



Community Services Building
 3001 32 Avenue, Vernon BC V1T 2L8
 (250) 550-3634 Fax: (240) 545-5309
buildingcounter@vernon.ca
www.vernon.ca

ACCESS PERMIT APPLICATION

OFFICE USE ONLY

Application Received Date: _____

Permit / File No: _____

Application Fee: \$300.00

PROPERTY ACCESS must conform to requirements of the current Subdivision and Development Services Bylaw and Traffic Bylaw.

PROPERTY OWNER:	Name: _____
	Address: _____
	Phone: _____ Cell: _____
	Email: _____

ADDRESS SITE:	_____
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LEGAL DESCRIPTION:	Lot: _____ Plan: _____ Folio: _____
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SKETCH PLAN:	*Must Be Attached <input type="checkbox"/> (Plan View And Dimensions)
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REASON FOR REQUEST:	_____
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PRIME CONTRACTOR:	Name: _____
	Phone: _____ Cell: _____
	Email: _____
	Business Licence #: _____

APPLICANT SIGNATURE:	X _____ PRINT NAME: _____
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OFFICE USE ONLY

THIS SECTION TO BE COMPLETED BY CITY OF VERNON ENGINEERING DEPARTMENT

TRANSPORTATION IMPACT ASSESSMENT:	<input type="checkbox"/> Required <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
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ENGINEERING DESIGN:	<input type="checkbox"/> Required <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
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COMMENTS/CONDITIONS:	_____
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WORK ORDER REQUIRED:	<input type="checkbox"/> Yes <input type="checkbox"/> No
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INSPECTIONS REQUIRED:	<input type="checkbox"/> Yes <input type="checkbox"/> No
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APPROVAL DATE: _____	APPROVED BY: _____
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REV: MAR 2023

Personal information is collected for the purposes of processing your access permit application. The City of Vernon is collecting this information under s.26(c) of the Freedom of Information and Protection of Privacy Act. For any questions regarding the collection of personal information, please contact the FOI Clerk at foirequest@vernon.ca or 250-545-3491.