



## REQUEST FOR PROPOSAL (RFP)

### Waste Bin Supply & Removal Services 19-20-FAC

**Date of Issue:** Wednesday April 24, 2019

**Bid Submission:**

Proposal together with all other attachments as identified in the RFP “*Submission of Proposals*”, to be uploaded to the City of Vernon procurement portal (bonfire)

**RFP Timetable:**

Issue Date of RFP	Wednesday April 23, 2019
<b>Deadline for Questions</b>	Tuesday May 07, 2019 at 2:00 pm..
Deadline for Issuing Addenda	Thursday May 09, 2019 at 2:00 p.m.
<b>Submission Deadline</b>	<b>Thursday May 23, 2019 at 2:00 p.m.</b>

The RFP timetable is tentative only, and may be changed by the City at any time.

Bids received after the Submission Deadline will not be accepted.

**Contact:**

**Elwira Sharp, Buyer – Procurement Services**

[esharp@vernon.ca](mailto:esharp@vernon.ca)

Questions regarding the RFP should be posted through Messages in the procurement portal (bonfire) and will be responded to as and Addenda. All Addenda’s will be posted on Bonfire.

**Invitation:**

Through this Request for Proposals, the City of Vernon invites Proposals for the supply and emptying of commercial sized waste & recycle front load bins for various civic facilities, **commencing on approximately June 24, 2019 for a two (2) year contract with two (2) extension options of one (1) year each.**

The City is not necessarily interested in obtaining the lowest price for this service. The quality of the service, proven experience, work plan, schedule and other criteria will be taken into consideration in the evaluation of this RFP.

The RFP documents have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/opportunities/23038>

**Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.**

The City of Vernon reserves the right to accept or reject all or part of any proposal, and to accept the Proposal in total or in part, or to accept the Proposal which it deems most favourable in the interest of the City of Vernon.