

# NOTIFICATION REQUEST FOR PROPOSAL (RFP)

## RFP #24-03-COR Mobile Pay Parking

### Invitation to Proponents

This Request for Proposals (the “RFP”) is an invitation by The Corporation of the City of Vernon (the “City”) to prospective proponents to submit proposals for the provision of **Mobile Pay Parking Services**, as further described in the RFP files.

The Mobile Parking Provider is to provide an excellent user experience with excellent customer service to the City of Vernon and be responsive to questions and concerns.

Provider may be expected to make changes to zones as requested, provide analytics, have easy to use software, and to assist with advertising initiative related to parking through an app.

The RFP documents and registration form have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/opportunities/73196>

**Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.**

### Bid Submission:

Proposal together with all other attachments as identified in the RFP “*Submission of Proposals*”, to be uploaded to the City of Vernon procurement portal (Bonfire). All times listed in the below table and throughout the RFP documents are local time.

### **RFP Timetable:**

<b>Event:</b>	<b>Date:</b>
Issue Date of this RFP	Thursday February 22, 2024
<b>Deadline for Questions</b>	<b>Thursday March 07, 2024 at 2:00 p.m.</b>
Last Day for Issue of Addenda	Tuesday March 12, 2024
<b>RFP Closing Date and Time:</b>	<b>Tuesday March 19, 2024 at 2:00 p.m.</b>
Notice of Award Date (estimated)	Week of March 25, 2024

The RFP timetable is tentative only, and may be changed by the City at any time. Bids received after the Submission Deadline will not be accepted.

### **Contact:**

**Elwira Sharp, Senior Buyer – Procurement Services**

[esharp@vernon.ca](mailto:esharp@vernon.ca)

Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that have a material value to the project, they will be issued via an addendum for all proponents to view.

The City of Vernon reserves the right to accept or reject all or part of any proposal, and to accept the Proposal in total or in part, or to accept the Proposal which it deems most favourable in the interest of the City of Vernon.