



NOTICE OF REQUEST FOR QUOTE (RFQ)

Healthy Vending Machine Services RFQ #26-76-REC

Quote together with all other files as identified in the RFQ documents to be uploaded to the City of Vernon procurement portal (Bonfire).

RFQ Timetable:

Event:	Date:
Issue Date of RFQ	September 16, 2026
Site Visit / Pre-Bid Meeting	September 24, 2026 @ 1:30 pm
Deadline for Questions	September 29, 2026 @ 2:00 pm
Deadline for Issuing Addenda	October 1, 2026
Submission Deadline	October 8, 2026 @ 2:00 pm

The RFQ timetable is tentative only, and may be changed by the City at any time. Bids received after the Submission Deadline will be not be accepted. All times in the RFQ are listed as local time.

Contact:

Kelsey Evans – Senior Buyer, Procurement Services
kevans@vernon.ca

Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that have a material value to the project, they will be issued via an addendum for all proponents to view.

This Request for Quotations (the “RFQ”) is an invitation by The Corporation of the City of Vernon (the “City”) to prospective respondents to submit non-binding quotations for the provision of **Healthy Vending Machine Services** as further described in the RFQ documents.

Services include supply of the equipment, stocking and maintenance for selected locations as well as reporting for commission-based vending in the Recreations Services facilities.

The RFQ documents have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/opportunities/111131>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

The City of Vernon reserves the right to accept or reject all or part of any quote, and to accept the quote in total or in part, or to accept the quote which it deems most favourable in the interest of the City of Vernon.