

## REQUEST FOR PROPOSAL (RFP)

### RFP #21-45-TRA Shared Micromobility Pilot Program

#### Invitation to Proponents

This Request for Proposals (the “RFP”) is an invitation by The Corporation of the City of Vernon (the “City”) to prospective proponents to submit proposals for the provision of a **Shared Micromobility Pilot Program**, as further described in the Part A: The Services.

The City of is participating in the Province of British Columbia’s electric kick scooter pilot project. In order to evaluate the safety and efficacy of these devices, the City is requesting proposals from responsible firms or teams to provide a dockless micromobility sharing system.

The selected proposer will be allowed to design, implement, own, operate, and maintain a Pilot Program that will provide the City ample time and information to study the usage, public safety of, and potential public desire for the Program.

The RFP documents and registration form have been posted and are available for download at:  
URL: <https://vernon.bonfirehub.ca/opportunities/41533>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

Proposal together with all other attachments as identified in the RFP “*Submission of Proposals*”, to be uploaded to the City of Vernon procurement portal (Bonfire).

#### RFP Timetable:

Event:	Date:
Issue Date of RFQ	<b>May 11, 2021</b>
<b>Deadline for Questions</b>	<b>June 01, 2021 at 2:00 p.m. local time</b>
Deadline for Issuing Addenda	<b>June 03, 2021 at 2:00 p.m. local time</b>
<b>Submission Deadline</b>	<b>June 10, 2021 at 2:00 p.m. local time</b>
Notice of Award Date (estimated)	Week of June 14, 2021

*The RFP timetable is tentative only, and may be changed by the City at any time. Bids received after the Submission Deadline will not be accepted.*

#### **Contact:**

**Elwira Sharp, Buyer, Procurement Services**

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Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that have a material value to the project, they will be issued via an addendum for all proponents to view.