



CITY OF  
**vernon**  
CORPORATION OF THE CITY OF VERNON  
3001 32 Ave, Vernon BC V1T 2L8  
Phone: 250-550-3634 Fax: 250-545-5309  
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## Soil Removal / Deposit Permit Application

Before completing this Application, please refer to the following documents:

- Building and Plumbing Bylaw No. 4900
- Hillside Guidelines 2008
- Official Community Plan 2008 Bylaw No. 5470
- Site Preparation General Conditions
- Soil Removal and Deposition Bylaw No. 5259
- Subdivision and Development Servicing Bylaw No. 3843
- Tree Protection Bylaw No. 4152

For Office Use Only	
File Number	Date Stamp
Roll Number	
Related Files	

Should the City of Vernon approve a Soil Removal and Deposition Permit for the proposed site preparation, work would be permitted to proceed as detailed in the approved Permit

APPLICANT INFORMATION		
Name:	Phone:	
Address:	Fax:	
Postal Code:	E-mail:	Cell:

PROPERTY OWNER INFORMATION		
Name:	Phone:	
Address:	Fax:	
Postal Code:	E-mail:	Cell:

PROPERTY INFORMATION	
Civic Address:	Is the Property in the Agricultural Land Reserve? <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>
Legal Description:	

NATURE OF WORK (Also See Application Checklist on Reverse)	
Include reasons for proposed work and intended use for the area following soil removal or deposition	
• Proposed future use of land: _____	
• Volume of material being moved (m <sup>3</sup> ) _____ m <sup>3</sup>	
• Is any blasting being conducted? <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> If <b>YES</b> , include copy of letter to neighbouring properties	
• Is land within an Environmentally Sensitive Area, EMA Polygon type (Red, Yellow, Green)? <b>Yes</b> (Red or Yellow <input type="checkbox"/> ) <b>No</b> (Green) <input type="checkbox"/>	
• Is there any impact to overland flow routing? <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>	

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**MOVEMENT / USAGE OF FILL**

- If fill is to be used, provide the location of the source of the fill. \_\_\_\_\_  
*Include civic address(es).* \_\_\_\_\_
- If material is to be removed, provide the location where the material is to be deposited. \_\_\_\_\_  
*Include civic address(es).* \_\_\_\_\_

**Official Use only – Required information attached**

1. Has all information required in the Soil Removal and Deposition Bylaw #5259 Item 6.2 been provided in an acceptable legible form? \_\_\_\_\_ **Yes**  **No**  **N/A**
2. Application Fee: \$100.00 \_\_\_\_\_ **Yes**
3. Has a Development Agreement been filled out and cost estimate and securities provided in Soil Removal and Deposition Bylaw #5259 Item 7.2 \_\_\_\_\_ **Yes**  **No**  **N/A**
4. Is a Development Permit required? \_\_\_\_\_ **Yes**  (If yes, name of Planning staff managing DP) \_\_\_\_\_ **No**
5. Notify applicant of DP requirements Date: \_\_\_\_\_

**TYPE B APPLICATION**

1. Has all information required in the Soil Removal and Deposition Bylaw #5259 Item 6.3 been provided in an acceptable, legible form? **Yes**  **No**  **N/A**
2. Number of detailed design plans provided as required in Item 6.2 d, 6.3 c and d **Yes**  **No**  **N/A**
3. Application Fee: \$100.00 + \$50 per design plan provided Total fee amount \$ \_\_\_\_\_  
Payment provided \_\_\_\_\_ **Yes**  **No**
4. Has a Development Agreement been filled out and cost estimate and securities provided Soil Removal and Deposition Bylaw #5259 Item 7.2 **Yes**  **No**  **N/A**
5. EMA Polygon(s) in area (circle all) Red, Yellow green
6. Is a Development Permit required? **Yes**  (Planning staff managing DP) \_\_\_\_\_ **No**
7. Notify applicant of DP requirements Date: \_\_\_\_\_

**Note: All works must be in accordance with City of Vernon Bylaw standards and all other appropriate government regulations.**

**IMPORTANT:**

**\*Completion of this application does not constitute a valid permit to proceed.  
Do not commence works until permit has been approved.**

**Approved Soil Removal / Deposit Permits are valid for a limited period of time, as indicated on approved permits.**

Applicant's Name: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

Send completed application forms and accompanying documentation to:  
Corporation of The City of Vernon: 3001 - 32th Ave, Vernon B.C. V1T 2L8  
Phone: 250.550-3634 Fax: 250.545.5309 E-mail: buildingcounter@vernon.ca

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Permit Issued (SRD# \_\_\_\_\_)

Further Information Required

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

*Approving Officer / Municipal Engineer*

**REVISED OCT2017**

Personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act and will be used only for the purposes of responding to your request.