



REQUEST FOR PROPOSAL (RFP)

High-Rate Anaerobic Treatment System Equipment Supply

Date of Issue: Thursday, December 19, 2019

Bid Submission:

Proposal together with all other attachments as identified in the RFP “*Submission of Proposals*”, to be uploaded to the City of Vernon procurement portal (Bonfire)

RFP Timetable:

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|---|--------------------------------|
| Issue Date of RFP | December 19 - 2019 |
| Deadline for Question Period #1 | January 07 – 2 pm |
| Deadline for Issuing Addenda #1 | January 09 – 4 pm |
| Deadline for Question Period #2 | January 14 – 2 pm |
| Deadline for Issuing Addenda #2 | January 16 – 4 pm |
| Deadline for Question Period #3 | January 21– 2 pm |
| Deadline for Issuing Addenda #3 | January 23 – 4 pm |
| Submission Deadline | January 30 - 2:00:00 pm |
| Anticipated Ranking of Proponents | February 03, 2020 |
| Contract Negotiation Period | Two weeks |
| Anticipated Execution of Agreement | March 02, 2020 |

The RFP timetable is tentative only, and may be changed by the City at any time. Bids received after the Submission Deadline will not be accepted.

Contact:

Chris Sheel – Manager, Procurement Services

csheel@vernon.ca

Questions regarding the RFP should be posted through Messages in the procurement portal (bonfire) and will be responded to as and Addenda. All Addenda's will be posted on Bonfire.

Invitation to Proponents

This Request for Proposals (the “RFP”) is an invitation by The Corporation of the City of Vernon (the “City”) to prospective proponents to submit proposals for the provision of **High-Rate Anaerobic Treatment System Equipment Supply**, as further described in the RFP Particulars (Appendix D) (the “Deliverables”).

The Work includes design, supply, delivery, installation (if applicable) of a high rate anaerobic treatment system including components, parts, certified shop drawings, installation instructions and supervision, operation and maintenance manuals, and commissioning and training services.

The proposal is generally for:

- #1 - Two (2) high-rate anaerobic reactors, including all ancillary equipment
Required to provide a working system that meets the treatment objectives;

- #2 - One (1) biogas management system, including an enclosed flare, biogas heat recovery device, and hydrogen sulphide treatment process.

This RFP document and the accompanying **Appendix D1 - Scope of Work** document outlines the overall scope of supply of the Goods, sets out the basic requirements for the Proposal and outlines the basis for awarding the Contract. The successful Proponent from the RFP process will be invited to contract with the Owner and become the “Supply Contractor”

The RFP documents have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/portal>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

The City of Vernon reserves the right to accept or reject all or part of any proposal, and to accept the Proposal in total or in part, or to accept the Proposal which it deems most favourable in the interest of the City of Vernon.