

NOTICE OF REQUEST FOR SUPPLIER QUALIFICATIONS (RFSQ) #25-61-INF Professional Consulting Services Capital Projects

This Request for Supplier Qualifications (“RFSQ”) is an invitation by The Corporation of the City of Vernon to prospective respondents to qualify for eligibility to provide **Professional Consulting Services for Capital Projects**.

The RFSQ documents have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/opportunities/95986>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

RFSQ Timetable:

Issue Date of RFSQ	October 23, 2025
Submission Deadline	December 31, 2028

The RFSQ timetable is tentative only, and may be changed by the City at any time.

NOTE: The Procurement Portal will be closed periodically throughout the opportunity for the City to download submissions and complete evaluations. If this is encountered, please contact the RFSQ Contact as listed below.

Contact:

Elwira Sharp, Senior Buyer, Procurement Services
esharp@vernon.ca

Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that have a material value to the opportunity, they will be issued via an addendum for all proponents to view.

Bid Submission:

All files as identified in the RFSQ to be uploaded to the City of Vernon procurement portal.

The City of Vernon reserves the right to accept or reject all or part of any quote, and to accept the quote in total or in part, or to accept the quote which it deems most favourable in the interest of the City of Vernon.