



CITY OF
vernon
CORPORATION OF THE CITY OF VERNON
3001 – 32 Ave, Vernon, B.C., V1T 2L8
Phone: 250-550-3634 Fax: 250-545-5309
buildingcounter@vernon.ca
www.vernon.ca

DEMOLITION PERMIT APPLICATION

DATE OF APPLICATION: _____

PERMIT NUMBER: BP _____

PERMIT FEE \$150.00 OR HERITAGE \$250.00

Section 8.1.1.3 (1) of Bylaw #4900 states that measures shall be taken during demolition to protect the public in conformance with SCA S350-m, "Code of Practice for safety in demolition of structures" and Subsection 8.2.2. (Fire Safety at Demolition sites). Subsection 8.1.2.2. (1) states precautions shall be taken to ensure that no person is exposed to undue risk.

PROPERTY TO BE DEMOLISHED	ADDRESS: _____	ZONING DESC: _____
RE: DCC CREDIT FOR FUTURE DEVELOPMENT	NUMBER OF SINGLE FAMILY UNITS DEMOLISHED: _____	
	Sq. FT AREA AND UNITS FOR MULTI FAMILY DEMOLISHED: _____	
	Sq. FT AREA OF COMMERCIAL/INSTITUTIONAL SPACE DEMOLISHED: _____	
PROPOSED DATE OF DEMOLITION	_____	
REASON FOR DEMOLITION	_____	
OTHER PERMITS REQUIRED	TREE REMOVAL: _____	NEW BUILDING: _____
DAMAGE TO MUNICIPAL WORKS	OWNER OR AGENT SIGNATURE REQUIRED ON ATTACHED DOCUMENT	
CSR SITE PROFILE	PROPERTY HAS PRIOR USE OF INDUSTRIAL OR COMMERCIAL ACTIVITY IN ACCORDANCE TO SCHEDULE 2 OF THE ENVIRONMENTAL MANAGEMENT ACT: <input type="radio"/> Yes <input type="radio"/> No <i>IF YES, SITE PROFILE IS REQUIRED</i>	
HERITAGE	HERITAGE REGISTRY/ HERITAGE BUILDING? <input type="radio"/> Yes <input type="radio"/> No <i>IF YES, A HERITAGE ASSESSMENT AND HERITAGE PERMIT FEE MAY BE REQUIRED</i>	
RIPARIAN	PROPERTY IS WITHIN 30 METRES OF A WATERCOURSE (LAKE OR STREAM) <input type="radio"/> Yes <input type="radio"/> No <i>IF YES, RIPARIAN AREA REGULATION MAY APPLY</i>	
APPLICANT MUST CONFIRM WITH THE FOLLOWING AGENCIES THAT THEIR RESPECTIVE SERVICES ARE DISCONNECTED AND RENDERED SAFE:		
Fortis Gas 1-888-224-2710	Confirmation #:	or Signature: _____ Date: _____
BC Hydro 1-877-520-1355	Confirmation #:	or Signature: _____ Date: _____
APPLICANT MUST HAVE A DEMOLITION WASTE MANAGEMENT PLAN APPROVED BY REGIONAL DISTRICT OF NORTH OKANAGAN		
RDNO Waste Management 250-550-3700 engineering@rdno.ca	Approved by:	Signature: _____ Date: _____

* Upon permit approval/issuance, prior to demolition, the applicant must contact the Operations Utilities Co-Ordinator, 250-550-3620 for Water Shut Off and Meter Removal.

(For staff completion: : Turn off date: _____ ARB# _____ Final Read _____)

* When the demolition is complete, the applicant must have a Final Inspection approved before any changes are reflected in the Utility billing.

Applicant : _____ **Applicant Signature:** _____

Phone: _____ **Email:** _____

*** If the applicant is not the property owner, Owner Authorization must be attached**



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SCHEDULE “3” APPOINTMENT OF AN AGENT

SUBJECT PROPERTY ADDRESS:		
LOT#	PLAN#	FOLIO:

REGISTERED PROPERTY OWNER	NAME:		PHONE:
	ADDRESS:		FAX:
	POSTAL CODE:	E-MAIL:	CELL:
OWNER'S AGENT	NAME:		PHONE:
	ADDRESS:		FAX:
	POSTAL CODE:	E-MAIL:	CELL:

I, the registered owner of the property identified above, hereby appoint the person identified above as my agent with authority to endorse on my behalf, applications, documents and permits and to represent me in all discussions with the City of Vernon staff in this regard.

As the registered property owner, please initial beside applicable permit (s):

APPLICATION TYPE	INITIAL	APPLICATION TYPE	INITIAL
Building		ALR	
Plumbing		Rezoning	
Demolition		OCP Amendment	
Development		Sign	
Development Variance		Access	
Subdivision		Tree Pruning / Removal	
Strata Conversion		Soil Removal/Deposition	
Site Profile		OTHER	

DATE: _____ **PRINT NAME:** _____ **OWNER'S SIGNATURE** _____

Rev: JAN2015



DAMAGE TO PUBLIC WORKS

NOTICE TO CONTRACTORS/OWNERS

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BUILDING PERMIT NUMBER:		
ADDRESS:	Lot:	Plan:
<p>Section 14.2 of Building Bylaw No. 4900 states every owner to whom a permit is issued shall be responsible for the cost of repair of any damage to municipal works that occurs in the course of work authorized by the permit. As part of the permit application the applicant must inspect and declare any existing damage to municipal works. This information can be in the form of drawings, digital images, or photographs.</p> <p>Upon completion of the work and prior to occupancy, the City will inspect the municipal works and assign value to damage resulting from the work. This cost must be paid before an occupancy permit will be issued and will be used at some time in the future to repair the damage.</p>		
DECLARED DAMAGE:		

I hereby acknowledge that I personally inspected the Municipal works immediately adjacent to the above noted property and have accurately stated the damage to Municipal works.

Dated in Vernon, BC this _____ day of _____, 20 ____.

Signature of Owner or Authorized Agent

Print Name

OFFICE USE ONLY:	
_____ sections of sidewalk damage _____ meters X unit cost / meter \$ _____ = \$ _____	
_____ sections of curb damage _____ meters X unit cost / meter \$ _____ = \$ _____	
Other damage _____ = \$ _____	
TOTAL:	\$ _____

APR2015