



# INVITATION TO TENDER (ITT)

## Pool Filter Installs with Main Drain

### ITT #20-50-REC

**Date of Issue: August 10, 2020**

#### **Invitation:**

This Invitation to Tender (the “ITT”) is an invitation by The Corporation of the City of Vernon (the “City”) to prospective bidders to submit bids for **Pool Filters Installs with Main Drain**, as further described in the ITT Particulars (**Appendix D**) (the “Deliverables”).

#### **Bid Submission:**

Bid together with all other attachments as identified in the ITT “*Submission of Bids*”, to be uploaded to the City of Vernon procurement portal (Bonfire).

#### **RFQ Timetable:**

Issue Date of ITT	<b>August 10, 2020</b>
Site Visit	<b>By appointment August 10 – 14, 2020</b>
Deadline for Questions	<b>August 18, 2020 at 2:00 p.m. local time</b>
Deadline for Issuing Addenda	<b>August 20, 2020 at 2:00 p.m. local time</b>
Submission Deadline	<b>August 27, 2020 at 2:00 p.m. local time</b>
Public Opening	<b>Not applicable, see ITT documents for further details.</b>
Anticipated Execution Date for Agreement	<b>August 31</b>
Irrevocability Period	<b>30 days</b>

The ITT timetable is tentative only, and may be changed by the City at any time.

Bids received after the Submission Deadline will be not be accepted.

#### **Contact:**

Elwira Sharp, Procurement Services, Buyer  
[esharp@vernon.ca](mailto:esharp@vernon.ca)

Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that have a material value to the project, they will be issued via an addendum for all proponents to view.

The ITT documents have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/opportunities/34077>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

**NOTE: It is the sole responsibility of the Tenderer to check the Bonfire Portal for any updated information and addenda issued before the closing date and time. The City of Vernon shall not be held responsible for our competitive tender documents that are located on any other website.**

The City of Vernon reserves the right to accept or reject all or part of any bid, and to accept the bid in total or in part, or to accept the bid which it deems most favourable in the interest of the City of Vernon.