CITY OF Vernon

COMMUNITY SERVICES BUILDING
3001 – 32 Ave, Vernon, B.C., V1T 2L8
Phone: 250-550-3634
buildingcounter@vernon.ca
www.vernon.ca

OUTDOOR COMMERCIAL USE PERMIT APPLICATION

RESET

OFFICE USE ONLY

Application Received Date: _____

Permit / File No.: _____

"My City" Access Code: _____

Application Fee $100.00 / Renewal $50.00

APPLICANT INFORMATION	Name:	Business Licence #:
	Address:	
	Phone:	Email:
ADDRESS OF SITE		
REASON FOR REQUEST		
DATES REQUESTED	From:	To:
TYPE OF COMMERCIAL USE AND RATES	Sidewalk and/or Boulevard	Total Area: **($30/m²)**
	On-street Parking	# Parking Space(s): **($360/space)**
		# Hazard Sign(s): **($85/sign)**

In consideration of being issued this permit, the undersigned hereby agrees to maintain its works, the sidewalk and the street adjoining, in proper condition at all times to ensure maximum protection to both pedestrian and vehicular traffic. The undersigned further covenants and agrees to indemnify and save the City of Vernon harmless from any loss, dangers, claims, damages or costs in connection with any alleged damage or injuries directly or indirectly resulting from the construction or use of the outdoor commercial use.

APPLICANT SIGNATURE	_____ **SIGNATURE**

REQUIRED ATTACHMENTS

PROOF OF LIABILITY INSURANCE	• $2,000,000 for Sidewalk and/or Boulevard • $5,000,000 for On-street Parking
OTHER	• Site Plan • Elevations

ADDITIONAL ATTACHMENTS (IF APPLICABLE)

LCRB Approval	Neighbouring Business Approval	Fencing / Barrier Materials

OFFICE USE ONLY	
COMMENTS / CONDITIONS	
TOTAL RENTAL FEES	
INSPECTIONS REQUIRED	
_____ **APPROVED BY:**	_____ **APPROVAL DATE:**

Personal information is collected for the purpose of processing your Service Application. The City of Vernon is collecting this information under s.26© of the Freedom of Information and Protection of Privacy Act. For any questions regarding the collection of personal information, please contact the FOI Clerk at foierequest@vernon.ca or at 250-545-3491.

REV: OCT 2026