



REQUEST FOR QUOTE (RFQ)

**Laptops & PCs
RFQ #19-63-IS**

Date of Issue: Thursday May 16, 2019

Bid Submission:

Quote together with all other attachments as identified in the RFQ “*Submission of Quotations*”, to be uploaded to the City of Vernon procurement portal (bonfire).

RFQ Timetable:

Issue Date of RFQ	Thursday May 16, 2019
Deadline for Questions	Tuesday May 28, 2019 at 2:00 p.m.
Deadline for Issuing Addenda	Thursday May 30, 2019 at 2:00 p.m.
Submission Deadline	Thursday June 06, 2019 at 2:00 p.m.

The RFQ timetable is tentative only, and may be changed by the City at any time.

Bids received after the Submission Deadline will be not be accepted.

Contact:

Elwira Sharp, Procurement Services, Buyer
esharp@vernon.ca

Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that have a material value to the project, they will be issued via an addendum for all proponents to view.

Invitation:

This Request for Quote (RFQ) by The Corporation of the City of Vernon (the “City”) is open for bidders to submit quotes for the provision and delivery of **Laptops and PCs vehicle**, as further described in the RFQ document.

The RFQ documents have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/opportunities/23619>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

The City of Vernon reserves the right to accept or reject all or part of any quote, and to **accept the quote in total or in part**, or to accept the quote which it deems most favourable in the interest of the City of Vernon.