

NOTICE OF REQUEST FOR EXPRESSION OF INTEREST

CEMETERY SOFTWARE RFEOI #26-53-PAR

This notice of Request for Expression of Interest (“RFEOI”) is issued by The Corporation of the City of Vernon in British Columbia, Canada (the “City”) to prospective respondents for the supply of information about offered **Cemetery Software** as described in Part 4 – RFEOI Particulars.

This request is intended for qualified vendors to provide information on software solutions designed to support cemetery administration services at the municipal level.

The RFEOI documents have been posted to the City's procurement portal (Bonfire) and are available for download at:

URL: <https://vernon.bonfirehub.ca/opportunities/108304>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

RFEOI Timetable:

Event:	Date:
Issue Date of RFEOI	July 08, 2026
Deadline for Questions	July 23, 2026 at 2:00 p.m.
Addenda Deadline	July 28, 2026
Submission Deadline	August 04, 2026 at 2:00 p.m.

The RFEOI timetable is tentative only and may be changed by the City at any time. All times are listed as local time. It is the sole responsibility of the tenderer to check the Bonfire Portal for any updated information and addenda issued before the closing date and time. The City of Vernon shall not be held responsible for our competitive tender documents that are located on any other website.

Contacts:

Any questions regarding the project are to be directed through the Messages feature in the procurement portal. Should questions arise that result in answers that have a material value to the project, they will be issued via an addendum for all proponents to view.