbox"/> N/A
SCHEDULE "3" (APPOINTMENT OF AGENT)	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	PROPERTY AFFECTED BE AGRICULTURAL LAND RESERVE	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
PROVIDE DIGITAL COPIES OF PLANS TO BUILDINGCOUNTER@VERNON.CA	Yes (PDF)	DEVELOPMENT SERVICING BYLAW #3843 REQUIREMENTS (SEE GUIDE)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Subdivision Application Fee Schedule Bylaw (No.5626)			
# of Lots Proposed (including a Remainder:	FEE	# of Lots Created	FEE
2	\$330	21-30	\$4930+\$190 PER LOT IN EXCESS OF 20
3-10	\$330+\$300 per lot in excess of 2	31-40	\$6830+\$165 PER LOT IN EXCESS OF 30
11-20	\$2,730+\$220 per lot in excess of 10	OVER 40	\$8480+\$110 PER LOT IN EXCESS OF 40

CSR SITE PROFILE	PROPERTY HAS PRIOR USE OF INDUSTRIAL OR COMMERCIAL ACTIVITY IN ACCORDANCE TO SCHEDULE 2 OF THE ENVIRONMENTAL MANAGEMENT ACT: IF YES, SITE PROFILE IS REQUIRED	Yes <input type="radio"/> No <input type="radio"/>
HERITAGE	PROPERTY LISTED IN THE VERNON HERITAGE REGISTER IF YES, A HERITAGE ASSESSMENT AND HERITAGE PERMIT FEE MAY BE REQUIRED	Yes <input type="radio"/> No <input type="radio"/>
RIPARIAN	PROPERTY IS WITHIN 30 METRES OF A WATERCOURSE (LAKE OR STREAM) IF YES, RIPARIAN AREA REGULATION MAY APPLY	Yes <input type="radio"/> No <input type="radio"/>

APPLICANT NAME: _____ APPLICANT SIGNATURE: _____
 (Please Print Clearly)

Rev: JUN2017