



REQUEST FOR PROPOSAL (RFP)

Boulevard Landscaping Services

RFP #21-108-PAR

Bid Submission:

Proposal together with all other attachments as identified in the RFP “*Submission of Proposals*”, to be uploaded to the City of Vernon procurement portal (Bonfire)

RFP Timetable:

Issue Date of RFP	November 03, 2021
Deadline for Questions	November 18, 2021
Deadline for Issuing Addenda	November 23, 2021 at 2:00 p.m.
Submission Deadline	November 30, 2021 at 2:00 p.m.
Rectification Period	14 days
Anticipated Execution of Agreement	December 2021

The RFP timetable is tentative only, and may be changed by the City at any time. Bids received after the Submission Deadline will not be accepted. All times listed are local time.

Contact:

Elwira Sharp, Buyer, Procurement Services

esharp@vernon.ca

Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that have a material value to the project, they will be issued via an addendum for all proponents to view.

Invitation to Proponents

This Request for Proposals (the “RFP”) is an invitation by The Corporation of the City of Vernon (the “City”) to prospective proponents to submit proposals for the provision of **Boulevard Landscaping Services**, as further described in the RFP Particulars (Appendix D) (the “Deliverables”).

The City is seeking proposals from qualified Proponents to undertake the necessary work for **landscape maintenance services for various City of Vernon locations including City boulevards, roundabouts, islands, and beach sites.**

The City is not necessarily interested in obtaining the lowest price for this service. The quality of the service, proven experience, available staff and equipment and other criteria will be taken into consideration in the evaluation of this RFP.

Respondents may bid on Area 1 and 2 sites, or just Area 1 sites or just Area 2 sites. The City will consider all bids received and may split award based on the best interest of the City.

The RFP documents and registration form have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/opportunities/47117>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

The City of Vernon reserves the right to accept or reject all or part of any proposal, and to accept the Proposal in total or in part, or to accept the Proposal which it deems most favourable in the interest of the City of Vernon.