



REQUEST FOR PROPOSAL (RFP)

Road Condition Assessment

Date of Issue: Wednesday, May 27, 2020

Bid Submission:

Proposal together with all other attachments as identified in the RFP “*Submission of Proposals*”, to be uploaded to the City of Vernon procurement portal (Bonfire)

RFP Timetable:

Event:	Date:
Issue Date of this RFP	May 27, 2020,
Deadline for Questions	June 09, 2020 at 2:00 p.m. local time
Last Day for Issue of Addenda	June 11, 2020 at 2:00 p.m. local time
RFP Closing Date and Time:	June 18, 2020 at 2:00 p.m. local time
Notice of Award Date (estimated)	June 29, 2020

The RFP timetable is tentative only, and may be changed by the City at any time. Bids received after the Submission Deadline will not be accepted.

Contact: Chris Sheel – Manager, Procurement Services csheel@vernon.ca

Questions regarding the RFP should be posted through Messages in the procurement portal.

Invitation to Proponents

This Request for Proposals (the “RFP”) is an invitation by The Corporation of the City of Vernon (the “City”) to prospective proponents to submit proposals for the provision of **Road Condition Assessment services**, as further described in the RFP Particulars (Appendix D) (the “Deliverables”).

This RFP document and the accompanying **Terms of Reference** document outlines the overall scope of services sets out the basic requirements for the Proposal and outlines the basis for awarding the Contract. The successful Proponent from the RFP process will be invited to contract with the Owner and become the “Consultant”.

The RFP documents have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/portal>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads

The City of Vernon reserves the right to accept or reject all or part of any proposal, and to accept the Proposal in total or in part, or to accept the Proposal which it deems most favourable in the interest of the City of Vernon.