



Community Services Building
 3001 32 Avenue, Vernon BC V1T 2L8
 (250) 550-3634 Fax: (240) 545-5309
buildingcounter@vernon.ca
www.vernon.ca

SIGN PERMIT APPLICATION

OFFICE USE ONLY

Application Received Date: _____

Permit / File No: _____

"My City" Acces Code: _____

In accordance with the City's current [Sign Bylaw](#) or any bylaw amending or replacing same, the undersigned hereby applies to install a Banner.

<input type="checkbox"/> Awning	<input type="checkbox"/> Combination	<input type="checkbox"/> Heritage	<input type="checkbox"/> Sandwich Board
<input type="checkbox"/> Banner	<input type="checkbox"/> Fascia	<input type="checkbox"/> Portable	<input type="checkbox"/> Suspended
<input type="checkbox"/> Canopy	<input type="checkbox"/> Freestanding	<input type="checkbox"/> Projecting	<input type="checkbox"/> Temporary

SITE ADDRESS:

VALUE OF SIGN: \$

CONTACT INFORMATION

PROPERTY OWNER:	Name:		Email:	
	Address:		City:	Province:
	Postal Code:	Phone:	Cell:	
BUSINESS:	Name:		Email:	
	Address:		City:	Province:
	Postal Code:	Phone:	Cell:	
APPLICANT:	Name:		Email:	
	Address:		City:	Province:
	Postal Code:	Phone:	Cell:	
SIGN CONTRACTOR:	Name:			
	Address:		City:	Province:
	Postal Code:	Phone:	Cell:	
	BUSINESS LICENCE #			

CHECKLIST

SITE PLAN:	Attached <input type="checkbox"/> Location on the Property
ELEVATION PLAN:	Attached <input type="checkbox"/> Location on the Building
COLOUR DRAWING:	Attached <input type="checkbox"/> Showing Dimensions and Lettering
LICENCE AGREEMENT:	Attached <input type="checkbox"/> Sandwich Board Sign Only

I/understand and agree that neither the granting of a permit, approval of plans and specifications nor inspections made during the erection of the sign shall in any way relieve me/us from full responsibility for the carrying out of the work in strict accordance with all bylaws of the corporation of the City of Vernon.

Signature of **OWNER** of Property

Please Print

Signature of **APPLICANT**

Please Print

Personal information is collected for the purposes of processing your sign permit application. The City of Vernon is collecting this information under s.26(c) of the Freedom of Information and Protection of Privacy Act. For any questions regarding the collection of personal information, please contact the FOI Clerk at foirequest@vernon.ca or 250-545-3491.