

NOTICE OF REQUEST FOR QUOTE (RFQ) #26-73-PAR Cemetery Maintenance

This notice of Request for Quotations is issued by The Corporation of the City of Vernon in British Columbia, Canada (the "City") to prospective Bidders to submit non-binding quotations for the supply of **Cemetery Maintenance** as further described in the RFQ documents.

The City of Vernon is seeking a qualified Contractor to provide the operation and maintenance services for the Pleasant Valley Cemetery, located at 4311 Pleasant Valley Road, Vernon BC.

Pleasant Valley Cemetery is a 30-acre site situated on the north end of the city just south of the intersection of 48 Avenue and Pleasant Valley Road. The cemetery comprises a series of undulating grass burial areas accessed by asphalt/gravel roads which are lined with trees.

The RFQ documents have been posted and are available for download at:

<https://vernon.bonfirehub.ca/opportunities/110089>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

RFQ Timetable:

Event:	Date:
Issue Date of RFQ	September 22, 2026
Non-Mandatory Site Visit	September 29, 2026 at 10:00 a.m.
Deadline for Questions	October 08, 2026 at 2:00 p.m.
Deadline for Issuing Addenda	October 13, 2026
Submission Deadline	October 20, 2026 at 2:00 p.m.
Anticipated Execution of Agreement	Week of October 26, 2026

The RFQ timetable is tentative only and may be changed by the City at any time. Bids received after the Submission Deadline will not be accepted. All times in the RFQ documents are listed as local time.

Contact:

Elwira Sharp, Senior Buyer, Procurement Services

esharp@vernon.ca

Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that have a material value to the project, they will be issued via an addendum for all proponents to view.

Bid Submission:

Quote together with all other files as identified in the RFQ to be uploaded to the City of Vernon procurement portal (Bonfire).

The City of Vernon reserves the right to accept or reject all or part of any quote, and to accept the quote in total or in part, or to accept the quote which it deems most favourable in the interest of the City of Vernon.