

CITY OF VERNON

REQUEST FOR PROPOSAL (RFP)

RFP #21-30-REC – Pool AHU Installation

Invitation to Proponents:

Through this Request for Proposals, the City of Vernon invites Proposals for the installation of a **pre-purchased Pool Air Handling Unit (AHU)** at the Recreation Centre as per **Appendix F-Mechanical Specifications** commencing after Respondent selection and proceeding for a continuous duration in compliance with the required schedule.

The RFP documents and registration form have been posted and are available for download at:

<https://vernon.bonfirehub.ca/opportunities/40949>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

RFP Timetable:

Event:	Date:
Issue Date of this RFP	April 14, 2021
Site Meeting Date	April 22, 2021 – By appointment only
Deadline for Questions	April 27, 2021 @ 2:00 p.m.
Deadline to issue of Addenda	April 29, 2021 @ 2:00 p.m.
RFP Closing Date and Time	May 06, 2021 @ 2:00 p.m.
Notice of Award Date (estimated)	May 10, 2021

The RFP timetable is tentative only, and may be changed by the City at any time. Bids received after the Submission Deadline will not be accepted.

Contact:

Elwira Sharp, Buyer, Procurement Services

esharp@vernon.ca

Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that have a material value to the project, they will be issued via an addendum for all proponents to view.

Bid Submission:

Proposal together with all other attachments as identified in the RFP “*Submission of Proposals*”, to be uploaded to the City of Vernon procurement portal (Bonfire).

It is the sole responsibility of the Tenderer to check the Bonfire Portal for any updated information and addenda issued before the closing date and time. The City of Vernon shall not be held responsible for our competitive tender documents that are located on any other website.