



CORPORATION OF THE CITY OF VERNON
 3001 – 32 Ave, Vernon, B.C., V1T 2L8
 Phone: 250-550-3634 Fax: 250-545-5309
 buildingcounter@vernon.ca
www.vernon.ca

PLUMBING PERMIT APPLICATION
NEW/ALTERATIONS/RELOCATIONS
(NON-COMPLEX BUILDINGS)

Building Permit # _____

DOCUMENTATION/DRAWINGS REQUIRED BEFORE ACCEPTANCE OF BUILDING PERMIT APPLICATION	Submitted (√)	N/A (√)
Building Permit Application forms signed. (attached)	<input type="checkbox"/>	
Plumbing Fixture Checklist. (attached)	<input type="checkbox"/>	
Size of Existing Water Service Pipe _____ (inch) _____ (mm)	<input type="checkbox"/>	
Proposed work to be done by: <input type="checkbox"/> Home Owner <input type="checkbox"/> Plumbing Contractor Trade Qualification # _____ Business Licence # _____	<input type="checkbox"/>	
The following items may be required for further review (when applicable). Please contact the Building Department at 250- 550- 3634 if you require further clarification.		
Design Drawings (plumbing layout)	<input type="checkbox"/>	<input type="checkbox"/>
Letters of Assurance – Schedule B (Mechanical, Fire Suppression Engineer). <input type="checkbox"/> Certificate of Insurance also required.	<input type="checkbox"/>	<input type="checkbox"/>
Title Search (must be current within 30 days) Title Transfer if new ownership. <input type="checkbox"/> 1 copy of applicable Title charges may be required.	<input type="checkbox"/>	<input type="checkbox"/>
Consent to Construction Form <i>(Note: if applicable i.e Lessee/Strata Owners; signed by all owners)</i>	<input type="checkbox"/>	<input type="checkbox"/>

Permit Submission (Office Use)

Screened by:	Date:	<input type="checkbox"/> Insufficient information for application as noted – Re-submit <input type="checkbox"/> Accepted for Application
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PLUMBING FIXTURE CHECKLIST

Building Permit # _____

Total Number of Fixtures (new and alterations)						
Fixture Type	Existing	Deleted	New	Total Fixture	Office Confirmation	
					Total F/U	Reviewed
Bathtubs						
Shower (standalone)						
Water Closet (toilet)						
Lavatory (bathroom sink)						
Kitchen Sink						
Dishwasher						
Bar Sink						
Clothes Washer						
Laundry Sink						
Hose Bib						
Floor Drain						
Sump						
Grease Trap						
Other:						
Other:						
TOTALS:						
WATER SERVICE	Pipe Material:				Size of Pipe:	
SEWER CONNECTION	Pipe Material:				Size of Pipe:	
FIRE SPRINKLERS	Design drawings and letters of assurance required from a Fire Suppression Engineer					