



REQUEST FOR PROPOSAL (RFP)

LED STREETLIGHT CONVERSION – INSTALLATION SERVICES RFP #21-32-PW

Date of Issue: April 29, 2021

Bid Submission:

Proposal together with all other attachments as identified in the RFP “*Submission of Proposals*”, to be uploaded to the City of Vernon procurement portal (Bonfire)

RFP Timetable:

Event:	Date:
Issue Date of this RFP	Thursday, April 29, 2021
Deadline for Questions	Tuesday, May 18, 2021 at 2:00pm PT
Last Day for Issue of Addenda	Thursday, May 20, 2021 at 2:00pm PT
RFP Closing Date and Time:	Thursday, May 27, 2021 at 2:00pm PT
Notice of Award Date (estimated)	Thursday, June 3, 2021

The RFP timetable is tentative only, and may be changed by the City at any time.
Bids received after the Submission Deadline will not be accepted.

Contact:

Romona Marshall, Buyer, Procurement Services
rmarshall@vernon.ca

Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that have a material value to the project, they will be issued via an addendum for all proponents to view.

Invitation to Proponents

Through this Request for Proposals, the City of Vernon invites Proposals for the supply of **Installation Services for the LED Streetlight Conversion project**.

The project includes the conversion of approximately 1183 streetlights from high pressure sodium (HPS) to light emitting diode (LED) fixtures. Street lights at intersections with Ministry of Transportation and Infrastructure (MoTI) roads and along Highway 97 and Highway 6 are excluded.

The City has worked with RealTerm Energy (RTE) to inventory, design a lighting plan and select the fixtures best suited for the City of Vernon. The LED Street Light Luminaires will be purchased and provided by the City of Vernon using the B.C. Government's Corporate Supply Agreements (CSA).

The intent of this Request for Proposal (RFP) is to hire an Electrical Contractor (EC) who is capable of providing the services outlined in this RFP.

Real Term Energy will work directly with the successful Contractor on behalf of the City of Vernon and in consort with the City's Project Manager.

The RFP documents and registration form have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/portal>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

The City of Vernon reserves the right to accept or reject all or part of any proposal, and to accept the Proposal in total or in part, or to accept the Proposal which it deems most favourable in the interest of the City of Vernon.