



# SIGN PERMIT APPLICATION

CORPORATION OF THE CITY OF VERNON  
3001 – 32 Ave, Vernon, B.C., V1T 2L8  
Phone: 250-550-3634 Fax: 250-545-5309  
buildingcounter@vernon.ca  
www.vernon.ca

PERMIT NO: \_\_\_\_\_

DATE: \_\_\_\_\_

In accordance with Sign Bylaw #4489 or any bylaw amending or replacing same the undersigned hereby applies to install the following type of sign: *(check appropriate box)*

- |                                    |                                     |   |                                      |
|------------------------------------|-------------------------------------|---|--------------------------------------|
| Temporary <input type="checkbox"/> | Projecting <input type="checkbox"/> | Sandwich Board <input type="checkbox"/> | Suspended <input type="checkbox"/>   |
| Awning <input type="checkbox"/>    | Fascia <input type="checkbox"/>     | Freestanding <input type="checkbox"/>   | Combination <input type="checkbox"/> |
| Canopy <input type="checkbox"/>    | Heritage <input type="checkbox"/>   | Portable <input type="checkbox"/>       | Banner <input type="checkbox"/>      |

Site Address: \_\_\_\_\_

Value of Sign: \$ \_\_\_\_\_

Contact Information

**Property:** Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
**Owner** Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_  
 Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

**Business:** Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_  
 Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

**Applicant:** Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_  
 Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

**Sign Contractor:**  
 Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_  
 Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Business Licence#: \_\_\_\_\_

**Checklist:**

Site Plan	Attached <input type="checkbox"/> Location on the Property
Elevation Plan	Attached <input type="checkbox"/> Location on the Building
Colour Drawing	Attached <input type="checkbox"/> Showing Dimensions and Lettering
Licence Agreement	Attached <input type="checkbox"/> For Sandwich Board Sign Only

I/understand and agree that neither the granting of a permit, approval of plans and specifications nor inspections made during the erection of the sign shall in any way relieve me/us from full responsibility for the carrying out of the work in strict accordance with all bylaws of the corporation of the City of Vernon.

\_\_\_\_\_  
Signature of OWNER of Property

\_\_\_\_\_  
Please Print

\_\_\_\_\_  
Signature of APPLICANT

\_\_\_\_\_  
Please Print

REV: May2020

Personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of responding to your request.