

REQUEST FOR PROPOSAL (RFP)

RFP #23-100-INF

Polson Park Construction Phase 1

Invitation to Proponents

This Request for Proposals (the “RFP”) is an invitation by The Corporation of the City of Vernon (the “City”) to prospective proponents to submit proposals for the provision of **construction services for channel naturalization within Polson Park**.

The City of Vernon wishes to restore fish habitat in Vernon Creek in the downstream most 270 m of Polson Park, immediately upstream of the Highway 97 culvert as part of the Phase 1 works. Phase 2 works consisting of Channel naturalization within Polson Park to restore fish habitat over an additional 370m of Polson park is considered Optional Work to be completed in 2025 pending approval

The RFP documents and registration form have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/opportunities/73095>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

Bid Submission:

Proposal together with all other attachments as identified in the RFP “*Submission of Proposals*”, to be uploaded to the City of Vernon procurement portal (Bonfire)

RFP Timetable:

Event:	Date:
Issue Date of this RFP	Tuesday, March 05, 2024
Non-Mandatory Site Meeting Date	Tuesday, March 12, 2024 @ 1:30 p.m.
Deadline for Questions	Tuesday, March 19, 2024 @ 2:00 p.m.
Deadline for Addenda	Tuesday, March 26, 2024 @ 4:00 p.m.
RFP Closing Date and Time:	Thursday, April 4, 2024 @ 2:00 p.m.
Contract Execution Date (estimated)	Week of May 06, 2024

The RFP timetable is tentative only, and may be changed by the City at any time. Bids received after the Submission Deadline will not be accepted.

Contact:

Elwira Sharp, Senior Buyer – Procurement Services

Email: esharp@vernon.ca

Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that

have a material value to the project, they will be issued via an addendum for all proponents to view.

The City of Vernon reserves the right to accept or reject all or part of any proposal, and to accept the Proposal in total or in part, or to accept the Proposal which it deems most favourable in the interest of the City of Vernon.