



## REQUEST FOR QUOTE (RFQ)

### #26-83-INF

### Operations Building Roof Replacement

#### Invitation:

This Request for Quotations (the “RFQ”) is an invitation by the Corporation of the City of Vernon (the “City”) to prospective respondents to submit non-binding quotations for the provision of **Roof Replacement services at the Vernon Operations Building located at 1900 - 48<sup>th</sup> Ave, Vernon, BC** as further described in the RFQ Particulars (**Appendix D**) (the “Deliverables”).

The work includes the provision of all equipment, labour, disposals, materials and incidentals required to complete the roof replacement(s) as described in **Appendix D**.

The RFQ documents have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/opportunities/111625>

Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

#### RFQ Timetable:

|                               |                               |
|-------------------------------|-------------------------------|
| Issue Date of RFQ             | <b>October 6, 2026</b>        |
| Mandatory Site Visit          | <b>October 14, 2026</b>       |
| <b>Deadline for Questions</b> | <b>October 22, 2026 @ 2pm</b> |
| Deadline for Issuing Addenda  | <b>October 27, 2026</b>       |
| <b>Submission Deadline</b>    | <b>November 3, 2026 @ 2pm</b> |

The RFQ timetable is tentative only, and may be changed by the City at any time. All time listed are local time.

Bids received after the Submission Deadline will be not be accepted.

#### Contact:

Kelsey Evans, Senior Buyer, Procurement Services  
[kevans@vernon.ca](mailto:kevans@vernon.ca)

Any questions regarding the project are to be directed through the Procurement Portal – Bonfire in the Messages section: Opportunity Q & A. Note that any questions being submitted are only available for viewing by the City of Vernon. Should questions arise that result in answers that have a material value to the project, they will be issued via an addendum for all proponents to view.

**Bid Submission:**

Quote together with all other attachments as identified in the RFQ “*Submission of Quotations*”, to be uploaded to the City of Vernon procurement portal (Bonfire).

The City of Vernon reserves the right to accept or reject all or part of any quote, and to accept the quote in total or in part, or to accept the quote which it deems most favourable in the interest of the City of Vernon.